

December 23, 2024

A meeting of the Town Board of the Town of Aurora took place on Monday, December 23, 2024, beginning at 11:00 a.m. The Board met in-person at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York. The meeting was streamed via Zoom and YouTube.

Present:	Luke Wochensky	Councilman
	Joseph McCann	Councilman
	James F. Granville	Councilman
	Raymond M. Wrazen	Councilman
	Charles D. Snyder	Supervisor
Others Present:	Brigid Maloney	Town Attorney
	Elizabeth Cassidy	Code Enforcement Officer
	Donna Bodekor	Senior Center Director
	Christopher Musshafen	Recreation/Aquatics Director
	David Gunner	Highway Superintendent
	Paul Ernst	ZBA Chairman
	Rod Simeone	ZBA Member
	Douglas Crow	Planning Board Chairman
	Timothy Stroth	Planning Board Member
	Elizabeth Wilber	Live Stream Coordinator

Supervisor Snyder opened the meeting at 11:00 a.m. with the recitation of the Pledge of Allegiance to the Flag.

Councilman McCann moved to approve the consent agenda consisting of the December 9, 2024 meeting minutes and the December 23, 2024 Abstract of Claims PCard voucher 1571 and vouchers 1572 to 1622, to be paid from the following funds:

General	\$ 55,263.40
Part Town	20.79
Highway/DB	20,125.07
Capital/H7	5,235.08
Special Districts	<u>68,558.68</u>
Grand Total Abstract	\$149,203.02

Action #429
12/9/24
minutes;
12/23/24
abstract
aprvd

Councilman Wrazen seconded the motion. Upon a vote being taken:
ayes – four noes – none (Councilman Granville was not present for this vote.)
Motion carried.

AUDIENCE I:

Donna Bodekor, Senior Center Director, stated the Ellipticals were delivered to the Senior Center last Thursday and are in full use by the Seniors.

UNFINISHED BUSINESS:

Councilman Wrazen moved to authorize the Town Attorney to prepare a local law for the rezoning request for 1686-1688 Davis Road, West Falls. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – four noes – none (Councilman Granville was not present for this vote.)
Motion carried.

Action #430
Twn Atty to
prepare 1686-
1688 Davis
rezoning LL

Councilman Wochensky moved to authorize the Town Attorney to prepare a local law for the rezoning request for 397 Old Glenwood Road, West Falls. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none (Councilman Granville was not present for this vote.)
Motion carried.

Action #431
Twn Atty to
prepare 397
Old Glenwd
rezoning LL

Councilman Wrazen moved to approve the use of ARPA funds as amended:

- 1) Recreation purchase of shelving, a cart and outdoor Gaga ball pit:
 - a. Approved: \$1,096.28
 - b. Actual: \$1,108.88
 - c. Difference: \$12.60
 - d. Reason: Pricing fluctuations on Amazon
- 2) Historian purchase of shelving:
 - a. Approved: \$2,438
 - B. Actual: \$2,461.48
 - c. Difference: \$23.48
 - d. Reason: Shipping increase
- 3) Town Clerk purchase of shelving:
 - a. Approved: \$3,267.00
 - b. Actual: \$3,268.05
 - c. Difference: \$1.05
 - d. Reason: Shipping increase
- 4) Building Department purchase of shelving (2):
 - a. Approved: \$983 each/ \$1,966 total
 - b. Actual: \$1,075.11 each/ \$2,150.22 total
 - c. Added Assembly Cost: \$35 each/ \$70 total
 - d. Difference: \$127.11 each/ \$254.22 total
 - e. Reason: order cancelled on Amazon/out of stock. Placed order with WB Mason.
- 5) Building Department purchase of iPhone 16 (2):
 - a. Approved: \$929.99 each/ \$1,859.98 total
 - b. Actual: \$479.99 each/ \$959.98 total
 - c. Difference: (\$900)
 - d. Reason: government pricing received upon placing order
- 6) Remaining Balance to put towards Highway Trailer:
 - a. Approved: \$8,511.63
 - b. Actual: \$12,287.13
 - c. Difference: \$3,775.50
 - d. Reason: updates above; anticipated spending that did not occur

Action #432
Amended use
of ARPA
funds aprvd

Councilman McCann seconded the motion. Upon a vote being taken:
eyes – four noes – none (Councilman Granville was not present for this
vote.) Motion carried.

Councilman McCann moved to approve payment no. 15 to Azar Design Co. (formerly Foit Albert) in the amount of \$2,542.08 for professional services rendered from November 2 to November 29, 2024 for the East Fillmore Avenue bridge replacement project. Funds will be disbursed from H7 5120.210. Councilman Wochensky seconded the motion. Upon a vote being taken: eyes – four noes – none (Councilman Granville was not present for this vote.) Motion carried.

Action #433
Pymt 15 to
Azar for E.
Fillmore
bridge proj
aprvd

Councilman McCann moved to approve payment no. 15 to Azar Design Co. (formerly Foit Albert) in the amount of \$2,693.00 for professional services rendered from November 2 to November 29, 2024 for the Church Street bridge replacement project. Funds will be disbursed from H7 5120.210. Councilman Wochensky seconded the motion. Upon a vote being taken: eyes – four noes – none (Councilman Granville was not present for this vote.) Motion carried.

Action #434
Pymt 15 to
Azar for
Church St
bridge proj
aprvd

Councilman McCann moved to set 6:30p.m. on Monday, January 13, 2025 at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, NY as the time, date and place for a Public Hearing on a Special Use Permit

application for a short-term rental at 99 Gypsy Lane. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – three noes – none (Councilmen Wrazen & Granville were not present for this vote.)
Motion carried.

Action #435
Public hrg set
for 99 Gypsy
short term
rental SUP

Councilman Wochensky moved to set 6:30p.m. on Monday, January 13, 2025 at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, NY as the time, date and place for a Public Hearing on a Special Use Permit application for a short-term rental at 603 Jewett Holmwood Road. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none (Councilmen Wrazen & Granville were not present for this vote.)
Motion carried.

Action #436
Public hrg set
for 603
Jewett
Holmwood
short term
rental SUP

Councilman Wochensky moved to set 6:30p.m. on Monday, January 13, 2025 at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, NY as the time, date and place for a Public Hearing on a Site Plan Review for and addition to the building, façade changes and existing parking lot relocation at 1045 Davis Road. Councilman McCann seconded the motion. Upon a vote being taken: ayes – three noes – none (Councilmen Wrazen & Granville were not present for this vote.)
Motion carried.

Action #437
Public hrg set
for 1045
Davis site
plan

Councilman McCann moved to adopt the following resolution;
seconded by Councilman Wochensky:

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for the Special Use Permit application for a short-term rental at 910 Olean Road; and further

RESOLVED that after considering the action stated herein, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the State Environmental Quality Review Act, determines that the action is an Unlisted action; and further

RESOLVED that the Town Board of the Town of Aurora has determined that this Unlisted action will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared; and further

RESOLVED that a negative declaration is issued with regard to the Special Use Permit for a short-term rental at 910 Cook Road.

Upon a vote being taken: ayes - four noes – none (Councilman Granville was not present for this vote.)
Motion carried.

Action #438
Neg SEQR
Declaration
Issued for
910 Olean
short term
rental SUP

Councilman Wrazen moved to adopt the following resolution;
seconded by Councilman McCann:

**RESOLUTION APPROVING SITE PLAN FOR SHORT TERM RENTAL
910 Olean Road**

WHEREAS, Monica Johnson had applied for a Site Plan review for a short term rental at 910 Olean Road, East Aurora, NY; and

WHEREAS, when this application was submitted site plan review was required for a short term rental; and

WHEREAS, the Aurora Town Board referred the application to the Aurora Planning Board for their review and recommendation; and

WHEREAS, the Planning Board voted unanimously to recommend that the Town Board approve the site plan; and

WHEREAS, as an unlisted action under SEQRA the Town Board found that the project will not result in any significant adverse environmental impacts.

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to the Code of the Town of Aurora, the Town Board of the Town of Aurora does hereby approve the site plan for a short-term rental to Moncia Johnson at 910 Olean Road, East Aurora, NY. Upon a vote being taken: ayes - four noes – none (Councilman Granville was not present for this vote.) Motion carried.

Action #439
Short term
rental site
plan aprvd
for 910 Olean

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NEW BUSINESS:

Councilman McCann moved to authorize the Supervisor to sign the proposal from Municipal Solutions, Inc., 62 Main St., Leroy, NY, to assist the Town with Continuing Disclosure filings and regulations in accordance with the Securities and Exchange Commission Rule 15c2-12. Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – four noes – none (Councilman Granville was not present for this vote.)

Action #440
Supv auth to
sign filing
proposals
with
Municipal
Solutions

Motion carried.

Councilman Wrazen moved to authorize the Supervisor to sign the 2025 Boys and Girls Club of East Aurora (“Club”) agreement whereby the Club will provide services and programs, as noted in Exhibit A of the agreement, to the youth of the Town of Aurora and in consideration therefore, the Town will pay the Club the sum of \$35,000.00 in four installments. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – four noes – none (Councilman Granville was not present for this vote.)

Action #441
Supv auth to
sign 2025
agreement
with EA
Boys & Girls
Club

Motion carried.

Councilman Wochensky moved to accept the following donations for the Aurora Senior Center, to be deposited to TA1000.0090 Senior Center Donations:

Action #442
Two
donations for
SrCtr
accepted

- \$100.00 from the Day Lily Society
- \$350.00 from Southtowns Needlenuts

Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none (Councilman Granville was not present for this vote.) Motion carried.

Councilman Wrazen moved to approve the payout of accrued compensation time as follows:

Action #443
Accrued
Comp payout
for R. Miga
& E. Cassidy
aprvd

- To Richard Miga, ACOE, \$1,054.71 for 35.5 hours of comp time
- To Elizabeth Casidy, COE, \$492.62 for 14.25 hours of comp time

Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – four noes – none (Councilman Granville was not present for this vote.) Motion carried.

Councilman McCann moved to approve the following budget transfers to cover the compensation time payout for R. Miga and E. Cassidy:

From: A3620.102 Bldg. Dept. Clerical \$1,189.00
To: A3620.103 Asst. COE (Miga) \$1,189.00

Action #444
Budget
transfers for
comp payout
aprvd

From: A3620.404 Bldg. Dept. Travel & Expense \$519.00
To: A3620.100 COE (Cassidy) \$519.00

Councilman Wochensky seconded the motion. Upon a vote being taken: ayes - four noes – none (Councilman Granville was not present for this vote.) Motion carried.

Councilman McCann moved to approve John Dean of Dean Electrical Inspections of WNY, LLC as an electrical inspector for the Town of Aurora.

Councilman Wochensky seconded the motion. Upon a vote being taken: ayes - four noes – none (Councilman Granville was not present for this vote.) Motion carried.

Action #445
J. Dean aprvd
as electrical
inspector for
Town

Councilman Wochensky moved to engage Authur J. Gallagher Risk Management Services, Inc., as the Town's insurance broker and to authorize the Supervisor to sign the Broker Letters of Authorization for the Town's tank pollution, workers compensation, cyber liability and public official's policies. Councilman Wrazen seconded the motion. Upon a vote being taken: ayes – four noes – none (Councilman Granville was not present for this vote.) Motion carried.

Action #446
Supv author-
ized to sign
engagement
ltrs with A. J.
Gallagher
Risk Mgmt
for insurance
broker svcs

Councilman Wrazen moved to authorize the Supervisor to sign the extension of the agreement (three-years effective 1/1/2025 through 12/31/2027) with Waste Management for Collection, Hauling and disposal of Garbage/Trash/White Goods/Recyclables for the Town at a per unit rate of \$266.97 per unit for the first year of the extension. Councilman McCann seconded the motion. Upon a vote being taken: ayes - four (Councilman Granville was not present for this vote.) noes – none Motion carried.

Action #447
Supv auth to
sign Waste
Mgmt 3yr
contract
extension

(Excerpt from the original agreement: 1.15.3 At the conclusion of the First Renewal Term, if applicable, the Contract shall be automatically renewed a second time, on the same terms and conditions as the Initial Term, for a second renewal term commencing on January 1, 2025 and continuing through and including December 31, 2027 (“Second Renewal Term”), unless the Town or the Contractor provides notice to the other party of their intent not to renew the Contract not less than fourteen (14) calendar days prior to the expiration of the First Renewal Term.)

Councilman McCann moved to authorize the Supervisor to sign the Audit Letter of Engagement and the Financial Report Letter of Engagement with Drescher & Malecki LLP, for the year ended December 31, 2024. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #448
Supv auth to
sign audit
engagement
ltrs with
Drescher
Malecki

Councilman Wrazen moved to declare a Dayton Grinder, Town inventory #1289, as surplus inventory. Councilman Granville seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #449
Dayton
grinder
declared
surplus
inventory

Councilman Wrazen moved to authorize the Supervisor to sign the Automated Clearing House (ACH) agreement with the Bank of Holland increasing the exposure limit to \$80,000.00. Councilman McCann seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #450
Supv auth to
sign ACH
agreement
with Bank of
Holland

Councilman Wochensky moved to approve the request from Highway Superintendent Gunner to promote Michael Ingelfinger from MEO to Working Crew Chief at a rate of \$35.68/hour effective January 1, 2025, contingent upon creation of an additional Working Crew Chief Civil Service Position for the Town. Councilman McCann seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #451
M. Ingelfinger
promotion to
Working crew
chief aprv

Councilman Wochensky moved to extend all current Board and Committee appointments to the January 13, 2025 Organizational meeting. Councilman Granville seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #452
All 2024
appointments
extended to
1/13/2025
reorg mtg

COMMUNICATIONS AND REPORTS:

- Comp Alliance award letter
- Town Clerk/Tax – November 2024 report
- Town Clerk/Water – November 2024 report
- Senior Center – November 2024 report
- Recreation – November 2024 report
- Building Dept. – November 2024 report
- EAPD – November 2024 report

BUSINESS FROM BOARD MEMBERS/LIAISONS:

Councilman Wrazen stated that they are finalizing the Comprehensive Plan Public Forum date, time and location.

Councilman Granville wished everyone a Merry Christmas.

Councilman Wochensky spoke about the Climate Smart Community Task Force, possible Silver status by Fall of 2025, and solar on Town property.

Councilman McCann spoke about the tree trimming that has taken place in the Village and will cross over to the Town at Castle Hill and Glenridge Roads. Mr. McCann noted that a Narcan box and the deer population will continue to be discussed in 2025.

Supervisor Snyder noted that the Town received eight grants in 2024, not including the Bridge/Culvert replacement grants. Mr. Snyder wished everyone a Merry Christmas and Happy New Year.

AUDIENCE II:

STAFF REPORTS:

Chris Musshafen stated his department has begun planning for summer programs.

Councilman McCann moved to adjourn at 11:30 a.m. Seconded by Councilman Wrazen. Upon a vote being taken: ayes – five noes – none Motion carried. Action #453 Meeting adjourned

Martha L. Librock
Town Clerk