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TOWN OF AURORA

LOCAL LAW INTRO - _____

LOCAL LAW NO. _____

A LOCAL LAW, TO AMEND LOCAL LAW 1-1990 KNOWN AS THE CODES OF THE TOWN OF AURORA, ADOPTED BY THE TOWN BOARD OF THE TOWN OF AURORA ON JANUARY 22, 1990, BY AMENDING CHAPTER 116 ARTICLE 1 SECTION 116-8.4 TO ADD DWELLING GROUP AS A PERMITTED USE IN THE RR (RURAL RESIDENTIAL) DISTRICT WITH A SPECIAL USE PERMIT BY THE TOWN BOARD.

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF AURORA AS FOLLOWS:

SECTION 1. LEGISLATIVE INTENT

This Local Law amends a prior Local Law known as The Codes of the Town of Aurora, adopted by the Town of Aurora on January 22, 1990, as amended, relating to the administrative, legislative and general legislation of the Codes within the Town of Aurora as herein set forth. This legislation adds Dwelling Group as a use permitted the RR District when granted a special use permit by the Town Board.

SECTION 2. CHAPTER 116, ARTICLE I, SECTION 116-8.4 RR RURAL RESIDENTIAL DISTRICT

Chapter 116-8.4 is amended by adding and adopting as follows:

116-8.4 B. Permitted uses when approved by the Town Board through special use permit:

(1) Dwelling group consisting of two or more dwelling units on the same lot.

(a) Each dwelling shall be situated on the lot in such a manner that in the event the property is split, each dwelling will meet the zoning requirements with regard to lot size and property line setbacks of the district in which the dwelling is located.

(b) Any inconsistencies with any zoning regulations will require Zoning Board of Appeals approval prior to any Town Board action.

SECTION 3. EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the Secretary of State.

5C

Claire Granville
405 Girard Avenue
East Aurora, NY 14052

August 31, 2022

RECEIVED
AUG 31 2022
TOWN OF AURORA
TOWN CLERKS OFFICE

Martha Librock
Town Clerk
Town of Aurora
575 Oakwood Ave.
East Aurora, NY 10452

Dear Ms. Librock,

I hereby wish to rescind my prior letter of resignation dated August 17, 2022 indicating that my final date of employment with Town of Aurora was to be effective August 31, 2022.

By this letter, I am advising that I am resigning my position with the Town of Aurora as of September 2, 2022.

Kindly advise if you require anything further.

Sincerely,



Claire Granville



SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com

MAI

5E

SEP 28 2022
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: Part Time Contractual Help -- Justice Court
DATE: 9/12/22

Upon approval of hiring Claire Granville as a consultant to use on Court nights, I respectfully request approval to amend the budget to properly record her pay. The budget amendment is as follows:

- Add expenditure line A 1110.412 Part Time Help
- Decrease expenditure line A 1110.102 Court Clerk by \$800.00 (current balance of \$11,991.97)
- Increase expenditure line A 1110.412 Part Time Help by \$800.00



Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052

5J

.8866
.5646

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 9/7/2022
Re: Request to Accept Donation July 3rd Celebration

Approval is requested to accept a donation from East Aurora Police Quaker Club for the amount of \$150 to go towards bands for the July 3rd Celebration. The donation is to go in line A2080.1.



Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052

5N

3866
5646

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 9/7/2022
Re: Recreation Clerk/Typist

Approval is requested to hire Karen Lazickas for the position of Clerk/Typist at the recreation department. Karen has a multitude of professional skills that she brings to recreation including, but not limited to, record keeping, daily client communications, office supply inventory, community-minded, and organized. Meaghan and I feel she will be a great fit for our department.

| <u>Name</u> | <u>Address</u> | <u>Position</u> | <u>Rate</u> |
|----------------|----------------|-----------------|-------------|
| Karen Lazickas | Center St., EA | Clerk/Typist | \$15.37 |



Town of Aurora
 Department of Parks & Recreation

575 Oakwood Avenue
 East Aurora, New York 14052

recreation@townofaurora.com
 www.aurorarec.com

50

To: Town Board
 From: Chris Musshafen
 Date: 9/7/2022
 Re: New Program

Approval is requested to start up a new program, Yoga Fundamentals with instructor Amy Sheehan. If approved, this program would run Monday and Wednesday nights for 8 sessions in the recreation classroom (see attached flyer). As a contracted instructor, Amy would receive 85% of the gross registration income. No supplies would be needed to be purchased by the Recreation Department for this class. Example budget below.

| Days | Registrants | Cost | Total |
|--------------------|-------------|-----------|--------------------|
| Mondays | 4 | \$ 96.00 | \$ 384.00 |
| Wednesdays | 4 | \$ 96.00 | \$ 384.00 |
| M & W | 4 | \$ 160.00 | \$ 640.00 |
| Gross | | | \$ 1,408.00 |
| Line: A2052 | | | |

| Instructor | Gross | % | Paid to Instructor |
|-------------|-------------|----|------------------------|
| Amy Sheehan | \$ 1,408.00 | 85 | \$ 1,196.80 |
| | | | Line: A7186.411 |

| | |
|-----------------|------------------|
| Town Net | \$ 211.20 |
|-----------------|------------------|

Yoga Fundamentals

Learn the fundamentals of Hatha Yoga that will allow you to continue to practice on you own or explore other forms. Yoga is the science of breath and movement - providing physical and mental strength, balance and flexibility. No yoga experience is required. While weekly attendance will not be required, the class will build and expand each week on the basics after reviewing the basic sequence.

Where: Town of Aurora Recreation Classroom

When: Mondays and Wednesdays, September 26 – October 14 (8 Weeks)

Time: 7:00 -8:00 PM

For: Adults – age 18 & over - All levels welcome!

Cost: \$96 – Once a week No Refunds (Minimum of 8 students required to hold class)
\$160 – Twice a week

Needed: Yoga matt, loose comfortable clothing & water

Instructor: Amy Sheehan – Certified Yoga Instructor

Registration: REGISTER ONLINE at www.aurorarec.com, mail or deliver registration form and fee payable to:
Town of Aurora Parks & Recreation, 575 Oakwood Avenue, East Aurora, NY 14052

2022 Town of Aurora Parks & Recreation – Yoga Fundamentals

NAME _____ D.O.B. ____/____/____

First Last

ADDRESS _____

Street Town Zip Code

HOME PHONE _____ CELL PHONE _____ EMERG. _____

E-MAIL ADDRESS _____

ANY MEDICAL INFO WE SHOULD BE AWARE OF _____

RELEASE: I hereby release the Town of Aurora and employees and/or volunteers and staff from any responsibility or liability in connection with this activity.

SIGNATURE _____ DATE _____

YOGAF22 \$96.00, \$160

5P

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: Budget Amendment – County Grant for Senior Center
DATE: 9/12/22

I respectfully request approval to amend the budget to record the \$10,000 in funding awarded to the Senior Center, as approved at the 7/25/22 Town Board meeting. The amendment is as follows:

- Add revenue line A 2706 Grants from Local Governments
- Increase revenue line A 2706 by \$10,000
- Increase appropriation line A 6772.401 Senior Center Supplies by \$10,000

5Q

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



ERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: Budget Amendment – ARPA Expenditures
DATE: 9/12/22

I respectfully request approval to amend the budget to accurately reflect the 2022 ARPA expenditures made to date. The amendment is as follows:

- Increase revenue line A 4089 Federal Aid, Other by \$113,004.48
- Increase appropriation line A 7110.454 Park Improvements (ARPA Only) by \$113,004
- 48

General Ledger Account Inquiry

Town of Aurora

Account Number A00-7110-0454-0000
Account Description PARK IMPROVEMENTS (ARPA ONLY)
Fiscal Year 2022
Start Period 1 - Jan
End Period 13 - Post Closing

Original Budget: \$0.00
Budget Changes: \$30,000.00
Current Budget: \$30,000.00
Beginning Balance: \$0.00
Transactions: \$113,004.48
Ending Balance: \$113,004.48
Open Purchase Orders: \$0.00
Available Balance: (\$83,004.48)

| Jrn. Type | Jrn. # | Period | Tr. Date | Description | Amount | PO Amount | Bud Amount |
|-----------|--------|--------|------------|---|------------|-----------|-------------|
| AP | 6700 | 2 | 02/08/2022 | COUNTY LINE STONE, INC 141635 STONE/COMM POOL PARK PICKLEBALL COURTS | \$2,256.53 | \$0.00 | \$0.00 |
| AP | 6778 | 3 | 03/08/2022 | FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C. 1-#21.77 ARCH SVCS/COMM POOL PARK 12/30/21-2/2/22 | \$3,527.50 | \$0.00 | \$0.00 |
| CD | 6794 | 3 | 03/25/2022 | JOHN SIXT & SON, INC. 2201-516214 3/25/22 P/C TREATED WOOD FOR BASEBALL BENCHES AT GLEED | \$1,539.68 | \$0.00 | \$0.00 |
| AP | 6825 | 4 | 04/06/2022 | JOHN SIXT & SON, INC. 2203-520797 TREATED WOOD FOR BASEBALL BENCHES | \$427.92 | \$0.00 | \$0.00 |
| AP | 6825 | 4 | 04/06/2022 | JOHN SIXT & SON, INC. 2203-521137 RETURN UNUSED TREATED WOOD | (\$369.44) | \$0.00 | \$0.00 |
| AP | 6825 | 4 | 04/06/2022 | COUNTY LINE STONE, INC 142063 STONE/COMM POOL PARK PROJ | \$2,293.38 | \$0.00 | \$0.00 |
| AP | 6825 | 4 | 04/06/2022 | FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C. 2-21.77 ARCHIT SVCS TWIN PARK MASTER PLAN 2/3-3/23/22 | \$1,612.50 | \$0.00 | \$0.00 |
| BE | 6870 | 5 | 05/10/2022 | To Record Budget for ARPA Related Expenditures | \$0.00 | \$0.00 | \$30,000.00 |
| AP | 6922 | 6 | 06/22/2022 | FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C. 4-21.77 ARCH SVCS 4/21-6/1/22 PARK MASTER PLAN/POOL RESTROOMS | \$2,795.00 | \$0.00 | \$0.00 |
| AP | 6922 | 6 | 06/22/2022 | FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C. 1-22.05 ARCH SVCS THRU 6/1/2022-POOL BID DOCS | \$1,752.50 | \$0.00 | \$0.00 |
| AP | 6951 | 7 | 07/06/2022 | FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C. 5-21.77 ARCHITECT SVC PARK MASTER PLAN 2/3-3/23/22 | \$2,102.50 | \$0.00 | \$0.00 |
| AP | 6998 | 8 | 08/03/2022 | COUNTY LINE STONE, INC 145101 STONE | \$3,754.40 | \$0.00 | \$0.00 |
| AP | 6998 | 8 | 08/03/2022 | REBOY SUPPLY, INC. 95279 REDI-MIX/SOUTH ST TENNIS COURT REBUILD | \$485.00 | \$0.00 | \$0.00 |
| AP | 6998 | 8 | 08/03/2022 | TRI-COUNTY TOOL RENTAL, INC. 25317 WOODEN | \$42.99 | \$0.00 | \$0.00 |

| AP | 6998 | 8 | 08/03/2022 | STAKES/SOUTH ST PICKLEBALL COURT | | | | | | |
|----|------|---|------------|---|-------------|--------|--------|--|--|--|
| AP | 6998 | 8 | 08/03/2022 | TRI-COUNTY TOOL RENTAL, INC. 25305 MARKING PAINT/SOUTH ST PICKLEBALL COURT | \$12.37 | \$0.00 | \$0.00 | | | |
| AP | 6998 | 8 | 08/03/2022 | TRI-COUNTY TOOL RENTAL, INC. 25337 POSTHOLE DIGGER RENTAL/SOUTH ST PICKLEBALL COURT | \$125.00 | \$0.00 | \$0.00 | | | |
| AP | 6998 | 8 | 08/03/2022 | TRI-COUNTY TOOL RENTAL, INC. 25347 NUTS/BOLTS-SOUTH ST TENNIS COURT RECONSTRUCTION | \$20.97 | \$0.00 | \$0.00 | | | |
| AP | 6998 | 8 | 08/03/2022 | FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C. 3-21.77 TOWN PARK MSTR PLAN - ARCH SVCS THRU 4/20/22 | \$1,352.50 | \$0.00 | \$0.00 | | | |
| AP | 6998 | 8 | 08/03/2022 | FONTANESE FOLTS AUBRECHT ERNST ARCHITECTS, P.C. 6-21.77 TOWN PARK MSTR PLAN - ARCH SVCS 6/23 THRU 7/20/22 | \$592.50 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | TRI-COUNTY TOOL RENTAL, INC. 25376 DUCT TAPE/PICKLEBALL COURT | \$6.99 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | TRI-COUNTY TOOL RENTAL, INC. 25448 SOUTH ST PICKLEBALL COURT/PVC PIPE | \$100.73 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | TRI-COUNTY TOOL RENTAL, INC. 25456 SOUTH ST PICKLEBALL COURT/GRATE;DRAIN TILE | \$679.34 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | TRI-COUNTY TOOL RENTAL, INC. 25473 SOUTH ST PICKLEBALL COURT/ASPHALT BLADE;COVERS | \$137.36 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | TRI-COUNTY TOOL RENTAL, INC. 25465 SOUTH ST PICKLEBALL COURT/GRASS SEED | \$131.98 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | TRI-COUNTY TOOL RENTAL, INC. 25460 SOUTH ST PICKLEBALL COURT/PVC PIPE | \$83.40 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | AMERICAN PAVING & EXCAV., INC. 34550 SOUTH ST TENNIS&PICKLEBALL COURT PAVING | \$33,073.13 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | CRAFECO INC. 9402758040 SOUTH ST TENNIS/PICKLEBALL COURT PAVING SUPPLIES | \$3,821.20 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | CRAFECO INC. 9402760386 SOUTH ST TENNIS/PICKLEBALL COURT PAVING SUPPLIES | \$15,544.22 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | GUARDIAN FENCES OF WNY, INC. 8027-489 FENCING/WARREN DR PICKLEBALL COURT | \$2,933.00 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | REBOY SUPPLY, INC. 95350 STRAW/PICKLEBALL LAWN RESTORATION | \$35.80 | \$0.00 | \$0.00 | | | |
| AP | 7012 | 8 | 08/16/2022 | REBOY SUPPLY, INC. 95352 STRAW/PICKLEBALL LAWN RESTORATION | \$35.80 | \$0.00 | \$0.00 | | | |
| AP | 7047 | 9 | 09/07/2022 | MANNY'S ACE HARDWARE 645/2 FASTENERS/SO ST PICKLEBALL | \$0.32 | \$0.00 | \$0.00 | | | |
| AP | 7047 | 9 | 09/07/2022 | MANNY'S ACE HARDWARE 650/2 FASTENERS SO ST PICKLEBALL | \$2.12 | \$0.00 | \$0.00 | | | |
| AP | 7047 | 9 | 09/07/2022 | SHERWIN-WILLIAMS 6664-7 BLUE TAPE/TENNIS CTS | \$22.58 | \$0.00 | \$0.00 | | | |
| AP | 7047 | 9 | 09/07/2022 | SHERWIN-WILLIAMS 0276-8 PAINTING SUPPLIES/TENNIS CTS | \$76.40 | \$0.00 | \$0.00 | | | |
| AP | 7047 | 9 | 09/07/2022 | SHERWIN-WILLIAMS 6628-2 PAINT/TAPE-TENNIS | \$72.36 | \$0.00 | \$0.00 | | | |

| AP | 7047 | 9 | 09/07/2022 | CTS | | | | |
|----|------|---|------------|---|--------------|--------|--------|-------------|
| AP | 7047 | 9 | 09/07/2022 | TRI-COUNTY TOOL RENTAL, INC. 25625 CHALKLINE REEL/TENNIS COURT MARKING | \$26.98 | \$0.00 | \$0.00 | \$0.00 |
| AP | 7047 | 9 | 09/07/2022 | COUNTY LINE STONE, INC 145956 BLACKTOP/SO ST PICKLEBALL COURT | \$19,452.76 | \$0.00 | \$0.00 | \$0.00 |
| AP | 7047 | 9 | 09/07/2022 | GUARDIAN FENCES OF WNY, INC 8027-508 SO ST PICKLE BALL FENCING/COURT#1 | \$2,176.00 | \$0.00 | \$0.00 | \$0.00 |
| AP | 7047 | 9 | 09/07/2022 | GUARDIAN FENCES OF WNY, INC 8027-517 SO ST PICKLE BALL NET FOUNDATIONS/COURT#1 | \$2,979.00 | \$0.00 | \$0.00 | \$0.00 |
| AP | 7047 | 9 | 09/07/2022 | GUARDIAN FENCES OF WNY, INC 8027-518 SO ST PICKLE BALL TENNIS DIVIDER/COURT#2 | \$2,697.00 | \$0.00 | \$0.00 | \$0.00 |
| AP | 7047 | 9 | 09/07/2022 | GUARDIAN FENCES OF WNY, INC 8027-519 SO ST PICKLE BALL PATCHING-EXTENSION/COURT#2 | \$1,505.00 | \$0.00 | \$0.00 | \$0.00 |
| AP | 7047 | 9 | 09/07/2022 | GUARDIAN FENCES OF WNY, INC 8027-516 SO ST PICKLE BALL FENCING/COURT#2 | \$2,912.00 | \$0.00 | \$0.00 | \$0.00 |
| AP | 7047 | 9 | 09/07/2022 | IRR SUPPLY CENTERS, INC. 2810987-00 PVC PIPE/FITTINGS-SO ST PICKLEBALL COURT | \$75.21 | \$0.00 | \$0.00 | \$0.00 |
| AP | 7047 | 9 | 09/07/2022 | SEALWORKS, INC. DBA SEALMASTER 0092452-IN LINE TAPING MACHINE RENTAL 1DAY | \$100.00 | \$0.00 | \$0.00 | \$0.00 |
| AP | 7047 | 9 | 09/07/2022 | | \$113,004.48 | \$0.00 | \$0.00 | \$30,000.00 |

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BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under the **responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- **All budget transfers must be submitted to the Supervisor's Office using this form.**

DEPARTMENT HEAD NAME (printed): KATHLEEN MOFFATT
 SIGNATURE: Kathleen Moffatt DATE: 9/16/22

1. \$ 3,600.⁰⁰ FROM: A 1990 CONTINGENT \$16,672.98
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: A 1989 GRANT CONSULTANT 0
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: TO PREVENT OVERDRAWN APPROPRIATION ACCT.

2. \$ _____ FROM: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE
 TO: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE
 REASON: _____

3. \$ _____ FROM: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE
 TO: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE
 REASON: _____

4. \$ _____ FROM: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE
 TO: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE
 REASON: _____

5. \$ _____ FROM: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE
 TO: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE
 REASON: _____

APPROVALS:
 SUPERVISOR SIGNATURE : _____
 TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
 Action #: _____



HERITAGE RESOURCES, LLC

COPY

August 23, 2022

Mr. James J. Bach, Supervisor
Councilman Luke E. Wochensky
Town of Aurora, 575 Oakwood Avenue, East Aurora, NY 14052

Via email: supervisor@townofaurora.com
lwochensky@townofaurora.com

RE: NY Forward Grant Opportunity – Grant Writing Services
HRLLC P22-015

*As approved
at the 8/30/22
Special
meeting*

Dear Supervisor Bach & Councilman Wochensky:

We are pleased to submit our proposal to work with the Town of Aurora to prepare and submit a NY Forward 2022 grant application. This newly announced opportunity for funding is through the NYS Dept. of State and our local WNY Regional Economic Development Council (WNYREDC). The application is to be submitted to the WNYREDC email September 23, 2022. We understand the Town has submitted the required letter of intent to apply for the hamlet of West Falls and that WNYREDC has approved the Town's submitting an application.

We founded Heritage Resources, LLC because of two of my passions: Heritage, because I love our built heritage of buildings, Main Streets, landmarks and my years of work to restore, renovate, reuse our heritage properties....and Resources, because we all know this work costs money! I have been involved in writing many grant applications to get the financial resources needed, winning over \$40 Million in matching grants to date. We specialize in Grant Administration, to assist my clients to manage the grant-funded program.

A state-wide leader in NYS HCR-funded NY Main Street, BMSI, and DRI projects, we are dedicated to providing the requisite Management & Availability, Capability, Experience, Qualifications & References to serve you well within the budget available.

HERITAGE RESOURCES, LLC
403 MAIN STREET, SUITE 500, BUFFALO, NY 14203
T: 716-830-6076 / HRLLCAB@GMAIL.COM



HERITAGE RESOURCES, LLC



Our experience with nearly 350 similar business district improvement projects can help position the Town well for future grants, too. We will work closely with you from beginning to end, complementing your in-house expertise and experience in getting the project done well, while freeing you up to fulfill your many other responsibilities.

We propose to perform the following services for the Town under the terms of this letter agreement upon timely authorization because the deadline is a month away:

GRANT WRITING SERVICES:

- a. *Participate in the online webinars for applying and calls with the NY Forward technical assistance team.*
- b. *Prepare a Public Information piece for distribution to West Falls residents about the grant opportunity.*
- c. *Conduct the required public information meeting with West Falls residents.*
- d. *Site Visit to take project area photos and streetscapes as required, obtain required GIS mapping and property information*
- e. *Prepare grant application materials for online submission through WNYREDC email*
- f. *Prepare project budgets for the grant application.*
- g. *Prepare list of elected officials, business owners & supporters.*
- h. *Prepare draft support letters, circulate & collect letters of support.*
- i. *Prepare the application in draft form for your review and approval.*
- j. *Produce the application in final form, for your submission prior to the submittal date with additional copies for your and for our files.*
- k. *Communicate with grant program officials through to announcement.*

Personnel - Alma O'Connell Brown will lead our grant writing services and will be Project Manager, assisted by other HR LLC staff support.

Schedule - Our receipt of the signed letter agreement will be our notice to proceed. We are able to begin work immediately. We will perform our services as best we can to make the application submission on time by September 23, 2022.

HERITAGE RESOURCES, LLC
403 MAIN STREET, SUITE 500, BUFFALO, NY 14203
T: 716-830-6076 / HRLLCAB@GMAIL.COM



HERITAGE RESOURCES, LLC



Compensation - We will perform the services listed above on an hourly basis to a Not to Exceed budget of Three Thousand, Six Hundred Dollars (\$3,600). The hourly rate is \$90, and we estimate 40 hours to complete this task. This compensation is payable as an Initial and Minimum Payment of \$500 and the balance payable upon submission of the application.

Thank you for the opportunity to propose working with the Town of Aurora for this opportunity to apply for funding for the West Falls area, one of our region's heritage places.

Please contact us any time with any questions or comments. We look forward to working for you.

Regards,

Alma O'Connell-Brown
President

Agreed/Proceed

Date

James Bach

55

From: Roger Pigeon
Sent: Friday, September 2, 2022 1:38 PM
To: James Bach
Subject: Class

Good afternoon, Jim. I have registered for the assessors' conference in Lake George, NY for 9/18/22 until 9/21/22. I have attended this conference every year. Expenses are reimbursed to me by New York State. I am requesting permission to attend. FYI, I also will be attending a class all day on 9/23/22 with no charge to the town. Have a great Labor Day weekend.

Roger Pigeon

57

NOTICE OF PUBLIC HEARING

A Public Hearing will be held on Tuesday, October 11, 2022 at 7:00 p.m. in the Aurora Municipal Center meeting room at 575 Oakwood Avenue, East Aurora, NY, regarding the use of Federal Community Development funds in the Town of Aurora.

The Town of Aurora is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of the Hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Town of Aurora.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Town of Aurora's selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The Hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Town Clerk at (716) 652-3280 by October 6, 2021.

Martha Librock

SU

From: Jennifer Calkins
Sent: Thursday, September 1, 2022 3:08 PM
To: Martha Librock
Subject: FW: Sign Permit 1276 Mill Road
Attachments: BUILDING DEPARTMENT.pdf

Martha,

Please see email below from Sammie Trent. She is no longer purchasing the property noted above. Will the Town Board want to rescind her Site Plan approval?

Jennifer Calkins
Town of Aurora Building Department Clerk
575 Oakwood Ave.
East Aurora, NY 14052
(716) 652-7591

From: Sammie Trent <STrent@Sproutingmindsny.com>
Sent: Tuesday, August 30, 2022 2:41 PM
To: Jennifer Calkins <jcalkins@townofaurora.com>
Subject: Sign Permit 1276 Mill Road

Hello,
Unfortunately, our site plan for Davis road can be permanent taken off the table as we are not going through with the purchase.

I am attaching a digital copy of a sign permit request for our current location. Please let me know of the fee once processed and I can bring a check down later this week.

Please let me know if you have any questions.

I wish you well,

Sammie Trent
Pronouns: She/Her (why)
Head of School

RESCIND ACTION NO. 200
5/23/2022

Sprouting Minds Montessori School
1276 Mill Road * East Aurora, NY 14052
716-714-9526
strent@sproutingmindsny.com

[Website](#) | [Facebook](#) | [Instagram](#)

BUILDING DEPARTMENT
 Town of Aurora Village of East Aurora
 353 Oakwood Avenue, East Aurora, NY
 Phone (716) 652-1891

Number _____
 Reviewed _____
 Date _____

APPLICATION FOR SIGN PERMIT

Proposed Sign Type: Sign on Wall Sign on Window Sign on Wall Sign on Window
 Wall Defecting Awning Sandwich Board Window

Is this sign subject to local "Aesthetics" regulations? YES or NO

Location of Proposed Sign: _____
 Proposed Address: 1276 Mill Road
 City/Town: RI Cost of Proposed Sign: \$400 SPL# _____

Proposed Owner Name: Christopher Trent & Sammie Trent Phone # 716 430 1067
 Applicant Name: Sammie Trent Phone # _____
 Applicant Address: 261 Parkdale Ave EA Email: _____

Contractor Name: Self Phone # _____
 Email: school@sproutingmindsny.com

Description of Proposed Sign: School Bulletin sign - see attached
 Dimensions of Proposed Sign: Height 4.5 Length 3.5 Total Square Feet 15.75
 Dimensions of Building Facade: Height _____ Length _____ Total Square Feet _____
 Type of Lighting (if applicable): _____ External _____ Internal _____ Wattage _____

(*Normally all signs are not allowed by code without a variance*)

For Window Signs:
 Face Window: Height _____ Length _____ Total Square Feet _____

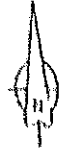
IMPORTANT

- Please include detailed drawings information of proposed sign, showing location on building, dimensions, materials, construction mounting details, etc.
- Signs are only allowed on private property (between sidewalk and building).
- NO Signs are allowed in The Circle.
- The work covered by this application may not be commenced before the issuance of Building Permit.

The undersigned hereby certifies that all of the information contained in this petition is correct and true.

Owner Signature: _____
 (When Applicant is Contractor, Complete Affidavit on back to sign as owner's agent)
 Applicant Signature: _____

| | | |
|---|-------------------|--------------------------|
| Town of Village | Blg Dept | ZBA |
| Permit Fee \$ _____ | Reviewed by _____ | Reason _____ |
| | Appr on _____ | Approved/Denied on _____ |
| | | Case # _____ |
| Signature of Code Enforcement Officer | | |
| Receipt is hereby acknowledged of the sum of \$ _____ equal to the fees schedule established by the Town Board of the Town of East Aurora, NY. TC/BTC Date: _____ Receipt _____ | | |



MILL ROAD
(FORMERLY GRADING MILLS ROAD & AUBURN - BENTONVILLE ROAD)

Sign location Parallel to Road

226' REC
234.22' MEAS.

MARK
ON
0.344
0.218

1.242
0.348
1.074

370.18' REC
370.18' MEAS.

HOUSE No. 1276
SEE DETAIL

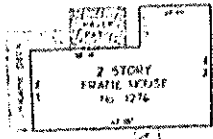
FRAME GARAGE

462.14' MEAS.
462.14' REC.

392.49' MEAS.
374.57' REC.

MONUMENT
CORNER OF
LOT 1274
1.74' 0.00"

DETAIL
1276-39



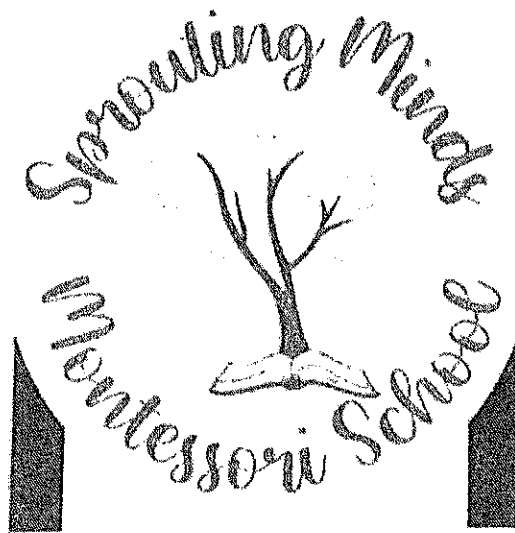
503 Main Street, P.O. Box 516, East Aurora, NY 14054
Tel: (716) 855-1058 Fax: (716) 855-1964 Website: www.mca.com

BOUNDARY SURVEY
1276 Mill Road
Part of Lot 36, Township 9, Range 6
Holland Land Company's Survey
Town of Aurora
County of Erie, State of New York

Date of Survey: 9/1/2020 Scale: 1" = 50' Project No: 2020-0434

Therese A. Keyser

a 3ft round circle top of the bulletin board



Total school bulletin
sign area
3.5 x4.5 feet
15.75 square feet

All signage is to be
naturally stained wood
with hand-painted
lettering

Removable 3 5 ft x 6 inch wood boards to update our

bulletins for the week/ as needed on latches

4x4 inch posts in
ground on both sides

Month Year Reported: ----> August 2022 CLERK'S MONTHLY REPORT
 Town Name: -----> Town of Aurora
 Prepared By: -----> Martha L. Librock
 Date Submitted: -----> Sep, 01 2022

6A

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

| RSC Code | Revenue Description | Item Count | Total Revenue | Town Portion | Other Disburses |
|-----------------------|--------------------------------|------------|------------------|-----------------|-----------------|
| 100 | SPORTING LICENSE REVENUE | 23 | 7,032.00 | 358.61 | 6,673.39 |
| 200 | DOG LICENSE REVENUE | 228 | 2,894.00 | 2,624.00 | 270.00 |
| 301 | MARRIAGE LICENSE | 14 | 560.00 | 245.00 | 315.00 |
| 303 | CERTIFIED MARRIAGE CERTIFICATE | 5 | 60.00 | 60.00 | 0.00 |
| 602 | DEATH CERTIFICATE | 2 | 100.00 | 100.00 | 0.00 |
| 606 | DEATH - GENEALOGY | 1 | 11.00 | 11.00 | 0.00 |
| Report Totals: | | | 10,657.00 | 3,398.61 | 7,258.39 |

REVENUES TO SUPERVISOR - CLERK FEES 774.61
 REVENUES TO SUPERVISOR - DOG FEES 2,624.00
TOTAL TOWN REVENUES TO SUPERVISOR: 3,398.61

Amount paid to NYS DEC REVENUE ACCOUNTING 6,673.39
 Amount paid to DEPT. OF AG. AND MARKETS 270.00
 Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES 315.00
TOTAL DISBURSED TO OTHER AGENCIES: 7,258.39
TOTAL DISBURSED: 10,657.00

Sept 6 2022 JAMES J. BACH Supervisor,
 State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me
 this 6th day of September 2022

Martha L. Librock
 Town Clerk

Sheryl A. Miller Notary Public

SHERYL A. MILLER
 Reg. #01M16128663
 Notary Public, State of New York
 Qualified In Erie County
 Commission Expires June 13, 2025

6B

PUBLIC NOTICE

30-DAY PERIOD FOR INCLUSION OF PREDOMINANTLY VIABLE AGRICULTURAL LANDS INTO EXISTING AGRICULTURAL DISTRICTS

Per New York State Agriculture and Markets Law Section 303-b, the Erie County Legislature designated September 1 through September 30 as the annual thirty-day period during which landowners may submit requests to include predominantly viable agricultural land into an existing certified agricultural district.

Copies of the application form have been provided to Municipal Clerks, Assessors, and Chief Elected Officials for distribution to interested landowners. The application is also available on the DEP website at www.erie.gov/agenrollment.

The Erie County Department of Environment and Planning will accept applications from September 1 through September 30. Any questions on this process should be directed to the Erie County Department of Environment and Planning.

A public hearing will also be scheduled at a later date to consider all inclusion requests and the recommendations of the Erie County Agricultural and Farmland Protection Board.

CONTACT:

Sarah Gatti, Principal Planner
Erie County Environment & Planning
95 Franklin Street, 10th Floor
Buffalo, NY 14202
Phone: (716) 858-6014
Fax: (716) 858-7248
Email: agriculture@erie.gov

**TOWN OF AURORA – HAMLET OF WEST FALLS
NY FORWARD GRANT – COMMUNITY SURVEY**

60

NYS has announced a grant opportunity NY FORWARD – and the Town of Aurora will be applying for this grant for the **Hamlet of West Falls** for \$4.5 million – this grant funds professional planning services and building projects that will revitalize the business district on 240 in West Falls and help reinvigorate our local economy. The most important part is hearing from you.....what is **YOUR** vision for the West Falls?

1. What is your idea for a West Falls Mission Statement?

Comment:

2. What are your thoughts on a vision for West Falls:

Comment:

WEST FALLS IS

- A community where new development and growth is done in conjunction with our natural environment and historic character of the Hamlet, new development blends in with our existing assets and West Falls is a great place to live, work and play
- West Falls is a resident friendly area that fosters collaboration between the residents, municipality, business and non-profit cultural organizations.
- West Falls is an active, vibrant community featuring performance and visual art, tourism and local events that provide economic activity

3. Why did **YOU** choose to live in West Falls? Comment:

4. What would you like to see as an improvement in the Hamlet of West Falls?

Comment:

5. Tell us your top priority on your wish list for West Falls Comment:

6. When you think about West Falls in 10 years, what do you see? Comment:

**THANK YOU FOR SHARING YOUR THOUGHTS!
PLEASE RETURN TO TOWN HALL or email to hrlcab@gmail.com**

TOWN OF AURORA – HAMLET OF WEST FALLS
NY FORWARD GRANT INTEREST FROM PROPERTY OWNERS

Attention **West Falls Property Owners** on Route 240 from Bridge St to Old Glenwood Road – The Town of Aurora is applying for a NY FORWARD grant from NYS. This grant will provide professional planning services for a project in the Hamlet of West Falls to provide funds to assist property owners with transformational building renovations.

It is important to have interest from our owners to make a really great application for the funding opportunity!

Do you have a project that can be completed in 2023- 2024? **Not** routine maintenance, but something that significantly will improve your property such as:

- Façade Restoration / Improvements
- Interior commercial and residential renovations
- Energy Efficient improvements
- ADA accessibility improvements
- Health & Safety improvements

If you answer yes, please complete this interest form that we can include with the Town's application on behalf of the Hamlet of West Falls. **DUE Back by Sept 16, 2022**

1. Owner of Building: _____
2. Owner contact email / cell phone: _____ / _____
3. Address of Building: _____
4. Name of Business (if applicable) _____
5. Your anticipated project: _____

6. How many commercial units in your building to be improved _____
7. How many residential units in your building to be improved _____
8. Do you have a ball park budget of the project? Just a ballpark at this time!

Any questions, please contact our grant writer: Alma Brown at Heritage Resources LLC – 716 830 6076 OR hrlcab@gmail.com

THANK YOU FOR SHARING YOUR THOUGHTS!
PLEASE RETURN TO TOWN HALL or email to hrlcab@gmail.com