

July 24, 2023

A meeting of the Town Board of the Town of Aurora took place on Monday, July 24, 2023, beginning at 7:20 p.m. immediately after the work session. The Board met in-person at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York. The meeting was streamed via Zoom and YouTube.

Present:	Charles D. Snyder	Councilman
	Luke Wochensky	Councilman
	Joseph McCann	Councilman
	James F. Granville	Councilman
	James J. Bach	Supervisor
Others Present:	Brigid Maloney	Town Attorney
	Elizabeth Cassidy	Code Enforcement Officer
	Chris Musshafen	Recreation/Aquatics Director
	Rod Simeone	ZBA Member
	Paul Ernst	ZBA Chairman
	Shane Krieger	Chief of Police
	Elizabeth Wilber	Live Stream Coordinator

Supervisor Bach opened the regular meeting at 7:20 p.m., following the conclusion of the work session.

Councilman Wochensky moved to approve the minutes of the July 10, 2023, work session and meeting. Councilman McCann seconded the motion.	Action #224
Upon a vote being taken: ayes – five noes – none Motion carried.	7/10/2023
	minutes
	aprvd

AUDIENCE I: none

UNFINISHED BUSINESS: none

NEW BUSINESS:

Councilman McCann moved to adopt the 2024 Budget Calendar as follows:

Departmental Budget Request Forms to Department Heads	Friday 7/21/23
Department Heads Formulate Budget Requests and meet with Town Board Liaisons	Monday 7/24-Thursday 8/3
Departmental Request Forms due to Supervisor's Office	Friday 8/4/23
Town Board Meeting w/ Department Heads and Budget Officer *Special Meeting*	Tuesday 8/8/23 @ 11am
Town Board Work Session to Review Tentative Budget *Special Meeting*	Wednesday 9/6/23 @ 5pm
Budget Officer Files Tentative Budget with Town Clerk (by Sept 30)	Thursday 9/21/23
Town Clerk Presents the Tentative Budget to the Town Board (by Oct 5)	Monday 9/25/23 Board Mtg
Town Board Tentative Budget Work Session *Special Meeting*	Wednesday 9/27/23 @ 5pm
Town Board approves changes to Tentative Budget and accepts it as the Preliminary Budget; Sets Public Hearing	Tuesday 10/10/23 Board Mtg

2024 Budget Calendar continued:

Public Hearing on the Preliminary Budget (by Nov 10) Monday 10/23/23 Board Mtg

Town Board Preliminary Budget Work Session Wednesday 10/25/23 @ 5pm
Special Meeting (if needed)

Adopt the Budget (no later than Nov 20) Wednesday 11/15/23 @ 5pm
Special Meeting

Councilman Snyder seconded the motion. Upon a vote being taken: Action #225
ayes – five noes – none Motion carried. 2024 Budget
calendar
adopted

Councilman Granville moved to include adding James Bach as Liaison to the NYS Comp Alliance Board of Trustees on the 2024 Organizational Chart. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none recuse – one (Bach) Motion carried. Action #226
2024 Org
Chart to
include Comp
Alliance
liaison J. Bach

Councilman Snyder moved to approve the following budget transfer and to close out the Community Pool & Park Improvements Capital Project (H10): Action #227
Pool capital
project (H10)
closed &
funds
transferred

From: H10 Capital Project	\$8,506.00
To: A (General) Fund (ARPA)	\$8,506.00

Councilman McCann seconded the motion. Upon a vote being taken:
ayes – five noes – none Motion carried.

Councilman McCann moved to approve the request for Court Clerks Elizabeth Wilber and Maureen Kenney to attend the 2023 NYS Association of Magistrate Court Clerk (NYSAMCC) conference at the Turning Stone Resort, Verona, NY from September 17 to September 20, 2023. Registration (\$100 per person) and hotel/meal fees (\$658 per person) will be disbursed from A1110.415. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried. Action #228
Court Clerks
to attend
NYSAMCC
conference

Councilman Granville moved to approve the request from Assessor Stephen Pigeon to attend the 2023 NYS Assessor's Association educational conference in Saratoga Springs, NY from October 3 to October 6, 2023. Fees for the conference will be reimbursed by NYS (dedicated reimbursement policy for Assessment Officials). Councilman McCann seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried. Action #229
Assessor to
attend
NYSAA
conference

Councilman Snyder moved to accept the following donations to be used toward July 3rd Celebration bands to be deposited to A2080.1: Action #230
Donations for
7/3 bands
accepted

Elaine Daminski	\$100.00
Matthew Foss	\$100.00

Councilman M McCann seconded the motion.
Upon a vote being taken: ayes – five noes – none Motion carried.

Councilman Granville moved to accept the following donations to the Aurora Senior Center to be deposited to TA1000.0090: Action #231
Donations for
Senior Center
accepted

From: Brych, Meyer, Herr & Kiel families in memory of Don Karl	\$120.00
From: Steward & Balcazar families in memory of Don Karl	\$150.00

Councilman Snyder seconded the motion. Upon a vote being taken:
ayes – five noes – none Motion carried.

Councilman McCann moved to approve the following budget amendment to record additional revenue generated from Recreation golf program registrations:

- Increase Revenue line A2050 by \$885.00
- Increase Appropriation line A7185.0400 by \$885.00

Councilman Granville seconded the motion. Upon a vote being taken:
ayes – five noes – none Motion carried.

Action #232
Recreation
golf program
budget
amendment
aprvd

Councilman Snyder moved to approve the following budget transfer to correct an overdrawn appropriation line:

From: A1110.416 Court Officer \$1,500.00
To: A1110.412 (Court Clerk) PT Contractual \$1,500.00

Councilman Wochensky seconded the motion. Upon a vote being taken:
ayes – five noes – none Motion carried.

Action #233
Court budget
transfer aprvd

Councilman McCann moved to table the request from Chaz Vance to put excavate and extend/install a drainpipe on Town property. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – five
noes – none Motion carried.

Action #234
C. Vance
drainpipe
request tabled

COMMUNICATIONS AND REPORTS: The following communications and reports were received by the Town Board and filed:

- Town Clerk/Tax – June 2023 report
- Town Clerk/Water – June 2023 report
- Dog Control – June 2023 report
- Work Requisitions – June 2023 report

BUSINESS FROM BOARD MEMBERS/LIAISONS:

Councilman McCann stated the Comprehensive Plan grant application has been approved. Also, the OSC will be placing markers on the Majors Park trail (Hubbard area).

Councilman Granville suggested using a cargo (storage) container instead of building a storage shed at the Main Street library.

Councilman Wochensky noted that (Climate Smart Communities) Bronze status has been applied for and that the NY Forward Committee is interested in visiting West Falls sometime in September.

Supervisor Bach wished Councilman Granville Happy Birthday.

AUDIENCE II: none

STAFF REPORTS:

Chris Musshafen stated that the summer recreation programs are going well and the pool is doing very well. Councilman Wochensky questioned the opening and closing of the wading pool. Mr. Musshafen stated it is a chemical/chlorination issue and a new chemical controller may be needed next year.

ABSTRACT OF CLAIMS:

The July 24, 2023, Abstract of Claims consisting of PCard voucher number 793; vouchers numbered 794 to 877, and prepaid vouchers numbered 878 to 879, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 62,011.14
Part Town	374.06
Highway/DB	95,941.91
Trust/Agency	10,552.66
Special Districts	<u>164,018.61</u>
Grand Total Abstract	\$332,898.38

Councilman Granville moved to approve the 7/24/2023 Abstract of Claims and authorize payment. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #235
7/24/2023
Abstract of
Claims aprvd

Councilman McCann moved to adjourn at 7:40 p.m. Seconded by Councilman Granville. Upon a vote being taken: ayes – five noes - none Motion carried.

Action #236
Meeting
adjourned

Martha L. Librock
Town Clerk