



# Document G701<sup>™</sup> – 2017

5A

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Aurora Municipal Center  575 Oakwood Avenue & 587 Oakwood Avenue East aurora, New York 14052	<b>CONTRACT INFORMATION:</b> Contract For: General Construction and Site Work Contract Date: 05/01/2019	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 036  Date: 12/11/2020
<b>OWNER:</b> <i>(Name and address)</i> Town of Aurora  300 Gleed Avenue East Aurora, NY 14052	<b>ARCHITECT:</b> <i>(Name and address)</i> Fontanese, Folts, Aubrecht, Ernst Architects, P.C. 6395 West Quaker Street Orchard Park, NY 14127	<b>CONTRACTOR:</b> <i>(Name and address)</i> Telco Construction  500 Buffalo Road East Aurora, NY 14052

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

This change order is to add a millwork gate at the Building Department Reception Desk to match the gates installed at the other Town Departments. Additionally, this change order is for the rework of the Town Clerk reception counter to reduce the weight and make it safer to remove and reinstall. Refer to the attached Change Order Request #44 Rev for supplemental information.

The original Contract Sum was	\$	<u>3,677,000.00</u>
The net change by previously authorized Change Orders	\$	<u>558,927.00</u>
The Contract Sum prior to this Change Order was	\$	<u>4,235,927.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>1,602.00</u>
The new Contract Sum including this Change Order will be	\$	<u>4,237,529.00</u>

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst  
Architects, P.C.  
\_\_\_\_\_  
**ARCHITECT** *(Firm name)*  
*William A. Heidt*  
\_\_\_\_\_  
**SIGNATURE**  
  
William A. Heidt, R.A., Project Architect  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**  
  
12/11/2020  
\_\_\_\_\_  
**DATE**

Telco Construction  
\_\_\_\_\_  
**CONTRACTOR** *(Firm name)*  
  
\_\_\_\_\_  
**SIGNATURE**  
  
Nick Wells  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**  
  
\_\_\_\_\_  
**DATE**

Town of Aurora  
\_\_\_\_\_  
**OWNER** *(Firm name)*  
  
\_\_\_\_\_  
**SIGNATURE**  
  
James J. Bach  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**  
  
\_\_\_\_\_  
**DATE**

# TC TELCO CONSTRUCTION

General Contracting • Construction Management • Design Build

## CHANGE ORDER REQUEST #44 Rev

Order Date: 12/11/2020

Ordered By: Nick Wells

**Project:** Aurora Municipal Center  
575 & 585 Oakwood Avenue  
East Aurora NY 14052

**Submitted To:** Town of Aurora  
575 Oakwood Avenue  
East Aurora NY 14052

*The contractor agrees to perform and the owner agrees to pay for the following changes to this contract:*

Description of Work	Amount
Change Order #44 The following cost is to add a plastic laminate gate for the building department and a counter extension for the town clerks office. This work was requested by a representative from the Town and FFAE.	
Telco Construction Carpenter 8 hours at \$85/hour = \$680	680.00
Shell Fab See attached proposal	635.00
Telco Construction 20%	263.00
Performance Bond 1.5%	24.00

**Notes**

Negative changes will lower the overall contract price requiring no additional payment by owner.

**Requested Amount of Change**

**1,602.00**

The original Contract Sum was	3,677,000.00
Net change by previous Change Orders	243,854.00
The Contract Sum prior to this Change Order	3,920,854.00
The Contract Sum will be changed by this Change Order	1,602.00
The new Contract Sum including this Change Order will be	3,922,456.00
The Contract Time will be changed by	0 Days

*Not Valid Until Signed By All Parties Below:*

**Architect:**

FFAE Architects, P.C.  
6395 W. Quaker Orchard Park

**Contractor:**

Telco Construction, Inc.  
500 Buffalo Road  
East Aurora NY 14052  
716-805-1520

**Owner:**

Town of Aurora  
575 Oakwood Avenue  
East Aurora NY 14052

By: (Signature)

William Heidt

By: (Typed Name)

Date: \_\_\_\_\_

By: (Signature) 

Nick Wells

By: (Typed Name)

Date: 12/11/2020

By: (Signature)

By: (Typed Name)

Date: \_\_\_\_\_

# **SHELL FAB & DESIGN INC.**

*Custom Countertops*  
3260 CLINTON STREET  
WEST SENECA, NEW YORK 14224  
PHONE (716) 827-3003 FAX (716) 827-8729  
"Clearly The Top Choice"

*CHAMBER OF COMMERCE  
BUSINESS OF THE YEAR  
2006*

WBE CERTIFIED

CELEBRATING OVER 30 YEARS  
1988-2019

## **PROPOSAL**

CUSTOMER: TELCO  
ATTN: NICK  
DATE: 10-7-20  
FROM: MARK MILLER  
RE: AURORA MUNICIPLE CENTER - GATE / COUNTER EXTENSION

We are pleased to quote the following:

Measure , Fabricate , Pickup @ our shop.

Building Dept  
Laminated gate w/ plano hinge.  
Approx - 34 1/4" tall x 36 1/4" wide  
Laminated extension pc that attaches to wall. Hinge attaches to this.  
Laminated extension pc that attaches to reception desk. Gate latch attaches to this.

\$485.00

Town Clerk  
Laminated counter top extension pc.  
Approx- 30 1/8" deep x 36" wide x 7/8" thick  
Sits on 2 pcs aluminum angle.

\$150.00

**Terms of Payment:**

- 50% deposit payable with signing of proposal (Job will be started and materials ordered upon receipt of deposit).
- 50% remaining balance payable COD upon completion of the job.
- Past due balances will be assessed a compounding interest rate of 1.5%. Please pay promptly to avoid this additional charge.

Thank you for the opportunity to quote this project.  
Price does not include New York state sales tax.  
Price is subject to change after final measure.  
Price is good for 30 days from date of quote.

MARK MILLER

Cell 716-601-4492

Office 716-827-3003

Fax 716-827-8729

E-Mail [MARKMILLER@SHELLFAB.COM](mailto:MARKMILLER@SHELLFAB.COM)

**Accepted by:**

\_\_\_\_\_  
(Print Name & Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

FONTANESE FOLTS AUBRECHT  
ERNST ARCHITECTS, P.C.

6395 W. QUAKER STREET  
ORCHARD PARK, NY 14127

5B

oice

VOICE #

11/13/2020

39 - #17.18

<b>BILL TO</b>
Town of Aurora 575 Oakwood Ave East Aurora, NY 14052 Attn: Mr. James J. Bach

PROJECT NAME

Fire Hall to Town Office Facility #17.18

<b>TERMS</b>	<b>DUE DATE</b>
Net 30 Days	12/13/2020

DESCRIPTION	Est Amt	Prior Amt	Prior %	Curr %	Total %	AMOUNT
For Architectural Services Rendered per Section 11.5 of AIA Contract						
Adjusted Fee Based on 8% of \$6,196,992.70 Assumed Project Cost						
Schematic Design Phase - 10% of total contracted fee	49,575.94	45,869.25	92.52%	7.48%	100.00%	3,706.69
Design Development Phase - 15% of total contracted fee	74,363.91	68,803.87	92.52%	7.48%	100.00%	5,560.04
Construction Document Phase - 45% of total contracted fee	223,091.74	206,411.62	92.52%	7.48%	100.00%	16,680.12
Bidding/Negotiation Phase - 5% of total contracted fee	24,787.97	22,934.62	92.52%	7.48%	100.00%	1,853.35
Construction Phase - 25% of total fee	123,939.86	108,939.46	87.90%	12.10%	100.00%	15,000.40
Nussbaumer & Clarke, Inc. Please refer to their attached invoice #100747						4,684.00
Nussbaumer & Clarke, Inc. Please refer to their attached invoice #101580						1,904.00
<b>Total</b>						\$49,388.60





**NUSSBAUMER  
& CLARKE, INC.**  
ENGINEERS AND SURVEYORS

**Nussbaumer & Clarke, Inc.**  
3556 Lake Shore Road - Suite 500  
Buffalo, NY 14219  
Phone (716) 827-8000 / Fax (716) 826-7958

Donald Aubrecht  
President  
Fontanese, Folts, Aubrecht, Ernst Architects  
6395 West Quaker Street  
Orchard Park, NY 14127

September 23, 2020  
Invoice No: 100747

NCI Project No.: 17J5-0002 Fontanese - Conversion of Former Fire Hall to New Town Hall, East Aurora

Submitted to - Terry Von Vreckin (accounting) at: [TVonVreckin@ffae.biz](mailto:TVonVreckin@ffae.biz)  
cc: Don Aubrecht at: [DAubrecht@ffae.biz](mailto:DAubrecht@ffae.biz)

Professional Services for the Period: August 9, 2020 to September 5, 2020

71 17.18

Billing Group 11.5 5) General Services During Construction (South Side Parking Expansion [Mar.2020])

*Re-work drainage in south lot; revise landscape plan; field meetings coordination with FFAE and Town of Aurora officials.*

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Sr. Project Manager	1.50	140.00	210.00
Landscape Architect	23.00	98.00	2,254.00
Designer	20.00	111.00	2,220.00
Totals	44.50		4,684.00
<b>Total Labor</b>			<b>4,684.00</b>
		<b>Billing Group Total:</b>	<b>\$4,684.00</b>
		<b>Total Project Invoice Amount</b>	<b>\$4,684.00</b>

**PLEASE REFERENCE INVOICE NUMBER ON YOUR REMITTANCE**

All invoices are due upon receipt. A late charge of 1.5% per month will be added to any unpaid balance after 30 days.  
It is also agreed and understood that in the event that Nussbaumer finds it necessary to take legal action for collection of any outstanding amounts due, the client herein agrees to pay all costs of litigation, including legal fees, court costs, filing and/or recording fees as well as costs involving time spent in preparation for litigation and/or legal proceedings.



Nussbaumer & Clarke, Inc.  
 3556 Lake Shore Road - Suite 500  
 Buffalo, NY 14219  
 Phone (716) 827-8000 / Fax (716) 826-7958

Donald Aubrecht  
 President  
 Fontanese, Folts, Aubrecht, Ernst Architects  
 6395 West Quaker Street  
 Orchard Park, NY 14127

October 31, 2020  
 Invoice No: 101580

NCI Project No.: 17J5-0002 Fontanese - Conversion of Former Fire Hall to New Town Hall, East Aurora

Submitted to - Terry Von Vreckin (accounting) at: [TVonVreckin@ffae.biz](mailto:TVonVreckin@ffae.biz)  
 cc: Don Aubrecht at: [DAubrecht@ffae.biz](mailto:DAubrecht@ffae.biz)

Professional Services for the Period: September 6, 2020 to October 17, 2020

# 17.18

Billing Group 11.5 5) General Services During Construction (South Side Parking Expansion [Mar.2020])

*Modifications to drainage and landscaping, coordination with site contractor and FFAE.*

**Professional Personnel**

	Hours	Rate	Amount
Sr. Project Manager	.75	140.00	105.00
Landscape Architect	2.50	98.00	245.00
Designer	14.00	111.00	1,554.00
Totals	17.25		1,904.00
<b>Total Labor</b>			<b>1,904.00</b>
		<b>Billing Group Total:</b>	<b>\$1,904.00</b>
		<b>Total Project Invoice Amount</b>	<b>\$1,904.00</b>

**Outstanding Invoices**

Number	Date	Balance
100747	9/23/2020	4,684.00
<b>Total</b>		<b>4,684.00</b>

**PLEASE REFERENCE INVOICE NUMBER ON YOUR REMITTANCE**

All invoices are due upon receipt. A late charge of 1.5% per month will be added to any unpaid balance after 30 days.  
 It is also agreed and understood that in the event that Nussbaumer finds it necessary to take legal action for collection of any outstanding amounts due, the client herein agrees to pay all costs of litigation, including legal fees, court costs, filing and/or recording fees as well as costs involving time spent in preparation for litigation and/or legal proceedings.



6A

# BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under the **responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- All budget transfers must be submitted to the **Supervisor's Office** using this form.

~~DEPARTMENT HEAD~~ NAME (printed): KATHLEEN MOFFAT  
 SIGNATURE: [Signature] DATE: 12/15/20

1. \$ 2367.<sup>00</sup> FROM: A 6772.114 PT REC PERSONNEL 2,606.31  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 TO: A 7020.110 REC. SUPERVISOR (377.07)  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 REASON: LESS HOURS WORKED AT SR. CTR. (ELAINE)

2. \$ \_\_\_\_\_ FROM: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 TO: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 REASON: \_\_\_\_\_

3. \$ \_\_\_\_\_ FROM: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 TO: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 REASON: \_\_\_\_\_

4. \$ \_\_\_\_\_ FROM: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 TO: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 REASON: \_\_\_\_\_

5. \$ \_\_\_\_\_ FROM: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 TO: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 REASON: \_\_\_\_\_

APPROVALS:  
 SUPERVISOR SIGNATURE : \_\_\_\_\_  
 TOWN BOARD MEETING APPROVAL DATE: \_\_\_\_\_

Date: \_\_\_\_\_  
 Action #: \_\_\_\_\_



6B

**RESOLUTION DIRECTING THE TOWN ASSESSOR, PURSUANT TO NYS GOVERNOR'S EXECUTIVE ORDER 202.83 CONTINUING TEMPORARY SUSPENSION AND MODIFICATION OF LAWS RELATING TO THE PANDEMIC DISASTER EMERGENCY, SPECIFICALLY AS IT PERTAINS TO SENIOR AND DISABILITY EXEMPTIONS, SECTION 467 AND 459C OF THE REAL PROPERTY TAX LAW, TO GRANT EXEMPTIONS ON THE 2021 ASSESSMENT ROLL TO ALL PROPERTY OWNERS WHO RECEIVED THAT EXEMPTION ON THE 2020 ASSESSMENT ROLL, THEREBY DISPENSING WITH THE NEED FOR RENEWAL APPLICATIONS FROM SUCH PERSONS, AND FURTHER DISPENSING WITH THE REQUIREMENT FOR ASSESSORS TO MAIL RENEWAL APPLICATIONS TO SUCH PERSONS**

**WHEREAS**, on March 7, 2020, Andrew M. Cuomo, Governor of the State of New York issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York; and

**WHEREAS**, on December 18, 2020, the Governor issued Executive Order 202.83, a portion of which includes a local option pertaining to Senior Citizens' and Persons with Disabilities' partial property tax exemption, Subdivisions 7, 7-a and 8 of Section 459-c of the Real Property Tax Law (Partial Tax Exemption for Persons with Disabilities), and Subdivisions 5, 5-a, 5-b, 5-c and 6 of Section 467 of the Real Property Tax Law (Partial Tax Exemption for Low Income Senior Citizens), to the extent necessary to permit the governing body of an assessing unit to adopt a resolution directing the assessor to grant exemptions pursuant to such section on the 2021 assessment roll to all property owners who received either of those exemption on the 2020 assessment roll, unless there has been a change in status that would no longer qualify the homeowner, dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons; and

**WHEREAS**, the Town is desirous to adopt such resolution while also allowing the assessor to require a renewal application to be filed when the assessor has reason to believe that an owner who qualified for the exemption on the 2020 assessment roll may have since changed primary residence, added another owner to the deed, transferred the property to a new owner, or died;

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Aurora directs the Town Assessor, pursuant to the NYS Governor's Executive Order 202.83 Continuing Temporary Suspension and Modification of Laws relating to the pandemic disaster emergency, specifically as it pertains to Senior and Disability Exemptions, Section 467 and 459c of the Real Property Tax Law, to grant exemptions on the 2021 Assessment Roll to all property owners who received that exemption on the 2020 Assessment Roll, except in the case that there is a change of status that would no longer qualify the homeowner, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons.



No. 202.83

EXECUTIVE ORDER

**Continuing Temporary Suspension and Modification of Laws  
Relating to the Disaster Emergency**

**WHEREAS**, on March 7, 2020, I issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York; and

**WHEREAS**, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and are expected to continue;

**NOW, THEREFORE, I, ANDREW M. CUOMO**, Governor of the State of New York, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to temporarily suspend or modify any statute, local law, ordinance, order, rule, or regulation, or parts thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, or to provide any directive necessary to respond to the disaster, do hereby continue the suspensions and modifications of law, and any directives not superseded by a subsequent directive, contained in Executive Orders 202.36, 202.37, 202.46, 202.47, 202.54, 202.58, 202.59, 202.65, and 202.70, as continued and contained in Executive Order 202.76, for another thirty days through January 17, 2021, and hereby temporarily suspend or modify the following from the date of this Executive Order through January 17, 2021:

- Subdivisions 7, 7-a and 8 of section 459-c of the Real Property Tax Law, and subdivisions 5, 5-a, 5-b, 5-c and 6 of section 467 of the Real Property Tax Law, to the extent necessary to permit the governing body of an assessing unit to adopt a resolution directing the assessor to grant exemptions pursuant to such section on the 2021 assessment roll to all property owners who received that exemption on the 2020 assessment roll, thereby dispensing with the need for renewal applications from such persons, and further dispensing with the requirement for assessors to mail renewal applications to such persons. Provided however, that the governing body may, at its option, include in such resolution procedures by which the assessor may require a renewal application to be filed when he or she has reason to believe that an owner who qualified for the exemption on the 2020 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died;
- Notwithstanding any law or regulation to the contrary, health care providers are relieved of recordkeeping requirements to the extent necessary for health care providers to perform tasks as may be necessary to respond to the COVID-19 outbreak, including, but not limited to requirements to maintain medical records that accurately reflect the evaluation and treatment of patients, or requirement to assign diagnostic codes or to create or maintain other records for billing purposes. Any person acting reasonably and in good faith under this provision shall be afforded absolute immunity from liability for any failure to comply with any recordkeeping requirement. In order to protect from liability any person acting reasonably and in good faith under this provision, requirements to maintain medical records;
- Executive Order 202.76, which provided that all suspensions of the Family Court Act shall remain in effect until December 18, 2020, is hereby modified to provide that all suspensions of the Family Court Act shall remain in effect until the expiration of this Executive Order, as extended or modified by future Executive Order.

- Chapter 125 of 2020 enacting the COVID-19 Rent Relief Act to the extent necessary to authorize the payment of rent relief as otherwise provided in such Act, without requiring that a tenant provide proof that they were paying more than 30 percent of gross monthly income towards rent prior to March, 2020.

· **IN ADDITION**, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to issue any directive during a disaster emergency necessary to cope with the disaster, I hereby issue the following directive for the period from the date of this Executive Order through January 17, 2021:

- The authority of the Commissioner of Taxation and Finance to abate late filing and payment penalties pursuant to section 1145 of the Tax Law is hereby modified as necessary to expand the Commissioner's authority to also authorize the abatement of interest by the Commissioner, for a period of 91 days, for restaurants and other food service establishments that are required to file returns and remit sales and use taxes by December 21, 2020, for the sales tax quarterly period that ended November 30, 2020, and that were required to cease indoor dining by Executive Order 202.81 or by Executive Order 202.68 because they are located in an area that was designated an "orange zone" on December 18, 2020.



GIVEN under my hand and the Privy Seal of the State  
in the City of Albany this eighteenth day  
of December in the year two thousand  
twenty.

BY THE GOVERNOR

*Mr. C*  
Secretary to the Governor

A handwritten signature in black ink, appearing to read "Andrew Cuomo".

6C

Motion to extend all current Town appointments to the January 14, 2021  
Organizational meeting.

6D

The village witnessed a traffic "issue" and neighborhood problem during the Halloween celebrations and the Boies Road/Emery Road and Schopper areas are presently beset with daily high traffic, road wear, people on non lighted roads, culvert destruction, parking abuses, large gatherings of non town residents, dangerous road access for emergency vehicles and a general disregard for the peace, detrimental to the neighborhood and abutting properties.

**The codes in question:**

**116-34 Signs:** May only be illuminated by sight of constant color and intensity. No flashing, rotating or moving lights... (excluding Christmas or similar holiday lighting may be used). May not be illuminated.

3). May not be illuminated from within or illuminated by neon or similar devices of technology.

**116.81 e:** ...traffic, glare... or electrical interference that may create a nuisance to abutting properties or to be detrimental to the character of the neighborhood.

---

Neighborhood, town harmony and daily peace are expected and not unreasonable as taxpayers. We recognize the right of homeowners to have reasonable holiday celebratory lighting as detailed in section 116-34. We maintain that section 116-34 signs of the building code does not waive the town of Aurora in its responsibility to enforce safe traffic flow in a reasonable manner nor waive resident(s) from respecting the town's laws to not create a nuisance for a neighborhood, respecting abutting properties to that "holiday" decoration, limit glare to abutting properties, adversely impact a neighborhood's technological communications or cause adverse impact on a town resident's property values and/or health of residents, pets, and wildlife.

We ask the Town to amend the building code to issue enforceable regulations for reasonable holiday decorations, time periods, and windows for said "events." Such recommended amendments to the code should include:

a) The size of referenced holiday "signs" (see lighting or decorations) shall be secured homes and property structures and **extend no more than 20 feet from homes or buildings**. Variances over this amount shall be by **permit** issued by the building inspector, chief of police, and a member of the town board and be submitted for review no later than thirty(30) days before "holiday.) **Note: owner of 1840 Boies road in interviews to local papers and TV stations recorded their decorations as 15,000 and "next year will be bigger."**

b) In the interest of public safety and maintaining a positive character of the neighborhood

we ask the Town of Aurora to provide the authority for the Chief of Police to issue "no parking" areas up to four (4) weeks duration. Said "no parking" shall be to provide safe access for emergency vehicles, limit adverse impact to a neighborhood, reasonable quality of life.

As town residents we all have the right to celebrate special occasions and holidays. We all have the right to display ornaments, lights on our properties in accordance to reasonableness and adherence as detailed in section 116-34. We, however, maintain that section 116-34 signs of the building code does not waive the town of Aurora in its responsibility to enforce safe traffic flow in a reasonable manner and resident(s) from respecting the town's laws to not create a nuisance for a neighborhood, the abutting properties to that "holiday" decoration, limit glare to abutting properties, adversely impact a neighborhood's technological communications or cause adverse impact on a town resident's property values and/or health of residents, pets, and wildlife. To that end, we ask the Town of Aurora to positively act on this request

Respectfully,

Name	Address	Ph:
Michael Donaldson	1768 Boies Rd	
Jeremy Solum	1769 Boies Rd	
Janet Solum	1769 Boies Rd	
Ruth Solum	1779 Boies Rd	
Fay Solum	1779 Boies Rd	
Beth Cronin	1848 Boies	
Sara Jane Cronin	1848 Boies	
Kathleen K Morgan	1186 Schoppet Rd	
Rachel Morgan	1186 Schoppet	
Nykrisha Morgan	1186 Schoppet Rd	
Virginia M. Mori	1919 Boies Rd	
JLH	1919 Boies Rd	

2021 Pay Rates  
 As of 12/31/2020  
 Seasonal Employees  
 NYS minimum Wage \$12.50 per hour (from \$11.80 2020)

Position/Year	1	2	3	4	5	6
Recreation Attendants, Sports, Program Assistants, Day Camp (HS), Tennis (HS)	Junior (HS) \$ 12.50	\$ 12.75	\$ 13.00	\$ 13.25	\$ 13.50	\$ 13.75
	Senior (Other) \$ 12.60	\$ 12.85	\$ 13.10	\$ 13.35	\$ 13.60	\$ 13.85
STAR, Theater, Best of Broadway	\$ 12.60	\$ 12.85	\$ 13.10	\$ 13.35	\$ 13.60	\$ 13.85
Lifeguards	\$ 12.80	\$ 13.05	\$ 13.30	\$ 13.55	\$ 13.80	\$ 14.05
Certified Water Safety Instructors (Only when teaching)	\$ 13.80	\$ 14.05	\$ 14.30	\$ 14.55	\$ 14.80	\$ 15.05
Day Camp Counselors (College), Excl. Little (College), STAR (College), Track (College), Tennis (College)	\$ 12.70	\$ 12.95	\$ 13.20	\$ 13.45	\$ 13.70	\$ 13.95
Head Lifeguard, Adult Supervisors, Head Tennis Coach	\$ 14.05	\$ 14.30	\$ 14.55	\$ 14.80	\$ 15.05	\$ 15.30
Swim Lesson Coordinator, Facility Manager	\$ 14.80	\$ 15.05	\$ 15.30	\$ 15.55	\$ 15.80	\$ 16.05
Day Camp Program Coordinator	\$ 14.05	\$ 14.30	\$ 14.55	\$ 14.80	\$ 15.05	\$ 15.30
Exclusively Little Teacher	\$ 13.80	\$ 14.05	\$ 14.30	\$ 14.55	\$ 14.80	\$ 15.05

6F

2021 Pay Rates

As of 12/31/2020

Seasonal Employees

NYS minimum Wage \$12.50 per hour (from \$11.80 2020)

Position/Year	1	2	3	4	5	6
Recreation Attendants, Sports, Program Assistants, Day Camp (HS), Tennis (HS)	\$ 12.50	\$ 12.75	\$ 13.00	\$ 13.25	\$ 13.50	\$ 13.75
	\$ 12.60	\$ 12.85	\$ 13.10	\$ 13.35	\$ 13.60	\$ 13.85
STAR, Theater, Best of Broadway	\$ 12.60	\$ 12.85	\$ 13.10	\$ 13.35	\$ 13.60	\$ 13.85
Lifeguards	\$ 12.80	\$ 13.05	\$ 13.30	\$ 13.55	\$ 13.80	\$ 14.05
Certified Water Safety Instructors (Only when teaching)	\$ 13.80	\$ 14.05	\$ 14.30	\$ 14.55	\$ 14.80	\$ 15.05
Day Camp Counselors (College), Excl. Little (College), STAR (College), Track (College), Tennis (College)	\$ 12.70	\$ 12.95	\$ 13.20	\$ 13.45	\$ 13.70	\$ 13.95
Head Lifeguard, Adult Supervisors, Head Tennis Coach	\$ 14.05	\$ 14.30	\$ 14.55	\$ 14.80	\$ 15.05	\$ 15.30
Swim Lesson Coordinator, Facility Manager	\$ 14.80	\$ 15.05	\$ 15.30	\$ 15.55	\$ 15.80	\$ 16.05
Day Camp Program Coordinator	\$ 14.05	\$ 14.30	\$ 14.55	\$ 14.80	\$ 15.05	\$ 15.30
Exclusively Little Teacher	\$ 13.80	\$ 14.05	\$ 14.30	\$ 14.55	\$ 14.80	\$ 15.05



EAST Coaches' Rate Chart 2021

Years Coaching	1	2	3	4	5	6	7
Adult Coach -No College Swimming Experience	\$13.30	\$13.40	\$13.50	\$13.60	\$13.70	\$13.80	\$13.90

Adult Coach -College Swimming Experience	\$13.80	\$13.90	\$14.00	\$14.10	\$14.20	\$14.30	\$14.40
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Number of Assistances Added to Years	1	2	3	4	5
Additional Club Assistance -Meet entries, meet director assistant, parent communication, etc.	\$ 0.15	\$ 0.30	\$ 0.45	\$ 0.60	\$ 0.75



**Town of Aurora  
Department of Parks & Recreation**

300 Glead Avenue  
East Aurora, New York 14052

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office (716) 652-6656  
fax (716) 652-5646

recreation@townofaurora.com  
www.aurorarec.com

To: Town Board  
From: Chris Musshafen  
Date: 12/23/2020  
Re: Wage Rate Increase 2021

Approval is requested to increase the wages of the employees listed below on 12/31/20. These wage increases comply with the pay rate chart for 2020 that was approved during the budget process.

Name	Position	Old Rate	New Rate	Position	Old Rate	New Rate
AURES, KATHRYN	Rec. Attendant	\$12.65	\$13.35			
BEDARD, MICHELLE	Rec. Attendant	\$12.65	\$13.35			
BIGGS, AUDREY	Rec. Attendant	\$12.00	\$12.70			
BIGGS, OLIVER	Rec. Attendant	\$12.75	\$13.45			
BOYLE, MARGARET	Lifeguard	\$12.10	\$12.80			
BOYLE, SARAH	Lifeguard	\$12.60	\$13.30	Lifeguard (East Coach)		\$13.40
BROD, PARKER	Lifeguard	\$12.60	\$13.30			
BROPHY, ELLA	Lifeguard	\$12.35	\$13.05			
CICH, CHARLES	Lifeguard	\$12.35	\$13.05	Water Safety Instructor	\$13.10	\$13.80
COSGROVE, FINNIAN	Lifeguard	\$12.60	\$13.30			
DAVIDSON, ANNA	Lifeguard (East Coach)	\$14.70	\$15.50			
DIXON, ALISSA	Rec. Attendant	\$12.25	\$12.95			
DROZDOWSKI, JESSICA	Lifeguard	\$12.10	\$12.80			
EGLOFF, ETHAN	Lifeguard	\$12.10	\$12.80			
HARPER, MACUEN	Lifeguard	\$12.10	\$12.80			
HEALY, ZACH	Lifeguard (East Coach)	\$14.20	\$14.90			
FELTON, TESS	Lifeguard (East Coach)	\$14.10	\$14.80			
FEE, DYLAN	Rec. Attendant	\$11.90	\$12.60			
GOERGEN, KATRINA	Lifeguard	\$12.10	\$12.80	Water Safety Instructor	\$13.10	\$13.80
GUEST, KAELA	Rec. Attendant	\$12.25	\$12.95			
HERR, WILLIAM	Lifeguard	\$12.35	\$13.05	Water Safety Instructor	\$13.10	\$13.80

HYMAN, MINH	Rec. Attendant	\$12.50	\$13.20			
KITSON, JAYSON	Lifeguard	\$12.35	\$13.05			
KLOC, CAROLINE	Lifeguard	\$12.10	\$12.80			
KWITEK, GRACE	Lifeguard	\$12.35	\$13.05	Water Safety Instructor	\$13.10	\$13.80
MCCARRISON, KALA	Lifeguard (East Coach)	\$14.30	\$15.00			
MONTGOMERY, NICK	Rec. Attendant	\$12.75	\$13.45			
MURNOCK, KEVIN	Lifeguard (East Coach)	\$12.90	\$13.60	Lifeguard	\$12.85	\$13.55
	Facility Manager	\$13.25	\$14.05			
NIGRO, FRANCIS	Rec. Attendant (DC Coordinator)	\$13.50	\$14.30	A7205.100 Dance	\$13.50	
RIGNEL, DEAN	Lifeguard	\$12.35	\$13.05			
SCHWEIKHARD, DANIEL	Swim Lesson Supervisor	\$14.25	\$15.05	Head lifeguard	\$14.25	\$15.05
	Lifeguard	\$14.25	\$15.05			
SEEBER, DEB	1630.100 Van driver	\$12.52	\$12.77			
SEILER, MELANIE	1630.100-Van Driver	\$16.93	\$17.27			
SLATER, JOSEY	Lifeguard	\$12.35	\$13.05			
TENT, MEAGHAN	Rec. Attendant	\$13.75	\$14.45			
TENT, MOLLY	Rec. Attendant	\$13.25	\$14.05			
TROMETER, JOSH	Lifeguard	\$12.10	\$12.80			
VANNER, CATE	Lifeguard	\$12.60	\$13.30			
WANGELIN, CHARLES	Lifeguard	\$12.35	\$13.05	Water Safety Instructor	\$13.10	\$13.80
WASNER, MADELINE	7142.100 SPORTS	\$11.80	\$12.50			
ZAGROBELNY, PAULA	Lifeguard (East Coach)	\$14.60	\$15.30			

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PROPOSAL

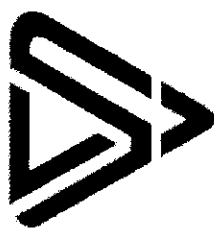
Mic system to laptop

**East Aurora Municipal**

Revision: 0  
Modified: 12/11/2020



Presented By:  
**Southtown Audio Video**  
75 Lake Street  
Hamburg, NY 14075 USA  
(716) 648-6565  
<http://www.southtownav.com/>



# PROJECT SUMMARY

Equipment:	\$263.50
Labor:	\$863.15

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<b>Grand Total:</b>	<b>\$1,126.65</b>
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**Client:**

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**Date**

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**Contractor:** Southtown Audio Video

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**Date**

**Unassigned**



**1 Audinate**  
2x2 USB I/O Adapter for Dante Audio Network

**1 Interconnects - Small**  
Interconnect Cables

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**Unassigned Total** **\$263.50**

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**Project Subtotal:** **\$263.50**

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\* Price Includes Accessories

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TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION  
**DIRECTOR'S REPORT**  
MONTH OF: NOVEMBER 2020

**ADMINISTRATIVE:**

Reports:

- We have 13,562 members registered in our recreation system
- We had 98 individual program registrations in the month of November
- We generated \$475 in sales for November
- Credit card purchases totaled 61% (100% on-line, 0% office)
  - 2019 to 2020 comparison:
    - Total sales from 1/1/19 – 8/31/2019                      \$203,182
    - Total sales from 1/1/20 – 9/30/2020                      \$130,101

Winterfest 2021 planning continues. We have been in contact with many of the surrounding recreation departments, our instructors, and local businesses. It is challenging to navigate the ever changing COVID environment, but we are hopeful for the future.

EAST continues to practice at the University at Buffalo. We are grateful for the pool time we have and continue to look for additional space to get our athletes in the water.

Chris has joined a coalition of aquatic professionals aimed at getting pools opened in Western NY, the Finger Lakes Region, and Central NY. Aquatics are the safest activities we can do during the pandemic. The New Jersey Swim Safety Alliance put together a study on the number of incidents and possible spread of COVID-19 in indoor pools in the state. They found in the 60 facilities and over 325,000 patrons (since reopening July 2<sup>nd</sup>) polled, there have been 0 people infected in them. With the summer of 2021 6 months away now, we fear that there will be an increase in the already leading cause of accidental death in young children, drowning.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics