

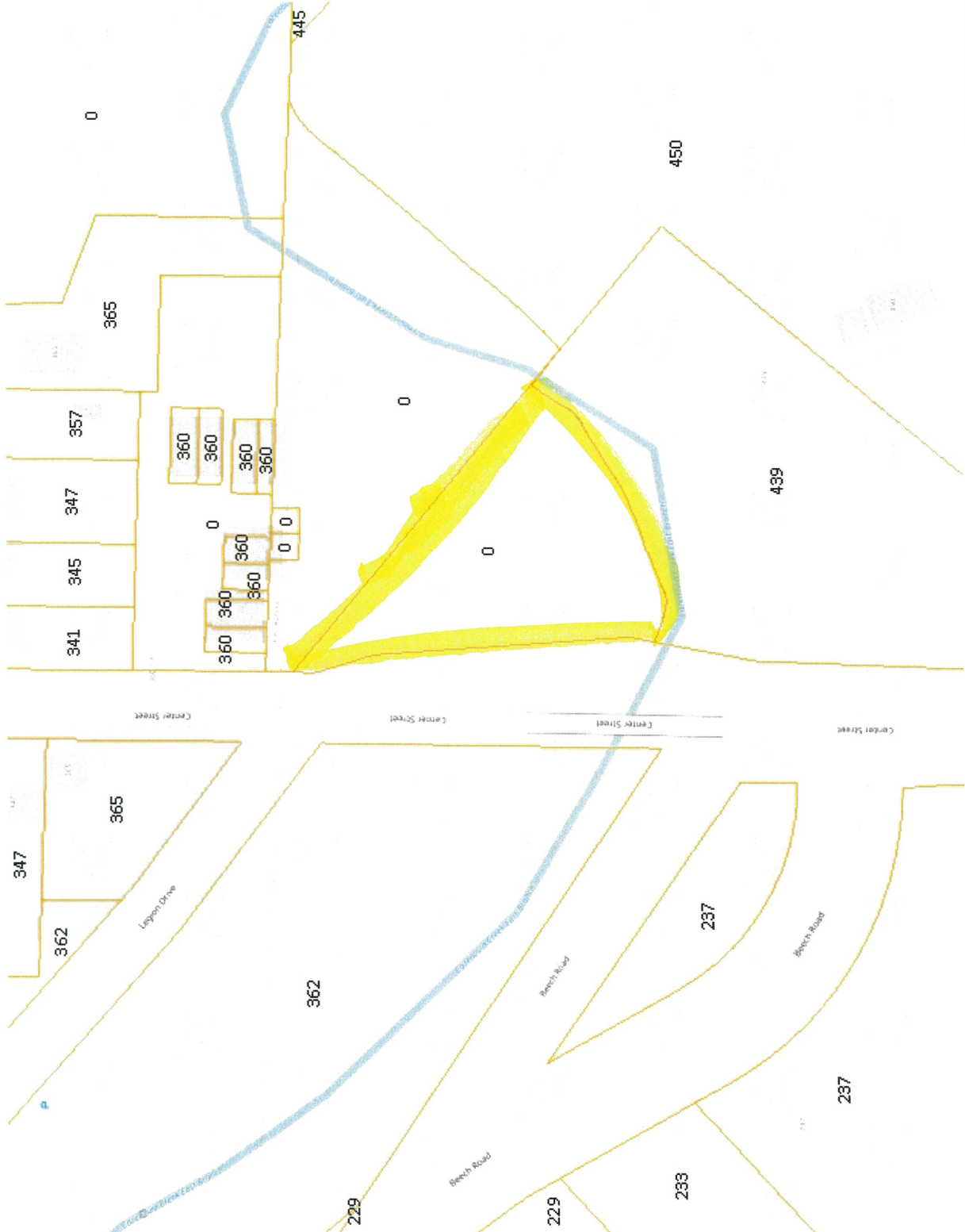
# Center St - Owens property donation



WS-1

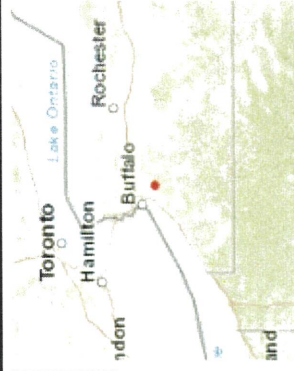


# Erie County On-Line Mapping Application



### Legend

Parcels



1: 2,257

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**ERIE COUNTY  
DEPARTMENT OF ENVIRONMENT & PLANNING  
OFFICE OF GIS**

0.1 Miles

0.04

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
THIS MAP IS NOT TO BE USED FOR NAVIGATION

**WEST FALLS ADVISORY COMMITTEE  
BYLAWS  
JUNE 20, 2022**

**I. NAME:**

This committee is to be known as the “West Falls Advisory Committee.”

**II. MISSION STATEMENT:**

The mission of the West Falls Advisory Committee is to expand opportunities for West Falls residents to collaborate with Aurora town officials and provide recommendations to the Town Board regarding issues pertaining to the West Falls region of the Town of Aurora.

**III. DEFINITIONS:**

**A.** The term “West Falls region,” as used in these bylaws, means the southwest portion of the Town of Aurora encompassing the historic hamlets of West Falls, Jewettville, and Griffins Mills. The approximate borders of such geographic region shall be as follows:

- i. Northern border: Ellicott Road
- ii. Southern border: Aurora-Colden town line
- iii. Western border: Aurora-Orchard Park town line
- iv. Eastern border: Grover Road

**IV. MEMBERSHIP:**

**A. Committee Members:**

The committee is to consist of five Committee Members appointed by the Aurora Town Board to a five-year term, with one member’s term expiring annually. Committee Members must reside within the Town of Aurora and the West Falls region. One member, selected by the five members, will be the Chairperson. One member, selected by the five members, will be the vice-chairperson. One member, selected by the five members, will be the Secretary. Three members are required to constitute a quorum.

- Member 1 (term expires 12/31/2023)
- Member 2 (term expires 12/31/2024)
- Member 3 (term expires 12/31/2025)
- Member 4 (term expires 12/31/2026)
- Member 5 (term expires 12/31/2027)

**B. Alternate Members:**

The Aurora Town Board shall annually appoint two Alternate Members to a one-year term. Alternate Members must reside within the Town of Aurora and the West Falls region. Alternate Members are authorized to attend meetings but may only vote if a Committee Member is absent.

- Alternate Member 1 (term expires 12/31/2023)
- Alternate Member 2 (term expires 12/31/2023)

**C. Town Board Liaison:**

One member of the Aurora Town Board will be designated as the liaison to the West Falls Advisory Committee.

**D. General Members:**

Membership is not required to attend meetings of the West Falls Advisory Committee because the meetings shall be open to the public. However, any member of the public interested in the West Falls region and would like to receive regular email updates regarding the committee meetings may join as a General Member.

**E. Duties of Members:**

i. The Chairperson shall:

1. Call regular meetings;
2. Create meeting agenda;
3. Distribute agenda and draft minutes of the previous meeting electronically to all committee members and general members on the mailing list no less than seven days before each scheduled meeting;
4. Preside over meetings or designate the person to preside; and
5. Provide reports to the Aurora Town Board after each meeting.

ii. The Vice-Chairperson shall:

1. Preside over meetings in the event the Chairperson is absent.

iii. The Secretary shall:

1. Take accurate minutes and attendance records of each committee meeting;
2. Submit draft of minutes to committee Chairperson no less than ten days before each scheduled meeting;
3. Provide committee members with approved minutes.

**V. MEETINGS:**

The West Falls Advisory Committee generally will meet on the third Monday of every even-numbered month at 7:00 P.M. at the West Falls Fire Hall, unless the Committee agrees otherwise. Meetings should be scheduled to not conflict with meetings of the Aurora Town Board.

## Martha Librock

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**From:** Conor Schneider <westfallscommittee@gmail.com>  
**Sent:** Tuesday, June 21, 2022 12:49 PM  
**To:** Luke Wochensky; James Bach; Charles Snyder; Jim Granville; Joe McCann  
**Cc:** Martha Librock  
**Subject:** West Falls Advisory Committee June Update  
**Attachments:** West Falls Advisory Committee Bylaws\_2022-06-20.docx; West Falls Advisory Committee Bylaws\_2022-06-20.pdf

Hi everyone,

As requested by the Board, the West Falls Advisory Committee met last night and prepared the attached mission statement and draft bylaws for your consideration. If it could be added to an upcoming meeting agenda, it would be greatly appreciated!

Additionally, at the meeting, Bill Panzica proposed naming something in the area to honor Ron Schenne. Bill suggested potentially renaming Veterans Park to be the "Ronald Schenne Veterans Memorial Park," which is a park that Ron was very fond of and tended to regularly. I told Bill I would look into the matter and see if it was something that could be done.

Please let me know if you have any questions. Thank you!

Conor Schneider

WS-3

Avg. annual # of permits (past 3 years) income increase

RED=Change

REVISED

Permit Type	Application Fee	Permit fee	difference per permit	Avg. annual # of permits (past 3 years)	income increase
One, Two & Multi-Family Residence (R) Park/Recreation Fee	\$75 \$200	\$.50/sqft \$200	\$25/.20	20	#VALUE!
Commercial (C)	\$100	\$.50/sqft			
Commercial/Residential Addition	\$60	\$50 first 100 sqft + \$.50/sqft above	\$10/.20	32	#VALUE!
Alteration/Renovation/Repair (C/R)	\$60	\$50 first 200 sqft + \$.50/sqft above	\$10/.20	56	#VALUE!
Accessory Building/Structure	\$40	\$.25/sqft	\$10/.10	130	\$ 650 *\$50 minimum fee for accessory structures?
Antique Car		\$50			
CO without Permit/ <b>Business CO</b>		\$50	\$ 10.00	1	\$ 10
Demolition (over 500 sqft)		\$50			
Fence		\$50			
Fuel Tank installation			50/.10/lb above		#VALUE!
Fuel Tank removal		\$100	\$ 100.00		
Generator		\$75	\$ 25.00	46	\$ 1,150
Move Building		\$50			
Ponds		\$50	\$ 25.00	1	\$ 25
Pools		\$150 In-ground \$75 Above ground	\$ 50.00	17	\$ 850
Renewal		\$100	\$ 25.00	11	\$ 275
Signs		\$60 permanent \$25 temporary	\$ 100.00	8	\$ 800
Solar Energy System		\$50 app fee + \$.10/sqft of panel			
Solid Fuel Appliance		\$50			
Tower		NEW - \$1000 plus additional engineering fees as determined by Town Eng firm	\$ 1,000.00		
Co-location/New equipment or antenna		\$150	\$ 150.00		
Zoning Board of Appeals		\$100			
Zoning Compliance Letter		\$50	\$ 10.00	13	\$ 130
Re-Issue Expired Permits		1 year: 1/2 original permit fee 3 months: \$25 app fee + 1/4 original permit fee			
Construction w/out Permit		Double permit fee			
Chickens & Kennel		\$25	\$ 15.00		
SWPPP		0-5Ac \$150 5-10 AC \$250 10+ Ac \$350 plus additional fees as required by Town Eng Firm			#VALUE!
Floodplain Dev Permit Fees		\$125			
SEQRA		Unlisted Action \$150 Type I Action 0-5Ac \$1,000, 5.01-10Ac \$1,200, >10Ac \$1,600			
		DEIS/EIS Review fee as determined by Town Eng Firm			
			Total average projected yearly increase		\$125.00

\*minimum fee for renewals??

# 2022 ZERO-EMISSION VEHICLE INFRASTRUCTURE GRANTS FOR MUNICIPALITIES



WS-4

Up to \$5,000,000 is available in this round to municipalities (counties, cities, towns, and villages of the State of New York) for the purchase and installation of electric vehicle supply equipment (EVSE) or hydrogen fuel cell filling stations primarily for public use. For full program details, see the 2022 Zero-emission Vehicle (ZEV) Infrastructure Grant Program Request for Applications (RFA): <http://www.dec.ny.gov/energy/109181.html#ZEV>

**Infrastructure.** Hydrogen filling station components and Level 2 and Direct Current Fast Charge (DCFC) EVSE that appear in the New York State Energy Research and Development Authority (NYSERDA) list of qualified units for the Charge Ready NY Program at <https://www.nyserda.ny.gov/All-Programs/ChargeNY/Charge-Electric/Charging-Station-Programs/Charge-Ready-NY/Qualified-Charging-Equipment-and-Networks> or appear on the Office of General Services EVSE and Network Services state contract at <https://online.ogs.ny.gov/purchase/spg/awards/4040423035CAN.HTM> are eligible.

**Eligible Expenses.** Equipment, supplies, materials, installation costs, electricity, and site preparation costs are eligible.

**Award.** A municipality may apply for multiple stations in multiple locations; however, the maximum award amount for any one facility (location) is \$250,000 and to any one municipality (for multiple locations) is \$500,000. There is no minimum award amount.

**Requirements.** All facilities MUST be available primarily for public use.

Each facility (location) requires a separate application.

If a facility has received funding from the NYSERDA ChargeReady Program, the same facility may **NOT** receive funding from this program for the same equipment installed under ChargeReady. However, additional units may be placed in the same facility using this program funding.

**Match.** A match of 0 to 20 percent of the total project cost must be provided as local match based, in part, on the median household income of the municipality. See the RFA for details.

**Application.** Applications are only available through the New York State Grants Gateway at [https://grantsgateway.ny.gov/IntelliGrants\\_NYSGG/module/nysgg/goportal.aspx](https://grantsgateway.ny.gov/IntelliGrants_NYSGG/module/nysgg/goportal.aspx) under the opportunity name "2022 Zero-emission Vehicle (ZEV) Infrastructure Grant Program." Applications will be accepted through 4:00 pm on September 30, 2022, or until funding is exhausted, whichever occurs first.

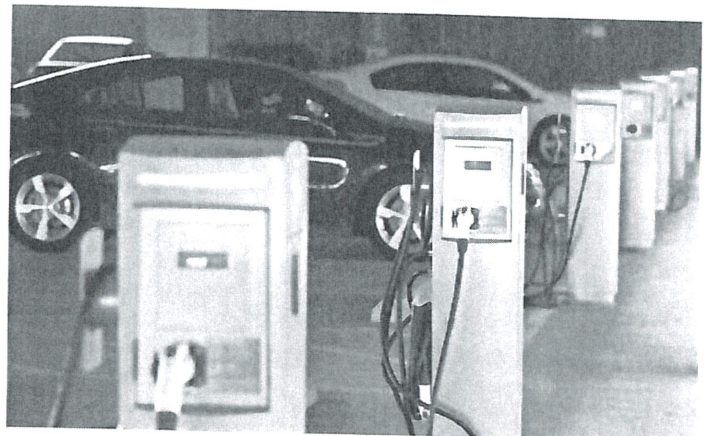
## CONTACT INFORMATION

### Myra Fedyniak

Climate Policy Analyst, Office of Climate Change

New York State Department of Environmental Conservation

625 Broadway, 9<sup>th</sup> floor, Albany, NY 12233-1030 P: (518) 402-8448 [ZEVrebate@dec.ny.gov](mailto:ZEVrebate@dec.ny.gov) | [www.dec.ny.gov](http://www.dec.ny.gov)



WS-5

5B

Whereas, the Town of Aurora has engaged the services of Wendel Companies to apply for the Smart Growth Community Planning Grant through the New York State Consolidated Funding Application on its behalf; and

Whereas, the Town of Aurora is committed to preserving its rural residential identity while planning for potential changes to its energy needs, climate, population, demographic makeup and other unforeseen events; and

Whereas, the Town of Aurora recognizes that it should preserve green spaces for use by its residence and for the benefit of our environment; and

Whereas, the Town of Aurora understands that planning requires a deliberate hand to achieve the desired outcome; and

Whereas, the Aurora Town Board believes that all stakeholders should have opportunity to provide input as to their desired future of our community and its role in the region;

Therefore be it resolved that the Aurora Town Board commits to drafting a new comprehensive plan, should we be selected for the Smart Growth Community Planning Grant, and we further commit to allocating an amount not to exceed eight thousand dollars (\$8000) for the town's ten percent (10%) share of the cost to retain the services a professional entity to assist of with the creation of a new comprehensive plan.



WS-6

Then, when the town gets sued *successfully*, in federal court, it will say, “*well, we tried, but our hands were tied by the TCA,*” when nothing could be further from the truth.

Sometime thereafter, wireless facilities will spring up throughout the town, like dandelions in May and June. □

**Andrew J. Campanelli** is a New York-based attorney practicing for more than 30 years. Mr. Campanelli handles federal litigation under the Telecommunications Act of 1996 and drafts TCA-compliant zoning provisions for local governments across New York State and the entire United States.

## Amendments to Open Meetings Law and Videoconferencing

### General overview

The 2022-2023 NYS Budget added Public Officers Law § 103-a, which allows members of public bodies to participate in meetings via videoconference from a location that is not accessible to the public so long as certain conditions are met, including that a majority of the board meets from a publicly accessible location(s).

### Local law and local policy requirements

The town board must adopt a local law authorizing the use of videoconferencing for its meetings. The local law may provide authority to all committees, or it may specify that each committee can make its own determination via resolution. The town board must also adopt a written policy that is consistent with the law establishing member and public attendance procedures and post the policy on the town website.

### Allowable reasons to videoconference

The law says that members of a public body should be physically present unless “extraordinary circumstances” exist. The town board may outline what are considered “extraordinary circumstances” in its written policy. They include, but are not limited to, disability, illness, caregiving responsibilities, “or any other significant or unexpected factor or event” that precludes physical attendance. In other words, you should probably have a better reason than “I winter for four months of the year in Florida.”

### Quorum physically present at locations accessible to public

A quorum of the board **MUST** participate in a location

that is accessible to the public for members of the board to use videoconferencing. This means that if you have a five-member board, then three members must be at the town hall where the public can attend if the other two members want to videoconference in. The Committee on Open Government has also interpreted the law to mean that if you have a five-member board, three members of the board may videoconference in the meeting from locations that are accessible to the public (and included in the public notice) to satisfy this requirement.

### Town website and posting requirements

To take advantage of the ability to videoconference the town **MUST** maintain a website. A recording of the meeting must be posted or linked to the town website within five business days and “shall remain for five years thereafter.” Additionally, the policy regarding videoconferencing must be on the town website.

### Minutes requirements and transcriptions

Minutes must include who participated via videoconference and made available consistent with the current law (i.e. minutes must be made available within one week of executive session and two weeks of a regular meeting). A transcription of the meeting need only be done upon request.

### Public participation

If a member of the board participates via videoconference, the public must also be allowed to participate via videoconference the same as they would be able to if attending in person. Remember, the board is not required to allow public comment. It can also limit the subject matter and length of topic (e.g. the town might say members of the public can only comment on items on the agenda and are limited to three minutes). \*\*AOT strongly recommends creating a written policy on public participation at meetings.

### Public notice

If a public body uses videoconferencing to conduct a meeting, the public notice for the meeting must inform the public that videoconferencing will be used and must include directions for how the public can view and/or participate in such meeting via videoconference. The notice also must include the physical location(s) where the quorum of the body will be located.

### Videoconference – NOT teleconference

Despite the preference of many (author included) to turn their cameras off during Zoom meetings, the law requires that, except during executive session, the public must be able to see, hear, and identify members of the public body while the meeting is going on including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted on.

### ADA compliance

The town must use videoconferencing technology that allows members of the public with disabilities to participate in a manner consistent with the American with Disabilities Act. AOT recommends working with your town attorney on this issue, and the American Bar Association has a list of best practices and considerations for ADA-compliant videoconferences available here.

### States of emergency

If the governor, county, or town declares a state of emergency pursuant to Executive Law § 24, the in-person attendance requirement is suspended. In other words, let's say there's a massive snow storm and the town declares a state of emergency, all members of the board can videoconference in to a meeting from locations that are not accessible to the public (like their homes) for the duration of the state of emergency.

### Is videoconferencing mandatory?

Nope, a town is not required to adopt a local law authorizing videoconferencing.

### Effective date

This law became effective on April 9, 2022 and will expire in 2024. However, towns have 60 days from April 9, 2022 to continue videoconferencing using the authority granted during the pandemic – aka everyone can videoconference in a meeting without allowing any in-person attendance.

### Special note about town board meetings

There is a small hiccup with videoconferencing as it applies to town board meetings because Town Law § 62 requires town board meetings to take place within the jurisdiction of the town; therefore it's unclear if a board member could videoconference into a meeting from outside the town's limits. However, if the town is concerned about this, the board can always adopt a local law authorizing this, and AOT has drafted

a sample that your town can use. We strongly recommend that you consult with your town attorney before adopting any local law.

## Sample Local Law Allowing Members of the Town Board (\*or Public Bodies of the Town) to Participate in Meetings via Videoconference

Local Law No \_\_\_\_\_ of the year 2022

Town of \_\_\_\_\_, County of \_\_\_\_\_

A local law authorizing the Town Board (\*or public bodies of the town) to use videoconferencing technology to participate in public meetings

### Section 1. Legislative Intent

It is the intent of this local law to give the town board (\*the town's public bodies as that term is defined in Public Officers Law § 102) the authority to participate in meetings via videoconference in a manner consistent with the town's videoconferencing policy and the authority granted in Public Officers Law § 103-a.

### Section 2. Authority

This local law is adopted pursuant to Public Officers Law § 103-a which expressly authorizes the town board to adopt a local law giving the town board (\*public bodies) the authority to participate in meetings via videoconference from locations not accessible to the public so long as a quorum of the board/body participates from locations where the public may be physically present and other conditions are met.

### Section 3. Videoconferencing for Public Meetings

The Town Board of the Town of \_\_\_\_\_ hereby authorizes members of the town board (\*all members of the town's public bodies) to participate in meetings using videoconferencing technology in a manner consistent with Public Officers Law § 103-a and the town's videoconferencing policy adopted by the town board.

### Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment

shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

#### **Section 5. Effective date.**

This local law shall take effect immediately upon filing with the Secretary of State. ☐

*The Association of Towns is a membership association providing legal and technical training, research and information services and advocacy services on behalf of the 933 towns in New York State.*

### **DECinfo Locator – An Interactive, Comprehensive Resource**

By Scott Donnelly

If DECinfo Locator isn't your first stop for information about DEC's efforts to protect your town's environmental quality or DEC-managed recreational spaces, it's time to set up a bookmark to <https://www.dec.ny.gov/pubs/109457.html>

The mapping tool now lets the public access data from more than 40 DEC initiatives/programs related to environmental quality, and nearly 30 layers about DEC-managed outdoor activity categories.

DECinfo Locator includes a host of reference layers, including Tax Parcel IDs and boundaries for cities, towns, villages, counties, DEC regions, and Blue Lines (Adirondack and Catskill parks' boundaries)

Are you doing research on water quality? On a single interactive map, you can access information about the DEC's Waterbody Inventory/Priority Waterbodies List, aquatic toxicity and biological monitoring reports, wastewater facilities (SPDES), combined sewer overflow (CSO) outfalls, Multi-Sector General Permits, and Harmful Algal Blooms.

Looking into air quality in your region? DECinfo Locator lets you see and download reports from nearby Title V Air Facilities, combustion facilities, remediation sites, air quality monitoring sites and community air quality reports.

DECinfo Locator incorporates tools that let you measure straightline distance between two or more points, calculate the area inside a polygon you draw

on the map, or view precise coordinates of map features. The Near Me tool makes it easy to view all active map assets within a radius set by you. If you're already familiar with the mapping tool, check back frequently, as we are constantly adding new layers. Since Jan. 1, we have launched layers to help users find their nearest Household Hazardous Waste Collection facility, or look up information on nearby Vehicle Dismantling Facilities.

Layers to be added in coming months include composting facilities, recyclables handling and recovery facilities, scrap metal processors and waste tire handling and recovery facilities.

Be sure to use the instructional materials to guide you through using the mapping tool. Also, please take a moment to fill out the survey. User feedback has prompted many improvements over the past two years, and continuous improvement is our goal. (Note: *DECinfo Locator is best used on personal computers and tablets right now, but a mobile app is in the works*). ☐

**Scott Donnelly** is a Public Information Specialist with DEC's Office of Communication Services in Albany.

## **Town Clerks**

### **Amendments to Open Meetings Law and Videoconferencing**

Town clerks interested in the new Public Officers Law § 103-a, which allows members of public bodies to participate in meetings via videoconference from a location that is not accessible to the public so long as certain conditions are met, including that a majority of the board meets from a publicly accessible location(s), should reference the article that appears on Page 3 of this section, titled Amendments to Open Meetings Law and Videoconferencing. A sample local law is included. ☐

### **Amended Marriage Certificates**

#### **Name / Gender Changes**

The 2022-2023 state budget created a new section of the Domestic Relations Law that requires the issuance of a new marriage certificate as it relates to name and / or gender (the law explicitly refers to gender) changes ([see Domestic Relations Law section](#)



WS-7

## TOWN OF AURORA

Aurora Municipal Center  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

To: Aurora Town Board

From: Don Owens, Planning Board Chairman

Date: July 7, 2022

Re: Dwelling Group

At the July 6, 2022 Planning Board meeting the following motion was made in order to initiate a discussion about allowing dwelling groups in zones other than agricultural:

Angela Griffis moved to recommend to the Town Board that Dwelling Group Special Use Permits be added to Rural Residential (RR) and Residential (R1) zoning districts. Douglas Crow seconded the motion. Unanimously approved.

# Accessory Dwelling Units – Boom or Bust? Or part of the Middle?

By Nicole Allen, Director of Planning and Community Development, Laberge Group – [www.labergegroup.com](http://www.labergegroup.com)

The Housing Shortage of 2021 has morphed into the Housing Crisis of 2022. While this has been told as a tale of downstate woes, the reality is that this scarcity has exacerbated an affordability gap that can be seen across the state and throughout the nation. More than half of New York State's renters are rent-burdened, meaning they spend more than 30 percent of their income on rent.<sup>1</sup> Not surprisingly, those hardest hit are extremely low-income households (ELI)s; of these households, 70 percent are *severely* cost burdened, meaning they spend more than half of their income on housing.<sup>2</sup>

With housing affordability issues continuing to escalate, communities must now utilize more creative strategies to tackle the problem. A solution that is

<sup>1</sup> [https://www.jchs.harvard.edu/ARH\\_2017\\_cost\\_burdens\\_by\\_state\\_total](https://www.jchs.harvard.edu/ARH_2017_cost_burdens_by_state_total)

<sup>2</sup> Gap Report, New York State. National Low Income Housing Coalition. <https://reports.nlihc.org/gap/2019/ny>

gaining momentum across the nation is the notion of accessory dwelling units.

## So, What Exactly is an ADU?

An accessory dwelling unit (ADU) is a smaller, independent residential dwelling unit located on the same lot as a standalone (i.e., detached), single-family home. As the name implies, an ADU is a dwelling unit that is accessory to the principal dwelling on the lot. Whether it's a converted carriage house, an apartment above a garage, a basement conversion, or an addition, an ADU is designated by certain criteria. By definition, these units are smaller than the principal structure but will have their own kitchen, a full bathroom, one or more bedrooms, and a separate entrance from the principal structure. On average, ADUs range from 600 to 1,200 square feet.

While those of us that have reached a certain age may picture Fonzie's apartment above the Cunningham's garage, these units can actually be attached, detached, or internal. ADUs can be converted portions of existing homes (i.e., internal ADUs), additions to new or existing homes (i.e., attached ADUs), or new stand-alone accessory structures or converted portions of existing stand-alone accessory structures (i.e., detached ADUs). Perhaps the most important criterion for addressing today's housing dilemma is that an ADU cannot be bought or sold on its own (independent from the principal dwelling).

ADUs are known by many different names across the U.S., including accessory apartments, secondary suites, in-law apartments, and granny flats. Regardless of what they're

called, ADUs have the potential to increase housing affordability (both for homeowners and tenants), create a wider range of housing options within the community, enable seniors to stay near family as they age, and facilitate better use of the existing housing fabric in established neighborhoods.

## Once Upon an ADU

ADUs have had a complicated history. During the early 20th century, accessory units were a common feature of single-family housing. Mortgages in the early 1900s typically had a term of five years and required a 50 percent down payment. During the Great Depression, the banks lacked the money to lend, and potential homeowners couldn't afford to buy a home. ADUs were not only affordable, they existed as part of the infrastructure to support families and enabled a workforce to live near their jobs.

The G.I. Bill of 1944, which provided subsidized mortgages for veterans, transformed both the housing industry and the American economy. Homebuying became more common, and by 1950, more than half of all Americans owned their own home. The demand for single-family housing increased, as did the demand for larger lots, and the focus on nuclear family rose to prominence. As demand increased, so did housing prices. Suburbanization was born, and land-use regulations were established to instill conformity and protect lower-density development. Many communities began to prohibit construction of ADUs as well as other types of multi-family housing.

## Where Did They Go?

Did ADUs disappear? Far from it. While suburbanization had transfixed the nation, it did

not eliminate the need for, or existence of, ADUs. Despite being prohibited, illegal ADU construction continued where the existing housing stock did not meet demand. For instance, the defense industry growth in San Francisco during and after World War II created a high demand for workforce housing. By 1960, San Francisco had between 20,000 and 30,000 secondary units, 90 percent of which were illegal.<sup>3</sup>

In the 1990s, as a response to increased traffic congestion, restrictive zoning, and affordable housing shortages, “Smart Growth” and “New Urbanism” emerged as alternative design solutions. Inherent to these design theories was a focus on re-introducing housing development that is high-density, transit-oriented, mixed-use, and mixed-income through redevelopment and infill efforts.<sup>4</sup> Thirty years later, many will agree that there is a housing crisis, yet the debate continues about the value of ADUs and how they impact the housing crisis.

### **Recent Resurgence – ADUs are the Solution!**

While zoning laws have consistently sought to preserve the separation between single-family homes and higher density housing, some locales with higher percentage of single-family dwelling zoning are seeing an increase in ADU construction and noting a variety of community benefits.

ADUs help increase a community’s housing supply, and since they cost less than a new single-family home on a separate lot, they are an affordable housing option

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## **Regardless of what they’re called, ADUs have the potential to increase housing affordability (both for homeowners and tenants), create a wider range of housing options within the community, enable seniors to stay near family as they age, and facilitate better use of the existing housing fabric in established neighborhoods.**

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for many low- and moderate-income residents. Elderly and/or disabled persons who may want to live close to family members or caregivers, empty nesters, and young adults just entering the workforce find ADUs to be a convenient and affordable option. In addition to increasing the supply of affordable housing, ADUs benefit homeowners by providing extra income to mitigate increases in the cost of living.

Accessory dwelling units can be designed to blend in with the surrounding architecture, maintaining compatibility with established neighborhoods and preserving community character. ADUs often utilize existing structures such as a garage or basement of a single-family home, and therefore do not change the character of the neighborhood. In addition, there is often limited need to develop new infrastructure since ADUs can be connected to the existing utilities of a primary dwelling. The proliferation of ADUs facilitates efficient use of existing housing stock, helps meet the demand for housing, and offers an alternative to major zoning changes that can significantly alter neighborhoods.

### **Not a One-Size-Fits-All Solution**

Inserting higher density

development in historically single-family zoned suburbia has not been embraced traditionally. Attempts to provide additional housing options can be stalled, stopped, or result in “well-meaning” but unworkable and unrealistic regulations. These requirements disincentivize ADUs, are generally unworkable, and at any rate are difficult to enforce without a rental registration process. The principal regulatory barrier to ADU construction is a requirement for Special Use Permits. Other requirements that are also well-intentioned but often misplaced include:

- Owner-occupancy requirement.
- Requirement that tenants be related to the property owner.
- Increased lot size.
- Must be attached or internal.
- Considered a temporary use.
- Arbitrary maximum size.
- Maximum bedroom limits.

As a result of these challenges obstructing ADU construction, New York State leaders decided to intervene to promote the creation of affordable housing options through legislation. The most recent relevant 2022 draft

<sup>3</sup> <https://www.huduser.gov/portal/publications/adu.pdf>

<sup>4</sup>

legislation included requirements that communities allow ADUs as-of-right in any single- or multi-family residential location. The legislation also enabled ADUs as a part of a ministerial approval process to streamline the development of housing units. This draft legislation, which met with concerns throughout the State, was ultimately removed. Objections included:

- Infringement on Local Home Rule.
- Lack of discretionary review powers – may be appropriate in certain cases, but not all.
- Lack of recognition that not all residential properties are the same.
- Failure to distinguish the type of structure: Permanent or temporary/attached? Attached to the foundation or mobile?
- Inadequate guidance on extent of architecture standards permitted.
- Enforcement concerns regarding owner-occupancy requirements.
- Inability to track ADU additions against total allowable residential density.
- Prohibition of short-term rentals.
- Accessory structure setback requirements, which may not fit character of neighborhood or lot.
- Lack of access to water and sewer infrastructure in some communities, which could result in expensive septic system upgrades.
- Inability to regulate parking concerns.

### Making ADUs Part of the Solution

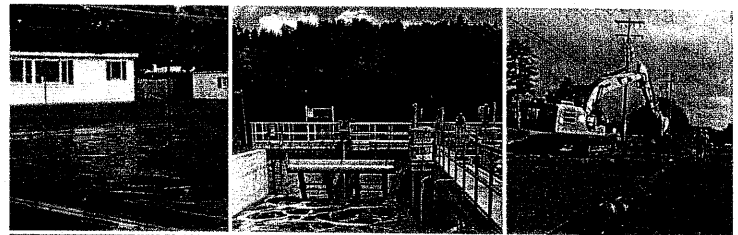
While consensus on how to advance ADUs in New York State may not have been reached yet, there is hope when looking at ADUs as a component of a multi-faceted solution, rather than a silver bullet. Single-family housing has dominated the landscape for many decades. The time has come to restore balance.

Moving forward, communities should explore a mix of housing, often referred to as the “Missing Middle Housing.” This variety of housing types – which includes duplexes, fourplexes, cottage courts, and multiplexes – provides residents with diverse housing options. These house-scale buildings fit seamlessly into existing residential neighborhoods while supporting walkability, locally-serving retail, and public transportation options. They provide solutions along a spectrum of affordability to address the mismatch between the available U.S. housing stock, shifting demographics, and the

growing demand for walkability.

ADUs are a small-scale tool rather than a comprehensive solution to the affordability issues facing New York communities. Generally, the cost to construct an ADU is cheaper than a traditional single-family dwelling as no additional land is required to be purchased. However, pre-fabricated ADUs or Tiny Homes can range from around \$30,000 to well over \$100,000. This significant investment by the property owner does not include costs for installation, utility hookups, or local approvals. Recognizing that this cost will mean that ADUs will not be a fit for every single-family property, communities should embrace the advantages when the fit is right. These advantages include:

- The fact that ADUs can be built at an individual level rather than on a large-scale basis.
- The ability of ADUs to enable a gentle density increase.
- The significant opportunity that ADUs provide to incrementally introduce higher density in traditional suburban areas.
- The ability of ADUs to enhance affordability in communities without altering



## INFRASTRUCTURE DESIGN | FUNDING | IMPLEMENTATION

*Providing communities  
throughout New York State  
with creative solutions in*

- ▶ Water, Wastewater, & Stormwater Infrastructure
- ▶ Site Planning & Design
- ▶ Environmental Resilience
- ▶ Municipal Facilities
- ▶ Environmental Compliance
- ▶ Construction Management
- ▶ Grants & Funding

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neighborhood character or adding significant numbers of new cars to the roads.

In order to reap these benefits by advancing ADUs, New York municipalities should **consider** the following:

- Determine whether allowing ADUs as-of-right, with reasonable requirements that are dependent upon the surrounding neighborhood, is appropriate for your community.
- Provide Site Plan options for challenging locations.
- Do not count against residential density.
- Allow internal, attached, and detached.
- Allow compatible manufactured structures.
- Limit owner-occupied requirements, if any.
- Consider pre-approved designs for faster permitting.
- Incorporate additional options including duplexes, triplexes, and multi-family housing.
- Allow Tiny Homes.

In addition to these adjustments on the municipal level, State-wide financing and incentives programs would also be beneficial.

#### The Bottom Line...

ADUs will not be a panacea and may not be the right fit for every community. However, we know that home sizes are ballooning even as households are shrinking. The median size of a new home built in 1973 was 1,525 square feet, while in 2016 the median size was 2,422 square feet. Meanwhile, the average household size is shrinking, with less than 2.5 persons per household. Housing is by far the largest expense in a typical household budget. Providing an array of housing options to suit the needs of your community entails more than deciding if ADUs are a good fit. It requires recognizing the needs of your residents and addressing the affordability gap that these large homes are creating. Given the right conditions, ADUs can play an important role in addressing that gap and providing creative housing solutions for generations to come. □

## RECENT TRENDS

- **Between 2009 and 2019 the number of first time listings of ADUs grew on average 8.6% year-over-year.**
- **2000: Only 1.6% of active for-sale listings had ADUs.**
- **By 2019 the share of active for-sale listings with ADUs had grown to 6.8%.**
- **From 2003 to 2019 the percentage of rental ADUs increased from 1.2% to 2.9%.**
- **New York ranks 8th in the nation (fewer than 50,000 ADUs).**

Before

After

## Safeguard Your Town's Legacy

Kofile can preserve the paper maps, records, and historical documents that trace the origins of your town, protecting them from fires, atmospheric elements, and other unforeseen catastrophes for the next 300 years.

# Kofile

☎ (833) 563-4533 ✉ [info@kofile.com](mailto:info@kofile.com)

[More information at Kofile.com](https://www.kofile.com)



WS-8 5A



TOWN OF AURORA  
www.townofaurora.com

**REQUEST FOR FIREWORKS DISPLAY PERMIT**  
Ref NY State Penal Law, Article 405 00

Application Date: 7/7/22

**(A) Sponsor of the show**

Name: Strawberry Banks Farm

Address: 1181 Quaker Rd, E.A., NY 14052

Phone: 716-8 Contact Person: Missy Conroy

**Display Company**

Company Name: Skylighters of New York, LLC

Address: P.O. Box 1357 Orchard Park, NY 14127

Phone: (716) 903-3291 Contact Person: Matt Shaw

NYS Dept. of Labor Explosives License# D-4895 Expires: 11/30/22

**Operator-Name of the certified pyrotechnician who will be in charge of the display**

Name	Certificate#	Expires
<u>Jerry Arneseno</u>	<u>PR-620</u>	<u>04/25</u>

Authorized Assistants: Names of the individuals, who are authorized by the operator to work on the show, identified by either their certificate number and expiration date, if they are certified, or by their age and phone number, if they are not certified.

Name	Certificate#/Age	Expires / Phone
<u>Dominic Arneseno</u>	<u>29</u>	<u>716-512-8602</u>
_____	_____	_____
_____	_____	_____

(Continue on a separate sheet, if necessary)

I hereby affirm that all authorized who are not certified pyrotechnicians are at least eighteen (18) years old, have been trained in the performance of the tasks assigned and have been educated with regards to safety hazards/

(B) Display Date/Time: 7/30/22 9:30-10pm Expected Duration: 20 to 30 minutes

(C) Display Location: 1181 Quaker Rd.

(D) Display Content: 2.5", 3", 4", 5" shells + cakes

(E) How will fireworks be stored prior to display: Brought to the site the day of the show

(F) Rain Date for display: N/A

(G) If rained out how will fireworks be stored: Returned to the magazine

(H) For outdoor displays not before a proximate audience, attach a diagram (including all dimensions) of the area where the display will take place, showing locations where the fireworks will be discharged from, the location of and distance to: all the buildings, highways, and other means of transportation, lines of communications, location of the he audiences, spectator viewing areas, parking areas, fallout areas, trees, telephone/utility lines, overhead obstructions or other structures or devices that could be affected by the display or fallout from it.

(I) Proof of Insurance or Bond (Minimum One Million Dollars). Please attach a copy of the policy certificate or other proof of insurance or Bond.

(J) For Indoor displays, displays before a proximate audience, in addition to the information provided above, include a written plan for how you intend to use the pyrotechnics as required by the New York State Penal Law 405.10. That plan shall be submitted at least five days prior to eh performance and included, in addition to all the applicable information listed above for outdoor displays:

- In addition to the State Licenses and Certificates already included in this applications, proof of Federal ATF Licenses if required.
- Proof of experience of the pyrotechnician in charge,
- Proof of experience with the types of devices being used and a description of duties of any authorized assistants,
- Manner and place of storage of the pyrotechnic materials and devices,
- Material Safety Data Sheets(MSDS) for the pyrotechnic materials to be used,
- Certification that set, scenery, and rigging materials are inherently flame-retardant or have been treated to achieve flame retardancy,
- Certification that all materials worn by performers in the fallout area during the use of pyrotechnic effects are inherently flame-retardant or have been treated to achieve flame retardancy,

- For indoor displays attach a diagram of the area where the display will take place, showing location where the fireworks will be discharged from, the location of, and distance to the audience, the location of sprinklers and the fallout radius for each pyrotechnic device used.
- A copy of the approved permit and plan shall be kept on site and available for review,
- Any significant changes to the plan shall be approved prior to the performance.

(K) I attest that the information contained in this permit application is accurate, true and complete to the best of my knowledge, and I understand that false statements, made in this permit application are subject to the applicable versions of the NYS Penal Law.

Matthew Shaw  
Printed Name of Applicant

716-903-3291  
Phone No.

  
Signature of Applicant

7/7/22  
Date

**Submit completed application and attachments to:**

**Aurora Town Clerk  
300 Glead Avenue  
East Aurora, NY 14052**

**Application must be submitted at least 30 days prior to date of event.**

Office Use Only:

Date Received \_\_\_\_\_ Application Received By \_\_\_\_\_

Application Reviewed by: \_\_\_\_\_

Name	Title	Date
------	-------	------

Name	Title	Date
------	-------	------

Fire District: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Pending additional information \_\_\_\_\_



In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To	ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number	<b>6-NY-029-51-4C-01005</b>
Chief, Federal Explosives Licensing Center (FELC)	<i>Mama Howard</i>	Expiration Date	<b>March 1, 2024</b>

Name  
**SKYLIGHTERS OF NEW YORK LLC**

<b>Premises Address (Changes? Notify the FELC at least 10 days before the move.)</b> <b>5495 RICE ROAD</b> <b>BOSTON, NY 14025-</b>
---

Type of License or Permit  
**51-IMPORTER OF EXPLOSIVES**

<b>Purchasing Certification Statement</b> The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. <u>The signature on each copy must be an original signature.</u> A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."	<b>Mailing Address (Changes? Notify the FELC of any changes.)</b> <b>SKYLIGHTERS OF NEW YORK LLC</b> <b>PO BOX 1357</b> <b>ORCHARD PARK, NY 14127-</b>
--	---

Licensee/Permittee Responsible Person Signature	Position/Title	Printed Name	Date	ATF Form 5400.14/5400.15 Part 1 Revised September 2011
Previous Edition is Obsolete SKYLIGHTERS OF NEW YORK LLC; 5495 RICE ROAD; 14025-6-NY-029-51-4C-01005; March 1, 2024; 51-IMPORTER OF EXPLOSIVES				

**Federal Explosives License (FEL) Customer Service Information**

Federal Explosives Licensing Center (FELC) 244 Needy Road Martinsburg, WV 25405-9431	Toll-free Telephone Number: (877) 283-3352 Fax Number: (304) 616-4401 E-mail: FELC@atf.gov	ATF Homepage: <a href="http://www.atf.gov">www.atf.gov</a>
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**Change of Address (27 CFR 555.54(a)(1)).** Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

**Right of Succession (27 CFR 555.59).** (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

**Cut Here ✂**

<b>Federal Explosives License/Permit (FEL) Information Card</b>	
License/Permit Name:	<b>SKYLIGHTERS OF NEW YORK LLC</b>
Business Name:	
License/Permit Number:	<b>6-NY-029-51-4C-01005</b>
License/Permit Type:	<b>51-IMPORTER OF EXPLOSIVES</b>
Expiration:	<b>March 1, 2024</b>
Please Note: Not Valid for the Sale or Other Disposition of Explosives.	

**CERTIFICATE OF WORKERS' COMPENSATION INSURANCE**

\*\*\*\*\* 383857391  
SKYLIGHTERS OF NEW YORK LLC  
PO BOX 1357  
ORCHARD PARK NY 14127



SCAN TO VALIDATE  
AND SUBSCRIBE

<b>POLICYHOLDER</b> SKYLIGHTERS OF NEW YORK LLC PO BOX 1357 ORCHARD PARK NY 14127	<b>CERTIFICATE HOLDER</b> TOWN OF AURORA/VILLAGE OF EA 575 OAKWOOD AVE EAST AURORA NY 14052
--	--

<b>POLICY NUMBER</b> B2174 989-0	<b>CERTIFICATE NUMBER</b> 896024	<b>POLICY PERIOD</b> 12/07/2021 TO 12/07/2022	<b>DATE</b> 5/12/2022
-------------------------------------	-------------------------------------	--	--------------------------

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 2174 989-0, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW, AND, WITH RESPECT TO OPERATIONS OUTSIDE OF NEW YORK, TO THE POLICYHOLDER'S REGULAR NEW YORK STATE EMPLOYEES ONLY.

**IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT [HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP](https://www.nysif.com/cert/certval.asp). THE NEW YORK STATE INSURANCE FUND IS NOT LIABLE IN THE EVENT OF FAILURE TO GIVE SUCH NOTIFICATIONS.**

THIS POLICY DOES NOT COVER THE SOLE PROPRIETOR, PARTNERS AND/OR MEMBERS OF A LIMITED LIABILITY COMPANY.

THE POLICY INCLUDES A WAIVER OF SUBROGATION ENDORSEMENT UNDER WHICH NYSIF AGREES TO WAIVE ITS RIGHT OF SUBROGATION TO BRING AN ACTION AGAINST THE CERTIFICATE HOLDER TO RECOVER AMOUNTS WE PAID IN WORKERS' COMPENSATION AND/OR MEDICAL BENEFITS TO OR ON BEHALF OF AN EMPLOYEE OF OUR INSURED IN THE EVENT THAT, PRIOR TO THE DATE OF THE ACCIDENT, THE CERTIFICATE HOLDER HAS ENTERED INTO A WRITTEN CONTRACT WITH OUR INSURED THAT REQUIRES THAT SUCH RIGHT OF SUBROGATION BE WAIVED.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

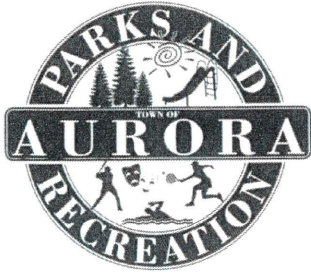
DIRECTOR, INSURANCE FUND UNDERWRITING

VALIDATION NUMBER: 287193164



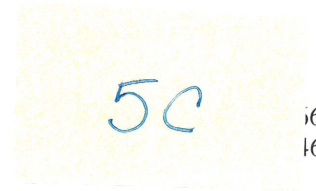
**Untitled Map**  
Write a description for your map.

- Legend**
- Dadaab Refugee Camp
  - Explore & More Children's Museum
  - Feature 1
  - Feature 2
  - Hamlin Park



Town of Aurora  
Department of Parks & Recreation

575 Oakwood Avenue  
East Aurora, New York 14052



recreation@townofaurora.com  
www.aurorarec.com

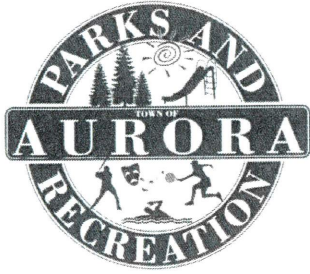
To: Town Board  
From: Chris Musshafen  
Date: 7/6/2022  
Re: Additional Guards

Approval is requested to hire the below seasonal pool staff as presented. These lifeguards have just completed their training with Chris and can be utilized later in the season when our college aged guards head back to college and during the upcoming school year. The rates are based on the board approved 2022 rate chart attached. In 2022 the minimum wage increased from \$12.50 to \$13.20 per hour. Orientation will be considered first day worked.

Name	Address	Position	Rate
Anna Brinker	201 Glenridge Rd	Seasonal PT Lifeguard	\$13.60
Jameson Dvorak	152 Olean	Seasonal PT Lifeguard	\$13.60
Elliott Marshall	40 Girdle Rd	Seasonal PT Lifeguard	\$13.60
Avery Stahl*	76 Simme Rd, Lanc.	Seasonal PT Lifeguard	\$13.60

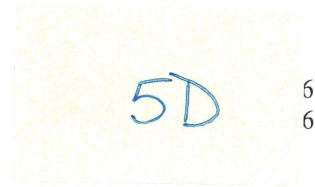
\*Avery is a non-resident





Town of Aurora  
Department of Parks & Recreation

575 Oakwood Avenue  
East Aurora, New York 14052



5  
6

recreation@townofaurora.com  
www.aurorarec.com

To: Town Board  
From: Chris Musshafen  
Date: 7/6/2022  
Re: Additional Wage Rates

Approval is requested to add the water safety instructor rate to the below employees and to retroactively pay them at this rate for the 6/25 to 7/8 payroll for their time teaching swim lessons. This rate is only used when an employee is instructing. The below employees completed their Red Cross Water Safety Instructor certification in late June. The rates are based on the board approved 2022 rate chart attached. In 2022 the minimum wage increased from \$12.50 to \$13.20 per hour.

Name	Position	Add. Rate
Alexander Herr	Seasonal PT Lifeguard	\$14.60
Lillian Mruzik	Seasonal PT Lifeguard	\$14.60
Weston Valentine	Seasonal PT Lifeguard	\$14.60
Jacob Winfield	Seasonal PT Lifeguard	\$14.60

SE



## TOWN OF AURORA

**Aurora Municipal Center**

575 Oakwood Avenue, East Aurora, NY 14052

[www.townofaurora.com](http://www.townofaurora.com)

7/1/22

To: Town Board

Re: Request to extend contract with UniFirst

Please approve signing a 3-year contract extension with UniFirst for highway buildings, rug rentals and shop uniform rentals. We have been using them since 2016 and we are very happy with their products and services. Our current contract with them has expired. The company has offered to give us a 20% discount if we renew our contract with them for at least 3 years.

*Senior center*

Elizabeth Deveso  
Highway Secretary



Agreement No. 0825664  
Customer No. 1272373

**Customer Service Agreement**

Company Name (Customer) TOWN OF AURORA Loc. No. 055  
Address 251 QUAKER ROAD Route No. W5763  
EAST AURORA, NY 14052 Date 05/20/2022  
Phone 7166524050 SIC/NAICS 1611

The undersigned (the "CUSTOMER") orders from UniFirst Corporation and/or UniFirst Holdings, Inc. d.b.a. UniFirst and/or UniFirst Canada LTD. ("UniFirst") the rental service(s) at the prices and upon the conditions outlined:

Merchandise Serviced									
Item Description	Units/ Damage/ Repl. Charge	Spec. Charge/ Frequency	No. of Wears	Total Inventory	Billing Cycle/ Month	Price per Charge/ Piece	Non-Standard	Total Full Service	
010205 LSSHT-65/35 WORKSHIRT		2	1	2		0.23		0.46	
020205 SSSHT-65/35 WORKSHIRT		2	1	3		0.23		0.69	
100205 PNT-65/35 SOFTWILL PLAIN FRONT		2	1	5		0.31		1.55	
127105 SHORT MENS 65/35 CARGO 11" INSE		2				0.31			
300205 COVERALL-65POLY 35COTTON		2	2	4		1.27		5.08	
304505 COVERALL-DELUXE INSUL ZIP LEG		2				1.51			
538812 MAT 3X5 SCRAPER		2		4	2	4.13		8.26	
76GA03 MAT-3X5 GREAT IMP 2.0		2		2		4.13		4.13	
76GC03 MAT-3X10 GREAT IMP 2.0		2		8	4	8.28		33.12	

Minimum weekly charge applies, equal to 75% of the initial weekly value.

Other Charges	Amount
Garment preparation per piece	0.70
Name emblem per piece	1.35
Company emblem per piece	2.40
Direct Embroidery	
Garment Maintenance Program	NO
Loss protection Maint. Program	NO
Linen Maintenance Program	NO
Mat Protection Program	YES

Other Charges	Amount
Non-stock sizes per piece	20.00%
Special cuts per piece	3.00
Restock/Exchange per piece	3.00
Automatic Wiper Replacement	NO
Automatic Linen Replacement	NO
Ongoing Prep Program	NO
Ongoing Emblem Program	NO
DEFE Charge Fixed	
DEFE Sliding Plus	

Payment Terms: C.O.D.  E.F.T.  Approved Charge<sup>3</sup>

**COMMENTS**

20% discount

Approved charge: CUSTOMER agrees to make payments within 30 days of invoice receipt. A late charge of 1 1/2 % per month (18% per year) for any amount in arrears may be applied.<sup>4</sup>

The undersigned agrees to the attached Customer Service Agreement Terms and attests to have the authority to execute for the named CUSTOMER, and to approve use of any personalization - including logos or brand identities - that has been requested.

Sales Rep: \_\_\_\_\_ Date \_\_\_\_\_  
Sales Rep (Print Name) \_\_\_\_\_  
Accepted:<sup>5</sup> \_\_\_\_\_ Date \_\_\_\_\_  
Location Manager (Signature) \_\_\_\_\_  
Location Manager (Print Name and Title) \_\_\_\_\_

Accepted \_\_\_\_\_ Date \_\_\_\_\_  
CUSTOMER (Signature) \_\_\_\_\_  
CUSTOMER (Print Name and Title) \_\_\_\_\_  
Email \_\_\_\_\_

<sup>1</sup> Out-sizes of otherwise Standard Merchandise are deemed to be Non-Standard Merchandise  
<sup>2</sup> Merchandise which is Val-U-Leased is not cleaned by UniFirst  
<sup>3</sup> Charge status contingent upon continuing credit worthiness and may be revoked at UniFirst's discretion.

<sup>4</sup> All returned checks and declined credit/debit cards subject to \$35 processing fee.  
<sup>5</sup> This Agreement is effective only upon acceptance by UniFirst Location Manager



5F



# BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): KATHLEEN MOFFAT  
 SIGNATURE: Kathleen Moffat DATE: 7/5/22

1. \$ <u>1365.00</u>	FROM: <u>DB 9060.8</u>	<u>HOSP. + MED. INS.</u>	<u>\$ 93,461.67</u>
	ACCT NO.	ACCT TITLE	CURRENT BALANCE
	TO: <u>DB 5110.109</u>	<u>MED. INS. REIMB.</u>	<u>\$ 520.00</u>
	ACCT NO.	ACCT TITLE	CURRENT BALANCE
	REASON: <u>To prevent overdrawn appropriation account</u>		
2. \$ _____	FROM: _____	_____	_____
	ACCT NO.	ACCT TITLE	CURRENT BALANCE
	TO: _____	_____	_____
	ACCT NO.	ACCT TITLE	CURRENT BALANCE
	REASON: _____		
3. \$ _____	FROM: _____	_____	_____
	ACCT NO.	ACCT TITLE	CURRENT BALANCE
	TO: _____	_____	_____
	ACCT NO.	ACCT TITLE	CURRENT BALANCE
	REASON: _____		
4. \$ _____	FROM: _____	_____	_____
	ACCT NO.	ACCT TITLE	CURRENT BALANCE
	TO: _____	_____	_____
	ACCT NO.	ACCT TITLE	CURRENT BALANCE
	REASON: _____		
5. \$ _____	FROM: _____	_____	_____
	ACCT NO.	ACCT TITLE	CURRENT BALANCE
	TO: _____	_____	_____
	ACCT NO.	ACCT TITLE	CURRENT BALANCE
	REASON: _____		

**APPROVALS:**

SUPERVISOR SIGNATURE : \_\_\_\_\_  
 TOWN BOARD MEETING APPROVAL DATE: \_\_\_\_\_

Date: \_\_\_\_\_  
 Action #: \_\_\_\_\_

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



56

Martha L. Libroch  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**

**Aurora Municipal Center**  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

7/5/22

To: Town Board  
Re: Request to Attend Highway Conference

Please approve my request to attend the New York State Association of Town Superintendents of Highways Annual Conference, Education Symposium and Expo in Ellicottville, NY from September 20-23, 2022. The registration fee is \$100. I will be staying at the Holiday Valley Resort for three nights for an estimated total of \$480.

Thank you,

A handwritten signature in black ink, appearing to read "D. Gunner".

David Gunner  
Highway Superintendent



**93rd Annual Conference,  
Education Symposium & EXPO  
September 20-23, 2022  
Holiday Valley Resort, Ellicottville, NY**



**KEEPING  
COMMUNITIES  
CONNECTED**

**REGISTRATION BROCHURE**



**Rich Benjamin**  
NYSAOTSOH President  
Town of Thompson  
Sullivan County

# A Message From the President

On behalf of NYSAOTSOH I am pleased to present our 93rd Annual Conference registration brochure. Each year the association offers timely education sessions and many opportunities to network with highway superintendents from around the state and interact with vendors showcasing their products and services.

Our theme this year is "Keeping Communities Connected!" The educational information you will gain from attending the conference and the connections you will make are the most important pieces of this event.

If you are a seasoned attendee, please reach out to a newly elected town superintendent of highways encouraging them to attend this conference. Be sure to mention our education sessions geared toward the many job responsibilities of a highway superintendent.

Please take a moment to review the registration brochure contents. We hope you make the decision to join us September 20 – September 23, 2022 at the Holiday Valley Resort in Ellicottville, NY.

I look forward to seeing you in September.

Rich Benjamin  
Town of Thompson, Sullivan County  
NYSAOTSOH President

## Association Mission Statement

- Act as a medium of instruction in highway construction and maintenance
- Ensure better and safer highways
- Provide efficient public service
- Realize economies, through exchange of ideas, cooperation, and coordination
- Promote and support legislation that will benefit the best interest of the people in the towns
- Promote the principle of Home-Rule
- Defend the town form of government

## Thank you Education Committee for planning the 93rd Annual Conference, Education Symposium & EXPO:

- Michael Graham, Committee Chairman
- Kurt Allman, Vice Chairman
- Greg Hallberg, Committee Member
- Theresa Burke, Committee Member
- Mark Schroeder, Committee Member
- Michael Simone, Committee Member
- Mike Farrell, Committee Member
- Joel Kie, Committee Member





# KEEPING COMMUNITIES CONNECTED

## SCHEDULE OF EVENTS

September 20–23, 2022

### Tuesday, September 20

2:00 PM – 4:00 PM

**Registration**

3:00 PM – 5:00 PM

**Welcome Reception with Exhibitors**

5:00 PM

**Dinner on Your Own**

<http://www.ellicottvilleny.com/directory-category/restaurants-bars/>

7:30 PM

**Networking Event - Corn Hole Tournament and Karaoke**

### Wednesday, September 21

6:00 AM – 7:00 AM

**Early Morning Coffee**

7:00 AM

**Breakfast**

8:00 AM – 8:45 AM

**Keynote Address**

*Carley J. Hill, CEO & Founder CAHill TECH, Inc.*

9:00 AM – 10:00 AM

**Legislative & Advocacy Roundtable**

*Fred Hiffa and Megan Osika, Park Strategies*

Association lobbyists will provide an overview of the 2022 Legislative Session and discuss landscape as well as strategies for 2023.

10:00 AM – 10:30 AM

**Break with Exhibitors**

Month Year Reported: ----> June 2022 CLERK'S MONTHLY REPORT  
 Town Name: -----> Town of Aurora  
 Prepared By: -----> Martha L. Librock  
 Date Submitted: -----> Jul, 01 2022

6A

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	17	475.00	26.28	448.72
200	DOG LICENSE REVENUE	180	2,263.00	2,056.00	207.00
301	MARRIAGE LICENSE	10	400.00	175.00	225.00
303	CERTIFIED MARRIAGE CERTIFICATE	2	30.00	30.00	0.00
602	DEATH CERTIFICATE	2	170.00	170.00	0.00
<b>Report Totals:</b>		211	3,338.00	2,457.28	880.72

REVENUES TO SUPERVISOR - CLERK FEES 401.28  
 REVENUES TO SUPERVISOR - DOG FEES 2,056.00  
**TOTAL TOWN REVENUES TO SUPERVISOR: 2,457.28**

Amount paid to NYS DEC REVENUE ACCOUNTING 448.72  
 Amount paid to DEPT. OF AG. AND MARKETS 207.00  
 Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES 225.00  
**TOTAL DISBURSED TO OTHER AGENCIES: 880.72**  
**TOTAL DISBURSED: 3,338.00**

July 1 2022 JAMES J. BACH Supervisor,  
 State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me  
 this 1st day of July 2022  
Sheryl A. Miller Notary Public

Martha L. Librock  
 Town Clerk

**SHERYL A. MILLER**  
 Reg. #01MI6128663  
 Notary Public, State of New York  
 Qualified In Erie County  
 Commission Expires June 13, 2025

Town of Aurora  
**All Calls & Complaints**

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Summary Report by Date: 05-01-2022 through 06-30-2022, for Category: BUILDING DEPARTMENT WORK REQUI -

Caller Name/Address	Date/Phone	Notes	Closed
<b>Building Department Work Requi</b>			
Sheryl Town Hall	05-03-22	Please pick up 2 cases of paper and deliver to court office. Jason-15 minutes	05-05-22
Sheryl Town Hall	05-04-22	Please bring 20 recycle bins to town hall. Jason-15 minutes	05-05-22
Sue Aurora Adult Day Service	05-05-22	Lightbulb out in bathroom. Mike I.-changed bulbs	05-09-22
Liz Highway Office	05-06-22	Find out what would be needed to put a door buzzer and intercom in front door. Can Mike I do it or should it be subbed out?	
Liz Highway Offices	05-06-22	Please sweep and mop highway office floors, empty garbages and recycling and clean bathrooms. Thanks.	
Paula Town Library	05-09-22	For used book sale 6/13/22: Pick up tables at Moose Lodge and bring to First Presbyterian Church. Help set up tables. Mike I, Nick, Kyle, Jason-2 hours	06-13-22
Chuck S. Senior Center	05-10-22	Check out hot water tank. May need to be replaced. Checked out and found knob cracked, not a problem. Tank rumbling and rolling while running. Tanks are 22 years old. Will follow up with Chuck.	05-11-22
Meaghan Senior Center	05-10-22	Move speaker that is at Hamlin Park to Senior Canter on 6/3 for father/daughter dance.	
Chuck S. AADS	05-10-22	Fix sink trap in kitchen. Mike I.	05-12-22
Chuck S. Town Hall	05-10-22	Clean up flower beds all around Town Hall. Rake leaves out, clean up papter, etc. See Martha for plantings that need to be trimmed back and dig out plant that did not make it over the winter. Clean up debris on top of lights and building walls on Oakwood Ave side. Clean gutters out. 5/12-Jason-5 hours 5/17-Jason and Abbey-4 hours	05-17-22
Donna Bodekor Senior Center	05-11-22	Please place a cap on the pvc pipe in the ground in front of front door. Mike-added perforated cover.	05-12-22
Donna West Falls Library	05-12-22	there is a shingle hanging off the back roof in the adult section of the library.	05-12-22

Caller Name/Address	Date/Phone	Notes	Closed
Donna West Falls Library	05-12-22	Mike-nailed shingle back on. Deliver mulch. Mike-delivered 2 years of black mulch.	05-12-22
Donna Senior Center	05-12-22	1-install 2 new hooks for our ladders in the boiler room 2-Please pick up yellow bucket for highway 3-please clean Senior Center while Norm is off from 5-23-24 -Abbey	05-27-22
Donna Senior Center	05-16-22	Bring big flower pots to Senior Center. jason and Abbey-10 minutes	05-17-22
Paula Library	05-16-22	Please pick up wooden tables at First Presbyterian Church and return to Moose Lodge. Mike E, Trey Mike I. -1.5 hours	06-27-22
Jim Town Hall	05-21-22	Block off parking spaces for blood drive bus on Monday with traffic cones. Abbey-10 minutes	05-23-22
Chuck Town Hall	05-23-22	Cone off area by dumpster later today so noone parks there tomorrow. They are going to set down the Senior shed tomorrow. Abbey	05-24-22
Donna Senior Center	05-24-22	1-Mulch Senior Center area 2-Please remove two bushes-ask us which ones 3-Mike-please install hooks in new shed  Use mulch left over from WF Library Abbey and Jason-3 hours	05-31-22
Donna Senior Center	05-30-22	please attach the automatic soap dispenser in the ladies room. They will need to be screwed into the wall. Mike I-1.5 hours	06-06-22
Jim Bach Town Hall	05-31-22	weed wack boxed in area by generator. Mike E.	06-16-22
Dave Highway Office	06-01-22	Please weed front gardens	
Mike I Pool	06-02-22	Take can of mixed gas for leaf blower to pool. Jason-15 minutes	
Meaghan Sr Center	06-06-22	Move speaker to Hamlin. Jason and Kyle-15 min	06-09-22
Mike Parks garage	06-08-22	Jason to throw out empty paint cans and empty all trash in garage and office into dumpster.	
Diane Senior Center	06-08-22	New tree got hit by car. Temporarily secured with a tow chain belonging to resident. Please put back up. Tree restacked-Mike I, Kyle, Jason-1 hour	06-09-22

Caller Name/Address	Date/Phone	Notes	Closed
Paula Town Library	06-09-22	Please repair street curb directly in front of library. We had an elderly patron trip and fall. Also exit driveway apron needs to be filled and paved so cars don't get damaged. Ron at DOT looking into curb repair. Matt haeh will fix with the village DPW.	06-09-22
Liz Highway Offices	06-10-22	Please empty all garbage and paper recycling bin. Jason	07-13-22
Donna Senior Center	06-15-22	Please adjust times on outside lights. They need to stay on at night. See Donna first. Mike I-5 hours. Adjusted so on at 8pm and off and 5:42am	07-05-22
John	06-16-22	Mice are entering through two holes at the west falls library (front bricks and siding). Call an exterminator and check if bricks need to be replaced.	
Paula Library	06-16-22	black top/seal and re-strip library parking lot while the exit is in repair by 6/30. Remove barricades at exit and entrance on 6/30. 6/22-Sealed driveway -10 hours, 6/27 touched up driveway-1 hour, 6/30-striped driveway-2 hours. Trey, Jim, Mike I, Mike E, Abby	06-30-22
Donna Senior Center	06-20-22	Please re-light pilot light on hot water tank. Mike I	06-20-22
Liz Highway garage	06-22-22	Please power spray and wash the parks garage floor where the kennel will be moved too. See Mike I for placement.	
<b>Total count: Building Department Work Requi</b>			<b>33</b>

Town of Aurora

# All Calls & Complaints

Summary Report by Date: 05-01-2022 through 06-30-2022, for Category: PARKS - PARKS

Caller Name/Address	Date/Phone	Notes	Closed
<b>Parks</b>			
Amy S. South Street Baseball diamonds	05-02-22	Please remove gas generators and gas can from baseball shed. They don't need them anymore and they could use the space in the shed. Mike I-1 hour	05-02-22
Chris Pool	05-03-22	Open community pool. Checklist attached. Mike I drain and clean main pool, hook up lines in pit and boiler room, check flow meter, purge sand filter, test boiler and cal Tri-R for annual mntnce, install filter pump/lvers, hook up showers/drinking fountain, stock bathrooms, check lights, install pool ladders, power wash deck, empty, clean and fill baby pool, mow lawn, check vacuums and fit if needed, install eye wash station and fill.	06-02-22
Mike I South Street Pool Park	05-04-22	Dead branches on trees overhanging in the playground shelter area.	05-17-22
Meaghan Gleed Diamonds	05-04-22	Please locate Aktion Club supplies. If they are at the highway pull everything out and put it in the parks garage. If they are at the baseball shed let Meaghan know. Still in shed per Jason	05-04-22
Ken Warren Park	05-04-22	Please repair the fence at the pickle ball court.	
Dave Kiwanis BBQ- June 8th	05-05-22	Put flyers on cars in park parking lot the day before Put out extra garbage cans-6 2 workers to help block parking lot with caution tape 6 pallets gater delivered to barn, 3 stands delivered. Mike I-1 hr Jason-1 hr	06-01-22
EAPD Mill Overlook	05-09-22	Speed sign was ripped down from road and thrown in the Overlook. Kyle took to County barn,	05-09-22
Dave Major Park	05-09-22	Spread milling at end of Olean driveway entrance. Mike I-Spread dirt at end of lot, then used millings to cover area and fill low spots. 2.5 hours	05-11-22
Chuck S. Community Pool	05-10-22	See if Mike can get drain line and power to pool sump pump. Mike I-knob cracked, tank rumbling and rolling while running (lime build up). Tanks are 22 years old. Will follow up with Chuck.	05-11-22

Caller Name/Address	Date/Phone	Notes	Closed
Chuck S. Warren and West Falls Park	05-10-22	When Mike I. has time please have him put together a cost sheet for touch-less faucets at Highway, Nicely and Warren Park for Board approval.	
Meaghan Knox Soccer Fields	05-10-22	Please put a garbage can near the corner of the drive that is close to Gypsy. Jason and Abbey-10 minutes	05-18-22
Meaghan Hamlin Park	05-10-22	Put up volleyball nets that are in Rec building at Hamlin by end of May. Jason and Abbey-30 minutes	05-18-22
Meaghan Hamlin Park	05-10-22	Clean up Rec building at Hamlin before Kiwanis BBQ on June 8th. Prepare for Glory Days Baseball Jason and Abbey-30 minutes	06-03-22
Meaghan Hamlin Park	05-10-22	Please hang case for AED in the rec building at Hamline. Mike I-1 hours	06-08-22
Dave West Falls Park	05-11-22	Turn off heat in West Falls Bathroom. Mike-Shut off breakers in the box for the heaters.	05-11-22
Ken Gleed Diamond #2	05-11-22	Repair chain link fence along first base line. Mike I-1 hour	07-13-22
Dave Warren Park	05-11-22	Move bleachers from highway garage to Warren Park.	
Amy S. 42 North Baseball Field	05-16-22	Please remove shorter distance mound. 12U basball kids are tripping on the shorter distance since they use 50' mound. Jason	05-16-22
Ken Knox Soccer Fields Park	05-17-22	Replaced broken rails of fence around soccer fields.	
Ken West Falls Park	05-18-22	Automatic door in bathroom is sticking. Please have Mike I fix. Mike I-Adjusted slide bolt in bath bathrooms. 1 hour	06-09-22
Meaghan Hamlin Park	05-18-22	Please change battery in smoke detector at Lion's Shack. Jason and Abbey-15 minutes	05-18-22
Donna Senior Center	05-18-22	Abbey to meet with Norm on 5/19 7AM to go over cleaning protocol. Abbey-15 minutes	05-19-22
Chris Community Pool	05-18-22	Please bring rakes and tarps to Community Pool for 4 highschool students that are volunteering tomorrow. Jason-15 minutes	05-19-22

Caller Name/Address	Date/Phone	Notes	Closed
Meaghan Hamlin Park	05-18-22	Move hockey nets from Gleed storage to Lions Shack at Hamlin. Need by June 17th. Jason-30 minutes	06-16-22
Baseball concession stand	05-20-22	Put garbage can by concession stand near blacktop. Jason	05-20-22
Amy S.	05-23-22	Help Amu unload Turface for McDonald's Field. Jason and Abbey	05-24-22
Sean C. Warren Park	05-25-22 (716)870-3552	Jason to help stripe Warren Park for Lacrosse game today. Jason-45 minutes	05-25-22
Ken Knox	05-25-22	Move one of the two porta potties from the east parking lot to the west parking lot. Jason, Mike I, Abbey-15 minutes	05-26-22
Mike Pool Park	05-27-22	replace the flag Mike I	06-06-22
Dave Knox Soccer Fields	05-31-22	Prepare field for polo match on July 16th. Will be 11AM-3PM. No catering tent this year.	
Amy Pool Building	06-01-22	Check outside lights at pool for night time baseball game. Mike I	06-01-22
Dave Pool parking lot	06-02-22	Replace entrance and exit only signs. If we don't have extra signs in stock let Liz know and she will order. Ordered signs 6/7. Signs are in!	
Dave Warren Park	06-02-22	Bathroom door is sticking. Please repair. Mike I-worked on door. Added black at top and screwed in.	06-08-22
Mike I Hamlin Park	06-02-22	Put 3 shower chairs in back of gator that is in Hamlin. They are in parks garage by diamond groomer. Jason and Abbey-15 minutes	06-03-22
Mike I Pool	06-06-22	Re-attach acid pump hanging bracket on wall. Replace acid and chlorine outlet and electrical covers in rooms.	
Ken gleed	06-07-22	Hole in ground needs grate. ken did	
Ken Gleed diamonds	06-07-22	hardball diamond with names. Roof of dugout has loose boards. Please nail down. Mike I, Trey-reattached boards with nails and screws.	07-07-22
Meaghan Hamlin Park	06-08-22	Fridge in Lion's Shack is broken. Please remove before camp starts (June27th) Mike E, Mike I-.5 hours	06-16-22



Caller Name/Address	Date/Phone	Notes	Closed
Amy Moose Field	06-09-22	refill the striper with chalk. Jason	06-09-22
Meaghan Warren Park	06-09-22	Please weed wack inside of fenced area and by shelter. Jason and Kyle	07-15-22
Ken West Falls Park	06-09-22	cut down dead tree next to garage.	
Dave Knox Pond	06-13-22	Treat Knox pond with dye to prevent weeds. Mike and Nick-1 hour	06-13-22
Mike town pool	06-13-22	Fix leak at pool. Mike I-.5 hours	06-13-22
Janet B-Resident Majors Park-Hubbard Entrance	06-13-22	Need to mow from parking lot to top of hill to where path is in woods. Also dead animal on path. Please pick up and dispose of animal ASAP. 6/14 No animal was found 6/15 Sean mowed	06-15-22
Mike I West Falls Park	06-14-22	Need to weed wack and trim around trees, fence post, buildings and fence lines, Tennis courts. Jason and Kyle-8 hours	06-15-22
Warren Park	06-15-22	Remove branches and brush covering fence line of Warren park. Blocking view from neighboring house.	
Chris Pool	06-16-22	Please repair the changing room floor located on the pool deck. Mike I-Reset screw for return screw.	06-16-22
Rec Warren Park	06-21-22	Please remove dead crow.	
Meaghan Warren Park	06-23-22	Gate is busted. Repair please. Abbey-1.5 hours	06-24-22
Meaghan Warren Park	06-23-22	Weedwack in playground	
Abbey Warreb	06-24-22	Light in bathroom not working. Fence to pickle ball is down. Gate is completely broken.	
Ken Knox Park	06-27-22	See diagram.	
Chris Pool	06-29-22	Bring paper towel to pool. Please fix lever #5. It will need to be welded. Please fix lifeguard chair. A board is falling off. Mike I-welded valve handle and reattached guard chair.	07-05-22
Dave Thomason Hamlin	06-30-22	Please put about 20 zip ties on the dco desk for Dave T to pick up for fireworks. Needs to button up the fences before fireworks.	06-30-22