



GA

BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): KATHLEEN MOFFAT
 SIGNATURE: [Signature] DATE: 7/9/24

1. \$ <u>910.00</u>	FROM: <u>DB 9060.8</u> <small>ACCT NO.</small>	<u>HOSP. + MED. INS.</u> <small>ACCT TITLE</small>	<u>97,626.76</u> <small>CURRENT BALANCE</small>
	TO: <u>DB 5110.109</u> <small>ACCT NO.</small>	<u>MED. INS. REIMB.</u> <small>ACCT TITLE</small>	<u>-70.00</u> <small>CURRENT BALANCE</small>
	REASON: <u>TO COVER OVERDRAWN APPROPRIATION ACCT.</u>		
2. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		
3. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		
4. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		
5. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		

APPROVALS:
 SUPERVISOR SIGNATURE : _____ Date: _____
 TOWN BOARD MEETING APPROVAL DATE: _____ Action #: _____



Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052

Offic
Fa

GB

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 7/16/24
Re: Budget Amendment

Approval is requested to amend the below lines to represent the increase in revenue and to cover expenses due to an increase in registrations.

Increase Line	Description	Current Budget	Current Balance	Increase By
A00-2050-0000-0000	Golf Lessons	\$1,000.00	\$1,870.00	\$870.00
A00-7185-0400-0000	Golf Vendor	\$1,000.00	(-\$653.25)	\$870.00



GC

2025 Budget Calendar

Departmental Budget Request Forms to Department Heads	Friday 7/19/24
Department Heads Formulate Budget Requests and Meet With Town Board Liaisons	Mon. 7/22-Thurs. 8/1
Departmental Request Forms Due to Supervisor's Office	Friday 8/2/24
Town Board Meeting w/ Department Heads and Budget Officer *Special Meeting*	Tuesday 8/6/24 @ 11am
Town Board Work Session to Review Tentative Budget *Special Meeting*	Wednesday 9/11 @ 5pm
Budget Officer Files Tentative Budget with Town Clerk (by Sept 30)	Thursday 9/19/24
Town Clerk Presents the Tentative Budget to the Town Board (by Oct 5)	9/23/24 Board Meeting
Town Board Tentative Budget Work Session *Special Meeting*	Wednesday 9/25 @ 5pm
Town Board approves changes to the Tentative Budget and accepts it as the Preliminary Budget; Set Public Hearing	10/15/24 Board Meeting (Tuesday)
Public Hearing on the Preliminary Budget (by Nov 10)	10/28/24 Board Meeting
Town Board Preliminary Budget Work Session *Special Meeting (if needed)*	Wednesday 10/30 @ 5pm
Adopt the Budget (no later than Nov 20)	11/12/24 Board Meeting (Tuesday)

6-D

TOWN OF AURORA
575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members
FROM: Elizabeth Cassidy, Code Enforcement Officer
DATE: July 17, 2024

Requesting Justice Court Action in reference to permit:

Aurora Town Code Section 65-4I: Expired Permit

Property Address:
Brian and Joelle Veros
130 Manchester Rd
East Aurora, NY 14052

Mailing Address:
32 Temple Pl
East Aurora, NY 14052

I respectfully request approval from the Town Board to initiate Justice Court Action for failure of the above to renew or close out the permit 2023-223. Please see the attachments.


Liz Cassidy

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



TOWN CLERK
Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

Luke Wochensky
lwochensky@townofaurora.com

James F. Granville
jgranville@townofaurora.com

Joseph M. McCann
jmccann@townofaurora.com

Raymond M. Wrazen
rwrazen@townofaurora.com

SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

CODE ENFORCEMENT
OFFICER
Elizabeth Cassidy
(716) 652-7591
building@townofaurora.com

ASSESSOR
Stephen R. Pigeon
assessor@townofaurora.com
(716) 652-0011

DIR. OF RECREATION
Christopher Musshafen
(716) 652-8866
chris@townofaurora.com

TOWN ATTORNEY
Brigid M. Maloney

TOWN JUSTICE
Jeffrey P. Markello
Anthony DiFilippo IV

HISTORIAN
Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507

July 11, 2024

Brian and Joelle Veros
130 Manchester Rd
East Aurora, NY 14052

Brian and Joelle:

The permit for your residence expired last December as you have been notified by multiple expiration and violation notices as well as an active Stop Work Order. This letter serves to inform you that if the permit isn't renewed by 7/17/27, for a full year at the fee of \$793.85, our office will begin Justice Court Action.

Please contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Elizabeth Cassidy".

Elizabeth Cassidy
Code Enforcement Officer
Town of Aurora and
Village of East Aurora
Office: 716-652-7591
Cell: 716-695-5194
Email: ecassidy@townofaurora.com

6E

Application # _____

Date received: _____

Application For SPECIAL EVENT Permit

Submit applications to:
Town of Aurora Town Clerk
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-3280 Fax: (716) 652-3507

ALL REQUESTS MUST BE MADE NO LESS THAN 30 DAYS IN ADVANCE OF EVENT.

- 1. Name of organization/Applicant: COUNTRY FRESH FARMS
- 2. Individual responsible for this request: HARRY PEADEN
- 3. Address: 10 CELEBRATION WAY
PEACHTREE CITY, GA 30269
- 4. Telephone number: _____
- 5. Fax: N/A
- 6. Email: CFFMEATS.OPS@GMAIL.COM
- 7. Date(s) of event: AUGUST 14-17, 2024
- 8. Hours of event (including set up/take down): Start 8AM End _____
- 9. Description of the event:
FOUR DAY USDA FROZEN MEAT SALE IN THE PARKING LOT OF MOTION CRAFT

- 10. Location of event:
Address: 580 OLEAN RD, EAST AURORA, NY 14052
SBL #: _____

Please attach a map of the event area. On the map include the following:

- Parking area(s) - including number of on and off-street parking spaces.
- Location(s) and number of toilet facilities.
- Location of entrance(s) and exit(s) to/from the event site.

- Location of vendor facilities, if applicable, including tents, booths and food service facilities.
- Location of all residential structures on the property and on adjacent properties.
- Map of parade route if applicable.

11. Written steps to be taken to control traffic:

SITE WILL BE BLOCKED OFF WITH CONES. CUSTOMERS PARK AND WALK UP TO SITE
TYPICALLY, THERE ARE NO MEANS FOR TRAFFIC CONTROL AS THERE ARE USUALLY NO MORE
THAN 2-4 CUSTOMERS AT PEAK TIMES

12. Written plan for security:

TRUCK WILL BE SECURED AND AN EMPLOYEE WILL BE PRESENT AT ALL TIMES

13. Estimated attendance per day: 20

- a. Will pedestrian participants be crossing any public road(s)? Y X N
- b. Will participants be attending via bus? Y X N

14. Will food or drinks be served? Y

- a. If yes, please describe USDA FROZEN PREPACKAGED CHICKEN, SEAFOOD, PORK AND BEEF

15. Will there be sound amplification, music, DJ or band(s)?

- a. If yes, please describe N/A

16. Provide drawings to the Town of Aurora Building Department that describe location, size and text of all proposed signs for this event. (Additional fees may apply.)
 Approved signs may be erected upon approval of the permit, but no sooner than 30 days prior to the event and must be removed immediately after.

PLEASE NOTE: Based on the type of event and estimated attendance, a meeting with the Town Supervisor, Highway Supervisor, and Chief of Police may be scheduled at the discretion of the Aurora Town Board to discuss a plan for proper traffic control, parking and crowd control.

17. Insurance: Applicant must obtain and maintain commercial liability insurance policy, including public liability coverage, with minimum limits of \$1,000,000 per occurrence, and property damage insurance with minimum limits \$1,000,000 per occurrence; Such policies shall list the Town of Aurora as an additional name insured.

18. Indemnification: Applicant shall defend, indemnify, and hold harmless the Town of Aurora, its officials, employees, agents and other persons from and against all claims, costs, judgments, liens, encumbrances, and expenses (including reasonable attorneys' fees) arising

out of any activity related to or in connection with this application or any permit, gather or event related to this application.

19. Acknowledgement:

I CERTIFY UNDER PENALTY OF PERJURY THAT ALL INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT, THAT ANY FALSE OR MISLEADING INFORMATION SHALL BE GROUNDS FOR DENIAL, AND I AGREE, TO COMPLY WITH ANY AND ALL CONDITIONS OF APPROVAL.


I ACKNOWLEDGE THAT IT IS THE APPLICANT'S RESPONSIBILITY TO ENSURE THAT PATRONS, LICENSEES, AND/OR INVITEES OF THE EVENT DO NOT TRESPASS UPON OR DAMAGE ANY ADJOINING PROPERTY OR PREMISES.

I ACKNOWLEDGE THAT THE AURORA TOWN CODE CHAPTER, ENTITLED "SPECIAL EVENTS.", IS THE CONTROLLING LEGISLATION FOR THE REGULATION OF EVENTS IN THE TOWN OF AURORA, AND THAT THE ISSUANCE OF A PERMIT PURSUANT TO THIS APPLICATION REQUIRES COMPLIANCE WITH ALL PROVISIONS AND REGULATIONS WITHIN.

I FURTHER ACKNOWLEDGE THAT THE ISSUANCE OF A PERMIT PURSUANT TO THIS APPLICATION IS NOT A WAIVER FOR ANY ACTIVITY PROHIBITED BY LAW, AND AS A CONDITION OF ANY PERMIT ISSUED, COMPLIANCE WITH ALL PROVISIONS OF THE AURORA TOWN CODE, AS WELL AS APPLICABLE STATE AND FEDERAL LAW, IS REQUIRED.

APPLICANT CONSENTS TO THE INSPECTION OF THE PREMISES BY A POLICE OFFICER OR OTHER ENFORCEMENT OFFICER FOR THE PURPOSE OF ENSURING THAT THE TERMS AND CONDITIONS OF THE PERMIT ARE MET.

A FALSE STATEMENT MADE HEREIN IS PUNISHABLE AS A CLASS "A" MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW OF THE STATE OF NEW YORK.



Signature of Applicant (or legally authorized representative of Applicant)

7/12/24

Date

20. Property Owner Consent: Property owner consent is required when the Applicant is not the property owner. If the Applicant is the property owner, this portion does not need to be filled out.

I CERTIFY UNDER PENALTY OF PERJURY THAT ALL INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT AND THAT I AM THE LEGAL OWNER OF THE PROPERTY LISTED IN THIS APPLICATION, OR I AM A LEGAL OWNER, AGENT, MEMBER, OR AUTHORIZED OFFICER OF THE CORPORATION OR TRUST OWNING THE PROPERTY LISTED IN THIS APPLICATION.

I UNDERSTAND THAT, AS AN OWNER OF A PROPERTY LOCATED WITHIN THE TOWN OF AURORA AND OUTSIDE OF THE BOUNDARIES OF ANY INCORPORATED VILLAGE, I SHALL NOT CAUSE, PERMIT, OR ALLOW MY PROPERTY TO BE USED FOR AN EVENT AS DEFINED IN AURORA TOWN CODE §XXX UNLESS A WRITTEN PERMIT FOR THE EVENT HAS BEEN ISSUED BY THE APPROPRIATE TOWN OFFICIAL(S).

I HEREBY CONSENT TO INSPECTION OF THE PREMISES BY A POLICE OFFICER OR OTHER ENFORCEMENT OFFICER FOR THE PURPOSE OF ENSURING THAT THE TERMS AND CONDITIONS OF THE PERMIT ARE MET.

I ALSO HEREBY AGREE THAT I AM FULLY AWARE OF THE DETAILS OF THE EVENT

PROPOSED HEREIN AT THE SUBJECT PROPERTY, AND I AUTHORIZE THE APPLICANT TO MAKE THIS APPLICATION AND CONSENT TO THE EVENT AND ACTIVITY DESCRIBED.

I AGREE TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE TOWN OF AURORA, ITS OFFICIALS, AGENTS, EMPLOYEES AND OTHER PERSONS FROM AND AGAINST ANY AND ALL CLAIMS, SUITS, DAMAGES, CAUSES OF ACTION, JUDGMENTS, LOSSES, COSTS, EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES) ARISING OUT OF PERSONAL INJURY, INCLUDING DEATH, PROPERTY LOSS OR THEFT THAT MAY OCCURE ON MY PROPERTY DURING OR AS A RESULT OF THE EVENT.

A FALSE STATEMENT MADE HEREIN IS PUNISHABLE AS A CLASS "A" MISDEMEANOR PURSUANT TO SECTION 210.45 OF THE PENAL LAW OF THE STATE OF NEW YORK.

Timothy Wwek
Signature of Property Owner, Agent,
Member or Authorized Corporate Officer

7-12-2024
Date

Timothy Wwek
Phone 716-655-2490

Official Use Only

	Fee	Date Paid
Application	\$25 _	
Permit	\$50 _	
Additional Services	TBD _	

Event: _____

Attachments Submitted

- _____ Indemnification Agreement
- _____ Certificate of Insurance
- _____ Map with area(s) requested to be used indicated
- _____ Parking and Traffic plan
- _____ Copy of application for sign permit, if applicable.

Application reviewed by Town Clerk and Code Enforcement:

_____ Recommended _____ Not recommended

Action by Aurora Town Board

The Aurora Town Board, upon review of the application request # _____ submitted by _____ (organization or individual) took the following action with or without conditions (as applicable) noted below:

Approved: _____ **Date:** _____
Supervisor's Signature

Denied: _____
Supervisor's Signature

Conditions of Approval:

- _____ Police Department Approval
- _____ Highway Department Approval
- _____ Building Department Approval
- _____ Requesting organization shall attach a completed **Certificate of Insurance** with minimum limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional name insured
- _____ Approval of parking and traffic plan
- _____ Other



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER JARED MULA STATE FARM 3101 TOWERCREEK PKWY SE STE 650 ATLANTA, GA 30339	CONTACT NAME: Natalie Wohlers PHONE (A/C, No, Ext): 770-874-3325 E-MAIL ADDRESS: NATALIE.WOHLERS.VAAZAV@STATEFARM.COM	FAX (A/C, No): 770-874-3306
	INSURER(S) AFFORDING COVERAGE INSURER A: State Farm General Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED COUNTRY FRESH FARMS INC / Prime House Direct 5081 UNION ST UNION CITY GEORGIA 30291		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

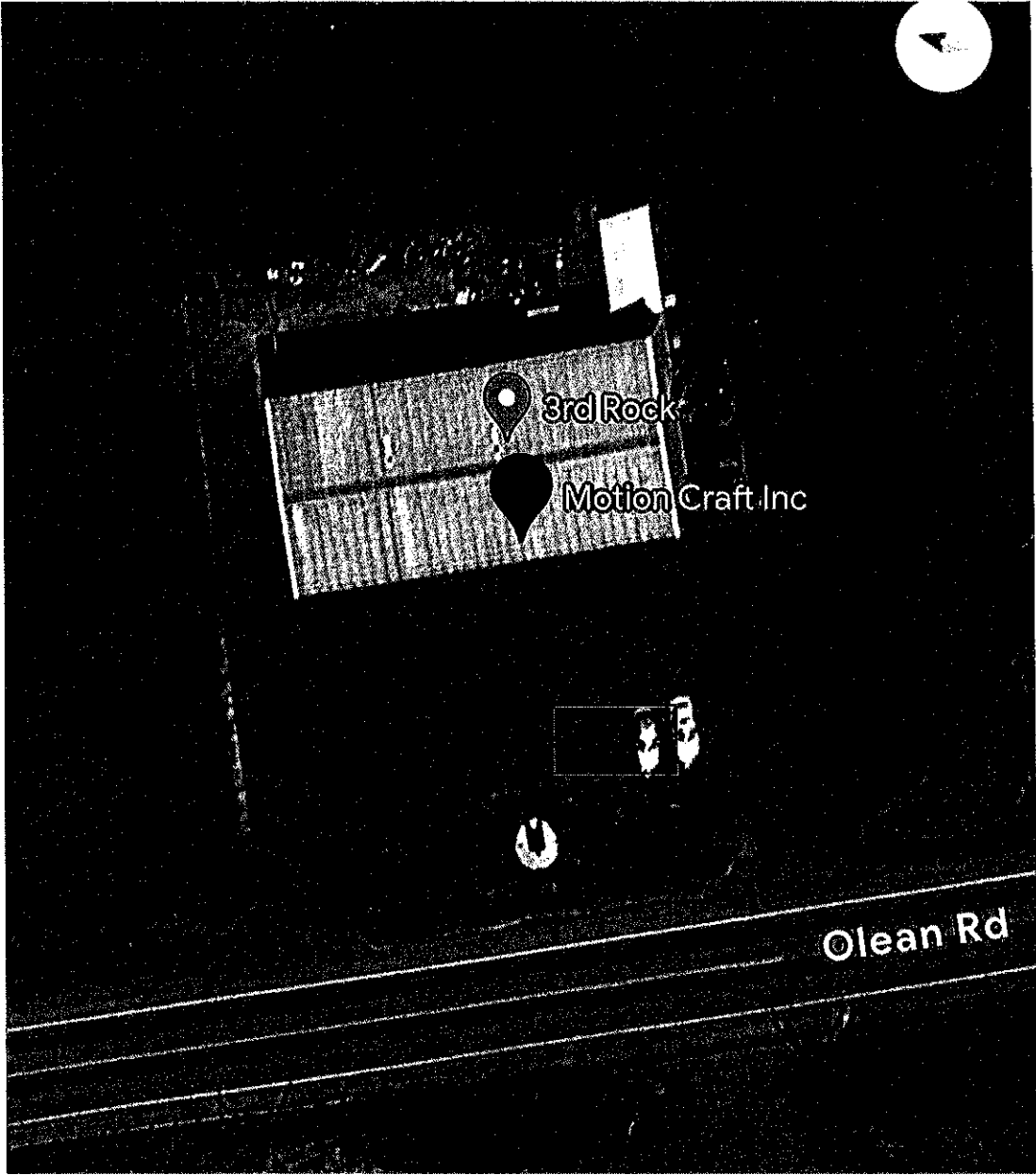
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSP	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	91-AP-G472-2	09/15/2020	09/15/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY	N	N	C28-2151-A10-11A	07/10/2021	07/10/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 500,000 BODILY INJURY (Per person) \$ 500,000 BODILY INJURY (Per accident) \$ 500,000 PROPERTY DAMAGE (Per accident) \$ 500,000 COMP/COLL \$ 1,000
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	N/A		91-EF-D903-7F	09/19/2020	09/19/2024	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N	91-G9Y293-3	07/24/2023	07/24/2024	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	WORKERS COMPENSATION JULY 2024 RENEWAL REPLACES ABOVE	NA	N	91-MB-E823-8	07/24/2024	07/24/2025	E.L. EACH ACCIDEN 1,000,000 E.L. DISEASE - EA E 1,000,000 E.L. DISEASE - POLI 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Town of Aurora 575 Oakwood Ave East Aurora, NY 14052	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>natalie wohlers</i>
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3rd Rock

Motion Craft Inc

Olean Rd



Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052

recreation@townofaurora.com
www.aurorarec.com

6F

To: Town Board
From: Chris Musshafen
Date: 7/17/24
Re: New Hires: Lifeguards

Approval is requested to hire the below applicants as seasonal lifeguards. They have all recently completed the lifeguard course with Chris and would be utilized as substitutes for our staff that will be leaving for college and any aquatic programming during the school year.

First	Last	Address	Position	Rate
Tessa	Fowler	26 N. Willow St	Lifeguard Seasonal PT	\$ 16.50
Paul	Hulme	1040 Porterville Rd	Lifeguard Seasonal PT	\$ 16.50
Abigail	Jetty	119 Park Pl.	Lifeguard Seasonal PT	\$ 16.50
Δ Izzy	King	12881 Clinton ^{P.O.} _{Alden}	Lifeguard Seasonal PT	\$ 16.50
Emmett	Merrick	255 Geneva Rd	Lifeguard Seasonal PT	\$ 16.50
Gianna	Patterson	280 East Aurora	Lifeguard Seasonal PT	\$ 16.50

Δ NON-RESIDENT



Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052

Office
Fax (

66

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 7/17/24
Re: Request to Accept Donation July 3rd Celebration

Approval is requested to accept the donations as listed below to go towards bands for the July 3rd Celebration. The donation is to go in line A2080.1.

Organization	Amount
Sammy's Car Wash Inc.	\$ 100.00
Left Coast Taco	\$ 100.00
Advantage Pallets	\$ 100.00
East Aurora Police Quaker Club	\$ 200.00
East Aurora Rotary Club	\$ 200.00
Riley Street Station	\$ 100.00
Varecka Builders, Inc	\$ 100.00

6H

Application # _____

Application For Temporary Use Permit

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field At Knox Farm State Park

Submit applications to:
Town of Aurora Parks and Recreation
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 30 DAYS IN ADVANCE OF EVENT/USE.

***PLEASE NOTE THAT THE PERMIT CANNOT BE ACCEPTED FOR BOARD APPROVAL
WITHOUT THE FOLLOWING REQUIRED DOCUMENTS AND FEES LISTED ON PAGE 2:***

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Parking and Traffic plan

1. Name of organization: East Aurora High School - Cross Country

2. Individual responsible for this request: Walter McLaughlin

3. Address: East Aurora Schools - 430 Main St
East Aurora, NY 14052

4. Telephone number: _____

5. Fax: _____

6. Email: Wmclaughlin@EAK12.ORG

7. Date(s) of event: 9/6/24 setup, 9/7/24 event

8. Hours of use including set up/take down: Start 7:00 am End 6:00 pm

9. Description of the event or use:
2024 Knox Cross Country Invitational

10. Specific area(s) request. Please attach a map of the area.

- a. Soccer fields _____
- b. Polo Field X
- c. Equestrian Park X
- d. Other X

i. Describe wooded trails - North side of Knox Road.

11. Specific equipment to be brought into the park (porta-johns, tents, etc.)

Porta-johns, 10x10's, 20x30 Tent Concessions

12. Needs: Water _____ Electric X

13. Estimated attendance: _____

- a. Will participants be crossing Knox Road? yes
 b. Will participants be attending via bus? yes

PLEASE NOTE: Based on the estimated attendance of the event, a meeting with the Town Supervisor, Dir. of Recreation and Aquatics, the Highway Superintendent, and Chief of Police may be scheduled at the discretion of the Aurora Town Board to discuss a plan for proper traffic control and parking.

14. Will food or drinks be served? yes
 a. If yes, please describe minimal gatorade, pop, hot dogs

15. Will there be sound amplification, music, or a band(s)? _____
 a. If yes, please describe Pa system to make announcements and low level music.

16. Other services requested, please describe: close part of Knox Rd - via Erie Co.
 a. NYS Park Police* no
 i. *Applicant is responsible for contacting the East Aurora Police Department if the event involves the Village or Town streets.
 b. Parks Department: no

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.? yes, wooded trails.
 ✓ a. If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802.

Provide drawings that describe location, size, and text of all proposed signs for this event to the Town of Aurora Building Department, 575 Oakwood Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after.

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields, and/or Polo Field**

Walter McLaughlin
 Signature of Applicant

6/21/24
 Date

General Fees		
	Fee	Paid
Application	\$25	
Permit	\$15	
Security Deposit*	\$250	

Additional Services				
Service	Per hour	# of Employees	# of Hours	Total
Crossing Guards	\$30			
Parking Attendant	\$30			
Total Additional Services				

Per Day Event Specific Fees				
Item	Fee	NP or TR	NP & TR	Total
1-100 Attendants	\$150	\$135	\$120	
101-750 Attendants	\$300	\$270	\$240	
750+ Attendants	\$500	\$450	\$400	
Garbage Service	TBD	TBD	TBD	
Total Event Fee				

*Subject to change dependent on anticipated damage.

NP- Non- Profit
 TR- Town Resident

Official Use Only

Event: _____

Attachments Submitted

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Parking and Traffic plan
- Copy of application for sign permit, if applicable. (Upon application approval copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)
- Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application **Recommended** or **Not recommended**
by the Recreation Department.

Action by Aurora Town Board

The Aurora Town Board, upon review of the application request # _____ submitted by _____ (organization or individual) took the following action with or without conditions (as applicable) noted below:

Approved: _____ Date: _____
Supervisor's Signature

Denied: _____ Date: _____
Supervisor's Signature

Conditions:

- _____ Police Department Approval
- _____ Highway Department Approval
- _____ Building Department Approval
- _____ Requesting organization shall attach a completed **Certificate of Insurance** with minimum limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional name insured
- _____ Requesting organization or individual shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.
- _____ Approval of parking and traffic plan
- _____ Arsenal Soccer Contacted – No Conflicts. Date: _____
- _____ Other

SUPERVISOR
JAMES J. BACH
(716) 652-7590
supervisor@townofaurora.com




TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Gleed Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field


To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.



Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 21st day of June, 2024



Notary Public

JULIE A. NAGEL
Notary Public, State of New York
No. 01NA6367352
Qualified in Erie County
Commission Expires 11/20/2025

Qualified in Erie County, New York
My commission expires: 11/20/2025



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J Gallagher Risk Management Services 285 Delaware Ave, Suite 4000 Buffalo NY 14202		CONTACT NAME: Marissa Metzger PHONE (A/C, No, Ext): (716) 926-8687 E-MAIL ADDRESS: Marissa_Metzger@aig.com FAX (A/C, No): (716) 926-8690	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Utica National Ins. of Ohio	NAIC # 13998
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 2024-25 **REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		Y	CPP4051328	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			BAC4051327	07/01/2024	07/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CULP4055492	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ PER STATUTE OTH-ER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Aurora is included as an additional insured as required per written agreement regarding the 2024 Knox Farm Cross Country Invitational on September 7, 2024

CERTIFICATE HOLDER**CANCELLATION**

Town of Aurora 573 Oakwood Avenue East Aurora NY 14052	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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KNOX FARM STATE PARK

3.1 Mile (5K) XC COURSE

EAST AURORA, NY

- MILE 1 _____
- MILE 2 - - - - -
- MILE 3 ~~~~~

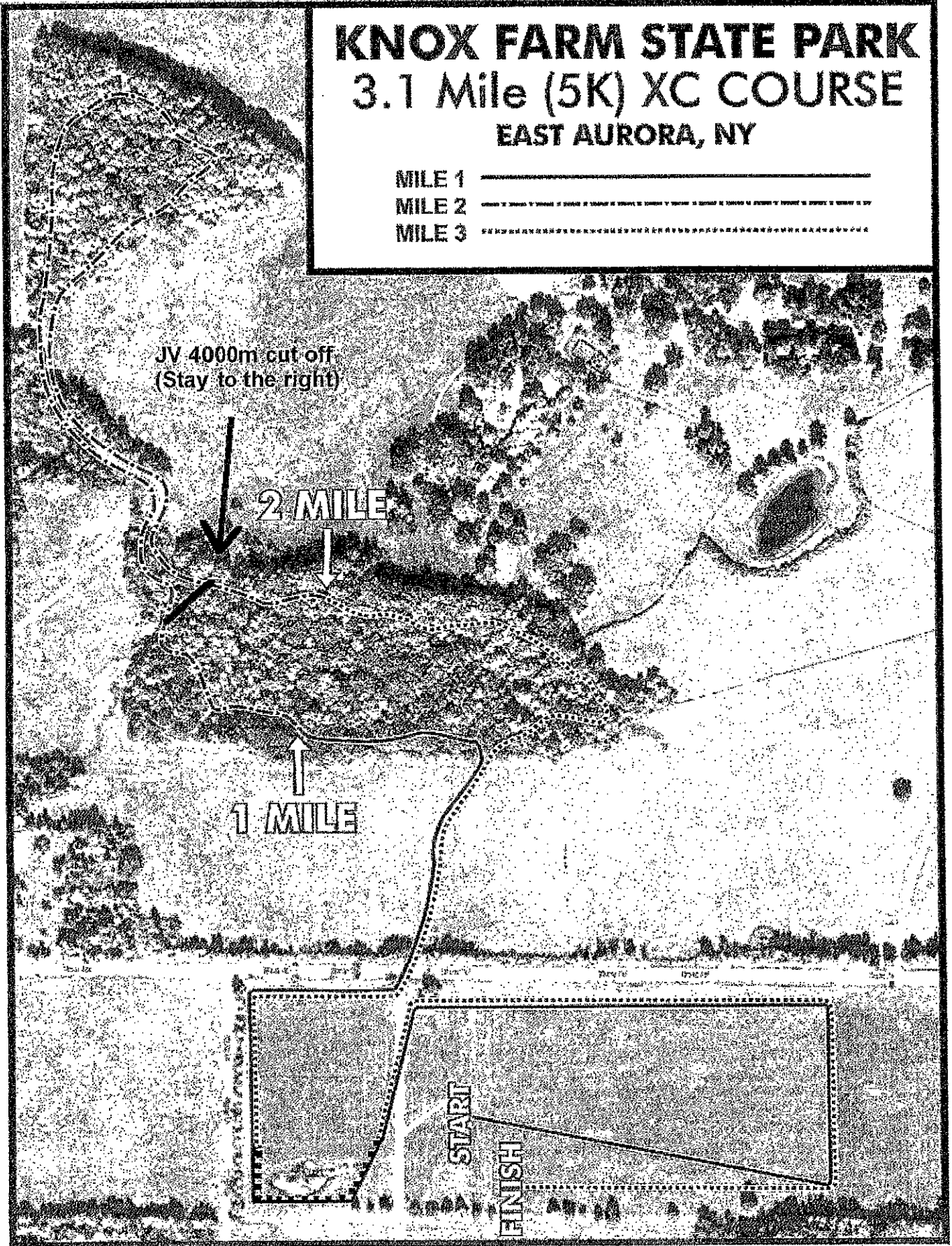
JV 4000m cut-off
(Stay to the right)

2 MILE

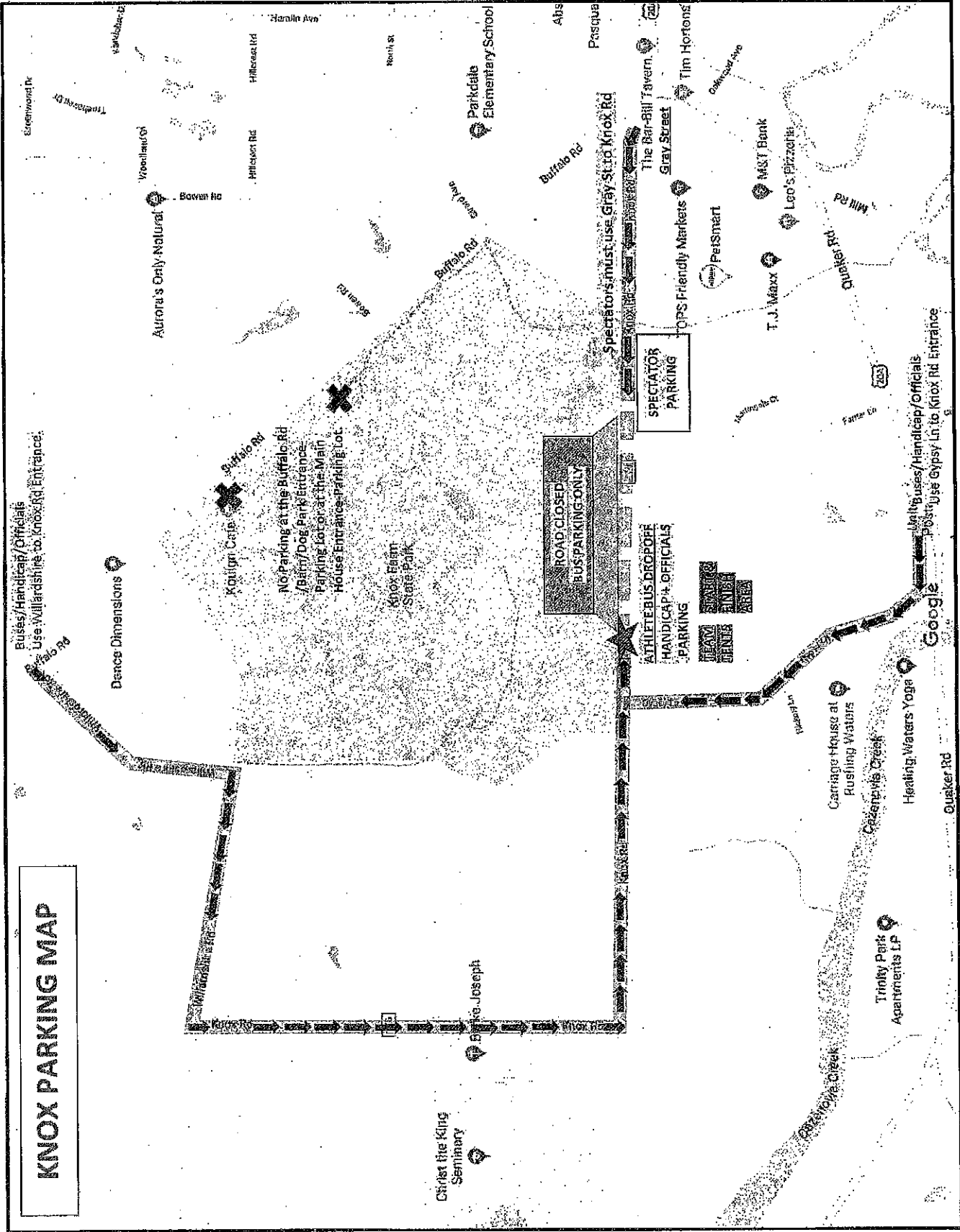
1 MILE

START

FINISH



KNOX PARKING MAP



Knox Cross Country Invitational

Saturday, September 7th, 2024

Traffic and Parking Plan

As part of the overall Knox Cross Country Invitational Plan, the event will ensure the efficient movement of traffic (spectators and athletes) on Knox Road, trails off of the North side of Knox Road, and on the soccer and equestrian areas of Knox Park on the South side of Knox Road. To facilitate this and to manage the traffic (spectators and athletes) generated by this planned event, this Traffic and Parking Management Plan has been produced.

Background

The East Aurora Knox Cross Country Invitational began in 2008 and was last hosted in September, 2019 and 2021.

High School Cross Country Teams from New York, Pennsylvania, and even Canada have attended in the past. The event is sanctioned through the NYSPHSAA and was the Pre-Section 6 Championship Meet event in 2019 and 2021. The event utilizes Knox Road from Gypsy Lane to Gray Street, the trails on the North side of Knox Road in Knox State Park, as well as parking, soccer, and equestrian areas on the South side of Knox Road in the Knox State Park.

This plan anticipates that as many as 2,000 people, athletes and spectators traveling in school busses and cars, will be attending the event throughout the day on Saturday. Parent spectators, event staff, and athlete participants will be directed to enter the village and park in specific areas to lessen the traffic impact on the Village roadways and minimize congestion within the Village. The 2024 plan has been submitted to and will be reviewed by the Town of Aurora and East Aurora Police Department. The intent of the plan is to minimize traffic congestion, provide sufficient facilities and signage to maintain safety, and to cope appropriately with the traffic that will be generated.

Traffic and Parking Management Plan

1. The Event and the Organizers

- 1.1. The event will be held at Knox Farm State Park on September 17, 2024 rain or shine.
- 1.2. Maps of the 5K course and parking map are attached
- 1.3. Timing of the event is as follows: Saturday, 7:00AM-3PM: Host Invitational
- 1.4. Set-up of 5K course and parking lots will begin on Friday PM, September 6, 2024. Clean up will be completed Saturday, September 7, 2024.

2. Planning

- 2.1. We are working with the Highway Superintendent, David Gunner, and the EAPD on parking plans to accommodate all parking needs.
- 2.2. To minimize any issues with the predicted traffic volume, steps will be taken to communicate to and to direct all participating schools and associated spectators, including handicapped spectators and event personal, the approved traffic flow routes and required parking.
- 2.3.1 Peak school bus volume will be Saturday prior to starting the races, 7:30 AM-9:00 AM, and again at the end of event, 12:00 PM-1:00 PM, for egress.
- 2.3.2 Spectator car volume will be greatest Saturday from 8:30 AM until the end at 1:00 PM.
- 2.4.1 Spectator parking will require the use of the East lot at 150 Knox Road with overflow using some of the grass parking in that area.
- 2.4.2 School busses will utilize Knox Road from Gypsy Lane to the East soccer field lot with all busses facing East, entering only from Gypsy Lane or Willardshire Road to the designated area on Knox Road which will be closed for the duration of the event.
- 2.4.3 Handicapped and Event Staff vehicles will only enter the Equestrian Area from Gypsy Lane or Willardshire Road to the Knox Road entrance.
- 2.5. Route plan will be highly advertised to all participating school districts, on entry forms as well as socials and the EAUFSD website.
- 2.6 As per request of the Knox State Park Staff, the Buffalo Road entrances of Knox State Park will not be utilized for this event. Signs will designate spectators to use the Gray Street to Knox Road parking and school busses to use either the Willardshire Road/Knox Road route or 20A/Gypsy Lane/Knox road route.

3. Emergency Access

3.1. An athletic trainer will be on location for the duration of the event.

3.1.2 An ambulance will be on-call for the duration of the event. Ingress and egress will be via the Gypsy Lane/Knox Road or Willardshire Road/Knox Road to the Equestrian Area entrance on Knox Road.

3.2 All emergency communication is planned and coordinated with East Aurora Police Department and East Aurora Fire Department.

4. Traffic

4.1. 'No Parking' signage will be in place on Knox Road West of Gypsy Lane, and on Gypsy Lane near Knox Road. Directional signs will be placed at the Main Street traffic circle, at the corner of Gray Street/Knox Road, and on Buffalo Road. Signage will also be placed on Willardshire/Buffalo Road, Willardshire/Knox Road, Gypsy Lane/20A. Cones will be placed near the corner of Knox and Gypsy Lane as well as on Knox Road between Gray Street and the designated spectator parking lot on Knox Road.

4.2. Traffic guards will be situated on Knox Road/Gypsy Lane, at the Equestrian Area driveway on Knox Road, and at the spectator parking lot entrance on Knox Road.

4.3 There will be a designated turnaround area in the spectator parking lot for divers needing to leave parking lot and travel back toward Gray Street.

4.4 Traffic will not be permitted to travel West past the spectator parking lot on Knox Road.

4.5 Wood barricades will be placed by Town of Aurora on Saturday morning (7:00 AM) on the side of Knox Road near Gray Street, on the side of Knox Road west of Woodside Road (west of the driveway to 148 Knox), on Knox Road at the spectator parking lot entrance, on Knox Road just East of Gypsy Lane. Barricades will remain in place until all traffic from the event parking lot is completely cleared at approximately 1:30 PM. All bus and spectator traffic will exit to the East on Knox Road going toward Gray Street. The time to move the barriers will be coordinated with the East Aurora Police Department and Highway Superintendent.

4.6 Knox Road will be closed from the Gray Street to Gypsy Lane through Erie County permitting during event times. Only traffic coming to or from the event parking area will be allowed.

4.7 A "Local Traffic Only" sign will be placed at the east end of Knox Road (at Grey Street) by 7AM on Saturday, September 6th and removed at approximately 2:00.

4.8 Event Parking Staff will be increased and will be on site during event hours.

5. Communication with Participants and Town

5.1. On-site to off-site - Cell phone and possible two way radios will be used between event staff with access to Police and emergency numbers.

5.2. Local residents- will be made aware of the event.

5.3. All participating schools – will be given route and parking instructions. Staff will communicate parking and traffic information in the East Aurora Advertiser the week of the event. All information will be clear and messaged on social media and the EAUFSD website.

6. Risk Assessments

6.1. Health emergency: On-call ambulance, designated trainer space, easy egress for emergency vehicles through the Equestrian Entrance from the West, on Knox Road.

6.2. Lightning: In case of lightning, all participants will be evacuated (with microphone/pa system) from fields/course to their team busses. Spectators will be evacuated to their personal vehicles.

6.3 Blockages: Organizer will work with the East Aurora Police Department for towing service to remove any vehicle blocking roadways, ingress/egress, or vehicle accidents.

7. Insurance

7.1. All required insurance will be secured through EAUFSD and NYS, ERIE County, and the Town of Aurora will be added as an additional insured.

7.2 Event Indemnification Statement with the Town of Aurora.

Routes:

From the North or West:

From Interstate 90 take exit 54, Route 400. Exit on Transit Rd south, then make the first left at the signal onto Seneca St. Drive 4.5 miles:

*School Busses, Event Staff, and Handicapped Vehicles- turn right on Willardshire Rd. Turn left on Knox Road. Follow signs for parking.

*Spectators- continue to village, turn right on Gray Street, turn right on Knox Road, and follow signs for parking.

From the South

Follow Rt. 16 north to 20A. Turn left on 20A (west) to traffic circle:

* School Busses, Event Staff, and Handicapped Vehicles- Bear right and travel Buffalo Road to Willardshire, left on Willardshire and left on Knox. Follow signs for parking at the Equestrian Area.

* Spectators- Bear right on Buffalo Road then turn left on Gray Street and a quick turn on to Knox Road, follow signs for parking ahead on the left.

From the East

Follow 20A west through the Village of East Aurora to the traffic circle:

*School Busses, Event Staff, and Handicapped Vehicles- Bear right and travel Buffalo Road to Willardshire. Left on Willardshire and left on Knox. Follow signs for parking at the Equestrian Area.

* Spectators- Bear right on Buffalo Road then turn left on Gray Street and a quick right on to Knox Road, follow signs for parking ahead on the left.

Reviewed by:

East Aurora Police Department

Date

Town of Aurora

Date

61

Application # _____

Application For Temporary Use Permit

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field At Knox Farm State Park

Submit applications to:
Town of Aurora Parks and Recreation
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 30 DAYS IN ADVANCE OF EVENT/USE.

PLEASE NOTE THAT THE PERMIT CANNOT BE ACCEPTED FOR BOARD APPROVAL WITHOUT THE FOLLOWING REQUIRED DOCUMENTS AND FEES LISTED ON PAGE 2:

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Parking and Traffic plan

1. Name of organization: NYS PHSAA Section 6

2. Individual responsible for this request: Walter McLaughlin

3. Address: 430 Main St.

E. Aurora, NY 14052

4. Telephone number: _____

5. Fax: _____

6. Email: Wmcloughlin@SAK12.ORG

7. Date(s) of event: 11/1/24, backup date 11/8/24

8. Hours of use including set up/take down: Start 7:00am End 6:00pm

9. Description of the event or use:
Section 6 Cross Country Championships 5K Races: Class A, B, C, D, Boys + Girls

10. Specific area(s) request. Please attach a map of the area.

- a. Soccer fields x
- b. Polo Field x
- c. Equestrian Park x
- d. Other x

i. Describe Wooded fields on North side of Knox Road.

11. Specific equipment to be brought into the park (porta-johns, tents, etc.)

Porta-johns, 10x10 team tents, 20x30 concession stand tent

12. Needs: Water _____ Electric x

13. Estimated attendance: 1200 participants + spectators
 a. Will participants be crossing Knox Road? yes
 b. Will participants be attending via bus? yes

PLEASE NOTE: Based on the estimated attendance of the event, a meeting with the Town Supervisor, Dir. of Recreation and Aquatics, the Highway Superintendent, and Chief of Police may be scheduled at the discretion of the Aurora Town Board to discuss a plan for proper traffic control and parking.

14. Will food or drinks be served? yes
 a. If yes, please describe minimal concessions - gatorade + hot dogs

15. Will there be sound amplification, music, or a band(s)? yes - low level
 a. If yes, please describe PA System for announcements + low level music

16. Other services requested, please describe: close part of Knox rd - via Erie Co.
 a. NYS Park Police* no
 i. *Applicant is responsible for contacting the East Aurora Police Department if the event involves the Village or Town streets.
 b. Parks Department: no

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.? yes
 ✓ a. If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802.

Provide drawings that describe location, size, and text of all proposed signs for this event to the Town of Aurora Building Department, 575 Oakwood Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after.

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields, and/or Polo Field**

Walter M. [Signature]
 Signature of Applicant

6/21/24
 Date

General Fees		
	Fee	Paid
Application	\$25	
Permit	\$15	
Security Deposit*	\$250	

Additional Services				
Service	Per hour	# of Employees	# of Hours	Total
Crossing Guards	\$30			
Parking Attendant	\$30			
Total Additional Services				

Per Day Event Specific Fees				
Item	Fee	NP or TR	NP & TR	Total
1-100 Attendants	\$150	\$135	\$120	
101-750 Attendants	\$300	\$270	\$240	
750+ Attendants	\$500	\$450	\$400	
Garbage Service	TBD	TBD	TBD	
Total Event Fee				

*Subject to change dependent on anticipated damage.

NP- Non- Profit
 TR- Town Resident

Official Use Only

Event: _____

Attachments Submitted

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Parking and Traffic plan
- Copy of application for sign permit, if applicable. (Upon application approval copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)
- Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application Recommended or _____ Not recommended
by the Recreation Department.

Action by Aurora Town Board

The Aurora Town Board, upon review of the application request # _____ submitted by _____ (organization or individual) took the following action with or without conditions (as applicable) noted below:

Approved: _____ Date: _____
Supervisor's Signature

Denied: _____ Date: _____
Supervisor's Signature

Conditions:

- _____ Police Department Approval
- _____ Highway Department Approval
- _____ Building Department Approval
- _____ Requesting organization shall attach a completed **Certificate of Insurance** with minimum limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional name insured
- _____ Requesting organization or individual shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.
- _____ Approval of parking and traffic plan
- _____ Arsenal Soccer Contacted – No Conflicts. Date: _____
- _____ Other

SUPERVISOR
JAMES J. BACH
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Glead Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.

A handwritten signature in black ink, appearing to read 'Walter M. ...'.

Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 21st day of June, 2024

A handwritten signature in black ink, appearing to read 'Julie A. Nagel'.

Notary Public

Qualified in Erie County, New York
My commission expires: 11/20/2025

JULIE A. NAGEL
Notary Public, State of New York
No. 01NA6367352
Qualified in Erie County
Commission Expires 11/20/2025

KNOX FARM STATE PARK

3.1 Mile (5K) XC COURSE

EAST AURORA, NY

- MILE 1 _____
- MILE 2 _____
- MILE 3

2 MILE

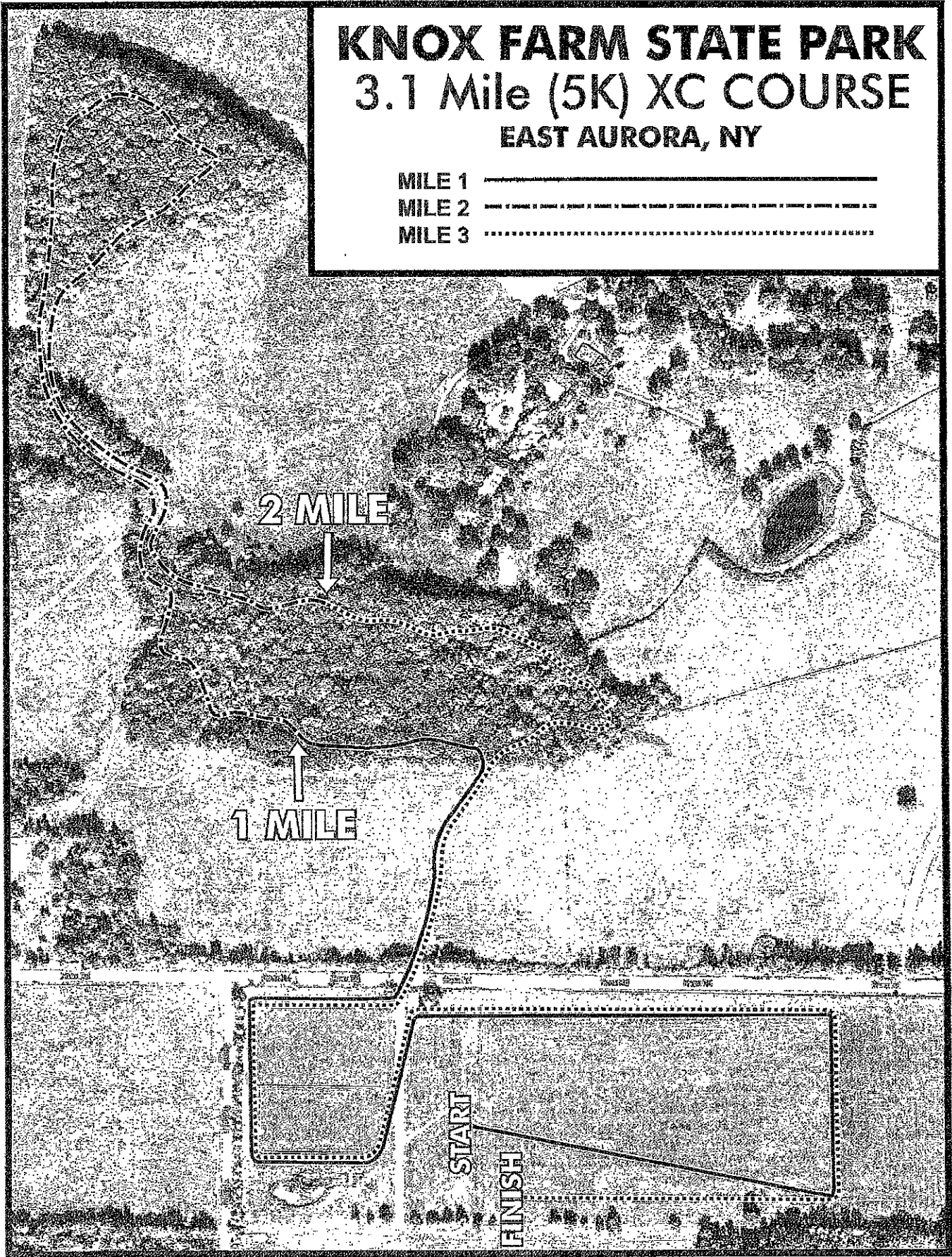


1 MILE

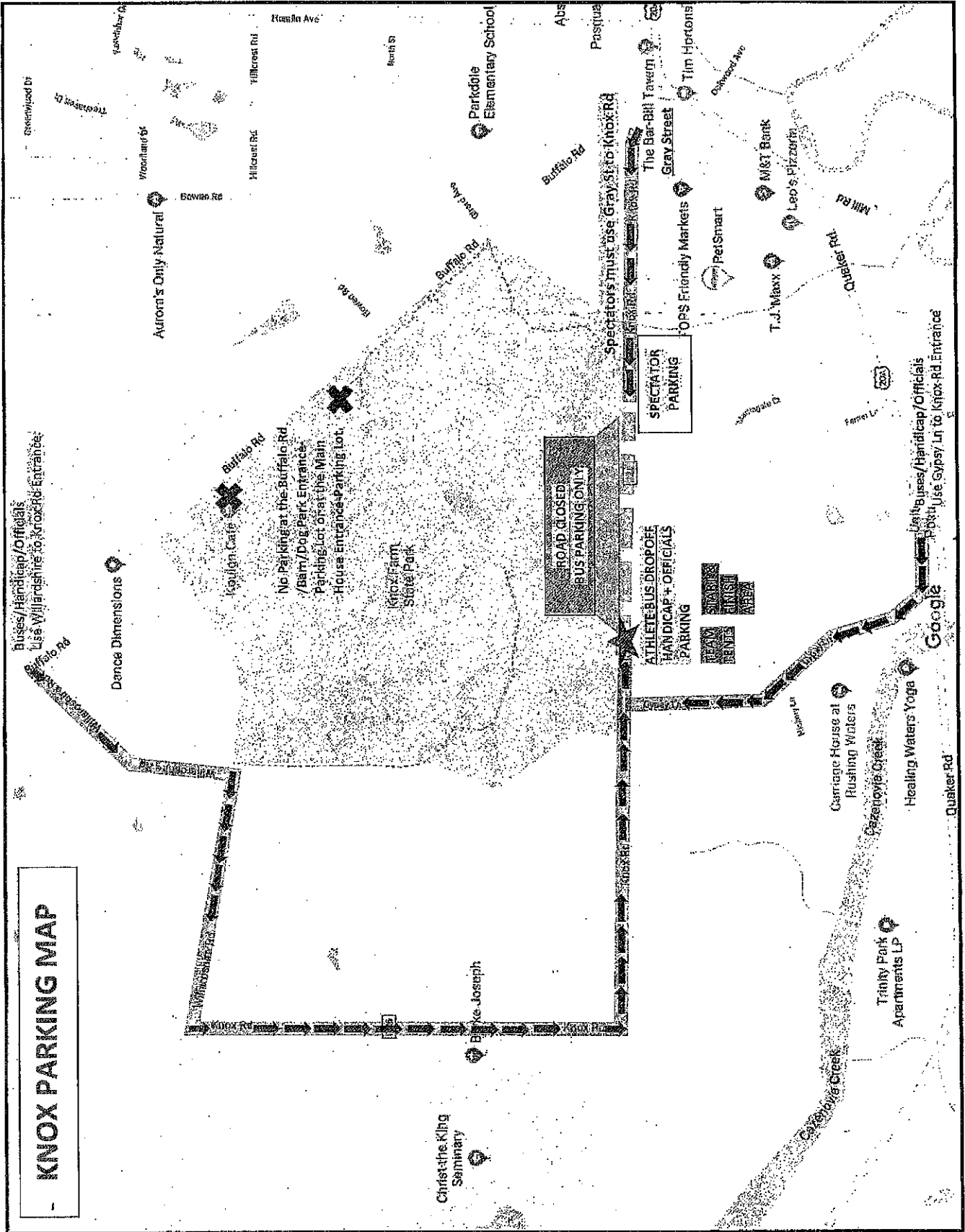


START

FINISH



KNOX PARKING MAP



Section 6 Cross Country Championships At Knox State Park

Friday, November 1, 2024

Traffic and Parking Plan

As part of the overall Section 6 Cross Country Championship Plan, the event will ensure the efficient movement of traffic (spectators and athletes) on Knox Road, trails off of the North side of Knox Road, and on the soccer and equestrian areas of Knox Park on the South side of Knox Road. To facilitate this and to manage the traffic (spectators and athletes) generated by this planned event, this Traffic and Parking Management Plan has been produced.

Background

The Section 6 Championship Meet event was last held in 2019 and 2021 and uses the East Aurora-Knox Park Cross Country 5K Course that was developed in 2008. The event utilizes Knox Road from Gypsy Lane to Gray Street, the trails on the North side of Knox Road in Knox State Park, as well as parking, soccer, and equestrian areas on the South side of Knox Road in Knox State Park.

This plan anticipates that as many as 2000 people throughout the day, athletes and spectators traveling in school busses and cars, will be attending the event. Parent spectators, event staff, and athlete participants will be directed to enter the village and park in specific areas to lessen the traffic impact on the Village roadways and minimize congestion within the Village. The 2024 plan will be submitted to and will be reviewed by the Town of Aurora and East Aurora Police Department. The intent of the plan is to minimize traffic congestion, provide sufficient facilities and signage to maintain safety, and to cope appropriately with the traffic that will be generated.

Traffic and Parking Management Plan

1. The Event and the Organizers

- 1.1. The event will be held at Knox Farm State Park on Friday, November 1, 2024 rain or shine.
- 1.2. Maps of the 5K course and parking map are attached
- 1.3. Timing of the event is as follows: Friday, 7:00AM-6PM: Host Section 6 Championship Meet
- 1.4. Set-up of 5K course and parking lots will begin on Thursday, October 31 clean-up will be completed Friday, November 1, 2024

2. Planning

- 2.1. We are working with the Highway Superintendent, David Gunner, and the EAPD on parking plans to accommodate all parking needs.
- 2.2. To minimize any issues with the predicted traffic volume, steps will be taken to communicate to and to direct all participating schools and associated spectators, including handicapped spectators and event personal, the approved traffic flow routes and required parking.
 - 2.3.1 Peak school bus volume will be Friday prior to starting the races, 7:30 AM-9:00 AM, and again at 12:00 PM-1:00 PM.
 - 2.3.2 Spectator car volume will be greatest Friday from 8:30 AM until the end at 4:00 PM.
 - 2.4.1 Spectator parking will require the use of the East lot at 150 Knox Road with overflow using some of the grass parking in that area.
 - 2.4.2 School busses will utilize Knox Road from Gypsy Lane to the East soccer field lot with all busses facing East, entering only from Gypsy Lane or Willardshire Road to the designated area on Knox Road which will be closed for the duration of the event.
 - 2.4.3 Handicapped and Event Staff vehicles will only enter the Equestrian Area from Gypsy Lane or Willardshire Road to the Knox Road entrance.
- 2.5. Route plan will be highly advertised to all participating school districts, Section 6, socials and websites.
- 2.6 As per request of the Knox State Park Staff, the Buffalo Road entrances of Knox State Park will not be utilized for this event. Signs will designate spectators to use the Gray Street to Knox Road parking and school busses to use either the Willardshire Road/Knox Road route or 20A/Gypsy Lane/Knox road route.

3. Emergency Access

3.1. An athletic trainers will be on location for the duration of the event.

3.1.2 An ambulance will be on-call for the duration of the event. Ingress and egress will be via the Gypsy Lane/Knox Road or Willardshire Road/Knox Road to the Equestrian Area entrance on Knox Road.

3.2 All emergency communication is planned and coordinated with East Aurora Police Department and East Aurora Fire Department.

4. Traffic

4.1. 'No Parking' signage will be in place on Knox Road West of Gypsy Lane, and on Gypsy Lane near Knox Road. Directional signs will be placed at the Main Street traffic circle, at the corner of Gray Street/Knox Road, and on Buffalo Road. Signage will also be placed on Willardshire/Buffalo Road, Willardshire/Knox Road, Gypsy Lane/20A. Cones will be placed at the previously list locations and near the corner of Knox and Gypsy Lane and on Knox Road between Gray Street and the designated spectator parking lot on Knox Road.

4.2. Traffic guards will be situated on Knox Road/Gypsy Lane, at the Equestrian Area driveway on Knox Road, and at the spectator parking lot entrance on Knox Road.

4.3 There will be a designated turnaround area in the spectator parking lot for divers needing to leave parking lot and travel back toward Gray Street.

4.4 Traffic will not be permitted to travel West past the spectator parking lot on Knox Road.

4.5 Wood barricades will be placed by Town of Aurora by Friday morning (7:00 AM) on the side of Knox Road near Gray Street, on Knox Road at the spectator parking lot entrance, on Knox Road just East of Gypsy Lane. Barricades will remain in place until all traffic from the event parking lot is completely cleared at approximately 4:30 PM. All bus and spectator traffic will exit to the East on Knox Road going toward Gray Street. The time to move the barriers will be coordinated with the East Aurora Police Department and Highway Superintendent.

4.6 Knox Road will be closed from the Gray Street to Gypsy Lane through Erie County permitting during event times . Only traffic coming to or from the event parking area will be allowed .

4.7 A "Event in Progress- Spectators Only" sign will be placed at the east end of Knox Road (at Grey Street) by 7AM on Friday, November 5 and removed at approximately 4:30.

4.8 Event Parking Staff will be increased and will be on site during event hours.

5. Communication with Participants and Town

- 5.1. On-site to off-site - Cell phone and possible two way radios will be used between event staff with access to Police and emergency numbers.
- 5.2. Local residents– will be made aware of the event.
- 5.3. All participating schools – will be given route and parking instructions. Staff will communicate parking and traffic information in the East Aurora Advertiser the week of the event. All information will be clear and messaged on social media and the EAUFSD website.

6. Risk Assessments

- 6.1. Health emergency: On-call ambulance, designated trainer space, easy egress for emergency vehicles through the Equestrian Entrance from the West, on Knox Road.
- 6.2. Lightning: In case of lightning, all participants will be evacuated (with microphone/pa system) from fields/course to their team busses. Spectators will be evacuated to their personal vehicles.
- 6.3 Blockages: Organizer will work with the East Aurora Police Department for towing service to remove any vehicle blocking roadways, ingress/egress, or vehicle accidents.

7. Insurance

- 7.1. All required insurance will be secured through the Section 6 Office with NYS, ERIE County, and the Town of Aurora added as an additional insured.
- 7.2 Event Indemnification Statement will be filed with the Town of Aurora.

Routes:

From the North or West:

From Interstate 90 take exit 54, Route 400. Exit on Transit Rd south, then make the first left at the signal onto Seneca St. Drive 4.5 miles:

*School Busses, Event Staff, and Handicapped Vehicles- turn right on Willardshire Rd. Turn left on Knox Road. Follow signs for parking.

*Spectators- continue to village, turn right on Gray Street, turn right on Knox Road, follow signs for parking.

From the South

Follow Rt. 16 north to 20A. Turn left on 20A (west) to traffic circle:

* School Busses, Event Staff, and Handicapped Vehicles- Bear right and travel Buffalo Road to Willardshire, left on Willardshire and left on Knox. Follow signs for parking at the Equestrian Area.

* Spectators- Bear right on Buffalo Road then turn left on Gray Street and a quick turn on to Knox Road, follow signs for parking ahead on the left.

From the East

Follow 20A west through the Village of East Aurora to the traffic circle:

*School Busses, Event Staff, and Handicapped Vehicles- Bear right and travel Buffalo Road to Willardshire. Left on Willardshire and left on Knox. Follow signs for parking at the Equestrian Area.

* Spectators- Bear right on Buffalo Road then turn left on Gray Street and a quick right on to Knox Road, follow signs for parking ahead on the left.

Reviewed by:

East Aurora Police Department

Date

Town of Aurora

Date

7A

Town of Aurora Building Department
Monthly Report - June 2024

	Town	Village	Totals
Permits Issued			
Number of Permits	21	35	56
Current Month Fee Total	\$ 3,048.20	\$ 3,759.86	\$ 6,808.06
2024 Year Fee Total	\$ 37,963.70	\$ 42,054.34	\$ 80,018.04
2023 Year Fee Total	\$ 9,044.23	\$ 3,438.25	\$ 75,579.35

Inspections Completed			
Building Permit	105	136	241
Fire Safety	0	18	18
Complaint/Violation	1	2	3

Notices Sent			
Permits Expired	0	0	0
2nd Notice Permit Expired	16	8	24
Violations - expired permits	0	0	0
2nd Notice Viols - exp permits	0	0	0
Zoning Compliance Letter	1	0	0
False Alarm	2	0	2

Reviews			
Zoning Board Cases - New	2	4	6
Site Plan Applications	1	0	1
Special Use Permit Applications	0	0	0
ODA Applications	0	0	0

Town of Aurora/Village of East Aurora

Building Permits Issued 06/01/2024-06/30/2024

Permit Number	Permit Address	Property ID	Work Category	Owner	Issued Date	Municipality	Permit Fees	Construction Co	Number of
2024-217	2015 CORNWALL RD	201.00-3-9	Pools	Rachel Eckert	6/3/2024	Aurora	\$75.00	\$3,000.00	1
2024-218	2015 CORNWALL RD	201.00-3-9	Accessory structures and building	Rachel Eckert	6/3/2024	Aurora	\$102.50	\$5,000.00	1
2024-221	573 SOUTH ST	175.16-1-14	Accessory structures and building	DOUGLAS BEITER	6/6/2024	Aurora	\$75.00	\$500.00	1
2024-236	4825 MARTINGALE CT	175.06-2-1/A	Accessory structures and building	MARTY LINK	6/5/2024	Aurora	\$87.25	\$7,536.00	1
2024-237	4775 MARTINGALE CT	175.06-2-1/A	Accessory structures and building	CATHY TOTARO	6/5/2024	Aurora	\$87.25	\$7,537.00	1
2024-240	190 STONEYBROOK RD						\$220.00		1
2024-243	750 MILL RD	175.00-4-14.1	Pools	Eric Troidi	6/3/2024	Aurora	\$100.00	\$0.00	1
2024-253	1216 QUAKER RD	163.00-2-23	Other	Philip Colarusso	6/7/2024	Aurora	\$50.00	\$1,800.00	1
2024-255	2240 LEWIS RD	201.00-3-16	Accessory structures and building	GEORGE KALLAS	6/7/2024	Aurora	\$58.00	\$0.00	1
2024-257	555 SOUTH ST	175.16-1-9	Residential Builds	ALEXANDERS 46 INC. MUZ	6/10/2024	Aurora	\$737.75	\$0.00	1
2024-262	839 MILL RD	187.01-1-15.1	Accessory structures and building	COLLEEN O'CONNOR	6/14/2024	Aurora	\$136.00	\$12,500.00	1
2024-265	211 MAPLE RD	164.15-3-11	Accessory structures and building	AMY CASE	6/12/2024	Aurora	\$18.75	\$0.00	1
2024-267	2 CREEKVIEW CT	175.10-2-31	Other	John Scannell	6/27/2024	Aurora	\$150.70	\$63,873.00	1
2024-268	1907 BOIES RD	200.00-4-9.2	Residential Builds	ANDREW BOROWSKI	6/13/2024	Aurora	\$27.00	\$0.00	1
2024-271	1294 JEWETT HOLMWOOD R	174.03-1-3.1	Pools	Brian Mardino	6/14/2024	Aurora	\$100.00	\$10,000.00	1
2024-272	39 HILLCREST RD	164.15-4-7	Accessory structures and building	ROBERT MALONEY	6/14/2024	Aurora	\$50.00	\$0.00	1
2024-282	145 Reiter	176.00-2-13	pool renewal	Kathleen Miller	6/20/2024	Aurora	\$100.00	\$0.00	1
2024-285	1006 GROVER RD	187.00-1-42	garage	DAVID KULIK JR	6/21/2024	Aurora	\$50.00	\$61,000.00	1
2024-286	1006 GROVER RD	187.00-1-42	garage demo	DAVID KULIK JR	6/21/2024	Aurora	\$50.00	\$0.00	1
2024-288	1271 EMERY RD	200.00-1-6.3	Accessory structures and building	RONALD & DIANE BOSS	6/21/2024	Aurora	\$80.00	\$8,429.00	1
2024-290	22 CREEKSTONE DR	175.15-1-52	Accessory structures and building	WILLIAM ANDERSON	6/25/2024	Aurora	\$103.00	\$18,940.00	1
Total Town Fees							\$3,048.20	\$200,115.00	21
2025-390	407 PROSPECT AVE	175.08-7-21	Accessory structures and building	Kevin Phillips	6/13/2024	East Aurora	\$70.00	\$4,000.00	1
2025-464	681 OAKWOOD AVE	176.05-6-16	Accessory structures and building	Jeremy Tabak	6/5/2024	East Aurora	\$117.00	\$500.00	1
2024-134	579 CRESCENT AVE	175.12-4-27	Accessory structures and building	Kate Dempsey-Newell	6/17/2024	East Aurora	\$100.00	\$13,780.00	1
2024-138	125 CHURCH ST	165.17-1-16	Accessory structures and building	Anthony Popielarz	6/18/2024	East Aurora	\$183.75	\$65,000.00	1
2024-223	293 CENTER ST	175.12-1-12.1	Residential Builds	Mark Ramsay	6/21/2024	East Aurora	\$281.00	\$60,000.00	1
2024-228	350 MAIN ST	164.20-3-1	Accessory structures and building	Thomas Crowe	6/7/2024	East Aurora	\$70.00	\$2,000.00	1
2024-234	40 SOUTH GROVE ST	164.20-10-21	Commercial building	Greg Baker	6/6/2024	East Aurora	\$180.00	\$50,000.00	1
2024-238	315 GIRARD AVE	164.20-1-9	Other	AURELIUS CHAVES	6/6/2024	East Aurora	\$50.00	\$14,000.00	1
2024-239	6 WOODBROOK DR UNIT 3	175.07-2-5/6	Residential Builds	Fred Terracina	6/5/2024	East Aurora	\$110.00	\$3,000.00	1
2024-241	119 THE MEADOW	165.18-2-33	Accessory structures and building	Thomas Fenley	6/17/2024	East Aurora	\$97.75	\$9,700.00	1
2024-242	480 OAKWOOD AVE	164.20-10-16	Accessory structures and building	JEFFERSON WALKER	6/13/2024	East Aurora	\$80.75	\$5,000.00	1
2024-244	169 WALNUT ST	175.08-8-11.1	Other	Jake Renner	6/6/2024	East Aurora	\$75.00	\$9,166.00	1
2024-248	688 PERSONS ST	176.05-6-37.1	Accessory structures and building	NANCY HALL	6/13/2024	East Aurora	\$120.00	\$9,440.00	1
2024-250	288 OLEAN ST	176.09-2-10	Residential Builds	Kim Masocco, Robert Matt	6/28/2024	East Aurora	\$110.00	\$31,250.00	1
2024-250	688 PERSONS ST	176.05-6-37.1	garage demo	NANCY HALL	6/5/2024	East Aurora	\$50.00	\$9,440.00	1
2024-251	28 OLEAN ST	176.05-2-49	Residential Builds	PETER MAYFIELD	6/17/2024	East Aurora	\$110.00	\$3,499.00	1
2024-252	28 OLEAN ST	176.05-2-49	Residential Builds	PETER MAYFIELD	6/17/2024	East Aurora	\$110.00	\$3,500.00	1
2024-254	382 MAIN ST	164.20-3-40	Commercial building	WASHINGTON 1776 INC.	6/13/2024	East Aurora	\$108.75	\$12,000.00	1
2024-256	574 OAKWOOD AVE	164.20-8-16	Accessory structures and building	PAULA ZAGROBELNY	6/13/2024	East Aurora	\$127.50	\$1,200.00	1
2024-259	670 Main	165.17-6-25	interior demo	Kathleen Miller	6/10/2024	East Aurora	\$50.00	\$0.00	1
2024-260	859 OAKWOOD AVE	176.05-4-5	Pools	MICHAEL GATES	6/13/2024	East Aurora	\$100.00	\$0.00	1
2024-263	151 PINE ST	165.17-2-4	Accessory structures and building	FRANCIS CONWAY	6/12/2024	East Aurora	\$72.00	\$1,000.00	1
2024-264	175 WALNUT ST	175.08-8-11.1	Accessory structures and building	Chris Liberti	6/17/2024	East Aurora	\$105.00	\$7,000.00	1

2024-266	198 MAIN ST	164.19-5-12	Accessory structures and building	BRIAN FISCHER	6/12/2024	East Aurora	\$136.00	\$17,000.00	1
2024-276	109 PARK PL	175.08-3-7	Residential Builds	Christopher Ferreira	6/18/2024	East Aurora	\$120.00	\$28,000.00	1
2024-277	201 SOUTH GROVE ST	175.08-7-34	Other	KAREN & DANIEL DIETZ	6/17/2024	East Aurora	\$50.00	\$3,519.00	1
2024-280	52 NORTH WILLOW ST	164.20-2-39	Accessory structures and building	STEPHEN PIGEON	6/20/2024	East Aurora	\$384.00	\$15,688.00	1
2024-281	119 KNOX RD	164.19-7-15.	garage demo	BRENDAN BRODY	6/20/2024	East Aurora	\$50.00	\$0.00	1
2024-283	91 NORTH WILLOW ST	164.19-4-31	Residential Builds	CHELSEA ROOT	6/26/2024	East Aurora	\$44.86	\$0.00	1
2024-284	182 MILL RD	175.07-2-9.1	Accessory structures and building	ROBERT BOVE	6/24/2024	East Aurora	\$101.50	\$2,000.00	1
2024-287	119 KNOX RD	164.19-7-15.	Accessory structures and building	BRENDAN BRODY	6/21/2024	East Aurora	\$300.00	\$20,000.00	1
2024-289	331 NORTH ST	164.16-1-24	Residential Builds	BRIAN & GRACE VIGER	6/21/2024	East Aurora	\$66.50	\$7,999.00	1
2024-296	116 NORTH GROVE ST	164.20-5-29	Accessory structures and building	JOHN PEACH	6/25/2024	East Aurora	\$28.50	\$5,000.00	1
2024-297	156 OLEAN ST	176.05-5-35	Accessory structures and building	Graham Snyder	6/28/2024	East Aurora	\$140.00	\$15,000.00	1
2024-302	634 MAIN ST	165.17-6-40	SIGN	ERIC GAWRON	6/28/2024	East Aurora	\$60.00	\$0.00	1
				Total Village Fees			\$3,759.86	\$428,681.00	35
				Total Fees			\$6,808.06		

TOWN OF AURORA DOG CONTROL REPORT:

Jun-24

7B

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	NYSP	TOTAL CALLS
Attack/Fighting				
Barking				
Bites				
Cats	3			
Damage by Dogs				
Deceased Dogs				
Found Dogs		1		
Injured/Sick				
Licensing				
Loose/Unleashed Dogs	8	2		
Lost Dogs	1			
Miscellaneous Calls				
Mutual Aid				
MVC-Dogs/Cats				
Other Animals	1			
Threatening Dogs	2			
Welfare	1			
TOTAL	16	3	0	19

IMPOUNDMENTS:

DATE	BREED	Amount
6/15/2024	Beagle	\$65
6/17/2024	Pitt mix	\$50
6/17/2024	Border Collie Mix	\$25
6/17/2024	Pitt mix	\$25
6/17/2024	Beagle Mix	\$105
6/17/2024	Beagle Mix	\$130
6/26/2024	Terrier	\$25
total		\$425

70

TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF June 2024

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATION

Our University Express Spring programs in June are very successful. They average 40 people routinely. We offered topics on Android Basics, The 10 Most Influential Films, Buffalo Scandals, and Old Artifacts. We are now planning for the fall semester.

I attended a Live Well Erie meeting at ECC North on June 12th. We continue to talk about the needs of older adults and how to make changes for the better. As always transportation is a major focus.

On June 11th I attended our director's meeting at the Grand Island Senior Center. We shared program ideas and contacts.

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

- Title: WORKOUT ROOM
- Day & time: M-F 8:00am- 4:00pm
- Participants: Approximately 45 per day
- Title: LINE DANCING
- Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
- Participants: 22 people
- Supervisors: Nance Baranowski
- Title: SENIOR NOTES Paused
- Day & time: Mondays, 12:45 – 2:30pm
- Participants: 23 people
- Supervisor: Kathy Almeter
- Title: EUCHRE
- Day & time: Mondays, 1:00 – 4:00pm
- Participants: 24 people
- Title: PINOCHLE
- Day & Time: Fridays, 1:00 – 4:00pm
- Participants: 20 people
- Title: CERAMICS
- Day & time: Tuesdays, 10:00am – 4:00pm
- Participants: 35 people
- Supervisor: Elaine Schiltz
- Title: EXERCISE CLASS
- Day & time: Tuesdays & Wednesdays 8:30 – 9:30am
- Participants: 14 people
- Title: TAI CHI
- Day & time: Tuesdays & Thursdays 3:00 beginners 3:30 veterans
- Supervisor: Judy Augustyniak & Susan Ott
- Participants: 15 people
- Title: TAI CHI – advanced
- Day & time: Mondays 10:00 & Thursdays 9:00am
- Supervisor: Dennis Desmond
- Participants: 10
- Title: YOGA
- Day & time: Wednesdays, 9:45 – 11:00am
- Supervisor: Irene Kulbacki
- Participants: 14 people
- Title: BOWLING
- Day & time: Wednesdays, 1:00pm
- Supervisor: Barb D'Amato
- Participants: 24 people
- Title: PAINTING
- Day & time: Wednesdays, 1:00 – 3:30pm
- Supervisor: Walt Carrick
- Participants: 4 people
- Title: BRIDGE
- Day & time: Wednesdays, 9:30am – 2:00pm
- Supervisor: Dave Lorecom
- Participants: 24 people
- Title: SENIOR CLUB
- Day & time: Thursdays, 10:00am – 3:00pm
- President: Bev Ciszkowski
- Title: PACE (people with arthritis can exercise)
- Day & time: Fridays, 9:00 – 10:00am
- Supervisor: Donna Bodekor
- Participants: 12 people
- Title: SEWING & QUILTING
- Day & time: Tuesday 10-2pm
- Supervisor: Terry Piper
- Participants: 12 people

Title: WOOD CARVING
 Day & time: Fridays, 1:00 – 4:00pm
 Supervisor: Walt Carrick
 Participants: 10 people
 Title: 55 ALIVE – Defensive driving classes
 Day & time: 1st Monday & Wednesday of the month – September 2024
 Supervisor: Ronald Krowka
 Participants: 40 people max.
 Title: SCRABBLE
 Day & time: Wednesdays 9:30-11:00am
 Supervisor: Dianne Bender
 Participants: 8+ people
 Title: FIBER ARTS
 Day & time: Tuesdays 1st & 3rd
 Participants: 12 people
 Title: MAHJONG
 Day & time: Mondays 2:00pm
 Supervisor: Lou Plotkin
 Participants: 12
 Title: MEXICAN DOMINOS
 Day & time: Thursdays 9:30 am
 Supervisor: Laurie Smith
 Participants: 8+
 Title: BOOK CLUB
 Day & time: 2nd Wednesday of the month
 Supervisor: Barb Dadey
 Participants: 8-10
 Title: Chess Club
 Day & time: Thursdays 10:00am
 Supervisor: Roberto Gesualdi
 Participants: 4
 Title: Wii Bowling
 Day & time: Tuesdays 12:30pm
 Supervisor: Don Karl
 Participants: 6
 Title: Portrait Sketching
 Day & time: Fridays
 Supervisor: Kurt Almond
 Participants: varies 4-8
 Title: Creative Painting
 Day & time: Friday 9-12noon
 Supervisor: Meg Hausauer
 Participants: 6

TRIPS

June 18 – Merry Go Round Theatre

FUTURE TRIPS

July 17 – 19 Northeast Ohio trip

July 29 Batavia Casino

EVENTS & OTHER ACTIVITIES

June 3, 10, 17, & 24- SNAP – Nutritional Counseling and food preparation plus samples. Our instructor was Dietician Betsy Anderson.

June– The Farm Market truck sponsored by Feedmore WNY is selling produce for our seniors and all community members for a fair price.

June 13 – The Thursday Senior Social Club Celebrated Father’s Day with games and prizes

June 26 – Book Club – The Lost Bookshop by Evie Woods

June 10 - Jewelry Making class instructed by Susie Baker from the Carriage Quilt Shoppe

June 10 - Erie County Senior Services sponsored Trivia competition.

June 27 – Highmark representatives were here to assist our senior with Medicare insurance for 2024.

June 20 – Clarity Group representatives assist with Medicare insurance 2024.

June 21 – Garden Club meeting sponsored by Erie County Senior Services

June 3– Merry Mondays – Laughter is the best medicine. Program facilitator will be Barb Dadey

June 27 – Erie County Social Worker, Rachel Potter, has been assisting seniors on various topics. This has been a plus for our members and the center staff

NUTRITIONAL LUNCH PROGRAM

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program averaged 373 per week. Lunch totals for the month of June are 1493.

We continue to distribute frozen meals along with our in-house lunches.

	In-house	Frozen		In-House	Frozen
Week of June 3	258	129	Week of June 10	260	124
Week of June 17	199	129 (closed 6/19)	Week of June 24	258	136

7D

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: JUNE 2024

ADMINISTRATIVE:

Reports:

- We have 16,396 members registered in our recreation system.
- We had 566 activity registrations.
 - 154 total registrants (69% residents, 31% non-residents)
- We generated \$38,553 in sales.
- Credit card purchases totaled 81% (78% on-line, 22% office)
 - 2023 to 2024 comparison:

▪ Total sales from 1/1/2023 – 6/30/2023	\$163,793
▪ Total sales from 1/1/2024 – 6/30/2024	\$207,359

Our summer programming has begun! We kicked it off with the opening of the Community Pool on June 1st. We had orientation for all our lifeguards where we review policies and procedures as well as practiced rescues and emergency scenarios. Orientation for our day camps and other programs will begin in late June.

Hamlin Park Day Camp has been full since opening day of registration and J.P. Nicely Camp is nearly filled. We have planned a few days over the summer for Hamlin Park campers to travel to J.P. Nicely for some fun days of nature walks with ecologists from Earth Spirit, creek walks, and other fun activities around the park.

EAST ran a fun meet at the Community Pool on May 29th with teams from Grand Island and Elma. We had over 150 people, swimmers and parents, at the pool for a great night of friendly competition. After school ends, we transition to morning practices out at the community pool and begin to focus on championships.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics

All Calls & Complaints

7E

Summary Report by Date: 06-01-2024 through 06-30-2024, for Category: PARKS -

Caller Name/Address	Date/Phone	Notes	Closed
Parks			
Meaghan Hamlin Park	06-07-24	Please have gator at Hamlin Park the first week of July. It can be stored in the rec building overnights. It will need to be moved to West Falls on July 8th.	
Meaghan Warren Park	06-07-24	Clean up bathrooms, clean and sweep the storage area, make sure play area is neat and fix the gate (if needed) before Exclusively Little starts on 7/8. Gate fixed-Mike I and Chris Impace Material put down-6/25, Mike E and Wes	06-25-24
Meaghan Vidler's	06-07-24	Move and assemble stage behind Vidler's for the Backyard Bash. It starts 7/11/24	
Meaghan West Falls Park	06-10-24	Please scrape and wipe down cabinet in building and in garage. Need done by end of week. Nate to do. Nate-2 hours	06-13-24
Dan South St Diamonds	06-11-24	Leave large tarp behind baseball shed on Thursday. Mike I-1 hour	06-13-24
Donna WF Veterans Park	06-12-24	Baby swing is broken. Mike I and Chirs removed . Playground is being redone soon.	06-24-24
Liz (per resident) Majors Park-Hubbard side	06-12-24	Mow walkway to trail. Grass is too high.	
Meaghan Hamlin Park	06-13-24	Move or keep gator at Hamlin Park for first week of July. Move to JP on July 8th.	07-08-24
Dan/Dave South Street Diamonds	06-14-24	Order and install 10 tons of diamond dirt at Moose Field.	06-24-24
Meaghan West Falls Park	06-20-24	Move one of the silver picnic tables over to the pavillion by the playground.	
meaghan West Falls Building	06-20-24	Need a lid for the garbage can in the lodge.	
Meaghan West Falls	06-20-24	Put up vollyball net. She doesn't know where it went. Mike I, Chris-35 minutes 6/24-Chris and Mike I	06-24-24
Paul Majors Park	06-24-24	Replace bench seats and backs at Majors down at the creek.	
Paul Warren Park	06-24-24	Small tree down in back of Lacrosse fields. Please remove. Jason/Paul-40 minutes	06-26-24

Caller Name/Address	Date/Phone	Notes	Closed
Mike I Knox Farm	06-24-24	Repair and/or replace broken posts at Knox. Check all fence line.	
Meaghan West Falls	06-27-24	Please remove wasp nests in the following places: 1 inside shed garage in the front corner by the door. 2 on the building at the peaks above the bat boxes. 1 at back door to lodge.	
Dan South Street Diamonds	06-27-24	Snack Shack door frame needs to be repaired ASAP. The door locks but the frame is damaged so the door won't stay shut. Mike I and Charlie	07-01-24
Jason Majors Park	06-28-24	cut down leaning tree that's in walkway way in back.	
Meaghan Warren Park	06-28-24	Empty garbages, clean bathrooms. Garbage is getting high. Asked Jason to do on 6/28 if he has time. Jason-30 minutes	07-01-24
Meaghan Warren Park	06-28-24	Remove old sandbox. Nick and Collin. Needs seed and straw. Nate	07-01-24
Meaghan Warren Park	06-28-24	Mice invaded the storage room during the winter. Please wipe down all the shelves and throw out cardboard stuff that has been partially eaten by mice. Do not throw out the Active Indoor Paly Rings, but can throw out container. Need to be done before 7/8. Jason-1 hour	07-01-24
Meaghan West Falls Building	06-29-24	Monday first thing in the morning, take garbage and check bathrooms. Jason-20 minutes	07-01-24
Total count: Parks			22

All Calls & Complaints

Summary Report by Date: 06-01-2024 through 06-30-2024, for Category: BUILDING DEPARTMENT WORK REQUI -

Caller Name/Address	Date/Phone	Notes	Closed
Building Department Work Requi			
Meaghan Senior Center	06-04-24	Please send Jason and Nate to the Senior Center at 1:30pm to move tables for the father daughter dance. It will take about ten minutes. Nate and Jason-30 minutes	06-07-24
Mike I Salt barn	06-05-24	clean up compost debris Json and Nate-10 minutes	06-05-24
Donna West Falls Library	06-05-24	Water in children's section of top of counter, against wall. Above the counter is a wooden birdhouse that was looking through from the pipe above it. In the 3 hours since last night about 1.5 inches of water accumulated in the bucket. Mike I, Mike E, Chris-found 3" copper pipe rotted. Cut out and coupled.	06-05-24
Martha, per EAPD Town Hall	06-06-24	remove top portion of flag pole and repair. Mike I	06-06-24
Maureen Town Hall	06-06-24	Clean sticky stuff of desk in board room where board sits between each seat. Chris, Mike I-1.5 hours	06-10-24
Nick Highway Garage	06-11-24	Weed wack behind both barns. Weeds are so high that equipment is hard to see back there.	
Donna senior Center	06-11-24	Install two hot water tanks, one in kitchen and one in bathroom. Mike I and Chris-6 hours	06-13-24
Donna Town Hall	06-11-24	Please repair fence adjacent to parking lot off King St. Fence was damaged over the weekend. Chris and Mike I-1 hour	06-13-24
Sheryl Town Hall	06-21-24	Bring 15 recycling bins from the highway garage to town hall clerk's office. Mike I, Chris-30 minutes	06-24-24
Liz Town Hall	06-27-24	Please bring one case from the Town Hall to the highway office and two cases to the court office. Jason-20 minutes	06-28-24
Total count: Building Department Work Requi			10

Month Year Reported: ----> June 2024 CLERK'S MONTHLY REPORT 7F
 Town Name: -----> Town of Aurora
 Prepared By: -----> Martha L. Librock
 Date Submitted: -----> Jul, 01 2024

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description rpt_RT_CM_03_2011	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	13	442.00	25.16	416.84
200	DOG LICENSE REVENUE	218	2,693.00	2,452.00	241.00
301	MARRIAGE LICENSE	9	360.00	157.50	202.50
303	CERTIFIED MARRIAGE CERTIFICATE	1	10.00	10.00	0.00
602	DEATH CERTIFICATE	3	150.00	150.00	0.00
701	DOG CENSUS FEE	34	200.00	200.00	0.00
Report Totals:		278	3,855.00	2,994.66	860.34

REVENUES TO SUPERVISOR - CLERK FEES 542.66
 REVENUES TO SUPERVISOR - DOG FEES 2,452.00
TOTAL TOWN REVENUES TO SUPERVISOR: 2,994.66

Amount paid to NYS DEC REVENUE ACCOUNTING 416.84
 Amount paid to DEPT. OF AG. AND MARKETS 241.00
 Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES 202.50
TOTAL DISBURSED TO OTHER AGENCIES: 860.34

TOTAL DISBURSED: 3,855.00

July 5 2024 CHARLES D. SWYDER Supervisor,
 State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me this 5th day of JULY 2024

Martha Librock
 Town Clerk

Sheryl A. Miller Notary Public

SHERYL A. MILLER
 Reg. #01Mi6128663
 Notary Public, State of New York
 Qualified In Erie County
 Commission Expires June 13, 2025