TOWN OF AURORA
TOWN BOARD WORK SESSION
September 10, 2018

The following members of the Aurora Town Board met on Monday, September 10, 2018 at 5:30 p.m. in the Southside Municipal Center Town Hall Auditorium, 300 Gleed Avenue, East Aurora, NY, for the purpose of holding a work session:

Present:	Susan A. Friess	Councilwoman
	Jeffrey T. Harris	Councilman
	Jolene M. Jeffe	Councilwoman
	Charles D. Snyder	Councilman
	James J. Bach	Supervisor
Others Present:	Ronald Bennett	Town Attorney
	William Kramer	Code Enforcement Officer
	Donald Owens	Planning Board Chairman
	Jerry Thompson	Planning Board Member
	Doug Crow	Planning Board Member

Supervisor Bach led the recitation of the Pledge of Allegiance to the Flag.

1) Planning Board:

Planning Board Chairman Don Owens and members Jerry Thompson and Doug Crow spoke to the Board about their responsibilities and their desire to be the "lead" for all Open Development Area Applications. Doug Crow stated that the Town Board is not utilizing the Planning Board enough. They would like to be able to be the deciding Board on certain issues.

2) Building Department – Software Purchase:

At a recent budget meeting the Building Department requested to purchase new Building and Code Enforcement software for their department. They received three quotes and stated that they prefer the program offered by Williamson Law. Bill Kramer stated that Williamson has offered this program for at least 15 years. He spoke with other towns that use the program, including Alden.
Williamson's initial cost would be $21,401.56 with an annual support fee of $2,380.00.
Munilogic's initial cost is $45,000 with an annual support fee of $5,400.
GovPilot's cost is $25,000 annually.
Mr. Kramer stated that all the systems would require a laptop or tablet with connectivity. He is requesting that the Board approve the purchase in an amount not to exceed $26,000 for the software from Williamson and any additional hardware that may be needed.

3) 575 Oakwood Avenue – Parking lot/retaining wall/fence project bids:

Bids for the "575 Oakwood Parking Lot/Retaining Wall/Fence" project were received on September 6, 2018. The low bidder was Ingalls Site Development, Inc. from West Seneca. Their bid was $173,000. Don Aubrecht and Paul Ernst from Fontanese Folts Aubrecht Ernst, Architects, reviewed the bid documents and interviewed personnel from Ingalls to verify their bid. Mr. Aubrecht and Mr. Ernst recommend awarding the contract to Ingalls Site Development.

4) Garbage/Recycling Contract:

The Town's contract with Waste Management for garbage and recycling pick-up expires 12/31/18. Bid documents have been prepared and the Town needs to set a bid opening date for a new contract.

5) <u>Castle Hill Road Water Pressure</u>:

      Supervisor Bach stated he was contacted by a Town resident from Castle Hill Road that expressed concern about the life expectancy of the pressure reducing valves (prvs) that residents were advised to install when the watermains on Castle Hill were replaced. Mr. Bach stated that he would like to send a letter to the residents stating that they should consider having their prvs inspected or replaced. The pressure in the watermain on Castle Hill is high in order to provide water to other roads in Water Improvement Area 7.

6) <u>New Town/Village Hall update</u>:

      Councilman Snyder gave a brief update on the progress of the new Town/Village Hall. He showed the floor plans, office layouts and exterior renderings. Mr. Snyder stated that we should have costs by the end of November.

7) <u>Aurora Town Library – window replacement</u>:

      Councilman Snyder stated that replacing the windows at the Main Street Library was being considered, but that the cost for the project came in almost three times more than what was anticipated. Mr. Snyder noted that inside storm windows might be a possibility.

Martha L. Librock, Town Clerk