



WS-1

5A

Aurora Town Public Library
550 Main Street
East Aurora, NY 14052
(716) 652-4440 FAX (716) 655-5875

1/9/2024

Aurora Municipal Center
C/O: Supervisor Charles Snyder
575 Oakwood Ave.
East Aurora, NY 14052

Dear Supervisor Snyder & Town Board,

The substantial investment that the Town has made in the Aurora Town Public Library by constructing an amply-sized storage shed, demonstrates the worth that all of you place in the social infrastructure accessible for free to all members of our community with a library card.

On behalf of the Library Board, Friends group, staff, and patrons, I thank you for facilitating the resolution of our storage struggles. Not having a dedicated, onsite space for donated and discarded books to depend on was a drain on valuable time and resources. Fortunately, that problem will be in the past as soon as the shelving is built.

Highway Superintendent, David Gunner, kindly offered to fabricate these shelves at no charge to the Library. In order to make that happen, extra materials outside of the original bid must be purchased. Knowing that funding was not originally earmarked for shelving, the Friends of the Aurora Town Public Library would like to contribute the \$721.92 quoted by Sixt Lumber for the shelving supplies. A check made out to the Town of Aurora is enclosed for the full amount to complete the project.

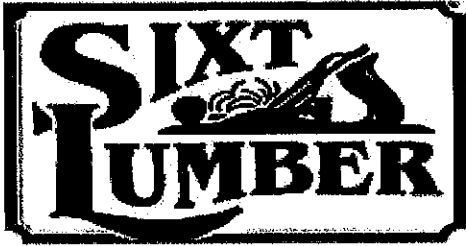
Please accept our sincere gratitude for your advocacy.

All My Best,

A handwritten signature in black ink, appearing to read "Paula M. A. Klocek".

Paula M. A. Klocek

A 1620.42a



JOHN SIXT AND SON, INC
 13990 East Schutt Road
 Chaffee NY 14030-9766
 (716) 496-8964
 Fax: (716) 492-1012



QUOTE

2312-650885 R1 PAGE 1 OF 1

| SOLD TO |
|---|
| AURORA, TOWN OF 575 OAKWOOD AVENUE EAST AURORA NY 14052 |

| JOB ADDRESS |
|---|
| AURORA, TOWN OF 575 OAKWOOD AVENUE EAST AURORA NY 14052 652-3280 |

| ACCOUNT | JOB |
|--------------|------------|
| AUROTO | 0 |
| CREATED ON | 12/15/2023 |
| EXPIRES ON | 01/27/2024 |
| BRANCH | 1000 |
| CUSTOMER PO# | Library |
| STATION | CPS4 |
| CASHIER | JESSEH |
| SALESPERSON | |
| ORDER ENTRY | JESSEH |
| MODIFIED BY | JESSEH |

| Item | Description | D | Quantity | U/M | Price | Per | Amount |
|--|---|---|----------|-----|------------------------------|--------------|---------------|
| 248H | 2 X 4 X 8'HF.#2 | | 20 | PC | 4.2000 | PC | 84.00 |
| 2416H | 2 X 4 X 16'HF.#2 | | 15 | PC | 8.5400 | PC | 128.10 |
| 2412H | 2 X 4 X 12'HF.#2 | | 8 | PC | 6.2400 | PC | 49.92 |
| 12CD | 15/32"4X8 CDX PINE 4PLY.PLYWOOD IMPORTED PINE SHEATING | | 18 | PC | 25.5501 | PC | 459.90 |
| ONCE YOU FINALIZE YOUR SALE, NO REFUNDS ON SALES TAX WILL BE GIVEN. IT IS YOUR RESPONSIBILITY TO INFORM US OF ANY TAX EXEMPT PURCHASES. THERE WILL BE NO EXCEPTIONS! | | | | | EXE 0.00% EXE: 16-6002169 | Subtotal | 721.92 |
| | | | | | | Sales Tax | 0.00 |
| | | | | | | Total | 721.92 |

Buyer:

Signature

RESOLUTION OF THE GOVERNING BODY
Aurora Town Public Library
RATIFYING AN AGREEMENT FOR ADVANCEMENT
AND

WS-2

4B-1

AUTHORIZING _____ (OFFICER'S NAME) TO EXECUTE
CLOSING PAPERS ON BEHALF OF Aurora Town Public Library

WHEREAS, the State of New York has taken or is in the process of taking a portion of the land owned by Aurora Town Public Library through the process of eminent domain for the purposes of improving 1966 Davis Road;

WHEREAS, the State has offered to pay Aurora Town Public Library the sum of \$70.00 for a portion of Aurora Town Public Library's property along 1966 Davis Road as depicted on Map(s) 8, as Parcel(s) 8;

WHEREAS, an agreement to accept said money (an Agreement for Advance Payment) has been signed on behalf of Aurora Town Public Library by _____ (OFFICER'S NAME);

WHEREAS, the _____ (NAME OF GOVERNING BODY [i.e. Board of Directors])
of the Aurora Town Public Library is the governing body of the Aurora Town Public Library; and

WHEREAS, the _____ (NAME OF GOVERNING BODY [i.e. Board of Directors])
is meeting on this _____ day of _____, 20____, after proper notice to consider this matter; and

WHEREAS, the Aurora Town Public Library wishes to ratify the Agreement for Advance Payment and to
appoint _____ (OFFICER'S NAME), as _____ (OFFICER'S TITLE), as the
person to execute closing papers on behalf of the Aurora Town Public Library;

IT IS, UPON MOTION DULY MADE AND SECONDED,
RESOLVED THIS _____ DAY OF _____, 20____;

THAT, the Agreement for Advance Payment is hereby accepted and ratified;

THAT, _____ (OFFICER'S NAME) is hereby designated as the person to execute
any and all closing papers with regard to this transfer to the State of New York.

Certification of the Secretary of the _____ (NAME OF GOVERNING BODY [i.e. Board of Directors])
of the Aurora Town Public Library

The undersigned Secretary of the _____ (NAME OF GOVERNING BODY [i.e. Board of Directors]) hereby certifies that the
foregoing resolution was made, seconded and approved by a vote of the _____ (NAME OF GOVERNING BODY [i.e. Board of Directors])
at a meeting held at _____ (MEETING LOCATION) on the _____ day of _____, 20____,

Signed this _____ day of _____, 20____.

(SIGNATURE)

By: _____
(PRINT NAME)

Secretary of the _____ (NAME OF GOVERNING BODY [i.e. Board of Directors])

Of the Aurora Town Public Library

CLAIM FOR PAYMENT- PURCHASE OF LAND OR PROPERTY

4B-2

NYS Agency / Vendor Information

| | | | | | |
|---|--------------------|-------------------------------|-------------------------|--------------------------------------|---------------------|
| Vendor Identification Number | | Vendor Location ID | | Vendor Address Sequence | |
| Vendor Name 1 Aurora Town Public Library | | | Vendor Name 2 | | |
| Voucher ID | Business Unit Name | Business Unit | Interest Eligible (Y/N) | Purchase Order No. | Date (MM) (DD) (YY) |
| Payment Date (MM) (DD) (YY) | | Liability Date (MM) (DD) (YY) | | Merch/Inv. Rec'd Date (MM) (DD) (YY) | |
| Withholding Class | Withholding Amount | Handling Code | Payee Amount | Agency Internal Use | |
| Address Line 1 575 Oakwood Ave. | | | Invoice Number | | Invoice Date |
| Address Line 2 | | | City East Aurora | State NY | Zip Code 14052 |

Description of Property Purchased (Limit to 254 spaces)

| | | | |
|-------------------------------------|-------------|-------------------|---|
| Property Address 1966 Davls Road | | | / |
| City Aurora | State NY | Zip Code 14052 | / |
| Map and Parcel Numbers M 8 P 8 | | Contract ID / | |

| | | | |
|---|--|------------------------------|---------------------------|
| Classification of Project Proc. 15354, Erie County SH 866, Aurora-Glenwood, Part 1, S.H. 866 | | Acquired Pursuant to Statute | Project Code 526855201 |
|---|--|------------------------------|---------------------------|

To payment pursuant to **Agreement for Advance Payment** dated _____ or judgement of Court of Claims for property and/or Easement Rights in and to property on appropriation map or as described above.

Amount \$ 70.00

Total \$ _____

Certification by Claimant: This is to certify that the sum mentioned in the above statement is correct and that no part thereof has been previously submitted or paid and the whole thereof is justly due and payable to claimant(s) in the above entitled project.

SIGNATURE OF CLAIMANT(S)

Aurora Town Public Library BY _____

ITS: Supervisor
(Title)

PeopleSoft Format Charge Lines (If Applicable)

| Business Unit | Department | Program | Fund | Account |
|------------------|----------------------------|----------------------------|----------------------------|----------------|
| Budget Reference | Project ID | Activity | Class | Operating Unit |
| Product | Chartfield 1 - Accumulator | Chartfield 2 - Accumulator | Chartfield 3 - Accumulator | Amount |
| | | | | |
| | | | | |
| | | | | |

Legacy Format Charge Lines (If Applicable)

| Expenditures | | | | | | Liquidation | | | | | |
|----------------|-------------|-----------|-----|-----------|-------|-------------|--------|--------------|-------------|------|-----|
| Dept. | Cost Center | Var. | Yr. | Object | Accum | | Amount | Orig. Agency | PO/Contract | Line | F/P |
| | | | | | Dept | Statewide | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Liability Date | | From Date | TC | Subledger | | | | Optional | | | |

Martha Librock

WS-3

From: David Gunner
Sent: Thursday, January 18, 2024 6:36 AM
To: Charles Snyder; Luke Wochensky; Jim Granville; Joe McCann; wrazenra@gmail.com
Cc: Martha Librock; Elizabeth Deveso; Gerard Sentz; Robert Goller
Subject: Bridge NY Grants

Good morning,

Yesterday I filed the applications for 3 Bridge NY grants. Shearer, Oakwood, and Cornwall. Total project cost is \$5.2 million dollars. I have asked Town Clerk Martha Librock to place the summaries of the applications on the upcoming work session for discussion. This will not require any action by vote. There are some possible ramifications that could impact the town regarding the Oakwood Avenue Bridge that I would like you to be aware if we are successful in receiving the grants. This is due to the \$1.5 Million dollar cap on each application. I will be able to explain to you how I plan on trying to mitigate the excess cost.

Because each application is over 80 pages long, I am going to just forward the information to you in the next 3 emails.

I would like to Thank Liz and Martha for the assistance they give me with these applications. Also, I am sure after you read the applications you will agree that our bridge engineer Jerry Sentz has outdid himself in the quality of the applications. Thank you, Jerry!! It took over a month for me and Jerry to create these applications and some very cold days crawling around under bridges in the creek!

Lastly thanks to Town Historian Rob Goller and The East Aurora Advertiser for providing the provenance of the flooding issues that have happened historically on Tannery Brook. Even the recent Mikey Dees flood of Main Street that happened in 2022 I believe will help our case to the NYSDOT.

The winning applications I believe should be notified sometime late in 2024 let's keep our fingers crossed!!

Thanks,
Dave



PART C: PROJECT ESTIMATE

Input values for the following project costs. A detailed project estimate should be attached in PART G of the application.

| Description | Costs |
|---|--------------------|
| Construction | \$945,406 |
| Field Change Payment, 5% and Mobilization, 4% | \$85,087 |
| Construction Inspection | \$171,000 |
| Right of Way * | \$75,000 |
| Design (Preliminary & Final) ** | \$209,974 |
| Total Project Cost | \$1,486,467 |

*Right of Way costs include the cost for hiring a firm to process the ROW and the cost of the acquisition itself. The cost of hiring a firm may be as much as \$30,000.

**Design Costs shall include but are not limited to preliminary and final design, survey, geotechnical exploration/borings, mussel or other endangered species coordination and field work, wetland delineation, and utility coordination

***For Culvert projects a minimum Design (Preliminary & Final) cost is recommended as \$150,000 - upstate, \$180,000 downstate.

| | |
|---|--|
| Other Funds Already Secured (This is not the Local Match. Local Match is calculated below) | |
|---|--|

Description of Other Funds:

Culvert Projects

| | |
|---------------------------------------|-------------|
| Total BridgeNY Funds Requested (100%) | \$1,486,467 |
| Total Local Match (0%) | \$0 |

Suggested values for Design, Right of Way, and Construction Inspection costs are provided as a percentage of the total construction cost. These values are provided for reference only. The Sponsor is responsible for all costs input into the application.

| | Low Range (% of Const. Cost) | High Range (% of Const. Cost) | Calculated Low Value (from user input) | User Input Value (repeated from above) | Calculated High Value (from user input) |
|---------------------------------|---------------------------------|----------------------------------|---|---|--|
| Construction Inspection | 12% | 15% | \$123,659 | \$171,000 | \$154,574 |
| Right of Way | 0% | 5% | \$0 | \$75,000 | \$51,525 |
| Design (Preliminary & Final)*** | 20% | 30% | \$206,099 | \$209,974 | \$309,148 |

Save Form



PART D: EXISTING STRUCTURE INFORMATION

Input the following information. If a bridge application was chosen in Part B, only the bridge fields will be visible. If a culvert application was chosen in Part B, then only culvert fields will be visible.

Existing Culvert Information

*Culvert Identification Number/Identifier

CIN02

(Input culvert number or identifier. The identifier is assigned by the owner. If no identifier exists, use Culvert1, Culvert2,... to differentiate between different culverts being applied for by the same sponsor.)

Project Identification Number (PIN)

(Input PIN number if applicable)

Check the box if the culvert is owned by the sponsor applying for funds.

*Project County: Select the project county.

Columbia
Cortland
Delaware
Dutchess
Erie



Existing Culvert Information - Continued

| | | | |
|---|---|--|---|
| *Feature Carried: | <input type="text" value="Cornwall Road"/> | AADT: | <input type="text" value="500"/> |
| *Feature Crossed: | <input type="text" value="Cazenovia Creek Trib"/> | % Trucks: | <input type="text" value="2"/> |
| Year Built: | <input type="text" value="c. 1900"/> | Detour (mi): | <input type="text" value="2.7"/> |
| *Width of Opening (ft): | <input type="text" value="6"/> | Load Posting: | <input type="text" value="Not Posted"/> |
| *Length of Barrel (ft): | <input type="text" value="75"/> | Material Type: | <input type="text" value="Concrete"/> |
| *Latitude: | <input type="text" value="42.70749"/> | <p>The width of the culvert opening is measured perpendicular to the water flow. If the existing structure has multiple openings, input the distance from extreme ends of the openings. The length of the barrel is measured parallel to the water flow.</p> | |
| Format: ##.##### (NYS Range: 40.50 thru 45.25) | | | |
| *Longitude: | <input type="text" value="-78.604679"/> | | |
| Format: -##.##### (NYS Range: -71.75 thru -79.75) | | | |

To determine the latitude and longitude for your culvert, go to <http://www.latlong.net/>. Type in the name of the town so the map zooms in to the correct location, then click to the project location.

PART E: PROJECT NEEDS

*This project is needed to address the following (check all that apply)

- Structural Condition
- Inadequate Structural Capacity/Load Rating
- Hydraulic Inadequacies
- Inadequate Vertical Clearance (under or over)
- Other

If other, provide explanation. Space limited to visible field.

*Project Scope

Sponsors are directed to take one of the two options below to mitigate this risk for culvert projects.

1. Provide a preliminary hydraulic analysis performed and stamped by a NYS professional engineer.
2. Base the culvert size and project scope on a minimum culvert span length equal to 1.5 times the existing waterway opening.

Failure to adhere to this requirement for culvert applications could result in a project being downgraded if justification is not provided.



PART C: PROJECT ESTIMATE

Input values for the following project costs. A detailed project estimate should be attached in PART G of the application.

| Description | Costs |
|--|--------------------|
| Construction | \$770,532 |
| Field Change Payment, 5% and Mobilization, 4% | \$69,348 |
| Construction Inspection | \$171,000 |
| Right of Way * | \$50,000 |
| Design (Preliminary & Final) ** | \$209,974 |
| Total Project Cost | \$1,270,854 |

*Right of Way costs include the cost for hiring a firm to process the ROW and the cost of the acquisition itself. The cost of hiring a firm may be as much as \$30,000.

**Design Costs shall include but are not limited to preliminary and final design, survey, geotechnical exploration/borings, mussel or other endangered species coordination and field work, wetland delineation, and utility coordination

***For Culvert projects a minimum Design (Preliminary & Final) cost is recommended as \$150,000 - upstate, \$180,000 downstate.

| | |
|--|--|
| <p style="text-align: center;">Other Funds Already Secured <small>(This is not the Local Match. Local Match is calculated below)</small></p> | |
| <p>Description of Other Funds:</p> | |

Culvert Projects

| | |
|---------------------------------------|-------------|
| Total BridgeNY Funds Requested (100%) | \$1,270,854 |
| Total Local Match (0%) | \$0 |

Suggested values for Design, Right of Way, and Construction Inspection costs are provided as a percentage of the total construction cost. These values are provided for reference only. The Sponsor is responsible for all costs input into the application.

| | Low Range (% of Const. Cost) | High Range (% of Const. Cost) | Calculated Low Value (from user input) | User Input Value (repeated from above) | Calculated High Value (from user input) |
|---------------------------------|---------------------------------|----------------------------------|---|---|--|
| Construction Inspection | 12% | 15% | \$100,786 | \$171,000 | \$125,982 |
| Right of Way | 0% | 5% | \$0 | \$50,000 | \$41,994 |
| Design (Preliminary & Final)*** | 20% | 30% | \$167,976 | \$209,974 | \$251,964 |

Save Form



PART D: EXISTING STRUCTURE INFORMATION

Input the following information. If a bridge application was chosen in Part B, only the bridge fields will be visible. If a culvert application was chosen in Part B, then only culvert fields will be visible.

Existing Culvert Information

*Culvert Identification Number/Identifier

(Input culvert number or identifier. The identifier is assigned by the owner. If no identifier exists, use Culvert1, Culvert2,... to differentiate between different culverts being applied for by the same sponsor.)

Project Identification Number (PIN)

(Input PIN number if applicable)

Check the box if the culvert is owned by the sponsor applying for funds.

*Project County: Select the project county.

| |
|----------|
| Columbia |
| Cortland |
| Delaware |
| Dutchess |
| Erie |



Existing Culvert Information - Continued

| | | | |
|---|---|--|---|
| *Feature Carried: | <input type="text" value="Shearer Avenue"/> | AADT: | <input type="text" value="1,240"/> |
| *Feature Crossed: | <input type="text" value="Tannery Brook"/> | % Trucks: | <input type="text" value="4"/> |
| Year Built: | <input type="text"/> | Detour (mi): | <input type="text" value="0.5"/> |
| *Width of Opening (ft): | <input type="text" value="13.333"/> | Load Posting: | <input type="text" value="Not Posted"/> |
| *Length of Barrel (ft): | <input type="text" value="46.25"/> | Material Type: | <input type="text" value="Concrete"/> |
| *Latitude: | <input type="text" value="42.770423"/> | <p>The width of the culvert opening is measured perpendicular to the water flow. If the existing structure has multiple openings, input the distance from extreme ends of the openings. The length of the barrel is measured parallel to the water flow.</p> | |
| Format: ##.##### (NYS Range: 40.50 thru 45.25) | | | |
| *Longitude: | <input type="text" value="-78.622536"/> | | |
| Format: -##.##### (NYS Range: -71.75 thru -79.75) | | | |

To determine the latitude and longitude for your culvert, go to <http://www.latlong.net/>. Type in the name of the town so the map zooms in to the correct location, then click to the project location.

PART E: PROJECT NEEDS

*This project is needed to address the following (check all that apply)

- Structural Condition
- Inadequate Structural Capacity/Load Rating
- Hydraulic Inadequacies
- Inadequate Vertical Clearance (under or over)
- Other

If other, provide explanation. Space limited to visible field.

The East Aurora advertiser has researched the historic flooding of Tannery Brook which dates back to the 1930's. Documentation of the flooding is included in the attachments.

*Project Scope

Sponsors are directed to take one of the two options below to mitigate this risk for culvert projects.

1. Provide a preliminary hydraulic analysis performed and stamped by a NYS professional engineer.
2. Base the culvert size and project scope on a minimum culvert span length equal to 1.5 times the existing waterway opening.

Failure to adhere to this requirement for culvert applications could result in a project being downgraded if justification is not provided.

Save Form



PART C: PROJECT ESTIMATE

Input values for the following project costs. A detailed project estimate should be attached in PART G of the application.

| Description | Costs |
|---|--------------------|
| Construction | \$1,854,713 |
| Field Change Payment, 5% and Mobilization, 4% | \$166,924 |
| Construction Inspection | \$171,000 |
| Right of Way * | \$50,000 |
| Design (Preliminary & Final) ** | \$209,974 |
| Total Project Cost | \$2,452,612 |

*Right of Way costs include the cost for hiring a firm to process the ROW and the cost of the acquisition itself. The cost of hiring a firm may be as much as \$30,000.

**Design Costs shall include but are not limited to preliminary and final design, survey, geotechnical exploration/borings, mussel or other endangered species coordination and field work, wetland delineation, and utility coordination

***For Culvert projects a minimum Design (Preliminary & Final) cost is recommended as \$150,000 - upstate, \$180,000 downstate.

| | |
|---|--|
| Other Funds Already Secured (This is not the Local Match. Local Match is calculated below) | |
| Description of Other Funds: | The Town of Aurora will preform in-kind work and fund anything that exceeds the \$1.5M for culverts. |

Culvert Projects

| | |
|---------------------------------------|-------------|
| Total BridgeNY Funds Requested (100%) | \$2,452,612 |
| Total Local Match (0%) | \$0 |

Suggested values for Design, Right of Way, and Construction Inspection costs are provided as a percentage of the total construction cost. These values are provided for reference only. The Sponsor is responsible for all costs input into the application.

| | Low Range (% of Const. Cost) | High Range (% of Const. Cost) | Calculated Low Value (from user input) | User Input Value (repeated from above) | Calculated High Value (from user input) |
|---------------------------------|------------------------------|-------------------------------|--|--|---|
| Construction Inspection | 12% | 15% | \$242,597 | \$171,000 | \$303,246 |
| Right of Way | 0% | 5% | \$0 | \$50,000 | \$101,082 |
| Design (Preliminary & Final)*** | 20% | 30% | \$404,328 | \$209,974 | \$606,491 |

Save Form



PART D: EXISTING STRUCTURE INFORMATION

Input the following information. If a bridge application was chosen in Part B, only the bridge fields will be visible. If a culvert application was chosen in Part B, then only culvert fields will be visible.

Existing Culvert Information

*Culvert Identification Number/Identifier CIN01

(Input culvert number or identifier. The identifier is assigned by the owner. If no identifier exists, use Culvert1, Culvert2,... to differentiate between different culverts being applied for by the same sponsor.)

Project Identification Number (PIN)

(Input PIN number if applicable)

[X] Check the box if the culvert is owned by the sponsor applying for funds.

*Project County: Select the project county.

- Columbia
Cortland
Delaware
Dutchess
Erie



Existing Culvert Information - Continued

| | | | |
|---|---|---|---|
| *Feature Carried: | <input type="text" value="Oakwood Avenue"/> | AADT: | <input type="text" value="3,500"/> |
| *Feature Crossed: | <input type="text" value="Tannery Brook"/> | % Trucks: | <input type="text" value="2"/> |
| Year Built: | <input type="text" value="1973"/> | Detour (mi): | <input type="text" value="0.5"/> |
| *Width of Opening (ft): | <input type="text" value="10.5"/> | Load Posting: | <input type="text" value="Not Posted"/> |
| *Length of Barrel (ft): | <input type="text" value="127"/> | Material Type: | <input type="text" value="Steel"/> |
| *Latitude: | <input type="text" value="42.766244"/> | The width of the culvert opening is measured perpendicular to the water flow. If the existing structure has multiple openings, input the distance from extreme ends of the openings. The length of the barrel is measured parallel to the water flow. | |
| Format: ##.##### (NYS Range: 40.50 thru 45.25) | | | |
| *Longitude: | <input type="text" value="-78.628675"/> | | |
| Format: -##.##### (NYS Range: -71.75 thru -79.75) | | | |

To determine the latitude and longitude for your culvert, go to <http://www.latlong.net/>. Type in the name of the town so the map zooms in to the correct location, then click to the project location.

PART E: PROJECT NEEDS

*This project is needed to address the following (check all that apply)

- Structural Condition
- Inadequate Structural Capacity/Load Rating
- Hydraulic Inadequacies
- Inadequate Vertical Clearance (under or over)
- Other

If other, provide explanation. Space limited to visible field.

The East Aurora advertiser has researched the historic flooding of Tannery Brook which dates back to the 1930's. Documentation of the flooding is included in the attachments. Oakwood Ave. is an important cross-road to Main St. and is heavily used by residents and visitors. It is also in the heart of the quaint Village of East Aurora which thrives on tourists. A permanent failure could be devastating to the economy and worsen traffic on Main St.

*Project Scope

Sponsors are directed to take one of the two options below to mitigate this risk for culvert projects.

1. Provide a preliminary hydraulic analysis performed and stamped by a NYS professional engineer.
2. Base the culvert size and project scope on a minimum culvert span length equal to 1.5 times the existing waterway opening.

Failure to adhere to this requirement for culvert applications could result in a project being downgraded if justification is not provided.

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



WS-4

50

TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

1/17/24

To: Town Board
Re: Request to Increase Dog Kennel Boarding Fees

Please consider changing daily boarding fees in the town kennel to \$40 a day. The current price per day is \$20 as defined in Chapter 55, Article II of the Town of Aurora code.

Thank You,

David Gunner
Town of Aurora Highway Superintendent

*Town of Aurora, NY
Wednesday, January 17, 2024*

Chapter 55. Dogs and Other Animals

Article II. Dog Licensing and Impoundment

§ 55-10. Impoundment fees.

- A. The following fees and costs are established for impoundment of dogs under § 117 of the New York State Agriculture and Markets Law:
- (1) For the first impoundment of any dog owned by a person or entity: \$25.
 - (2) For the second impoundment of any dog owned by the same person or entity within one year of the first impoundment: \$50.
 - (3) For the third impoundment of any dog owned by the same person or entity within one year of the second impoundment: \$75.
 - (4) An additional \$25 for each and every additional impoundment within one year of a prior impoundment of any dog owned by the same person or entity so that the total fine for the impoundment of dogs owned by the same person or entity during any one-year period would be \$25 for the first impoundment, \$50 for the second impoundment, \$75 for the third impoundment, \$100 for the fourth impoundment, and so on.
 - (5) In addition to the fines described herein, the owner of any impounded dog will be required to pay \$20 for each 24 hours or part thereof said dog is impounded.
- B. Said owner shall pay all impoundment fees to the Town Clerk and shall produce a receipt for such payment to the Dog Control Officer before such dog shall be released to said owner. In addition to impoundment fees, any licensing fees which are required under this chapter shall be paid to the Town Clerk prior to the release of the dog to its owner.

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



WS-5 5D-1
IA

(716) 652-7590
townclerk@townofaurora.com

TOWN OF AURORA

575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: Payroll Software
DATE: 1/22/24

As discussed during budget season, the payroll software we currently use will no longer be supported after March 31, 2025. Because conversion to a new system is a lengthy process, we need to purchase new payroll software to get the process started.

I contacted 3 providers of municipal software systems.

- 1) Tyler Technologies
 - a. Does not provide a stand-alone payroll software. We would have to purchase and convert our financial and utility billing systems as well.
- 2) UKG
 - a. Recently purchased Optimum Suite, our current payroll software. Optimum Suite was part of the financials/utility billing/payroll package the Town purchased from Logics in 2014.
 - b. Offers a stand-alone payroll software. The quoted costs are:
 - i. One time fees: \$9,000
 - ii. Annual fees: \$9,072
- 3) Edmunds GovTech
 - a. Purchased Logics (our current financials/utility billing/payroll software) in 2019. Continues to support the Logics financials and utility billing products.
 - b. Offers a stand-alone payroll software. The quoted costs are:
 - i. One time fees: \$8,750
 - ii. Annual fees: \$4,900

Valerie and I attended demonstrations of both products and prefer the Edmunds GovTech software. It is our belief that communication will be more streamlined if we choose Edmunds because they will continue to provide both our payroll and financials software. Interfacing between the software products and tech support will be easier.

I respectfully request approval for the Supervisor to sign the Sales Order for the Edmunds GovTech payroll/HR software. Funds would be disbursed from A 1680.401 Central Data Processing. And, as budgeted, assigned fund balance would be used.



Customer: Aurora Town

Customer Address: 575 Oakwood Ave
East Aurora, NY 14052

Customer County: Erie

Customer Admin Contact: Charles Snyder

Customer Admin Phone: (716) 652-7590

Customer Admin Email: supervisor@townofaurora.com

Sales Order

Order #: 00006164

Sales Order Date: January 18, 2024

Effective Date: Date of customer signature below

New/Add-On: Add-on Simple

Sales Rep: Shane Ireland

Investment Summary

| | |
|--|--------------------|
| Software Services - Subscription | \$2,400.00 |
| Hosting Services | \$2,500.00 |
| Professional Services - Implementation | \$3,500.00 |
| Conversion Services | \$5,250.00 |
| Year 1 Investment: | \$13,650.00 |

Summary Notes

One-time Implementation Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be Invoiced upon the earlier of project acceptance or first production use.

One-time Data Conversion Fees: 50% will be due upon execution of the contract, 25% will be invoiced 60 days after the Effective Date and the remaining 25% will be invoiced upon the earlier of project acceptance or first production use.

Hosting Services Fees: 100% will be invoiced on the Effective Date for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to each anniversary of the Effective Date.

Annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

All invoices shall be paid within 30 days of the invoice date. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

| Software Services - Subscription | Amount |
|---|---------------|
| Human Resources - 3 Year | \$1,200.00 |



| Software Services - Subscription | Amount |
|--|-------------------|
| Payroll - 3 Year | \$1,200.00 |
| Annual Fees: | \$2,400.00 |
| | |
| Hosting Services | Amount |
| Hosting (Level I) | \$2,500.00 |
| Annual Fees: | \$2,500.00 |
| | |
| Professional Services - Implementation | Amount |
| Standard Personnel Implementation I | \$3,500.00 |
| One-Time Fees: | \$3,500.00 |
| | |
| Conversion Services | Amount |
| Human Resources- Advanced Conversion | \$2,750.00 |
| - <i>Employee Master Information</i> | |
| - <i>Employee Profile History</i> | |
| - <i>Salary, Position, Education History, etc.</i> | |
| - <i>Employee ACA Benefit Information</i> | |
| - <i>Employee Dependent Benefit Information</i> | |
| - <i>Employee Benefit Time Transaction History for 3 years + current</i> | |
| Payroll - Base Conversion | \$2,500.00 |
| - <i>Employee Master Information</i> | |
| - <i>Current Year Check History</i> | |
| - <i>Gross Pay</i> | |
| - <i>Detailed Deductions</i> | |
| - <i>Detailed Taxes</i> | |
| - <i>Net Pay</i> | |
| - <i>Leave Time Balances</i> | |
| One-Time Fees: | \$5,250.00 |

Initial term of the Software Services are a 36 month subscription, commencing 90 days after the Effective Date.

Software Services - Subscription Notes

Thereafter, the Software Services subscription shall renew automatically for 12-month renewal terms unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

The initial Hosting Services Term shall be 36 months commencing on the Effective Date.

Hosting Services Notes

The Hosting Services Terms shall renew automatically for 12-month renewal terms at then-current applicable Fees unless written notice is provided by Customer at least 90 days prior to the expiration of the initial or then-current renewal Term. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

Professional Services - Notes

Includes all standard implementations listed under "Professional Services - Implementation".

Professional Services - Notes

Includes all standard implementations listed under "Professional Services - Implementation".

Sales Order Notes





Quote#: Q-213376
Expires: 21 Jan, 2024
Sales Executive: Alison Mercier
Effective Date: Effective as of the date of last signature of this Order

ORDER FORM
Order Type: Quote
Date: 22 Dec, 2023

Customer Legal Name:
TOWN OF AURORA

Customer Legal Address:
575 Oakwood Avenue, EAST AURORA, NY 14052-2983 USA

Ship To: TOWN OF AURORA
575 Oakwood Avenue
EAST AURORA, NY 14052-2983 USA

Bill To: TOWN OF AURORA
575 Oakwood Avenue
EAST AURORA, NY 14052-2983 USA

Bill To Contact:

Ship To Contact:

Ship to Phone:
Ship to Mobile:
Contact: James Bach
Email: supervisor@townofaurora.com

Currency: USD
Customer PO Number:
Solution ID: 6168518
Initial Term: 36 months
Uplift Percent: 4 %

Shipping Terms: Shipping Point
Ship Method: FedEx Ground
Freight Term: Prepay & Add
Renewal Term: 12 months
Payment Terms:

Billing Start Date: Upon Signature of Order Form

THIS QUOTE IS SUBJECT TO CREDIT APPROVAL.

Subscription Services
Billing Frequency: Annual in Advance

| Subscription Services | Quantity | PEPM | Monthly Price |
|-----------------------|----------|----------|---------------|
| UKG READY PAYROLL | 100 | USD 3.78 | USD 378.00 |

One Time Setup Fee

Billing Frequency: Billed 100% upon signature of the order form

| Item | Total Price |
|---------------------|--------------|
| One Time Setup Fees | USD 4,500.00 |

Quote Summary

| Item | Total Price |
|---|-------------|
| Minimum Monthly SaaS Service & Equipment Rental Fee | USD 378.00 |

| Item | Total Price |
|--|--------------|
| Minimum Annual SaaS Service & Equipment Rental Fee | USD 4,536.00 |

| Item | Total Price |
|---------------------|--------------|
| Total One Time Fees | USD 4,500.00 |

*SaaS
Software as a
Service*



Quote#: Q-213376
Expires: 21 Jan, 2024
Sales Executive: Alison Mercier
Effective Date: Effective as of the date of last signature of this Order

ORDER FORM
Order Type: Quote
Date: 22 Dec, 2023

Customer Legal Name:
TOWN OF AURORA

Ship To: TOWN OF AURORA
575 Oakwood Avenue
EAST AURORA, NY 14052-2983 USA

Customer Legal Address:
575 Oakwood Avenue, EAST AURORA, NY 14052-2983 USA

Bill To: TOWN OF AURORA
575 Oakwood Avenue
EAST AURORA, NY 14052-2983 USA

Bill To Contact:

Ship To Contact:

Ship to Phone:
Ship to Mobile:
Contact: James Bach
Email: supervisor@townofaurora.com

Currency: USD
Customer PO Number:
Solution ID: 6168518
Initial Term: 36 months
Uplift Percent: 4 %

Shipping Terms: Shipping Point
Ship Method: FedEx Ground
Freight Term: Prepay & Add
Renewal Term: 12 months
Payment Terms:

Billing Start Date: Upon Signature of Order Form

THIS QUOTE IS SUBJECT TO CREDIT APPROVAL.

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Billing Frequency: Annual in Advance

| Subscription Services | Quantity | PEPM | Monthly Price |
|-----------------------|----------|----------|---------------|
| UKG READY PAYROLL | 100 | USD 3.78 | USD 378.00 |

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|--|--------------|
| Minimum Annual SaaS Service & Equipment Rental Fee | USD 4,536.00 |

| Item | Total Price |
|---------------------|--------------|
| Total One Time Fees | USD 4,500.00 |

Charles Snyder

WS-6 . SE

From: Joe McCann
Sent: Thursday, January 11, 2024 9:55 AM
To: Charles Snyder
Subject: Additional use of Code Red

Chuck,

We sent out several notifications during the recent storm using the Code Red system regarding downed trees and electric wires. These notifications were very well received. We also saw some residents on social media asking if the Senior Center was open the day after the high wind event. In light of this, I would like to extend our use of Code Red to include notifications about the status of the Senior Center so patrons know if there is any change in operation due to emergency events. I also feel that we can be doing more to notify residents about ZBA hearings involving neighboring properties. Code Red can be set to notify residents within chosen distances of a selected address when property owners request zoning variances. I would like to make it a policy that the ZBA secretary also send out a Code Red notification in addition to the minimum required notification via the US Mail. Would it be possible to add this to the agenda of our next meeting for discussion and possible vote?

Thank you,

Joseph McCann
Councilman
575 Oakwood Avenue
East Aurora, NY 14052
jmccann@townofaurora.com

WS-7

5F

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: January 18, 2024

Gregory Schneider of 686 Quaker Rd has submitted a Site Plan application for a BnB in his residence. Many of the Site Plan requirements are not applicable to this application as the rental is occurring in the existing dwelling and no exterior modifications are proposed at this time.

The application should be referred to the Planning Board for their review and recommendation. The Town Board has historically scheduled a public hearing after the Planning Board's recommendation has been received. Please let me know if you have any questions.

This is an Unlisted action for purposes of SEQRA.

Thank you,
liz

TOWN OF AURORA
SITE PLAN REVIEW APPLICATION

Date submitted: 1.17.24
Applicant name: Gregory Schneider R.A.
Applicant Phone/Email: grs arch.com
Applicant address: 686 Quaker Road E.A.N.Y.
Property owner: Gregory Schneider
Owner's address: 686 Quaker Road E.A.N.Y.
Property address: 686 Quaker Road E.A.N.Y.
SBL # (s) 176.05-1-1.21
Prior owner 2010 Kermit Mundt
Is site adjacent to or within 500 feet of an 'R' District? yes

=====

Proposed Project: Short term Rental
Commercial Multi family Number of dwelling units 1
Zone: R.R. ~~D-3~~ Total property Acreage: 6.7 Acreage covered by bldg 0.02
Square footage of building: 1950 Cubic footage of building: 15,600
Aggregate square footage of other buildings on property: 2,000 S.F.

Fees, based on number of improved acres*

**Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant*

0-1 Acres: \$250.00 1.01-5 Acres: \$500 5.01-10 Acres: \$1,000 >10 Acres: \$1,500
1-12-24 Pd.

Fee: \$ _____
Receipt: # _____

Received by _____
Town Clerk/Deputy Clerk

SEQOR action: Type I (Long EAF) Type II (Long EAF) Unlisted (Short EAF)

January 12, 2024

Town of Aurora Planning Board
575 Oakwood Avenue
East Aurora, New York 14052

RE: Site Plan Application
686 Quaker Road
East Aurora, New York 14052
Short Term Rental

Board Members,

I have been renting a portion of the First Floor of my home on AirBNB and have recently been made aware that a Town of Aurora Site Plan Application is required to continue that.

I live in the home and also run my Architectural Office from this location.

Attached is a copy of the survey and a Partial Site Plan showing the house location and parking areas. Also attached please find my Site Plan Application and fee paid of \$250.00

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Gregory K. Schneider', with a large, stylized flourish at the end.

Gregory K. Schneider
686 Quaker Road
East Aurora, New York 14052

UNAUTHORIZED ALTERATION OR ADDITION TO THIS DOCUMENT IS A VIOLATION OF SECTION 7208, PROVISION 2 OF THE NEW YORK STATE EDUCATION LAW.
 NOTE: THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND IS SUBJECT TO ANY STATE OF FACTS THAT MAY BE REVEALED BY AN EXAMINATION OF SUCH.

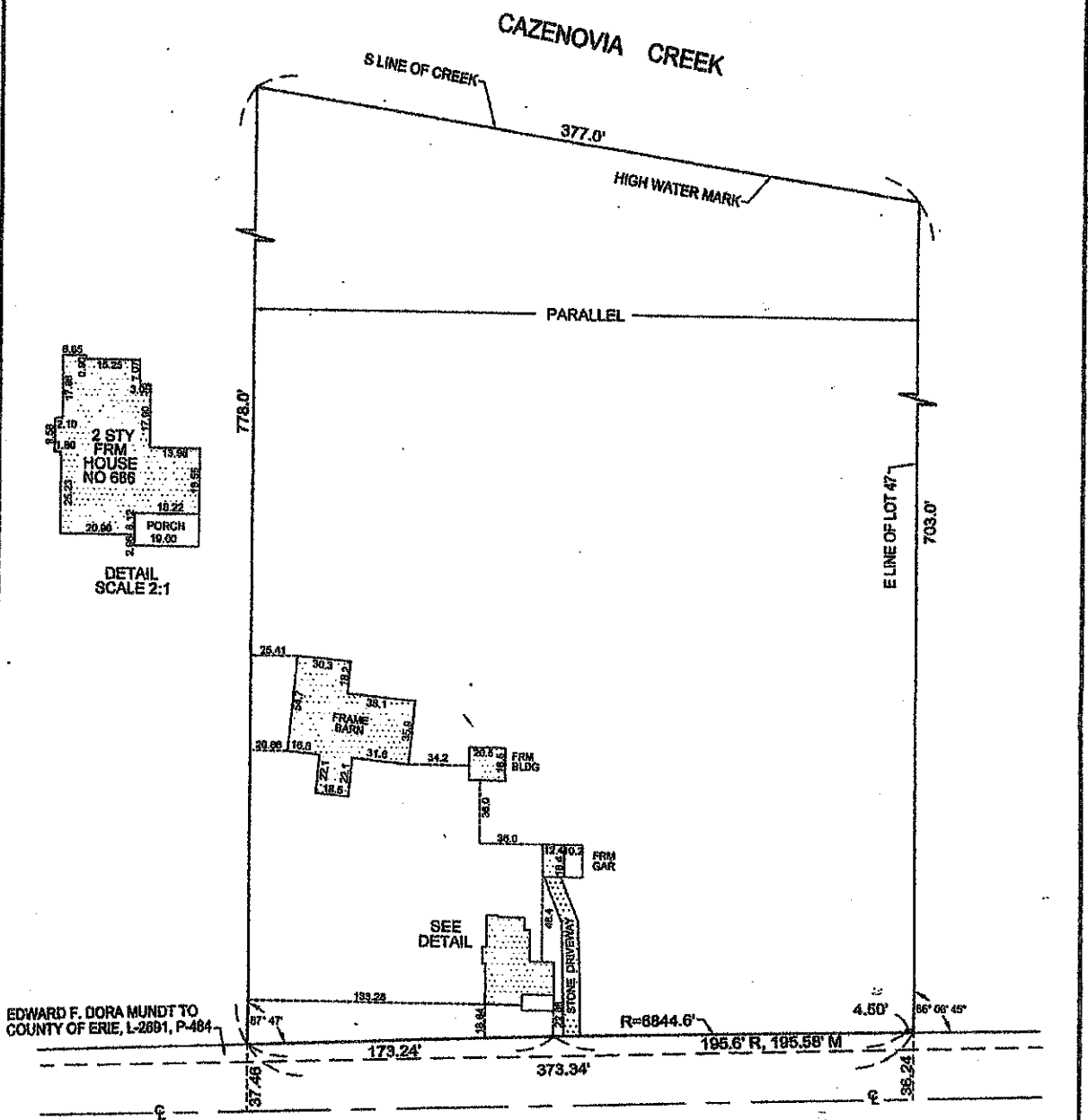


LEGEND

| | | | |
|---|------------------|-----|-------|
| — | SUBDIVISION LINE | —○— | FENCE |
| — | PROPERTY LINE | | |

TABLE OF EQUIVALENTS

| | | | | | |
|-----------------|-----------------|-----------------|-----------------|------------------|------------------|
| 0.09 = 1 INCH | 0.26 = 3 INCHES | 0.42 = 5 INCHES | 0.59 = 7 INCHES | 0.76 = 9 INCHES | 0.92 = 11 INCHES |
| 0.17 = 2 INCHES | 0.33 = 4 INCHES | 0.50 = 6 INCHES | 0.67 = 8 INCHES | 0.83 = 10 INCHES | 1.00 = 12 INCHES |



EDWARD F. DORA MUNDT TO
 COUNTY OF ERIE, L-2881, P-484

(QUAKER ROAD)
 ROUTE 20A
 ORCHARD PARK - EAST AURORA, S.H. 1068

SURVEY REQUESTED BY
 REBECCA E. MONTE
 CHELUS, HERDZIK, SPEYER & MONTE, PC
 ATTORNEYS AT LAW
 458 MAIN STREET, TENTH FLOOR
 BUFFALO, NY 14202-3208
 PHONE (716) 852-3600
 FAX (716) 852-0038

A HERITAGE OF EXCELLENCE
 STEPHEN S. SIUTA, P.L.S.
 A VISION FOR TOMORROW



SURVEYOR & ENGINEER
 ENGINEERING EXEMPTION 7208 N

SURVEY VALID WHEN
 EMBOSSED OR STAMPED WITH
 LIC. 44293

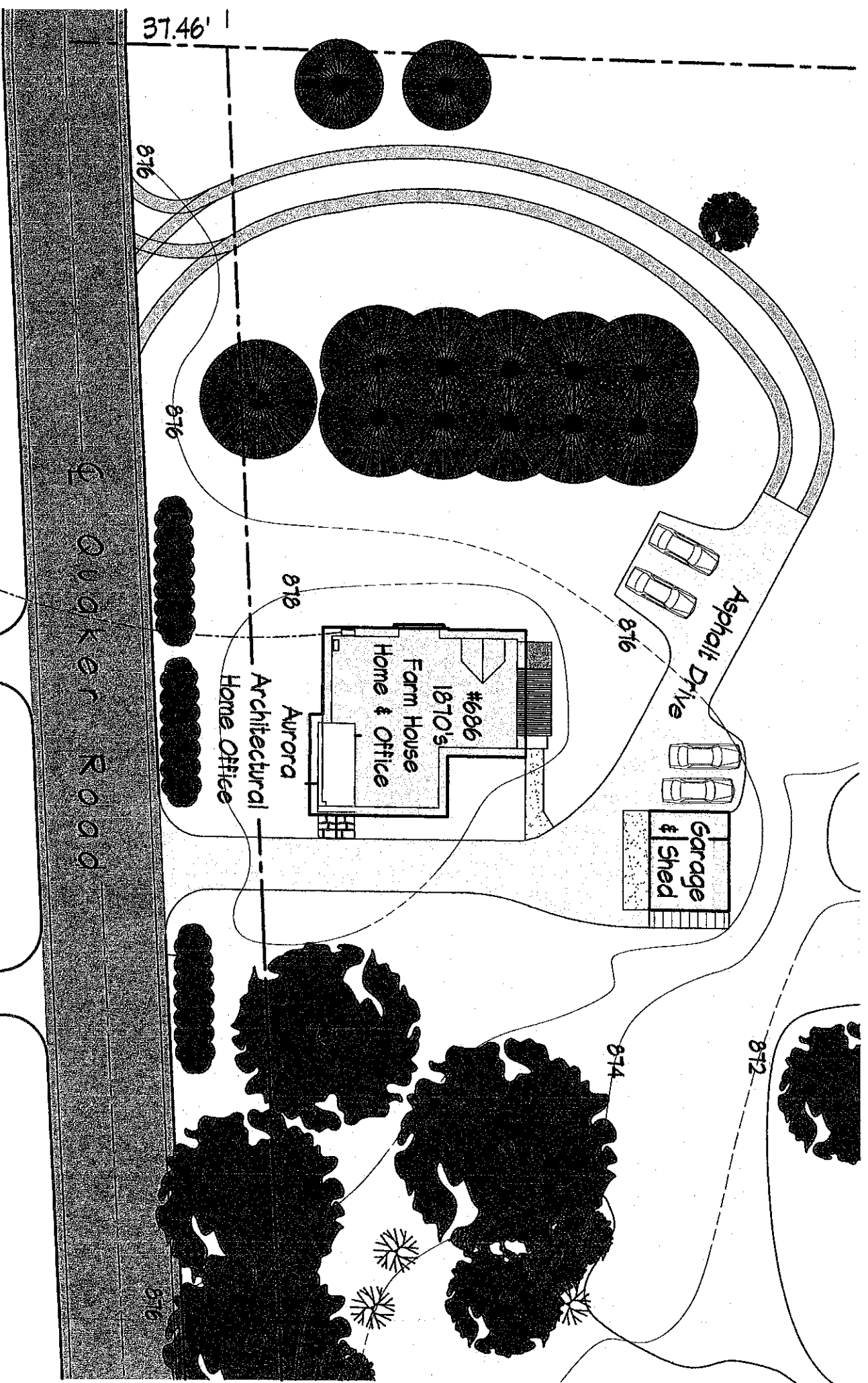
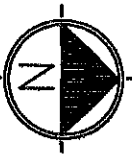
P.O. BOX 202, NIAGARA FALLS, NEW YORK 14304 PHONE: (716) 884-8103 FAX: (716) 884-3880

| | | | |
|--|--|---------------------------------|---|
| WHITFORD & KOELMEL - CHARLES E. HARTKE & ASSOC. - P.A. WILSON & SON P.E. & L.S. - EDWARD E. CREAN - H.W. CLARK | | | |
| RESURVEYED | SURVEY OF SL- PART OF LOT 47 H.L.C. TOWN OF AURORA COUNTY OF ERIE | SEC. TWP. 9 RING. 8 NEW YORK | M.C. PG. |
| | | | DATE 11-17-2008 SCALE 1" = 60' JOB 175.05-1-1.2 |

EXISTING
UTILITY POLE

37.46'

PARTIAL SITE PLAN



876

876

878

876

874

872

876

Quaker Road

Asphalt Drive

Aurora
Architectural
Home Office

#686
1870's
Farm House
Home & Office

Garage
& Shed

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

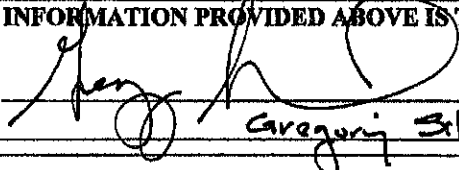
| Part 1 - Project and Sponsor Information | | | | | | | |
|--|--------------------------|----------------------------|---|----|-----|-------------------------------------|--------------------------|
| Airbnb Short term rental (bed & breakfast category in Code) | | | | | | | |
| Name of Action or Project: 686 Quaker Road | | | | | | | |
| Project Location (describe, and attach a location map): East Aurora N.Y. | | | | | | | |
| Brief Description of Proposed Action: Rent the first floor of my home as a short term rental. Area includes a private entrance, kitchen, bathroom, Bedrooms & Living Room | | | | | | | |
| Name of Applicant or Sponsor: Gregory Schneider | | Telephone: | | | | | |
| | | E-Mail: g.s. @com | | | | | |
| Address: 686 Quaker Road | | | | | | | |
| City/PO: East Aurora N.Y. | | State: N.Y. | Zip Code: 14052 | | | | |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">NO</th> <th style="width: 50%;">YES</th> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> | NO | YES | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| NO | YES | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: | | | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">NO</th> <th style="width: 50%;">YES</th> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> | NO | YES | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| NO | YES | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 3.a. Total acreage of the site of the proposed action? | | 6.7 acres | | | | | |
| b. Total acreage to be physically disturbed? | | 0 acres | | | | | |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? | | 6.7 acres | | | | | |
| 4. Check all land uses that occur on, adjoining and near the proposed action. | | | | | | | |
| <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) | | | | | | | |
| <input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ | | | | | | | |
| <input checked="" type="checkbox"/> Parkland | | | | | | | |

| | | | |
|--|-------------------------------------|--|--|
| 5. Is the proposed action, a. A permitted use under the zoning regulations? | NO <input type="checkbox"/> | YES <input checked="" type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| b. Consistent with the adopted comprehensive plan? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Are public transportation service(s) available at or near the site of the proposed action? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: <u>Existing Septic System</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Is the proposed action located in an archeological sensitive area? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. a. Does any portion of the site of the proposed action, or <u>lands adjoining the proposed action</u> , contain wetlands or other waterbodies regulated by a federal, state or local agency? <u>Craznow's Creek</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Identify the typical habitat types that occur on or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input checked="" type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban | | | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Is the project site located in the 100 year flood plain? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ <u>No New Run off - Existing to Receiver & out flow to drylite handling North Post Garage</u> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

| | | |
|---|--|--|
| <p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>_____</p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> | <p>YES</p> <p><input type="checkbox"/></p> |
| <p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p> <p>_____</p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> | <p>YES</p> <p><input type="checkbox"/></p> |
| <p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p> <p>_____</p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> | <p>YES</p> <p><input type="checkbox"/></p> |

I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor name: _____ Date: January 17 24

Signature:  Gregory Schneider R.A.

WS-7/SF

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: January 18, 2024

Julia Robinson of 1309 Grover Rd has submitted a Site Plan application for a BnB in her residence. Many of the Site Plan requirements are not applicable to this application as the rental is occurring in the existing dwelling and no exterior modifications are proposed at this time.

The application should be referred to the Planning Board for their review and recommendation. The Town Board has historically scheduled a public hearing after the Planning Board's recommendation has been received. Please let me know if you have any questions.

This is an Unlisted action for purposes of SEQRA.

Thank you,
liz

TOWN OF AURORA
SITE PLAN REVIEW APPLICATION

Date submitted: January 17, 2024
Applicant name: JULIA ROBINSON
Applicant Phone/Email: 716
Applicant address: 1309 Grover Rd East Aurora, NY 14052
Property owner: JULIA ROBINSON
Owner's address 1309 Grover Rd East Aurora, NY 14052
Property address: 1309 Grover Rd East Aurora, NY 14052
SBL # (s) 186.00-2-19
Prior owner Davina Development
Is site adjacent to or within 500 feet of an 'R' District? yes

=====

Proposed Project: Short term rental for B+B AND AIR B+B
Commercial Multi family Number of dwelling units 1
Zone: RR Total property Acreage: 1Ac Acreage covered by bldg -
Square footage of building: 1661 Cubic footage of building: _____
Aggregate square footage of other buildings on property: 2000 sq ft

Fees, based on number of improved acres*

**Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant*

0-1 Acres: \$250 1.01-5Acres: \$500 5.01-10 Acres: \$1,000 >10 Acres: \$1,500

Fee: \$ _____
Receipt: # _____

Received by _____
Town Clerk/Deputy Clerk

SEQOR action: Type I (Long EAF) Type II (Long EAF) Unlisted (Short EAF)

JULIA C ROBINSON
1309 GROVER RD
EAST AURORA NEW YORK 14052
(716) [REDACTED]
Julierob@earthlink.net

January 17, 2023

Dear Town of Aurora Board

I am writing in request of consideration to approve my single family residence for special use as both Bed & Breakfast and Air B & B functions.

I am outside of the village and look forward to sharing my lovely location and newly renovated home with those who wish to enjoy our most special village and township and surrounding area.

Thank you for your consideration. Please let me know if I can provide you with anything further to help navigate this process.

Best

Julia C Robinson

Short Environmental Assessment Form
Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| | | | | | | | |
|--|-------------------------------------|--------------|--|----|-----|-------------------------------------|-------------------------------------|
| Part 1 - Project and Sponsor Information | | | | | | | |
| Julia (Julie) Robinson | | | | | | | |
| Name of Action or Project: The Robin's' Nest B & B | | | | | | | |
| Project Location (describe, and attach a location map): 1309 Grover Rd East Aurora, NY 14052 | | | | | | | |
| Brief Description of Proposed Action: Approval for B & B AND AIR B & B | | | | | | | |
| Name of Applicant or Sponsor: Julia Robinson | | Telephone: 7 | | | | | |
| | | E-Mail: juli | gmail.com | | | | |
| Address: 1309 Grover Rd | | | | | | | |
| City/PO: East Aurora | | State: NY | Zip Code: 14052 | | | | |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | | <table border="1" style="width:100%; text-align:center;"> <tr> <td>NO</td> <td>YES</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> | NO | YES | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| NO | YES | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | | |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: IDA Plan | | | <table border="1" style="width:100%; text-align:center;"> <tr> <td>NO</td> <td>YES</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </table> | NO | YES | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| NO | YES | | | | | | |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | | | | |
| 3. a. Total acreage of the site of the proposed action? | | 1 | acres | | | | |
| b. Total acreage to be physically disturbed? | | 0 | acres | | | | |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? | | 1 | acres | | | | |
| 4. Check all land uses that occur on, are adjoining or near the proposed action: | | | | | | | |
| <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) | | | | | | | |
| <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): | | | | | | | |
| <input type="checkbox"/> Parkland | | | | | | | |

| | | NO | YES | N/A |
|-----|--|-------------------------------------|-------------------------------------|-------------------------------------|
| 5. | Is the proposed action, | | | |
| | a. A permitted use under the zoning regulations? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | b. Consistent with the adopted comprehensive plan? <u>N/A</u> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. | Is the proposed action consistent with the predominant character of the existing built or natural landscape? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 7. | Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 8. | a. Will the proposed action result in a substantial increase in traffic above present levels? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| | b. Are public transportation services available at or near the site of the proposed action? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| | c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 9. | Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: <u>N/A</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 10. | Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 11. | Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 12. | a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| | b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 13. | a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| | b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| | If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ | | | |

| | | |
|---|-------------------------------------|--------------------------|
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: | | |
| <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban | | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? | NO | YES |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16. Is the project site located in the 100-year flood plan? | NO | YES |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, | NO | YES |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. Will storm water discharges flow to adjacent properties? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| If Yes, briefly describe: _____ _____ | | |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ | NO | YES |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ | NO | YES |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ | NO | YES |
| | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Julia C Robinson</u> Date: <u>1-17-2023</u> Signature: <u>Julia C Robinson</u> Title: <u>owner</u> | | |

WS-7/SF

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Town Supervisor Snyder and Town Board
FROM: Richard Miga, Assistant Code Enforcement Officer
DATE: January 16, 2024

The Building Department has accepted a Site Plan application for 1514 Mill Road, by Mrs. Oubre. 1514 Mill Road is located in the R-1 Single-family Residential and Agriculture (R-1/A) zoning districts. The owner is requesting the use of two rooms within their dwelling to be used as a Bed-and-Breakfast. The owners live in the dwelling and will occupy the dwelling while the rooms are operated as a Bed-and-Breakfast.

Town Code section 116-8.1A(8) requires the Town Board to refer the Site Plan application to the Planning Commission for their review and recommendation.

This is a Type II action for purposes of SEQR.

If you have any questions, please contact me at 652-7591.

Richard Miga

TOWN OF AURORA
SITE PLAN REVIEW APPLICATION

Date submitted: 1/16/2024
Applicant name: Geethan Aubrey
Applicant Phone/Email: 711 19 ail.com
Applicant address: 1514 Mill road, E. Aurora 14052
Property owner: Geethan + Stephen Aubrey
Owner's address: 1514 Mill road, E. Aurora
Property address: 1514 Mill road, E. Aurora
SBL # (s) 187-00-4-3
Prior owner Jay Pankleiden (sold to us in 2004)
Is site adjacent to or within 500 feet of an 'R' District? yes

=====

Proposed Project: Airbnb
Commercial Multi family Number of dwelling units 1
Zone: R-1/A Total property Acreage: 3.3 Acreage covered by bldg ~~9464~~
Square footage of building: _____ Cubic footage of building: ~~576 8088~~
Aggregate square footage of other buildings on property: 9464

Fees, based on number of improved acres*

**Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant*

0-1 Acres: \$250 1.01-5Acres: \$500 5.01-10 Acres: \$1,000 >10 Acres: \$1,500

Fee: \$ _____
Receipt: # _____

Received by _____
Town Clerk/Deputy Clerk

SEQOR action: Type I (Long EAF) Type II (Long EAF) Unlisted (Short EAF)

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

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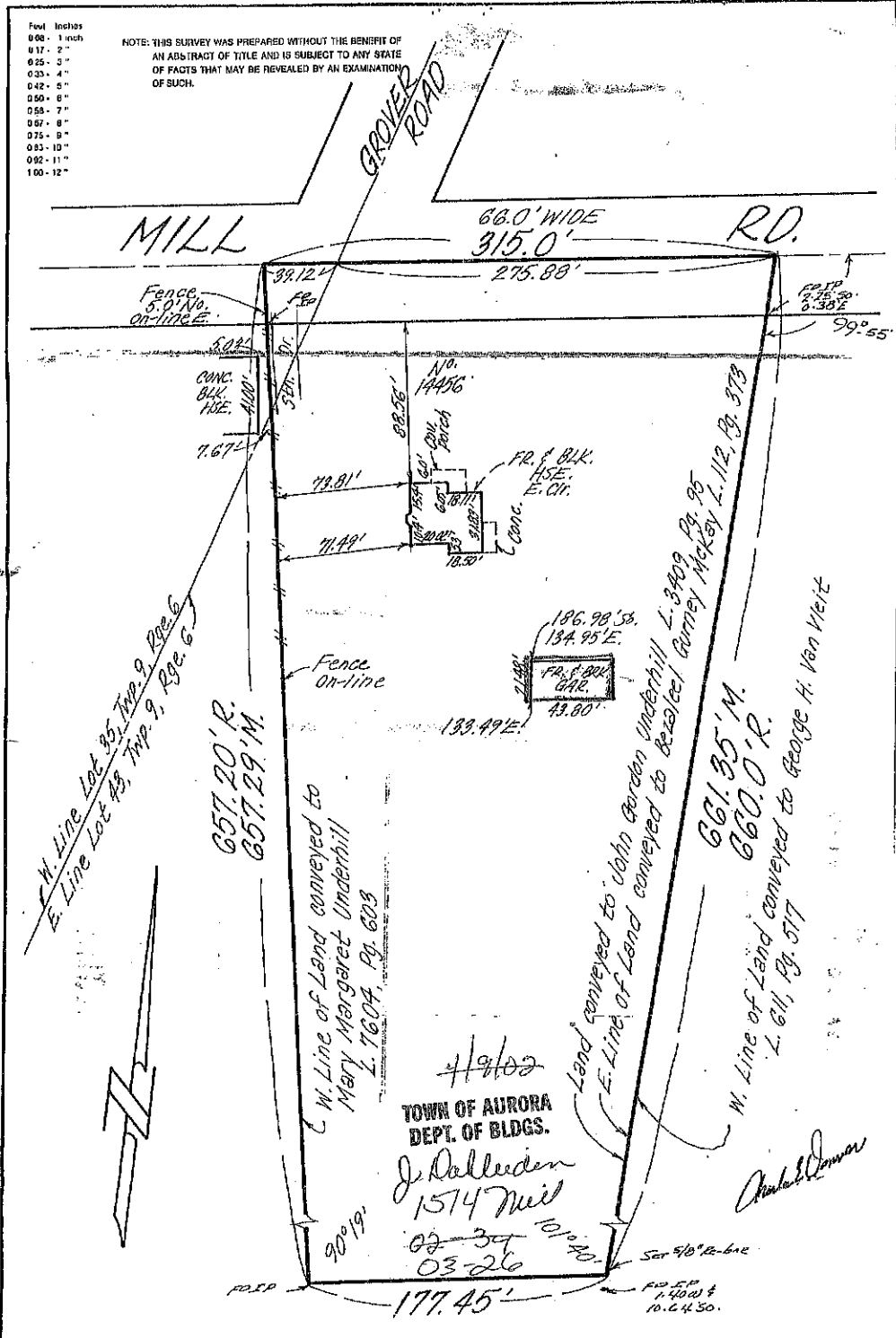
Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| Part 1 - Project and Sponsor Information | | | |
|--|--|---------------------|--|
| Name of Action or Project: AirBnb in our existing SF home | | | |
| Project Location (describe, and attach a location map): 1514 Mill road E. Aurora NY 14052 | | | |
| Brief Description of Proposed Action: periodic rental of two bedrooms in our home (we live here too) through AirBnb. | | | |
| Name of Applicant or Sponsor: GREYHORN OUTREACH | | Telephone: _____ | |
| | | E-Mail: go | |
| Address: 1514 Mill road | | | |
| City/PO: E. Aurora | | State: NY | Zip Code: 14052 |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | | NO <input checked="" type="checkbox"/> |
| | | | YES <input checked="" type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval: | | | NO <input checked="" type="checkbox"/> |
| | | | YES <input type="checkbox"/> |
| 3.a. Total acreage of the site of the proposed action? _____ acres | | | |
| b. Total acreage to be physically disturbed? _____ 2 acres | | | |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres | | | |
| 4. Check all land uses that occur on, adjoining and near the proposed action. | | | |
| <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) | | | |
| <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ | | | |
| <input type="checkbox"/> Parkland | | | |

| | | |
|--|--|--|
| <p>18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?</p> <p>If Yes, explain purpose and size: _____</p> <p>_____</p> <p>_____</p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> | <p>YES</p> <p><input type="checkbox"/></p> |
| <p>19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</p> <p>If Yes, describe: _____</p> <p>_____</p> <p>_____</p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> | <p>YES</p> <p><input type="checkbox"/></p> |
| <p>20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</p> <p>If Yes, describe: _____</p> <p>_____</p> <p>_____</p> | <p>NO</p> <p><input checked="" type="checkbox"/></p> | <p>YES</p> <p><input type="checkbox"/></p> |
| <p>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor name: <u>Gretchen Aubrey</u> Date: <u>1/14/2024</u></p> <p>Signature: <u>Gretchen Aubrey</u></p> | | |

Feet Inches
 0 00 - 1 inch
 0 17 - 2 "
 0 25 - 3 "
 0 33 - 4 "
 0 42 - 5 "
 0 50 - 6 "
 0 58 - 7 "
 0 67 - 8 "
 0 75 - 9 "
 0 83 - 10 "
 0 92 - 11 "
 1 00 - 12 "

NOTE: THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND IS SUBJECT TO ANY STATE OF FACTS THAT MAY BE REVEALED BY AN EXAMINATION OF SUCH.



| | | | | | | |
|-------------|--------------------------|---------|----------|-----------|------------|---|
| SURVEY DATE | 7-19-96 | SCALE: | 1"=60' | SBL NO. | 187.00-A-3 | CHARLES E. DENVER LICENSED LAND SURVEYOR N.Y.S. LICENSE NO. 49262 5586 MAIN STREET WILLIAMSVILLE, N.Y. 14221 PHONE (716) 634-6253 |
| LOCATION | Town of Aurora | JOB NO. | 96-14906 | RE-SURVEY | | |
| | County of Erie, New York | | | | | |
| | Part of Lots Nos 35 & 43 | | | | | |
| | T-9 R-6 | | | | | |
| MAP COVER | | | | | | |