

6A

**RESOLUTION ACCEPTING DEED TO**  
**ROAD FOR DEDICATION**

WHEREAS, a certain parcel of land has been offered for dedication to the Town of Aurora for highway purposes by Jewett-Holmwood, LLC, the owner of said land as shown on the subdivision plat prepared by James L. Shisler and filed in the Erie County Clerk's Office on the 22<sup>nd</sup> day of June, 2012, and

WHEREAS, David Gunner as Highway Superintendent of the Town of Aurora has recommended the acceptance of the parcel of land for highway purposes, and

WHEREAS, Bryan Smith as Town Engineer has recommended the acceptance of the parcel of land for highway purposes,

NOW, THEREFORE, be it

RESOLVED, the Town Board of the Town of Aurora does hereby approve said dedication of land for highway purposes, subject to an Abstract of Title and Title Insurance acceptable to the Town Attorney, and be it further

RESOLVED, a maintenance bond must be filed with the Town of Aurora to guarantee any maintenance and repairs necessary to said roads by the Town for a period of two (2) years from the date of dedication and in an amount acceptable to the Town of Aurora, and be it further

RESOLVED, the Town shall proceed with the filing of the Deed and all required documents for the issuance of a fee policy of Title Insurance issued to the Town of Aurora, and be it further

RESOLVED, the Town Board agrees to accept the Deed of dedication for said roads to be known as Reed Hill Drive and Creekview Court, and be it further

RESOLVED, the Town Clerk is directed to record the Deed and supporting documents in the Erie County Clerk's Office, together with a copy of this Resolution.

Duly adopted this \_\_\_\_ day of \_\_\_\_\_, 2013.



# Document G702/CMa

## APPLICATION AND CERTIFICATE FOR PAYMENT

GRS INVOICE NO: 7353

**TO OWNER:**  
Town of Aurora

**PROJECT:**  
Aurora Town Library  
VIA **CONSTRUCTION MANAGER**  
CRA Infrastructure & Engineer  
285 Delaware Avenue  
Buffalo, NY 14202

**VIA ARCHITECT**

**FROM CONTRACTOR:**  
Grove Roofing Services, Inc.  
131 Reading Street  
Buffalo, NY 14220

**CONTRACT FOR:**

**APPLICATION NO:** 03

**PERIOD TO:** 5/31/2013

**CONTRACT DATE:**

**DISTRIBUTE TO:**  
 Owner  
 Architect  
 Construction Mngr

**PROJECT NOS:** 12027

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$ 165,250.00
2. Net change by Change Orders	\$ 3,447.00
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$ 168,697.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 162,500.00

**5. RETAINAGE:**

a. 5.00% of Completed Work	\$ 8,125.00
b. % of Stored Material	\$ 0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 8,125.00


6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$ 154,375.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 143,687.50

8. CURRENT PAYMENT DUE	\$ 10,687.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 Less Line 6)	\$ 14,322.00


CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total approved in previous months by Owner	3,447.00	
Total approved this Month		
<b>TOTALS</b>	<b>3,447.00</b>	
NET CHANGES by Change Order	3,447.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR:** Grove Roofing Services, Inc.

By:  Date: 5/20/2013

State of New York  
County of Erie  
Notary Public: DEBORAH R. VATICANO  
No. 01VA6094614  
Subscribed and sworn to before me this 20 day of May 2013  
My Commission Expires June 23, 2015

Notary Public: 

### CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** \$ 10,687.50

*Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application, and on the Continuation Sheet that changed to conform with the amount certified.*

**CONSTRUCTION MANAGER:**  
By:  Date: 5/22/13

**ARCHITECT:**  
By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

6B

Attn: Dave Sumner



Creative Concrete, Inc.

Custom Concrete Work

Customer Town of Aurora Highway Dept Date 6/14/13  
 Address 251 Quaker Rd Job Edwin Library  
 City/State/Zip Cast Aurora, NY 14052 P.O. # \_\_\_\_\_

### INVOICE

Replaced back door concrete area  
 Concrete porch & steps  
 Replace new steel supports  
 Tuck point damaged areas of brick

Work performed by owner Bo Tucker  
 & son Nick Tucker

**We Appreciate  
 Your Business,  
 Thank You!**

<b>Sub-Total</b>	\$ 4100.00
<b>Tax</b>	—
<b>Total Due</b>	\$ 4100.00

SUPERVISOR  
JOLENE M. JEFFE  
(716) 652-7590  
[jjeffe@townofaurora.com](mailto:jjeffe@townofaurora.com)



[townc](http://townc)

6D

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**TOWN OF AURORA**  
300 Gleed Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

**MEMO**

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To: Town Board

From: Jolene Jeffe  
Kathleen Moffat

RE: Dog Control Officer Appointments/Pay

Date: June 18, 2013

As per New York State Agriculture & Markets Law Section 113 (SEE attached), the Town Board must appoint employees who will be assisting with the control of dogs as Dog Control Officers. We would like to update our list and appoint the following:

- David Gunner
- Sheryl Harris
- Dave Thomason
- James Kittner
- Russ Cryan

In addition, an inspection performed on 5/9/13 by an Animal Health Inspector from the NYS Department of Agriculture & Markets revealed the need for the Town to formally approve Bill Newell, Town of Holland DCO and owner of the kennels leased by the Town of Aurora, as a backup DCO.

As per the discussion by the Town Board at the 6/18/13 work session, we will continue to pay a minimum of 3 hours to any hourly DCO that receives and responds to dog control calls after normal working hours.

SUPERVISOR  
JOLENE M. JEFFE  
(716) 652-7590  
[jjeffe@townofaurora.com](mailto:jjeffe@townofaurora.com)



6E

(716) 652-3200  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
300 Gleed Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

**MEMO**

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To: Town Board

From: Jolene Jaffe  
Kathleen Moffat

RE: Sheryl Harris MOA Laborer Appointment

Date: June 13, 2013

Approval is requested permitting the Supervisor to sign the Memorandum of Agreement between the Town of Aurora and the Civil Service Employees Association, Inc. Local 1000 AFSCME, AFL-CIO Town of Aurora Local Unit #815 (CSEA), regarding the appointment of Sheryl Harris to the classification of Laborer within the CSEA bargaining unit.

Effective July 6, 2013 Sheryl Harris will be appointed to the classification of Laborer Full Time. In accordance with the Collective Bargaining Agreement, as a step 1 Laborer, Sheryl's rate of pay will be \$15.76/hour.

## Memorandum of Agreement

between

Town of Aurora, New York (the "Town")

and the

Civil Service Employees Association, Inc.,  
Local 1000 AFSCME, AFL-CIO  
Town of Aurora Local Unit #815 (the "CSEA")

Sheryl Harris currently performs duties for the Town of Aurora both as a laborer and a dog control officer. The CSEA has requested that she be appointed to the classification of Laborer within the CSEA bargaining unit. The Town has agreed to grant the CSEA's request, provided that Ms. Harris still be available on an as-needed basis to respond to the Town's dog control needs by performing duties that otherwise could be performed by a Dog Control Officer. Representatives of the Town and the CSEA have agreed to memorialize their agreement on this matter as follows:

1. The Town agrees to appoint Ms. Harris as a full-time Laborer as soon as practical, and subject to all Civil Service Law requirements, including as may be established by the Erie County Department of Personnel. Upon her appointment as Laborer, Ms. Harris shall be subject to the provisions of the collective negotiations agreement between the Town and the CSEA.
2. During the time that she serves as Laborer for the Town within the CSEA bargaining unit, as one of several designated Dog Control Officers for the Town, Ms. Harris may be assigned on an as-needed basis to respond to the Town's dog control needs. The terms and conditions of Ms. Harris employment as Laborer (such as wage rate, benefits, etc.) shall not change while performing such dog control duties.
3. In order to facilitate Ms. Harris' appointment as Laborer within the CSEA bargaining unit, the CSEA hereby agrees that it will not now or in the future assert that Ms. Harris' performance of dog control duties on an as-needed basis during the period

that she is appointed as a Laborer constitutes exclusive bargaining unit work, or that the subsequent assignment of such duties to any individual not a member of the CSEA constitutes subcontracting.

4. This Memorandum of Agreement is limited solely to Ms. Harris' appointment as Laborer, and shall not apply to any other circumstances.

Jolene M. Jeffe, Town Supervisor

Date

Michael Bove, CSEA Unit President

Date

Thomas Finger  
Thomas Finger, CSEA LRS

6/13/13  
Date



**Town of Aurora  
Building Department**

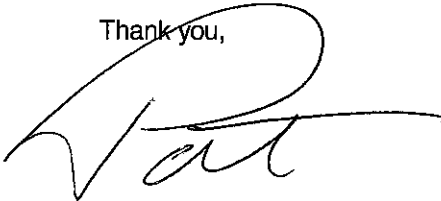
**To:** Town Board  
**From:** Patrick Blizniak  
**CC:** Ron Bennet  
**Date:** 6/1/4/2013  
**Re:** Entrance mats

6F

I'm seeking Board approval to purchase entrance mats from Dobmeier Janitorial Supply at the cost of \$1325.00. Grainger Entrance Matting submitted a quote of \$3089.00, and Lab Safety Supplies submitted a quote of \$2378.00.

After reviewing our current invoices from CINTAS Corp., for the monthly leasing of entrance mats for 300 Glead at a cost of \$1488.00 per annum, Dan and I feel the investment is cost effective to purchase our own and treat "in-house". This current request is for approximately one half of the required matting for all the entrances with the anticipation of purchasing the remainder for the additional winter requirements in the fall.

Thank you,



Patrick Blizniak

Superintendent of Buildings

SUPERVISOR  
JOLENE M. JEFFE  
(716) 652-7590  
[jjeffe@townofaurora.com](mailto:jjeffe@townofaurora.com)



66

WN CLERK  
.. LIBROCK  
3) 652-3280  
[aurora.com](http://aurora.com)

## TOWN OF AURORA

5 South Grove Street, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

### TOWN COUNCIL MEMBERS

Jeffrey T. Harris  
[jharris@townofaurora.com](mailto:jharris@townofaurora.com)

James F. Collins  
[jcollins@townofaurora.com](mailto:jcollins@townofaurora.com)

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DIR. OF RECREATION  
Peggy M. Cooke  
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[peggy@townofaurora.com](mailto:peggy@townofaurora.com)

TOWN ATTORNEY  
Ronald P. Bennett

TOWN JUSTICE  
Douglas W. Marky  
Jeffrey P. Markello

HISTORIAN  
Robert L. Goller  
(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507

TDD (716) 714-1001  
For the Hearing Impaired

Jun 12, 2013

To: Town Board Members

I respectfully request that the Town Board revise the Parks Department summer hours for Fridays. I would like to change Friday hours to 6AM-10AM instead of 7AM-11AM. Thank You.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Gunner".

David M Gunner  
Superintendent of Highways

6H

**GRANT OF EASEMENT**, made this \_\_\_\_ day of \_\_\_\_\_, 2013 between the **TOWN OF AURORA**, 300 Gleed Avenue, East Aurora, New York 14052, (hereinafter referred to as "Grantor") to **VERIZON NEW YORK, INC.** (formerly New York Telephone Company), 140 West Street, New York, New York 10007, (hereinafter referred to as "Grantee").

NOW, THEREFORE, WITNESSETH:

WHEREAS, the Grantor owns in fee a certain parcel of land situated on the east side of Gleed Avenue in the Village of East Aurora, County of Erie, State of New York, being part of **Tax Map 176.09-1-32** and more commonly known as 300 Gleed Avenue, a municipal and multi-tenant office building.

**Description of proposed facilities/services:**

**Verizon proposes to place a cable in customer provided conduit approximately 450 feet from the basement utility room located in the north side of the building to the communications closet located on the second floor in the area leased by Windham Professionals. (Exhibit A)**

FIRST: That for and in consideration of the sum of \$1.00 (one dollar) in hand paid by the Grantee to the Grantor, the receipt of which is hereby acknowledged, the Grantor grants unto the Grantee, its successors and assigns the right, the privilege and authority to construct, place, operate, replace, remove, extend, repair and maintain service as described above, together with the right of ingress and egress to exercise all of the rights herein granted.

SECOND: The non-exclusive right-of-way and easement above described and herein conveyed is intended to prohibit the longitudinal or parallel occupancy of easement strip by others, including Grantor and to prohibit surface or subsurface structures of others, including Grantor, which might damage or interfere with the operation and maintenance of Grantee's facilities without the prior written consent of the Grantee, but is not intended to prohibit crossing of said easement strip so long as such crossing do not interfere with or prohibit the full use of the easement herein granted.

THIRD: It is a condition of this Grant that the Grantee shall pay the cost of guarding adequately any and all excavations made by the Grantee under this Grant and pay the cost to restore and/or repair any damage done by the Grantee to the property of the Grantor while placing, replacing, relocating, operating, repairing, maintaining, renewing or removing its facilities, and shall save harmless and indemnify the Grantor from any injury to its property, its employees or the public which may at any time occur through the negligence of the Grantee.

FOURTH: This Grant shall cease upon the termination of the lease between the Grantor and/or its successor(s) and Windham Professionals and/or its successor(s).

Grantor has duly executed this Grant the day and year first above written.

By: \_\_\_\_\_

Title: \_\_\_\_\_

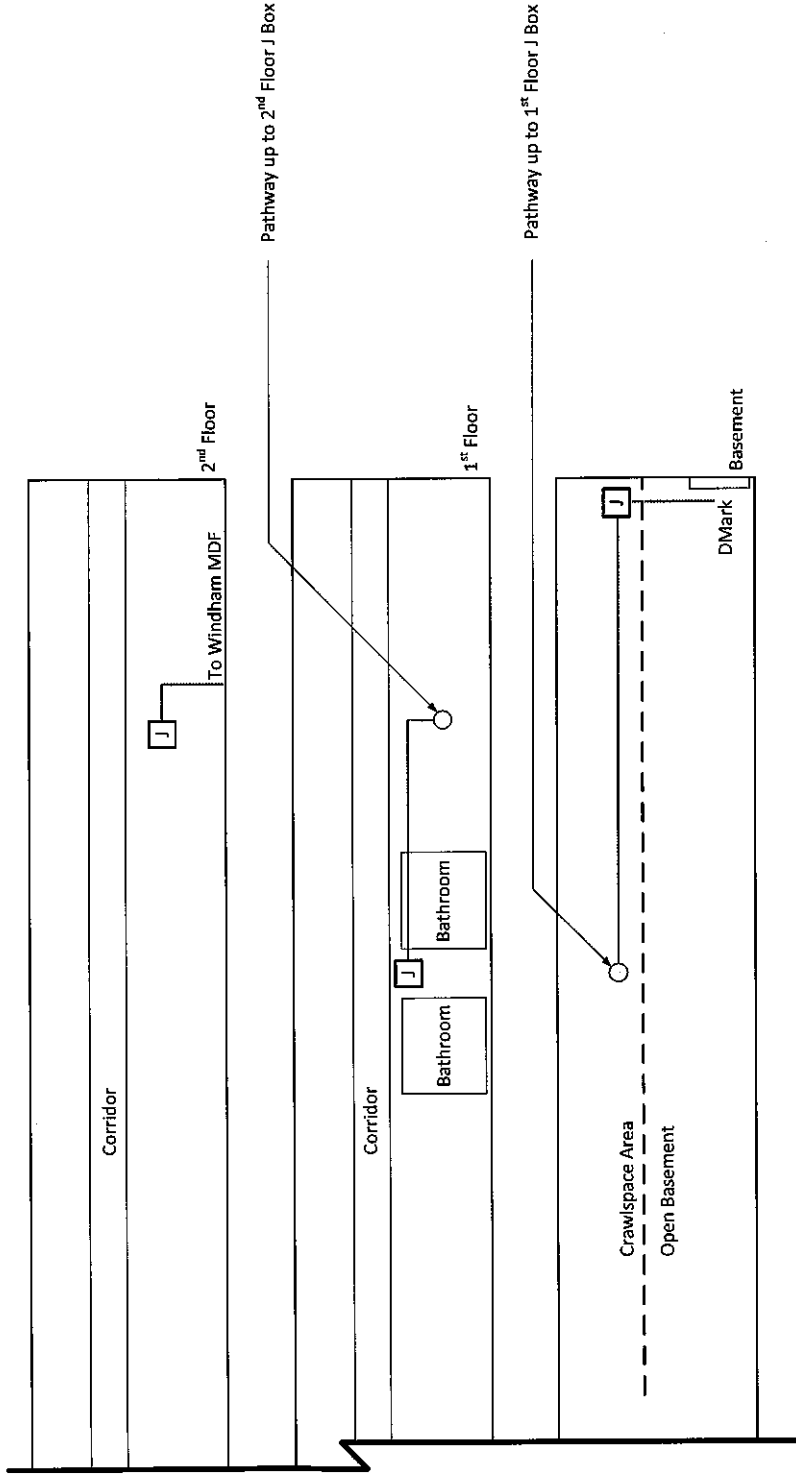
UNIFORM CERTIFICATE OF ACKNOWLEDGEMENT

STATE OF NEW YORK     )  
  :SS  
COUNTY OF ERIE

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2013, before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

EXHIBIT "A"



<p><b>WORKING KNOWLEDGE</b>          701 Seneca Street, Suite 140          Buffalo, NY 14210          716-535-7855          www.wkabling.com</p> <p><b>WORKING KNOWLEDGE</b>          A COMMUNICATIONS COMPANY</p>	<p>inner-Duct Path</p>	<p>Windham Professionals          Glead Ave</p>	<p>DATE: 6/11/2013</p>	<p>SCALE: NONE</p>
			<p>APPROVED BY:</p>	<p>REV:</p>
			<p>REVIEWED BY:</p>	<p>REV:</p>
			<p>DRAWN BY: DHA</p>	<p>REV:</p>

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# TOWN OF AURORA

6I-1

300 GLEED AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

TO: AURORA TOWN BOARD

FROM: WILLIAM R KRAMER

DATE: June 10, 2013

RE: 555 South St

=====

**REFERRED FOR JUSTICE COURT ACTION IN REFERENCE TO AURORA TOWN CODE  
via NEW YORK STATE PROPERTY MAINTENANCE CODE, Chapter 3**

MAILING ADDRESS IF DIFFERENT

Alexander 46, Inc  
4733 Transit Rd  
Depew NY 14043

6I-2

# TOWN OF AURORA

300 GLEED AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

TO: AURORA TOWN BOARD

FROM: WILLIAM R KRAMER

DATE: June 11, 2013

=====

REFERRED FOR JUSTICE COURT ACTION IN REFERENCE TO TOWN OF AURORA  
TABLE OF DISTRICT REGULATIONS - **Permitted uses**

MAILING ADDRESS IF DIFFERENT

Donald Pressing Sr  
992 Olean Rd  
East Aurora NY 14052

# Budget Transfer Request Form

65

All budget transfers must be submitted to the Supervisor's Office using this form. should be made PRIOR to the expenditure. By law, individual budget lines should nev Although occasional, unplanned overages cannot be avoided, such occurrences should be rare. The required approval will be obtained by the Supervisor's Office.

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.

Department Head Name (printed): Jolene Jeff

Signature: Jolene Jeff Date: 6/17/13

I am requesting the following budget transfer(s):

1. (Amount) 8,330.97 From (account number) Contingent Acct A1990 Current Balance \$35,000

To: (account number) A1950 Tax Refunds New Balance \$8,330.97

Reason: 2011 Grievance Cases Settled - Return Property Tax Monies

2. (Amount) \_\_\_\_\_ From (account number) \_\_\_\_\_ Current Balance \_\_\_\_\_

To: (account number) \_\_\_\_\_ New Balance \_\_\_\_\_

Reason: \_\_\_\_\_

3. (Amount) \_\_\_\_\_ From (account number) \_\_\_\_\_ Current Balance \_\_\_\_\_

To: (account number) \_\_\_\_\_ New Balance \_\_\_\_\_

Reason: \_\_\_\_\_

## Approvals:

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Town Board Approval Required: Action # \_\_\_\_\_ Date: \_\_\_\_\_

Transfer Complete: \_\_\_\_\_ Date: \_\_\_\_\_  
(Book keeper initials)



TOWN OF AURORA DOG CONTROL REPORT: May 2013

7A

PHONE CALLS RECEIVED	TOWN OF AURORA	WALES	EAPD	NYSP	TOTAL CALLS
Attack/Fighting					0
Barking	4		1		5
Bites	1		2		3
Cats	2				2
Damage by Dogs		1			1
Deceased Dogs					0
Found Dogs					0
Injured/Sick			1		1
Licensing					0
Loose/Unleashed Dogs	5	1	16		22
Lost Dogs	2		2		4
Miscellaneous Calls	2				2
Mutual Aid					0
MVC-Dogs/Cats					0
Other Animals					0
Threatening Dogs					0
Welfare					0
<b>TOTAL</b>	16	2	22	0	40

**IMPOUNDMENTS:**

DATE	BREED	STREET	AMOUNT
5/1/2013	English Springer Sp	Olean Rd	\$85 leash law
5/3/2013	Mixed	Bridge St	\$45 leash law
5/7/2013	English Spaniel	Church	\$45 leash law
5/7/2013	Chihauhau	Whaley	\$45 leash law
5/7/2013	Lab Mix	Olean	\$65 leash law
5/8/2013	Miniature Pinscher	Olean	\$85 leash law
5/11/2013	Hound Mix	Emery Rd	stray
5/12/2013	Pit Mix	Jewitt Holmwood	\$45 leash law
5/12/2013	Pit Mix	Jewitt Holmwood	\$45 leash law
5/15/2013	Golden Retriever	Treehaven Dr	\$25 leash law
5/16/2013	Terrier-soft coated	N Grove St	\$65 leash law
5/24/2013	Shepard Mix	Emery Rd	\$225 bite/Qua
5/24/2013	Pug Mix	Behm	\$25 leash law
5/26/2013	Fox Hound	Ellicott Rd	\$25 leash law
5/29/2013	Lab Mix	Shearer Ave	\$45 leash law
		Total	\$870