

TOWN OF AURORA  
TOWN BOARD WORK SESSION  
June 8, 2020

The following members of the Aurora Town Board met on Monday, June 8, 2020 at 6:00 p.m. in the Town Hall Auditorium, 300 Gleed Avenue, East Aurora, NY, for the purpose of holding a work session:

Present:	Jolene M. Jeffe	Councilwoman
	Susan A. Friess	Councilwoman
	Charles D. Snyder	Councilman
	Luke Wochensky	Councilman
	James J. Bach	Supervisor
Others Present:	Ronald Bennett	Town Attorney
	William Kramer	Code Enforcement Officer
	David Gunner	Highway Superintendent
	Chris Musshafen	Aquatics/Recreation Director
	Elaine Schiltz	Recreation Supervisor
	Shane Krieger	Chief of Police

Although this work session was held “in-person”, due to the coronavirus/Covid19 pandemic, it was also live-streamed via Zoom and YouTube in accordance with NYS Executive Order 202.1 – *Suspension of law allowing the attendance of meetings telephonically or similar service: Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such action authorized by the law without permitting public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.*

Supervisor Bach opened the session at 6:00p.m. with the recitation of the Pledge of Allegiance to the Flag and noted the regular meeting would begin immediately after the work session.

1) Recreation Programs; Day Camp; Community Pool:

Chris Musshafen and Elaine Schiltz spoke to the Board about Day Camp, Community Pool and other recreation programs.

Chris stated they looked at four Day Camp options and the preferred choice is option 1:

- 1) 6 weeks with 40 campers – all day session
- 2) 6 weeks - two 3.5-hour sessions each day with 20 campers each session
- 3) 6 weeks – two 4-hour sessions each day with 20 campers each session
- 4) 6 weeks with 20 campers – all day session

Elaine Schiltz explained that they are looking at using Hamlin Park and the Senior Center for the camp. The campers will need to be split into age groups. Campers range in age from 5 years to 12 years of age. Councilwoman Friess asked when they would start camp. Chris responded June 29<sup>th</sup>, but they still need to hire staff. Councilman Wochensky asked if they could use the Aurora Players building. Elaine responded, no, for several reasons. First the Players have refused all requests in the past, and second the building itself is not feasible for use as a day camp as there are no adequate spaces for activities.

Elaine stated that there would be a five (kids) to one (counselor) ratio for Day Camp. She also spoke about recreation sports programs that could be held such as lacrosse and track. Councilwoman Jeffe expressed concern about kids wearing masks while doing sports in hot weather. Elaine explained they are still waiting for health department guidelines for day camps. No camp can open until June 29<sup>th</sup>. She noted she has permission to use Hamlin Park, but not the playground at this time.

Chris Musshafen spoke about Community Pool. He stated that regular procedures would kill the (Covid19) virus. Chris stated there are no CDC guidelines for opening and operating a pool at this time, but that he has guidelines and noted that the Empire State Development Corporation said as of today swim lessons are okay. Some of the ideas for opening the pool are:

- Five 1.5 hour time blocks/slots for pool patrons to choose from
- 30 minutes between time blocks
- No Town provided chairs
- Families/groups would wear color coordinating arm bands

- 70 people in the pool facility at one time at most
- Do not open wading pool
- Run on a bare-bones staff – one head guard and three lifeguards

Chris noted that the Orchard Park swim team is interested in renting the pool for \$6,000. He stated that EAST would use the pool in the early morning then Orchard Park would use it from 10 – 11:30a.m.

Councilwoman Friess asked if a family or person would be limited to one time block per day.

Highway Superintendent Gunner stated his employees could help open the pool.

Chris Musshafen also stated the men's softball team wants to start using the West Falls Park diamonds. Supervisor Bach noted that may be under Phase 4 of the Governor's reopening plan, baseball has not been Ok'd yet.

2) Highway – request to hire/stipend transfer:

David Gunner, Highway Superintendent, spoke to the Board about changing Sean King's employment status from seasonal part time to (full time) Truck Driver at an hourly rate of \$21.74 and transferring the Repairs and Maintenance stipend from Mike Evens to Sean King. Mr. Gunner stated that the original plan was to hire Sean part time in January and then full time in the summer. This is being requested due to pending retirements – two highway employees will be eligible for retirement in 2021 – one in January and one in March. Mr. Gunner stated his department would need to run lean in the next couple of years.

Councilman Snyder asked what will happen if the other employees do not retire and there needs to be layoffs. Mr. Gunner responded that layoff will need to happen if the retirements do not happen.

3) Highway – Whaley Bridge – Flow Study:

Highway Superintendent Gunner stated that since the area around the Whaley Avenue bridge over Tannery Brook is in a FEMA flood plain, a stream flow study needs to be done. This is not part of the original engineering bid and agreement, and a change order would be needed for the engineers to do the study. The cost could be \$3,000 to \$5,000.

Bill Kramer stated it should have been done for the North Grove project and a Flood Plain Development application is required.

Mr. Gunner stated there is a chance the Whaley box culvert design might need to be changed once the study is done. The study is a time and material billing. Mr. Gunner noted that the Whaley bridge is already down.

4) Phone RFP results:

The Village of East Aurora put out an RFP for an IP Telephone System with an alternate for the Town of Aurora. Phones at the Town offices, Highway Department, Senior Center and Court would be updated. The two lowest bids were from Hover and Vaspian.

	<u>Up-front Cost</u>	<u>Monthly Cost</u>	<u>Additional Costs</u>
Hover	\$6,590.00	\$685.58	\$49.95 per month (minimum) – (5)fax lines
Vaspian	\$7,800.00	\$550.00	\$0 (fax included)

While up-front cost is higher from Vaspian, the monthly cost is \$185.53 lower than Hover, which would make up for the up-front cost difference in less than ten months. It was noted that the phones and phone system at the Senior Center are almost 20 years old. Phones at court and highway are fifteen years or older and the town office system is over eight years old and considered dated.

5) Verizon Wireless Agreement:

Verizon Wireless and the NYS Office of General Services entered into a contract for cell phone and data services. NYS government entities are eligible to participate under the contract as an authorized user. The Town currently pays \$39.99 per month per Town issued phone. The new contract is for \$30.99 per month. A difference in the plan would be that upgrade eligibility would be every two years instead of every year.

6) AMC – Change Orders:

Councilman Snyder reviewed change orders being requested for the Aurora Municipal Center:

- Telco Change Order 21 – Modify the height of the half wall in meeting room 206. The wall in front of where the Town and Village Boards will sit was too high. \$3,201.00
- Industrial Power & Lighting Change Order 8 – Move outlets to accommodate change in height of half wall in meeting room 206. \$378.84
- Industrial Power & Lighting Change Order 9 – Adjust light fixture location due to cabinet unit heater in vestibule 150. \$99.37
- Industrial Power & Lighting Change Order 10 – Provide 4” firestopped sleeve between 1<sup>st</sup> and 2<sup>nd</sup> floors for cabling. \$397.84
- Industrial Power & Lighting Change Order 11 – Provide duplex receptacles in corridor 137A and meeting hall 206 for security system. \$1,005.50

7) Special Use Permit application – 1897 Davis Road:

Jyl and Ricardo Rivera, owners of the Blueberry Treehouse Farm at 1897 Davis Road in West Falls, are requesting a special use permit to be able to offer alcoholic beverages (beer, wine and cider) during the blueberry picking season and possible future events. The Board will consider sending this request to the Planning Board for review.

Martha L. Librock  
Town Clerk