

January 10, 2022

A meeting of the Town Board of the Town of Aurora took place on Monday, January 10, 2022, beginning at 6:50 p.m. immediately after the work session. The Board met in-person at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York. The meeting was also streamed via Zoom and YouTube:

Present:	Charles D. Snyder	Councilman
	Luke Wochensky	Councilman
	James F. Granville	Councilman
	Joseph McCann	Councilman
	James J. Bach	Supervisor
Others Present:	David Gunner	Highway Superintendent
	Elizabeth Cassidy	Code Enforcement Officer
	Chris Musshafen	Recreation Director
	Robert Goller	Town Historian
	Donna Bodekor	Senior Center Director
	Rod Simeone	Zoning Board of Appeals Member
	Paul Ernst	Zoning Board of Appeals Chair
	Tony Rosati	Zoning Board of Appeals Member
	Tim Stroth	Planning Board Member
	Shane Krieger	Chief of Police
	Greg Keyser	GHD

Supervisor Bach opened the regular meeting at 6:50 p.m., following the conclusion of the work session.

Councilman Snyder moved to approve the minutes of the December 27, 2021 work session and meeting. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – five      noes – none      Action #1  
12/27/2021  
minutes aprvd  
Motion carried.

Audience I:

Evan Roden, Grover Road, W. Falls, spoke to the Board about the proposed SRO for the East Aurora Schools and cited information he had that does not support the SRO position in schools.

## **2022 ORGANIZATIONAL CHART**

Town of Aurora newly elected officials James J. Bach, Supervisor; Martha L. Librock, Town Clerk; and David M. Gunner, Superintendent of Highways, took and filed their oaths of office on January 1, 2022.

Town of Aurora newly elected officials James Granville, Councilman; Joseph McCann, Councilman; and Jeffrey P. Markello, Town Justice, took and filed their oaths of office on January 8, 2022.

Terms: Supervisor 1/1/2022 – 12/31/2023      All others    1/1/2022 – 12/31/2025

Supervisor appointed: Elizabeth B. Wilber as Secretary to the Supervisor to serve a (1) one-year term 1/1/2022 - 12/31/2022

Supervisor appointed: Kathleen A. Moffat as Assistant to the Supervisor & Budget Officer to serve a (1) one-year term 1/1/2022 - 12/31/2022

Supervisor appointed: Charles D. Snyder as Deputy Supervisor to serve a (1) one-year term 1/1/2022 - 12/31/2022

Supervisor appointed: Robert Lowell Goller as Town Historian to serve a (1) one-year term 1/1/2022 - 12/31/2022

Town Clerk appointed: Sheryl A. Miller as Deputy Town Clerk #1 to serve a (1) one-year term 1/1/2022 - 12/31/2022

Town Clerk appointed: Barbara A. Halt as Deputy Town Clerk #2 to serve a (1) one-year term 1/1/2022 - 12/31/2022

Town Clerk appointed: Victoria E. Montagu as Deputy Town Clerk #3 to serve a (1) one-year term 1/1/2022 - 12/31/2022

Councilman McCann moved to appoint: Martha L. Librock as Registrar of Vital Statistics to serve a four (4) year term 1/1/2022 - 12/31/2025. Seconded by Councilman Granville. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #2  
M. Librock  
appt registrar

Registrar appoints: Sheryl A. Miller as Sub-registrar of Vital Statistics to serve a (1) one-year term 1/1/2022 - 12/31/2022

Councilman Snyder moved to appoint Joel Kurtzhalt as Town Attorney to a (2) two-year term 1/1/2022 - 12/31/2023. Seconded by Supervisor Bach. Upon a vote being taken: ayes – two (Bach/Snyder) noes – three (McCann/Granville/Wochensky) Motion failed.

Action #3  
Motion to  
appoint J.  
Kurtzhalt  
town atty -  
failed

Councilman McCann moved to appoint: Brigid M. Maloney as Town Attorney to a (2) two-year term 1/1/2022 - 12/31/2023. Seconded by Councilman Granville. Upon a vote being taken: ayes – three (McCann/Granville/Wochensky) noes – two (Bach/Snyder) Motion carried.

Action #4  
B. Maloney  
appt town  
atty

Supervisor Bach motion to appoint: Ronald Bennett to a (1) one-year term as Deputy Town Attorney 1/1/2022 - 12/31/2022. Seconded by Councilman Snyder. ayes – two (Bach/Snyder) noes – three (McCann/Granville/Wochensky) Motion failed.

Action #5  
Motion to  
appoint R.  
Bennett dep  
town atty  
failed

Councilman Wochensky moved to appoint: Edward J. Snyder to a (1) one-year term as Deputy Town Attorney 1/1/2022 - 12/31/2022. Seconded by Councilman McCann. Upon a vote being taken: ayes – three (McCann/Granville/Wochensky) noes – two (Bach/Snyder) Motion carried.

Action #6  
E. Snyder  
appt deputy  
town atty

Councilman Granville moved to appoint: Edward J. Snyder to a (1) one-year term as Town Prosecutor 1/1/2022 - 12/31/2022. Seconded by Councilman McCann. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #7  
E. Snyder  
appt town  
prosecutor

Councilman McCann moved to appoint: James J. Bach and Luke Wochensky as Marriage Officers to serve a (1) one-year term 1/1/2022 - 12/31/2022. Seconded by Councilman Granville. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #8  
J. Bach & L.  
Wochensky  
appt marriage  
officers

Councilman Snyder moved to appoint: Christopher W. Musshafen as Recreation Director to serve a (1) one-year term 1/1/2022 - 12/31/2022. Seconded by Councilman McCann. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #9  
C. Musshafen  
appt rec dir

Councilman Wochensky moved to appoint: Barbara A. Halt as Water Clerk to serve a (1) one-year term 1/1/2022 - 12/31/2022. Seconded by Councilman McCann. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #10  
B. Halt appt  
water clerk

Councilman Snyder moved to appoint: David Librock to the Planning Board for a (7) seven-year term 1/1/2022-12/31/2028. Seconded by Supervisor Bach. Upon a vote being taken: ayes – two (Bach/Snyder) noes – three (McCann/Granville/Wochensky) Motion failed.

Action #11  
Motion to  
appt D.  
Librock to  
plng brd  
failed

Councilman McCann moved to appoint: Jeanne Beiter to the Planning Board to serve a (7) seven-year term 1/1/2022-12/31/2028. Seconded by Councilman Wochensky. Upon a vote being taken: ayes – three (McCann/Granville/Wochensky) noes – two (Bach/Snyder) Motion carried.

Action #12  
J. Beiter appt  
to plng brd

Councilman McCann moved to appoint: Angela Griffis and Katherine Grace Viger as Planning Board Alternates to serve a one (1) year term 1/1/2022 - 12/31/2022. Seconded by Councilman Granville. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #13  
A Griffis &  
K. G. Viger  
appt plng  
brd alternates

Supervisor Bach moved to appoint: Donald Owens as Planning Board Chairman to serve a (1) one-year term 1/1/2022 - 12/31/2022. Seconded by Councilman Snyder. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #14  
D. Owens  
appt plng  
brd chairman

Councilman McCann moved to set Planning Board meetings for the 1<sup>st</sup> Wednesday of each month at 7 p.m. and, if required, 3<sup>rd</sup> Wednesday at 7 p.m. at the Aurora Municipal Center, 575 Oakwood Ave. Seconded by Councilman Snyder. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #15  
Plng brd  
mtgs days set

Councilman Wochensky moved to retain GHD Consulting Services for Planning Board assistance, as needed, 1/1/2022 - 12/31/2022. Seconded by Councilman Snyder. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #16  
GHD retained  
for plng brd  
assistance

Councilman Wochensky moved to table the Conservation Board appointments. Seconded by Councilman McCann. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #17  
Conservation  
brd appts  
tabled

Supervisor Bach moved to appoint: Rod Simeone to the Zoning Board of Appeals to serve a (5) five-year term 1/1/2022 - 12/31/2026. Seconded by Councilman McCann. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #18  
R. Simeone  
appt to ZBA

Supervisor Bach moved to appoint Joseph McPherson and Thomas Welsh as Zoning Board of Appeals alternates to serve a (1) one-year term 1/1/2022 - 12/31/2022. Seconded by Councilman Snyder. Upon a vote being taken: ayes – two (Bach/Snyder) noes – three (McCann/Granville/Wochensky) Motion failed.

Action #19  
Motion to  
appt J.  
McPherson &  
T. Welsh  
ZBA  
alternate  
failed

Councilman McCann moved to appoint Stephanie Morgan and Nancy Burkhardt as Zoning Board of Appeals alternates to serve a (1) one-year term 1/1/2022 - 12/31/2022. Seconded by Councilman Granville. Upon a vote being taken: ayes – three (McCann/Granville/Wochensky) noes – two (Bach/Snyder) Motion carried.

Action #20  
S. Morgan &  
N. Burkhardt  
appt ZBA  
alternates

Councilman McCann moved to appoint: Paul Ernst as Chairman to the Zoning Board of Appeals to serve a (1) one-year term 1/1/2022 - 12/31/2022. Seconded by Councilman Snyder. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #21  
P. Ernst appt  
ZBA  
chairman

Councilman Wochensky moved to appoint: Mark Hartley, HazMat Coordinator; Randy Taylor, Asst. Disaster Coordinator; Thomas Bender, Asst. Disaster Coordinator, to serve a (1) one-year term 1/1/2022 - 12/31/2022. Seconded by Councilman Snyder. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #22  
M. Hartley,  
T. Bender, R.  
Taylor appt  
Disaster  
Coord & asst

Councilman Wochensky moved to appoint the following to the Disaster Advisory Committee: Shane Krieger, David Thomason, Gary Grote, Mark Hartley, Randy Taylor, Douglas Hooper, Glen Diemer, Code Enforcement Officer Elizabeth Cassidy, Superintendent of Highways David Gunner, Dog Control Officer Sheryl Harris, Senior Citizen Dir. Donna Bodekor, Fire Chiefs: EAFD – Roger LeBlanc, South Wales – Marty O'Connor West Falls – Sam Bellomo Town Attorney – Brigid Maloney Assessor Roger Pigeon to serve a (1) one-year term 1/1/2022 – 12/31/2022. Village of East Aurora Mayor and Town of Aurora Supervisor to serve as members ex-officio Seconded by Councilman McCann. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #23  
Disaster  
advisory  
committee  
appointed

Safety Committee Chairman will be appointed on an as-needed basis

Safety Committee will be appointed on an as-needed basis

Recreation Advisory Board will be appointed on an as-needed basis.  
(Town Code Chapter 26, Section 1)

Councilman Snyder moved to appoint: Adam Zaremski to the Aurora Town Library Board to serve a (5) five-year term 1/1/2022 - 12/31/2026. Seconded by Councilman Granville. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #24  
Adam  
Zaremski appt  
to library brd

Councilman Granville moved to appoint: John Hughes and Phil Payne to the Open Space Committee to serve a (3) three-year term 1/1/2022 - 12/31/2024. Seconded by Councilman McCann. Upon a vote being taken: ayes – five noes – none Motion carried.  
(Meeting schedule to be announced)

Action #25  
J. Hughes & P.  
Payne appt to  
open space  
committee

Councilman Snyder moved to appoint: Kerrie Gallo and Jennifer Brazill to the Open Space Committee to each serve a (2) year term (to fill vacancies) 1/1/2022 - 12/31/2023. Seconded by Supervisor Bach. Upon a vote being taken: ayes – five noes – none Motion carried.

Action#26  
K. Gallo & J.  
Brazill appt to  
open space  
committee  
vacancies

Supervisor Bach moved to appoint: Drescher & Malecki, LLP as Town Auditors to serve a (1) one-year term 1/1/2022 - 12/31/2022. Seconded by Councilman Snyder. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #27  
Drescher &  
Malecki appt  
town auditor

Councilman Snyder moved to retain GHD Consulting Services, Inc. for Town Engineering Services 1/1/2022 - 12/31/2022. Seconded by Councilman McCann. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #28  
GHD retained for engineering svc

Councilman McCann moved to set the rate at \$0.50 per mile as compensation for travel while on Town business. Seconded by Councilman Snyder. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #29  
Mileage reimb set at \$0.50 per mile

Councilman Wochensky moved to set regular Town Board work sessions at 5:30 p.m., followed immediately by the Town Board meetings at the Aurora Municipal Center, 575 Oakwood Avenue, as follows: January 10, 24; February 14, 28; March 14, 28; April 11, 25; May 9, 23; June 13, 27; July 11, 25; August 8, 22; September 12, 26; October 11 (Tuesday), 24; November 14, 28; December 12, 27 (11 a.m.). Additional (special) meetings may be set if necessary. Public Hearing policy: For the orderly and efficient conducting of public hearings, they will be held at the early part of the meeting. The Board may defer voting on issues discussed at the public hearing for at least two weeks but may be voted on at the same meeting. Seconded by Councilman McCann. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #30  
Town Board work session and meeting times/dates set

Councilman Wochensky moved to designate the following as Town Holidays: Martin Luther King Day (1/17/22) / Presidents Day (2/21/22) / Good Friday (04/15/22) / Memorial Day (5/30/22) / Juneteenth Day (6/20/22) / Independence Day (7/4/22) / Labor Day (9/5/22) / Columbus Day (10/10/22) / Veterans Day (11/11/22) / Thanksgiving Day (11/24/22) / Day after Thanksgiving (11/25/22) / Christmas (12/26/22) / New Year's Day, (01/02/23) Employees may or may not be granted time off on Christmas Eve and/or Election Day at the discretion of the Town Board. These days are not considered holidays. Seconded by Councilman Granville. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #31  
Town holidays set

Councilman Snyder moved to designate: East Aurora Advertiser as the official publication for all Town of Aurora official business. Seconded by Councilman McCann. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #32  
EA Advertiser official paper

Councilman Wochensky moved to designate the Supervisor as Administrator for all Town of Aurora Special Districts. Seconded by Councilman Snyder. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #33  
Supv designated admin for special districts

Councilman Wochensky moved to designate the following as depositories for town funds: JP Morgan Chase Bank, Bank of America, Bank of Holland, Key Bank, Citizens Bank, Manufacturers & Traders Trust Company, Five Star Bank, New York Cooperative Liquid Assets Securities System (NYCLASS). Councilman McCann seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #34  
Depositories designated

Action #35  
 Pay periods  
 set for every  
 two weeks

Councilman Wochensky moved to set pay periods for every two weeks. Seconded by Councilman Snyder. Upon a vote being taken:  
 ayes – five      noes – none      Motion carried.

Councilman Wochensky move to set the Hourly and Bi-Weekly Rates of Pay for Town Employees, appointed and Elected Officials as follows excluding the Town Attorney and Deputy Town Attorney rates:

<b>Title</b>	<b>Hourly Rate</b>	<b>Biweekly Rate</b>
Councilman		461.99
Councilman		461.99
Councilman		461.99
Councilman		461.99
Town Justice		1,378.39
Town Justice		1,378.39
Clerk to Town Justice	19.38	
Clerk to Town Justice	17.34	
Supervisor		1,625.54
Assistant to the Supervisor	21.60	
Budget Officer		176.53
Secretary to Supervisor	16.00	
Human Resources		76.92
Web Administrator		137.30
Historian		588.46
Assessor	37.84	
Assessor Mileage		76.92
Assessment Clerk	18.46	
Clerk PT-Assessor's Office	16.00	
Town Clerk		2617.77
Registrar		35.34
One-Year Grant Coord.		196.15
Deputy Town Clerk 1	17.96	
Zoning Clerk	17.96	
Deputy Town Clerk 2	17.24	
Deputy Town Clerk 3	17.55	
Prosecutor		656.42
Drivers (minibus)	15.00	
Drivers (minibus)	15.00	
Dog Control PT	15.16	
Code Enforcement Officer	31.25	
Building & Zoning Clerk	16.00	
Planning Clerk	16.00	
Assistant CEO	21.01	
Assistant CEO	21.01	
Highway Secretary	16.00	
Parks Secretary	16.00	
Sup. Of Highway		2,617.77
Buildings Dir.-HW Super		225.24
Parks Director – HW Super		441.79
Water Director-HW Super		104.07
Dog Control Dir-HW Super		104.07
Bridge Stipend-HW Super		196.15
Dpty Highway Supt.-Stipend		134.61
Recreation Leader-Senior C	24.03	
Part-Time Kitchen	15.00	
Part-time clerk – Sr Center	15.00	

Town Board meeting 1/10/2022 Page 7		
Part-time clerk – Sr Center	15.00	
Custodian (RPT) – Sr Center	15.00	
Aquatics Director	25.74	
Recreation Mileage		46.15
Recreation Mileage		46.15
Recreation Supervisor	20.90	
Clerk Typist	15.37	
<b>UNION</b>		
Laborer	18.85	
Motor Equip. Operator	30.66	
Motor Equip. Operator	30.66	
Truck Driver	23.06	
Motor Equip. Operator	30.66	
Motor Equip. Operator	30.66	
Laborer	18.85	
Truck Driver/Mechanic	25.50	
Motor Equip. Operator	30.66	
Truck Driver	23.06	
Motor Equip. Operator	30.66	

Councilman Snyder seconded the motion. Upon a vote being taken:  
 ayes – five                      noes – none                      Motion carried.

Action #36  
 Pay rates set

Councilman Wochensky moved to set the bi-weekly pay rate for the  
 Town Attorney as \$1,881.03. Councilman McCann seconded the motion.  
 Upon a vote being taken: ayes – three (McCann/Granville/Wochensky  
 noes – two (Bach/Snyder)                      Motion carried.

Action #37  
 Town Atty  
 pay rate set

Councilman McCann moved to reduce the bi-weekly pay rate for  
 Deputy Town Attorney to \$0.00. Councilman Wochensky seconded the  
 motion. Upon a vote being taken: ayes – five    noes – none    Motion carried.

Action #38  
 Deputy Town  
 Atty pay rate  
 reduced to \$0

Councilman Snyder moved to allow the Highway Superintendent,  
 Recreation & Aquatics Director, Assessor, Historian, Superintendent of  
 Building, Supervisor, Recreation Leader-Senior Center and Town Clerk to  
 purchase supplies, without Town Board approval, with a limit of \$2,999,  
 except computer related purchases, which must first be approved by  
 Kathleen Moffat, System Administrator. Seconded by Councilman McCann.  
 Upon a vote being taken: ayes – five              noes – none              Motion carried.

Action #39  
 Supply purch  
 limit w/o  
 board approval  
 set

Councilman McCann moved to authorize Councilmen Charles D.  
 Snyder and Luke Wochensky to sign checks in the absence of and at the  
 request of the Town Supervisor. Seconded by Councilman Granville. Upon  
 a vote being taken: ayes – five              noes – none              Motion carried.

Action #40  
 C. Snyder &  
 L. Wochensky  
 auth check  
 signers

Councilman Snyder moved to require a voucher to be used by  
 persons having claims from the Town, be substantially in the standard form  
 prescribed by NYS Audit and Control. Seconded by Councilman McCann.  
 Upon a vote being taken: ayes – five              noes – none              Motion carried.

Action #41  
 Voucher  
 required for  
 claims

The Town is authorized to pay, in advance of audit, all public utilities, postage, freight and  
 express charges, insurance, and payments for all approved contracts extending over one-year,  
 and such payments shall be presented at the next regular meeting for audit; as used this

resolution the term of public utilities shall mean electric, gas, water, sewer, and telephone services as contained in Section 118, Sub. 2 of the Town Law.

Action #168 on 11/11/85 provided that the Town will provide personal liability protection for all employees and elected officials by local law:

**Selective Insurance Company or Equivalent.**

The Supervisor noted that a Public Officers Liability Policy is in effect for Town Board Members and Public Officers for **\$1,000,000**

The Supervisor noted that the Blanket Bond is in effect for **\$1,000,000** for all Town employees.

## **BOARD LIAISONS**

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The Supervisor made the following Town Board Liaison assignments for 2022:

### **VILLAGE CONTRACTS**

Water, Police & Dog	Bach	Snyder
Disaster Preparedness, Fire, Ambulance, Alarm	Bach	McCann

### **TOWN SERVICES**

Budget & Finance	Bach	Snyder
Personnel	Bach	Wochensky
Insurance & Bonding	Bach	McCann
Assessing	Wochensky	Granville
Building, Grounds, Handicapped	Snyder	Wochensky
Building Codes & Zoning Enforcement	Snyder	McCann
Rubbish & Recycling	Granville	McCann
Water & Sewer Districts	Snyder	McCann
Library	Wochensky	Granville
Highway & Street Lighting	Wochensky	Snyder
Recreation, Parks & Senior Citizens	Granville	McCann
Planning Board & Conservation	Wochensky	Snyder
Zoning Board of Appeals	McCann	Granville
Boys & Girls Club	Granville	Wochensky

Councilman Wochensky moved to reaffirm the following Investment Policy as previously adopted:

## **INVESTMENT POLICY**

Adopted 03/12/2018 Action #74

### **TOWN OF AURORA INVESTMENT POLICY**

#### **I. SCOPE**

This investment policy applies to all moneys and other financial resources available for deposit and investment by the Town of Aurora on its own behalf or on behalf of any other entity or individual.

#### **II. OBJECTIVES**

The primary objectives of the local government's investment activities are, in priority order:

- To conform with all applicable federal, state and other legal requirements (legality);
- To adequately safeguard principal (safety);
- To provide sufficient liquidity to meet all operating requirements (liquidity) and



- To obtain a reasonable rate of return (yield).

### III. DELEGATION OF AUTHORITY

The governing board's responsibility for administration of the investment program is delegated to the Town Supervisor, who shall establish written procedures for the operation of the investment program consistent with these investment policies. Such procedures shall include internal controls to provide a satisfactory level of accountability based upon records incorporating the description and amounts of investments, the fund(s) for which they are held, the place(s) where kept, and other relevant information, including dates of sale or other dispositions and amounts realized. In addition, the internal control procedures shall describe the responsibilities and levels of authority for key individuals involved in the investment program.

### IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Town of Aurora to govern effectively.

Investments shall be made with prudence, diligence, skill, judgment and care, under circumstances then prevailing, which knowledgeable and prudent persons acting in like capacity would use, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions.

### V. DIVERSIFICATION

It is the policy of the Town of Aurora to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

The governing board shall establish appropriate limits for the amount of investments that can be made with each financial institution or dealer and shall evaluate this listing at least annually.

### VI. INTERNAL CONTROLS

It is the policy of the Town of Aurora for all moneys collected by any officer or employee of the government to transfer those funds to the Town of Aurora within 7 days of deposit, or within the time period specified in law, whichever is shorter.

The Town Supervisor is responsible for establishing and maintaining internal control procedures to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization, properly recorded, and managed in compliance with applicable laws and regulations.

### VII. DESIGNATION OF DEPOSITARIES

The banks and trust companies that are authorized for the deposit of moneys are as follows:

- JP Morgan Chase Bank
- Bank of America
- Bank of Holland
- Key Bank
- Citizens Bank
- Manufacturers & Traders Trust Company
- Five Star Bank
- New York Cooperative Liquid Assets Securities System (NYCLASS).

### VIII. SECURING DEPOSITS AND INVESTMENTS

All deposits and investments at a bank or trust company, including all demand deposits, certificates of deposit and special time deposits (hereinafter, collectively, "deposits") made by officers of the Town of Aurora that are in excess of the amount insured under the provisions of

the Federal Deposit Insurance Act, including pursuant to a Deposit Placement Program in accordance with law, shall be secured by one or more of the following:

1. A pledge of "eligible securities" with an aggregate "market value" (as provided by the GML Section 10) that is at least equal to the aggregate amount of deposits by the officers. See Schedule A of this policy for a listing of "eligible securities."
2. A pledge of a pro rata portion of a pool of eligible securities, having in the aggregate, a market value at least equal to the aggregate amount of deposits from all such officers within the State at the bank or trust company.
3. An "eligible surety bond" payable to the government for an amount at least equal to 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations. The governing board shall approve the terms and conditions of the surety bond.
4. An "eligible letter of credit," payable to the Town of Aurora as security for the payment of 140 percent of the aggregate amount of deposits and the agreed-upon interest, if any. An "eligible letter of credit" shall be an irrevocable letter of credit issued in favor of the Town of Aurora, for a term not to exceed 90 days, by a qualified bank (other than the bank where the secured money is deposited). A qualified bank is either one whose commercial paper and other unsecured short-term debt obligations (or, in the case of a bank which is the principal subsidiary of a holding company, whose holding company's commercial paper and other unsecured short-term debt obligations) are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization, or one that is in compliance with applicable federal minimum risk-based capital requirements.
5. An "irrevocable letter of credit" issued in favor of the Town of Aurora by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100 percent of the aggregate amount of deposits and the agreed-upon interest, if any.

#### IX. COLLATERALIZATION AND SAFEKEEPING

Eligible securities used for collateralizing deposits made by officers of the Town of Aurora shall be held by (the depository or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities (or the pro rata portion of a pool of eligible securities) are being pledged to secure such deposits together with agreed-upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon a default. It shall also provide the conditions under which the securities (or pro rata portion of a pool of eligible securities) held may be sold, presented for payment, substituted or released and the events of default which will enable the local government to exercise its rights against the pledged securities.

In the event that the pledged securities are not registered or inscribed in the name of the Town of Aurora, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Town of Aurora or the custodial bank or trust company. Whenever eligible securities delivered to the custodial bank or trust company are transferred by entries on the books of a federal reserve bank or other book-entry system operated by a federally regulated entity without physical delivery of the evidence of the obligations, then the records of the custodial bank or trust company shall be required to show, at all times, the interest of the local government in the securities (or the pro rata portion of a pool of eligible securities) as set forth in the security agreement.

The custodial agreement shall provide that pledged securities (or the pro rata portion of a pool of eligible securities) will be held by the custodial bank or trust company as agent of, and custodian for, the Town of Aurora, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian

shall confirm the receipt, substitution or release of the collateral and it shall provide for the frequency of revaluation of collateral by the custodial bank or trust company and for the substitution of collateral when a change in the rating of a security causes ineligibility. The security and custodial agreements shall also include all other provisions necessary to provide the Town of Aurora with a perfected security interest in the eligible securities and to otherwise secure the local government's interest in the collateral, and may contain other provisions that the governing board deems necessary.

#### X. PERMITTED INVESTMENTS

As provided by General Municipal Law Section 11, the Town Board of the Town of Aurora authorizes the Town Supervisor to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in the State of New York;
- Through a Deposit Placement Program, certificates of deposit in one or more "banking institutions", as defined in Banking Law Section 9-r;
- Obligations of the United States of America;
- Obligations guaranteed by agencies of the United States of America, where the payment of principal and interest are guaranteed by the United States of America;
- Obligations of the State of New York;
- With the approval of the State Comptroller, obligations issued pursuant to Local Finance Law Section 24.00 or 25.00 (i.e., Tax Anticipation Notes and Revenue Anticipation Notes) by any municipality, school district or district corporation in the State of New York other than the Town of Aurora; and
- Obligations of the Town of Aurora, but only with moneys in a reserve fund established pursuant to General Municipal Law Section 6-c, 6-d, 6-e, 6-f, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Town of Aurora within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable in any event at the option of the Town of Aurora within two years of the date of purchase. Time deposit accounts and certificates of deposit shall be payable within such times as the proceeds will be needed to meet expenditures for which the moneys were obtained, and shall be secured as provided in Sections VIII and IX herein.

Except as may otherwise be provided in a contract with bondholders or noteholders, any moneys of the Town of Aurora authorized to be invested may be commingled for investment purposes, provided that any investment of commingled moneys shall be payable or redeemable at the option of the Town of Aurora within such time as the proceeds shall be needed to meet expenditures for which such moneys were obtained, or as otherwise specifically provided in General Municipal Law Section 11. The separate identity of the sources of these funds shall be maintained at all times and income received shall be credited on a pro rata basis to the fund or account from which the moneys were invested.

Any obligation that provides for the adjustment of its interest rate on set dates is deemed to be payable or redeemable on the date on which the principal amount can be recovered through demand by the holder.

#### XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

All financial institutions and dealers with which the Town of Aurora transacts business shall be creditworthy, and have an appropriate level of experience, capitalization, size and other factors that make the financial institution or the dealer capable and qualified to transact business with the Town of Aurora. The Town Supervisor shall evaluate the financial position and maintain a listing of proposed depositories, trading partners, and custodians. Recent Reports of Condition and Income (call reports) shall be obtained for proposed banks, and security dealers that are not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers.

The Town of Aurora shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amounts of investments that can be made with each financial institution or dealer.

## XII. PURCHASE OF INVESTMENTS

The Town Supervisor is authorized to contract for the purchase of investments:

1. Directly, from an authorized trading partner
2. By participation in a cooperative investment agreement with other authorized municipal corporations pursuant to Article 5-G of the General Municipal Law and in accordance with Article 3-A of the General Municipal Law.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Town of Aurora by the bank or trust company.

Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law Section 10(3)(a). The agreement shall provide that securities held by the bank or trust company, as agent of, and custodian for, the Town of Aurora, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to secure the local government's perfected interest in the securities, and the agreement may also contain other provisions that the governing board deems necessary. The security and custodial agreements shall also include all other provisions necessary to provide the Town of Aurora with a perfected interest in the securities.

The Town Supervisor, where authorized, can direct the bank or trust company to register and hold the evidences of investments in the name of its nominee, or may deposit or authorize the bank or trust company to deposit, or arrange for the deposit of any such evidences of investments with a federal reserve bank or other book-entry transfer system operated by a federally regulated entity. The records of the bank or trust company shall show, at all times, the ownership of such evidences of investments, and they shall be, when held in the possession of the bank or trust company, at all times, kept separate from the assets of the bank or trust company. All evidences of investments delivered to a bank or trust company shall be held by the bank or trust company pursuant to a written custodial agreement as set forth in General Municipal Law Section 10(3)(a), and as described earlier in this section. When any such evidences of investments are so registered in the name of a nominee, the bank or trust company shall be absolutely liable for any loss occasioned by the acts of such nominee with respect to such evidences of investments.

## XIII. COURIER SERVICE

The Town Supervisor may, subject to the approval of the governing board by resolution, enter into a contract with a courier service for the purpose of causing the deposit of public funds with a bank or trust company. The courier service shall be required to obtain a surety bond for the full amount entrusted to the courier, payable to the Town of Aurora and executed by an insurance company authorized to do business in the State of New York, with a claims-paying ability that is rated in the highest rating category by at least two nationally recognized statistical rating organizations, to insure against any loss of public deposits entrusted to the courier service for deposit or failure to deposit the full amount entrusted to the courier service.

The Town of Aurora may agree with the depository bank or trust company that the bank or trust company will reimburse all or part of, but not more than, the actual cost incurred by the Town of Aurora in transporting items for deposit through a courier service. Any such reimbursement agreement shall apply only to a specified deposit transaction, and may be subject to such terms, conditions and limitations as the bank or trust company deems necessary to ensure sound banking practices, including, but not limited to, any terms, conditions or limitations that may be required by the Department of Financial Services or other federal or State authority.



Councilman Wochensky moved to reaffirm the following Procurement and Meeting Attendance Policies as previously adopted:

**PROCUREMENT POLICY**

Adopted 1/17/2000 Action #2  
Amended 5/14/2001 Action #151  
Amended 5/10/2010 Action #179  
Amended 1/7/2013 Action #1  
Amended 1/08/2018 Action #1

**TOWN OF AURORA  
PROCUREMENT POLICY**

**WHEREAS**, Section 104-b of the General Municipal Law requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of the General Municipal Law, Section 103 or any other law, and

**WHEREAS**, comments have been solicited from those officers of the Town involved with procurement:

**NOW, THEREFORE**, be it

**RESOLVED**, that the Town of Aurora does hereby adopt the following procurement policies and procedures:

**PURPOSE**

Goods and services which are not required by law to be procured pursuant to competitive bidding must be procured in a manner so as to assure the prudent and economical use of public moneys, in the best interests of the taxpayers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption. To further these objectives, the Town Board is adopting internal policies and procedures governing all procurement of goods and services which are not required to be made pursuant to the competitive bidding requirements of General Municipal Law, Section 103, or of any other general, special or local law.

**PROCEDURE FOR DETERMINING BIDDING AND PROCUREMENT POLICY**

Guideline 1. Every prospective purchase of goods or service shall be evaluated to determine the applicability of General Municipal Law Section 103. Every Town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter called Purchaser) shall, if appropriate, estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity.

Guideline 2. All purchases and public works requests (RFQ's) for bids or quotes of \$3,000.00 or more, but less than \$20,000.00, may be solicited by the Purchaser without having prior Town Board approval. The purchase of goods or services as a result of these RFQ's shall require Town Board approval and authorization prior to the Purchaser procuring the goods or services.

Guideline 3. All purchases of (a) supplies or equipment from a single individual or entity which will equal or exceed \$20,000 in the fiscal year or (b) public works contract equal to or over \$35,000 shall be formally bid pursuant to General Municipal Law Section 103.

Guideline 4 – 1. Purchases in the amounts as follows:

- A. Under \$1,000 – At the discretion of the Purchaser, provided expense is shown within current year budget allocations(s) and supported by written invoices and signed vouchers. Documented quotes are not required.
- B. \$1,000 up to \$2,999 – Requires two (2) documented verbal quotes.
- C. \$3,000 up to \$19,999 – Requires written request for a quote (RFQ) and written/faxed quotes from at least three (3) vendors must be provided.

Guideline 4 – 2. Public Works in the amounts as follows:

- A. Under \$1,000 – At the discretion of the Purchaser, provided expense is shown within the current year budget allocation(s) and supported by written invoices and signed vouchers. Documented quotes are not required.
- B. \$1,000 up to \$2,999 – Requires two (2) documented verbal quotes.
- C. \$3,000 up to \$34,999 – Requires written request for quote (RFQ) and written/faxed quotes from at least three (3) contractors/vendors must be provided.

All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 5. The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement. If prices bid or proposed in a quote or response to an RFP are not materially different the Town reserves the right to award any applicable contract to an individual or business residing or located within the Town.

Guideline 6. A good faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 7. Sets forth the exceptions to the requirements of the Procurement Policy. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- a) Acquisition of professional services;
- b) Emergencies;
- c) Sole source situations;
- d) Goods purchased from agencies for the blind or severely handicapped;
- e) Goods purchased from correctional facilities;
- f) Goods purchased from another governmental agency;
- g) Goods purchased at auctions;
- h) Computer software;
- i) Purchases pursuant to state or county bid.

Under the above exceptions, any such purchase or public works contract shall be forwarded to the Town Board for approval and be described and documented as to the reason for its exception from these guidelines and procedures.

Guideline 8. This policy shall be deemed renewed annually by the Board at its organizational meeting unless otherwise determined by the Board.

Guideline 9. Any unintentional failure to fully comply with the provisions of General Municipal Law Section 104-b or the Town Board’s policies and procedures shall not be grounds to void any action taken or given rise to a cause of action against the Town or any officer or employee thereof.

	DOCUMENTED VERBAL QUOTES			WRITTEN QUOTES		COMPETITIVE BIDDING	OTHER
	0	2	Less than 3	2	3 or More		
<b>PURCHASE CONTRACTS</b>							
Under \$1,000	X						
\$1,000 - \$2,999		X					
\$3,000 – \$19,999					X		
\$20,000 and over						X	

Town Board meeting 1/10/2022 Page 16							
<b>CONTRACTS FOR PUBLIC WORK</b>							
Under \$1,000	X						
\$1,000 - \$2,999		X					
\$3,000 - \$34,999				X			
\$35,000 and over					X		
<b>EMERGENCIES (must be declared by Town Board)</b>							X
<b>INSURANCE</b>							X
<b>PROFESSIONAL SERVICES</b>							X

**Purchase contracts** involve the acquisition of commodities (Material, Supplies or equipment)

**Public works contracts** involve services, labor, or construction.

**Contracts** that involve both goods and services.

If a contract involves a substantial amount of services and the acquisition of commodities is only incidental to the work, it should be considered a contract for public work. If the services or labor are minor or incidental to the acquisition of goods, it should be considered a purchase contract.

The above resolution setting forth the Town's Purchasing Policies and Procedures and guidelines necessary to comply with New York General Municipal Law Section 104-b.

\* \* \* \* \*

**MEETING/SEMINAR ATTENDANCE APPROVAL POLICY**

**TOWN OF AURORA  
MEETING/SEMINAR ATTENDANCE APPROVAL POLICY**

**BE IT RESOLVED,**

**SECTION 1:**

That during the current year, Town department heads or officials, or their designees, whose expenses have been allowed in the current adopted Budget are hereby authorized to attend the regular luncheon/dinner meetings of the various official organizations relating to their official duties as Town department heads or officials noted below. The cost of such meals shall not exceed \$55.00 per luncheon or dinner. Necessary expenses (mileage and/or tolls) incurred in traveling to or from said are hereby determined a legitimate Town expense for which such officials shall be reimbursed.

- Town Board – Association of Erie County Governments
- Town Clerk – Erie County Town Clerks & Tax Collectors Association; Association of Erie County Governments; NYS Archives Training Seminars
- Assessor – Erie County Assessor's Association
- Highway Superintendent – Erie County Highway Superintendent's Association
- Senior Center Director – Erie County Senior Center Director's Assoc.
- Assessor – Erie County Assessor's Association
- Building Department – NFBOA

**SECTION 2:**

That during the current year, the Town Assessor or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Assessors' Association Annual Training School, Ithaca, NY (Reimbursed by NYS Office of Real Property Services)
- New York State Assessors' Association Conference



**SECTION 3:**

That during the current year, the Building Inspector/Code Enforcement Officer or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Building Officials Conference
- Niagara Frontier Building Officials Education Conference
- Stormwater Management Conference

**SECTION 4:**

That during the current year, the Court Clerks are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Magistrates' Association of Court Clerks

**SECTION 5:**

That during the current year, the Town Justices are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Magistrates' Association Conference

**SECTION 6:**

That during the current year the Highway Superintendent or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Association of Town Superintendents of Highways Conference
- New York State Association of Towns Training School and Annual Meeting
- Cornell Local Roads Program for Highway Superintendents
- NYS American Water Works Association training

**SECTION 7:**

That during the current year, the Supervisor and Council Members are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- Industrial Development conferences as necessary
- Association of Towns Training School
- Association of Towns Finance School
- Chamber of Commerce sponsored meetings and events

**SECTION 8:**

That during the current year, the Recreation Director is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- NYS Parks and Recreation
- NYS Parks and Trails

**SECTION 9:**

That during the current year, the Town Clerk or her designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Town Clerks' Association Annual Conference
- New York State Archives Seminars
- New York State Town Clerks' Regional Seminars
- New York Association of Tax Receivers and Collectors Annual Conference

**SECTION 10:**

That the Planning Board Chairman and Planning Board Members (including alternates) be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Association of Towns Training Schools
- Erie County Department of Planning sponsored training schools

**SECTION 11:**

That the Zoning Board Chairman and Zoning Board Members (including alternates) be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Association of Towns Training Schools
- Erie County Department of Planning sponsored training schools

**SECTION 12:**

That the Dog Control Officer be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- NYS Agriculture and Markets Animal Control Seminar

**SECTION 13:**

That the Town Historian be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- Government Appointed Historians of WNY Meeting/Conference

**SECTION 14:**

That the Bookkeeper (Assistant to Supervisor) and/or Secretary to the Supervisor be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- NYS Association of Towns Finance School
- NYS Comptroller's Retirement Training

**SECTION 15:**

That the Aurora Senior Center Recreation Leader and/or Director be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- Network in Aging Seminar/Conference

**SECTION 16:**

That during the current year all Town officials and employees be and hereby are authorized to be paid \$0.50 per mile for the use of their personal automobiles on all Town business.

**SECTION 17:**

That all conferences, seminars, lectures and meetings not falling within a pattern of regular attendance and not listed in this resolution, and **not exceeding \$400.00** in reimbursable expenses, including mileage reimbursement, may be approved for attendance by the Supervisor pursuant to Section 77-b of the General Municipal Law. Conferences, seminars, lectures and meetings, not listed in this resolution, and/or **exceeding \$400.00** and/or **overnight travel in any amount** shall require the approval of the Town Board.



Councilman McCann moved to approve the following 2021 budget transfer to correct an overdrawn recreation appropriation line:

From: A6772.114 PT Recreation personnel \$811.50  
 To: A7020.110 Recreation Supervisor \$811.50

Action #51  
 2021 budget  
 trans aprvd –  
 recreation

Councilman Granville seconded the motion. Upon a vote being taken:  
 ayes – five    noes – none    Motion carried.

Councilman Snyder moved to approve the following 2021 budget transfer to correct a shortage in a Building Department appropriation line:

From: A3620.103 Asst. CEO \$363.60  
 To: A3620.404 Building Dept. Expense/Travel \$363.60

Action #52  
 2021 budget  
 trans aprvd –  
 bldg dept

Councilman Wochensky seconded the motion. Upon a vote being taken:  
 ayes – five    noes – none    Motion carried.

Councilman McCann moved to authorize Justice Court Action in reference to Aurora Town Code Section 116-86C – Expiration of Permits for:  
 Jason and Alison Pierce  
 1442 Emery Road  
 East Aurora, NY 14052

Action #53  
 Justice court  
 action auth  
 for 1442  
 Emery Rd

Councilman Wochensky seconded the motion. Upon a vote being taken:  
 ayes – five    noes – none    Motion carried.

Councilman Snyder moved to approve the following Recreation Department and EAST Coach pay rate schedules effective 12/31/2021, when the NYS Minimum wage increases from \$12.50 to \$13.20 per hour:

<u>Recreation:</u>	<u>Yr1</u>	<u>Yr2</u>	<u>Yr3</u>	<u>Yr4</u>	<u>Yr5</u>	<u>Yr6</u>
Recreation Attendants, Sports, Program Assistants, Day Camp,						
Tennis - Junior (HS)	13.30	13.55	13.80	14.05	14.30	14.55
- Senior (other)	13.40	13.65	13.90	14.15	14.40	14.65
STAR/ Theater / Best of Broadway	13.40	13.65	13.90	14.15	14.40	14.65
Lifeguards	13.60	13.85	14.10	14.35	14.60	14.85
Certified Water Safety Instructors (only when teaching)	14.60	14.85	15.10	15.35	15.60	15.85
Day Camp Counselors (college), STAR (college), Track /Tennis Coach (college age)	13.80	14.05	14.30	14.55	14.80	15.05
Head Lifeguards / Adult Supervisors/ Head Tennis Coach	14.85	15.10	15.35	15.60	15.85	16.10
Swim Lesson Coordinator/ Facility Manager	15.60	15.85	16.10	16.35	16.60	16.85
Day Camp Program Coordinator	14.85	15.10	15.35	15.60	15.85	16.10
Exclusively Little Teacher	14.60	14.85	15.10	15.35	15.60	15.85

EAST Coaches:

	<u>Yr1</u>	<u>Yr2</u>	<u>Yr3</u>	<u>Yr4</u>	<u>Yr5</u>	<u>Yr6</u>	<u>Yr7</u>
Adult Coach (no college swim experience)	14.00	14.10	14.20	14.30	14.40	14.50	14.60

Adult Coach

(college swim experience) 14.50 14.60 14.70 14.80 14.90 15.00 15.10

Number of Assistances:                    1        2        3        4        5  
added to years – meet entries,  
parent communication, etc.        \$0.15    \$0.30    \$0.45    \$0.60    \$0.75

Councilman Wochensky seconded the motion. Upon a vote being taken:  
ayes – five                                noes – none                                Motion carried.

Action #54  
2022 rate chart  
for recreation  
& EAST  
aprvd

Councilman McCann moved to authorize the Supervisor to enact a remote (virtual) meeting and public attendance policy consistent with New York State statute. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five        noes – none                                Motion carried.

Action #55  
Supv auth to  
enact remote  
mtgs

Councilman Granville move to set 7:00 p.m. Monday, January 24, 2022, at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, NY, as the time, date and place for the following Public Hearings:

- 1) Special Use Permit for a restaurant/bar at 612 Buffalo Road, E. Aurora.
- 2) Special Use Permit for a short-term rental unit at 1887 Davis Road, W. Falls.
- 3) Special Use Permit for a short-term rental unit at 1895 Davis Road, W. Falls.

Councilman Wochensky seconded the motion. Upon a vote being taken:  
ayes – five        noes – none                                Motion carried.

Action #56  
Public hrgs set  
for 3 special  
use permit  
applications –  
612 Bflo Rd  
1887 Davis  
1895 Davis

COMMUNICATIONS AND REPORTS: The following communications and reports were received by the Board and filed:

- Town Clerk – December 2021 report
- Building Department – December 2021 report
- Dog Control – December 2021 report
- Work Requisitions – December 2021 report
- Water Clerk – December 2021 report
- Notice of award of CDBG grant for Senior Center doors and LED lighting

BUSINESS FROM BOARD MEMBERS/LIAISONS

Councilman Granville stated he appreciated the warm welcome and appreciated how well the Board previously ran.

Councilman McCann stated he appreciated the welcome and looks forward to working with everyone.

Councilman Wochensky stated: 1) he has responded to the Village of East Aurora's questions concerning the Code Red program; 2) he met with Southtowns Audio Visual regarding the microphones, etc. in the meeting room.

Councilman Snyder welcomed Councilmen Granville and McCann and congratulated all those who are appointed to volunteer boards. Mr. Snyder thanked former Town Attorneys Ron Bennett and Joel Kurtzhaltz, former Planning Board member Dave Librock, and former ZBA alternates Joe McPherson and Tom Weston for all they have done for the Town.

Councilman Snyder asked Councilmen Granville and McCann if either of them would work with him on the Community Pool Park project. Councilman Granville responded that he would.

Supervisor Bach welcomed the new Town Board members and congratulated the new appointees and thanked the volunteers who were not reappointed.

AUDIENCE II:

Evan Roden, Grover Road, W. Falls, spoke to the Board about electric vehicle charging stations and stated he wants the charging fee removed on the charging station at the Senior Center.

Rod Simeone thanked the Board for his reappointment to the ZBA and stated he will work with the newly appointed alternate members.

STAFF REPORTS:

Chris Musshafen stated he looks forward to working with the new Councilmen and with Meaghan Tent who will be taking over for Elaine Schiltz upon her retirement.

Donna Bodekor stated she is excited about the CDBG grant being awarded.

Shane Krieger stated that if anyone on the Board has questions about the SRO position, ask him, unless they are financial questions, then ask Maureen Jerackas, Village Treasurer.

Greg Keyser thanked the Board for accepting the GHD proposal and reappointing them to work with the Town.

ABSTRACT OF CLAIMS:

The Prepaid Abstract of Claims dated January 4, 2022, consisting of vouchers numbered 1 to 10, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 8,460.33
Highway/DB	<u>12,691.18</u>
Grand Total Abstract	\$21,151.51

The January 10, 2022 – 2021 Encumbered Abstract of Claims, consisting of vouchers numbered 1388 to 1413 and prepaid vouchers numbered 1414 to 1415, was presented to the Board for audit and authorization of payment from the following funds:

General	\$12,736.73
Highway/DB	9,832.68
Special Districts	<u>3,078.41</u>
Grand Total Abstract	\$25,647.82

The January 10, 2022 Abstract of Claims, consisting of vouchers numbered 11 to 31, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 5,649.52
Highway/DB	221,638.50
Special Districts	<u>12,500.00</u>
Grand Total Abstract	\$239,788.02

Councilman Snyder moved to approve the 1/4/2022 Prepaid, 1/10/2022 – 2021 Encumbered, and the 1/10/2022 Abstracts of Claims and authorize payment of same. Councilman Granville seconded the motion. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #57  
Abstracts of  
Claims aprvd

Councilman McCann moved to adjourn at 8:20 p.m. Seconded by Councilman Granville. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #58  
Meeting  
adjourned

Martha L. Librock  
Town Clerk