

2A

Application # 2024-1

Date received: 10/2024

Application For SPECIAL EVENT Permit

Submit applications to:
Town of Aurora Town Clerk
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-3280 Fax: (716) 652-3507

ALL REQUESTS MUST BE MADE NO LESS THAN 30 DAYS IN ADVANCE OF EVENT.

- 1. Name of organization/Applicant: _____
- 2. Individual responsible for this request: MICHAEL BOJANOWSKI
- 3. Address: 1840 BOIES RD
EAST AURORA 14052
- 4. Telephone number: 716
- 5. Fax: _____
- 6. Email: MICHAEL 1@YAHOO.COM
- 7. Date(s) of event: SEE ATTACHED
- 8. Hours of event (including set up/take down): Start DEC 1st End DEC 29th
- 9. Description of the event:
HOLIDAY LIGHT SHOW
- 10. Location of event:
Address: 1840 BOIES ROAD EAST AURORA NY 14052
SBL #: 200.00-1-20.2

Please attach a map of the event area. On the map include the following:

- Parking area(s) - including number of on and off-street parking spaces. LOCATED ON SOLVEY MAP
- Location(s) and number of toilet facilities. NONE
- Location of entrance(s) and exit(s) to/from the event site. NONE

- Location of vendor facilities, if applicable, including tents, booths and food service facilities.
- Location of all residential structures on the property and on adjacent properties.
- Map of parade route if applicable.

11. Written steps to be taken to control traffic:

OFFER MULTIPLE DAYS TO RUN DISPLAY TO PREVENT CONGESTION. INSTALL NO PARKING SIGNS ON EAST SIDE OF ROAD TO PREVENT DOUBLE PARKING. LIMIT RUN LOOP TO KEEP P & VIEWERS

12. Written plan for security: FROM STAYING LONG.

SAFETY IS OUR #1 PRIORITY. SHOW WILL BE SHUTDOWN DUE TO WEATHER OR OTHER UNDER OUR OBSERVATION.

13. Estimated attendance per day: 15 CARS

- a. Will pedestrian participants be crossing any public road(s)? Y N
- b. Will participants be attending via bus? Y N

14. Will food or drinks be served? NO

a. If yes, please describe _____

15. Will there be sound amplification, music, DJ or band(s)?

a. If yes, please describe NO

16. Provide drawings to the Town of Aurora Building Department that describe location, size and text of all proposed signs for this event. (Additional fees may apply.)

Approved signs may be erected upon approval of the permit, but no sooner than 30 days prior to the event and must be removed immediately after.

LIGHT SHOW WILL CONSIST OF LIGHTS THROUGHOUT PROPERTY.

PLEASE NOTE: Based on the type of event and estimated attendance, a meeting with SEE SURVEY the Town Supervisor, Highway Supervisor, and Chief of Police may be scheduled at the FOR PROPERTY discretion of the Aurora Town Board to discuss a plan for proper traffic control, parking and crowd control.

17. Insurance: Applicant must obtain and maintain commercial liability insurance policy, including public liability coverage, with minimum limits of \$1,000,000 per occurrence, and property damage insurance with minimum limits \$1,000,000 per occurrence; Such policies shall list the Town of Aurora as an additional name insured.

18. Indemnification: Applicant shall defend, indemnify, and hold harmless the Town of Aurora, its officials, employees, agents and other persons from and against all claims, costs, judgments, liens, encumbrances, and expenses (including reasonable attorneys' fees) arising

out of any activity related to or in connection with this application or any permit, gather or event related to this application.

19. Acknowledgement:

I CERTIFY UNDER PENALTY OF PERJURY THAT ALL INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT, THAT ANY FALSE OR MISLEADING INFORMATION SHALL BE GROUNDS FOR DENIAL, AND I AGREE, TO COMPLY WITH ANY AND ALL CONDITIONS OF APPROVAL.

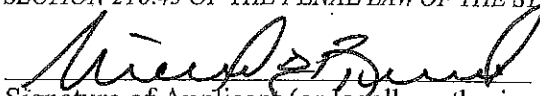
I ACKNOWLEDGE THAT IT IS THE APPLICANT'S RESPONSIBILITY TO ENSURE THAT PATRONS, LICENSEES, AND/OR INVITEES OF THE EVENT DO NOT TRESPASS UPON OR DAMAGE ANY ADJOINING PROPERTY OR PREMISES.

I ACKNOWLEDGE THAT THE AURORA TOWN CODE CHAPTER, ENTITLED "SPECIAL EVENTS," IS THE CONTROLLING LEGISLATION FOR THE REGULATION OF EVENTS IN THE TOWN OF AURORA, AND THAT THE ISSUANCE OF A PERMIT PURSUANT TO THIS APPLICATION REQUIRES COMPLIANCE WITH ALL PROVISIONS AND REGULATIONS WITHIN.

I FURTHER ACKNOWLEDGE THAT THE ISSUANCE OF A PERMIT PURSUANT TO THIS APPLICATION IS NOT A WAIVER FOR ANY ACTIVITY PROHIBITED BY LAW, AND AS A CONDITION OF ANY PERMIT ISSUED, COMPLIANCE WITH ALL PROVISIONS OF THE AURORA TOWN CODE, AS WELL AS APPLICABLE STATE AND FEDERAL LAW, IS REQUIRED.

APPLICANT CONSENTS TO THE INSPECTION OF THE PREMISES BY A POLICE OFFICER OR OTHER ENFORCEMENT OFFICER FOR THE PURPOSE OF ENSURING THAT THE TERMS AND CONDITIONS OF THE PERMIT ARE MET.

A FALSE STATEMENT MADE HEREIN IS PUNISHABLE AS A CLASS "A" MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW OF THE STATE OF NEW YORK.


Signature of Applicant (or legally authorized representative of Applicant)

10/21/24
Date

20. Property Owner Consent: Property owner consent is required when the Applicant is not the property owner. If the Applicant is the property owner, this portion does not need to be filled out.

I CERTIFY UNDER PENALTY OF PERJURY THAT ALL INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT AND THAT I AM THE LEGAL OWNER OF THE PROPERTY LISTED IN THIS APPLICATION, OR I AM A LEGAL OWNER, AGENT, MEMBER, OR AUTHORIZED OFFICER OF THE CORPORATION OR TRUST OWNING THE PROPERTY LISTED IN THIS APPLICATION.

I UNDERSTAND THAT, AS AN OWNER OF A PROPERTY LOCATED WITHIN THE TOWN OF AURORA AND OUTSIDE OF THE BOUNDARIES OF ANY INCORPORATED VILLAGE, I SHALL NOT CAUSE, PERMIT, OR ALLOW MY PROPERTY TO BE USED FOR AN EVENT AS DEFINED IN AURORA TOWN CODE §XXX UNLESS A WRITTEN PERMIT FOR THE EVENT HAS BEEN ISSUED BY THE APPROPRIATE TOWN OFFICIAL(S).


I HEREBY CONSENT TO INSPECTION OF THE PREMISES BY A POLICE OFFICER OR OTHER ENFORCEMENT OFFICER FOR THE PURPOSE OF ENSURING THAT THE TERMS AND CONDITIONS OF THE PERMIT ARE MET.

I ALSO HEREBY AGREE THAT I AM FULLY AWARE OF THE DETAILS OF THE EVENT

PROPOSED HEREIN AT THE SUBJECT PROPERTY, AND I AUTHORIZE THE APPLICANT TO MAKE THIS APPLICATION AND CONSENT TO THE EVENT AND ACTIVITY DESCRIBED.

I AGREE TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE TOWN OF AURORA, ITS OFFICIALS, AGENTS, EMPLOYEES AND OTHER PERSONS FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, DAMAGES, CAUSES OF ACTION, JUDGMENTS, LOSSES, COSTS, EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES) ARISING OUT OF PERSONAL INJURY, INCLUDING DEATH, PROPERTY LOSS OR THEFT THAT MAY OCCURE ON MY PROPERTY DURING OR AS A RESULT OF THE EVENT.

A FALSE STATEMENT MADE HEREIN IS PUNISHABLE AS A CLASS "A" MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW OF THE STATE OF NEW YORK.



Signature of Property Owner, Agent,
Member or Authorized Corporate Officer

10/21/24
Date

Permit Approval Request for Holiday Light Show

To whom this may concern,

I am writing to request approval for my holiday light show scheduled for December 2024. I plan to run the show for a total of 22 days, from December 1st to December 29th.

The schedule is as follows:

- **Wednesday to Sunday:** 5 PM - 9 PM (excluding Christmas week)
- **Christmas Week:** Open daily from December 23rd to December 29th, 5 PM - 9 PM

In 2022, my light show averaged about 10 cars per night, though there were a few nights with no visitors, excluding the two nights I had to close due to weather.

Thank you for considering my request. I look forward to your positive response.

Sincerely,
Michael Bojanowski



TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

Dear Resident/Property Owner:

At their October 28, 2024 meeting, the Aurora Town Board voted to set a public hearing on a Special Event Permit application from Michael Bojanowski for a holiday light show at 1840 Boies Road.

The Notice of Public Hearing, copied below, appeared in the October 31, 2024 edition of the East Aurora Advertiser.

Information regarding this public hearing is available for review during regular business hours, Monday through Friday 8:30 a.m. thru 4:30 p.m., at the Town Clerk's Office or on the town website www.townofaurora.com. Should you wish to express an opinion or concern, you may do so in writing prior to the November 12, 2024 Town Board meeting, or attend the meeting/hearing to do so in person.

If you have any questions, please feel free to contact my office at (716) 652-3280 or e-mail townclerk@townofaurora.com

Martha L. Librock
Town Clerk

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Aurora on the 12th day of November, 2024 at 6:30 p.m. at the Aurora Municipal Center located at 575 Oakwood Avenue, East Aurora, New York, 14052, at which hearing parties and interested citizens shall have an opportunity to be heard on a Special Event application from Michael Bojanowski for a holiday light show at 1840 Boies Road, East Aurora, NY.

A copy of the proposal is available for review at the office of the Town Clerk during normal business hours or on the Town website www.townofaurora.com

By Order of the Aurora Town Board

Martha L. Librock Town Clerk

Town of Aurora
Warrant Report

Unposted Batch Totals

Fund	Fund Description	Invoice Batch	Total
Unposted Batch Grand Totals		\$0.00	\$0.00

Posted Batch Totals

Fund	Fund Description	Invoice Batch		Total
		Paid	Unpaid	
A00	GENERAL FUND	\$25,076.97	\$0.00	\$25,076.97
B00	PART TOWN FUND	\$101.56	\$0.00	\$101.56
DB0	HIGHWAY PART TOWN FUND	\$5,674.04	\$0.00	\$5,674.04
SR0	RUBBISH COLLECTION DISTRICT #1	\$185.00	\$0.00	\$185.00
ZP0	PRIVATE WATER SYSTEM	\$1,558.78	\$0.00	\$1,558.78
Posted Batch Grand Totals		\$32,596.35	\$0.00	\$32,596.35

Report Grand Totals

Fund	Fund Description	Invoice Batch		Total
		Paid	Unpaid	
A00	GENERAL FUND	\$25,076.97	\$0.00	\$25,076.97
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ZP0	PRIVATE WATER SYSTEM	\$1,558.78	\$0.00	\$1,558.78
Grand Totals		\$32,596.35	\$0.00	\$32,596.35

1392-1458

3B

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



5B

LERK
ROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: Changes Made to 2025 Preliminary Budget (Post Public Hearing)
DATE: 11/12/24

CHANGES MADE TO THE PRELIMINARY BUDGET APPROVED 10/15/24:

- Decreased A 7020.409 Credit Card Service Charges to 0 (was \$7,500); increased A 9060.8 Health Insurance by \$7,500
- Decreased A 1110.106 Court Clerk PT to 0 (was \$19,388); increased A 9060.8 Health Insurance by \$19,388
- Increased A 9060.8 Health Insurance by an additional \$13,112 for a total of \$250,000
- Added DA 9950.9 Interfund Transfers – Capital Project; increased it by \$10,000
- Increased DB 9060.8 Health Insurance by \$5,000 (was \$155,000; current amount is \$160,000)
- Increased DB 9061.8 Health Insurance Retiree by \$1,000 (was \$64,000; current amount is \$65,000)
- Increased SF 3411.401 Fire Protection by \$2,426 upon receipt of corrected invoice from the Village of East Aurora (was \$395,143; corrected amount is \$397,569)
- Increased SG 8160.401 Garbage Contractual by \$10,000
- Updated Taxable Valuations with final report from the Assessor
- Updated Exemption Impact Reports with final report from the Assessor
- Added Orchard Park delinquent water, as approved at the 9/23/24 Board Meeting
- Added adopted budget from Aurora Colden fire district
- Added preliminary budget from South Wales fire district (The budget is scheduled to be adopted at their 11/11/24 meeting. Upon receipt, I will add as an attachment. I am told the numbers will not change.)

NOTES:

- \$132,932 under the tax cap
- A Fund: 2.18% tax increase
- B Fund: 1.15% tax decrease
- DA Fund: 1.47% tax increase
- DB Fund: .99% tax decrease
- Town Contribution Amounts toward Health Insurance
 - Employee Only: \$673
 - Employee + Child(ren): \$1,137
 - Employee + Spouse: \$1,339
 - Family: \$1,925

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Aurora on the 25th day of November, 2024 at 6:30 p.m. at the Aurora Municipal Center located at 575 Oakwood Avenue, East Aurora, New York, 14052, at which hearing parties and interested citizens shall have an opportunity to be heard on a Special Use Permit application from James and Donna Atkinson for a short-term rental at 275 Bowen Road, East Aurora, New York. All interested parties are entitled to be heard upon the said proposal at said public hearing. Copies of the proposal is available for review at the offices of the Town Clerk during normal business hours or on the Town website www.townofaurora.com

Martha L. Librock
Town Clerk
Town of Aurora

NOTICE OF PUBLIC HEARING

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All interested parties are entitled to be heard upon the said proposal at said public hearing. Copies of the proposal is available for review at the offices of the Town Clerk during normal business hours or on the Town website www.townofaurora.com

Martha L. Libroek
Town Clerk
Town of Aurora

SF

NOTICE OF PUBLIC HEARING

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All interested parties are entitled to be heard upon the said proposal at said public hearing. Copies of the proposal is available for review at the offices of the Town Clerk during normal business hours or on the Town website www.townofaurora.com

Martha L. Libroek
Town Clerk
Town of Aurora

5G



2440 Sheridan Drive, Suite 100
Tonawanda, NY 14150
Ph. 716.685.0500
Fax: 716.558.2825

November 6, 2024

Charles D. Snyder
Supervisor
Town of Aurora
575 Oakwood Avenue
East Aurora, NY 14052

*Outrage Supr to
Pipe as amended
easement approved
for 70 Church Street
(was 10,400 now 7,200)
compensate
11/12 agents*

Re: **Review Appraisal Addendum/ Amendment of
70 Church Street
East Aurora, New York
Map Nos. 3 & 4 Parcel No. 3 (Fee) & 4 (PE)**

Dear Mr. Snyder:

The following serves as an addendum/amendment to the original Appraisal Review of the Restricted Appraisal Report – Value Finding Appraisal Report prepared by Donald A. Lefcowitz, MAI of Emminger, Newton, Pigeon & Magyar Inc. (“Lefcowitz Appraisal”), on the above referenced property. The “Lefcowitz Appraisal” has an effective date of value of June 1, 2024. There was an addendum/amendment to that original appraisal report issued on October 31, 2024, whereas the permanent easement was eliminated from the acquisition.

The original Appraisal Review has an effective date of June 17, 2024. The original appraisal review report is included as part of this addendum/amendment by reference. The original appraisal report and appraisal review was based on a both **Fee and Permanent Easement** acquisition maps. Subsequent to approval from the Town, and at the owner’s request and engineer’s subsequent agreement, the permanent easement has been eliminated from the acquisition. The Fee acquisition remains in effect and is the same currently as in the original reports. The effective date of the original report, **June 1, 2024**, remains as the effective date of the appraisal report addendum/amendment.

The details and conclusions of the appraisal report remain the same in the appraisal report addendum/amendment, with the exception of eliminating the permanent easement from the description and valuation. The effects of the taking remain the same with the exception of the elimination of the PE. The report concludes there are no indirect damages to the remaining land, land improvements, and building improvements. The same base unit land value is concluded and the same land improvements are being acquired.

The details and conclusions of the original appraisal review report remain the same, with the exception of the elimination of the permanent easement from the description and valuation. The amended acquisition valuation is on the following page and is the same as the original appraisal review, with the exception of eliminating the permanent easement.

The owner was contacted by the project engineer (Azar Design Co.) and acquisition company (Right of Way Professionals, LLC) and notified of the change and that the Fee acquisition remains in effect as is. It is further noted this change was at the owner’s request.

LAND VALUATION:

Land Sales #1, #2 and #3 are relied on for providing an opinion of Market Value. The sales may be found in the original appraisal report. Adjustments are considered for time, location, size, utility and other pertinent factors. A unit value of \$10.00/ SF is adopted based on its larger size than the comparable sales, however noting that abutting Tannery Brook is a positive attribute. The subject is appraised to a depth of the single-family zoning along Church Street, or 28,786± sf.

DIRECT LAND DAMAGE:

<u>MAP NO.</u>	<u>PARCEL NO.</u>	<u>AREA</u>	<u>UNIT VALUE</u>	<u>TOTAL</u>
3	3 Fee	426± sf	\$10.00/sf	\$4,260
3	3 (underwater)	247± sf	\$10.00/sf @ 10%*	<u>\$ 247</u>
				\$4,600 (R)

*The area underwater in Tannery Brook is projected at having 10% of the underlying fee value based on the use and rights available.

TOTAL DIRECT LAND DAMAGE:	\$4,600	
INDIRECT LAND DAMAGE:	<u>\$ 0</u>	
TOTAL LAND DAMAGES:		\$4,600

LAND IMPROVEMENTS:

Parcel 3 (Fee)
 100± SEEDED LAWN @ \$0.60/SF = \$ 100 (R)
 Cluster of peripheral buffer trees = \$2,500

TOTAL DIRECT LAND IMPROVEMENT DAMAGE:	\$2,600
TOTAL INDIRECT LAND IMPROVEMENT DAMAGE:	<u>\$ 0</u>

TOTAL LAND IMPROVEMENT DAMAGE: \$2,600

BUILDING IMPROVEMENTS: Not Affected
DIRECT BUILDING DAMAGES: Not Applicable
INDIRECT BUILDING DAMAGES: Not Applicable
COST TO CURE: Not Applicable
SEVERANCE DAMAGE: Not Applicable

No severance and/or indirect damages are caused to the remainder, as land, land improvements and building improvements will remain essentially unchanged after the acquisition

OPINION OF COMPENSATION AND DAMAGES: \$7,200

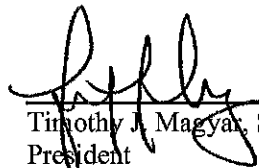
APPRAISAL REVIEW ADDENDUM/ AMENDMENT

**Church Street Bridge Replacement
East Aurora
Erie County, New York**

REVIEW RECOMMENDATIONS: Appraisal addendum/amendment submitted has been prepared in conformity with New York State Eminent Domain Procedure Law and policies, regulations and procedures applicable to appraisal of right-of-way for such purposes. Analysis is well documented and damage opinions are adequately supported. No further recommendations are necessary.

AMOUNT RECOMMENDED: \$7,200

REVIEW APPRAISER:



Timothy J. Magyar, SR/ WA, R/W-AC
President
Right-of-Way Professionals, LLC
New York State Certified General Real Estate Appraiser
License #46-41210

DATE: November 1, 2024

Just Compensation By:

Signature

Printed Name

Title

Date

Amount

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



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townclerk@to

5H

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

TO: Town Board

FROM: Supervisor

Date: November 4, 2024

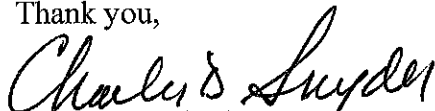
Board Members,

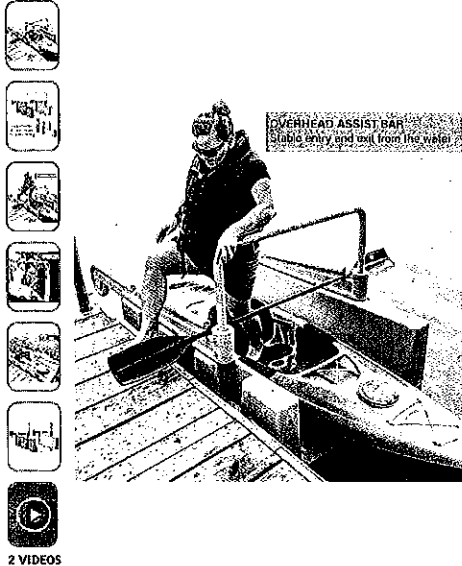
Please approve payment of the attached kayak launch station as has been discussed in previous meetings.

The dock itself is in the final stages of design, however before that can be completed the kayak launch needs approval.

The cost for this is \$1,844.53. Funds will come from line A7110.454, ARPA.

Thank you,


Supervisor Charles Snyder



Roll over image to zoom in

Personal Kayak Launch Station to Safely Launch Kayaks, Canoes, and Stand Up Paddle Boards, for Low-Profile Floating Docks, 85-Inch x 48-Inch x 50-Inch, Tan

Brand: YAKport
4.5 2 ratings | Search this page

\$1,844⁵³

Pay \$153.71/month for 12 months, interest-free upon approval for Amazon Visa

Delivery & Support

Select to learn more

Ships from Amazon.com	Returnable until Jan 31, 2025	Customer Support

Color: Tan



Size: Low Profile Floating Dock

Fixed Dock High Profile Floating Dock

Low Profile Floating Dock

Brand	YAKport
Item Weight	99 Pounds
Material	Plastic
Color	Tan
Product Dimensions	85"L x 48"W

About this item

- FUN ON THE WATER:** The YAKport Kayak Launch makes water activities accessible to all ages and experience levels; Spend more time on the water by easily launching your kayak, canoe, or stand-up paddle board
- INSTALL ON LOW-PROFILE FLOATING BOAT DOCKS:** The YAKport Model 950535 installs easily to low-profile floating docks with supplied mounting brackets; Choose the appropriate YAKport kayak launch kit for your dock and get ready to hit the water in no time
- WORKS WITH KAYAKS, CANOES, AND PADDLE BOARDS:** Easily launches kayaks, canoes, and stand-up paddle boards 34" AND UNDER; Safely enter or exit your kayak seat from the side of your dock for a great day out on the water
- SAFE & CONVENIENT:** The YAKport Kayak Launch features guide rails on both sides and grab bars with built-in paddle notches; A sturdy overhead assist bar provides additional stability when entering or exiting your kayak or canoe
- FLOATING KAYAK LAUNCH:** The YAKport is designed to float, allowing it to rise and fall with changing water levels; Whether

Add Prime to get Fast, Free delivery

\$1,844⁵³

FREE delivery

Delivering to Clarence Center 14032 - Update location

Usually ships within 5 to 7 days

Quantity: 1

Add to Cart

Buy Now

Ships from	Amazon.com
Sold by	Amazon.com
Returns	Returnable until Jan 31, 2025
Support	Product support included

See more

Add a Protection Plan:

- 2-Year Protection Plan for \$119.99
- Asurion Complete Protect: One plan covers all eligible past and future purchases (Renews Monthly Until Cancelled) for \$16.99/month
- Add a gift receipt for easy returns

Add to List

Sponsored

51

TOWN OF AURORA

575 OAKWOOD AVE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

FAX (716) 652-3507

MEMO

TO: Supervisor Snyder & Town Board Members
FROM: Doug Crow, Chairman, Planning Board
DATE: November 7th, 2024

=====

The following actions were taken at the November 6th, 2024, meeting of the Planning Board

Chairman, Doug Crow, acknowledged six voting members present.

Angela Griffis motions to recommend to the Town Board, to approve the application for the rezoning of 397 Old Glenwood R., West Falls, SBL 199.01-3-13, from R-1 Residential to C-1 Commercial with no condition based on it going back to original use. The intent is for the restoration and return to public use, by Conor Schneider

Seconded by Chris Contento

Upon a vote being taken:

Ayes- six

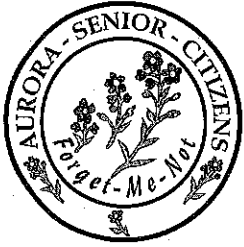
Noes- zero

Motion carried.

The Planning Board voted to recommend the rezoning of 397 Old Glenwood, West Falls, from R-1 to C-1.

The Town Board has the following options:

1. Authorize the Town Attorney to prepare a local law for the rezoning.
2. Table the request to a future date.
3. Request further information.
4. Deny the request.



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

6A

MEMO

TO: SUPERVISOR CHARLES SNYDER & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: November 7, 2024

I am asking for permission to purchase a Life Fitness Aspire Elliptical from G & G Fitness. The purchase price is \$5949.15 on NYS contract pricing award # 23073. ARPRA funds will be used to purchase.



Proposal # Q004641

Date: 11/4/2024

Account Manager: Anthony Ruffolo **Phone:** 716-583-6987 **Fax:** 716-204-2521 **Email:** aruffolo@livefit.com


To place this order, please complete Terms & Conditions, sign and email to: commercial@livefit.com

BILL TO

AURORA SENIOR CENTER
 101 King St
 EAST AURORA, NY 14052-2301
 Contact: Donna Bodekor: 716-652-7934

SHIP TO

AURORA SENIOR CENTER
 101 King St
 EAST AURORA, NY 14052-2301
 Contact Name : Donna Bodekor
 Email: dbodekor@townofaurora.com
 Phone : 716-652-7934

	Description	Qty	MSRP	Your Price	Ext. Price
	LIFE FITNESS ASPIRE ELLIP ARCTIC SLIVER 3/3 WARR SL CONSOLE Model ASPXSLALLXN-12A NYC Contract Award# 23073 PC#68954	1	\$6,999.00	\$5,949.15	\$5,949.15

Comments:

* Please ask about our financing options *

Product Total:	\$5,949.15
Delivery & Assembly:	\$.00
Freight:	\$.00
Total:	\$5,949.15
Sales Tax:	\$.00
Total (USD):	<u>\$5,949.15</u>

Application # _____

6B

Application for Temporary Use Permit

Town of Aurora Parks

Submit applications to:
Town of Aurora Recreation Department
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-6646

All requests must be made no less than 30 days in advance of event/use.

1. Name of Organization: Orchard Park Recreation Department
2. Individual Responsible for this request: Kristin Welch
3. Address: 4520 California Rd
Orchard Park NY 14127
4. Telephone number: 716-662-6450 ext. 2
5. Fax: _____
6. Email Address: welchk@orchardparkny.org
7. Date(s) of event 8/12 & 8/15
8. Hours of use including set up/take down: Start 8¹⁵ am/pm End 11⁴⁵ am/pm
9. Description of the event or use:
ecology camp home base - camp is run by Earth Spirit Edu.
approx 20 campers will be dropped off at 8³⁰am. Camp runs
until 11³⁰am, requesting use of the building + green space. Will
be taking on hikes on trails + creek walks.
10. Specific area(s) requested, map attached
 JP Nicely West Falls Park Green building, will be utilizing wooded trails + creek.
 Warren Drive Park
 Majors Park
 Community Pool Park
11. Specific equipment to be brought in to park (porta johns, tents, etc.) NA
12. Need: Water _____ Electric _____
13. Estimated attendance: 20 campers / 3 staff
14. Will food or drinks be served? NO If yes, describe: _____

15. Will there be sound amplification or music or a band(s)? NO If yes, describe:

16. Other services requested (describe): N/A
_____ Police _____
_____ Parks and Recreation Department _____

(Provide drawings describing location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 575 Oakwood Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the **Guidelines for Use of Town of Aurora Parks.**

Jim Walsh
Signature of Applicant

11-1-24
Date

Official Use Only Below this Line-----

Event: OpRec Ecology Camp

Attachments submitted:

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)

Application Recommended or Not recommended
by Recreation Department



ORCHPAR-04

EKNOBLAUCH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/1/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1009544 Lawley, LLC 361 Delaware Avenue Buffalo, NY 14202	CONTACT NAME: Abrlah Baker PHONE (A/C, No, Ext): (716) 849-1549 1549	FAX (A/C, No): (716) 849-8291
	E-MAIL ADDRESS: asbaker@lawleyinsurance.com	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: NY Municipal Ins Reciprocal		20690
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
 Town of Orchard Park
 S 4295 Buffalo Street
 Orchard Park, NY 14127

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> SEE REMARKS GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG OTHER:	X	MPK-TORPK-0000002-24	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ Included
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		MCA-TORPK-0000002-24	5/1/2024	5/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		MEC-TORPK-0000002-24	5/1/2024	5/1/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ Aggregate \$ 20,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NY) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured and Waiver of Subrogation coverage shown above and marked with an X. Terms set forth as evidenced by the attached endorsement(s) identified on the ACORD 101.

RE: Town of Aurora Park is listed as an Additional Insured Per the General Liability as per written contract.
 Use of park for Summer 2025 Ecology Camp

CERTIFICATE HOLDER**CANCELLATION**

Town of Aurora Parks 575 Oakwood Ave East Aurora, NY 14052	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Open Map of use.



1 - Small building - restrooms or rainy day location

2 - green space outside of small building + trails in woods to creek.

(As note we will not be using the tennis courts / Basketball courts.)

SUPERVISOR
Charles D. Snyder
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

575 Oakwood Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement

Town of Aurora Parks

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.

Jim M. Wood Recreation Director
Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 5 day of NOVEMBER, 2024

Mary E. Perram
Notary Public

Qualified in Erie County, New York
My commission expires: _____

MARY E. PERRAM
Notary Public, State of New York
No. 01PE4797176
Qualified in Erie County
My Commission Expires July 31, 2025

A. Coverages Provided by the Comp Alliance

Workers' Compensation Coverage: provides medical and indemnity (lost time) benefits to employees who are injured in the course of their employment with the municipality.

Employers' Liability Coverage: provides coverage for third party actions that are brought against the municipalities arising out of an injury to a municipal employee that occurred in course of his or her employment.

The Comp Alliance provides Workers' Compensation Coverage and Employers' Liability Coverage pursuant to the New York State Workers' Compensation Law, along with coverage for benefits as required by the Volunteer Firefighters' Benefit Law and Volunteer Ambulance Workers' Benefits Law.

- The Comp Alliance will pay the medical and indemnity benefits required of its members by the Workers' Compensation Law for injuries to employees that arise out of the employment of its employees.
- The Comp Alliance will defend any claim or proceeding against its members for benefits payable under the Workers' Compensation Law.
- The Comp Alliance will pay amounts that its members are obligated to pay to third parties that arise from an injury to an employee caused by an event that occurred in the course of this agreement (Employer Liability payments).
- The Comp Alliance will not pay any amounts that the employer is not obligated to pay under the Workers' Compensation Law, or the rules and regulations adopted pursuant thereto. This includes any payments, or portion thereof, that a member may make that are covered by other insurance that the member may maintain, or that the employer may extend to its employees.
- The Comp Alliance will only make indemnity payments up to the amounts awarded by the Workers' Compensation Board. Any member who has in place a "full pay" or similar policy that grants a greater benefit to its employees will be solely liable for the difference between the amounts so paid and the amounts awarded by the Workers' Compensation Board.

B. Member Responsibilities

The responsibilities of each member are set forth in detail in the Plan Document. Each member is responsible for knowing its obligations to the Comp Alliance. As a member of the Comp Alliance, you agree to accept and be bound by the terms, conditions and provisions of the Plan Document and Bylaws of the Comp Alliance, and by the New York State Workers' Compensation Law and the regulations promulgated pursuant thereto.

Pursuant to the Plan Document, each member:

- agrees to cooperate with the plan and furnish information necessary for the administration of the plan.
- will timely pay all necessary funding contributions, supplemental assessments and NYS assessments.
- will keep accurate records of all workers' compensation and employers' liability claims.
- is responsible for the prompt reporting of the claims.
- will timely and accurately report its quarterly payroll to the Comp Alliance for NYS assessments.
- will assist the Comp Alliance with the reconciliation of payroll reported on form GA-4 each quarter.

Executive Director: Michael Kenneally
518-466-0128

Claims: Maria Luciano
516-750-9376

Member Services: Aaron Reader
866-697-7665

E. Assessments payable to the Workers' Compensation Board

All members are required to pay an assessment to the New York State Workers' Compensation Board to fund its administration and operations. Until such time as the Workers' Compensation Board implements a system of direct employer charges, the Comp Alliance is required to collect and pay this amount on behalf of its members.

The assessment is charged on a quarterly basis, and is based upon the member's reported payroll for each quarter. This charge is separate from your funding contribution to the Comp Alliance, and an estimated, annual assessment fee is collected from each member with its yearly funding contribution. The collection of an estimated amount up front is necessary to comply with the strict payment schedule set by the Workers' Compensation Board and to help protect members from costly penalties resulting from late reporting and payment.

The assessment that is charged by the Workers' Compensation Board each quarter is based upon the member's actual payroll for the quarter, as reported to the Comp Alliance on form GA-4. Since the actual payroll reported each quarter may deviate from the payroll used to estimate the member's annual assessment charge, the Comp Alliance will reconcile the assessment charges paid on your behalf with the amount that we have collected. The reconciliation will show whether the member's estimated assessment is adequate to cover the *actual* assessment. Where the amount collected (estimated assessment) is more than the actual amount paid out, the member will receive a credit towards the following year's estimated assessment. Where the amount collected is less than the actual amount paid out, the member will receive a debit on the following year's assessment.

The payroll submitted by each member on form GA-4 will be reconciled against the payroll it submits to the NYS Department of Taxation and Finance by the Workers' Compensation Board each quarter. The Comp Alliance will receive this reconciliation and members will be called upon to assist the Comp Alliance in clarifying any discrepancies. The Comp Alliance will then submit a reconciliation report to the Workers' Compensation Board explaining any discrepancies along with a payment, if necessary, for the difference owed to the Workers' Compensation Board from the particular member's assessment funds.

Members who withdraw from the Comp Alliance program remain responsible for any assessments due and owing to the Workers' Compensation Board for the period of time that they were a member. Members who withdraw from the Comp Alliance will receive any overpayments after the assessment for the last quarter of their membership has been paid.

In witness whereof, the parties have executed this participation agreement intending to fully bound by its terms and conditions.

Member: Town of Aurora

Participation Period: January 1, 2025 - December 31, 20²⁶ **Comp Alliance**

Date: _____

Date: January 1, 2025

By: _____

By: *Michael Kenneally*

Name: _____

Name: Michael Kenneally

Title: _____

Title: Executive Director

Executive Director: Michael Kenneally
518-465-0128

Claims: Maria Luciano
516-750-9376

Member Services: Aaron Reader
866-697-7665

Kathleen Moffat

From: Shawn Roes <shawn.roes@compalliance.com>
Sent: Monday, November 4, 2024 1:12 PM
To: Kathleen Moffat
Subject: Town of Aurora Comp Alliance January 2025 Renewal Information
Attachments: Jan 2025 Comp Alliance Participation Agreement.pdf

Good Afternoon Kathleen, I hope you are doing well. Below is some information on the program and the Town of Aurora's Comp Alliance January 2025 renewal. Please confirm receipt of this and let me know if you have any questions.

As in the past we will need a signed Participation Agreement to bind coverage indicating the term that you prefer (1 or 2 year). I have attached a blank fillable Participation Agreement.

Several benefits the Comp Alliance provides to our 365+ members statewide include:

- **No Year End Premium Payroll Audit** - No year-end surprises
- **Stability** – Slight rate decreases over many of the past 10 years with a program surplus in excess of \$40 million.
- **Multi-Year Fixed cost options** - in some cases up to 3-year fixed cost options are available to enhance budget predictability
- **Member Loyalty Awards** - Distributed the past five years - Returned a portion of the surplus as a monetary award to municipal members the past 6 years.
- **Safe Workplace Award** - Positive contributing members to the program are eligible for this monetary award for performing well from a loss perspective and an additional component of this for their completion of a Risk Management questionnaire through our website. We just released a Safe Workplace Award for the 2023 plan year to eligible January renewal members. **Below I have included information showing all of your January Comp Alliance Members who are receiving our recent Safe Workplace Award over the next couple months.**
- **Risk Management** - Training available on-site and online including webinars, safety training videos, monthly safety bulletins, safety culture tool box talks, and access to Safety Source with over 850 safety training videos.
- **Personal Claims Management Service** - Every member has dedicated claims staff to ensure smooth handling of claims
- **Claim Reporting Portal** - Online claim reporting and access to claims information

January 2025 Comp Alliance Renewal Information

Town of Aurora – Funding will be \$72,805 which is a 3% increase from expiring. The Town's experience mod decreased by 6 points to a .79, however your overall payroll increased by 12% since the last time we calculated payroll. The Town is eligible for a fixed cost, non-loss sensitive 1 or 2 year term. I also have a **Safe Workplace Award Check for the Town in the amount of \$5,648** which includes your additional award for completing the online safety survey. I will be out your way later this month and will try to get you your check in person at that time.

Once again, thanks for your continued support of our program, and if you have any questions or wish to discuss any of these please do not hesitate to let me know.

Thank You,

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



M:
[townclerk@](mailto:townclerk@townofaurora.com)

6D

TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

TO: Town Board

FROM: Supervisor

DATE: October 31, 2024

Board members,

Over Memorial Day weekend, May 27th 2024, the Secretary to the Supervisor, Valerie Venturo, unfortunately fell and was unable to perform her duties.

It didn't heal as anticipated, and on September 23rd, 2024, The Town Board accepted her resignation and appointed Jennifer Caulkins to that position.

During that time, the Assistant to the Supervisor Kathleen Moffat did double duty and acted as both Assistant to the Supervisor and Secretary to the Supervisor.

Valerie Venturo was out of work from June 5 to October 4, 2024, 17 weeks. Ms. Venturo worked an average of 21 hours per week, at an hourly rate of \$18.03. We were also paying Ms. Venturo a \$100.00 bi-weekly HR stipend.

I am requesting that Kathleen Moffat be compensated for additional work with the hourly wage portion of what would have been paid to Ms. Venturo during that time.

Please approve payment to Ms. Moffat for the hourly rate only, \$18.03 for 21 hours per week, at 17 weeks, making a total of \$6,436.71. Ms. Moffat will continue to be the primary contact for the conversion to new payroll software and will also continue working with NYS Retirement to upgrade to enhanced reporting.

Calculating to year end, including Jennifer Caulkins' wages, the payroll budget lines in A1220 will be under budget by approximately \$2,600.00.

Funds will come from line A1220.103

Thank you,

Handwritten signature of Charles D. Snyder in black ink.
Supervisor Charles Snyder

6E

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members
FROM: Elizabeth Cassidy, Code Enforcement Officer
DATE: November 4, 2024

The Town does not have any specified regulations on outdoor lighting on either commercial or residential properties. We are receiving increasing complaints regarding light trespass, however, don't have a code to cite and therefore enforcement is limited to asking residents to be good neighbors. I am requesting the Town Board ask the code working group to discuss possible changes to the Town Code to address this particular issue.

Thank you,
liz

