

TOWN OF AURORA
TOWN BOARD WORK SESSION
March 11, 2019

The following members of the Aurora Town Board met on Monday, March 11, 2019 at 5:30 p.m. in the Southside Municipal Center Town Hall Auditorium, 300 Glead Avenue, East Aurora, NY, for the purpose of holding a work session:

Present:	Jeffrey T. Harris	Councilman
	Jolene M. Jeffe	Councilwoman
	Susan A. Friess	Councilwoman
	Charles D. Snyder	Councilman
	James J. Bach	Supervisor
Others Present:	Ronald Bennett	Town Attorney
	William Kramer	Code Enforcement Officer
	David Gunner	Highway Superintendent
	Elizabeth Deveso	Highway Secretary
	Kathleen Moffat	Assistant to the Supervisor
	Tony Rosati	Zoning Board member
	William Wheeler	Engineer/GHD

Supervisor Bach led the recitation of the Pledge of Allegiance to the Flag.

1) Purchase Card:

Kathleen Moffat, Assistant to the Supervisor, spoke to the Board about the Purchase Card (P-Card) that was approved at a prior meeting. The Board needs to assign program administrators, assign authorized users, and determine card controls (spending limits and merchant category controls). Kathleen recommended that she and Martha Librock be the administrators and everyone that currently has a Town credit card receive a P-Card. The Board suggested that the spending limits and merchant categories be at the discretion of the administrators. Once the P-Card is in use, the current credit card account will be closed.

2) Open Development Area (ODA) – Downing/623 Knox Road:

Frank and Shari Downing, owners of 623 Knox Road, have filed an Open Development Area application for their property. They intend to build a barn and home on the lot. The placement of the barn in front of the home already received a variance from the Town Zoning Board of Appeals. This will be sent to the Planning Board for review and recommendation.

3) Special Use Permit – Schneider/686 Quaker/Campground:

Greg Schneider, 686 Quaker Road, is requesting a special use permit for a four-site private campground on his property. Mr. Schneider previously appeared before the Town Board and Planning Board and was asked to provide certain information pertaining to SEQR, OPRHP review, campground guidelines (rules for users), water supply, waste facilities and other items. At this time, Mr. Schneider has presented the following documentation:

- NYS Office of Parks, Recreation and Historic Preservation letter re: no impact on archaeological and/or historic resources.
- ECDH – Permit for construction/alteration of conventional trench onsite wastewater treatment system with max. daily flow of 880 gallons per day to serve a 4-lot campground RV park.
- ECDH – Conditions of approval of waste water system.
- ECWA letter re: no jurisdiction since the project does not plan to utilize public water.
- General information and campground rules.
- Site plan of property and campsite areas.
- Site plan of proposed utility services.

The Town Board noted that at their meeting tonight they would set a public hearing on this special use permit request. Property owners within a 500' radius of 686 Quaker will be mailed a notice of the hearing.

4) Department of Transportation (DOT) Physicals:

Highway Superintendent David Gunner is requesting that the Town Board amend town policy to require employees with CDL licenses to pass a Department of Transportation (DOT) physical every two years. He stated that as a government entity we are not required to do this, but feels it would be a good safety measure. Mr. Gunner proposes that the Town reimburse the employees for any out of pocket expense pertaining to the physical not covered by medical insurance.

5) New Highway Truck:

Several weeks ago, the Town's 2016 Kenworth dump truck was totaled in an accident. Highway Superintendent Gunner purchased a 2019 Kenworth W900S chassis with dump body for \$169,500.00 off the Onondaga County Bid #8996, to replace the 2016 truck. Mr. Gunner anticipates recouping all but \$9,000 - \$9,500 of this cost from insurance.

6) Ambulance Service Agreement (Village of East Aurora/Fire Protection Dist. 1):

The Village of East Aurora currently contracts with AMR for ambulance service and then contracts with the Town of Aurora to provide coverage for Fire Protection District No. 1. The current cost is \$0. AMR has presented a revised contract for Elma/Marilla/East Aurora emergency (ambulance) services with the first year cost being \$192,000, with a three-way split between Elma, Marilla and the Village. The Village would split its cost with the Town. Village Administrator Cathie Thomas states that the timeline is to have the new contract in place by June 1, 2019.

7) Small Cell Wireless:

In September 2018, the FCC issued a ruling and order, which went into effect January 14, 2019, under the Telecommunications Act of 1996 that prevents local and state government from prohibiting wireless services and clarifies that overly stringent aesthetic requirement for wireless facilities can result in unlawful prohibition of services. Small Cell Wireless Facilities are required for the higher-frequency 5G networks and are frequently attached to existing structures (buildings or utility poles), but are often installed in the public right-of-way.

Local governments have until April 15, 2019 to publish compliant aesthetic standards for small cells. The Town Clerk will be participating in a webinar on small cell aesthetics on March 14th.

8) Majors Park clean-up proposal:

Supervisor Bach received an email from Wendy Paterson from Buffalo Niagara Waterkeeper asking to include Majors Park in their Spring Shoreline Sweep where volunteers remove litter from shorelines of waterways. In the case of Majors Park, litter from the banks of Cazenovia Creek within the park would be removed. Councilman Harris stated that the banks of the creek are not very safe especially due to uprooted trees. Councilwoman Jeffe said they already have it on their website. Supervisor Bach will follow-up with Ms. Paterson.

9) Open Development Area (ODA)/Town Code – B. Kramer, Code Enforcement Officer:

Bill Kramer spoke to the Board about a proposed property split that would circumvent the intent of the ODA code. The proposal shows a parcel with 125' of frontage that after a few feet (deep) becomes less than 50' in width. The individual proposing this split feels that it follows the Town Code. Councilman Harris stated it does not meet the intent of the Code. Councilwoman Friess stated the intent of the code was a buildable lot up front, contiguous to the 125' of frontage. Attorney Bennett will write a letter to the individual proposing the split advising them that the Town believes this falls under the ODA code.