

WS-1
6A

TOWN OF AURORA
LOCAL LAW INTRO. No. 4
LOCAL LAW NO. ___-2019

A LOCAL LAW, TO PROHIBIT PARKING ON SECTIONS OF GYPSY LANE.

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF AURORA AS FOLLOWS:

SECTION 1. LEGISLATIVE INTENT

It is the intent of this Local Law to amend Vehicle and Traffic Law Chapter 109-3(D) regarding parking on sections of Gypsy Lane in the Town of Aurora.

SECTION 2. Vehicle and Traffic Law, Chapter 109

Section 109-3(D) is hereby renumbered as 109-3(E).

SECTION 3. Prohibiting parking on portions of Gypsy Lane

D. Roads in the Town on which parking is prohibited:

- (1) Gypsy Lane as hereinafter defined;
 - a. Beginning 1,100 feet from the intersection of Gypsy Lane and Quaker Road (NYS Route 20A) on the east side of Gypsy Lane and then north to the intersection of Gypsy Lane and Knox Road.
 - b. Beginning 1,100 feet from the intersection of Gypsy Lane and Quaker Road (NYS Route 20A) on the west side of Gypsy Lane and then north to a point 730 feet south of the intersection of Gypsy Lane and Knox Road.

SECTION 3. EFFECTIVE DATE

This Local Law shall take effect immediately upon adoption by the Town Board of the Town of Aurora and filing with the Secretary of State.

RESOLUTION AUTHORIZING PUBLIC HEARING

WHEREAS, Local Law Intro. No. 4-2019 has been introduced at a meeting of the Town Board held on the 25th day of NOVEMBER, 2019, and

WHEREAS, the Local Law would amend Vehicle and Traffic Law Chapter 109-3(D) regarding parking on sections of Gypsy Lane in the Town of Aurora,

WHEREAS, Municipal Home Rule Law Section 20(5) requires a Public Hearing to be held before the Town Board with at least five (5) days notice of said Public Hearing,

NOW, THEREFORE, be it

RESOLVED, the Town Board of the Town of Aurora does hereby approve a Public Hearing to be held on said Local Law Intro. 4-2019 on the 9th day of DECEMBER, 2019, at 300 Glead Avenue in the Village of East Aurora, and be it further

RESOLVED, the Town Clerk is directed to publish notice of said Public Hearing in the official newspaper of the Town of Aurora, said notice being published at least five (5) days prior to the scheduled Public Hearing.

Duly adopted this _____ day of _____, 2019.



**Town of Aurora
Department of Parks & Recreation**

300 Glead Avenue
East Aurora, New York 14052

WS-2
#GB1-3

GB-1

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 11/20/19
Re: New Rate Chart 2020

Approval is requested for the attached pay rate schedule for 2020. The new rates will take effect as of December 31st, 2019.

2020 Pay Rates

As of 1/1/2020

Seasonal Employees

* NYS minimum Wage \$11.80 per hour (from \$11.10 2019)

Position/Year	1	2	3	4	5	6	
Recreation Attendants, Sports, Program Assistants, Day Camp (HS), Tennis (HS)	Junior (HS)	\$ 11.80	\$ 12.05	\$ 12.30	\$ 12.55	\$ 12.80	\$ 13.05
	Senior (Other)	\$ 11.90	\$ 12.15	\$ 12.40	\$ 12.65	\$ 12.90	\$ 13.15
STAR, Theater, Best of Broadway	\$ 11.90	\$ 12.15	\$ 12.40	\$ 12.65	\$ 12.90	\$ 13.15	
Lifeguards	\$ 12.10	\$ 12.35	\$ 12.60	\$ 12.85	\$ 13.10	\$ 13.35	
Certified Water Safety Instructors (Only when teaching)	\$ 13.10	\$ 13.35	\$ 13.60	\$ 13.85	\$ 14.10	\$ 14.35	
Day Camp Counselors (College), Excl. Little (College), STAR (College), Track (College), Tennis (College)	\$ 12.00	\$ 12.25	\$ 12.50	\$ 12.75	\$ 13.00	\$ 13.25	
Head Lifeguard, Adult Supervisors, Head Tennis Coach	\$ 13.25	\$ 13.50	\$ 13.75	\$ 14.00	\$ 14.25	\$ 14.50	
Swim Lesson Coordinator, Facility Manager	\$ 14.00	\$ 14.25	\$ 14.50	\$ 14.75	\$ 15.00	\$ 15.25	
Day Camp Program Coordinator	\$ 13.25	\$ 13.50	\$ 13.75	\$ 14.00	\$ 14.25	\$ 14.50	
Exclusively Little Teacher	\$ 13.00	\$ 13.25	\$ 13.50	\$ 13.75	\$ 14.00	\$ 14.25	
Day Camp Medical Director, Nurse	\$ 15.00						



**Town of Aurora
Department of Parks & Recreation**

300 Gleed Avenue
East Aurora, New York 14052

**recreation@townofaurora.com
www.aurorarec.com**

6B-2

To: Town Board
From: Chris Musshafen
Date: 11/20/2019
Re: Wage Rate Increase 2020

Approval is requested for the attached pay rate schedule for EAST coaches for 2020. The new rates will take effect as of December 31st, 2019.

Requirements to coach for EAST

- CPR/AED Certification (annual)
- Lifeguard Certification (biannual)
- Safety Training for Swim Coaches (biannual)
- Coach Advantage Tutorial (annual)
- Criminal Background Check (biannual)
- Athlete Protection Training (annual)
- Foundations of Coaching 101 and 201 (one time)
- Concussion Protocol Training (annual)

EAST Coaches' Rate Chart 2020

Years Coaching	1	2	3	4	5	6	7
Adult Coach -No College Swimming Experience	\$12.60	\$12.70	\$12.80	\$12.90	\$13.00	\$13.10	\$13.20

Adult Coach -College Swimming Experience	\$13.10	\$13.20	\$13.30	\$13.40	\$13.50	\$13.60	\$13.70
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Number of Assistances Added to Years	1	2	3	4	5
Additional Club Assistance -Meet entries, meet director assistant, parent communication, etc.	\$ 0.15	\$ 0.30	\$ 0.45	\$ 0.60	\$ 0.75



**Town of Aurora
Department of Parks & Recreation**

300 Gleed Avenue
East Aurora, New York 14052

office
fax (716) 624-3070

recreation@townofaurora.com
www.aurorarec.com

CB-3

To: Town Board
From: Chris Musshafen
Date: 11/20/2019
Re: Wage Rate Increase 2020

Approval is requested to increase the wages of the employees listed below on 12/31/19. These wage increases comply with the pay rate chart for 2020 that was approved during the budget process and last board meeting.

Employee	Position	Old Rate	New Rate
AURES, KATHRYN	Rec. Attendant	\$11.45	\$12.65
BEDARD, MICHELLE	Rec. Attendant	\$11.45	\$12.65
BIGGS, OLIVER	Rec. Attendant	\$11.30	\$12.40
BOYLE, SARAH	Lifeguard	\$11.45	\$12.35
BRINKER, MARY	Lifeguard	\$11.50	\$12.60
BROD, PARKER	Lifeguard	\$11.45	\$12.35
BROPHY, ELLA	Lifeguard	\$11.40	\$12.10
CHRISTIE, ALEXANDER	Head Guard	\$12.15	\$13.50
	Lifeguard	\$11.60	\$13.10
CICH, CHARLES	Lifeguard	\$11.40	\$12.10
COSGROVE, FINNIAN	Lifeguard	\$11.45	\$12.35
DAVIDSON, ANNA	EAST Coach	\$13.60	\$14.70
DIXON, ALISSA	Rec. Attendant	\$11.20	\$11.90
DURANT, REBECCA	Coordinator	\$12.20	\$13.25
EGLOFF, CHAD	Lifeguard	\$11.45	\$12.35
EGLOFF, TREVOR	Lifeguard	\$11.40	\$12.10
FELTON, TESS	EAST Coach	\$13.00	\$14.10
GEORGE, ELLIE	Rec. Attendant	\$11.20	\$12.30
HATCH, BRITTON	Lifeguard	\$11.50	\$12.60
HERR, WILLIAM	Lifeguard	\$11.40	\$12.10
KITSON, JAYSON	Lifeguard	\$11.40	\$12.10
KWITEK, GRACE	Lifeguard	\$11.40	\$12.10
MCCARRISON, KALA	EAST Coach	\$13.20	\$14.30

MCLAUGHLIN, MADDIE	Rec. Attendant	\$11.25	\$12.15
MONTGOMERY, NICK	Rec. Attendant	\$11.30	\$12.40
MURNOCK, KEVIN	EAST Coach	\$11.80	\$12.90
	Head Guard	\$12.10	\$13.25
	Lifeguard	\$11.55	\$12.85
NIGRO, FRANK	Rec. Attendant	\$12.20	\$13.25
OLWEILER, MADDIE	Rec. Attendant	\$11.10	\$11.80
RAY, YANA	Lifeguard	\$11.65	\$12.85
	WSI	\$11.65	\$13.60
ROBERTS, CALVIN	Lifeguard	\$11.55	\$12.85
ROBERTS, PATRICK	Lifeguard	\$11.45	\$12.35
SLATER, JOSEY	Lifeguard	\$11.45	\$12.35
TENT, MOLLY	Rec. Attendant	\$11.35	\$12.65
THOMPSON, NOLAN	Lifeguard	\$11.45	\$12.35
VANNER, CATE	Lifeguard	\$11.40	\$12.10
WANGELIN, CHARLES	Lifeguard	\$11.40	\$12.10
WASNER, MADELINE	Rec. Attendant	\$11.10	\$11.80
ZAGROBELNY, BRIDGET	Rec. Attendant	\$11.40	\$12.10
ZAGROBELNY, PAULA	EAST Coach	\$13.50	\$14.60

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



WS-3

townclerk@townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

6C

TOWN COUNCIL MEMBERS

Susan A. Friess
sfriess@townofaurora.com

Jeffrey T. Harris
jharris@townofaurora.com

Jolene M. Jeffe
jjeffe@townofaurora.com

Charles D. Snyder
csnyder@townofaurora.com

SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

CODE ENFORCEMENT
OFFICER
William Kramer
(716) 652-7591
building@townofaurora.com

ASSESSOR
Roger P. Pigeon
assessor@townofaurora.com
(716) 652-0011

DIR. OF RECREATION
Christopher Musshafen
(716) 652-8866
chris@townofaurora.com

TOWN ATTORNEY
Ronald P. Bennett

TOWN JUSTICE
Jeffrey P. Markello
Anthony DiFilippo IV

HISTORIAN
Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507
NYS Relay Number:
1(800) 662-1220

November 15, 2019

To: Town Board Members

I respectfully request the Town Board approve of the hiring of Benchley Contracting & Rental Corp. for a crane rental to install the North Grove Bridge box culvert.

There rate is \$575 per hour for a minimum 8 hour day of \$4600. This does not include the charges for Mobilization, setup, permits, & Counterweights.

At my request our bridge engineer from Kistner Concrete also solicited quotes from both Clark and Kluge Crane rental companies who declined to quote.

I have attached a worst case scenario from Brian Benchley of \$13,900.

Sincerely,

A handwritten signature in black ink, appearing to read "David M. Gunner".

David M. Gunner
Superintendent of Highways

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



WS-4

townclerk@townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

GD

TOWN COUNCIL MEMBERS

November 15, 2019

Susan A. Friess
sfriess@townofaurora.com

Jeffrey T. Harris
jharris@townofaurora.com

To: Town Board

Jolene M. Jeffe
jjeffe@townofaurora.com

Charles D. Snyder
csnyder@townofaurora.com

I respectfully request the Town Board approve of the purchase of NYSDOT approved pedestrian bridge railing for the North Grove Bridge.

SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

This will be purchased from Pavilion Drainage Company. Pavilion is on both NYSDOT bid BD-RP3E & BD- RP4E. Erie County Bid item E606.9999.

The price for 40' of brown powder coated railing with all parts is \$7,280.

CODE ENFORCEMENT
OFFICER
William Kramer
(716) 652-7591
building@townofaurora.com

Sincerely,

ASSESSOR
Roger P. Pigeon
assessor@townofaurora.com
(716) 652-0011

David M. Gunner
Superintendent of Highways

DIR. OF RECREATION
Christopher Musshafen
(716) 652-8866
chris@townofaurora.com

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Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507
NYS Relay Number:
1(800) 662-1220

PAVILION DRAINAGE SUPPLY CO., INC.
 PO BOX 219 * PAVILION, NY 14525 * Phone: (585) 584-3261
 A Native American Business - M.B.E., D.B.E. Certified by NYSDOT

PROPOSAL

4 RAIL PEDESTRIAN RAILING - TOWN OF AURORA

ERIE COUNTY

BID DATE: 11/14/2019

A. Subcontractor will perform the Bridge Rail work on subject contract, in accordance with the project specifications, under conditions and exceptions contained herein, for the following prices:

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
<u>Material Only</u>			
4 Rail Ped. Railing Galv.	40.00 LF	\$ 105.50 / LF	4,220.00
Powder Coating Ped Railing	40.00 LF	\$ 76.50 / LF	3,060.00
<u>Installation Only</u>			
4 Rail Pedestrian Railing	40.00 LF	\$ 100.00 / LF	4,000.00
Powder Coated or just Galv.		<i>NOT NEEDED</i>	

Above price Based on NYSDOT Sheet BD-RP3E & BD-RP4E - Drill and Grout anchor studs in Concrete.

TOTAL \$ ~~11,280.00~~

7,280

B. The prices herein exclude the cost of:

1. Backfill or sealing of post holes.
2. Replacement of blacktop and concrete.
3. Patching and sealing around posts.

C. The Contractor will:

1. Provide survey points and/or baselines as required by subcontractor.
2. Provide a work area that is clean and clear of debris, material, equipment, supplies, etc.

Assure that:

3. Assure that subcontractor can complete all work in no more than one move on and off the project, and will be paid \$750 per move for additional moves.

D. Prices are based on installing post with normal post driving methods. Posts that require hand digging shall be left for installation by the contractor.

2019 Summer Maintenance Bid

SECTION E606	Company Name:	Pay Unit	Pavilion Drainage
Item No.	Item		
E606.514802	Resetting Corrugated Beam Guide Railing (New Posts) 101'-500'	LF	\$20.40
E606.514803	Resetting Corrugated Beam Guide Railing (New Posts) Over 500 ft.	LF	\$15.05
E606.5501	Resetting HPBO Corrugated Beam Guide Railing (New 12 in. Blockouts)	LF	\$31.60
E606.550101	Resetting HPBO Corrugated Beam Guide Railing (Heavy Posts and Blockouts Furnished by Others)	LF	\$21.70
E606.550102	Resetting Heavy Post Blocked-Out Corrugated Beam Guide Railing (Resetting at various locations in Erie County) 1'-100'	LF	\$42.35
E606.550103	Resetting Heavy Post Blocked-Out Corrugated Beam Guide Railing (Resetting at various locations in Erie County) 101'-500'	LF	\$21.70
E606.550104	Resetting Heavy Post Blocked-Out Corrugated Beam Guide Railing (Resetting at various locations in Erie County) 501'-1,000'	LF	\$16.35
E606.550105	Resetting Heavy Post Blocked-Out Corrugated Beam Guide Railing (Resetting at various locations in Erie County) 1,001'-5,000'	LF	\$13.25
E606.5601	Resetting Corrugated beam Guide Railing Heavy Posts and Block-Outs (Furnished by others, resetting at various locations in Erie County) 1'-100'	LF	\$52.25
E606.5602	Resetting Corrugated beam Guide Railing Heavy Posts and Block-Outs (Furnished by others, resetting at various locations in Erie County) 101'-500'	LF	\$31.60
E606.5603	Resetting Corrugated beam Guide Railing Heavy Posts and Block-Outs (Furnished by others, resetting at various locations in Erie County) 501'-1,000'	LF	\$26.25
E606.5604	Resetting Corrugated beam Guide Railing Heavy Posts and Block-Outs (Furnished by others, resetting at various locations in Erie County) 1,001'-5,000'	LF	\$22.45
606.5910	Resetting Anchorage Units for Corrugated Beam Guide Railing or Median Barrier	EA	\$632.50
E606.9901	Channel Back Up for Corrugated Beam Guide Rail (Furnish & Install)	LF	\$93.50
E606.9902	Attachments for HPBO Corrugated Beam w/Back Up (Furnish & Install)	EA	
E606.9903	Bridge Post Modification - HPBO Corrugated Beam Guide Railing (Furnish & Install)	LF	\$938.40
E606.990401	Corrugated Beam Transition Assembly - Four Rail Steel Bridge Railing including Sleeved Tuning Fork (Furnish Only)	LF	
E606.86	Guide Rail Transition Corrugated Beam to Three Beam	EA	\$550.80
E606.8701	Corrugated Beam Guide Railing Transition Assembly to Two Rail Steel Bridge Railing	EA	
E606.8702	Corrugated Beam Guide Railing Transition Assembly to Four Rail Steel Bridge Railing	EA	
E606.8703	Corrugated Beam Guide Railing Transition Assembly to Discontinuous Steel Bridge Railing	EA	
E606.8704	Corrugated Beam Guide Railing Transition Assembly to Concrete Parapets or Concrete Barrier	EA	
E606.8801	Box Beam Guide Rail Transition to Concrete Barrier (One or Two Way Operation)	EA	\$6,950.00
E606.8802	Box Beam Guide Rail Transition to Concrete Barrier (One Way - Trailing End)	EA	\$4,965.00
E606.8901	Transition Heavy Posts blocked out (two) Corrugated beam railing to box	EA	\$5,835.00
E606.8902	Transition Heavy Posts blocked out (two) Corrugated beam railing to peak	EA	\$2,945.00
E606.9905	Guidesail Removal	LF	\$2.25
E606.9999	Minor Guide Rail Repairs As Directed By Traffic Engineer	Dollars	as needed
E606.0201	Asphalt Concrete Mowing Strips	Ton	\$565.00

Value of this Agreement: \$ 440.00

WS-5

MEMORANDUM OF UNDERSTANDING

County of Erie
STOP-DWI Office

2018

GE
1

And

- The Town of Aurora Operates a Town Court (The Court).
- Various Police agencies make DWI Arrests within the Court's geographic boundaries.
- The arrests result in legal cases that are adjudicated by the Court.
- The Court collects information about the cases disposed there.
- The STOP-DWI Office has need of that information for statistical and administrative purposes.
- The STOP-DWI Office will pay the Town of Aurora \$10.00 (Ten Dollars) for the following information on each case of 1192-1,2,2a, 3, 4, 4a, 1193-1C & 5112a (ii), (iii):

For each case: First, Last Name, Middle Initial, DOB of Defendant, Date Of Arrest, Charges Laid, Disposition, Date of Disposition, Fine, Other Sanctions, Arresting Agency.

- Term of this MOU is January 1, 2018 to December 31, 2018.
- A STOP-DWI Court Report or a DWI/AUO Disposition Report listing the case data will be sent to the STOP-DWI Office by July 15 of the current year for the first half of the year and January 15 of the following year for the second half.
- Upon receipt of the January 15th report and invoice letter, the STOP-DWI Office will forward one payment in the amount of \$10.00 for each case reported during the year.

Agreed:

_____ Date: _____
James J. Bach
Supervisor

ELECTRONICALLY SIGNED Date: _____
James Jancewicz, Commissioner
Erie County Central Police Services

Approved as to form:

By: ELECTRONICALLY SIGNED
Greg Kammer, Ass't Co. Attorney

_____ Date: _____
John F. Sullivan, Director
STOP-DWI Office
County of Erie

Document # _____ Date: _____

By: _____
Maria Whyte, Deputy Co. Executive

WS-6

GF



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

MEMO

TO: SUPERVISOR JAMES BACH & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: November 21, 2019

RE: Janitorial position

I am proposing that we hire a part time (19 1/2 hrs) laborer at \$12.50 per hour, budget line A1620.103. I have chosen Norman Turner as the best candidate for our center. The effective date for his employment will be Monday December 2, 2020

James Bach

WS-7

From: Jolene Jeffe
Sent: Monday, November 04, 2019 6:20 PM
To: Robert L. Goller
Cc: Charles Snyder; Jeffrey Harris; Susan Friess; James Bach
Subject: Re: Town's Contribution to Health Insurance

GG

Hi all - the contribution for non union can be discussed but for union employees it needs to be negotiated. Is the contract expired?

On Nov 4, 2019, at 4:29 PM, Robert L. Goller <rgoller@townofaurora.com> wrote:

Good afternoon, Everyone:

Jim asked me to write to you regarding the town's contribution to employee health insurance in 2020 and whether or not you would like to increase the town's contribution.

We received the new rates from Blue Cross Blue Shield last week, and the rates will be increasing.

For the standard 110 plan, the rates are increasing about seven percent. For the high-deductible 8100 plan, the rates are increasing about 1.3 percent.

The town currently contributes the following per month toward an employee's combined health insurance (medical, dental and vision): \$467 per month for employee coverage, \$790 for employee + children, \$931 for employee + spouse, and \$1,340.00 for family coverage.

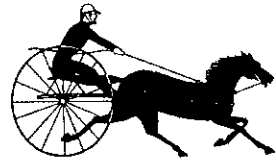
The 2020 rates for the four categories will be \$620.38, \$1,054.65, \$1,240.76 and \$1,768.08 for the 110 plan; and \$424.88, \$722.30, \$849.76 and \$1,210.91 for the high-deductible 8100 plan.

Please let me know if you need additional information. A decision is requested before open enrollment, which is during the month of December.

Kind Regards,
Rob

ROBERT LOWELL GOLLER
Secretary to the Aurora Town Supervisor
The Southside Municipal Center
300 Gleed Avenue
East Aurora, New York 14052
(716) 652-7590

<image002.jpg>



OFFICE OF
THE HISTORIAN

Town of Aurora & Village of East Aurora, New York

WS-8

PRESS RELEASE

20th November 2019

Contact: Historian Robert Lowell Goller, historian@townofaurora.com

Expanded Hours Coming to the Historian's Office Beginning January 8

Thanks to increased support in the 2020 Aurora town budget, approved by the Town Board Nov. 12, the Historian's Office will open to the public additional hours beginning Jan. 8.

The office will be open for research each Wednesday and Thursday afternoon, from 1-4 p.m., and by appointment Monday evenings after 7 p.m., and Wednesday and Thursday mornings.

The change will expand the office hours from three hours per week, currently Wednesday afternoons from 1-4 p.m.

The Historian's Office, located at the Southside Municipal Center at 300 Gleed Ave., is available as a resource for local history. New York State law requires each town supervisor and village mayor to appoint a historian to promote the history and heritage of the community; maintain and preserve the archives; and to advise local officials, boards and residents on issues related to the history of the community. The archives, officially established by the Town of Aurora and Village of East Aurora in 1950, contain newspapers, genealogical records, maps, photographs, East Aurora High School yearbooks and other documents related to the history of the community. The archives share space with the Aurora History Museum, a large collection of three-dimensional historical artifacts maintained by the Aurora Historical Society.

In addition to providing additional hours for public research, the expanded budgetary support will provide the Historian and office volunteers additional time to preserve and secure the archives, as well as seek grant funding and collaborations for the preservation of archives in the community.

"This expanded support from the town recognizes the importance of preserving our historical archive and will afford us additional opportunities to properly conserve, protect and make available to the public these historical records," said Historian Robert Lowell Goller. "We are pleased the residents will have greater access to the community's historical records."

The Historian's Office, as well as the Aurora History Museum and historic murals by artist Rix Jennings currently on display at the Southside Municipal Center, will move with other town and village offices to the new Municipal Center on Oakwood Avenue in about a year.

For more information about the Historian's Office, visit www.townofaurora.com/departments/historian.



The Southside Municipal Center, 300 Gleed Avenue, East Aurora, New York 14052
www.townofaurora.com/departments/historian
historian@townofaurora.com
716-652-7944



SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



5A
1-3
TOWN CLERK
Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board
From: Martha Librock, Town Clerk
Date: November 21, 2019
Re: AMC Contractor Payments

Please approve the following payments for the Aurora Municipal Center Project. All of the payment applications have been reviewed and approved by Fontanese Folts Aubrecht Ernst:

- Payment No. 6 to Industrial Power & Lighting thru 10/31/19 for the Electrical contract: \$28,804.00
- Payment No. 4 to Mollenberg-Betz, Inc. thru 10/31/19 for the Plumbing/Fire Protection contract: \$31,275.00
- Payment No. 6 to Telco Construction, Inc. thru 10/31/19 for the General/Site Work contract: \$457,735.22

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



GH

CLERK
Librock
52-3280
townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMORANDUM

TO: James Bach, Supervisor
Susan Friess, Councilwoman
Jeffrey Harris, Councilman
Jolene Jeffe, Councilwoman
Charles Snyder, Councilman

FROM: Roger Pigeon, Assessor

DATE: November 12, 2019

RE: Erie County Assessor's Luncheon - Tuesday, December 3rd

I am asking permission to close the office from 10 AM to 3:00 PM for the Erie County Assessor's Association Annual Holiday Luncheon.

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



town

GI

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

Susan A. Friess
sfriess@townofaurora.com

Jeffrey T. Harris
jharris@townofaurora.com

Jolene M. Jeffe
jjeffe@townofaurora.com

Charles D. Snyder
csnyder@townofaurora.com

November 15, 2019

To: Town Board Members

I respectfully request the Town Board remove James Webster from the stipend for maintenance work and add Mike Evens instead.

This will be effective November 30, 2019

SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

Sincerely,

A handwritten signature in black ink, appearing to read "D. Gunner", written over a large, stylized loop.

David M. Gunner
Superintendent of Highways

CODE ENFORCEMENT
OFFICER
William Kramer
(716) 652-7591
building@townofaurora.com

ASSESSOR
Roger P. Pigeon
assessor@townofaurora.com
(716) 652-0011

DIR. OF RECREATION
Christopher Musshafen
(716) 652-8866
chris@townofaurora.com

TOWN ATTORNEY
Ronald P. Bennett

TOWN JUSTICE
Jeffrey P. Markello
Anthony DiFilippo IV

HISTORIAN
Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507
NYS Relay Number:
1(800) 662-1220

65



BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- **All budget transfers must be submitted to the Supervisor's Office using this form.**

Department Head Name (printed): MARTHA LIBROCK

Signature: *Martha Libro* Date: 11/20/19

I am requesting the following budget transfer(s):

1. \$ 1,000⁰⁰ From (account number): A1460.440 RECORD MGMT Current Balance \$1,000⁰⁰
 To (account number): A1410.107 PT CLERK Current Balance \$135⁴¹
 Reason: TO COVER PT CLERK HOURS

2. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ Current Balance _____
 Reason: _____

3. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ Current Balance _____
 Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____
 Town Board Approval Meeting Date: _____ Action #: _____



Town of Aurora
Department of Parks & Recreation

300 Glead Avenue
East Aurora, New York 14052

office (716) 652-8866
fax (716) 652-5646

recreation@townofaurora.com
www.aurorarec.com

OK

To: Town Board
From: Chris Musshafen
Date: 11/12/19
Re: Budget Transfer

Approval is requested to transfer \$1,060.25 from A00-7180-0113-0000 (EAST Coaching Payroll) to cover shortages in A00-7180-0400-0100 (EAST USS and Family Fee). The shortage came from an increase in the family fee. We will also need less in the payroll line this fall/winter because we have moved all groups back to the high school and need less coaches on deck.



BUDGET TRANSFER REQUEST FORM

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- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
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- Budget transfers must be made **PRIOR** to the expenditure.
- **All budget transfers must be submitted to the Supervisor's Office using this form.**

Department Head Name (printed): Chris Musshafen

Signature: *Chris Musshafen* Date: 11/8/19

I am requesting the following budget transfer(s):

1. \$ 1,060.25 From (account number): A00-7180-0113-0000 ✓ Current Balance \$7,015.16 ✓
 To (account number): A00-7180-0400-0100 ✓ New Balance \$0.00 ✓
 Reason: Increase in EAST Family fee

2. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ New Balance _____
 Reason: _____

3. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ New Balance _____
 Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

Town Board Approval Meeting Date: _____ Action #: _____

7A

**TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF October 2019**

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATION:

We finished our 8 week series Living Healthy: Diabetes workshop. These workshops are presented by Erie County Senior Services. The participants were very pleased with the information and interaction offered by the instructors.

We hosted our fall University Express program during the month of October. The topics vary from Brain Gamers to Purpose in the Landscape to "What is a Trust and who needs one". The speakers are very knowledgeable and offer great resources. In the spring a new variety will be offered.

AFP group preformed there sprinkler system inspection and everything is in order.

The Erie County Health Department paid us a surprise visit as is their normal to inspect the kitchen. Our facility always passes with flying colors. It's a credit to our staff and volunteers.

Last but not least was the early voting which was held at our center. It certainly has placed a greater burden on the facilities who host the voters. The nine day stretch was trying at times on our staff. Speaking with other centers the experience was the same everywhere. Our staff experienced numerous phone calls, irate voters who felt earlier hours were needed, and an overall lack of personal responsibility. It would seem that the Board of Elections should somehow compensate the staffs of these facilities with the additional burdens placed upon them.

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

Title: WORKOUT ROOM
Day & time: M-F 8:00am- 4:00pm
Participants: Approximately 45 per day
Title: LINE DANCING
Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
Participants: 58 people
Supervisors: Nance Baranowski
Title: SENIOR NOTES
Day & time: Mondays, 12:45 – 2:30pm
Participants: 23 people
Supervisor: Kathy Almeter
Title: EUCHRE
Day & time: Mondays, 1:00 – 4:00pm
Participants: 24 people
Title: PINOCHLE
Day & Time: Fridays, 1:00 – 4:00pm
Participants: 20 people
Title: CERAMICS
Day & time: Tuesdays, 10:00am – 4:00pm
Participants: 35 people
Supervisor: Elaine Schiltz
Title: EXERCISE CLASS
Day & time: Tuesdays & Wednesdays 8:30 – 9:30am
Participants: 14 people
Title: TAI CHI
Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans
Supervisor: Judy Augustyniak & Susan Ott
Participants: 15 people
Title: TAI CHI – advanced
Day & time: Mondays 10:00 & Thursdays 9:00am
Supervisor: Dennis Desmond
Participants: 15
Title: YOGA
Day & time: Wednesdays, 9:45 – 11:00am
Supervisor: Irene Kulbacki
Participants: 22 people
Title: BOWLING
Day & time: Wednesdays, 1:00pm
Supervisor: Barb D'Amato
Participants: 48 people
Title: PAINTING
Day & time: Wednesdays, 1:00 – 3:30pm
Supervisor: Walt Carrick
Participants: 8-10 people
Title: BRIDGE
Day & time: Wednesdays, 9:30am – 2:00pm
Supervisor: Dave Lorcom
Participants: 40 people
Title: SENIOR CLUB
Day & time: Thursdays, 10:00am – 3:00pm
President: Joyce Salansky
Title: PACE (people with arthritis can exercise)
Day & time: Fridays, 9:00 – 10:00am
Supervisor: Donna Bodekor
Participants: 12 people

Title: SEWING & QUILTING
 Day & time: Tuesday 10-2pm
 Supervisor: Terry Piper
 Participants: 12 people
 Title: WOOD CARVING
 Day & time: Fridays, 1:00 – 4:00pm
 Supervisor: Walt Carrick
 Participants: 10 people
 Title: 55 ALIVE – Defensive driving classes
 Day & time: 1st Monday & Wednesday of the month – March 2 & 3, 2020
 Supervisor: AARP trained teachers
 Participants: 34 people max.
 Title: SCRABBLE
 Day & time: Wednesdays 9:30-11:00am
 Supervisor: Dianne Bender
 Participants: 8+ people
 Title: FIBER ARTS
 Day & time: Tuesdays 1st & 3rd
 Participants: 12 people
 Title: MAHJONG
 Day & time: Mondays 2:00pm
 Supervisor: Lou Plotkin
 Participants: 12
 Title: MEXICAN DOMINOS
 Day & time: Thursdays 9:30 am
 Supervisor: Laurie Smith
 Participants: 8+
 Title: BOOK CLUB
 Day & time: 2nd Wednesday of the month
 Supervisor: Barb Dadey
 Participants: 8-10
 Title: Chess Club
 Day & time: Thursdays 10:00am
 Supervisor: Roberto Gesualdi
 Participants: 10
 Title: Wii Bowling
 Day & time: Tuesdays 12:30pm
 Supervisor: Jerry Young
 Participants: 12
 Title: Portrait Sketching
 Day & time: Fridays
 Supervisor: Kurt Almond
 Participants: varies 4-8

TRIPS

October 2 – Oktoberfest Seneca Lake

October 8 – Carol King Tribute

FUTURE TRIPS

Nov. 20 – Toronto Christmas Markets

EVENTS & OTHER ACTIVITIES

Oct. 2 – 30 – University Express series every Wednesday in October

Oct. 23 – Back Health – Preventing Pain and Strain was presented by Jennifer Johnston and sponsored by Blue & Blue Shield.

Oct. 23 - Our book club read An Elderly Lady Up to No Good by Helene Tursten

Oct. 28 – Iceland Presentation

Oct. 29 – Univera Representative

Oct. 29 – Flu Shot Clinic sponsored by Wegmans

Oct. 31 – Thursday Senior Social Club held their Halloween Party with costumes and lots of fun.

Oct. 29 – Clarity Group Medicare Review insurance Representative

Oct. 30 – Fallfest was held with much food, music, and lots of dancing.

NUTRITIONAL LUNCH PROGRAM

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program averaged 222 lunches per week. Lunch totals for the month of October are 1108.

Week of Sept. 30	251	Week of Oct. 7	185(closed no water 10/11)	Week of Oct. 28	228
Week of Oct. 14	210	Week of Oct. 21	234(closed Columbus Day)		

Submitted by: Donna Bodekor

7B

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: OCTOBER 2019

ADMINISTRATIVE:

Reports:

- We have 13,046 members registered in our recreation system
- We had 74 individual program registrations in the month of October
- We generated \$2,977 in October sales
- Credit card purchases totaled 91% (89% on-line, 11% office)
 - 2018 to 2019 comparison:
 - Total sales from 1/1/18 – 10/31/18 \$203,541
 - Total sales from 1/1/19 – 10/31/19 \$193,547

Our fall programs continue to run smoothly. Most of the recreation programs have either seen a slight increase in registration, or have had the same amount of registrants. Registrations are still coming in for our winter programs that are starting soon.

EAST has attended two meets this month. We took almost 40 12 and under athletes to ECC to compete in an early season meet designed specifically for this age group. We also took 20 13 and over swimmers to Tonawanda to get some races in before our team hosted meet, The Kiwanis Open. We are currently ranked 12 in Niagara.

EAST is in the progress of getting the clubs Safe Sport Recognized. This means that all our staff (this is required to work for EAST), parents (optional), and swimmers are trained in standardized practices similar to our work place training.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics

TOWN OF AURORA DOG CONTROL REPORT: October 2019

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PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	TOTAL CALLS
Attack/Fighting	1		
Barking			
Bites			
Cats	1		
Damage by Dogs			
Dangerous Dogs			
Deceased Dogs			
Found Dogs			4
Injured/Sick			
Licensing			
Loose/Unleashed Dogs	3		5
Lost Dogs	1		
Miscellaneous Calls			
Mutual Aid			
MVC-Dogs/Cats			
Other Animals			
Threatening Dogs			
Welfare			
TOTAL	6	9	15

COURT CASES:

DATE

IMPOUNDMENTS:

DATE	BREED	STREET	
10/2/2019	Labrador	Center	\$90
10/12/2019	Mastif	Center	\$45
10/17/2019	Pug	Emery	\$45
10/21/2019	mix	Olean	\$45
10/21/2019	Coonhound	Main St.	\$45
10/26/2019	Pit Bull	Main St.	\$45
10/28/2019	Jack Russell	Darling	\$85 surrendere
		TOTAL	\$400

All Calls & Complaints

7D

Summary Report by Date: 10-01-2019 through 10-31-2019, for Category: BUILDING DEPARTMEN

Caller Name/Address	Date/Phone	Notes	Closed
Building Department Work Requi			
Sue ADDS	10-07-19	Leak under kitchen sink. Mike and Ken	10-08-19
Liz Highway Office	10-24-19	Please clean bathroom, empty garbages, sweep and mop. Sheryl	10-25-19
Sheryl M. Town Hall Office	10-24-19	Pick up 2 cases of paper from clerk's office and deliver to court office. Nick-45 min	10-25-19
K Brogan Town Library ADDS	10-28-19	Some of our light fixtures are falling out of place. Possible hazard. Mike B, Mike E and Nick	10-28-19
Sheryl M. Town Highway	10-29-19	Please bring over 30 recycle bins. Nick and Dan-30 minutes	10-30-19
Sheryl M. Town Clerk's Office Office	10-29-19	Please pick up 4 boxes and deliver to Senior Center and 2 boxes to be delivered to Court Office. Nick and Dan-30 minutes	10-30-19
Donna Senior Center Office	10-29-19	Please reset outside light timers. Nick-5 minutes.	10-30-19
Total count: Building Department Work Requi			7

NYS Municipal WC Alliance

DATE ISSUED 10/7/19

7E

Our Reference	Account Name/Description	Loss Date	Payee Reference	Invoice#
Plan Charge - Other	2019 LOYALTY PROGRAM			LOYALTY PRI

COPY

ONE TIME LOYALTY
CHECK TO TOWN FOR
BEING A MEMBER OF
THIS WORKERS COM
ALLIANCE.

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND

NYS Municipal WC Alliance

c/o Wright Risk Management Co.
333 Earle Ovington Blvd. St505
Unfondale, NY 11553-3624

Key Bank of New York
99 Washington Avenue, Albany, NY 12210
Twin Towers Office

0229661

29-7	DATE
213	10/07/19

PAY: ONE THOUSAND SEVEN HUNDRED SEVENTY-TWO and 0/100 DOLLARS

TO THE ORDER OF **TOWN OF AURORA**

CHECK AMOUNT
\$*****1,772.00

VOID AFTER 90 DAYS

MAIL TO **TOWN OF AURORA**
300 Gleed Avenue
EAST AURORA, NY 14052

SIGNATURE HAS A COLORED BACKGROUND

⑈0229661⑈ ⑆021300077⑆ 324090001698⑈



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

7F

To: Mayor Mercurio & Village Board; Supervisor Bach & Town Board

From: Shane Krieger, Chief of Police

Date: 11/21/2019

Re: Monthly Report - October 2019

General Information

- Public Safety Dispatcher Paul Reynolds announced his retirement effective October 30th. Paul started with the department in a part-time basis in 1979. The hiring process will begin immediately to fill the vacancy, through the current civil service list for dispatcher.
- As of this time the US Department of Justice has yet to open the COPS Grant application. I have been in contact with the US Attorneys Office in Buffalo and they have no information on when or if the grant will open soon. It was hoped that this may be an avenue for the 17th police officer position and the proposed full-time SRO position.
- The departments breath test instrument and radar units were taken to DCJS in Albany for the annual calibration/certification.

Training:

- All members completed annual Blood Borne Pathogens training.
- PO Bastine completed his Field Training period and has been released to patrol solo.
- Lt.'s Waldron and Suttell attended ethics training for trainers.
- Lt.'s Welch, Waldron, Suttell and O'Hara attended a Legal Updates training at the Training Academy regarding Bail Reform and the Red Flag Law.
- Lt Welch and SRO Ferrara attended "7 Second Lockdown" training at Erie 1 BOCES.



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Meetings:

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- WNY Incident Management Committee meeting
- Oakwood Ave Project meetings
- The Aktion Club Annual Dinner
- WNY Police Chiefs meeting
- 3 Pistol Permit interviews
- Uniform Appearance Ticket Law Enforcement Meeting w/ Eighth Judicial District Administration
- Village Safety Comm. meeting
- Erie County association of Police Chiefs monthly meeting
- Met W/ Supervisor Bach re: event at Knox Park
- Met with 6 members of the community re: various issues

Special Events

- Nothing



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

Statistics

Activity	Village	Out Side of Village	Total (YTD)
Police calls	1114(9,285)	784(6,260)	1,898(15,545)
Fire/EMS calls			310(3,930)
Response Time	2.1 minutes	2.5 minutes	
Property Damage Acc	21	13	34(273)
Injury Accidents	1/0 Fatal	1/0 Fatal	2 (37)0(Fatal)
Leaving Scene Acc	3	1	4 (42)
Arrests-Individuals	23	6	29(170)
Crimes-Persons	1	1	2(70)
Crimes-Drugs	2	0	2(10)
Crimes-Property	8	1	9(143)
Burglary/Trespass	0	0	4(12)
S&R-Lic/Reg	10	1	11(67)
DWI	8	3	11(53)
Warrant Arrests	2	0	2(8)
Traffic Tickets	78(574)	28(551)	106 (1,125)
Parking Tickets			8 (160)
Domestics	3(24)	3 (22)	6(46)
9.41 Mental Health Charge	0 (12)	2 (11)	2(23)



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Arrests / Investigations

- Besides the arrests and reported crimes in the above chart, Officers also investigated the following:
 - Det Longboat requested Town Court for a warrant for a male from Buffalo who cashed a forged check for \$2,900 after a lengthy investigation.
 - A Victim of an attempted scam received a phone call from a male with a middle eastern accent who stated his name was the name of an EAPD Officer and that he was working with the FBI regarding several off-shore bank accounts being opened in victim's name and that this was a very serious crime. The caller continued that he would help the victim and if she didn't want to get arrested she had to purchase \$2,000 in Macy's gift cards for the caller. Victim was informed this was in fact a scam.
 - A structure fire caused extensive damage to a residence on Girard Ave. The cause was believed to be from ashes from a camp fire being placed in a plastic garbage can at the rear of the house.
 - Lt O'Hara attempted to stop a motorcycle one evening and that motorcycle rider attempted to flee Lt O'Hara. Perhaps due to the operator's intoxication, the motorcycle made a turn to fast and struck a curb, crashing the bike. The operator was charged with DWI and several other charges. That operator also had an outstanding warrant and was turned over to OPPD after being processed.
 - An Olean Rd resident was charged with menacing after threatening a neighbor with a black rifle and was pointing the gun at the neighbor when patrol arrived. The gun was found to be a pellet gun. Two shotguns were also removed from the subject's residence.