

Application # _____

WS-1

Application Fee	
Permit Fee	
Security Deposit	\$200. _____
Per Day Event Fee	\$200. _____

und

6A

Application For Temporary Use Perm

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field At Knox Farm State Park

Submit applications to:
Town of Aurora Parks and Recreation
300 Gieed Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 60 DAYS IN ADVANCE OF EVENT/USE.

1. Name of Organization: Childrens Hospital of Buffalo Foundation
2. Individual Responsible for this request: LISA LATROVATO
3. Address: 1028 Main St 4th Fl
Buffalo, ny 14202
4. Telephone number: 716-881-8266
5. Fax: 716-882-4054
6. Email Address: LLATROVATO@KaleidaHealth.org
7. Date(s) of event July 12, 2019
8. Hours of use including set up/take down: Start 9 am/pm End 10 am/pm
1. Description of the event or use: Polo Tournament to raise money for our childrens Hospital
2. Specific area(s) requested, map attached
 - Soccer
 - Polo Field
 - Equestrian Park
 - Other: _____
11. Specific equipment to be brought in to park (porta johns, tents, etc.) porta johns
12. Need: Water _____ Electric _____
13. Estimated attendance: 300

14. Will food or drinks be served? yes If yes, describe: Cakes by Oliver

15. Will there be sound amplification or music or a band(s)? X If yes, describe: Amused

16. Other services requested (describe): _____

NYS Park Police* _____
**applicant is responsible for contacting East Aurora Police Department if race involves Village/Town streets*

Parks and Recreation Department _____

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.? _____ If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802.

(Provide drawings describing location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 300 Glead Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields and/or Polo Field**

[Signature]
Signature of Applicant

3/20/2019
Date

Official Use Only Below this Line-----

Event: _____

Attachments submitted:

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)
- Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application **Recommended** or **Not recommended**
by Department of Parks and Recreation

Action by Town Board:

The Town Board, upon review of the application request # _____ submitted by _____ (organization or individual) took the following action, with or without conditions (as applicable) and noted below:

Approved: _____ Date: _____
Supervisor Signature

Denied: _____ Date: _____
Supervisor Signature

Conditions:

_____ Police Department approval

_____ Highway approval

_____ Building Department approval

_____ Requesting organization shall attach a completed **Certificate of Insurance** with Minimum Limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional named insured.

_____ Requesting organization shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.

_____ Other

**KALEIDA HEALTH
COMPREHENSIVE GENERAL AND
PROFESSIONAL LIABILITY SELF-INSURANCE PLAN**

CERTIFICATE OF PLAN

This is to certify that a Self-Insurance Plan has been established and is maintained for Kaleida Health, the terms and conditions of which are set forth in a Plan Statement. This certificate is issued as a matter of information only and confers no rights upon the certificate holder unless specified. This certificate does not amend, extend or alter the protection afforded by the Plan Statement designated below and the protection afforded by the Plan Statement described herein is subject to all terms, exclusions and conditions of such Plan Statement.

Document Number: CGFHS0021

Protection Period: 1/1/19 – 12/31/19

Applicable Type of Protection as checked:

Limits:

Comprehensive General Liability

\$1 million per occurrence; \$1 million aggregate

Special Provisions: This Certificate of Plan is provided to evidence the above coverage for Kaleida Health with respect to Kaleida Health's participation in the Evening of Polo Event being held on July 12, 2019 at Knox Farm State Park located at 437 Buffalo Road, East Aurora, New York.

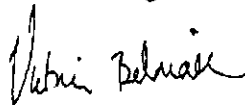
Certificate Holder:

Knox Farm State Park
437 Buffalo Road
East Aurora, NY 14052

Cancellation:

Should the above described Self-Insurance Plan be dissolved, the Plan will mail ten (10) days written notice to the Certificate Holder named to the left. The protection period will not automatically be renewed for the Certificate Holder.

Designated Plan Representative



Signature

Date Issued: March 28, 2019

Victoria Belniak, Esq.
Vice President, Internal Audit & Corporate Compliance
Chief Compliance & Privacy Officer
Kaleida Health
Telephone: (716) 859-8819
Facsimile: (716) 859-3160

SUPERVISOR
JAMES J. BACH
(716) 652-7590
supervisor@townofaurora.com



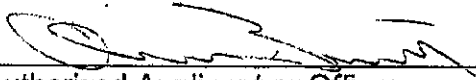
TOWN CLERK
MARTHA L. LIBROCI
(716) 652-3281
townclerk@townofaurora.com

TOWN OF AURORA
300 Glead Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement

Town of Aurora Parks

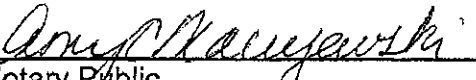
To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.



Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 2nd day of April, 2019



Notary Public

Qualified in Erie County, New York
My commission expires: 11-17-2020

AMYC WACHLEWSKI
NOTARY PUBLIC, STATE OF NEW YORK
REGISTRATION NO. 01MA6196366
QUALIFIED IN ERIE COUNTY
My Commission Expires Nov 17, 2020

SUPERVISOR
JAMES J. BACH
(716) 652-7590
supervisor@townofaurora.com



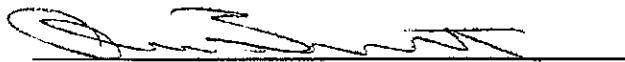
TOWN CLERK
MARTHA L. LIBROCI
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Glead Ave., East Aurora, NY 14052
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Indemnification Agreement

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field

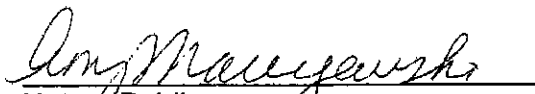
To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.



Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 2nd day of April, 2020



Notary Public

Qualified in Erie County, New York
My commission expires: 11-17-2020

AMY C. MACIEJEWSKI
NOTARY PUBLIC, STATE OF NEW YORK
REGISTRATION No. 01MA6196366
QUALIFIED IN ERIE COUNTY
My Commission Expires Nov 17, 2020

WS-2

Application # _____

6B

Application for Temporary Use Permit

Town of Aurora Parks

Submit applications to:
Town of Aurora Recreation Department
300 Glead Ave
East Aurora, NY 14052
Telephone (716) 652-4050 Fax: (716) 652-1123

All requests must be made no less than 30 days in advance of event/use.

1. Name of Organization: WNY CYCLOCROSS CLUB
2. Individual Responsible for this request: John Roden
3. Address: 2037 GROVER RD
WEST FALLS 14170
4. Telephone number: 713-4399
5. Fax: _____
6. Email Address: John @ John.Roden.net
7. Date(s) of event Aug 18, Aug 20-Sept 21 (tuesdays) ~~to~~ OCT 13 (see attached)
8. Hours of use including set up/take down: Start _____ am/pm End _____ am/pm (see attached)
9. Description of the event or use:
CYCLING EVENTS

10. Specific area(s) requested, map attached
 JP Nicely West Falls Park
 Warren Drive Park
 Majors Park
 Other: _____
11. Specific equipment to be brought in to park (porta johns, tents, etc.)
PLASTIC MARKING STAKES
12. Need: Water Electric (from Buildings)
13. Estimated attendance: 10-100
14. Will food or drinks be served? Yes If yes, describe: PIZZA ON AUG 18

15. Will there be sound amplification or music or a band(s)? NO If yes, describe:

16. Other services requested (describe): Access to gate on Deer Road

Police

Parks and Recreation Department

(Provide drawings describing location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 300 Glead Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the **Guidelines for Use of Town of Aurora Parks.**


Signature of Applicant

3-5-19
Date

Official Use Only Below this Line-----

Event: _____

Attachments submitted:

Indemnification Agreement

Certificate of Insurance

Map with area(s) requested to be used indicated

Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)

Application **Recommended** or **Not recommended**
by Recreation Department

Action by Town Board:

The Town Board, upon review of the application request # _____ submitted by _____ (organization or individual) took the following action, with or without conditions (as applicable) and noted below:

Approved: _____ Date: _____
Supervisor Signature

Denied: _____ Date: _____
Supervisor Signature

Conditions:

_____ Police Department approval

_____ Highway approval

_____ Building Department approval

_____ Requesting organization shall attach a completed **Certificate of Insurance** with Minimum Limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional named insured.

_____ Requesting organization shall attach a completed **Certificate of Insurance** with Minimum Limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the NYSOPRHP as an additional named insured.

_____ Requesting organization shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.

_____ Other

Event Contact:

John Roden
2037 Grover Road
West Falls, NY 14170
716-713-4399
John@johnroden.net

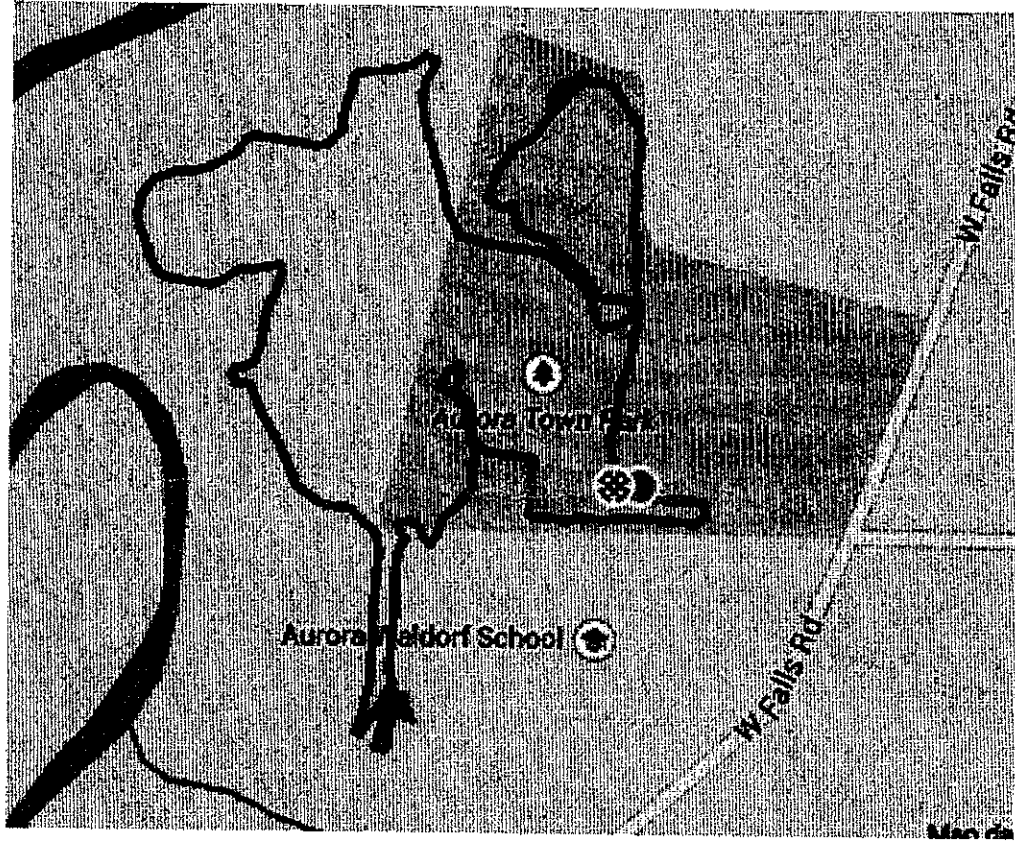
Event Information:

I would like to use the park for three different cyclocross events in late summer and fall as follows:

- 1 8
- 1) A junior-focused skills clinic for about 20 riders on **Sunday, August 18** from 9 to 3. I am interested in inviting USA Cycling licensed coaches from Ohio and Ontario to come and work with our local riders. We would use grass areas of the park and trails and break for lunch in the building. A separate insurance certificate will be purchased for this event.
 - 2) A weekly Tuesday night practice from 5 to dusk **August 20-Sept 24**. I have been running these practices for years, most recently at Knox. I'm interested in a change of scenery. We get about 20 people in a typical night and do some skills work and conditioning. Our group tends to be a lot of juniors and novice riders so we take it pretty easy. Access to the building would be a plus.
 - 3) The **"West Falls Park Cyclocross"** event will be held on **Sunday, October 13, 2019** at the JP Nicely park on Falls Road in **West Falls, New York**.

Course: There were a couple soft spots last year that I want to avoid now that I know the park better. I am interested in having a race starting and finishing at the building and using the grass along the treeline and the wide trails through the forest. If I can obtain permission from the adjacent school I would like to add some length using some of their property and park cars in their lot. I have approached Waldorf and have a verbal OK at present. I would like access to the building and bathrooms on race day and will set up the course on Saturday. Depending on the weather I will set the course to avoid turf damage, especially in public areas.

In the past we brought riders up the hill behind the play ground, this year I plan to reverse direction. I'll go out in fall and clean up some brush and blow the leaves off the day before the race.



SUPERVISOR
JAMES J. BACH
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Gleed Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement

Town of Aurora Parks

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.



Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 25th day of March, 20 19



Notary Public

SHERYL A. MILLER
Reg. #01MIG128663
Notary Public, State of New York
Qualified in Erie County
Commission Expires June 13, 2021

Qualified in Erie County, New York
My commission expires: _____



WS-3

County of Erie

MARK C. POLONCARZ
COUNTY EXECUTIVE

6C

DEPARTMENT OF SENIOR SERVICES

TIMOTHY HOGUES
COMMISSIONER

April 9, 2019

Supervisor James J. Bach
Town Hall
300 Gleed Avenue
East Aurora, New York 14052

Dear Supervisor Bach:

As you may be aware, the Erie County Legislature amended the 2019 Erie County Budget and budgeted public funds to your organization.

In order to receive the funds, please return a completed contract with all supporting documentation to my attention no later than April 23, 2019. Please send the completed contract to my attention at the address printed below.

Should you have any questions, please contact me at 858-6517 or at Gloria.Kordasiewicz@erie.gov

Sincerely,

Gloria Kordasiewicz
Assistant Project Administrator

Enclosures

CONTRACT

THIS CONTRACT, made as of the 1st day of April, 2019, effective through December 31, 2019, by and between **THE COUNTY OF ERIE**, a municipal corporation of the State of New York, having its principal place of business at 95 Franklin Street, in the City of Buffalo, New York, 14202 (the "County"), and Town of Aurora (the "Organization"), a not-for-profit corporation, having its principal place of business at The Southside Municipal Center, 300 Gleed Avenue, East Aurora, New York 14052.

WITNESSETH:

WHEREAS, the County, pursuant to the authority granted to it by Sections 224 and 225 of the County Law and Local Law No. 3-2002, has appropriated funds in the County's 2017 Budget for the purpose of making a conditional grant to the Organization; and

WHEREAS, the County and Organization wish to more specifically define the terms and conditions related to the payment of said conditional grant to the Organization by the County and the obligations of the Organization upon receipt of said conditional grant.

NOW, THEREFORE, IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES:

1. The Organization agrees to provide public benefit services for and within Erie County as specified in the Scope of Work which is attached hereto and incorporated herein as **Exhibit A** ("Scope of Work"). No funds granted under this Contract shall be applied to any purposes other than those described in paragraph 21 below.

2. In support of such public benefit services, the County agrees to pay to the Organization, subject to the terms and conditions enumerated herein, an amount not to exceed \$1500.00, payable as follows:

50% thereof or \$750.00 within 30 days of the execution of this Contract; and
50% thereof or \$750.00 on or about July 15, 2019.

Payments shall be made on two separate invoices submitted by the Organization to the Erie County Department of Senior Services (the "Department") and approved by the Department. The Department will approve payments once it has received the invoices and signed attestation regarding the Organization's financial documentation as described in **Exhibit B** as "Additional Understandings". The invoice for first payment should be dated the same date as the Contract signed by the Organization. The second invoice is to be dated June 15, 2019 for that payment to be issued.

If, in order to perform its obligations under this Contract on a timely basis, the Organization requires the use of an additional part of said amount prior to such payment dates, the County may, upon approval of the Budget Director, pay to the Organization from time to time such amounts as the Budget Director may determine.



**Advantage
Emergency
Devices, Inc.**

P.O. Box 327
Amawalk, NY 10501
www.advantageaed.com
1-800-650-1413

Quotation

Date	Estimate #
4/15/2019	2173
Quote Valid for 30 Days	

Customer
Town of Aurora 101 King Street East Aurora, NY 14052

Other	FOB	Rep	Project
	Amawalk, NY	PF	

Item	Description	Qty	Rate	Total
80403-000148	LIFEPAK CR Plus AED Kit Semi-automatic Device Includes: Medical Authorization 2 pair QUIK-PAK pacing/defibrillation/ECG electrodes with REDI-PAK™ preconnect system CHARGE-PAK™ Charging Unit Quick reference instruction card Carrying case Ambu® Res-Cue Mask Reference manual Orientation DVD 8 Year Warranty	1	1,536.50	1,536.50
Trade-In Included AED Services	LIFEPAK 500 Trade-In Additional services included at no charge: Battery and Electrode expiration dates and corresponding AED serial numbers will be tracked by Advantage Emergency Devices. 60 days prior to the expiration date an email will be sent reminding the customer of the upcoming date and necessary replacements. These services are provided at no additional cost.	1	-100.00 0.00	-100.00 0.00

New York State Contract # PC67963

Subtotal	\$1,436.50
Sales Tax (8.75%)	\$0.00
Total	\$1,436.50

James Bach

WS-4

From: Paula Klocek <klocekp@buffalolib.org>
Sent: Monday, April 15, 2019 2:45 PM
To: Supervisor
Subject: Friends Funding for Smart Board

GD

Good Afternoon, Jim!

As our Town Supervisor, I wanted to let you know that I was approached after the recent Friends meeting about further ideas for the library's wish list. I mentioned that we could use the Smart Board 7000 Pro Series, which would allow our library to provide superior presentations, lectures, classes, movie matinees, tutoring opportunities, training, professional development, and meetings in our community room. This particular model offers an integrative and collaborative 21st century learning experience with built-in convenience features, which would increase quality and efficiency over the typical projector setup, which is what we currently have.

Carole Orlowski, President of the Friends, asked me to write up a request for the Friends to put the potential purchase to a vote. I gathered the preliminary information to present the idea. Overwhelmingly, a majority agreed this equipment would be an asset to our library.

At no cost to the Town, our library could be put on the map as a technological hub! No other libraries in all of Buffalo & Erie County offer such equipment. The Friends would 100% fund this New York State contracted purchase.

Before making any decisions, I wanted to be sure to confer with you about adding this technology to the Aurora Town Public Library. What do you think? Please let me know, and if you have any questions.

I look forward to hearing from you about this idea! Thank you for your consideration!

Kind Regards,

Paula M. A. Klocek
Director, Aurora Town Public Library
East Aurora, New York 14052
Phone: 716-652-4440
Email: klocekp@buffalolib.org

Buffalo & Erie County Public Libraries have more than 3.2 million materials - books, eBooks, DVDs, music & more. Free library cards (traditional and eLibrary) are available to Erie County, New York residents and to those who work and/or attend school in Erie County, NY. Follow the library on [Facebook](#), [Twitter](#), [Instagram](#), [Pinterest](#), [Flickr](#) and on our podcast [All Booked Up!](#) Information: 716-858-8900 or <http://www.buffalolib.org>.

WS-5

NOTICE OF CLASS ACTION SETTLEMENT
AUTHORIZED BY THE U.S. DISTRICT COURT, EASTERN DISTRICT OF NEW

A settlement of as much as \$6.24 Billion and not less than \$5.54 Billion will provide payments to merchants that accepted Visa and Mastercard since 2004.

A federal court directed this Notice. This is not a solicitation from a lawyer.

- The Court has preliminarily approved a proposed settlement of a maximum of approximately \$6.24 billion and a minimum of at least \$5.54 billion in a class action lawsuit, called *In re Payment Card Interchange Fee and Merchant Discount Antitrust Litigation*, MDL 1720 (MKB) (JO). The lawsuit is about claims that merchants paid excessive fees to accept Visa and Mastercard cards because Visa and Mastercard, individually, and together with their respective member banks, violated the antitrust laws.
- The settlement creates the following Rule 23(b)(3) Settlement Class: All persons, businesses, and other entities that have accepted any Visa-Branded Cards and/or Mastercard-Branded Cards in the United States at any time from January 1, 2004 to January 25, 2019, except that the Rule 23(b)(3) Settlement Class shall not include (a) the Dismissed Plaintiffs, (b) the United States government, (c) the named Defendants in this Action or their directors, officers, or members of their families, or (d) financial institutions that have issued Visa-Branded Cards or Mastercard-Branded Cards or acquired Visa-Branded Card transactions or Mastercard-Branded Card transactions at any time from January 1, 2004 to January 25, 2019. The Dismissed Plaintiffs are plaintiffs that previously settled and dismissed their own lawsuit against a Defendant, and entities related to those plaintiffs. If you are uncertain about whether you may be a Dismissed Plaintiff, you should call 1-800-625-6440 or visit www.PaymentCardSettlement.com for more information.
- This Notice has important information for merchants that accepted Visa and Mastercard at any time since January 1, 2004. It explains the settlement in a class action lawsuit. It also explains your rights and options in this case.
- For the full terms of the settlement, you should look at the Superseding and Amended Definitive Class Settlement Agreement of the Rule 23(b)(3) Class Plaintiffs and the Defendants and its Appendices (the "Class Settlement Agreement"), available at www.PaymentCardSettlement.com or by calling 1-800-625-6440. In the event of any conflict between the terms of this Notice and the Class Settlement Agreement, the terms of the Class Settlement Agreement shall control.
- Please check www.PaymentCardSettlement.com for any updates relating to the settlement or the settlement approval process.



VILLAGE OF EAST AURORA

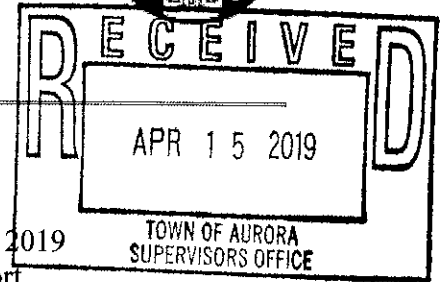
VILLAGE HALL

571 MAIN STREET, EAST AURORA, NY 14052

716-652-6000 • 716-652-1290 (F)

www.east-aurora.ny.us

WS-6



MEMORANDUM

To: East Aurora Dispatch Partners
From: Cathryn C. Thomas, Village Administrator

Date: April 12, 2019
Re: Audit Report

Enclosed is the independent auditor's report detailing items concerning the administrative fees charged and collected in relation to dispatch operations performed by the Village of East Aurora.

These fees have been a topic of discussion and were previously a segment of the contract among the partners to our agreement that had been involved in negotiations.

The partners have expressed concerns that it has not been clear how the 25% administrative fee contained in our long-standing agreement had been settled on initially, and how that amount relates currently to actual costs incurred by the Village of East Aurora.

The enclosed report provides a level of detail that addresses the above concern.

Of course, I am happy to receive your comments and answer any questions.

Thank you!

Lumsden McCormick CPA

CERTIFIED PUBLIC ACCOUNTANTS

Cyclorama Building | 369 Franklin Street | Buffalo, NY 14202
p: 716.856.3300 | f: 716.856.2524 | www.LumsdenCPA.com

March 29, 2019

Ms. Cathie Thomas
Village Administrator
Village of East Aurora, New York
571 Main Street
East Aurora, New York 14052

Dear Cathie:

The Village of East Aurora (Village) provides fire dispatch services to certain municipalities and fire districts (municipalities) in Western New York. The amount of administrative costs billed is based on the terms of a contract dated March 3, 1977 and is calculated by multiplying total department costs for the fiscal year by 25%. The total department and administrative costs are then multiplied by 40% to obtain the total dispatch costs for the fiscal year. These costs are allocated to the municipalities based on the percentage of each municipality's full market value to the total full market value.

At the request of Village management, administrative costs based on actual and estimated amounts have been calculated for the fiscal year ended May 31, 2018 to provide a comparison of those costs to the administrative costs calculated as specified in the agreement. The following are the procedures performed:

- Interviews were conducted with Village personnel including the Village Administrator, Village Treasurer, Police Chief, Police Department clerk, and clerks in the Administration and Finance Department to develop estimates of the time spent on dispatch-related duties.
- Payroll amounts attributed to dispatch were calculated as follows:
 - For clerks in the Administration and Finance Department and the custodian, payroll costs were determined by multiplying total salaries and fringe benefits by the percentage of direct Dispatch Department costs to the total of the general and water fund budgets.
 - For the payroll clerk, the calculation was based on the percentage of Dispatch Department employees to total Village employees plus 20 hours at the hourly rate of salaries and fringe benefits for the time spent preparing the bills sent to the municipalities each year.
 - For employees who work in the Police Department, hours per week spent on dispatch duties were estimated based on information obtained from interviews with applicable personnel. These hours were multiplied by the weekly salaries and fringe benefits and annualized.
- We obtained the utility costs for the fiscal year and allocated the costs based on an estimate of use. The Dispatch Department is staffed 24 hours a day, 7 days a week.
- We verified the Dispatch Department costs to supporting documentation provided by Village personnel.
- The total assessed values and equalization rates of each municipality were verified and the calculation of the full market value, which is used to allocate the costs to the municipalities, was recalculated.

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



6E

Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board

From: Martha L. Librock, Town Clerk

Date: April 17, 2019

Re: Inspectors for Special Election (CWD Dissolution Referendum)

Please appoint the following as Election Inspectors for the April 30, 2019 special election at a rate of \$12.00 per hour (the polls are open from 12:00 p.m. to 8:00 p.m.):

Rodney Simeone
85 Byeberry Court
East Aurora, NY 14052

Margaret Zagrobelny
342 North Street
East Aurora, NY 14052

Victoria Montagu
1853 Olean Road
South Wales, NY 14139

Elizabeth O'Donnell
892 Jewett Holmwood Road
East Aurora, NY 14052



**Town of Aurora
Department of Parks & Recreation**

300 Gleed Avenue
East Aurora, New York 14052

GF

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 4/16/19
Re: Outdoor Aquacize

Approval is requested to hire Marcie Garcia as an independent contractor (1099) to teach Outdoor Aquacise. Our previous instructor, Barb Lamond, has since retired and we are in need of a new instructor. Marcie has 13 years of experience and has instructed classes all around Western NY. If approved, she would receive 85% of the gross income from the class.

**TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF March 2019**

7A

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATION:

Our quarterly Director's meeting was held here at our center on March 26/2019. Meals on Wheels Chief Operations Officer, Kathy Grait, attended and spoke to our group. Kathy spoke of the merger between Meals on Wheels and the Food Bank of WNY. The new name will be Feedmore WNY with Tara Ellis at the helm. As Erie County Senior Services contracts with Meals on Wheels we hope the quality of our food remains favorable in the transition.

I recently attend the State of the County Address. Our committee was encouraged to attend as the County Executive Poloncarz would speak about the The Initiatives for a Stronger Community 2.0. It will now be called Live Well Erie and hopefully the full report will be out in April. It certainly was an experience to share information with all the various experts in their fields relating to seniors.

On a bright note spring is almost here and our Volunteer party is April 17th. It always amazes me just how many volunteers there are. This year we have close to 65 attending. Our programs would not run smoothly or at all without their efforts.

Last but not least we our spring University Express programs will be starting in May. These programs are so well received by our members. From the Olympics to Niagara Falls it's a great series.

Our AARP/VITA tax program is over for another year. Again this program was a great success while preparing 400+ returns

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

Title: WORKOUT ROOM
Day & time: M-F 8:00am- 4:00pm
Participants: Approximately 45 per day
Title: LINE DANCING
Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
Participants: 58 people
Supervisors: Nance Baranowski
Title: SENIOR NOTES
Day & time: Mondays, 12:45 – 2:30pm
Participants: 23 people
Supervisor: Kathy Almeter
Title: EUCHRE
Day & time: Mondays, 1:00 – 4:00pm
Participants: 24 people
Title: PINOCHLE
Day & Time: Fridays, 1:00 – 4:00pm
Participants: 20 people
Title: CERAMICS
Day & time: Tuesdays, 10:00am – 4:00pm
Participants: 35 people
Supervisor: Elaine Schiltz
Title: EXERCISE CLASS
Day & time: Tuesdays & Wednesdays 8:30 – 9:30am
Participants: 14 people
Title: TAI CHI
Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans
Supervisor: Judy Augustyniak & Susan Ott
Participants: 15 people
Title: TAI CHI – advanced
Day & time: Mondays 10:00 & Thursdays 9:00am
Supervisor: Dennis Desmond
Participants: 15
Title: YOGA
Day & time: Wednesdays, 9:45 – 11:00am
Supervisor: Irene Kulbacki
Participants: 22 people
Title: BOWLING
Day & time: Wednesdays, 1:00pm
Supervisor: Barb D'Amato
Participants: 48 people
Title: PAINTING
Day & time: Wednesdays, 1:00 – 3:30pm
Supervisor: Walt Carrick
Participants: 8-10 people
Title: BRIDGE
Day & time: Wednesdays, 9:30am – 2:00pm
Supervisor: Dave Lorcom
Participants: 40 people
Title: SENIOR CLUB
Day & time: Thursdays, 10:00am – 3:00pm
President: Joyce Salansky
Title: PACE (people with arthritis can exercise)
Day & time: Fridays, 9:00 – 10:00am
Supervisor: Donna Bodekor
Participants: 12 people

All Calls & Complaints

7B

Summary Report by Date: 03-01-2019 through 03-31-2019, for Category: PARKS - PARK

Caller Name/Address	Date/Phone	Notes	Closed
Parks			
Elaine Warren Park	03-06-19	April 9-15: Setup and take down for Easter egg hunt. See attached memo	
Kyle Majors Park	03-28-19	Tree fell in Majors Park and is obstructing the path. Kyle tried to trim and get out of the way, but needs to be cut and removed. It's on the path near the creek. Paul and Jim could not find obstruction	04-10-19
Sheryl H. Gleed Baseball Diamonds	03-28-19	Tree down by one of the diamonds. Needs to be removed. Jim and Paul-done	04-10-19
Total count: Parks			3

All Calls & Complaints

Summary Report by Date: 03-01-2019 through 03-31-2019, for Category: BUILDING DEPARTMENT WORK REQUI -

Caller Name/Address	Date/Phone	Notes	Closed
Building Department Work Requi			
Donna Senior Center	03-01-19	We have a new panel for the dishwasher that needs to be installed. Mike and Dan-wrong part for dishwasher. It is being returned.	03-01-19
Sheryl M Clerk's Office	03-04-19	Pick up 4 items and deliver to Senior Center. Ken and Justin-.5 hours	03-04-19
Donna Senior Center	03-04-19	check lunch registration table. It needs bolts and more. one of the legs has loosened up. Ken and Justin-.5 hours	03-04-19
Sheryl Town Clerk's Office	03-07-19	Pick up 2 wall racks from clerk's office and deliver to Senior Center. Justin and Dan-1 hour delivered and installed	03-07-19
Kathy Town Library	03-11-19	Public restroom #1 (left side) has a broken and rusted lever. Please repair. Mike and Dan-lever out of place. Fixed -15 min	03-11-19
Sheryl M. Town Hall	03-11-19	Pick up broken recycle bins	03-11-19
Kathy Town Library	03-11-19	In public restroom #1 (left side), the flush handle's metal lever on the inside of the tank is rusted and broken. Please repair ASAP. Mike and Dan-Lever out of place. Fixed.	03-11-19
Kathy B Town Library	03-13-19	Patron advised us that top step is crumbling and is a tripping hazard. Mike B & Nick- 3/27 1.50 hrs repaired and coned off area till tomorrow.	03-27-19
Glenn Aurora Town Court	03-25-19	Move 11 banker boxes from town Hall to Court Office. Kyle-1 hour	03-28-19
Kathy B Town Library	03-26-19	repair left side public toilet. Water in tank is not being pressurized and is unable to flush properly. only 1 toilet operating. Mike E-Installed new pressure assist flush cartridge and reset handle. 1.5 hrs	03-26-19
Sheryl M 300 Gleed	03-27-19	Bring 10 recycling totes from Highway storage to Town Clerk's office. Mike and Nick	03-27-19
Donna B Senior Center	03-27-19	Please remove covers from bushes and pick up garbage. Kyle, Sheryl, Paul-raked and cleaned up leaves	03-28-19

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TOWN OF AURORA DOG CONTROL REPORT: March 2019

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	TOTAL CALLS
Attack/Fighting			
Barking	1		
Bites		1	
Cats			
Damage by Dogs			
Dangerous Dogs			
Deceased Dogs			
Found Dogs		2	
Injured/Sick			
Licensing			
Loose/Unleashed Dogs		2	
Lost Dogs	1		
Miscellaneous Calls	2		
Mutual Aid			
MVC-Dogs/Cats			
Other Animals	1	1	
Threatening Dogs			
Welfare			
TOTAL	5	6	11

IMPOUNDMENTS:

DATE	BREED	STREET	
3/10/2019	Border Collie Mix	Knox Farm State Park	116.91
			adopted out

Court:
 People Vs Kreeger-Dangerous Dog
 Village Code 104.5(a) violation \$25 fine

TOTAL

7D

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: MARCH 2019

ADMINISTRATIVE:

Reports:

- We have 12,518 members registered in our recreation system
- We had 185 individual program registrations in the month of March
- We generated \$8,722 in March sales
- Credit card purchases totaled 89% (92% on-line, 8% office)
 - 2018 to 2019 comparison:
 - Total sales from 1/1/18 – 3/31/18 \$21,366
 - Total sales from 1/1/19 – 3/31/19 \$19,274

Elaine and I have received numerous applications to work over the summer. We are currently interviewing prospective employees and will be ready to present to the board in May.

Registration for our summer programs has begun for our residents! Non-resident registrations have just begun as well. We already have over 1000 individual registrations for the month of April!

EAST finished off another great season ranking 15th out of 66 teams in the area. We came in second at our league championships, sent 18 swimmers to district championships, sent 2 swimmers to TYR's International Jr. Cup, and had one swimmer qualify for Futures (one of the highest level meets in the country). We are looking forward to competing in our long course season. Our first meet is 2 weeks away!

Submitted by: Chris Musshafen, Director of Recreation and Aquatics



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

7E

To: Officer Brendon O'Hara

From: Shane Krieger, C.O.P.

Date: 04172019

Re: 2019 Erie County Stop DWI Award

Cc: Village and Town Boards

Due to your perseverance and dedication to making the streets in the Village of East Aurora and the Town of Aurora safer from impaired drivers, you have been as our department's 2019 Erie County Stop DWI Award recipient. For three consecutive years now you have received this award and have been a leader in DWI enforcement, showing a commitment to this department and to our community. Congratulations and keep up the good work.

The awards luncheon will take place at noon, May 10, 2019 at Kloc's Grove.