

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



WS2/6A

MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board

FROM: James J. Bach
Kathleen Moffat

RE: Richard Smith Sr. 2017/2018 Retroactive Pay

DATE: 01/28/19

Based upon discussions with Town of Aurora labor attorney Jeff Swiatek, I respectfully request Town Board approval to pay Rick Smith Sr. retroactive pay for hours worked in 2017 and 2018, as stipulated in the 1/1/17 -12/31/18 CSEA contract approved at the 4/23/18 Town Board meeting. Since Rick retired from service in February of 2018 and is no longer active in the payroll system, he will be paid through accounts payable and will be issued a 1099-misc in the amount of \$1,440.85

The majority of retro pay will be charged to DB 5142.408. Approval is respectfully requested to record the following budget transfer in 2018:

- Decrease DB 5142.140 (current balance \$4,116.41) by \$1,335.00
- Increase DB 5142.408 by \$1,335.00

Award 22898 Mini-Bid Response Opening Results for Mini-Bid # 19010090

WS-3/6B

Summary of Vehicle(s) Built to Specifications offered by Contractors

Rank	Bidder (#)	Mini-Bid #	Contractor	Contract #	Total # of Vehicles	Total NYS Contract Price for Mini-Bid	Model Year	Make	Model and Trim Level
1	Bidder (4)	19010090	NYE Automotive Group	PC67318	1	\$18,486.00	2019	Dodge	Ram 1500 Classic Reg Cab
2	Bidder (3)	19010090	c basil ford	PC67252	1	\$20,753.60	2019	FORD	F-150 XL
3	Bidder (5)	19010090	NYE Automotive Group	PC67318	1	\$21,023.12	2019	Ford	F-150 XL Regular Cab
4	Bidder (6)	19010090	GENESEE VALLEY FORD LLC	PC67357	1	\$21,078.00	2019	FORD	F150 XL REGULAR CAB 141" WB

Summary of Pre-Existing Inventory Vehicle(s) offered by Contractors

Rank	Bidder (#)	Mini-Bid #	Contractor	Contract #	Total # of Vehicles	Grand Total NYS Contract Price of Vehicles Bid
1	Bidder	19010090	DELACY FORD	PC66774	1	\$21,500.50
2	Bidder (2)	19010090	Cappellino Chevrolet Inc.	PC66898	1	\$22,585.10

Detail of each Pre-Existing Inventory Vehicle offered by Contractors

Rank	Bidder (#)	Mini-Bid #	Contractor	Contract #	Ref. #	Total NYS Contract Price for Mini-Bid	Model Year	Make	Model and Trim Level
1	Bidder	19010090	DELACY FORD	PC66774	001	\$21,500.50	2019	FORD	F150 XL
2	Bidder (2)	19010090	Cappellino Chevrolet Inc.	PC66898	001	\$22,585.10	2018	Chevrolet	Silverado

Late Bids and No Bids Received for Mini-Bid

Late Bid (#)	Mini-Bid #	Contractor	Contract #	Date/Time Bid Arrived
None				

No Bid (#)	Mini-Bid #	Contractor	Contract #	Reason for No Bid
None				



WS-4/6C

January 17, 2019

Town of Aurora
James J. Bach - Supervisor
300 Gleed Avenue
Ease Aurora, New York 14052

Re: Light Emitting Diode Cobra Head Street Light Conversion Letter Agreement

Dear Supervisor Bach:

This letter agreement (the "Agreement") effective as of the 17th day of January, 2019, shall be a binding agreement between New York State Electric & Gas Corporation ("NYSEG" or "Company") and the Town of Aurora ("Customer"), upon execution by an authorized representative of Customer and its return to Company.

1. Customer requested Company to replace the existing Company owned Cobra Head style street light ("Non-LED") fixtures in the Town of Aurora with Light Emitting Diode Cobra Head street lights ("LED") fixtures. The existing Non-LED fixtures to be replaced are served pursuant to Company's PSC No. 121 – Schedule for Electric Service Street Lighting ("PSC No. 121") – Service Classification No. 3 – Standard Street Lighting Service – Available for Existing and New Standard Facilities, and Limited Contiguous Expansion tariff, as may be amended from time to time ("SC No. 3"). The LED fixtures to be installed will also be served pursuant to SC No. 3. Company agrees to perform such removal and installation, subject to the terms and conditions of this Agreement.

2. Customer agrees to pay Company for the unexpired life of the existing Company owned Non-LED fixtures prior to the Company acquiring and installing the Customer requested LED fixtures. Company and Customer agree the unexpired life value of the Non-LED fixtures to be replaced is Eleven Thousand Eight Hundred Forty Seven and 33/100 Dollars U.S. (\$11,847.33).

3. Schedule A attached hereto illustrates the LED lumen equivalent for LED fixtures available pursuant to SC No. 3 with the corresponding comparable existing Non-LED fixture. Schedule B attached hereto represents the Non-LED fixtures Customer requests to be replaced with the relevant LED fixture information concerning wattage selection and the Correlated Color Temperature (in Kelvin) ("CCT").

4. The rate applicable for service for the LED fixtures will be pursuant to SC No. 3.

5. Customer acknowledges and agrees that if Customer desires to remove, modify or replace the LED fixtures installed by Company for any reason, including but not limited to wattage or lumen reduction/increase, removal of light or change of CCT, such removal, modification or replacement shall be at the Customer's sole cost and performed by the Company in accordance with its PSC No. 121. The Company shall invoice Customer for the actual resulting costs and Customer agrees to pay such invoice within thirty (30) days of receipt.

6. Company will use reasonable utility standard practices in the implementation of work zone traffic control. If the location of the Non-LED fixture requires special work zone traffic control, as required by the Customer or other governing agency, to install the LED fixture, the Company shall invoice Customer for the actual costs and Customer agrees to pay such invoice within thirty (30) days of receipt.

If Customer is in agreement with the terms of this Agreement and wishes to proceed with the replacement of the Non-LED fixtures with the Customer requested LED fixtures described hereto, please indicate the Customer's agreement with a signature, as indicated below, from a duly authorized representative of Customer.

New York State Electric & Gas Corporation



Ronald E. Foster
Customer Services – Programs & Products

ACCEPTED:

Town of Aurora

By (print): _____

Name(sign): _____

Title: _____ Duly Authorized

Date: _____

SCHEDULE A

Non-LED Fixture vs. LED Fixture Lumen Equivalent

The below table represents the LED Fixture lumen equivalent lights available pursuant to New York State Electric & Gas Corporation's PSC No. 121 – Schedule for Electric Service Street Lighting (“PSC No. 121”) – Service Classification No. 3 – Standard Street Lighting Service – Available for Existing and New Standard Facilities, and Limited Contiguous Expansion (“SC No. 3”) tariff for existing Non-LED Cobra Head style street lights. *The below LED lights are available in a Correlated Color Temperature (CCT) of 3,000 Kelvin or 4,000 Kelvin.*

Existing Non-LED Fixture	Recommended LED Fixture Equivalent
50 Watt Cobra Head	2,000 Lumen LED Cobra Head
70 Watt Cobra Head	3,000 Lumen LED Cobra Head
100 Watt Cobra Head	4,500 Lumen LED Cobra Head
150 Watt Cobra Head	6,700 Lumen LED Cobra Head
250 Watt Cobra Head	10,000 Lumen LED Cobra Head
400 Watt Cobra Head	15,000 Lumen LED Cobra Head

Schedule B

Customer LED Fixture Selection

Customer would like Company to replace the Existing Non-LED Fixtures and install the corresponding Recommended LED Fixture as represented in Schedule A above, all with a Correlated Color Temperature (CCT) of **4,000** Kelvin.

LED Fixture	Count of Selected LED Fixture
2,000 Lumen LED Cobra Head	5
3,000 Lumen LED Cobra Head	131
4,500 Lumen LED Cobra Head	114
6,700 Lumen LED Cobra Head	35
10,000 Lumen LED Cobra Head	2
15,000 Lumen LED Cobra Head	1

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



MA

WS-5/6D

(716) 652-5200
townclerk@townofaurora.com

TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board

FROM: Kathleen Moffat

RE: JP Morgan Chase Commercial Card Application & Agreement

DATE: 01/28/19

Approval is respectfully requested permitting the Supervisor to complete and sign the attached document in order to apply for a Purchase Card (P-Card) with JP Morgan Chase. The P-Card will be used to pay vendors that accept credit card payments and offers an annual rebate based on the spend amount. Currently, a \$1million spend earns a 1% (\$10,000) rebate.

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



M/ (716) 652-7590
townclerk@townofaurora.com
WS-6/6E

TOWN OF AURORA
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: JP Morgan Chase Customer Agreement
DATE: 01/28/19

Approval is respectfully requested to permit the Supervisor to complete and sign the attached documents in order to purchase US Treasuries through JP Morgan Chase. Based on quarterly meetings with three+one, the Town may earn more interest investing with US Treasuries as compared to CD's.

GOWANDA AMBULANCE SERVICE

P.O. Box 143, Gowanda, New York 14070 (716) 532-4884

WS-7/6F

VIA CERTIFIED MAIL/RETURN RECEIPT

January 18, 2019

Town of Aurora
300 Gleed Ave.
East Aurora, New York 14052

To Whom It May Concern:

The Gowanda Ambulance Service Corporation (“GASC”) is applying for an expansion of its operating territory into the Brooks-TLC Health Systems Lakeshore Hospital Campus area. We are hereby requesting letters of support for the expansion into this territory. You may also provide letters of opposition if you desire.

This letter contains a significant amount of information which is being provided to the Regional Emergency Medical Services Council. Although it is more information than we are required to provide to you, we believe that we should provide you as much information as possible on the request for the expansion.

The Proposed Expansion Territory

The “expansion territory” desired by GASC is a portion of the Town of Hanover which encompasses only the Brooks-TLC Health Systems Lakeshore Hospital Campus. Although this expansion seeks to add new territory to our operating certificate, GASC has been actively serving Lakeshore Hospital Campus for the past year and transports approximately 90-120 persons from the hospital per year. Our level of activity has increased so much that the New York State Department of Health has made us aware that we should be obtaining Operating Authority for the hospital. That territory would be described specifically as:

“That portion of the Town of Hanover, New York which lies within the boundaries of Seneca Rd, Southerland Rd, Main Road and Beebe Rd”.

The area is depicted on the map below.

2018 budget

WS 8/69



BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- **All budget transfers must be submitted to the Supervisor's Office using this form.**

Department Head Name (printed): David Gunner

Signature: [Signature] Date: 1/23/19

I am requesting the following budget transfer(s):

1. \$ 2,583 From (account number): A 7110.414 Current Balance \$ 4,190.51
 To (account number): A 7110.444 Current Balance \$.69

Reason: Repair to West Falls Park & shed was unexpected & not budgeted for. Board approved the repairs in Nov 2018

2. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ Current Balance _____

Reason: _____

3. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ Current Balance _____

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

Town Board Approval Meeting Date: _____ Action #: _____



WS-9

GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

01/08/2019

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: mlevine@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **Town of Aurora** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.



6H

BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

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- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- **All budget transfers must be submitted to the Supervisor's Office using this form.**

Department Head Name (printed): David Gunner

Signature: [Signature] Date: 4/19/19

I am requesting the following budget transfer(s): 2018

1. \$ 968 From (account number): DB 5142.140 Current Balance 4,116.41
8974.00 To (account number): DB 5130.432 Current Balance (967.59)

Reason: shop expenses were higher than expected last year

2. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ Current Balance _____

Reason: _____

3. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ Current Balance _____

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

Town Board Approval Meeting Date: _____ Action #: _____



6I-1

BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- **All budget transfers must be submitted to the Supervisor's Office using this form.**

Department Head Name (printed): KATHLEEN MOFFAT

Signature: Kathleen Moffat Date: 1/17/19

I am requesting the following budget transfer(s):

1. \$ 1,950.⁰⁰ From (account number): A 1220.403 Current Balance 7,235.⁰⁰
 To (account number): A 1355.413 Current Balance -1,950.⁰⁰

Reason: To Cover Shortage Resulting From Outside Appraisals

2. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ Current Balance _____

Reason: _____

3. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ Current Balance _____

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

Town Board Approval Meeting Date: _____ Action #: _____

6I-2



BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- **All budget transfers must be submitted to the Supervisor's Office using this form.**

Department Head Name (printed): KATHLEEN MOFFAT

Signature: Kathleen Moffat Date: 11/23/19

I am requesting the following budget transfer(s):

1. \$ 1,253.⁰⁰ From (account number): A 1620.410 Current Balance 1,865.37
 To (account number): A 1620.422 Current Balance -1,252.25

Reason: To Cover Shortage

2. \$ 3,043.⁰⁰ From (account number): A 1420.417 Current Balance 4,892.05
 To (account number): A 1420.416 Current Balance -3,042.91

Reason: To Cover Shortage

3. \$ _____ From (account number): _____ Current Balance _____
 To (account number): _____ Current Balance _____

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

Town Board Approval Meeting Date: _____ Action #: _____

SUPERVISOR
James J. Bach
(716) 652-7590
jjeffe@townofaurora.com



6J

CLERK
Librock
52-3280
[rora.com](http://www.townofaurora.com)

TOWN OF AURORA
Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

January 17, 2019

To: Town Board
Re: Surplus of Kenwood Mobile Radios

Please approve the surplus of five Kenwood Mobile Radios and chargers that are no longer working properly. The model numbers are KSC-15 (2), KSC-16 (1) and KSC-25 (2). Two of them have inventory numbers of #1236 and #1252. The other three are not marked. We intend to put them in with our electronics recycling. Thank you,

A handwritten signature in blue ink, appearing to read "Elizabeth Deveso".

Elizabeth Deveso
Town of Aurora Highway Secretary



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

6K

MEMO

TO: SUPERVISOR JAMES BACH & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

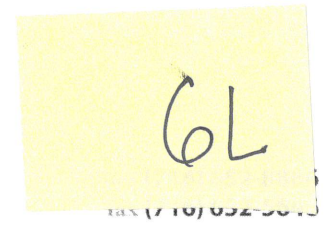
DATE: January 17, 2019

I am asking the Town Board to accept a donation of \$500.00 from town resident Lillian Morgan 118 Church St. I would like the money to be placed in our line TA 1000.90. She would like the money to be used for new tables.



**Town of Aurora
Department of Parks & Recreation**

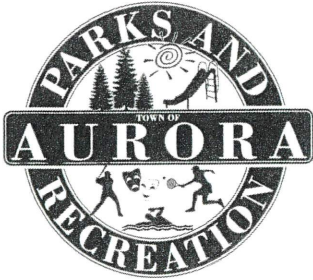
300 Gleed Avenue
East Aurora, New York 14052



recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 1/23/19
Re: Part Time Clerks

Approval is requested to change Patty Monroe from Clerk Typist PT to Clerk PT Seasonal for 5 months beginning February 4th. This change enables Patty to work more than 19 hours in a week. Changing to seasonal complies with Erie County Personnel regulations and does not impact the budget.



**Town of Aurora
Department of Parks & Recreation**

300 Gleed Avenue
East Aurora, New York 14052

recreation@townofaurora.com
www.aurorarec.com

6M

To: Town Board
From: Chris Musshafen
Date: 1/23/19
Re: Additional Guards

Approval is requested to hire Bridget Zagrobelny and Thomas Zagrobelny as presented below. Bridget and Thomas passed the lifeguarding course, ran by Chris Musshafen, and have been volunteering with the town's swim lessons for several years. They be utilized as a guard for Friday Night Swims and other aquatic programs during the school year. Their rate of pay is based on the 2019 pay rate chart approved in 2018. Their start date will be February 5th.

<u>Name</u>	<u>Address</u>	<u>Position</u>	<u>Rate</u>
Bridget Zagrobelny	230 North Willow	Lifeguard PT	\$11.40
Thomas Zagrobelny	230 North Willow	Lifeguard PT	\$11.40

2018 YEARLY REPORT

RECEIVER OF TAXES & ASSESSMENTS

7A

THE FOLLOWING IS A SUMMARY OF THE MONEY COLLECTED BY
THIS OFFICE DURING THE YEAR 2018

Paid to the County of Erie	9,740,925.82
Paid to the Town Supervisor	5,637,327.01
Uncollected Tax Returned	645,231.87
	<hr/>
	16,023,484.70
Fees to County	1,934.92
Penalties paid to Supervisor	17,642.58
Interest paid to Supervisor	457.09
	<hr/>
2018-2019 School Warrants	
Aurora/Colden	18,988,974.43
	59,357.00
Orchard Park	1,355,117.56
Iroquois	805,392.84
Holland	178,713.45
Springville Griffith	39,962.22
	<hr/>
	21,427,517.50
Collected by this office	20,974,059.51
Returned to County	423,887.72
Interest paid to Schools	648.00
1.5% interest paid to Schools	2,379.28
7.5% penalty paid to Supervisor	24,329.99

Respectfully submitted,

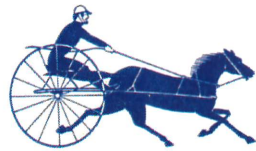
Martha L. Librock
Receiver of Taxes
Town of Aurora

2018 YEARLY REPORT REVENUE
RECEIVER OF TAXES AND ASSESSMENTS

Penalty Town/County	17,642.58
Interest on checking	457.09
7.5% School tax penalties	24,329.99
Postage, envelopes, computer software reimbursement	
East Aurora	3,237.83
Orchard Park	152.70
Iroquois	114.59
Holland	59.29
	<hr/>
	45,994.07

Martha L. Librock
Receiver of Taxes
Town of Aurora

7B



OFFICE OF
THE HISTORIAN

Town of Aurora & Village of East Aurora, New York

ANNUAL REPORT

FOR THE YEAR

2018

TOWN OF AURORA & VILLAGE OF EAST AURORA, NEW YORK



ROBERT LOWELL GOLLER
HISTORIAN





OFFICE OF
THE HISTORIAN
Town of Aurora & Village of East Aurora, New York

24th January 2019

State Historian Devin R. Lander
Office of State History
222 Madison Avenue
Albany, New York 12230

Town Supervisor James J. Bach
The Southside Municipal Center
300 Gleed Avenue
East Aurora, New York 14052

Mayor Peter M. Mercurio
Village of East Aurora
571 Main Street
East Aurora, New York 14052

Mr. State Historian, Mr. Supervisor and Mr. Mayor:

Pursuant to Section 57.07 of the New York State Arts and Cultural Affairs Law, which requires the Historian to file an annual report each January with his or her appointing officer and the State Historian, please find on the following pages my annual report for 2018.

As you will see on the pages of this report, in addition to the regular duties of the office, a great deal of time in 2018 was spent on the Town of Aurora's bicentennial commemoration. The Aurora Town Historian's Office is only a small part of the community team that organized celebratory events, educational historical programs, and exhibits. Thank you to all the community organizations that "hopped on the bicentennial bandwagon." The bicentennial commemoration will officially conclude on March 2, 2019, the 200th anniversary of the first Aurora Town Board meeting.

Also in 2018, to mark the 100th anniversary of the conclusion of World War I, I focused my research and projects on the Aurorans who served in the war effort here and abroad.

This annual report serves as a means to share with you (and the community) the activities of the Historian's Office in 2018. It also serves as a record for future generations. I appreciate our open dialogue throughout the year, so please do not hesitate to contact me or stop in the office if I can ever be of assistance. I never take this position for granted, and I thank you for your continued confidence.

Kind Regards,



Robert Lowell Goller
Historian



The Southside Municipal Center, 300 Gleed Avenue, East Aurora, New York 14052
www.townofaurora.com/departments/historian
historian@townofaurora.com
716-652-7944

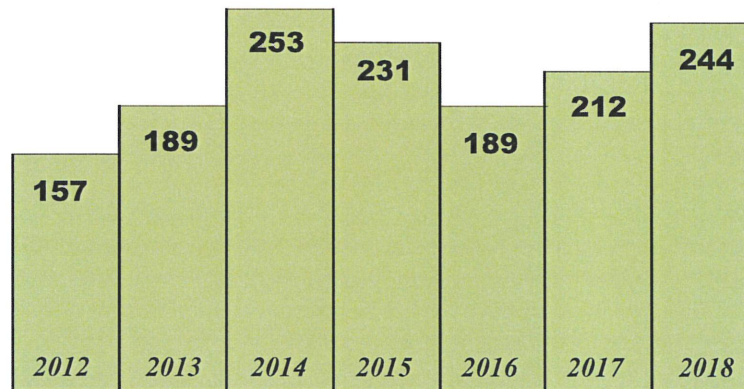


The Archives

A main function of the Historian's Office is to assist residents with historical research and to maintain the archives. The office and archives continue to be open each Wednesday, from 1– 4 p.m., and by special appointment. The office was closed for Independence Day and Christmas weeks, as well as unexpectedly on one Wednesday in April due to a power outage at the Municipal Center. We continue to experience an increase in the number of visitors and requests.

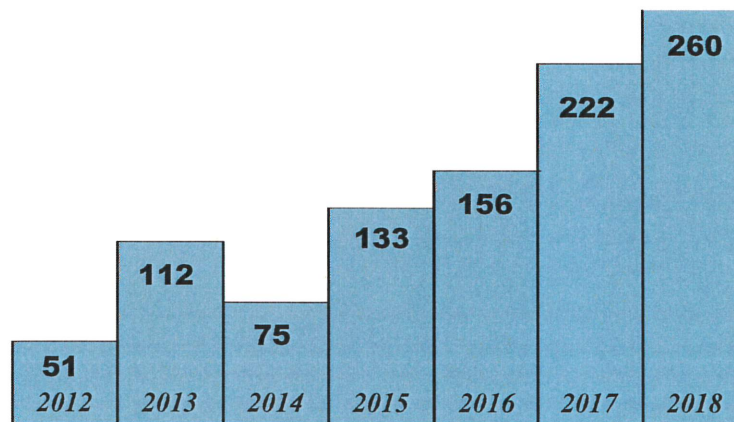
Office Visits

We keep a log of the number of visitors and the topics that are researched.



Requests via Email, U.S. Mail and Social Media

In addition to in-office visits, we also continue to respond to requests via email, U.S. Mail and social media. The number of requests in 2018 was the highest number since I became Town Historian in 2007.



The requests related to a vast number of topics. There were the traditional requests for information related to house histories and genealogy. The office also assisted other village and town departments in historical research. In 2018, we also assisted with the research for two historical markers, one outside the Griffins Mills Presbyterian Church, and another for Roycrofter Alice Hubbard, which the Aurora Historical Society will officially dedicate in 2019.

The Historian's Office relies heavily on the generosity of volunteers. Once again in 2018, two volunteers, Lucas Dana and Marian Halperin, assisted in the office on a regular basis, logging more than 150 hours of volunteer time during the year. In addition, Joseph "Potts" Stapleton continues to visit the office on a nearly weekly basis and has digitally scanned a number of photographs and articles from the collection, many of which have been well received on Facebook.

Community Outreach

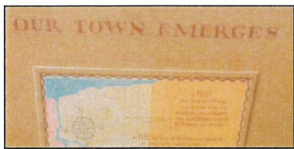
FACEBOOK...The Town Historian’s Facebook page (“Aurora Town Historian”) continues to be a great way to share photographs, old newspaper articles and other tidbits of local history with a much broader audience. A daily posting, which we started in 2016, features an interesting newspaper clipping, photograph or artifact. Photographs and other items from the archives are also regularly featured on the “*You Know You’re from East Aurora, NY If You Remember...*” Facebook page. The posts reach a few thousand people on Facebook each day.

PRESENTATIONS...I have continued to offer presentations about historical topics, as well as meet with local civic groups to discuss a variety of topics. Specific presentations, events and meetings are included in the “Events and Activities” section of this report.

GOVERNMENT APPOINTED HISTORIANS OF WESTERN NEW YORK...In September, after four years in the position, I stepped down as treasurer of the Government Appointed Historians of Western New York. I made the decision in order to focus on other projects, but I will continue to remain active with the organization.

Publications

MONTHLY HISTORY COLUMN...I have continued the monthly “Historian’s Corner,” which is usually featured on Page 2 of the *East Aurora Advertiser* on the last week of each month. I also continue to make myself available for interviews, and newspapers continue to use the Historian’s Office as a resource for historical material. This year for the first time, I also was interviewed regarding a variety of local topics for the *East Aurora Advertiser*’s podcast, which was broadcast on the newspaper’s website. Topics of the monthly “Historian’s Corner” column in 2018 included:



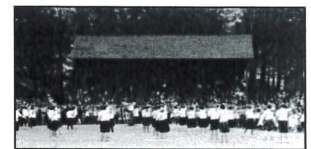
January: Bicentennial Marks Anniversary of One Town Becoming Three



February: ‘Marrying Minister’ United More Than 650 Local Couples



March: ‘Three Men in a Boat’ Brought Moment of Humor to 1936 Flood



April: Safety Concerns Led to Hamlin Park Grandstand’s Demise



May: Rusty Old Railroad Bridge Stirs Intrigue in Majors Park



June: Caps and Gowns Introduced During the Great Depression



July: Did Snakes Fall from the Sky Over East Aurora in 1896?



August: ‘Aircar’ Crash 80 Years Ago Drew International Attention



September: EAHS Football Struggled to Find a Permanent Home



October: Honoring Those Who Gave Their Lives in the Great War



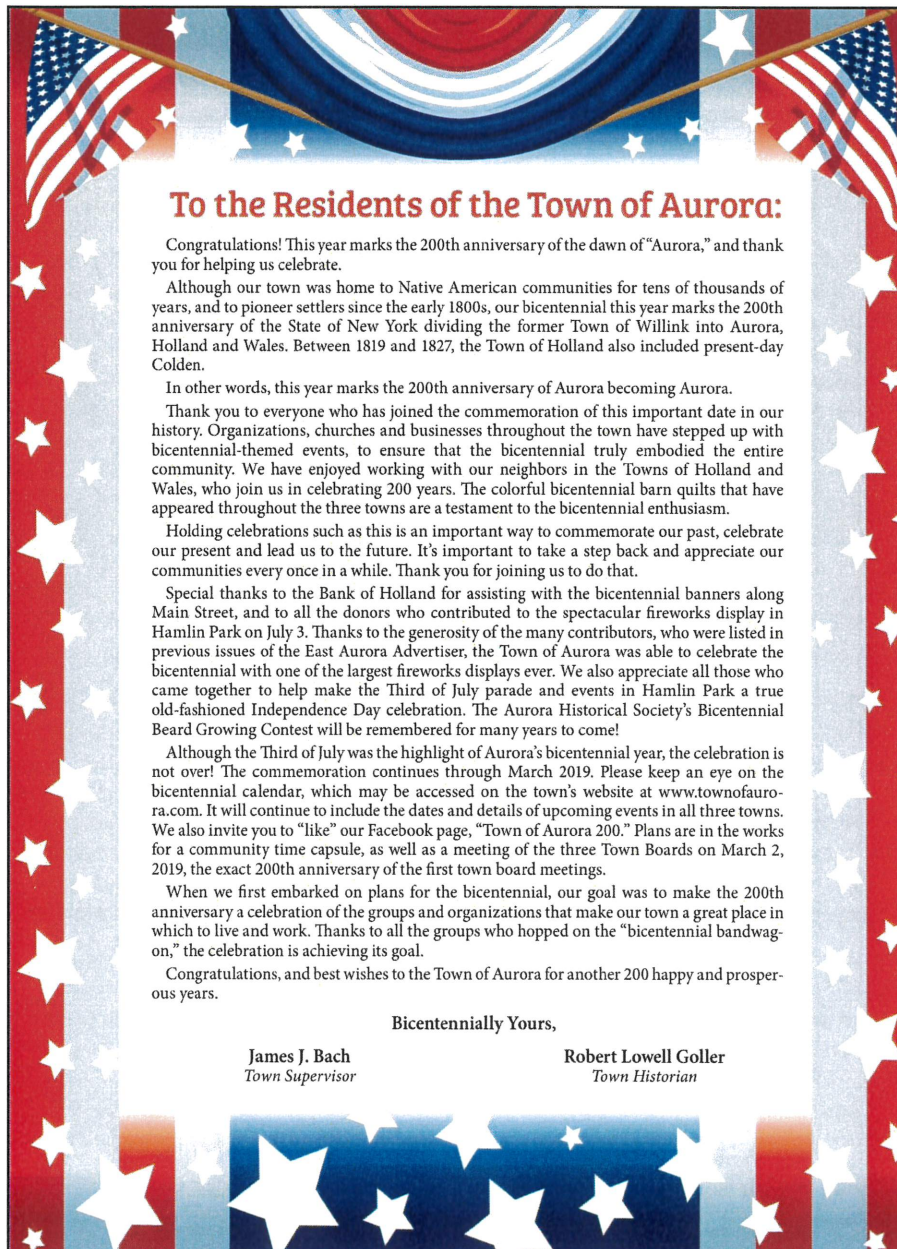
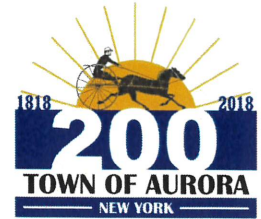
November: Deadly Spanish Flu Outbreak Arrived in EA 100 Years Ago



December: Judge’s Stand Has Become Symbol of EA’s Horse History

Bicentennial

A major focus of 2018 was executing the town's bicentennial celebration. Planning began in 2016, and included a joint commission to plan events with Holland and Wales, which also celebrated their 200th anniversaries. The Aurora Town Historian's Office was only one of the organizations that stepped up to plan and execute the commemoration. Banners along Main Street became a reality thanks to a joint effort by the Town of Aurora, Aurora Historical Society, Bank of Holland and Village Department of Public Works. The Historian's Office provided materials and assistance for special bicentennial publications in the *East Aurora Advertiser* and *East Aurora Bee*, and also provided an article as part of a special section on the bicentennial in the summer issue of *Western New York Heritage* magazine. A bicentennial website and Facebook page were also maintained throughout the year. Highlights of the bicentennial year are included in the "Events and Activities" section of this report. Thank you to everyone who made the bicentennial commemoration a huge success. It truly was a community effort. The yearlong commemoration will end with a time capsule project, which the Town Historian's Office will lead in February and early March.



To the Residents of the Town of Aurora:

Congratulations! This year marks the 200th anniversary of the dawn of "Aurora," and thank you for helping us celebrate.

Although our town was home to Native American communities for tens of thousands of years, and to pioneer settlers since the early 1800s, our bicentennial this year marks the 200th anniversary of the State of New York dividing the former Town of Willink into Aurora, Holland and Wales. Between 1819 and 1827, the Town of Holland also included present-day Colden.

In other words, this year marks the 200th anniversary of Aurora becoming Aurora.

Thank you to everyone who has joined the commemoration of this important date in our history. Organizations, churches and businesses throughout the town have stepped up with bicentennial-themed events, to ensure that the bicentennial truly embodied the entire community. We have enjoyed working with our neighbors in the Towns of Holland and Wales, who join us in celebrating 200 years. The colorful bicentennial barn quilts that have appeared throughout the three towns are a testament to the bicentennial enthusiasm.

Holding celebrations such as this is an important way to commemorate our past, celebrate our present and lead us to the future. It's important to take a step back and appreciate our communities every once in a while. Thank you for joining us to do that.

Special thanks to the Bank of Holland for assisting with the bicentennial banners along Main Street, and to all the donors who contributed to the spectacular fireworks display in Hamlin Park on July 3. Thanks to the generosity of the many contributors, who were listed in previous issues of the *East Aurora Advertiser*, the Town of Aurora was able to celebrate the bicentennial with one of the largest fireworks displays ever. We also appreciate all those who came together to help make the Third of July parade and events in Hamlin Park a true old-fashioned Independence Day celebration. The Aurora Historical Society's Bicentennial Beard Growing Contest will be remembered for many years to come!

Although the Third of July was the highlight of Aurora's bicentennial year, the celebration is not over! The commemoration continues through March 2019. Please keep an eye on the bicentennial calendar, which may be accessed on the town's website at www.townofaurora.com. It will continue to include the dates and details of upcoming events in all three towns. We also invite you to "like" our Facebook page, "Town of Aurora 200." Plans are in the works for a community time capsule, as well as a meeting of the three Town Boards on March 2, 2019, the exact 200th anniversary of the first town board meetings.

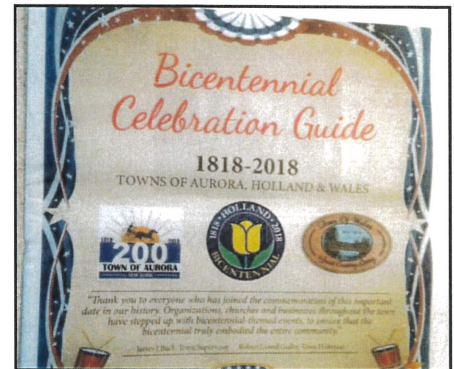
When we first embarked on plans for the bicentennial, our goal was to make the 200th anniversary a celebration of the groups and organizations that make our town a great place in which to live and work. Thanks to all the groups who hopped on the "bicentennial bandwagon," the celebration is achieving its goal.

Congratulations, and best wishes to the Town of Aurora for another 200 happy and prosperous years.

Bicentennially Yours,

James J. Bach
Town Supervisor

Robert Lowell Goller
Town Historian



Bank Donation

The Bank of Holland provided the \$30,000 donation to the Aurora Historical Society to purchase the Town of Aurora Bicentennial Historical Society member Susan McFarney's home along Main Street. Pictured, from left to right: James J. Bach, Town Supervisor; Robert Lowell Goller, Town Historian; Rachelle Francis, Aurora Historical Society member; Susan McFarney, Bank of Holland President; Timothy Dickey, Bank of Holland Vice President; and Peter Erlich, Bank of Holland Vice President.

Photo by Adam Zarasch

The Historian's Events and Activities of 2018



January

JANUARY 3...Joined the Aurora Historical Society at the Millard Fillmore Presidential Site for our now-annual early-morning interview on WGRZ-Channel 2.

← **JANUARY 11...**Met with the Aurora Art Society to assist in planning a bi-centennial theme for their 2018 art shows.

JANUARY 20...Presented a program at the First Presbyterian Church of East Aurora in commemoration of the Town of Aurora and the church's 200th anniversaries.

February

FEBRUARY 7...I once again had the honor of providing the political satire, as "President Fillmore" and "a surprise singing guest," at the Millard Fillmore Dinner, an annual fundraiser at The Roycroft Inn sponsored by the Aurora Historical Society for the Millard Fillmore Presidential Site in East Aurora.

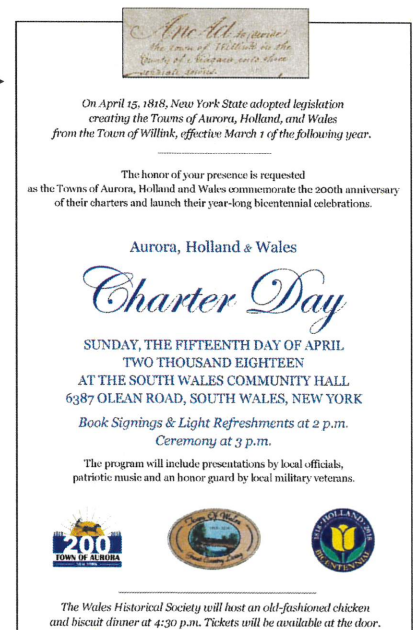
FEBRUARY 22...Presented a program, "Pioneers of Aurora," at the Aurora Senior Center, as part of Winterfest.

March

MARCH 8...Spoke at the Kiwanis Club's lunch meeting regarding the bicentennial commemoration.

April

APRIL 15...Participated as master of ceremonies for the "Charter Day" commemoration at the South Wales Community Hall. Special thanks to all those from Aurora, Holland and Wales, especially our military veterans, who came together to mark the 200th anniversary of the day New York State approved the charter for the three towns. This event officially launched the bicentennial year.



May

MAY 16...Presented a program about the Underground Railroad, "Abolition in Aurora," at the Griffins Mills Presbyterian Church, in honor of the bicentennial commemoration.

MAY 20...Opened the Town Historian's Office and Museum for a "Community Day," organized by the Aurora Historical Society. Members of the community were given a chance to see the Elbert Hubbard-Roycroft Museum, the Millard Fillmore Presidential Site, and the Town Historian's Office and Aurora History Museum on a Sunday afternoon.

MAY 23...Led a tour of the museum and Town Historian's Office for a local Girl Scout Troop.

June

JUNE 4...Served as the keynote speaker at the East Aurora Lions Club's annual Student Awards Night for East Aurora High School graduates.



JUNE 8...Presented a program at The Roycroft Inn, "Roycroft After the Lusitania," as part of Road Scholars, a group of scholars from across the United States and Canada.

July

← **MONTH OF JULY:** Designed a bicentennial-themed exhibit case at the Aurora Town Public Library.



← **JULY 3...**Participated in the Town of Aurora's bicentennial celebration, which included the bicentennial parade and serving as master of ceremonies for the Bicentennial Beard Growing Contest, sponsored by the Aurora Historical Society and Andrews' Barber Parlor.

JULY 18...Attended the second in a series of Living History programs at the Griffins Mills Presbyterian Church, featuring historical re-enactors.

August

AUGUST 8-19...Once again, the Aurora Town Historian's Office was invited to provide an exhibit at the Erie County Fair's Historical Building. The Aurora Town Historian's Office highlighted the bicentennial celebrations in Aurora, Holland and Wales. With hundreds of thousands of visitors, the Erie County Fair is a great way to share Aurora's history with a large and diverse audience, including many children. I also was invited to participate in two book signings at the fair.

September

SEPTEMBER 15-16...Attended the East Aurora Garden Club's Standard Flower Show, which adopted a special theme for the bicentennial, "A Day at the Races."

SEPTEMBER 19...Attended the dedication ceremony for a → Pomeroy Foundation historic marker at the Griffins Mills Presbyterian Church. The Historian's Office assisted in the research for the historic marker. The ceremony was followed by a historic presentation, "The Rev. John Spencer: Missionary to the WNY Frontier," presented by Traci Langworthy.

SEPTEMBER 22...Attended the annual meeting of the Government Appointed Historians of Western New York, at the Seneca Nation of Indians in Salamanca, NY.



October

OCTOBER 10...Participated in a video regarding the history of the Judge’s Stand. The circa-1880 Judge’s Stand was moved in the autumn from the rear of Absolut Care to the parklike area along Main Street. The project was a joint effort by Absolut Care and the Aurora Historical Society, which owns the Judge’s Stand.



OCTOBER 19...Presented a program at The Roycroft Inn, “Roycroft After the Lusitania,” as part of Road Scholars, a group of scholars from across the U.S. and Canada.

← **OCTOBER 24...**Attended and helped cut the ribbon at the formal re-dedication of the Judge’s Stand.

OCTOBER 27...Attended a planning meeting at the Aurora Town Public Library for Erie County’s upcoming bicentennial commemoration.



November

NOVEMBER 1...Attended the opening of the East Aurora Art Society’s annual show at the Aurora Town Public Library. The Art Society adopted a bicentennial and East Aurora history theme.

NOVEMBER 8...Presented a program, “Aurora and the War of 1812,” at the Aurora Town Public Library.

NOVEMBER 28: Attended the unveiling of sculptures at The Roycroft Campus, by renowned artist, Timothy Schmalz. These sculptures are inspired by Elbert Hubbard’s quotations.

December

DECEMBER 15...At Carolcade, we celebrated → the 200th anniversary of “Silent Night,” which was composed in 1818, coincidentally the same year the Towns of Aurora, Holland and Wales were formed.

The History of “Silent Night”

The singing of “Silent Night” is always a special moment at East Aurora’s Carolcade, but this year it will take on special meaning.

The Town of Aurora and “Silent Night” both mark their 200th anniversaries in 2018, and Carolcade will be the perfect opportunity for our community to celebrate both milestones at the same time.

Although Aurora, Holland and Wales were home to Native American communities for thousands of years, and to pioneer settlers since the early 1800s, this year’s bicentennial marks the 200th anniversary of the division of the Town of Willink into the three new towns in 1818. The New York State Legislature and Gov. DeWitt Clinton approved the legislation in April of that year.

Meanwhile, across the globe in Austria, Franz Xaver Gruber composed “Silent Night,” to the lyrics of Joseph Mohr. According to historians, Mohr delivered the words to Gruber and asked him to compose a melody for the Christmas Eve mass at a small village church in 1818. The song was first officially published 15 years later, in 1833, and has since become one of the most popular Christmas carols of all time.

It has become a Carolcade tradition to fill Main Street with several thousand voices singing “Silent Night” a cappella toward the end of the hour-long celebration. Help us make history this year by lending your voice to the singing of this 200-year-old Christmas carol on the 200th anniversary of our town!

--Robert Lowell Goller
Carolcade Master of Ceremonies
Aurora Town Historian

Budget

There are three main areas of the Town Historian's budget:

Office Expense—\$500

In 2018, we once again used a large portion of this budget line for acid free, protective sheets and binders, in our ongoing efforts to transfer more and more documents into acid-free binders.

Expense and Travel—\$200

A portion of these funds were used for travel to the annual Government Appointed Historians of Western New York Conference at the Seneca Nation of Indians in September. This budget line is also used for travel to other training opportunities, when available.

Historian's Salary—\$5,624.

Thank you for the town's continued financial support of the Town Historian's Office. I extend particular appreciation for the \$5,624 annual salary.

Goals for 2019

WRAPPING UP THE BICENTENNIAL...The bicentennial year will officially wrap up in March. The Aurora Town Historian's Office will lead a community time capsule project, "Letters to the Future," details of which will be publicized in late January and early February.

DIGITIZATION...We did not achieve this goal in 2018, so it will become a priority in 2019. Thanks to generous donations, \$1,000 remains earmarked for digitizing our newspapers. With previous donations, we were able to digitize the *East Aurora Advertiser* through 1969. With these funds, we plan to complete the digitization of the *Advertiser*, as well as digitize other newspapers, including the *Aurora Standard* from the 1830s, the *Weekly Times* from the 1880s, *The Orbit* from the 1960s, and begin digitizing the *Shopping Guides* from the 1930s-1970s.

CONTINUING TO PREPARE FOR THE MOVE...The planned move of town offices from the Southside Municipal Center to the former fire hall on Oakwood Avenue is scheduled to take place in two years. We have continued discussions with the Aurora Historical Society, which owns the three-dimensional artifacts in the Town Museum, about finding a better way to exhibit the museum items in the new facility, as well as finding more appropriate homes in the community for a few of the artifacts. Volunteers and I also continue to review the documents and materials in the archives to ensure they will be properly catalogued before, during and after the relocation to the new Municipal Center.

CELEBRATING 100 YEARS OF THE HISTORIAN'S OFFICE...April 11, 1919 marks the 100th anniversary of the "Historian's Law" in New York State, which requires the "office of local historian for each city, town or village..." We plan to host special educational and celebratory efforts to mark the occasion.



Building Standards and Codes

7C

merce Plaza
 Suite 1160
 12231-0001
 8) 474-4073
 8) 474-5788
<https://www.dos.ny.gov/dcea>

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2018)

Instructions

The official who oversees code enforcement activities for your city, town, village, or county jurisdiction must complete this form. If your local government has transferred such responsibilities to another local government by opting out of enforcement or entering a shared services agreement as provided by law, then this official will be part of the other local government. Even if your local government is not required to submit the report because it has transferred responsibility, we recommend you complete this form to assure the Department of State has accurate information about who is responsible for code enforcement in your jurisdiction.

The **"Reporting Year"** is the calendar year (January through December) for which the reported data have been collected. The **"Uniform Code"** is the New York State Uniform Fire Prevention and Building Code. The **"Energy Code"** is the New York State Energy Conservation Construction Code. The **"Code Official"** is the official enforcing the Uniform Code or Energy Code in the $\{muni_type\}$.

If you are submitting on behalf of a local government that administers the Uniform Code or the Energy Code for other local governments, you must submit a separate report on each city, town, village, and county for which you administer those services.

If you still have questions after reviewing this form and instructions, please contact the Division of Building Standards and Codes at (518) 474-4073.

Name of Municipality 268
Town of Aurora (140304000000)

Address 300 Gleed Ave	City East Aurora	Zip Code 14052
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Responsibility for Enforcement of the Uniform Code and the Energy Code

Did the local government adopt a local law providing it will ***not*** enforce the Uniform Code and Energy Code that was in effect during the reporting period? **No**

Has the local government entered into an agreement pursuant to General Municipal Law, Article 5-G, with one or more other local governments to jointly administer the Uniform Code or Energy Code as authorized by Executive Law Section 381(2)? **Yes**

If yes and a different local government is responsible for administration of Uniform Code, specify: **0**

If yes and a different local government is responsible for administration of Energy Code, specify: **0**

Does the local government employ any code enforcement officials or building safety instructors to support its administration of the Uniform Code or Energy Code? **Yes**

Submitting Official and Reporting Period

Local government which employs submitter **Aurora**

Name of Person Submitting Report
Jennifer Calkins

Phone (716) 652-7591	Email building@townofaurora.com
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Title and Department	Reporting Period Jan 1, 2018 - Dec 31, 2018
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UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2018)

Assignment of Responsibilities by Submitting Local Government

Are third-party contracted services used to meet the requirements of 19 NYCRR Part 1203?	Yes
Does the third-party meet the education requirements of 1203.2(e)(1)?	Yes
Does the fire department perform fire safety inspections?	If "No", who is responsible for fire safety inspections?
No	Code Enforcement Officers

Legislative Authorization

Please list the local law, ordinance or other appropriate regulation that provides for the administration and enforcement of the NYS Uniform Fire Prevention and Building Code and Energy Conservation Construction Code in this municipality:

Code of the Town of Aurora: CH 65 Fire Prevention and Bldg Construction; CH 116 Zoning

Local Legislative Modifications of Uniform Code Standards

Does the submitting local government have in effect any local law or ordinance that imposes construction standards that are different from the requirements imposed by the Uniform Code?	No
Is each such local law or ordinance approved or pending approval by the State Fire Prevention and Building Code Council pursuant to Executive Law Article 18, Section 379?	
Specify the year and number of the local law(s) or ordinance(s):	

Local Legislative Modifications of Energy Code Standards

Does the submitting local government have in effect any local law or ordinance that imposes energy conservation standards that are different from the requirements imposed by the *Energy Code*?	No
Is each such local law or ordinance filed with State Fire Prevention and Building Code Council pursuant to Energy Law § 11-109?	
Specify the year and number of the local law(s) or ordinance(s):	

Building Permits

Write the number of building permits issued for each occupancy type listed.

	New construction	Addition, alteration, or repair of existing	
One-family dwellings, two-family dwellings, and townhouses	21	27	
Other residential occupancies	0	0	
Nonresidential buildings	2	3	
All other permits (pools, sheds, decks, plumbing, HVAC, etc.)	177	Certificates of Occupancy or Compliance issued for all occupancies	187

Stop Work Orders

Number of Stop Work Orders issued in reporting year?	0
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Notification of Fire or Explosion

Have procedures been established for notification by the chief of your fire department(s) regarding fire or explosion involving any structural damage, fuel burning appliance, chimney, or gas vent?

Yes

Unsafe Structures and Equipment

Have procedures been established for identifying and addressing unsafe structures and equipment?

Yes

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2018)

Operating Permits

Are operating permits required by the municipality?	No
Manufacturing, storing, or handling hazardous materials in quantities exceeding those listed in Tables 5003.1.1(1-4) of the Fire Code of New York State (see 19 NYCRR Part 1225):	
Hazardous processes and activities, including but not limited to commercial and industrial operations which produce Combustible dust as a byproduct, fruit and crop ripening, and waste handling:	
Use of pyrotechnic devices in assembly occupancies:	
Buildings containing one or more areas of public assembly with an occupant load of 100 or more persons:	
Buildings whose use or occupancy classification may pose a substantial potential hazard to public safety, as determined by the government or agency charged with or accountable for administration and enforcement of the Uniform Code:	
Parking garages:	

Other Operating Permits

Describe operating permit category	Number of permits issued

Special Inspections (as defined in Section 1702 of the Uniform Code)

Does the local government require special inspections?	Yes
Does the local government retain special inspection reports?	Yes
Does the municipality require a statement of special inspections required as part of a condition for permit issuance?	Yes
Does the municipality require special inspection reports to be submitted prior to issuance of certificates of compliance or completion?	Yes

Practices

Please identify all procedures used by the municipality to ensure compliance with the Uniform Code: field_inspections plan_reviews software_report compliance_checklist
Please specify other strategy to ensure compliance with the Uniform Code: 1
Please identify all procedures used by the municipality to ensure compliance with the Energy Code: field_inspections plan_reviews software_report compliance_checklist
Please specify other strategy to ensure compliance with the Energy Code: 0

Record Keeping

Has a system of records of the features and activities specified in 19 NYCRR 1203.3(a-j) been established and maintained? Yes

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2018)

On average, how many site inspections are conducted for Uniform Code compliance for each new residential building?				5	
On average, how many site inspections are conducted for Uniform Code compliance for each new commercial building?				5	
On average, how many site inspections are conducted for Energy Code compliance for each new residential building?				2	
On average, how many site inspections are conducted for Energy Code compliance for each new commercial building?				2	
Buildings Containing One Or More Areas of Public Assembly (area with occupant load of 50 or greater)					
Number of buildings	33	Number inspected	30	Not inspected in last 12 months	3
Buildings Containing 3 or More Dwelling Units					
Number of buildings	9	Number inspected	0	Not inspected in last 36 months	6
Number of dwelling units in such buildings				113	
Dormitories					
Number of buildings	6	Number inspected	6	Not inspected in last 36 months	0
Nonresidential Buildings					
Number of building	120	Number inspected	70	Not inspected in last 36 months	29

Are any of the numbers reported in this section estimates?	No
Please describe briefly which figures are estimated and how estimates were calculated.	

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2018)

Energy Code

The State Energy Conservation Construction Code (Energy Code) was amended and updated in its entirety, effective October 3, 2016. The amended and updated version of the Energy Code includes specific requirements relating to construction documents, applications for building approvals of applications for building permits, and inspections and tests to be performed during construction. The questions in this section of this Report relate to the Municipality's familiarity with, and ability to enforce, these new provisions.

In this section of this Report, the term "2015 IECC" means the 2015 edition of the International Energy Conservation Code (Second Printing, May 2015), the term "2016 Energy Code Supplement" means the publication entitled "2016 Supplement to the New York State Energy Conservation Construction Code (Revised August 2016)," the term "residential building" is as defined in the 2016 Energy Code Supplement, and the term "commercial building" means any building that is not a residential building

The term "residential building" includes: (1) detached one-family dwellings having not more than three stories above grade plane; (2) detached two-family dwellings having not more than three stories above grade plane; (3) buildings that (i) consist of three or more attached townhouse units and (ii) have not more than three stories above grade plane; (4) buildings that (i) are classified in accordance with Chapter 3 of the 2015 International Building Code (as amended) in Group R-2, R-3 or R-4 and (ii) have not more than three stories above grade plane; (5) factory manufactured homes (as defined in section 372(8) of the New York State Executive Law); and (6) mobile homes (as defined in section 372(13) of the New York State Executive Law). For the purposes of this definition of the term "residential building," the term "townhouse unit" means a single-family dwelling unit constructed in a group of three or more attached units in which each unit (i) extends from the foundation to roof and (ii) has open space on at least two sides.

Does the Municipality require that construction documents submitted as part of an application for a building permit? show the following data and features of the building in sufficient detail to allow the Municipality to determine whether the building does or does not comply with the Energy Code:

Representation of building's thermal envelope?

Yes

Insulation materials and their R-values?

Yes

Fenestration U-factor and solar heat gain coefficient (SHGC)?

Yes

Area-weighted U-factor calculations and SHGC values (where applicable)?

Yes

Mechanical system design criteria (Manual "J" and Manual "S" for residential buildings)?

Yes

Mechanical and service water heating system and equipment types, sizes, and efficiencies?

Yes

Economizer description (in the case of a commercial building)?

No

Equipment and system controls (in the case of a commercial building)?

No

Fan motor horsepower (hp) and controls (in the case of a commercial building)?

No

Duct sealing, duct and pipe insulation and location?

Yes

Lighting Fixture schedule with wattage and control narrative (in the case of a commercial building)?

No

Location of daylight zones on floor plans (in the case of a commercial building)?

No

Air sealing details?

Yes

**UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT
(REPORTING YEAR: 2018)**

When the Municipality determines the construction documents to be in compliance with the applicable requirements of the Energy Code and accept the documents, does the Municipality stamp the construction documents "Reviewed for Energy Code Compliance" and endorse the documents in writing?

No

Where the construction documents are required to be prepared by a New York State registered architect or licensed professional engineer, does the Municipality require that the documents bear the seal or stamp and signature of such registered architect or licensed professional engineer and include, immediately above the signature, a statement substantially similar to the following: "To the best of the knowledge, belief, and professional judgment of the undersigned [registered architect or licensed professional engineer], the plans and specifications depicted on these drawings are in compliance with the applicable provisions of the New York State Uniform Fire Prevention and Building Code and the New York State Energy Conservation Construction Code, as currently in effect."?

No

Are inspections completed for each of the following (where applicable):

Inspections of footings and foundations to verify compliance with the Energy Code as to R-value, location, thickness, depth of burial and protection of insulation as required by the Energy Code and approved plans and specifications?

Yes

Inspections at framing and rough-in, made before application of interior finish and to verify compliance with the Energy Code as to types of insulation and corresponding R-values and their correct location and proper installation, fenestration properties (U-factor and SHGC and, in the case of a commercial building, VT), and proper installation and air leakage components as required by the Energy Code and approved plans and specifications?

Yes

Inspections at plumbing rough-in to verify compliance as required by the Energy Code and approved plans and specifications as to types of insulation and corresponding R-values and protection, required controls, and required heat traps on potable water heaters?

Yes

Inspections at mechanical rough-in to verify compliance as required by the Energy Code and approved plans and specifications as to installed HVAC equipment type and size, required controls, system insulation, and corresponding R-value; system and damper air leakage (in the case of a commercial building) or system air leakage control (in the case of a residential building); and required energy recovery and economizers (in the case of a commercial building) or programmable thermostats, dampers, whole-house ventilation, and minimum fan efficiency (in the case of a residential building)?

No

Inspections at electrical rough-in to verify compliance as required by the Energy Code and approved plans and specifications as to installed lighting systems, components and controls and, if applicable, installation of an electric meter for each dwelling unit?

Yes

A final inspection that verifies, in the case of a commercial building, the installation and proper operation of all building controls required by the Energy Code, the receipt of documentation verifying that activities associated with building commissioning required by the Energy Code have been conducted and that findings of noncompliance corrected, and the receipt of the HVAC system certification required by the Energy Code; and the final inspection shall verify, in the case of a residential building, the installation of all building systems, equipment, and controls required by the Energy Code and their proper operation and the installation of the number of high-efficacy lamps and fixtures required by the Energy Code?

Yes

In the case of residential buildings:

Does the Municipality require that a permanent certificate listing the predominant R-values of insulation installed be completed by the builder or registered design professional and posted on a wall in the space where the furnace is located?

Yes

Does the Municipality require that building envelope values be confirmed as code compliant by at least one of the following methods? Prescriptive, Trade-off method (RESCheck), Energy Rating Index (2015 IECC Section R406)

Yes

In case of detached one-and-two family dwellings, townhouses, and multiple family dwellings of three stories or less, does the local government require that an air leakage test (blower door test) be performed on the completed building envelope?

Yes

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2018)

Does the local government require verification that the air leakage rate is 3 ACH (50 pascals) or less?

Yes

Does the Municipality require that written report of the results of the ACH 50 test be signed by the party conducting the test and provided to the Municipality?

Yes

In a case where any part of the HVAC duct system located outside of the building envelope, does the Municipality require that a duct tightness test be performed?

Yes

Does the code official receive a written report of the results of the test signed by the party conducting the test?

Yes

In the case of commercial buildings:

Does the Municipality require the demonstration of compliance with one of the following compliance paths?

ASHRAE Compliance Path: Compliance with the requirements of ASHRAE 90.1-2013, as amended by the 2016 Energy Code Supplement.

Prescriptive Compliance Path: Compliance with the requirements of (1) Sections C402 through C405 of the 2015 IECC, as amended by the 2016 Energy Code Supplement, (2) Section C406 of the 2015 IECC, as amended by the 2016 Energy Code Supplement, and (3) in the case of tenant spaces, Section C406.1.1 of the 2015 IECC, as amended by the 2016 Energy Code Supplement.

Performance Compliance Path: Compliance with the requirements of Sections C402.5, C403.2, C404, C405.2, C405.3, C405.5, C405.6, and C407 of the 2015 IECC, as amended by the 2016 Energy Code Supplement, with building energy cost to be equal to or less than 85 percent of the standard reference design building.

Yes

Does the Municipality require construction documents to clearly indicate provisions for commissioning and completion requirements in accordance with Section C408 of the 2015 IECC?

Yes

Project Compliance

For each of the following project categories, provide the total number of projects in each category that were completed during the year covered by this report and the number of such completed projects that comply with the applicable requirements of the Energy Code:

New commercial building construction projects completed	0	Completed new commercial building construction projects that are compliant	0
New residential building construction projects completed	18	Completed new residential building construction projects that are compliant	18
Existing commercial building construction projects completed	0	Completed existing commercial building construction projects that are compliant	0
Existing residential building construction projects completed	25	Completed existing residential building construction projects that are compliant	25

With respect to the response to previous question, provide a description of the methods used to verify such compliance with the Energy Code.

For renovations (comm & res): Visual Inspection at time of construction For new building (comm

**UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT
(REPORTING YEAR: 2018)**

Complaints

Total number of all registered Uniform Code related complaints received for reporting year	14	Total number of all registered Uniform Code related complaints received for reporting year	14
Total number of all registered Energy Code related complaints received for reporting year	0	Total number of all registered Energy Code related complaints acted upon for reporting year	0

Are any of the numbers reported in this section estimates?
(Answer 'Yes' if any of the numbers of occupancies or inspections reported were estimated rather than tabulated from electronic records or manual counting of records.)

No

Please describe briefly which figures are estimated and how estimates were calculated.

Additional Information

Please provide any additional information or comments
(Provide any additional information or comments that may prove helpful in processing the form and interpreting your response. Provide feedback on any data that were difficult to obtain and any concerns that might influence the accuracy, completeness, or precision of information you provided.)

Complete your submission

If you are using Google Chrome to submit, you may now print your application. Please click the PRINT button (image of a printer) on the upper right of this screen before you hit submit. This will allow you to print your completed form or save it to a PDF file if your computer supports that. You will not be able to retrieve the form once you submit it. Acknowledge that you have considered printing your form before you submit.

OK

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2018)

Does the local government require verification that the air leakage rate is 3 ACH (50 pascals) or less?

Yes

Does the Municipality require that written report of the results of the ACH 50 test be signed by the party conducting the test and provided to the Municipality?

Yes

In a case where any part of the HVAC duct system located outside of the building envelope, does the Municipality require that a duct tightness test be performed?

Yes

Does the code official receive a written report of the results of the test signed by the party conducting the test?

Yes

In the case of commercial buildings:

Does the Municipality require the demonstration of compliance with one of the following compliance paths?

ASHRAE Compliance Path: Compliance with the requirements of ASHRAE 90.1-2013, as amended by the 2016 Energy Code Supplement.

Prescriptive Compliance Path: Compliance with the requirements of (1) Sections C402 through C405 of the 2015 IECC, as amended by the 2016 Energy Code Supplement, (2) Section C406 of the 2015 IECC, as amended by the 2016 Energy Code Supplement, and (3) in the case of tenant spaces, Section C406.1.1 of the 2015 IECC, as amended by the 2016 Energy Code Supplement.

Performance Compliance Path: Compliance with the requirements of Sections C402.5, C403.2, C404, C405.2, C405.3, C405.5, C405.6, and C407 of the 2015 IECC, as amended by the 2016 Energy Code Supplement, with building energy cost to be equal to or less than 85 percent of the standard reference design building.

Yes

Does the Municipality require construction documents to clearly indicate provisions for commissioning and completion requirements in accordance with Section C408 of the 2015 IECC?

Yes

Project Compliance

For each of the following project categories, provide the total number of projects in each category that were completed during the year covered by this report and the number of such completed projects that comply with the applicable requirements of the Energy Code:

New commercial building construction projects completed	0	Completed new commercial building construction projects that are compliant	0
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Existing residential building construction projects completed	25	Completed existing residential building construction projects that are compliant	25

With respect to the response to previous question, provide a description of the methods used to verify such compliance with the Energy Code.

For renovations (comm & res): Visual Inspection at time of construction For new building (comm

UNIFORM CODE ADMINISTRATION AND ENFORCEMENT REPORT (REPORTING YEAR: 2018)

Complaints

Total number of all registered Uniform Code related complaints received for reporting year	14	Total number of all registered Uniform Code related complaints received for reporting year	14
Total number of all registered Energy Code related complaints received for reporting year	0	Total number of all registered Energy Code related complaints acted upon for reporting year	0

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OK

Personnel Reported by the Town of Aurora for 2018

Name	Role	Ctrct	Email (if provided)	CEO/BSI Cert.	Hr/W	Status	Training Requirements Fulfillment Basic	2017	2018	2019
------	------	-------	---------------------	---------------	------	--------	---	------	------	------

William Kramer	ceo	No	wkramer@townofaurora.com	0905-7186B	0	Active	9/30/2005	1/25/2017	4/11/2018	
Elizabeth Cassidy	ceo	No	ecassidy@townofaurora.com	0317-0004	0	Active	3/30/2017		9/12/2018	
William Kramer	ceo	No	wkramer@townofaurora.com	0905-7186B	0	Active	9/30/2005	1/25/2017	4/11/2018	
Elizabeth Cassidy	ceo	No	ecassidy@townofaurora.com	0317-0004	0	Active	3/30/2017		9/12/2018	



7D

**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

To: Mayor Mercurio & Village Board; Supervisor Bach & Town Board

From: Shane Krieger, Chief of Police

Date: 01172019

Re: Monthly Report –December 2018

General Information

- EA Fire Control took over dispatching responsibilities for EMS/Fire for the town of Sardinia the last week of December. Since then calls have been received and dispatched to the Chaffee/Sardinia Fire Company without issue.
- Assisted SRO Ferrara with Active Shooter Training for teachers and staff at EAHS.
- Several police officers participated in raising money for Roswell Park by foregoing shaving for two months in November and December. A total of \$1,600 was raised for Roswell Park.
- December concluded the end of my year as the President of the Erie County Association of Chiefs of Police.

Training

- Department wide annual training for Bullying and Work Place Violence was completed on the PERMA Training website.
- Breath Test Operators certification has been completed by officer's whose certification was to expire.
- Officers Steve Cartwright and Kurt Kilburn attended the Field Training Officer training at the Erie County Police Academy. Going forward, these officers are now NYS certified to train newly hired police officers.
- Detective Longboat attended a two day Property/Evidence Room management training.



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Meetings

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- Erie County Assoc of Chiefs of Police
- Western New York Chiefs Assoc.
- 1 Pistol Permit Interview
- Attend the CPS Lab working group meeting
- Met with Chaffee/Sardinia Fire Chief Ron Kenyon in preparation to the dispatching switch over

Special Events

Caroler 5k - Although not having the Irishman Pub open in time for the event left organizers scrambling a little, the event was successful and no issues were reported.

Carolcade- A large crowd as usual showed up for the event. Good weather and a good showing from the Elm Street Market probably assisted with attendance.



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

Statistics

Activity	Village	Out Side of Village	Total (YTD)
Police calls	775(10,786)	343(7,129)	1,118(17,915)
Fire/EMS calls			351(4,514)
Response Time	2.0 minutes	2.3 minutes	
Property Damage Acc	23	29	52(386)
Injury Accidents	1/0 Fatal	3/0 Fatal	4(66)0(Fatal)
Leaving Scene Acc	6	1	7(56)
Arrests-Individuals	7	5	12(240)
Crimes-Persons	5	2	7(70)
Crimes-Drugs	0	0	0(28)
Crimes-Property	7	3	10(162)
Burglary/Trespass	1	1	2(15)
S&R-Lic/Reg	3	1	4(88)
DWI	0	3	3(48)
Warrant Arrests	2	0	2(16)
Traffic Tickets	31(572)	43 (607)	74 (1,179)
Parking Tickets			97(360)
Domestics	1(20)	3(23)	4(45)
9.41 Mental Health Charge	5(18)	1(15)	6 (33)



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Arrests / Investigations

- Besides the arrests and reported crimes in the above chart, Officers also investigated the following:
 - Patrols responded to a man with a gun complaint. The complaint was arguing with his land lord who refused to return a security deposit, when a friend of the land lord exposed the grip a pistol in his waist band to the complainant. The gun was found to be a prop gun.
 - An officer observed 2 males fighting outside on a Main St bar just after 3:00 am. Upon speaking to the subjects, who reported to be best friends, both appeared to be intoxicated and identified themselves with ages of 19 and 20 years of age and both stated that they were inside the bar drinking. When asked where their fake ID was, both turned over fraudulent ID to the officer. Both subjects were charged with Disorderly Conduct and Possession of a forged instrument.

7E

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: DECEMBER 2018

ADMINISTRATIVE:

Reports:

- We have 12,34691 members registered in our recreation system
- We had 143 individual program registrations in the month of December
- We generated \$7,539 in December sales
- Credit card purchases totaled 57% (73% on-line, 27% office)
 - 2017 to 2018 comparison:
 - Total sales from 1/1/17 – 12/31/17 \$217,125
 - Total sales from 1/1/18 – 12/31/18 \$221,404

Winterfest planning continued this month and our winter programs are now open for registration. We will be sending fliers to the schools shortly for all our upcoming programs.

Our New Year's Eve Ball Drop was a great success. A huge thank you goes out to our EA Fire Department and BOCES for assisting in creating and dropping our ball.

This past month we had some of our returning college age staff work in the office during the holiday season. During this time, they planned activities for our day camp and performed basic office tasks.

EAST competed in 2 meets this month. One meet was designed for our 12 and under swimmers who are just entering the sport. The other meet was an advanced meet designed for swimmers who seasoned.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics