

TOWN OF AURORA
TOWN BOARD MEETING AGENDA
MONDAY, SEPTEMBER 28, 2020

WORK SESSION 6:00 P.M.

1. ROC proposal for Olean Road
2. AMC – Change Orders (various)
3. Cleaning Services RFP

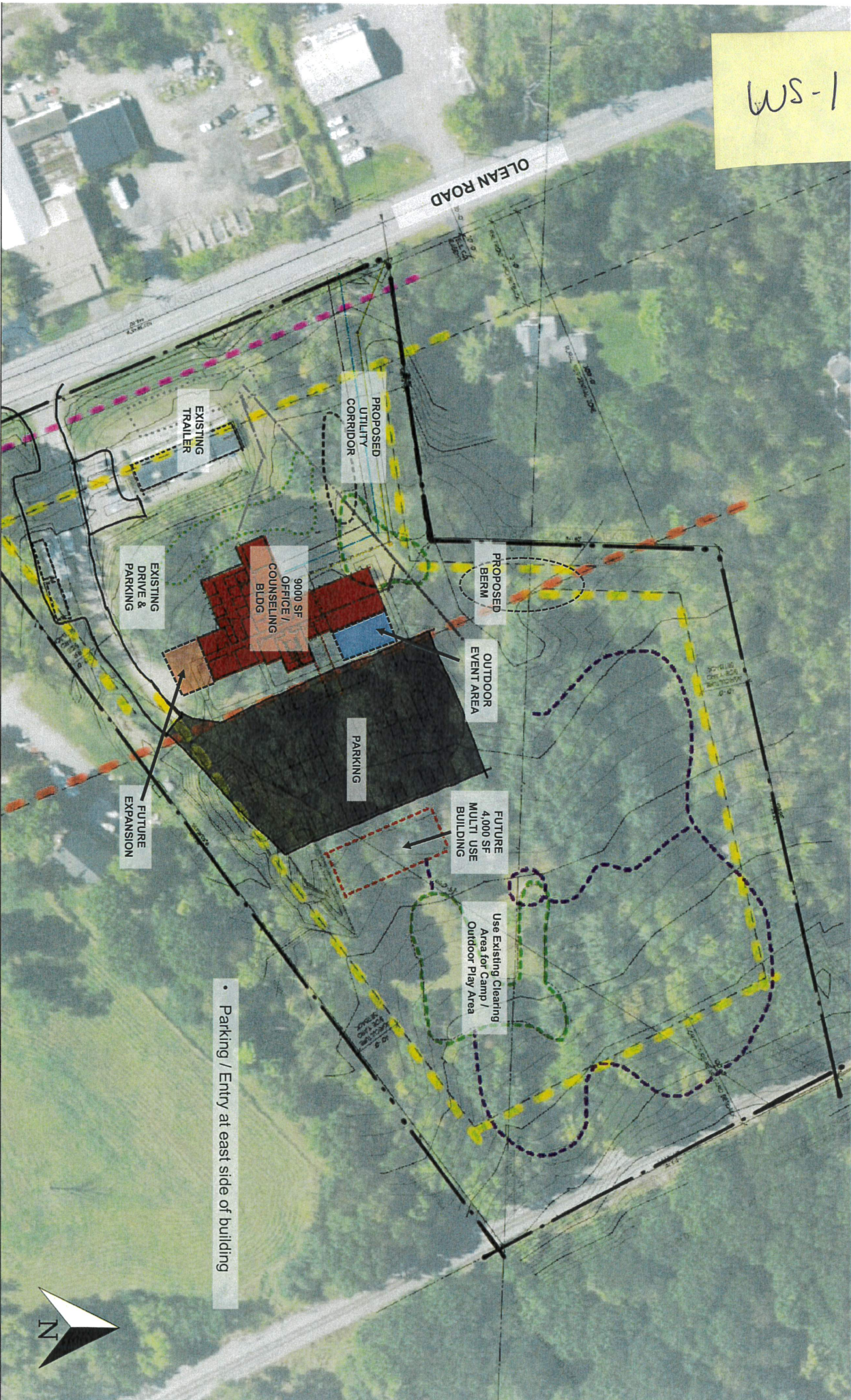
REGULAR MEETING – will begin immediately after the work session:

- 1 PLEDGE OF ALLEGIANCE TO THE FLAG
- 2 PUBLIC HEARING: Local Law Intro No. 1-2020: Tax Cap Override
- 3 APPROVAL OF MINUTES: 9/14/2020 work session & meeting
- 4 AUDIENCE I: (an opportunity to address items on this agenda)
- 5 UNFINISHED BUSINESS:
 - A. AMC payments
 - B. Local Law 1-2020
 - C. EBC HR Services
- 6 NEW BUSINESS:

<ol style="list-style-type: none">A. Tentative 2021 BudgetB. AMC Change OrdersC. AMC Cleaning ServicesD. Whaley Ave. Bridge railings	<ol style="list-style-type: none">E. Pool Painting proposalF. Surplus equipment - generatorG. Debt Reserve fundsH. Delinquent Water – ECWA
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- 7 COMMUNICATIONS and REPORTS:
 - A. EAPD - July and August 2020 report
- 8 BUSINESS FROM BOARD MEMBERS/LIAISONS
- 9 AUDIENCE II: (an opportunity to address any Town concerns/topics)
- 10 STAFF REPORTS
- 11 APPROVAL OF ABSTRACT
- 12 ADJOURNMENT

James J. Bach
Supervisor

WS-1



• Parking / Entry at east side of building



Document G701 - 2017

WS-2

Change Order

CB

PROJECT: (Name and address)
Aurora Municipal Center

575 Oakwood Avenue &
585 Oakwood Avenue
East aurora, New York 14052

CONTRACT INFORMATION:
Contract For: Heating, Ventilating, and
Air Conditioning Construction
Date: 05/01/2019

CHANGE ORDER INFOR
Change Order Number:

Date: 09/17/2020

OWNER: (Name and address)
Town of Aurora

300 Glead Avenue
East Aurora, NY 14052

ARCHITECT: (Name and address)
Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.
6395 West Quaker Street
Orchard Park, NY 14127

CONTRACTOR: (Name and address)
Greater Niagara Mechanical, Inc.

7311 Ward Road
Tonawanda, NY 14120

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This change order is to provide a dedicated mini split cooling system for the IT Room 132. Refer to the attached Change Proposal Request CPR#1A for supplemental information. This change order also goes in conjunction with IPL CO-015 and Telco CO-029.

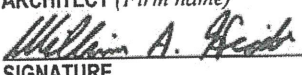
The original Contract Sum was	\$	<u>547,600.00</u>
The net change by previously authorized Change Orders	\$	<u>1,157.00</u>
The Contract Sum prior to this Change Order was	\$	<u>548,757.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>11,480.00</u>
The new Contract Sum including this Change Order will be	\$	<u>560,237.00</u>

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.

ARCHITECT (Firm name)


SIGNATURE

William A. Heidt, R.A., Project Architect

PRINTED NAME AND TITLE

09/17/2020

DATE

Greater Niagara Mechanical, Inc.

CONTRACTOR (Firm name)

SIGNATURE

Samuel Prezioso, Project Manager

PRINTED NAME AND TITLE

DATE

Town of Aurora

OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE



AIA[®] Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Aurora Municipal Center 575 Oakwood Avenue & 585 Oakwood Avenue East aurora, New York 14052	CONTRACT INFORMATION: Contract For: Electrical Construction Contract Date: 05/01/2019	CHANGE ORDER INFORMATION: Change Order Number: 015 Date: 09/17/2020
OWNER: <i>(Name and address)</i> Town of Aurora 300 Glead Avenue East Aurora, NY 14052	ARCHITECT: <i>(Name and address)</i> Fontanese, Folts, Aubrecht, Ernst Architects, P.C. 6395 West Quaker Street Orchard Park, NY 14127	CONTRACTOR: <i>(Name and address)</i> Industrial Power and Lighting 60 Depot Street Buffalo, NY 14206

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

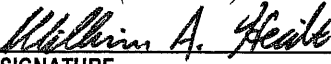
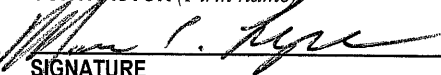
This change order is to provide additional receptacles on additional secondary power circuits in the IT Room 132 for the additional equipment being installed, along with powering the added mini split system for the room. Refer to the attached Change Request CCN #16 documentation for supplemental information. This change order also goes in conjunction with Telco CO-029 and GNM CO-001A.

The original Contract Sum was	\$	<u>687,500.00</u>
The net change by previously authorized Change Orders	\$	<u>39,478.56</u>
The Contract Sum prior to this Change Order was	\$	<u>726,978.56</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>8,024.14</u>
The new Contract Sum including this Change Order will be	\$	<u>735,002.70</u>

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst Architects, P.C.	Industrial Power and Lighting	Town of Aurora
_____ ARCHITECT <i>(Firm name)</i>	_____ CONTRACTOR <i>(Firm name)</i>	_____ OWNER <i>(Firm name)</i>
 _____ SIGNATURE	 _____ SIGNATURE	_____ SIGNATURE
William A. Heidt, R.A., Project Architect _____ PRINTED NAME AND TITLE	Marco Lepore _____ PRINTED NAME AND TITLE	James J. Bach, Town Supervisor _____ PRINTED NAME AND TITLE
09/17/2020 _____ DATE	_____ DATE	_____ DATE



Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Aurora Municipal Center 575 Oakwood Avenue & 587 Oakwood Avenue East aurora, New York 14052	CONTRACT INFORMATION: Contract For: General Construction and Site Work Contract Date: 05/01/2019	CHANGE ORDER INFORMATION: Change Order Number: 029 Date: 09/18/2020
OWNER: <i>(Name and address)</i> Town of Aurora 300 Glead Avenue East Aurora, NY 14052	ARCHITECT: <i>(Name and address)</i> Fontanese, Folts, Aubrecht, Ernst Architects, P.C. 6395 West Quaker Street Orchard Park, NY 14127	CONTRACTOR: <i>(Name and address)</i> Telco Construction 500 Buffalo Road East Aurora, NY 14052

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This change order is to provide a concrete equipment pad for the condensing unit that is part of the added IT Room 132 dedicated mini split system. Refer to the attached Change Order Request #36 Rev for supplemental information. This change order also goes in conjunction with IPL CO-015 and GNM CO-002.

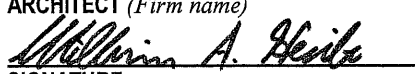
The original Contract Sum was	\$	3,677,000.00
The net change by previously authorized Change Orders	\$	510,463.00
The Contract Sum prior to this Change Order was	\$	4,187,463.00
The Contract Sum will be increased by this Change Order in the amount of	\$	609.00
The new Contract Sum including this Change Order will be	\$	4,188,072.00

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.

ARCHITECT *(Firm name)*


SIGNATURE


William A. Heidt, R.A., Project Architect

PRINTED NAME AND TITLE

09/18/2020

DATE

Telco Construction

CONTRACTOR *(Firm name)*


SIGNATURE

Nick Wells

PRINTED NAME AND TITLE

9/22/20

DATE

Town of Aurora

OWNER *(Firm name)*

SIGNATURE

James J. Bach

PRINTED NAME AND TITLE

DATE



Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*

Aurora Municipal Center

575 Oakwood Avenue &
587 Oakwood Avenue
East aurora, New York 14052

CONTRACT INFORMATION:

Contract For: General Construction and
Site Work Contract
Date: 05/01/2019

CHANGE ORDER INFORMATION:

Change Order Number: 030

Date: 09/18/2020

OWNER: *(Name and address)*

Town of Aurora

300 Glead Avenue
East Aurora, NY 14052

ARCHITECT: *(Name and address)*

Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.
6395 West Quaker Street
Orchard Park, NY 14127

CONTRACTOR: *(Name and address)*

Telco Construction

500 Buffalo Road
East Aurora, NY 14052

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This change order is to provide a bronze cornerstone plaque installed in the stone watertable at the Northwest corner of the building. Refer to the attached Change Order Request #29 Rev. for supplemental information.

The original Contract Sum was	\$	3,677,000.00
The net change by previously authorized Change Orders	\$	511,072.00
The Contract Sum prior to this Change Order was	\$	4,188,072.00
The Contract Sum will be increased by this Change Order in the amount of	\$	538.00
The new Contract Sum including this Change Order will be	\$	4,188,610.00

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.

Telco Construction

Town of Aurora

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

William A. Heidt, R.A., Project Architect
PRINTED NAME AND TITLE

Nick Wells
PRINTED NAME AND TITLE

James J. Bach
PRINTED NAME AND TITLE

09/18/2020

DATE

9/22/20
DATE

DATE



Document G701™ – 2017

Change Order

PROJECT: (Name and address)
Aurora Municipal Center

575 Oakwood Avenue &
587 Oakwood Avenue
East aurora, New York 14052

OWNER: (Name and address)
Town of Aurora

300 Glead Avenue
East Aurora, NY 14052

CONTRACT INFORMATION:
Contract For: General Construction and
Site Work Contract
Date: 05/01/2019

ARCHITECT: (Name and address)
Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.
6395 West Quaker Street
Orchard Park, NY 14127

CHANGE ORDER INFORMATION:
Change Order Number: 031
Date: 09/23/2020

CONTRACTOR: (Name and address)
Telco Construction
500 Buffalo Road
East Aurora, NY 14052

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This change order is to modify the landscaping plan by adding sod along the Oakwood Avenue facade, adding plantings and mulch beds along King street, additional plantings at the SW corner of the Senior Center and adding trees along the south property line. Refer to the attached Change Order Request #39 Rev. 2 for supplemental information.

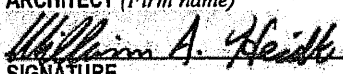
The original Contract Sum was	\$	<u>3,677,000.00</u>
The net change by previously authorized Change Orders	\$	<u>511,610.00</u>
The Contract Sum prior to this Change Order was	\$	<u>4,188,610.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>10,972.00</u>
The new Contract Sum including this Change Order will be	\$	<u>4,199,582.00</u>

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.

ARCHITECT (Firm name)


SIGNATURE
William A. Heidt, R.A., Project Architect

PRINTED NAME AND TITLE
09/23/2020

DATE

Telco Construction

CONTRACTOR (Firm name)

SIGNATURE
Nick Wells

PRINTED NAME AND TITLE

DATE

Town of Aurora

OWNER (Firm name)

SIGNATURE
James J. Bach

PRINTED NAME AND TITLE

DATE



AIA[®]

Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
Aurora Municipal Center

575 Oakwood Avenue &
587 Oakwood Avenue
East aurora, New York 14052

OWNER: *(Name and address)*
Town of Aurora

300 Glead Avenue
East Aurora, NY 14052

CONTRACT INFORMATION:

Contract For: General Construction and
Site Work Contract
Date: 05/01/2019

CHANGE ORDER INFORMATION:

Change Order Number: 032
Date: 09/23/2020

ARCHITECT: *(Name and address)*

Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.
6395 West Quaker Street
Orchard Park, NY 14127

CONTRACTOR: *(Name and address)*

Telco Construction
500 Buffalo Road
East Aurora, NY 14052

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This change order is to replace the existing pavers and modify the concrete approach to the Senior Center off of King Street to better accomodate Bus/Van drop-offs. Refer to the attached Change Order Request #40 for supplemental information.

The original Contract Sum was	\$ 3,677,000.00
The net change by previously authorized Change Orders	\$ 522,582.00
The Contract Sum prior to this Change Order was	\$ 4,199,582.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 6,602.00
The new Contract Sum including this Change Order will be	\$ 4,206,184.00
The Contract Time will be unchanged by Zero (0) days.	
The new date of Substantial Completion will be	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.

ARCHITECT *(Firm name)*

William A. Heidt
SIGNATURE

William A. Heidt, R.A., Project Architect
PRINTED NAME AND TITLE

09/23/2020
DATE

Telco Construction

CONTRACTOR *(Firm name)*

SIGNATURE

Nick Wells
PRINTED NAME AND TITLE

DATE

Town of Aurora

OWNER *(Firm name)*

SIGNATURE

James J. Bach
PRINTED NAME AND TITLE

DATE

Town of Aurora

WS-3

60

OFFICIAL BID SHEET
CLEANING AND
JANITORIAL SERVICES for
the
AURORA MUNICIPAL CENTER
located at
575 OAKWOOD AVENUE
EAST AURORA, NY

Each contractor is requested to provide a bid price that includes using contractor provided equipment and cleaning supplies. All contractor provided cleaning supplies must be pre-approved by the Town representative.

The contractor that is awarded this bid will be required to sign a three-year agreement with the Town of Aurora for the services as described in the bid specifications. The agreement will take effect upon a designated date agreed upon by the contractor and the Town of Aurora. Either party may, upon notice to the other, terminate this agreement if the other party materially breaches this agreement. The party terminating this agreement is required to inform the other party in writing, no less than ninety (90) days prior to the last date of service, unless the breach involves a criminal act.


Bidding contractors are required to provide fees for services as described below, as well as percentages of fee increases for subsequent years following the first year.

The Town of Aurora reserves the right to reject any and all bids at its' sole discretion. Each bidder is required by General Municipal Law (section 103-d) to provide a signed Non-Collusive Bidding Certificate (included in this packet).

AURORA TOWN MUNICIPAL CENTER CLEANING AND JANITORIAL SERVICES:

Monthly/Annual cost bidder provided janitorial equipment and cleaning supplies:
\$ 3397.33 per month; \$ 40767.96 annually.

Percentage increase in fees for each subsequent year:
5 % Increase

Signature of Bidder:  _____
Stefania Talarico [Sep 21, 2020 14:49 EDT]

Printed Name: Stefania Talarico _____

Town of Aurora

OFFICIAL BID SHEET
CLEANING AND
JANITORIAL SERVICES for
the
AURORA MUNICIPAL CENTER
located at
575 OAKWOOD AVENUE
EAST AURORA, NY

Each contractor is requested to provide a bid price that includes using contractor provided equipment and cleaning supplies. All contractor provided cleaning supplies must be pre-approved by the Town representative.

The contractor that is awarded this bid will be required to sign a three-year agreement with the Town of Aurora for the services as described in the bid specifications. The agreement will take effect upon a designated date agreed upon by the contractor and the Town of Aurora. Either party may, upon notice to the other, terminate this agreement if the other party materially breaches this agreement. The party terminating this agreement is required to inform the other party in writing, no less than ninety (90) days prior to the last date of service, unless the breach involves a criminal act.

Bidding contractors are required to provide fees for services as described below, as well as percentages of fee increases for subsequent years following the first year.

The Town of Aurora reserves the right to reject any and all bids at its' sole discretion. Each bidder is required by General Municipal Law (section 103-d) to provide a signed Non-Collusive Bidding Certificate (included in this packet).

AURORA TOWN MUNICIPAL CENTER CLEANING AND JANITORIAL SERVICES:

Monthly/Annual cost bidder provided janitorial equipment and cleaning supplies:
\$ 1,399.32 per month; \$ 16,791.84 annually.

Percentage increase in fees for each subsequent year:
4.1 % Increase NYS Prevailing Wage

Signature of Bidder: _____

Printed Name: _____

W-T Held, Jr.

TOWN OF AURORA
LOCAL LAW INTRO. NO. 1 - 2020
LOCAL LAW ___-2020

2

5B

A LOCAL LAW, TO AMEND LOCAL LAW 1-1990 KNOWN AS “THE CODES OF THE TOWN OF AURORA”, ADOPTED BY THE TOWN BOARD OF THE TOWN OF AURORA ON JANUARY 22, 1990, TO PROVIDE THE TOWN BOARD WITH THE AUTHORITY TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW SECTION 3-c.

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF AURORA AS FOLLOWS:

SECTION 1. LEGISLATIVE INTENT

It is the intent of this Local Law to allow the Town of Aurora to adopt a budget for the fiscal year commencing January 1, 2021 that requires a real property tax levy in excess of “the tax levy limit” as defined by General Municipal Law Section 3-c.

SECTION 2. AUTHORITY

This Local Law is adopted pursuant to Subdivision 5 of the General Municipal Law Section 3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a Local Law approved by a vote of sixty percent (60%) of said governing body.

SECTION 3. TAX LEVY LIMIT OVERRIDE

The Town Board of the Town of Aurora, County of Erie, is hereby authorized to adopt a budget for the fiscal year commencing January 1, 2021 that requires a property tax levy in excess of the amount otherwise prescribed in General Municipal Law Section 3-c.

SECTION 4. SEVERABILITY

If a Court determines that any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the Court's order or judgment shall not affect, impair or invalidate the remainder of this Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 5. EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the New York Secretary of State.

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



5A
1-3
TOWN CLERK
Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board
From: Martha Librock, Town Clerk
Date: September 25, 2020
Re: AMC Contractor Payments

Please approve the following payments for the Aurora Municipal Center Project. All of the payment applications have been reviewed and approved by Fontanese Folts Aubrecht Ernst Architects:

- Payment No. 12 to Greater Niagara Mechanical thru 9/22/20 for the Plumbing contract: \$8,464.50
- Payment No. 16 to Industrial Power & Lighting thru 8/31/20 for the Electrical contract: \$17,926.27
- Payment No. 16 to Telco Construction, Inc. thru 8/31/20 for the General-Site Work contract: \$201,553.54

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/CMa

TO OWNER:
 Town of Aurora
 300 Glead Ave.
 East Aurora, NY 14052

PROJECT:
 Aurora Municipal Center
 Mechanical Work

FROM CONTRACTOR:
 Greater Niagara Mechanical
 7311 Ward Road
 North Tonawanda, NY 14120
 Mechanical

CONTRACT FOR:
 Mechanical

APPLICATION NO.: 12
PERIOD TO: 9/22/2020
PROJECT NO.: 17.18
CONTRACT DATE: 5/1/2019

Distribution To:
 OWNER _____
 CONSTRUCTION _____
 MANAGER _____
 ARCHITECT X
 CONTRACTOR _____

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for Payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT..... \$ 547,600.00
- 2. Net Change by Change Orders..... \$ 12,637.00
- 3. CONTRACT SUM TO DATE (Line 1 +/- 2)..... \$ 560,237.00
- 4. TOTAL COMPLETED & STORED TO DATE..... \$ 547,600.00
 (Column G on G703)
- 5. RETAINAGE: _____ 5% \$ 27,380.00
- 6. TOTAL EARNED LESS RETAINAGE..... \$ 520,220.00
 (Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
 (Line 6 from prior Certificate)..... \$ 511,755.50
- 8. CURRENT PAYMENT DUE \$ 8,464.50
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE
 (Line 3 less Line 6)..... \$ 40,017.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner.		
Total approved this Month		
TOTALS		
Net changes by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: GREATER NIAGARA MECHANICAL, INC.

By: _____ **Date:** 9/22/2020
 State Of: New York
 County Of: Niagara
 Subscribed and sworn to before me this 22 day of September 2020

Notary Public: _____
 My Commission expires: _____

CERTIFICATE FOR PAYMENT
 In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.
AMOUNT CERTIFIED.....\$ 8,464.50
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MANAGER:
 By: _____ **DATE:** _____

ARCHITECT:
 By: William A. Neate **DATE:** 09/24/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are with prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION AND CERTIFICATE FOR PAYMENT

To (OWNER): Town of Aurora
300 Glead Ave
East Aurora, NY 14052

Project: Aurora Municipal Center
575 & 585 Oakwood Ave
East Aurora, NY 14052

Application No: 16
Invoice No: 53701
Period To: 8/31/2020

From: Industrial Power & Lighting
60 Depot Street
Buffalo, NY 14206

Via (Architect): Fontanesse Folts Aubrecht Ernst

Architect's
Project No:

Contract Date: 4/12/2019

CONTRACTOR'S APPLICATION FOR PAYMENT


Application is made for Payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	38,107.61	0.00
Approved this month	0.00	0.00
TOTALS	38,107.61	0.00
Net change by change orders	38,107.61	

1. ORIGINAL CONTRACT SUM..... \$ 687,500.00
2. Net change by Change Orders..... \$ 38,107.61
3. CONTRACT SUM TO DATE (Line 1 +/- 2)..... \$ 725,607.61
4. TOTAL COMPLETED & STORED TO DATE..... \$ 711,781.60
(Column G on G703)
5. RETAINAGE (Column I on G703) 5 %..... \$ 35,517.85
6. TOTAL EARNED LESS RETAINAGE..... \$ 676,263.75
(Line 4 less Line 5)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... \$ 658,337.48
(Line 6 from prior Certificate)
8. SALES TAX..... \$ 0.00
9. CURRENT PAYMENT DUE..... \$ 17,926.27
10. BALANCE TO FINISH, PLUS RETAINAGE..... \$ 49,343.86
(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Industrial Power & Lighting
By:  Date: 9/24/2020

State of: New York County of: Ernie day of September
Subscribed and sworn to before me this 22nd day of September 2020
Notary Public:  DORENE M. BRUCE
My Commission expires: NOTARY PUBLIC-STATE OF NEW YORK
No. 01BR6264940
Qualified in Erie County

CERTIFICATE FOR PAYMENT

AMOUNT CERTIFIED..... \$ 17,926.27
CONSTRUCTION MANAGER
By: _____ Date _____

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

ARCHITECT:
(Attach explanation if amount certified differs from the amount applied for.)
By:  Date: 09/24/2020

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Town of Aurora 19-2502
 300 Gileed Avenue
 East Aurora, NY 14052

FROM CONTRACTOR: Telco Construction, Inc.
 500 Buffalo Road
 East Aurora NY 14052
 716-805-1520

PROJECT: Aurora Municipal Center
 575 & 585 Oakwood Avenue
 East Aurora NY 14052

APPLICATION: 16
PERIOD TO: 08/31/2020

CONTRACT FOR: 2502
CONTRACT DATE: 05/01/2019

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment as shown below.
 Continuation Page is attached.

1. ORIGINAL CONTRACT AMOUNT \$	3,677,000.00
2. NET CHANGED BY CHANGE ORDERS \$	479,678.00
3. CONTRACT SUM TO DATE (Line 1+/-2) \$	4,156,678.00
4. TOTAL COMPLETED & STORED TO DATE \$	3,979,460.97
5. TOTAL RETAINED \$	198,973.06
a. ___ % of Completed Work	\$	
b. ___ % of Stored Material	\$	
6. TOTAL EARNED LESS RETAINED \$	3,780,487.91
7. LESS PREVIOUS CERTIFICATES FOR BILLING \$	3,578,934.37
8. CURRENT PAYMENT DUE \$	201,553.54
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	376,190.09

Terms: Invoices are due and payable 30 days from the date of the invoice.
 All overdue amounts will have an additional service charge of .5% per month.

Please make checks payable to: **Telco Construction, Inc.**

Thank you for your prompt payment.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all the amounts have been paid by the Contractor for Work for which Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Telco Construction, Inc.
 By: James D. Milks Date: 8/31/20

State of: NEW YORK
 County of: ERIE
 Subscribed and sworn to before me this 31st day of August of 2020
 Notary Public: Cariissa L. Schrub
 My Commission Expires: 05/09/21

CARISSA L. SCHRUB
 NOTARY PUBLIC-STATE OF NEW YORK
 No. 01SC6126773
 Qualified in Erie County
 My Commission Expires May 09, 20 21

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work had progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 201,553.54
 (Attached explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: William A. Heide Date: 09/22/2020
 By: _____
 Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



M.

5C

townclerk@townofaurora.com

TOWN OF AURORA
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: Human Resources Consulting Services
DATE: 09/28/20

I respectfully request approval to enter into an agreement with EBC Inc. for HR consulting services as described in the proposal presented at the 9/14/20 work session (attached). The cost is \$550/month and would start October 1. Funds to cover the cost through the end of 2020 would come from the Secretary to the Supervisor budget line.

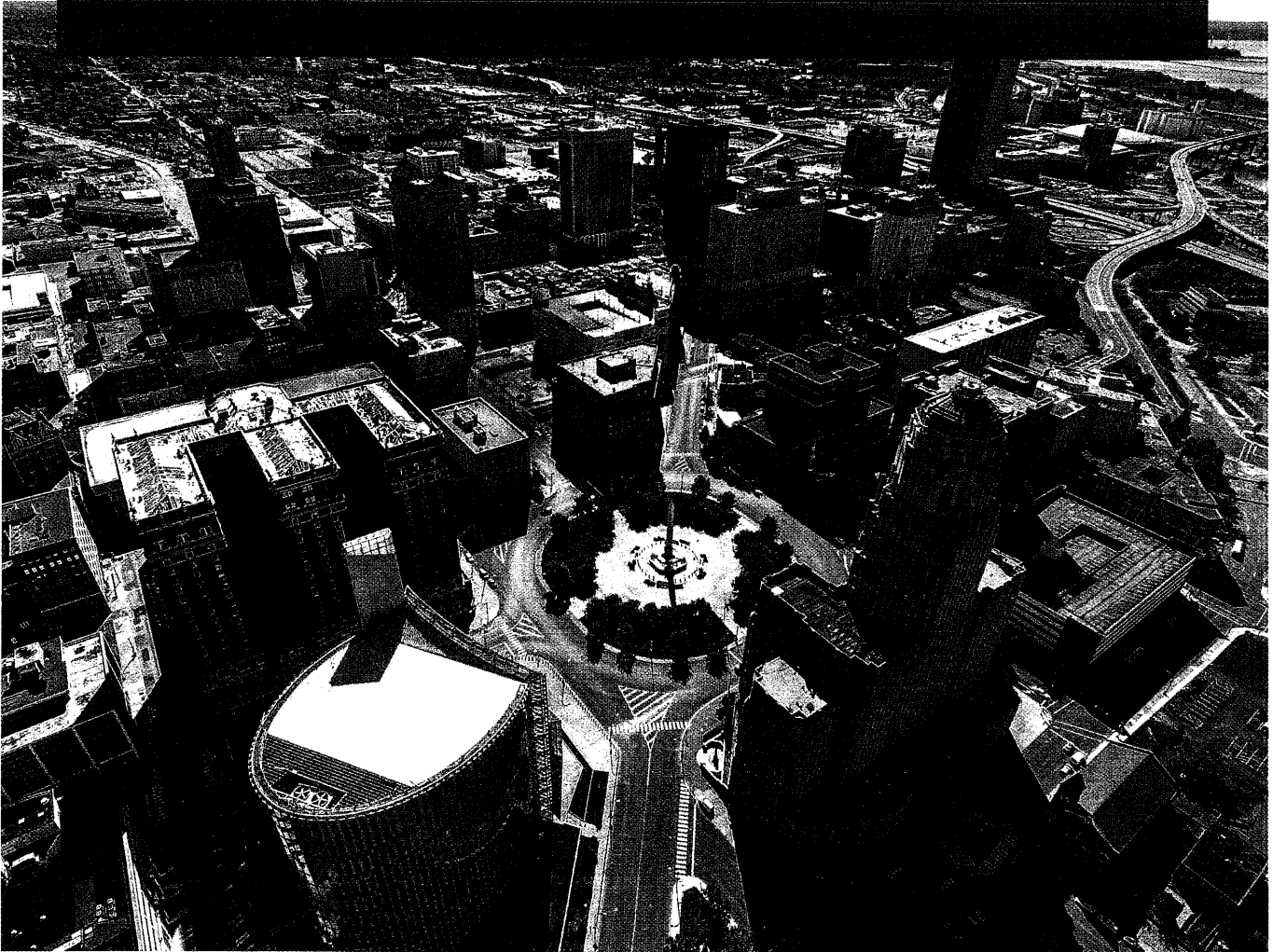
Upon approval, I request approval of the following budget amendment:

- Add A 1220.402 HR Contractual
- Increase A 1220.402 by \$1,650
- Decrease A 1220.103 Secretary by \$1,650

EBC

PAYROLL • HR SERVICES

Human Capital Management Services



301 Ohio Street, Suite 250 ▪ Buffalo, NY 14204 ▪ 716.674.7900 ▪ www.ebcinc.net
331 Audubon Parkway ▪ Amherst, NY 14228 ▪ 716.689.0511 ▪ www.cspayroll.com
110 Allens Creek Road ▪ Rochester, NY 14618

Executive Summary

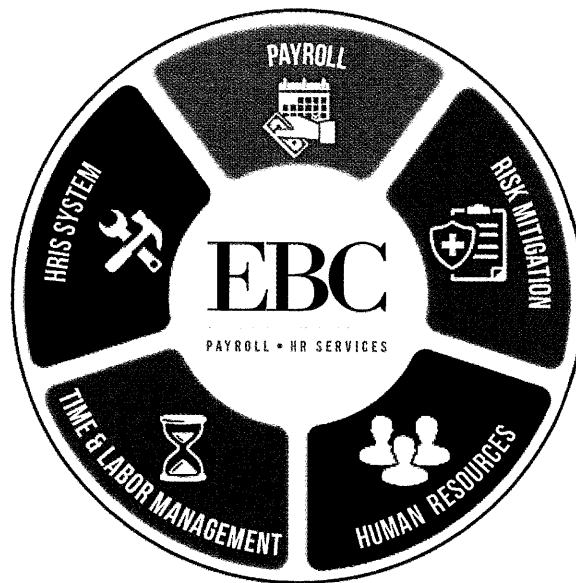
About EBC

Maintaining the myriad aspects of payroll and HR management can be a challenge for any company. Our mission at EBC is to assist organizations to maximize their investment in their human capital, contain costs, minimize employer-related risk, and relieve the administrative burden of activities related to human capital. Our highly accomplished team covers the spectrum of HR disciplines, employee benefits, and payroll. We come from a variety of business backgrounds and consistently strive to remain ahead of industry trends to ensure we can effectively address even the most unique or complex set of needs.

Our Value Proposition

At EBC, we pride ourselves not only on our ability to offer innovative solutions to meet our client's needs, but also on our timely, personalized service. EBC has a reputation for excellence in the products and services we offer. We provide a full range of services including payroll, HR, HRIS solutions, safety, and time and labor management.

We are dedicated to providing creative, practical and relevant human resources services and solutions to organizations, leaders, and employees. The end goal is to make organizations and individuals more successful. Our consultants are available as either your complete HR department or as a trusted resource for you or your staff to call upon to answer employment-related questions.



Human Resource Management

Human resources are a vital aspect of any organization and we know that HR personnel can become inundated by laws and regulations as they work to establish HR policies and procedures. EBC is dedicated to offering solutions for your organization's human resources challenges. As a company that prides itself on intellectual capital and innovation, we can assist not only in solving problems on the spot, but define issues and create processes to avoid future recurrences. Our philosophy is to provide a comprehensive, wide range of services to all our clients. We offer various levels of service to fit your company's needs. As part of our service, an HR Advisor will conduct an HR Audit to establish a baseline for your current HR function and make recommendations for best practices.

Onsite HR Services

With our HR Program, your company can virtually outsource its HR department. We are committed to compliance to help your business stay current on important annual requirements, as well as ever-changing legal updates. In addition, our experienced and certified HR Professionals will assess current HR practices and work with you to address your business-specific questions and needs including:

HR Assessment: An HR Advisor will conduct an internal assessment of your current HR practices to identify potential non-compliance and determine where correction is needed. The assessment will include topics such as, recruitment strategies, job descriptions, employee trainings, performance appraisals, employee exemption status, benefits, and termination procedures.

Compliance Documentation: We will provide you with updated employment law postings (up to ten (10) employment posters per year), as well as reminders about year-end and other important compliance deadlines. If you would like to purchase additional employment posters, you may purchase through EBC at a discounted rate.

Document Customization: Our HR advisors will create and/or customize your HR documents, and review for potential compliance concerns.

Onsite Safety Services: Available upon request

Employee Termination Assistance: We will assist with making recommendations for proper termination procedures.

FLSA Compliance: We will review all wage and hour related topics and internal procedures

ThinkHR Support Center: ThinkHR Live, provides you a team of HR experts standing by to answer your questions or provide advice. You also have access to ThinkHR Comply, an online resource center for all your workforce questions and issues, and to ThinkHR Learn, an online training platform to develop employees and help ensure compliance.

Sexual Harassment Compliance: Our team will ensure your written sexual harassment policy is in compliance with NYS law. We can also conduct the required annual harassment prevention training for all employees. In the event of an employee complaint, our team will work with your management team to investigate the complaint and develop a strategy for implementing corrective action where appropriate.

Periodic Newsletter: The newsletter will provide alerts and updates to help you stay current.

Employee Handbook: The employee handbook is a valuable tool management can use to communicate the company's values, background, policies, procedures, and benefits to employees. It is also a way to protect the company against claims. We will work with your team to create an employee handbook that is customized to the specific needs and philosophies of your management team and employees. In any year we work on the employee handbook as a project, this will be considered one of your two major projects.

On-Boarding and Counseling: Information and tools to support your recruiting, retention and termination specific to the needs of your company. We can assist the leadership team in the evaluation of employees and with sensitive corrective actions and/or terminations.

Employee Trainings: We can deliver ongoing management HR workshops to develop and grow managers. Training topics may include examples such as:

- *Sexual Harassment (Including Other Forms of Harassment)*- In this course, participants will learn the implications of the law for their organization, evaluate their organization's policies and procedures and apply their learning through case study.
- *Supervisor Fundamentals*- This program will introduce participants to fundamental elements of supervision and address universal challenges facing new supervisors including motivation, discipline, delegation and conflict management. Through participative classroom discussion, case study, role play and self-assessment activities, participants will apply the concepts and practice critical supervisory techniques.
- *Customer Service Skills*- Participants will learn the basic principles in providing outstanding customer service. They will identify internal and external customers and their needs, deal effectively with multi-cultural customers, and effectively handle customer complaints and how to turn an angry customer into a repeat customer.

Audit of HR Benefits Compliance: Review your benefit offerings and documentation as it pertains to Health Care Reform, as well as employee retention strategies

Audit of Employee Files: Review of employee files to determine the preferred method of storage for various employee documents. Recommendations on retention and updates to files.

Guidance and support from our HR advisors on major projects annually, such as: Total Compensation Strategy; Performance Review Workshop; Job Description Workshop; Employee Handbook; Hiring Practices Workshop; Audit Readiness; Review classifications of employees

HR Consulting: Ongoing Consulting Support- A team of professionals to discuss your day-to-day human resource challenges. We will develop a partnership with the management team to develop HR skills and knowledge in order to improve the HR policies, procedures, and overall culture.

Employee Handbook

The employee handbook is a valuable tool management can use to communicate the company's values, background, policies, procedures, and benefits to employees. It is also a way to protect the company against claims. We will work with your team to create an employee handbook that is customized to the specific needs and philosophies of your management team and employees.

In-office Meeting to review current policies and practices:

At this meeting, we would discuss current policies and practices at the company, as well as new policies you would like to document. We will work from an outline to discuss topics to be included in the handbook.

Write draft document and review with relevant parties:

We will partner with you to develop the handbook and consider how your policies will shape your company culture.

Present a final draft and assist you in developing a plan for rollout:

Whether you prefer to distribute your employee handbook via electronic means or paper, we can assist with the rollout to your employees.

Services Proposed:

Human Capital Management Proposal - Onsite HR Services	
Onsite HR Services – <ul style="list-style-type: none">• See above overview• SHRM Certified HR Professionals• Legal Document Review and Preparation• THINKHR online training platform• In person, telephonic and email support• Termination assistance• Culture Shaping	<p><u>Onsite Human Resources Pricing</u></p> <p><i>\$550.00 Monthly</i></p>

Summary

At EBC, we work to manage all your human capital activities. From the ever-changing HR compliance provisions and payroll functions, to the complex world of safety; we will act as your trusted advisor to develop an innovative, comprehensive employee management strategy specific to your company's goals and objectives.

EBC is built upon a tradition of integrity, industry leadership, and excellence. We are committed to delivering tailored solutions with thoughtful strategic planning, valuable professional services, and technology-based solutions that result in sustained employee satisfaction.

Regardless of which option is selected, EBC and the client would establish on-site and off-site expectations. We promise to provide as much on-site support and management as needed, ensuring cohesive communication and a strong working relationship with both management and employee.

EBC

PAYROLL • HR SERVICES

Let us do what we do best...so you can do what you do best.

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



6D

townclerk@townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

September 21, 2020

Susan A. Friess
sfriess@townofaurora.com

Jeffrey T. Harris
jharris@townofaurora.com

Jolene M. Jeffe
jjeffe@townofaurora.com

Charles D. Snyder
csnyder@townofaurora.com

To: Town Board

I respectfully request the Town Board approve of the purchase of NYSDOT approved pedestrian bridge railing for the ~~North Grove~~ Bridge.
Whaley Ave.

SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

This will be purchased from Pavilion Drainage Company. Pavilion is on both NYSDOT bid BD-RP3E & BD- RP4E. Erie County Bid item E606.9999.

The price for 50' of brown powder coated railing with all parts is \$9112.50.

CODE ENFORCEMENT
OFFICER
William Kramer
(716) 652-7591
building@townofaurora.com

ASSESSOR
Roger P. Pigeon
assessor@townofaurora.com
(716) 652-0011

DIR. OF RECREATION
Christopher Musshafen
(716) 652-8866
chris@townofaurora.com

TOWN ATTORNEY
Ronald P. Bennett

TOWN JUSTICE
Jeffrey P. Markello
Anthony DiFilippo IV

HISTORIAN
Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507
NYS Relay Number:
1(800) 662-1220

Sincerely,

A handwritten signature in black ink, appearing to be "David M. Gunner", written over a circular scribble.

David M. Gunner
Superintendent of Highways

PAVILION DRAINAGE SUPPLY CO., INC.
PO BOX 219 * PAVILION, NY 14525 * Phone: (585) 584-3261
A Native American Business - M.B.E., D.B.E. Certified by NYSDOT
Whaley Culvert - 4 Rail Pedestrian Railing - Town of Aurora

ERIE COUNTY
BID DATE: 11/14/2019

GENERAL CONDITIONS:

The prices herein exclude the cost of:

1. A payment and/or performance bond and/or OCP insurance.
2. Sales and/or use taxes, permits & licenses.
3. Testing and/or inspection of subcontractor's work or products.
4. Auxiliary lighting if necessary.
5. Furnishing any additional insurance required for work on or adjacent to a railroad right-of-way.

The General Contractor will:

1. Be responsible for the maintenance & protection of both vehicular & pedestrian traffic and the protection of underground utilities and locate and mark any utilities new to the contract not covered by DigSafe.
2. Perform all excavation, backfill, and provide grade stakes (or survey points) offset within two feet of the work areas and at intervals of no more than 50' before the installation work is scheduled to start.
3. Be responsible for any and all damage to subcontractor's finished work.
4. Pay all costs resulting from performing work under this contract during cold weather conditions including, but not limited to, labor cost of crew waiting for proper temperatures, the cost of heating concrete, the cost of protecting the subgrade and the work from the cold and the removal of ice & snow.
5. Notify subcontractor's on-site supervisor or their home office of any work the contractor plans on doing for which they intend to backcharge subcontractor. The contractor shall then give subcontractor the opportunity and a reasonable length of time to perform such work. Backcharges will not be accepted without daily records of all charges signed by subcontractor's on-site supervisor.
6. All work can be completed prior to 11/30/2020 with the understanding that any work remaining to be completed after that date will be done at unit prices 10% higher.
7. Subcontractor be given 3 wks notice to commence work and all of their work is prepared at such commencement date

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that the bidder has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees.

THE TERMS & CONDITIONS OF THIS PROPOSAL WILL BE INCORPORATED INTO AGREEMENT BETWEEN CONTRACTOR AND SUBCONTRACTOR.

Payment shall be made to subcontractor within ten days of the contractor's receipt of payment from owner with no more than 5% retainage held at any time. It is further agreed that final quantities shall be agreed upon between the Owner, General Contractor and Subcontractor prior to Contractor signing off on final estimate.

If the contractor is successful bidder on this project and wishes to award the work described herein to subcontractor, they may use this quotation as a letter of intent until formal agreements can be executed by signing where indicated below, returning this copy to subcontractor, and retaining a photocopy for their files. This letter of intent is contingent upon award to the contractor by the owner.

EXPIRATION DATE OF THIS PROPOSAL IS: 11/29/2019

ACCEPTED BY CONTRACTOR:

Town of Aurora
BY: [Signature]
TITLE: HWY SPT
DATE: 8/11/20

PAVILION DRAINAGE SUPPLY CO., INC.
BY: [Signature]
TITLE: JOHN L. PLOSSL
DATE: 08/05/2020

BID DATE: 11/14/2019

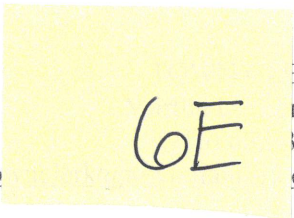
jlq

2020 Summer Maintenance Bid

SECTION E606		Company Name:				
Item No.	Item	Pay Unit	Pavilion Drainage Supply Co., Inc.			
606.5910	Resetting Anchorage Units for Corrugated Beam Guide Railing or Median Barrier	EA	\$675.00			
E606.9901	Channel Back Up for Corrugated Beam Guide Rail (Furnish & Install)	LF	\$95.00			
E606.9902	Attachments for HPBO Corrugated Beam w/Back Up (Furnish & Install)	EA				
E606.9903	Bridge Post Modification - HPBO Corrugated Beam Guide Railing (Furnish & Install)	LF	\$970.00			
E606.990401	Corrugated Beam Transition Assembly - Four Rail Steel Bridge Railing Including Sleeved Tuning Fork (Furnish Only)	LF				
E606.86	Guide Rail Transition Corrugated Beam to Thrie Beam	EA	\$6,870.00			
E606.8701	Corrugated Beam Guide Railing Transition Assembly to Two Rail Steel Bridge	EA				
E606.8702	Corrugated Beam Guide Railing Transition Assembly to Four Rail Steel Bridge Railing	EA				
E606.8703	Corrugated Beam Guide Railing Transition Assembly to Discontinuous Steel Bridge Railing	EA				
E606.8704	Corrugated Beam Guide Railing Transition Assembly to Concrete Parapets or Concrete Barrier	EA				
E606.8801	Box Beam Guide Rail Transition to Concrete Barrier (One or Two Way Operation)	EA	\$6,950.00			
E606.8802	Box Beam Guide Rail Transition to Concrete Barrier (One Way - Trailing End)	EA	\$4,965.00			
E606.8901	Transition: Heavy Posts Blocked Out (MOD.) Corrugated Guide Railing to	EA	\$5,835.00			
E606.8902	Transition: Heavy Posts Blocked Out (MOD.) Corrugated Guide Railing to	EA	\$2,945.00			
E606.9905	Guiderail Removal	LF	\$2.30			
E606.9999	Minor Guide Rail Repairs As Directed By Traffic Engineer	Dollars	as needed			
E608.0201	Asphalt Concrete Mowing Strips	Ton	\$580.00			
E619.9901	Maintenance & Protection of Traffic	LF	\$2.30			

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



to  ERK
rock
6280
com

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

Susan A. Friess
sfriess@townofaurora.com

Jolene M. Jeffe
jjeffe@townofaurora.com

Charles D. Snyder
csnyder@townofaurora.com

Luke Wochensky
lwochensky@townofaurora.com

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highway@townofaurora.com

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historian@townofaurora.com

FAX: (716) 652-3507
NYS Relay Number:
1(800) 662-1220

*This institution is an equal
opportunity provider and employer.*

September 14, 2020

To: Town Board Members

I respectfully request authorization of the Town Board to paint the Community Pool.

I have been approached by the service organization Just Serve they are proposing to provide free labor to paint the pool. All that they are asking for is that the Town provides the painting supplies.

Both I and Aquatics Director Chris Musshafen have agreed to supervise the volunteers.

The supplies will be paid for out of ^{A7180.426 Pool maint} ~~A1620.422 Buildings and Grounds R&M~~. I estimate it will cost around \$1000.

I have attached the proposal from Just Serve along with some literature that explains what they are and some other projects in the area they are volunteering for.

Sincerely,

David M. Gunner
Superintendent of Highways

David Gunner

From: Cheryl Arcangel <cherarc@yahoo.com>
Sent: Saturday, September 12, 2020 6:37 PM
To: David Gunner
Cc: Jeffrey Francom; Neil Munro
Subject: Pool Painting Project

Dear Mr. Gunner,

Thank you so much for giving our missionaries the opportunity to serve in your community. This part of their training is essential to their development as productive, hard working members of communities in which they live.

- The project will begin sometime in October after the pool closes for the season. Their leaders would rather not commit to anything as far away as next spring because of the unpredictability of our times.
- The mission will commit 2 to 4 missionaries to paint for at least 2 hours a day between the hours of 7 a.m. to 3:30 p.m. for one week. This, of course, will depend on weather conditions. In the case of unforeseen weather interference, the project will still be completed as expediently as possible.
- The Town of East Aurora will provide all supplies for the project.
- Missionaries will wear identification badges, and practice all CDC Covid-19 guidelines for safety.
- Upon completion of the project, missionaries will make sure the work area is left clean.

Mission Authority coordinating this effort is Jeffrey Francom 315-212-5439.

JustServe.org liaison is Dennis Arcangel 716-689-1504.

Thank you so much for taking the time and effort to arrange this!!

Sincerely,
Cheryl Arcangel
JustServe Specialist
716-689-1504 home
435-850-8355 cell
cherarc@yahoo.com



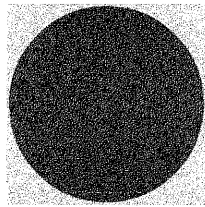
ABOUT US

What is JustServe?

JustServe.org is a website where the volunteer needs of organizations may be posted and volunteers may search for places to serve in the community, providing opportunities to help those in need and enhance the quality of life in the community.

JustServe is a service to help link community volunteer needs with volunteers and does not discriminate based on race, religion, gender, ethnicity, or sexual orientation in posting projects or in encouraging volunteers to serve according to our [guidelines](#).

1. The best service opportunities are collaborative—working side by side with others in faith-based, nonprofit, community, and government organizations.
2. Community service opportunities should enhance the quality of life in the community and assist the poor and needy.
3. JustServe projects should not have a political or advocacy focus, be for-profit oriented, or directly involve volunteers in soliciting or handling money or other prohibited activities.



Why should I volunteer?

We may not solve world hunger immediately, but we're convinced that by serving with each other in our local communities, we're paving the way for much broader changes. Our individual efforts don't need to be huge—a little bit of change here, a few hours there—but even small efforts quickly add up to make a real difference.

As we work side-by-side and learn from each other, mutual understanding increases, misconceptions can be corrected, and new

Project Name (click title to rename)

JustServe Project Submission Guidelines

Have a great service project in mind? We would love to hear about it! Take a moment to read through the following guidelines and information before proceeding to the project submission wizard.

JUSTSERVE COMMUNITY SERVICE GUIDELINES:

1. The best service opportunities are collaborative—working side by side with others in faith-based, nonprofit, community, and government organizations.
2. Community service opportunities should enhance the quality of life in the community and assist the poor and needy.
3. JustServe projects should not have a political or advocacy focus, be for-profit oriented, or directly involve volunteers in soliciting or handling money or other **prohibited activities**.

Any personal information you provide will only be used to coordinate JustServe efforts. Submitted projects will be reviewed by local JustServe representatives to ensure they adhere to the above guidelines. They will contact you if they have any questions regarding the project. You will be notified by email once the project has been posted. Submitting or posting projects on JustServe.org does not guarantee volunteers for the posted projects.

Thank you for using JustServe! If you have additional questions please use the feedback link.

I have read and understand the guidelines and agree to abide by them.

NEXT

JUST SERVICE - DIRECTOR

DENNIS ARCANGEL

435-5004

<DENARC806@YAHOO.COM>

Discovering volunteer opportunities near West Falls, New York, 14170 -

+ more search options

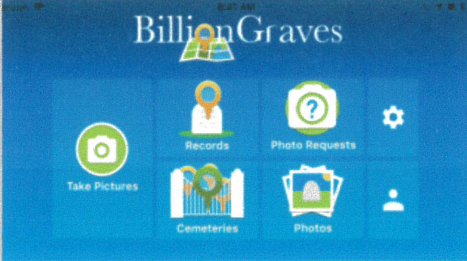
There are 11 opportunities within

15 miles ▼

Sort by: Default ▼

View   

Ongoing Opportunity




Take Photos of Gravestones at Forest Hills Cemetery

Lancaster, New York, 14086

You are invited to photograph the gravestones at Forest Hills Cemetery to honor and preserve the memories of those who are buried there and make the gravestone information readily available for genealogical research.

Ongoing Opportunity



Plymouth Crossroads For Youth

Lancaster, New York, 14086-2222

Donate a meal and needed supplies. Feed hard working youth who are succeeding at making changes in their lives through Plymouth Crossroads.

Ongoing Opportunity



Clean Up Our Environment

Buffalo, New York, 14203

Great Family Project - Clean Up Litter!!

Ongoing Opportunity



Catholic Central Food Pantry

Buffalo, New York, 14214

Help distribute food to the needy.

Ongoing Opportunity




Bring us a Meal

Buffalo, New York, 14204

Feel the love when you take a meal to a homeless family at FAMILY PROMISE OF WNY!! Please wear face masks and respect social distancing.

Ongoing Opportunity



Take Photos of Gravestones at Concordia Cemetery

Buffalo, New York, 14211-2356

You are invited to photograph the gravestones at Concordia Cemetery to honor and preserve the memories of those who are buried there and make the gravestone information readily available for genealogical research.

Ongoing Opportunity



Ongoing Opportunity



Ongoing Opportunity



PAPER BRIDGES

Help Needed at University Presbyterian Church Food Pantry

Buffalo, New York, 14214
Help distribute food to our friends in need!

Ongoing Opportunity



Hearts for the Homeless Services

Buffalo, New York, 14207
Help keep our homeless friends fed by volunteering!!

Letters Against Isolation

Buffalo, New York, 14221-3563
Letter writing to the elderly during this time of quarantine.

Paper Bridges

Buffalo, New York, 14221-3563
Writing letters to cheer orphaned children

Ongoing Opportunity



Take Photos of Gravestones at Elmwood Cemetery

Buffalo, New York, 14217-2057
You are invited to photograph the gravestones at Elmlawn Cemetery to honor and preserve the memories of those who are buried there and make the gravestone information readily available for genealogical research.

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



TOWN CLERK
Martha L. Librock

townclerk@to

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com
September 14, 2020

GF

To: Town Board
Re: Surplus of the Atlas Copco Tow Behind Generator

Please approve the surplus of the 2000 Atlas Copco QAS38 Diesel Generator. The Inventory number is 1225. We plan to auction it off.

Elizabeth Deveso
Town of Aurora Highway Secretary

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



MAR 2020
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: Use of Debt Reserve Funds
DATE: 09/28/20

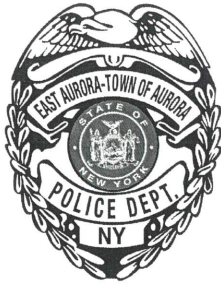
I respectfully request approval to use Debt Reserve funds to make the \$3,503.75 interest payment to the Greene County Bank for the Glead Avenue parking lot and HVAC bond. The payment is due 10/15/20.

6H

Add to 2021 tax roll

2020 Delinquent Water Accounts - Town of Aurora

Sbl Print Key	Total Amt Due Customer Name(Not Necessarily the Owner)	Service Address
174.00-2-20.11	114.42 ANGELINE J MONTE	491 GROVER RD
175.06-3-2	52.36 MELISSA DISPENZA	431 QUAKER RD
188.01-1-16	964.71 AURORA MOBILE HOME PARK	1021 OLEAN RD
	\$ 1,131.49	



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

7A

To: Mayor Mercurio & Village Board; Supervisor Bach & Town Board

From: Shane Krieger, Chief of Police

Date: 09242020

Re: Monthly Report – August (and July) 2020

General Information

- The department has gotten back to regular training since the pandemic began. Trainings completed in July & August will be listed below.
- EAPD receives grant money from NYS for traffic enforcement. Due to Covid-19 there was a lack of traffic for several months, so traffic details were not utilized. Since traffic has risen back to almost normal patterns the Department has began traffic details targeting aggressive driving and seatbelt use.
- The EAPD bicycle unit also was utilized in August on weekends when possible.
- The Village Administrator and I have been investigating the cost in procuring some sort of mobile camera system to be utilized throughout the town for crime prevention and investigations.



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Meetings:

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- Oakwood Ave Project
- Village and Town Board meetings
- AMR Ambulance negotiations
- 4 Pistol Permit Interviews
- WCCTV – Demo on pole cameras
- ECACOP Meetings – The Association of Eire County Police Chiefs restarted monthly meetings

Special Events:

- Black Lives Matter Protest – WNY Liberation Collective from Buffalo held an unpermitted protest on Main St. Approximately 65 people attended.

Training:

- Perma Training – De-Escalation and Communication Part 1&2
- Semi-Annual Range Training took place at the EAF&G Club
- Department wide Use of Force Training was completed
- Monthly EAPD Manual test – Topic: Use of Force
- Lt Suttell completed In-Service training regarding NYS Legal updates (Police Reform 2020) for all members at shift briefings



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

Statistics

Activity	Village	Outside of Village	Total (YTD)
Police calls	1,419(14,120)	628(6,924)	2,047(21,044)
Fire/EMS calls			272(2,826)
Response Time	1.7 minutes	3 minutes	
Property Damage Acc	16	10	26(166)
Injury Accidents	0/0 Fatal	1/0 Fatal	1(18)0(Fatal)
Leaving Scene Acc	3(18)	0(4)	3 (22)
Arrests-Individuals	9(68)	2(18)	11(86)
Crimes-Persons	3(24)	1(13)	4(37)
Crimes-Drugs	1(4)	0(1)	1(5)
Crimes-Property	15(99)	4(31)	19(130)
Burglary/Trespass	0(8)	0(1)	0(9)
S&R-Lic/Reg	8(20)	1(6)	9(26)
DWI	4(14)	1(8)	5(22)
Warrant Arrests	0(6)	1(1)	1(7)
Traffic Tickets	78(353)	19(217)	97 (570)
Parking Tickets			0 (207)
Domestics	3(16)	1 (14)	4(30)
9.41 Mental Health Charge	3(16)	1 (6)	4(22)



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Arrests / Investigations

- Besides the arrests and reported crimes in the above chart, Officers also investigated the following:
 - An Officer performing stationary speed enforcement on E Main St at about midnight one evening had two ATV's, operating on the road, pass him at a high rate of speed. The Officer attempted to stop the ATV's however neither operator would pull over. After traveling through the Village and into the Town of Wales, one of the ATV's became stuck in heavy brush. The operator was arrested for DWI, operating with a revoked license and Unlawful Fleeing a Police Officer as well as being issued 23 traffic tickets. The arrested operator stated he didn't know who the other ATV operator was....
 - EAPD Officers as well as WFFC responded to a call of a large tree falling on a bounce house with several children trapped inside. Amazingly none of the six children in the bounce house were seriously injured in the incident.
 - Several complaints of political graffiti and political signs stolen and/or damaged occurred throughout the community occurred.