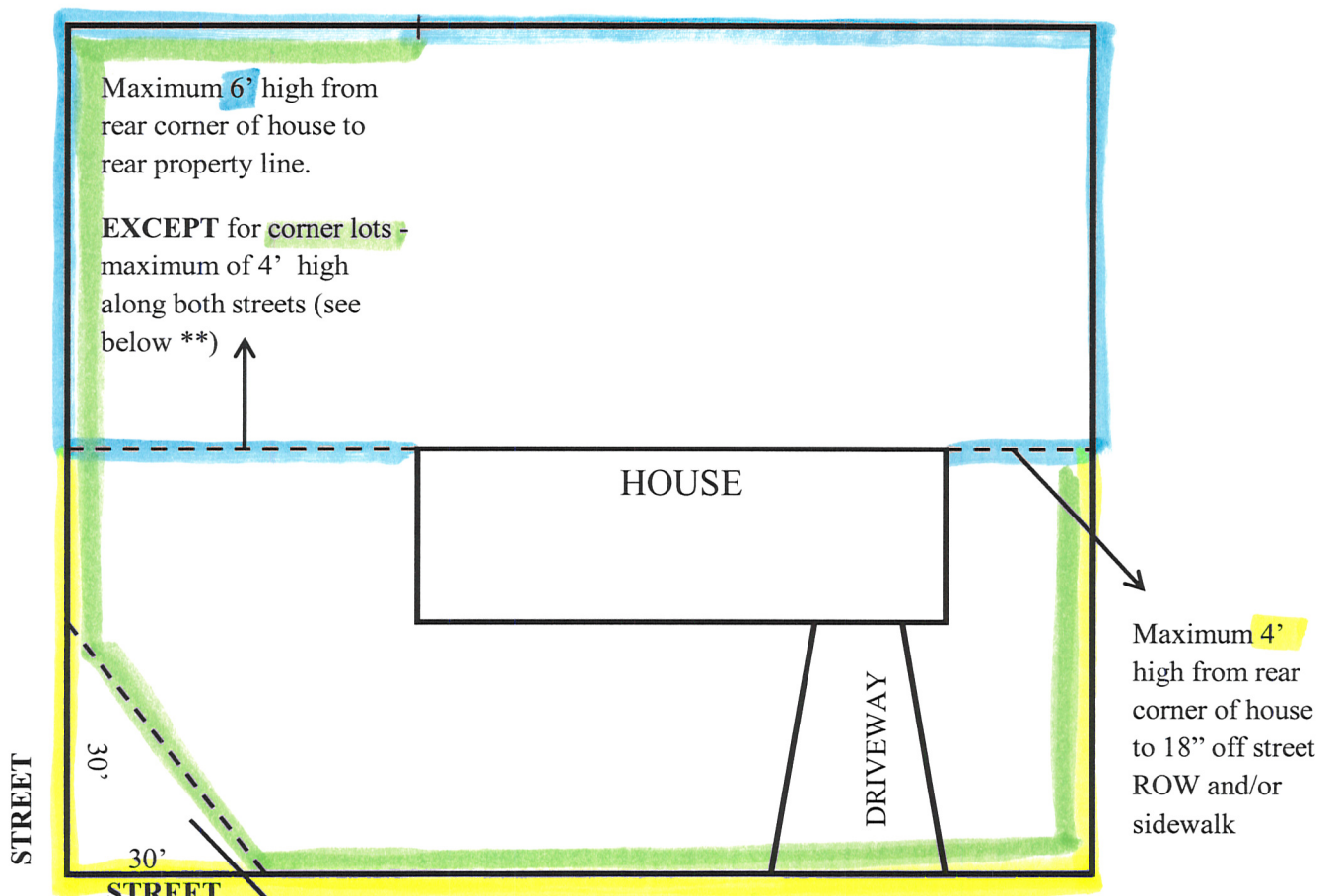


# Village of East Aurora Fence Permit Requirements

(October 7, 2019)

A permit is required to install a fence. The following documentation is required to issue a permit:

- Building Permit application
- Property survey showing location and height of fence. Height limits listed below.
- Fence specs
- Fence Contractor information including address, phone number, liability, Worker's Comp and Disability insurance certificates on file with Town of Aurora/Village of East Aurora as certificate holder
- Fence permit fee payable to the Town of Aurora
- Pool fences are included with the pool permit and follow NYS regulations

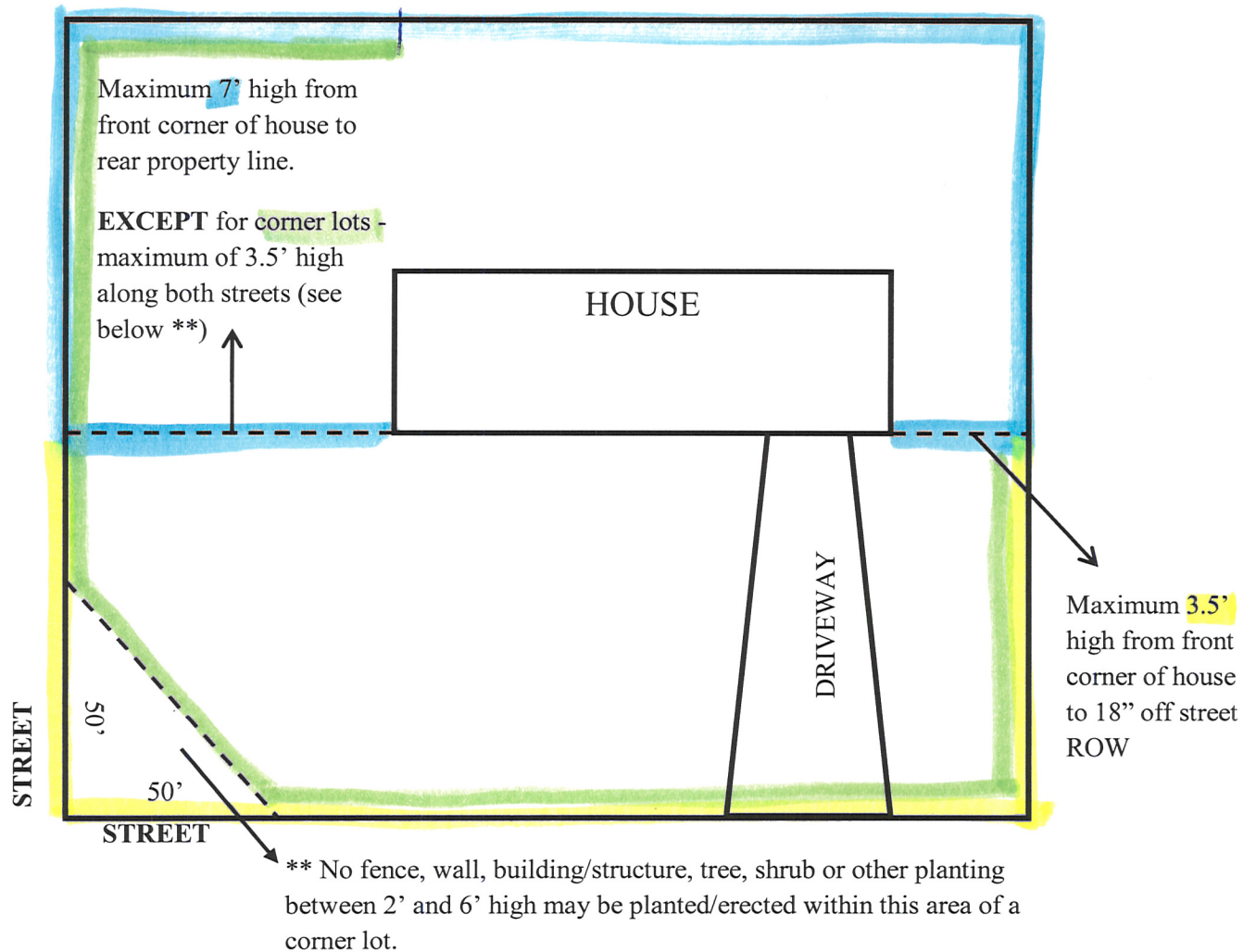


\*\* No solid fence, wall, hedge, or dense foliage between 2'-6' high shall be erected/planted within this area of a corner lot. An open fence (less than 10% solid) may be installed with a maximum 4' height.

## Town of Aurora Fence Permit Requirements

As of April 2, 2017 a permit is required to install a fence. The following documentation is required to issue a permit:

- Building Permit application
- Property survey showing location and height of fence -height limits are listed below
- Fence specs
- Fence Contractor information including address, phone number, liability, Worker's Comp and Disability insurance certificates on file with Town of Aurora/Village of East Aurora as certificate holder
- Fence permit fee payable to the Town of Aurora
- Pool fences are included with the pool permit and follow NYS regulations



**BUILDING DEPARTMENT**

**Town of Aurora/Village of East Aurora**

**575 Oakwood Avenue, East Aurora, NY 14052**

**Phone (716) 652-7591**

Permit # \_\_\_\_\_

Reissued \_\_\_\_\_

Date \_\_\_\_\_

**APPLICATION FOR BUILDING PERMIT**

Please check one:     New Building     Addition     Alteration/Renovation     Fence  
                           Accessory Building     Accessory Structure     Generator     Other \_\_\_\_\_

**Property Owner Name** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Property Address** \_\_\_\_\_

**SBL #** \_\_\_\_\_ **Zoning District** \_\_\_\_\_

**Applicant** (if not Owner) \_\_\_\_\_ **Phone #** \_\_\_\_\_

1. Brief description of request/intention for building permit: \_\_\_\_\_

2. Use:  Residential     Commercial    Occupancy/Occupancy Load: \_\_\_\_\_

3. Construction Type:  I     II     III     IV     V

4. Size of completed construction    .....ft wide    .....ft long    .....ft high    Total sq ft.....

5. Construction Cost \_\_\_\_\_

6. Name of Architect \_\_\_\_\_

Address of Architect \_\_\_\_\_ Phone # \_\_\_\_\_

7. Name of Contractor \_\_\_\_\_

Address of Contractor \_\_\_\_\_ Phone # \_\_\_\_\_

8. Contractors GL/WC/Disability Insurance Certificates with Town & Village as Certificate holder **Yes/No**

9. Electrical work done, to be inspected by, and a Certificate of Approval obtained from an inspection agency approved by the Town of Aurora.     Yes     NA

10. DPW Action Required WATER TAP  SEWER TAP  BACKFLOW PREVENTER  GREASE TRAP

**IMPORTANT**

- The work covered by this application may not be commenced before the issuance of Building Permit.
- No building shall be occupied or used in whole or in part for any purpose whatsoever until a Certificate of Occupancy shall have been granted by the Building Department.

**APPLICATION IS HEREBY MADE to the Code Enforcement Officer for the issuance of a Building Permit pursuant to the NEW YORK UNIFORM FIRE PREVENTION AND BUILDING CODE for the construction of buildings, additions and alterations, as herein described. The applicant agrees to comply with all applicable codes, laws, and regulations. The undersigned hereby certifies that all of the information contained in this application is correct and true.**

**Owner Name** \_\_\_\_\_

(Contractor and Corp/LLC must complete affidavit on back to sign as owner's agent)

**Telephone** \_\_\_\_\_ **E-mail** \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF OWNER**

\_\_\_\_\_  
**DATE**

<i>Town or Village</i>	<b>Bldg Dept</b>	<b>ZBA</b>
<b>App Fee</b> \$ _____	Reviewed by _____	Reason _____
<b>Permit Fee</b> \$ _____	Appr on _____	Approved/Denied on _____
<b>Park/Rec Fee</b> \$ _____		Case # _____
..... <b>Signature of Code Enforcement Officer</b>		
Receipt is hereby acknowledged of the sum of \$..... equal to the fees schedule established by the Town Board of the Town of Aurora NY..... <b>TC/ DTC</b> <b>Date:</b> _____ <b>Receipt</b> _____		

**TO SIGN AS AGENT FOR PROPERTY OWNER:**

IN ACCORDANCE WITH THE TOWN OF AURORA BUILDING CODE ORDINANCE (SECTION 65-8 B.2)

I, \_\_\_\_\_,

STATE THE PROPOSED WORK IS AUTHORIZED BY THE PROPERTY OWNER AND I AM AUTHORIZED TO MAKE SUCH APPLICATION FOR A BUILDING PERMIT.

\_\_\_\_\_  
(Signature of Applicant)

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_  
TOWN \_\_\_\_\_

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
(Signature of Notary)

**Notary Seal**

-----  
**IF PROPERTY OWNER IS A CORPORATION, COMPLETE:**

**STATE OF NEW YORK**  
**COUNTY OF ERIE**                    **ss**

\_\_\_\_\_ being duly sworn deposes and says that he is the applicant  
(Name of individual signing application)

above named. He is the \_\_\_\_\_ of said owner or owners, and  
(Corporate Officer, etc.)

is duly authorized to perform or have performed the said work and to make and file this application: that all statements contained in this application are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

\_\_\_\_\_  
(Signature of Applicant)

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
(Signature of Notary)

**Notary Seal**