



575 Oakwood Avenue, East Aurora, NY

WS-1

**TOWN OF AURORA  
OPEN DEVELOPMENT AREA APPLICATION**

**PETITIONER:** Name: Russo Developers & Builders  
Address: 420 Maple Rd.  
E. Aurora, N. York 14052  
City State Zip  
Phone: (716) 523-5999 Fax: \_\_\_\_\_ E-Mail: cheechrusso46@yahoo.com

**PROPERTY OWNER (if different from petitioner):**

Name: FRANK RUSSO  
Address: 420 Maple Rd. Ph. No. 716

PROJECT ADDRESS: 430 MAPLE RD. 164-12-1-1.11  
No. Street SBL No.

PROJECT DESCRIPTION: single lot open development petition.

Signature of Applicant: Frank Russo

State of New York) :SS:  
County of Erie )

On the \_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, before me, the undersigned, a notary public in and for said state, personally appeared \_\_\_\_\_, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and they by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

<b>OFFICE USE ONLY:</b>			
File #:	Number of Lots	Total Acreage	Zoning
Open Development Area Review Application Fee	\$ _____		
Materials Received by Town Clerk & Fee Paid	Accepted by	Date	

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: <i>approval of one lot</i>			
Project Location (describe, and attach a location map): <i>430 Maple Rd, E. Aurora N.Y. 14052</i>			
Brief Description of Proposed Action: <i>approval of one Open Development Area.</i>			
Name of Applicant or Sponsor: <i>Russo Developers &amp; Builders (Frank Russo)</i>		Telephone: _____	
Address: <i>420 Maple Rd</i>		E-Mail: <i>ch@yahoo</i>	
City/PO: <i>East Aurora</i>		State: <i>New York</i>	Zip Code: <i>14052</i>
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: <i>ECWA; ECHD; ECHWY; NYSDEC</i>			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		<i>2.75±</i> acres	
b. Total acreage to be physically disturbed?		<del><i>0.4</i></del> <i>0.75±</i> acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		<i>2.75±</i> acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input checked="" type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NO YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NO YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NO YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NO YES
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	NO YES
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: <u>SEPTIC SYSTEM</u> _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NO YES
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NO YES
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	NO YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

- 1) Calculate lot area of flag, where it opens up- 2.06
- 2) Add front lot line- measured parallel to ROW where flag portion opens to 200'
- 3) Add front yard setback line- 200' back from front line (above), also parallel to ROW
- 4) Add distance between house and front yard setback line- 27.09'
- 5) Driveway specs:
  - A) full length of driveway- 20' wide by 590' long
  - B) add pass-by every 150' on new plan
  - C) 590' length of driveway
  - D) code compliant fire apparatus added to map
  - E) 12' distance
  - F) driveway grade from ROW to garage- 5% grade
- 6) Drainage specs from dwelling, accessory, and under driveway- perimeter roof, drain collection, and sump pump outlet

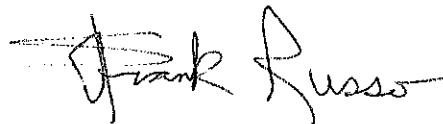
Proposed ODA requirements:

- 1) 2.75 lot area
- 2) front yard setback- 27.09'
- 3) side yard setback- 22.00'
- 4) distance between driveways- 12'

In 2005 I applied for the subdivision of what I thought were three lots.

- At a later date, I was given a SBL #, a house number(430 Maple), and a permit to mitigate wetlands.
- Since then, the Erie County Highway has given me a permit for a driveway and also to remove the guardrail at my cost of \$4000.01.
- A considerable amount of money has been spent for Engineering and development of this property.
- The proposed ODA will require several variances in order to build.

Thank you for your time and consideration.

A handwritten signature in black ink that reads "Frank Russo". The signature is written in a cursive style with a stylized "F" and "R".





285 Delaware Avenue, Suite 500  
Buffalo, New York 14202  
United States  
www.ghd.com



Our ref: 11207908

3 August 2021

Marth Librock, Town Clerk  
Town of Aurora  
575 Oakwood Avenue  
East Aurora, New York 14052

### Open Development Area – 430 Maple Road

Dear Ms. Librock:

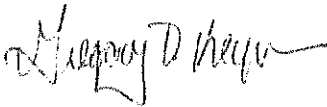
GHD has completed a review of the revised Open Development Area (ODA) application for the above referenced property. It is our understanding the applicant is seeking approval to create an approved lot for the construction of a single-family residence. We offer the following comments:

- New York State Environmental Quality Review (SEQR) – The proposed ODA does not appear to exceed any Type 1 thresholds or meet any Type 2 definitions under SEQR. Therefore, GHD recommends the ODA be classified as an Unlisted Action and impacts evaluated using Part 2 and Part 3 of the Short Environmental Assessment Form (SEAF).
- Environmental Assessment Form – Part 1 of the SEAF has been completed which is intended to provide information about the proposed ODA. However, the SEAF does not appear to adequately describe the proposed ODA or affected environment. It is recommended the SEAF be revised to address the following items.
  - Question No. 2 – Additional approvals that may be required include the following:
    - Erie County Water Authority – Water Service Connection
    - Erie County Health Department – Septic System Approval
    - Erie County Division of Highways – Non-Utility Work Permit for Residential Driveway
    - Erie County Department of Environment and Planning – County Planning Referral
    - New York State Department of Environmental Conservation – Freshwater Wetland Permit
  - Question No. 3b – The total acreage to be physically disturbed appears to be more than the 0.4 acres indicated and should be revised. If the proposed ODA results in land disturbance of 1 acre or more, a Stormwater Permit for Construction Activity from the NYSDEC is required as well as the preparation of Stormwater Pollution Prevention Plan.
  - Question No. 4 – Land adjacent to the proposed ODA is undeveloped and therefore Forest and/or Rural (non-agriculture) should be checked.
  - Question No. 11 – A septic system will be required and should be indicated as the method for providing wastewater treatment.
  - Question No. 13a – The proposed ODA is within a regulated adjacent area of New York State Wetland EA-5 and should be answered “Yes”.
  - Question No. 17 – Construction of the proposed driveway and residence involves land clearing and grading which may create storm water run-off during construction. Therefore, “Yes” should be checked and appropriate detail provided on the SEAF regarding the management of storm water discharges.



- Minimum Yard Requirements – Minimum yard requirements for open development areas are set forth in §99-31 of the Town Code. Based on the site plan, the proposed ODA does not meet the following requirements.
  - Lot Size – The minimum lot size is 3 acres exclusive of the flagpole portion of the property and the proposed ODA has a total of 2.06 acres.
  - Front Yard Setback – The minimum front set back is 200-feet from the boundary line parallel to the street of way and the proposed ODA appears to have a setback of 27.09-feet.
  - Side Yard Setback – The minimum side yard set back opposite the driveway or ingress/egress side is 40-feet and the proposed ODA has a setback of 22-feet.
  - Driveway Separation – The minimum distance between driveways for open development areas is 100-feet and the proposed driveway is approximately 50-feet from an existing driveway located south of the proposed ODA.
- Minimum Roadway Width – The minimum roadway width is 20-feet from the right-of-way to the residence and the proposed driveway is appears to be less than the minimum width required for the first 50-feet from the right-of-way.
- Accessory Building – In any R District, no accessory structure shall be situated in any front yard, required side yard or nearer to than 10 feet to any dwelling unless attached. The property is zoned R1 is zoned R1 and the proposed garage is situated in the front yard area of the proposed ODA. Therefore, a variance from the zoning board of appeals is required.

Regards



**Gregory D. Keyser**  
Planner

716 362-8877  
gregory.keyser@ghd.com

## SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY AND REPLY TO MUNICIPALITY

Note: Please complete in triplicate. Send original and one copy (with attachments) to Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202. Retain last copy for your files.

DO NOT WRITE IN THIS SPACE

Case No.: \_\_\_\_\_

Received: \_\_\_\_\_

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal Action, such reply must be considered.

### Description of Proposed Action

**1. Name of Municipality:** Town of Aurora

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**2. Hearing Schedule:**      **Date** 9/27/2021      **Time** 7:00pm      **Location** 575 Oakwood Avenue, E. Aurora

**3. Action is before:**       Legislative Body       Board of Appeals       Planning Board

**4. Action consists of:**       New Ordinance       Rezone/Map Change       Ordinance Amendment

Site Plan       Variance       Special Use Permit       Other

**5. Location of Property:**       Entire Municipality       Specific as follows      430 Maple Road, E. Aurora, NY

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**6. Referral required as Site is within 500' of:**       State or County Property/Institution       Municipal Boundary       Farm Operation located in an Agricultural District

Expressway       County Road       State Highway       Proposed State or County Road, Property, Building/Institution, Drainageway

Proposal is to develop flag lot parcel that does not have size and setbacks required by Town code.

**7. Proposed change or use: (be specific)** \_\_\_\_\_

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**8. Other remarks: (ID#, SBL#, etc.)**      SBL#164.12-1-1.11

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**9. Submitted by:**      Martha Librock, Town Clerk      8/31/2021

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575 Oakwood Avenue, E. Aurora, NY 14052

### Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on \_\_\_\_\_. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1.  The proposed action is not subject to review under the law.
2.  Form ZR-3, Comment on Proposed Action is attached hereto.
3.  The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
4.  No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: \_\_\_\_\_ Date: \_\_\_\_\_

# TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

FAX (716) 652-3507

## MEMO

TO: Jim Bach & Town Board Members  
FROM: Don Owens, Chairman, Planning Board  
DATE: August 5, 2021

=====

**The following actions were taken at the August 4<sup>th</sup>, 2021 meeting of the Planning & Conservation Board:**

Douglas Crow moved to recommend the Town Board **does not** approve the ODA application with variances at **430 Maple Rd.** as presented by Frank Russo, due to lack of requirements met.

Seconded by Jerry Thompson.

Upon a vote being taken:

eyes – six

noes – none

Motion Carried.

WS-2

5B

RESOLUTION AUTHORIZING PUBLIC HEARING

WHEREAS, Local Law Intro. No. 5-2021 has been introduced at a meeting of the Town Board held on the 27<sup>th</sup> day of September, 2021, and

WHEREAS, the Local Law would enable the Town of Aurora to establish a three month moratorium extension relating to the Development or Subdivision of land that lacks required public road frontage within the jurisdiction of the Town of Aurora, and

WHEREAS, Municipal Home Rule Law Section 20(5) requires a Public Hearing to be held before the Town Board with at least five (5) days notice of said Public Hearing,

NOW, THEREFORE, be it

RESOLVED, the Town Board of the Town of Aurora does hereby approve a Public Hearing to be held on said Local Law Intro. 5 - 2021 on the 12<sup>th</sup> day of October, 2021, at 7:00 p.m. at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York, and be it further

RESOLVED, the Town Clerk is directed to publish notice of said Public Hearing in the official newspaper of the Town of Aurora, said notice being published at least five (5) days prior to the scheduled Public Hearing.

Duly adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

within the time-frame of the additional three (3) month moratorium.

**SECTION 3. AUTHORITY**

This Local Law is enacted pursuant to the provisions of Article 16 of the New York Town Law and Section 10 of the New York Municipal Home Rule Law.

**SECTION 4. MORATORIUM AND DURATION**

The Town Board of the Aurora hereby declares a three (3) month moratorium extension on the development or subdivision of land that lacks required public road frontage within the Town in accordance with the directives of Local Law 3 - 2021.

**SECTION 5. SEVERABILITY**

The invalidity of any word, section, clause, paragraph, sentence, or part or provision of this Local Law shall not affect the validity of any other part of this Local Law which shall be given effect.

**SECTION 6. EFFECTIVE DATE**

This Local Law shall become effective immediately upon the adoption by the Town of Aurora Town Board and filing with the New York Secretary of State.

WS-3

6A

**RESOLUTION AUTHORIZING PUBL**

WHEREAS, Local Law Intro. No. 6-2021 has been introduced at a meeting of the Town Board held on the 27<sup>th</sup> day of September, 2021, and

WHEREAS, the Local Law would enable the Town of Aurora to opt-out of the provisions relating to the Cannabis Control Board's authority to issue Retail Dispensary Licenses and/or on-site Consumption Licenses for cannabis pursuant to Chapter 7-A of the Consolidated Laws of the State of New York within the jurisdiction of the Town of Aurora, and

WHEREAS, Municipal Home Rule Law Section 20(5) requires a Public Hearing to be held before the Town Board with at least five (5) days notice of said Public Hearing,

NOW, THEREFORE, be it

RESOLVED, the Town Board of the Town of Aurora does hereby approve a Public Hearing to be held on said Local Law Intro. 6 - 2021 on the 12<sup>th</sup> day of October, 2021, at 7:00 p.m. at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York, and be it further

RESOLVED, the Town Clerk is directed to publish notice of said Public Hearing in the official newspaper of the Town of Aurora, said notice being published at least five (5) days prior to the scheduled Public Hearing.

Duly adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

TOWN OF AURORA  
NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that a Public Hearing will be held by the Town Board of the Town of Aurora on the 12<sup>th</sup> day of October, 2021 at 7:00 p.m. at the Aurora Town Hall, located at 575 Oakwood Avenue, East Aurora, New York at which hearing parties and interested citizens shall have an opportunity to be heard on the adoption of a Local Law to enable the Town of Aurora to opt-out of the provisions relating to the Cannabis Control Board's authority to issue Retail Dispensary Licenses and/or On-Site Consumption Licenses for cannabis pursuant to Chapter 7-A of the Consolidated Laws of the State of New York within the jurisdiction of the Town of Aurora.

Any residents of the Town of Aurora shall be entitled to be heard upon said proposed amendments at such Public Hearing. Copies of said Local Law are available for review at the office of the Town Clerk at the Aurora Municipal Center located at 575 Oakwood Avenue, East Aurora, during normal business hours or on the Town website [www.townofaurora.com](http://www.townofaurora.com)

By order of the Town Board of the Town of Aurora.

Dated: \_\_\_\_\_, 2021

Martha L. Librock  
Town Clerk  
Town of Aurora

**TOWN OF AURORA**

**LOCAL LAW INTRO. 6-2021**

**LOCAL LAW NO. \_\_\_\_-2021**

**A LOCAL LAW TO OPT-OUT OF THE RETAIL DISPENSERY LICENSE AND/OR  
ON-SITE CONSUMPTION LICENSE PROVISIONS OF CHAPTER 7-A OF THE  
CONSOLIDATED LAWS OF THE STATE OF NEW YORK**

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF AURORA AS FOLLOWS:

SECTION 1. TITLE.

A local law to opt out of allowing cannabis retail dispensaries and on-site consumption sites as authorized under Cannabis Law Article 4.

SECTION 2. PURPOSE AND INTENT.

The purpose of this Local Law is to enable the Town of Aurora to opt-out of the provisions relating to the Cannabis Control Board's authority to issue Retail Dispensary Licenses and/or on-site Consumption Licenses for cannabis pursuant to Article 4 of Chapter 7-A of the Consolidated Laws of the State of New York within the jurisdiction of the Town of Aurora.

SECTION 3. LOCAL OPT-OUT

The Town of Aurora hereby opts out of allowing cannabis retail dispensaries and on-site cannabis consumption sites from being established and operated within the town's jurisdiction as provided for in Article 4 of Chapter 7-A of the Consolidated Laws of the State of New York within the jurisdiction of the Town of Aurora.

SECTION 4. PERMISSIVE REFERENDUM.

This Local Law is subject to a referendum on petition in accordance with Cannabis Law Section 131 and the procedure outlined in Municipal Home Rule Law of the State of New York Section 24.

SECTION 5. SEVERABILITY

The invalidity of any word, section, clause, paragraph, sentence, or part or provision of this Local Law shall not affect the validity of any other part of this Local Law which shall be given effect.



SECTION 6. EFFECTIVE DATE.

This Local Law shall take effect upon expiration of the time period for filing a Petition for Permissive Referendum pursuant to Municipal Home Rule Law and filing with the Secretary of State.

DULY ADOPTED, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.



WS-4

GB

**TOWN OF AURORA**

**Aurora Municipal Center**

575 Oakwood Avenue, East Aurora, NY 14052

[www.townofaurora.com](http://www.townofaurora.com)

September 22, 2021

To: Town Board

From: Town of Aurora Highway Department

Please approve the purchase of a new cloud based Gasboy software program for the highway department fuel pumps. Our current Gasboy software is not compatible with my Windows 7 operating system and it is currently being accessed via a virtual computer system created by our IT support. If anything should happen to my computer the software would likely be lost. Microsoft is no longer supporting Windows 7 so we would like to move on this quickly before we run into any other operational issues.

We feel the cloud based option will suit our needs best because we will be able to access the software program at any computer within our network and it won't be affected by future Microsoft upgrades. The Pump Doctor Inc. has submitted an estimate of \$17,807.12 for material, labor and training associated with the purchase and installation for their new fuel management software package. We would also like to purchase the optional Mifare Pod reader and 50 Mifare Tags because we feel using key fobs will add an extra measure of security and accuracy by having separate key fobs for all equipment and vehicles. The total cost for these options is \$1,370.54. There is an \$80 monthly software support cost that is associated with this software program as well. The contract is for five years and is automatically renewed at the original proposed price plan unless written notice is given. We were unable to find any other local companies who provide Gasboy software installation and support services. The quotes provided were discounted because the Town of Aurora is a member of the Sourcewell Purchasing Program.

Thank you,

Elizabeth Deveso

Highway Secretary

TO BE PAID OUT OF  
A 1680.401  
CENTRAL DATA PROCESSING  
BAL \$2,964

Application # \_\_\_\_\_

Fee Paid Refun

Application Fee \$25.	___	___
Permit Fee \$15.	___	___
Security Deposit \$200.	___	___
Per Day Event Fee \$200.	___	___

WS-5 6C

## Application For Temporary Use Permit

### Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field At Knox Farm State Park

Submit applications to: Town of Aurora Parks and Recreation 575 Oakwood Ave East Aurora, NY 14052  
Telephone (716) 652-8866 Fax: (716) 652-5646

**ALL REQUESTS MUST BE MADE NO LESS THAN 60 DAYS IN ADVANCE OF EVENT/USE.**

1. Name of Organization: Section 6
2. Individual Responsible for this request: Walt McLaughlin
3. Address: East Aurora Schools- 430 Main St. East Aurora, NY
4. Telephone number: \_\_\_\_\_
5. Fax: \_\_\_\_\_
6. Email Address: Wmclaughlin@eak12.org
7. Date(s) of event Event 11/5/21 - Set up 11/4/21
8. Hours of use including set up/take down: Start 7:00 am/pm End 6:00 am/pm
9. Description of the event or use: Section 6 Cross Country Championships  
5K Races: B, D, C, A Classifications for Girls and Boys
10. Specific area(s) requested, **map attached**  
\_\_\_\_\_ Soccer  Polo Field  Equestrian Park  Other:  
Wooded trails on North side of Knox Road.
11. Specific equipment to be brought in to park:  
Porta Johns, awards tent, concession tent, 10x10 team tents
12. Need: Water \_\_\_\_\_ Electric
13. Estimated attendance: 1200 including spectators
14. Will food or drinks be served?  If yes, describe: concessions stand
15. Will there be sound amplification or music or a band(s)?  If yes, describe:  
Pa system to make announcements.
16. Other services requested (describe):  
Close Knox Road between Gypsy Lane and Gray Street for safety and bus parking.

\_\_\_\_\_ NYS Park Police\* \_\_\_\_\_

*\*applicant is responsible for contacting East Aurora Police Department if race involves Village/Town streets*

\_\_\_\_\_ Parks and Recreation Department \_\_\_\_\_

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.?   x   If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802: 1 mile of Wooded trails

(Provide drawings describing location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 300 Gleed Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields and/or Polo Field**

Walter McLaughlin  
Signature of Applicant

9/5/21  
Date

**Official Use Only Below this Line**-----

Event: \_\_\_\_\_

Attachments submitted:

\_\_\_\_\_ Indemnification Agreement

\_\_\_\_\_ Certificate of Insurance

\_\_\_\_\_ Map with area(s) requested to be used indicated

\_\_\_\_\_ Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)

\_\_\_\_\_ Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application € **Recommended** or € **Not recommended**  
by Department of Parks and Recreation

**Action by Town Board:**

The Town Board, upon review of the application request # \_\_\_\_\_ submitted by \_\_\_\_\_ (organization or individual) took the following action, with or without conditions (as applicable) and noted below:

**Approved:** \_\_\_\_\_ Date: \_\_\_\_\_  
Supervisor Signature

**Denied:** \_\_\_\_\_ Date: \_\_\_\_\_  
Supervisor Signature

**Conditions:**

\_\_\_\_\_ Police Department approval

\_\_\_\_\_ Highway approval

\_\_\_\_\_ Building Department approval

\_\_\_\_\_ Requesting organization shall attach a completed **Certificate of Insurance** with Minimum Limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional named insured.

\_\_\_\_\_ Requesting organization shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.

\_\_\_\_\_ Other

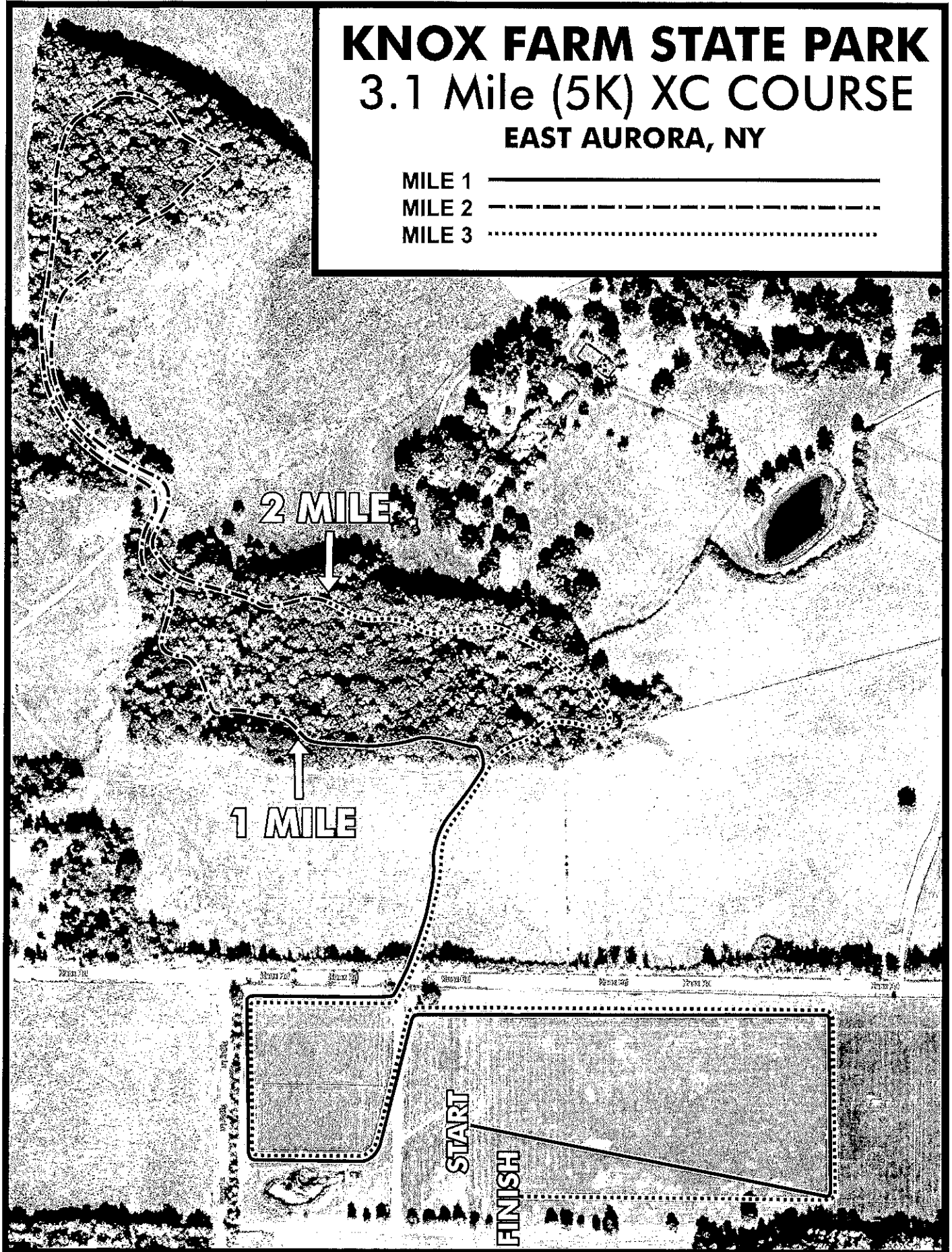
\_\_\_\_\_  
\_\_\_\_\_

# KNOX FARM STATE PARK

## 3.1 Mile (5K) XC COURSE

### EAST AURORA, NY

- MILE 1 \_\_\_\_\_
- MILE 2 - - - - -
- MILE 3 ······



2 MILE



1 MILE



START

FINISH

# **Section 6 Cross Country Championships At Knox State Park**

Friday, November 5th, 2021

## **Traffic and Parking Plan**

As part of the overall Section 6 Cross Country Invitational plan, the event will ensure the efficient movement of traffic (spectators and athletes) on Knox Road, trails off of the North side of Knox Road, and on the soccer and equestrian areas of Knox Park on the South side of Knox Road. To facilitate this and to manage the traffic (spectators and athletes) generated by this planned event, this Traffic and Parking Management Plan has been produced.

### **Background**

The Section 6 Championship Meet event was last held in 2019 and uses the East Aurora-Knox Park Cross Country 5K Course that was developed in 2008. The event utilizes Knox Road from Gypsy Lane to Gray Street, the trails on the North side of Knox Road in Knox State Park, as well as parking, soccer, and equestrian areas on the South side of Knox Road in Knox State Park.

This plan anticipates that as many as 2000 people, athletes and spectators traveling in school busses and cars, will be attending the event on Saturday morning and early afternoon. Parent spectators, event staff, and athlete participants will be directed to enter the village and park in specific areas to lessen the traffic impact on the Village roadways and minimize congestion within the Village. The 2021 plan will be submitted to and will be reviewed by the Town of Aurora and East Aurora Police Department. The intent of the plan is to minimize traffic congestion, provide sufficient facilities and signage to maintain safety, and to cope appropriately with the traffic that will be generated.

## **Traffic and Parking Management Plan**

### **1. The Event and the Organizers**

- 1.1. The event will be held at Knox Farm State Park on Friday, November 5, 2021 rain or shine.
- 1.2. Maps of the 5K course and parking map are attached
- 1.3. Timing of the event is as follows: Saturday, 7:00AM-6PM: Host Section 6 Championship Meet
- 1.4. Set-up of 5K course and parking lots will begin on Friday, November 4, 2021. Clean up will be completed Saturday and Sunday, November 5-6, 2021

### **2. Planning**

- 2.1. We are working with the Highway Superintendent, David Gunner, and the EAPD on parking plans to accommodate all parking needs.
- 2.2. To minimize any issues with the predicted traffic volume, steps will be taken to communicate to and to direct all participating schools and associated spectators, including handicapped spectators and event personal, the approved traffic flow routes and required parking.
  - 2.3.1 Peak school bus volume will be Saturday prior to starting the races, 7:30 AM-9:00 AM, and again at 12:00 PM-1:00 PM.
  - 2.3.2 Spectator car volume will be greatest Saturday from 8:30 AM until the end at 4:00 PM.
  - 2.4.1 Spectator parking will require the use of the East lot at 150 Knox Road with overflow using some of the grass parking in that area.
  - 2.4.2 School busses will utilize Knox Road from Gypsy Lane to the East soccer field lot with all busses facing East, entering only from Gypsy Lane or Willardshire Road to the designated area on Knox Road which will be closed for the duration of the event.
  - 2.4.3 Handicapped and Event Staff vehicles will only enter the Equestrian Area from Gypsy Lane or Willardshire Road to the Knox Road entrance.
- 2.5. Route plan will be highly advertised to all participating school districts, Section 6, socials and web-sites.
- 2.6 As per request of the Knox State Park Staff, the Buffalo Road entrances of Knox State Park will not be utilized for this event. Signs will designate spectators to use the Gray Street to Knox Road parking and school busses to use either the Willardshire Road/Knox Road route or 20A/Gypsy Lane/Knox road route.



### **3. Emergency Access**

3.1. An athletic trainers will be on location for the duration of the event.

3.1.2 An ambulance will be on-call for the duration of the event. Ingress and egress will be via the Gypsy Lane/Knox Road or Willardshire Road/Knox Road to the Equestrian Area entrance on Knox Road.

3.2 All emergency communication is planned and coordinated with East Aurora Police Department and East Aurora Fire Department.

### **4. Traffic**

4.1. 'No Parking' signage will be in place on Knox Road West of Gypsy Lane, and on Gypsy Lane near Knox Road. Directional signs will be placed at the Main Street traffic circle, at the corner of Gray Street/Knox Road, and on Buffalo Road. Signage will also be placed on Willardshire/ Buffalo Road, Willardshire/Knox Road, Gypsy Lane/20A. Cones will be placed at the previously list locations and near the corner of Knox and Gypsy Lane and on Knox Road between Gray Street and the designated spectator parking lot on Knox Road.

4.2. Traffic guards will be situated on Knox Road/Gypsy Lane, at the Equestrian Area driveway on Knox Road, and at the spectator parking lot entrance on Knox Road.

4.3 There will be a designated turnaround area in the spectator parking lot for divers needing to leave parking lot and travel back toward Gray Street.

4.4 Traffic will not be permitted to travel West past the spectator parking lot on Knox Road.

4.5 Wood barricades will be placed by Town of Aurora by Friday morning (7:00 AM) on the side of Knox Road near Gray Street, on Knox Road at the spectator parking lot entrance, on Knox Road just East of Gypsy Lane. Barricades will remain in place until all traffic from the event parking lot is completely cleared at approximately 4:30 PM. All bus and spectator traffic will exit to the East on Knox Road going toward Gray Street. The time to move the barriers will be coordinated with the East Aurora Police Department and Highway Superintendent.

4.6 Knox Road will be closed from the Gray Street to Gypsy Lane through Erie County permitting during event times . Only traffic coming to or from the event parking area will be allowed .

4.7 A "Event in Progress- Spectators Only" sign will be placed at the east end of Knox Road (at Grey Street) by 7AM on Friday, November 5 and removed at approximately 4:30.

4.8 Event Parking Staff will be increased and will be on site during event hours.

## **5. Communication with Participants and Town**

5.1. On-site to off-site - Cell phone and possible two way radios will be used between event staff with access to Police and emergency numbers.

5.2. Local residents– will be made aware of the event.

5.3. All participating schools – will be given route and parking instructions. Staff will communicate parking and traffic information in the East Aurora Advertiser the week of the event. All information will be clear and messaged on social media and the EAUFSD website.

## **6. Risk Assessments**

6.1. Health emergency: On-call ambulance, designated trainer space, easy egress for emergency vehicles through the Equestrian Entrance from the West, on Knox Road.

6.2. Lightning: In case of lightning, all participants will be evacuated (with microphone/pa system) from fields/course to their team busses. Spectators will be evacuated to their personal vehicles.

6.3 Blockages: Organizer will work with the East Aurora Police Department for towing service to remove any vehicle blocking roadways, ingress/egress, or vehicle accidents.

## **7. Insurance**

7.1. All required insurance will be secured through the Section 6 Office with NYS, ERIE County, and the Town of Aurora added as an additional insured.

7.2 Event Indemnification Statement will be filed with the Town of Aurora.

## **Routes:**

### **From the North or West:**

From Interstate 90 take exit 54, Route 400. Exit on Transit Rd south, then make the first left at the signal onto Seneca St. Drive 4.5 miles:

\*School Busses, Event Staff, and Handicapped Vehicles- turn right on Willardshire Rd. Turn left on Knox Road. Follow signs for parking.

\*Spectators- continue to village, turn right on Gray Street, turn right on Knox Road, follow signs for parking.

**From the South**

Follow Rt. 16 north to 20A. Turn left on 20A (west) to traffic circle:

\* School Busses, Event Staff, and Handicapped Vehicles- Bear right and travel Buffalo Road to Willardshire, left on Willardshire and left on Knox. Follow signs for parking at the Equestrian Area.

\* Spectators- Bear right on Buffalo Road then turn left on Gray Street and a quick turn on to Knox Road, follow signs for parking ahead on the left.

**From the East**

Follow 20A west through the Village of East Aurora to the traffic circle:

\*School Busses, Event Staff, and Handicapped Vehicles- Bear right and travel Buffalo Road to Willardshire. Left on Willardshire and left on Knox. Follow signs for parking at the Equestrian Area.

\* Spectators- Bear right on Buffalo Road then turn left on Gray Street and a quick right on to Knox Road, follow signs for parking ahead on the left.

Reviewed by:

\_\_\_\_\_  
East Aurora Police Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town of Aurora

\_\_\_\_\_  
Date



## Martha Librock

---

**From:** Chris Musshafen  
**Sent:** Wednesday, September 22, 2021 11:51 AM  
**To:** James Bach; Martha Librock  
**Cc:** David Gunner  
**Subject:** FW: Section 6 XC at Knox

FYI

Best,  
-Chris

Chris Musshafen  
Town of Aurora  
Director of Recreation and Aquatics  
Head Coach of EAST Swim Club  
Office: (716) 652-8866

---

**From:** Peter Sorgi [mailto:[psorgi@hsmlegal.com](mailto:psorgi@hsmlegal.com)]  
**Sent:** Wednesday, September 22, 2021 11:50 AM  
**To:** Chris Musshafen  
**Subject:** RE: Section 6 XC at Knox

Season extended to last Saturday in October because we could not play last 2 weeks, but 11.4 and 11.5 is fine

Peter Sorgi  
President  
Aurora Arsenal Soccer Club, Inc.  
PO Box 132  
East Aurora, NY 14052  
716.908.3289  
[psorgi@hsmlegal.com](mailto:psorgi@hsmlegal.com)



**From:** Chris Musshafen <[chris@townofaurora.com](mailto:chris@townofaurora.com)>  
**Sent:** Wednesday, September 22, 2021 11:41 AM  
**To:** Peter Sorgi <[psorgi@hsr-legal.com](mailto:psorgi@hsr-legal.com)>  
**Subject:** Section 6 XC at Knox

Good Morning Peter,

Section 6 is looking to host sectionals at Knox on 11/4 and 11/5. Andrea let me know that your season would be ending on 10/16/21. I am going to put their application on the agenda for the next board meeting. Let me know if you have any conflicts.

Thank you,  
-Chris

Chris Musshafen  
Town of Aurora  
Director of Recreation and Aquatics  
Head Coach of EAST Swim Club  
Office: (716) 652-8866





AGENCY CUSTOMER ID: NEWYORK-09

KBOLLER

LOC #: 1

**ADDITIONAL REMARKS SCHEDULE**

Page 1 of 1

AGENCY <b>Loomis &amp; LaPann, Inc.</b>		NAMED INSURED <b>New York State Public High School Athletic Association and its Member Sections 8 Airport Park Blvd Latham, NY 12110</b>	
POLICY NUMBER <b>SEE PAGE 1</b>		EFFECTIVE DATE: <b>SEE PAGE 1</b>	
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>		

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:  
Town of Aurora is named as additional insured



WS-6

GD

### INTERMUNICIPAL AGREEMENT

It is hereby agreed by and between the Village of East Aurora (hereinafter referred to as "Village") and the Town of Aurora (hereinafter referred to as "Town") that:

1. The Town shall have use of Hamlin Park, its grounds, equipment, facilities and buildings for recreation programs in the Town.
2. The schedule for the use by the Town shall be coordinated with the Village with such calendar with respect to all reservations of park use to be managed by the Village.
3. The Town shall be responsible for any clean-up in the park and facilities after each such use on a daily basis and take such steps as to ensure that the grounds, equipment and facilities are clean and in good condition, normal wear and tear excepted. The Town shall promptly report any damage to the Village.
4. When Town recreation programs are scheduled, the Village shall clean the bathrooms each morning. On these days, the Town shall be responsible for additional cleaning of the bathrooms throughout the day, as needed.
5. The Town shall have use of the entire park for the Independence Day celebration and is responsible for clean-up after the event and any maintenance that may be required as a result of the event.
6. The Town shall be subject to the normal Village permitting requirements for the uses of the park detailed above.
7. The Town shall perform all mowing operations for the entire park. This shall include mowing a minimum of once per week in the Spring, Summer and Fall. All other general park maintenance responsibilities not set forth in this agreement shall remain the responsibility of the Village.
8. The Town shall perform striping operations on the baseball field for the Annual Legends of Baseball in Hamlin Park baseball game.
9. The Town shall transfer ownership of the older surplus property they own for grooming the baseball field (e.g., the nail dragging equipment).
10. The Village will track all citizen concerns related to the Park. The Village shall relay to the Town all concerns as they relate to the items for which the Town has responsibility. The Town shall investigate all matters and employ proper corrective actions to rectify items of concern.
11. The term of this agreement shall commence on September 1, 2021 and expire on December 31, 2026 and shall thereafter automatically renew for successive five (5) year periods, provided that neither party notifies the other party of an intent to terminate prior to the end of the term or any extension thereof. In the event that either party wishes to not extend this agreement, written notice of such intent shall be given to the other party no later than one hundred eighty (180) days prior to the end of the term.

12. The Town agrees to defend, indemnify and save harmless the Village, its Board, Administrators, employees and agents from and against any and all claims, actions, damages, liability, loss and expense, including, but not limited to bodily injury, personal injury, property damage, and wrongful death of any kind or nature whatsoever, including reasonable attorneys' fees, which may at any time be imposed upon, incurred by and/or asserted and/or awarded against the Village relating to, arising as a result of, from or out of any occurrence in or upon the Park's premises, which is caused wholly, or in part, by any negligent act or omission, tort, intentional tort, breach of contract, prima facie tort, unfair or unlawful employment practice or any other and all bases, by the Town, Town employees and/or agents, invitees, and vendors relative to the use of the Park by the Town.

12. The Town shall maintain comprehensive general liability (CGL) insurance, automobile liability insurance, and worker compensation insurance in limits agreed upon between the parties and shall name the Village as an additional insured on such policies with respect to the Town's use of Hamlin Park. Upon demand, the Town shall supply the Village with Certificates of Insurance in a form acceptable to the Village.

13. This agreement shall be constructed and enforced in accordance with the laws of the State of New York with venue in the County of Erie.

14. This agreement shall not become effective until the approval of same by the respective Board of Trustees of the Village and the Town Council of the Town.

15. The signatories agree and acknowledge that they have the authority to execute this agreement on behalf of their respective parties.

September \_\_, 2021

September \_\_, 2021

\_\_\_\_\_  
Hon. Peter Mercurio, Mayor

\_\_\_\_\_  
Hon. James J. Bach, Supervisor

TOWN OF AURORA  
LOCAL LAW INTRO 4 - 2021  
LOCAL LAW \_\_\_\_ - 2021

2

5A

A LOCAL LAW, TO AMEND LOCAL LAW 1-1990 KNOWN AS “THE CODES OF THE TOWN OF AURORA”, ADOPTED BY THE TOWN BOARD OF THE TOWN OF AURORA ON JANUARY 22, 1990, TO ESTABLISH A MORATORIUM ON CERTAIN DEVELOPMENT IN ZONING DISTRICTS B-1, B-2 and I.

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF AURORA AS FOLLOWS:

SECTION 1. LEGISLATIVE INTENT

This Local Law amends a prior Local Law known as “The Town of Aurora Code” adopted by the Town of Aurora on January 22, 1990, as amended, relating to the administrative, legislative and general legislation of Codes within the Town of Aurora as therein set forth.

SECTION 2. PURPOSE

The Town Board of the Town of Aurora has under review regulations in regard to development in B1, B2 and I Zoning Districts within the Town of Aurora. It is acknowledged that Local Law No. 1-2021 previously established a six (6) month moratorium. Members of the Town Board have had numerous sessions reviewing the proposed code together with support of the Town Planning Board. The Town Board of the Town of Aurora finds it prudent and necessary to enact an extension to a moratorium applicable to the use of land and development in B1, B2 and I Zoning Districts in the Town. This moratorium extension is intended to ensure that no approvals for such land use application be granted or permitted until this Board can complete its planning studies and has had an opportunity to consider and enact appropriate regulations and/or appropriate amendments to existing laws. It is anticipated that the required code revisions shall be under consideration by the Town Board within the time-frame of the additional three (3) month

moratorium.

**SECTION 3. AUTHORITY**

This Local Law is enacted pursuant to the provisions of Article 16 of the New York Town Law and Section 10 of the New York Municipal Home Rule Law.

**SECTION 4. MORATORIUM AND DURATION**

The Town Board of the Aurora hereby declares a three (3) month moratorium extension on the use of land and development in B1, B2 and I Zoning Districts within the Town in accordance with the directives of Local Law 1 - 2021.

**SECTION 5. SEVERABILITY**

The invalidity of any word, section, clause, paragraph, sentence, or part or provision of this Local Law shall not affect the validity of any other part of this Local Law which shall be given effect.

**SECTION 6. EFFECTIVE DATE**

This Local Law shall become effective immediately upon the adoption by the Town of Aurora Town Board and filing with the New York Secretary of State.

50

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



TOWN CLERK  
Martha L. Librock  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
Aurora Municipal Center  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

To: Aurora Town Board  
From: Martha Librock, Town Clerk  
Date: September 21, 2021  
Re: AMC Contractor Payment

Please approve the following payment for the Aurora Municipal Center Project. The payment application has been reviewed and approved by Fontanese Folts Aubrecht Ernst:

- Payment No. 12 (final) to Mollenberg-Betz, Inc., 300 Scott Street, Buffalo, NY, for the Plumbing/Fire Protection contract: \$48,915.00 (This is the 10% retainage held from the project.)



6F

**TOWN OF AURORA**

**Aurora Municipal Center**

575 Oakwood Avenue, East Aurora, NY 14052

[www.townofaurora.com](http://www.townofaurora.com)

September 22, 2021

To: Town Board

From: Highway Department

Re: Category Six Pesticide Training Course

Please approve sending Daniel Harris and Michael Evens to the Cornell University Right-of-Way Pesticide workshop being held on October 14<sup>th</sup> and 15<sup>th</sup> in Liverpool, NY. The registration fee is \$75 per person and hotel rooms for one night at Ramada by Wyndham in Liverpool, NY are \$101 each. The total for this workshop will be \$352 plus meals.

Continuing education is needed in order for Mike Evens to keep his pesticide license. Dan Harris is his apprentice.

Thank You,

Elizabeth Deveso

Town of Aurora Highway Secretary

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



66  
TOWN CLERK  
Martha L. Librock  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

## TOWN OF AURORA

Aurora Municipal Center  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)  
9/23/21

To: Town Board  
Re: Request to promote Paul Spahn

Please approve promoting Paul Spahn to Truck Driver. He obtained his Commercial Driver's License on September 22, 2021 and he has proven to be a valuable employee. His promotion will start on October 2, 2021 and his hourly pay will increase to \$22.61.

Thank you,

David Gunner, Highway Superintendent

GH

Set a public informational meeting to discuss the use of American Rescue Plan Act (ARPA) funds. The meeting will be held on Tuesday, October 5, 2021 at 7:00p.m. in the Aurora Municipal Center meeting room, 575 Oakwood Avenue, East Aurora, NY.



6I

6J

6K

6L



## **TOWN OF AURORA**

**Aurora Municipal Center**  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

6H – Accept the resignation of Ronald Bennett as Town Attorney effective 9/28/2021

6I – Appoint Joel Kurtzhalt of Bennett, DiFilippo & Kurtzhalt LLP as Town Attorney, to fill the unexpired term of Ronald Bennett, at a biweekly rate of \$1,381.03, effective 9/28/2021, term ending 12/31/2021

6J – Accept the resignation of Edward (Ned) Snyder as Deputy Town Attorney effective 9/28/2021

6K – Appoint Ronald Bennett as Deputy Town Attorney, to fill the unexpired term of Edward Snyder, at a biweekly rate of \$500.00, effective 9/28/2021, term ending 12/31/2021

SUPERVISOR  
JAMES J. BACH  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



COM

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**TOWN OF AURORA**  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

## MEMO

---

TO: Aurora Town Board  
FROM: Kathleen Moffat  
RE: Budget Amendment: Deputy Town Attorney Position  
DATE: 09/27/21

Upon approval of Town Attorney/Deputy Town Attorney changes, I respectfully request the following budget amendment:

- Add expenditure line A 1420.102 Deputy Town Attorney
- Decrease expenditure line A 1420.100 Town Attorney by \$9,667.25
- Increase expenditure line A 1420.102 Deputy Town Attorney by \$9,667.25

EN

WHEREAS, the Town of Aurora Justice Court desires to submit a grant application to the Justice Court Assistance Program (JCAP) for funding to purchase four tables, one tabletop lectern and two air purifiers for the court room and court office.

Now, therefore be it

RESOLVED, The Board of the Town of Aurora authorizes the Aurora Town Court to apply for a JCAP grant in the 2021-2022 grant cycle up to \$30,000.

SUPERVISOR  
JAMES J. BACH  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



M.   
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

## MEMO

---

TO: Aurora Town Board

FROM: Kathleen Moffat

RE: Assistant Code Enforcement Officer Part Time Position

DATE: 09/27/21

The Board approved the creation of the Assistant Code Enforcement Officer Part Time position at the 9/13/21 Town Board meeting. However, only 1 position was created and the need is for 2 part time positions.

I respectfully request approval to add a second Assistant Code Enforcement Officer PT position to our civil service inventory.

7A

**TOWN OF AURORA SENIOR CENTER  
DIRECTOR'S REPORT  
MONTH OF August 2021**

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

**ADMINISTRATION:**

We hosted our senior center director's meeting here on August 31<sup>st</sup>. Our group has continued to meet monthly due to all the issues we continue to experience. Heart and Hands gave a presentation on their volunteer organization. They focus on transportation and some home care assistance. The program started in Akron, NY and may grow into the southtowns in the future.

I attended a virtual meeting with the Live Well Erie Task Force focusing on transportation on August 26<sup>th</sup>. We continue to work on alternate transportation sources. We've also discussed payment options for many seniors who do not have a smart phone. How do they call an Uber or other means of transport? It certainly won't be solved quickly.

REVENUE & EXPENDITURES: See Supervisor's Report

**PROGRAMS:**

Title: WORKOUT ROOM  
Day & time: M-F 8:00am- 4:00pm  
Participants: Approximately 45 per day  
Title: LINE DANCING  
Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)  
Participants: 22 people  
Supervisors: Nance Baranowski  
Title: SENIOR NOTES Paused  
Day & time: Mondays, 12:45 – 2:30pm  
Participants: 23 people  
Supervisor: Kathy Almeter  
Title: EUCHRE  
Day & time: Mondays, 1:00 – 4:00pm  
Participants: 24 people  
Title: PINOCHLE  
Day & Time: Fridays, 1:00 – 4:00pm  
Participants: 20 people  
Title: CERAMICS  
Day & time: Tuesdays, 10:00am – 4:00pm  
Participants: 35 people  
Supervisor: Elaine Schiltz  
Title: EXERCISE CLASS  
Day & time: Tuesdays & Wednesdays 8:30 – 9:30am  
Participants: 14 people  
Title: TAI CHI  
Day & time: Tuesdays & Thursdays 3:00 beginners 3:30 veterans  
Supervisor: Judy Augustyniak & Susan Ott  
Participants: 15 people  
Title: TAI CHI – advanced  
Day & time: Mondays 10:00 & Thursdays 9:00am  
Supervisor: Dennis Desmond  
Participants: 10  
Title: YOGA  
Day & time: Wednesdays, 9:45 – 11:00am  
Supervisor: Irene Kulbacki  
Participants: 14 people  
Title: BOWLING  
Day & time: Wednesdays, 1:00pm  
Supervisor: Barb D'Amato  
Participants: 24 people  
Title: PAINTING  
Day & time: Wednesdays, 1:00 – 3:30pm  
Supervisor: Walt Carrick  
Participants: 4 people  
Title: BRIDGE  
Day & time: Wednesdays, 9:30am – 2:00pm  
Supervisor: Dave Lorcom  
Participants: 24 people  
Title: SENIOR CLUB  
Day & time: Thursdays, 10:00am – 3:00pm  
President: Bev Ciszkowski  
Title: PACE (people with arthritis can exercise)  
Day & time: Fridays, 9:00 – 10:00am  
Supervisor: Donna Bodekor  
Participants: 12 people  
Title: SEWING & QUILTING  
Day & time: Tuesday 10-2pm

Supervisor: Terry Piper  
 Participants: 12 people  
 Title: WOOD CARVING  
 Day & time: Fridays, 1:00 – 4:00pm  
 Supervisor: Walt Carrick  
 Participants: 10 people  
 Title: 55 ALIVE – Defensive driving classes  
 Day & time: 1<sup>st</sup> Monday & Wednesday of the month – October 4 & 5 and 28 & 29, 2021  
 Supervisor: Ronald Krowka  
 Participants: 40 people max.  
 Title: SCRABBLE  
 Day & time: Wednesdays 9:30-11:00am  
 Supervisor: Dianne Bender  
 Participants: 8+ people  
 Title: FIBER ARTS  
 Day & time: Tuesdays 1<sup>st</sup> & 3<sup>rd</sup>  
 Participants: 12 people  
 Title: MAHJONG  
 Day & time: Mondays 2:00pm  
 Supervisor: Lou Plotkin  
 Participants: 12  
 Title: MEXICAN DOMINOS  
 Day & time: Thursdays 9:30 am  
 Supervisor: Laurie Smith  
 Participants: 8+  
 Title: BOOK CLUB  
 Day & time: 2<sup>nd</sup> Wednesday of the month  
 Supervisor: Barb Dadey  
 Participants: 8-10  
 Title: Chess Club  
 Day & time: Thursdays 10:00am  
 Supervisor: Roberto Gesualdi  
 Participants: 4  
 Title: Wii Bowling  
 Day & time: Tuesdays 12:30pm  
 Supervisor: Don Karl  
 Participants: 6  
 Title: Portrait Sketching  
 Day & time: Fridays  
 Supervisor: Kurt Almond  
 Participants: varies 4-8  
 Title: Creative Painting  
 Day & time: Friday 9-12noon  
 Supervisor: Meg Hausauer  
 Participants: 6

**TRIPS - TBA**

**EVENTS & OTHER ACTIVITIES**

August 5 – Erie County Farmers Market Coupons were distributed to over 100 seniors. The coupons can be used at our farmers market or others throughout the county. They value is \$20.00 and can be used for any food purchases.  
 August 11 & 17 – The Center for Elder Law and Justice hosted virtual programs for our seniors to view at the center. On the 11<sup>th</sup> we listened to Medicaid Basics 101 and on the 17<sup>th</sup> we heard about the New Power of Attorney. We will continue to watch for new presentations along with hosting the Attorneys in person at the center.  
 August 18 – We offered a virtual Healthy Blue Seminar – Dehydration presented by Jennifer Johnston.

**NUTRITIONAL LUNCH PROGRAM**

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program averaged 280 per week. Lunch totals for the month of August are 1400. We continue to distribute frozen meals along with our in-house lunches.

	In-house	Frozen		In-house	Frozen
Week of August 2	212	76	Week of August 9	201	86
Week of August 16	193	90	Week of August 23	193	82
Week of August 30	177	90			

Submitted by: Donna Bodekor

TB



**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**To:** Mayor Mercurio & Village Board; Supervisor Bach & Town Board

**From:** Shane Krieger, Chief of Police

**Date:** September 20, 2021

**Re:** Monthly Report – August 2021

**General Information**

- New Police Officer Andrew Kurtzhaltz resigned to accept a position with NYSP.
- Officer Robert Braeuner has notified me that he will be resigning/retiring from the department in September and another officer has sustained an injury off duty and will be out of work for 3 – 4 months, with the possibility to return on light duty after a couple weeks with his doctor's permission.
- Needless to say, we will be continuing to hire police officers. Sean Wilson will be hired in September and another applicant is being canvassed.
- Plans are progressing to hire one full-time Public Safety Dispatcher and a part-time PSD in September. After that we should be at a good staffing level for dispatch.

**Meetings:**

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- 3 Pistol Permit interviews
- Police Officer candidate interviews



**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**Statistics**

Activity	Village	Outside of Village	Total (YTD)
Police calls	1,136(7,986)	730(5,583)	1,866(13,570)
Fire/EMS calls			394(2,992)
Response Time	1.69 minutes	2.11 minutes	
Property Damage Acc	15	12	27(187)
Injury Accidents	2/0 Fatal	0/0 Fatal	2(30)0(Fatal)
Leaving Scene Acc	2	0	2 (19)
Arrests-Individuals	8	5	13(112)
Crimes-Persons	6	5	11(66)
Crimes-Drugs	3	0	3(12)
Crimes-Property	11	4	15(200)
Burglary/Trespass	1	2	3(18)
S&R-Lic/Reg	3	2	5(44)
DWI	3	0	3(34)
Warrant Arrests	0	2	2(8)
Traffic Tickets	61(523)	38(417)	99 (940)
Parking Tickets			3(261)
Domestics	0(17)	6(31)	6(48)
9.41 Mental Health Charge	1 (12)	3(13)	4(26)





## East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

### Arrests / Investigations

- Besides the arrests and reported crimes in the above chart, Officers also investigated the following:
  - Two 14-year-olds were turned over to their parents after being found smoking marijuana behind the Grey St plaza.
  - A vehicle struck another vehicle at the intersection of Main and Grove streets and the striking vehicles occupants fled the area on foot. A female passenger did return, and the investigation identified the operator, who had two outstanding warrants for his arrest. A warrant was secured from Town Court, but to date the operator has not been found.
  - A 22-year-old male hosted a party with several teenagers, who were consuming alcohol and narcotics. A 17- and 18-year old's were transported to ECMC for evaluation due to the items they ingested. The male host was charged with unlawfully dealing with a child.