



5A

April 9, 2018

Reference No. 631106

James Bach  
Supervisor  
Town of Aurora  
300 Glead Avenue  
East Aurora, New York 14052

Dear Mr. Bach:

**Re: Town of Aurora  
Ellis Drive Pump Station Improvements**

Enclosed are three copies of Application/Certificate for Payment No. 3 for Kandey Company, Inc., for the above-referenced project in the amount of \$13,490.00, covering the period from March 1, 2018 through March 31, 2018. This project is approximately 78% complete.

Payment is recommended in accordance with the provisions of the Contract.

Also enclosed are three copies of the Town of Aurora voucher and one set of Certified Payroll records for the noted period.

Should you require any additional information, please advise.

Sincerely,

GHD

Daniel J. Kolkmann  
Construction Manager

DJK/des/app3

Encl.

cc: Jason Cowell, Kandey Company, Inc.  
Martha Librock, Town of Aurora  
Justin Russell, GHD  
File: 631106, CO/Payments

6A

**COLLECTIVE NEGOTIATIONS  
SETTLEMENT MEMORANDUM**

- I. The Town of Aurora, New York (the "Town") and the Civil Service Employees Association, Inc., Town of Aurora Unit (the "Association") are parties to a collective negotiations agreement which had a stated term of January 1, 2014 through December 31, 2016. The parties' negotiating teams have reached agreement on the terms of a successor to the Agreement, which they desire to record in this Memorandum.
- II. The new agreement shall be for the period January 1, 2017 through and including December 31, 2018, and shall be the same as the aforementioned 2014-2016 Agreement except for the following changes:

A. **Modify Section 6.01 of the collective bargaining agreement as follows:**

"The normal work week shall be forty (40) hours per week, consisting of five (5) eight (8) hour days or when mutually agreed to, four (4) ten (10) hour days.

The normal workday shall be between 7:00 a.m., and 3:30 p.m., it shall include an unpaid lunch period of one-half (1/2) hour, which normally shall be taken between 12:00 noon and 12:30 p.m., but which may be rescheduled as determined by the Department Head.

**Employees who work a shift outside of the normal workday (7:00 a.m. to 3:30 p.m.) shall not be required to use paid benefit time to ensure a forty (40) hour work week when a holiday occurs. Said employee(s) shall be credited the two (2) hours as if they had worked said two (2) hours.**

The Town may establish other start times and/or shifts. The Town shall have the ability to change an employee's shift with one (1) week notice, unless the employee and the Department agree in writing to a shorter notice.

Employees shall be entitled to twenty (20) minutes of break period each work day. The Department Head will determine if one (1) twenty minute, or two (2) ten-minute break periods will be assigned and the location of the break.

The Town shall allow bidding amongst qualified employees in the title for any newly established or open shift. Should there be no bidders, the Town may assign the needed shift to the least senior employee."

B. **Modify the Section 7.02 "Seniority" of the collective bargaining agreement as follows:**

"Upon satisfactory completion of the probationary period, an employee shall be placed on the regular seniority roster for employees covered by this Agreement in which seniority shall be defined as the length of an employee's continuous full

time service with the Town. Seniority shall not accrue during periods of layoff or unpaid leave of absence.

**For the purposes of Layoff and Recall (Section 7.05) and Job Posting/Bidding (Section 10.07), seniority shall be the date of entry into the department.**

- C. **Modify the first sentence of Section 9.02 "Longevity Pay" of the collective bargaining agreement to read as follows:**

"Each employee hired before January 1, 2011 shall be entitled to longevity pay annually in accordance with the following schedule **(which is based on years of service as of January 1 of each year)** provided the employee is working for the Town at the time of payment."

(Continue with remainder of existing Section)

- D. **Modify Section 10.03 "Residency" of the collective bargaining agreement as follows:**

"At all times, employees must maintain their ~~principal place of residence~~ **domicile** within the corporate limits of the Town of Aurora. Failure to comply with the residency within the Town shall ~~constitute misconduct and shall be subject to disciplinary action, seeking termination~~ **subject the employee to termination from employment. A determination of non-residency may be challenged through the grievance/arbitration procedure in Article 8.**"

- E. **Modify Section 10.08 "Discipline" of the collective bargaining agreement as follows:**

"The Town and the Association agree to substitute Sections 75 and 76 of the New York State Civil Service Law with the due process of Article 8, Grievance Procedure, incorporated within this Collective Bargaining Agreement.

**If the employee disagrees with the disciplinary action proposed or/and imposed, the employee and/or CSEA may submit a grievance at the Step 2 level of the grievance procedure as specified in Article 8.**"

- F. **Replace paragraphs 1 and 2 in Section 10.09 of the collective bargaining agreement as follows:**

**"Effective 1/1/2018, the Town's maximum monthly contribution towards the premiums for any combination of medical/dental and/or vision coverage shall be as follows:**

**Employee: \_\_\_\_\_ \$467**

<u>Employee plus spouse:</u>	<u>\$931</u>
<u>Employee plus child:</u>	<u>\$790</u>
<u>Employee plus two or more:</u>	<u>\$1340</u>

**Note: If the carrier or applicable law requires compression or expansion of the above coverage categories, the applicable maximum Town contribution shall be adjusted proportionally.**

(Continue with remainder of existing Section)

**G. Increase the compensation amounts set forth in Section 9.01 by the following amounts:**

Effective January 1, 2017: 2% (fully retroactive to 1/1/2017)

Effective January 1, 2018: 2%

The rate for Motor Equipment Operator shall be \$27.76 effective 1/1/2017

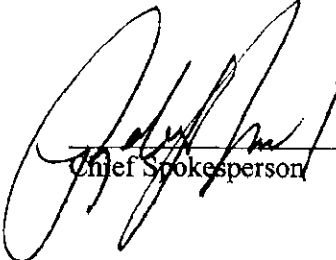
For those employees who were on a Employee only Health Insurance Plan during 2017 shall receive a one-hundred fifty dollar (\$150.00) lump sum bonus upon approval of this Agreement.

For those employees who were covered under an Employee plus two or more Health Insurance Plan during 2017 shall receive a three hundred fifty-dollar (\$350.00) lump sum bonus upon approval of this Agreement.


- III. All proposals or portions of proposals not expressly addressed herein are deemed withdrawn.
- IV. The terms of the new agreement, as described above, shall not become final and binding on the parties until the following have occurred:
- A. The Association has delivered written notice to the Town Supervisor that the membership of the Association, acting in conformance with all applicable rules of the Association, has approved the terms of the new agreement.
  - B. After receipt of the notice referred to in (A) above, the Town Board has adopted a resolution approving the terms of the new agreement.
- V. As soon as practicable after the approvals referred to in Paragraph IV have been given, a new written agreement containing the terms set forth herein shall be prepared by the chief spokespersons of the parties and executed by the Town Supervisor and the President of the Association.

**IN WITNESS WHEREOF**, the duly authorized representatives of the parties have signed their names below on the dates indicated.

**FOR THE ASSOCIATION:**

  
\_\_\_\_\_  
Chief Spokesperson      8/2/18  
Date

**FOR THE TOWN:**

  
\_\_\_\_\_  
Chief Spokesperson      2/12/18  
Date

# Aurora Environmental LLC

1850 Davis Road  
West Falls NY 14170

April 4, 2018

G.B

Martha L. Librock  
Aurora Town Clerk  
300 Glead Ave  
East Aurora, NY 14052

Re: Air sampling throughout controlled demolition with asbestos in place  
559 Oakwood Ave.,  
East Aurora, NY

Dear Ms. Librock:

Thank you for allowing Aurora Environmental LLC to submit this proposal for air sampling and project monitor visual inspection for the above-listed projects.

Aurora Environmental LLC is pleased to submit this proposal for your review and appreciates the opportunity to be considered for this project. If you wish to accept this proposal please sign below and return to the address listed on the cover letter.

Sincerely yours,



John Puszta  
Aurora Environmental, LLC

Accepted by \_\_\_\_\_

Date \_\_\_\_\_



# Aurora Environmental LLC

## Project Background

The client is contracting for the controlled demolition with asbestos in place at 559 Oakwood Ave., East Aurora, NY. Aurora Environmental LLC (Aurora) has prepared this unit rate proposal for the air sampling and project monitor visual inspection as required by 12NYCRR Part 56.

## Air Sampling and Project Monitor Inspection Services

1. NYS certified Air Sampling Technician shall perform daily air sampling in accordance with Code Rule 56.
2. The Air Sampling Technician shall maintain a daily log of all sampling activities
3. Project Monitor visual inspection for the completeness of abatement and completeness of cleanup shall be conducted by a NYS certified Project Monitor in accordance with Code Rule 56.
4. Aurora shall provide all equipment, pumps, calibrators, cassettes and supplies
5. Air samples shall be analyzed by Phase Contrast Microscopy (PCM) at a NYS DOH licensed laboratory.
6. Recorded chain of custody and analysis reports shall be posted at the project site within 48 hours in accordance with Code Rule 56.
7. Final Clearance sampling shall be analyzed on a 24 hour turnaround time.
8. Summary "Air Sampling Report", including a copy of all air sampling technician daily logs, air sampling chains of custody and laboratory results shall be provided to the client.

## Deliverables

1. Two copies of the "Air Sampling Report" will be forwarded to client within 5 business days of project completion.

## Proposed Fees

Fees shall be invoiced monthly, on the basis of work performed, with payment due net 30 days.

Air Sampling, Project Monitoring, and PCM Laboratory Services	
Description	Unit Rate
Air Sampling Technician/Project Monitor Rate* – includes summary report	\$ 275/day
PCM Laboratory Analysis – per sample	\$ 8.50/each

\*Assumes weekday work up to 8 hours on site, client shall be additionally billed hourly at \$45/hour after 8 hours onsite/workday or for work on weekends or holidays.

\*\*Client shall be billed for actual days on site and samples analyzed at above unit rates. Samples may be analyzed at Client's request on a 3 hour turnaround time at a unit rate of \$12/sample.



350 Elmwood Ave. • Buffalo, NY 14222

☎ 716.332.3134

☎ 716.332.3136

April 9, 2018

Mr. Brian Smith  
Conestoga-Rovers & Associates, Inc.  
2055 Niagara Falls Boulevard #3  
Niagara Falls, New York 14304

**Re: Project Monitoring and Air Sampling Services– Asbestos Abatement and Demolition  
As required for abatement at  
559 Oakwood Avenue  
East Aurora, New York 14052**

Dear Mr. Smith:

Thank you for allowing Sienna Environmental Technologies to submit this Proposal for asbestos project monitoring and air sampling services for the proposed abatement at the above referenced project. The client has stated that the building has been deemed condemned and shall be abated per Controlled Demolition.

This proposal is based on the Request for Proposal received from client verbally on April 6, 2018.

Please review the attached and advise any questions and/or comments you may have regarding this proposal. Thank you for allowing us the opportunity to submit this proposal.

Sincerely yours,  
Sienna Environmental Technologies, LLC

Susanne Kelley  
Submitted by

4/9/18  
Date

Accepted by

\_\_\_\_\_  
Date

By signing this proposal, client agrees to all terms and conditions set forth in this proposal and is solely responsible for payment of all invoices associated with this project.





**1. SCOPE OF SERVICES**

**Asbestos Project Monitoring / Air Sampling**

- a) NYS certified and licensed dually certified Project Monitor / Air Sampling Technician
- b) Recorded daily project log of both contractor activities and sampling activities
- c) Clearance Visual Inspection of work areas by Project Monitor
- d) All equipment, pumps, calibrators, cassettes and supplies
- e) Daily Air Sampling Technician services per NYS Industrial Code Rule #56
- f) Analysis of all Phase Contrast Microscopy (PCM) samples by a NYS DOH licensed and ELAP certified laboratory at a minimum 24 hour turnaround time
- g) Recorded chain of custody and analysis reports
- h) Summary "Project Monitoring and Air Sampling Report"

**2. DELIVERABLES**

Summary reports to be forwarded to client within 10 business days of project completion.

**3. SCHEDULE**

Sienna shall begin above-listed services within 5 business days of written notice to proceed. Unit rates are provided in this proposal as requested. The client has estimated that the controlled demolition shall be completed in 2-3 shifts. Timeframes included in this fee table were provided to Sienna by the client and are subject to change based on contractor's work force, schedule, and progress. The client shall be charged unit rates for all services included below.

**4. FEES**

<b>Service Requested</b>	<b>Unit Cost* (each)</b>
Asbestos Project Monitor / Air Sampling Technician	\$320 (8 hour shift)
Asbestos PCM/Air Sample Analysis	\$7 (24 hour TAT)
Report Generation	\$50
Rate Increase for Holiday, Weekend, 2 <sup>nd</sup> shift or over 8 hours on site	Labor cost + 20%

\*includes all travel costs associated with travel to/from site. Proposal is valid through June 15, 2018.



4169 Allen  
Buffalo, Ne  
(P) 716-312-0070 (F)  
www.stohlenviron

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A MEMBER OF THE STOHL GROUP OF COMPANIES

April 2, 2018

Town of Aurora  
Town Clerk  
Ms. Martha Librock  
300 Gleed Avenue  
East Aurora, New York 14052

**Re: Proposal for Project & Air Monitoring During Asbestos Abatement Activities  
559 Oakwood Avenue  
East Aurora, New York  
Controlled Demolition with Asbestos in Place**

Dear Ms. Librock:

Thank you for allowing Stohl Environmental, LLC to submit a proposal for Project and Air Monitoring services during asbestos abatement activities at the above mentioned site.

Stohl Environmental is well-qualified to assist the Town of Aurora, including the credentials listed below. Included in this package please also find our credentials and qualifications package.

- **Experience:** Stohl Environmental and our principals have served as Project and Air Monitors for over 1,000 abatement and remediation projects in the past 30 years. We are successful in working closely with the project architectural team and building owner to assure that the project is on-time, on-budget and that work is performed following all applicable regulations.
- **Capacity:** Stohl Environmental has more NYS certified Asbestos Project Monitors than any consulting firm in Western NY; thus assuring a high-level of professional commitment to this project.
- **Insurance:** Stohl Environmental LLC carries \$6,000,000 in professional and general liability insurance and will name the client as an additional insured if we are awarded this project.

**Provide Project and Air Monitoring services during asbestos abatement in accordance with NYS Industrial Code Rule 56:**

1. NYS certified and licensed Project Monitor/Air Sampling Technician
2. All equipment, pumps, calibrators, cassettes and supplies
3. Daily Air Monitoring services
4. Analysis of samples by an independent licensed certified laboratory on a 24 hour turn-around or less upon request
5. Recorded chain of custody and analysis reports
6. Inspection of contractor's performance and ensure compliance with applicable regulations
7. Attend job meetings upon request
8. Daily log of all activities
9. Project summary report



4169 Allendale Parkway  
Buffalo, New York 14219  
(P) 716-312-0070 (F) 716-312-8092  
www.stohlenvironmental.com

A MEMBER OF THE STOHL GROUP OF COMPANIES

Proposed Fees for Project & Air Monitoring

Description	Unit Rate
Project & Air Monitoring Labor -- NYS Certified Project & Air Monitor, including provisions for background, environmental, and final clearance air sampling (Weekdays - based on a 8 hour day)	\$296 / Day
Air Sample Analysis conducted by an independent third party laboratory:	
Phase Contrast Microscopy (PCM) Analysis (24 hour turnaround time)	\$7 / Sample

**Note 1:** The number of Project and Air Monitoring hours on site, and the number of samples to be analyzed are directly dependent upon the project construction schedule, phasing schedule, abatement contractor's schedule, and the contractor's ability to achieve clearance of work areas.

The client should be assured that Stohl Environmental's approach is highly disciplined and managed to assure that total project cost to the client is kept to the minimum possible. The Client will only be invoiced for what services and samples are actually used for this project. In the event that the abatement contractor's actual schedule exceeds the estimated schedule, the unit rates listed in the table above will apply.

SUMMARY

If you have any questions on the matters discussed here, or suggestions on how Stohl Environmental can better serve you please do not hesitate to call. Thank you for the opportunity to submit this proposal.

Sincerely,  
Stohl Environmental, LLC.

Proposed by:

\_\_\_\_\_  
Tony Franjoine, Jr.

4/2/18  
Date

Accepted by:

\_\_\_\_\_  
On behalf of Town Aurora

\_\_\_\_\_  
Date

60

Town of Aurora  
Erie County, New York

**559 Oakwood Avenue – Temporary Fencing Relocation and Extension**

**REQUEST FOR PROPOSAL**

**1. Proposals Requested**

The Town of Aurora will receive proposals for the removal and reinstallation of approximately 120LF of existing temporary fencing, and the provision and installation of additional fencing necessary to complete a temporary fence installation along the West and South lot lines of the property at 559 Oakwood Avenue in the Village of East Aurora.

**2. Work Included**

The work includes the following:

- Remove approximately 120 LF of existing temporary chain link fence and screening fabric installed along the East lot line at 559 Oakwood Ave. Existing chain link fence was installed several months ago, and consists of driven steel posts.
- Reinstall the removed fencing along the South and West lot lines of 559 Oakwood Avenue.
- Extend the fencing with additional materials as necessary to fence the entire South and West lot lines of 559 Oakwood. A survey map of the property is attached.
- Reinstall a double-layer of screening fabric along the entire fence line (existing 120 feet of single layer screening fabric can reused).

**3. Schedule**

Fence removal and reinstallation must be completed within 5 days of authorization by the Town, and is anticipated to be in late April/early May.

**4. Insurance Required**

Evidence of adequate Workers Compensation and Liability Insurance must be provided to the Town prior to commencing work.

**5. Proposals Received**

The Town of Aurora will receive proposals until 11:00 AM on Monday, April 23, 2018.

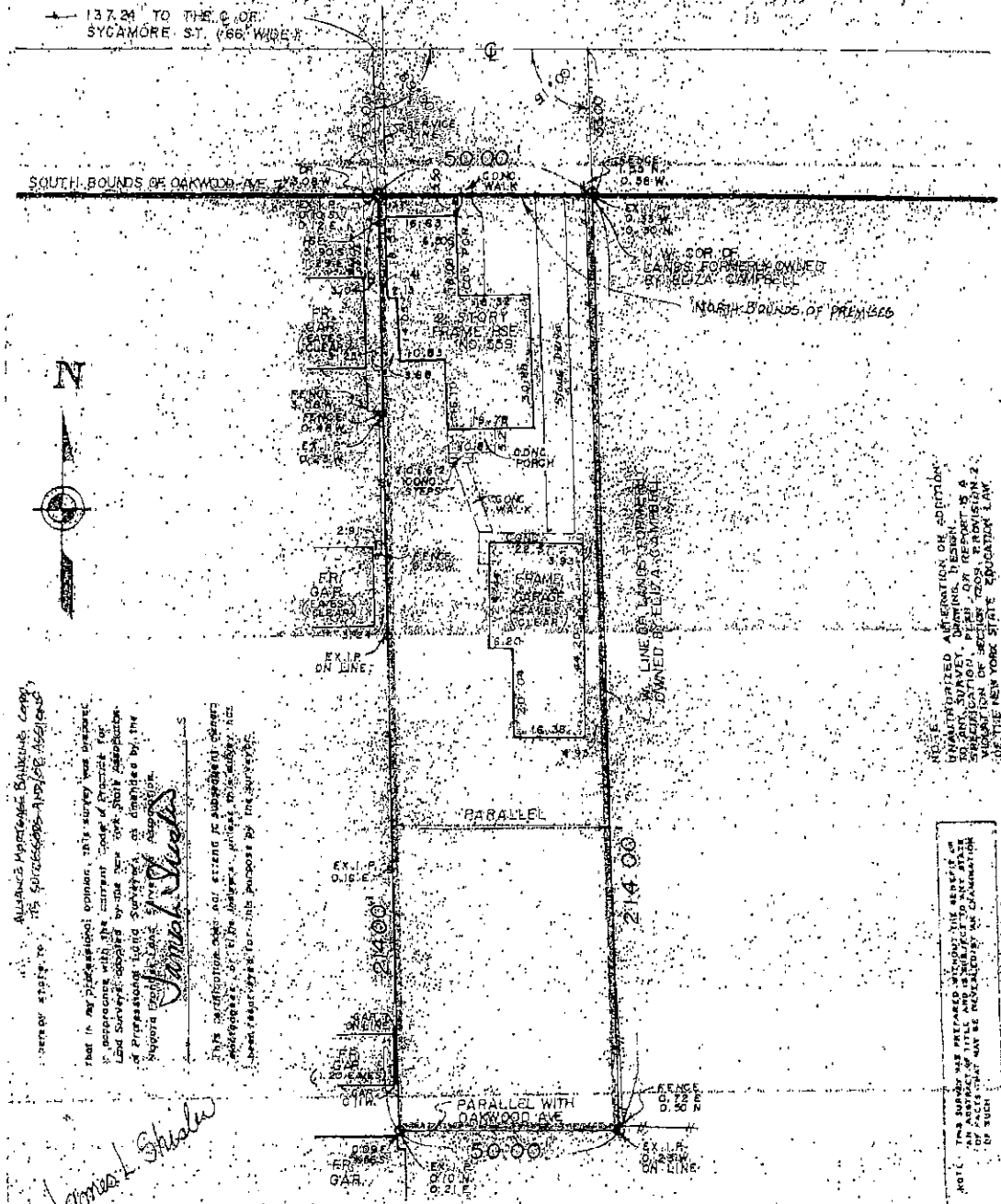
Proposals are to be submitted via fax (716-652-3507), email ([townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)) or via mail to:

Town of Aurora  
Town Clerk's Office  
300 Gleed Avenue  
East Aurora, NY 14052

Proposals should be clearly labeled as:

559 OAKWOOD AVE. – TEMPORARY FENCING RELOCATION AND EXTENSION

# OAKWOOD AVENUE



I hereby state to the Board of Assessors of the Village of East Aurora, New York, that in my professional opinion, this survey was prepared in accordance with the current code of practice for Land Surveying adopted by the New York State Legislature in preparation of the State Survey Law, and that the same is a true and correct copy of the original survey as shown to me by the person who caused the same to be made.

*James L. Shisler*  
 L.S.

This certification does not extend to subsequent changes or modifications of the original survey, and it is the duty of the person who causes the same to be made for this purpose by the surveyor.

NOTE: IN ADDITION TO THE INFORMATION ON THIS PLAT, THE SURVEYOR HAS BEEN ADVISED BY THE BOARD OF ASSESSORS OF THE VILLAGE OF EAST AURORA, NEW YORK, THAT THE SURVEYOR IS TO BE RESPONSIBLE FOR THE CORRECTION OF SECTION 2 OF THE NEW YORK STATE EDUCATION LAW.

NOTE: THIS SURVEY WAS PREPARED WITHOUT THE ASSISTANCE OF AN ASSISTANT, AND THEREFORE, THE SURVEYOR IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS OF SUCH KIND.

PART OF L 23 S 19 T 6 N 9 R 6 VILLAGE OF EAST AURORA TOWN OF AURORA COUNTY OF ERIE NEW YORK

RESURVEY		
DATE	JOB	DESCRIPTION

**JAMES L. SHISLER, L.S., P.C.**  
 PROFESSIONAL LAND SURVEYOR  
 P.O. BOX 516  
 EAST AURORA, NEW YORK 14052-0516 716-656-1058

DRAWN BY: DMS  
 CHECKED BY: JLS  
 SCALE: 1" = 30'  
 DATE: JANUARY 18, 1995

JOB: 95.016 SHEET: B-4782



**Town of Aurora  
Department of Parks & Recreation**

300 Gleed Avenue  
East Aurora, New York 14052

recre:

GD-1

GD-2

To: Town Board  
From: Chris Musshafen  
Date: 4/18/18  
Re: Summer employees

Approval is requested to hire seasonal pool and recreation staff as presented. The rates are based on the approved 2017 rate chart attached. In 2017 the minimum wage increased from \$9.70 to \$10.40 per hour. Some program costs were raised <sup>file 3/1/17</sup> to offset the rate increase.

2018 Personnel Recommendations – Pool/EAST

<u>Community Pool</u>	<u>Address</u>	<u>Position</u>	<u>Year</u>	<u>Old Rate</u>	<u>New Rate</u>
Meaghan Tent	646 Knox Rd, EA	FM	3 <sup>rd</sup>	\$12.55	\$12.60
Daniel Schweikhard	1854 Reading Rd, WF	SLS	5 <sup>th</sup>	\$10.15	\$12.40
Matt McLaughlin	1913 Lapham Rd, EA	Lifeguard	5 <sup>th</sup>	\$10.15	\$10.70/11.40*
Alex Christie	1000 Olean Rd	Lifeguard/WSI	4 <sup>th</sup>	\$10.80	\$10.90/11.40*
Caitlin Hochwald	1304 Sweet Rd	Lifeguard	4 <sup>th</sup>	\$10.80	\$10.85
Craig Poturalski	200 Sycamore St.	Lifeguard/WSI	4 <sup>th</sup>	\$10.10	\$10.95/\$11.45*
Ryan Storms	170 Oakwood	Lifeguard	4 <sup>th</sup>	\$10.10	\$10.85/\$11.40*
Alana Szwczyk ^	12724 Fish Hill, SW	Lifeguard	4 <sup>th</sup>	\$10.10	\$10.85
Erin Weppner	1016 Mill Rd	Lifeguard	4 <sup>th</sup>	\$10.10	\$10.85
Mary Zagrobelny	230 North Willow, EA	Lifeguard	4 <sup>th</sup>	\$10.10	\$10.85
Mason Adams ^	1500 Porterville Rd	Lifeguard	3 <sup>rd</sup>	\$10.75	\$10.80
Emma Brinker	201 Glenridge Rd	Lifeguard	3 <sup>rd</sup>	\$10.75	\$10.80
Caterina Gnecco	70 Center Ridge	Lifeguard	3 <sup>rd</sup>	\$10.75	\$10.80
Shelby MacSwan	1350 Center Street	Lifeguard	3 <sup>rd</sup>	\$10.75	\$10.80
Julia May	1638 Hubbard Rd	Lifeguard/WSI	3 <sup>rd</sup>	\$10.85	\$10.90
Kevin Murnock**	1997 Lapham Rd	Lifeguard	3 <sup>rd</sup>	\$10.75	\$10.80
Yana Ray	848 Center St.	Lifeguard/WSI	3 <sup>rd</sup>	\$10.85	\$10.90
Calvin Roberts	525 South St	Lifeguard	3 <sup>rd</sup>	\$10.75	\$10.80
Helena Schmitt	345 North St.	Lifeguard	3 <sup>rd</sup>	\$10.75	\$10.80
Madison Wild	2040 Mill Rd., WF	Lifeguard/WSI	3 <sup>rd</sup>	\$10.85	\$10.90
Morgan Adams ^	1500 Porterville Rd	Lifeguard	2 <sup>nd</sup>	\$10.10	\$10.75
Mary Brinker	201 Glenridge Rd	Lifeguard	2 <sup>nd</sup>	\$10.70	\$10.75
Mary Dunbar ^	400 Crag Burn Rd	Lifeguard	2 <sup>nd</sup>	\$10.70	\$10.75
Britton Hatch	1412 Center	Lifeguard	2 <sup>nd</sup>	\$10.70	\$10.75
Marissa Kordal ^	9599 Sisson Highway	Lifeguard	2 <sup>nd</sup>	\$10.00	\$10.75
Emily Krieger	113 Church St	Lifeguard	2 <sup>nd</sup>	\$10.70	\$10.75
Erin Murray ^	12936 Samders Hill Rd	Lifeguard	2 <sup>nd</sup>	\$10.00	\$10.75
Patrick Roberts	525 South St	Lifeguard	2 <sup>nd</sup>	\$10.70	\$10.75
Trevor Egloff	986 Center St.	Lifeguard	1 <sup>st</sup>	\$10.70	No Change
Shane MacSwan	1350 Center St.	Lifeguard	1 <sup>st</sup>	N/A	\$10.70
Cate Vanner	1240 Luther Rd	Lifeguard	1 <sup>st</sup>	N/A	\$10.70

\*Indicates lifeguards that will be paid the head guard rate when acting as head guard only.

\*\*Kevin has been coaching for EAST and will keep his coaching rate of \$11.10/hr while coaching.

FM - Facility Manager

SLS - Swim Lesson Supervisor

WSI - Water Safety Instructor (American Red Cross Certified swim teacher) a certification beyond lifeguard

^ NON-RESIDENT

<u>Aquasize Instructor</u>	<u>Address</u>	<u>Position</u>	<u>Year</u>	<u>Old Rate</u>	<u>New</u>
Barb Lamond	513.5 Ridge Rd., EA	Aquasize Instructor	14 <sup>th</sup>	\$11.05	\$11.30

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

2018 PERSONNEL RECOMMENDATIONS - DAYCAMP/SPORTS/SPECIAL PROGRAMS

RECREATION ATTENDANTS	ADDRESS	TITLE	# Years	2017	2018
Patrick Dayton	349 Prospect Avè. EA	Camp Program Dir	11 <sup>th</sup> / 5 <sup>th</sup> yr	\$10.85	\$11.70
Molly Tent	1240 Sweet Rd, EA	Arts & Crafts	4 <sup>th</sup> yr	\$ 9.90	\$10.65
Matthew Boss	236 Porterville Rd, EA	Camp Super/M bball	3 <sup>rd</sup> yr	\$ 9.85	\$10.60
Hope Winter	481 Linden Avenue, EA	Camp Supervisor	3 <sup>rd</sup> yr	\$ 9.85	\$10.60
Oliver Biggs	780 <del>7010</del> Warren Drive, EA	Camp Supervisor	2 <sup>nd</sup> yr	\$ 9.80	\$10.55
Julia Halsey	14 Fairlawn Ct, EA	Camp Supervisor	1 <sup>st</sup> yr	New	\$10.50
Lindsay Baase	1718 Bailey Rd, EA	Camp Sub	2 <sup>nd</sup> yr	\$ 9.80	\$10.55
Ellie George	201 South Grove St, EA	Track/Camp Sub	2 <sup>nd</sup> yr	\$ 9.70	\$10.45
Cole Milliron	1999 Blakeley Rd, EA	Lacrosse/sports	3 <sup>rd</sup> yr	\$ 9.85	\$10.60
Nick Montgomery ^	43 First Avenue, Frank	Sports/M bball	2 <sup>nd</sup> yr	\$ 9.80	\$10.55
Connor Boss	236 Porterville Rd, EA	Sports/M bball	2 <sup>nd</sup> yr	\$ 9.70	\$10.45
Patrick Murray	188 Sycamore St, EA	Track Super/M bball	2 <sup>nd</sup> yr	\$ 9.80	\$10.55
Maddie McLaughlin	1740 Emery Road, EA	Track Supervisor	1 <sup>st</sup> yr	New	\$10.50
Carlton Aures	533 Snyder Rd, EA	Track Assistant	2 <sup>nd</sup> yr	\$ 9.70	\$10.45
Minh Hyman	323 Maple St, EA	HGT, STAR Assist	1 <sup>st</sup> yr	New	\$10.40
Rebecca Durant	1271 Carriage Dr, EA	Ex Little Super	2 <sup>nd</sup> yr	\$11.45	\$11.55
Megan Bourne	117 Walnut St, EA	EX Little Assist	3 <sup>rd</sup> yr	\$ 9.85	\$10.60
Gretchen Riemer	326 Grover Rd, EA	Tennis Instructor	2 <sup>nd</sup> yr	\$9.70	\$10.55
Emmalee Lowe	177 Stoneridge Ct, EA	Tennis Instructor	2 <sup>nd</sup> yr	\$9.70	\$10.55
David Zizzi, Jr	299 Main St, EA	Tennis Assist/Sub	2 <sup>nd</sup> yr	\$ 9.70	\$10.45
Jake Sigeti	260 Parkdale Ave, EA	Tennis Assistant	1 <sup>st</sup> yr	New	\$10.40
Ashley Daigler ^	253 Hill Top Dr. Elma	Field Hockey Camp	3 <sup>rd</sup> yr	\$10.55	\$11.50
Anna Cashmore	1660 Blakeley Rd	Lacrosse	1 <sup>st</sup> yr	New	\$10.50
Kathy Aures	533 Snyder Rd, EA	Program Assistant	13 <sup>th</sup> yr	\$ 9.95	\$10.75
Michelle Bedard	1414 Emery Rd, EA	Theater Supervisor	19 <sup>th</sup> yr	\$10.45	\$10.75

^ NON-RESIDENT

6D-2



Application # \_\_\_\_\_

#2127  
#2127  
#2129  
#2128

	Fee	Paid	F
Application Fee	\$25.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Permit Fee	\$15.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Security Deposit	\$200.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Per Day Event Fee	\$200.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

6E

## Application For Temporary Use Permit

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field  
At Knox Farm State Park

Submit applications to:  
Town of Aurora Parks and Recreation  
300 Glead Ave  
East Aurora, NY 14052  
Telephone (716) 652-8866 Fax: (716) 652-5646

**ALL REQUESTS MUST BE MADE NO LESS THAN 60 DAYS IN ADVANCE OF EVENT/USE.**

- Name of Organization: EAST AURORA DRIVING Soc.
- Individual Responsible for this request: LIZ O'DONNELL
- Address: 892 JEWETT HOLMWOOD Rd.  
EA. NY, 14052
- Telephone number: \_\_\_\_\_
- Fax: \_\_\_\_\_
- Email Address: GOI @ COM
- Date(s) of event: 7-29-18
- Hours of use including set up/take down: Start FRI. 7:27 am/pm End 7:29 am/pm  
1:00 am/pm 5:00 am/pm

1. Description of the event or use:  
PLEASURE DRIVING COMPETITION WITH HORSES  
AND CARRIAGES

2. Specific area(s) requested, map attached

- Soccer
- Polo Field
- Equestrian Park
- Other: \_\_\_\_\_

11. Specific equipment to be brought in to park (porta johns, tents, etc.) TENTS -  
PORTA JOHNS + CONES - JUDGES STAND

12. Need: Water  Electric

13. Estimated attendance: 25 entries - 200 people spectators

14. Will food or drinks be served? yes If yes, describe: hot dogs - pizza

15. Will there be sound amplification or music or a band(s)? X If yes, describe: announcer for classes

16. Other services requested (describe): \_\_\_\_\_

\_\_\_\_\_ NYS Park Police\* \_\_\_\_\_

\*applicant is responsible for contacting East Aurora Police Department if race involves Village/Town streets

\_\_\_\_\_ Parks and Recreation Department \_\_\_\_\_

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.? \_\_\_\_\_ If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802.

(Provide drawings describing location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 300 Glead Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields and/or Polo Field**

Elizabeth O'Donnell  
Signature of Applicant

12-18-17  
Date

Official Use Only Below this Line-----

Event: \_\_\_\_\_

Attachments submitted:

✓ Indemnification Agreement

✓ Certificate of Insurance in March, 2018

✓ Map with area(s) requested to be used indicated ✓

✓ Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)

✓ Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application  **Recommended** or  **Not recommended**  
by Department of Parks and Recreation

**Action by Town Board:**

The Town Board, upon review of the application request # \_\_\_\_\_ submitted by \_\_\_\_\_ (organization or individual) took the following action, with or without conditions (as applicable) and noted below:

Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Supervisor Signature

Denied: \_\_\_\_\_ Date: \_\_\_\_\_  
Supervisor Signature

**Conditions:**

- \_\_\_\_\_ Arsenal approval
- \_\_\_\_\_ Police Department approval
- \_\_\_\_\_ Highway approval
- \_\_\_\_\_ Building Department approval

\_\_\_\_\_ Requesting organization shall attach a completed **Certificate of Insurance** with Minimum Limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional named insured.

\_\_\_\_\_ Requesting organization shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.

\_\_\_\_\_ Other

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I'll bring it in when it is renewed in March, 18*

SUPERVISOR  
JAMES J. BACH  
(716) 652-7590  
[supervisor@townofaurora.com](mailto:supervisor@townofaurora.com)



TOWN CLERK  
MARTHA L. LIBROCK  
(716) 652-3288  
[townclerk@townofaurora.co](mailto:townclerk@townofaurora.co)

**TOWN OF AURORA**  
300 Gleed Ave., East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

**Indemnification Agreement**

**Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field**

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.

*Elizabeth O'Donnell*

Authorized Applicant or Officer

State of New York )  
County of Erie )

Subscribed and sworn to before me this 19 day of December, 2017

*Maureen Zell*  
Notary Public

Qualified in Erie County, New York  
My commission expires: 5/31/2018

MARTHA L. LIBROCK  
Notary Public, State of New York  
No. 01LI5028312  
Qualified in Erie County  
My Commission Expires May 31, 2018



EASTA-4

OP ID: JD

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/09/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Niagara National, Inc. 5001 Genesee Street Buffalo, NY 14225 David Spinnegan	716-684-6000	CONTACT NAME: Jessica Wiatr
		PHONE (A/C, No, Ext): 716-684-6000 FAX (A/C, No): 716-684-6285
		E-MAIL ADDRESS: jwiatr@niagaranational.com
		INSURER(S) AFFORDING COVERAGE
INSURED		INSURER A: American Reliable Ins Co.
East Aurora Driving Society, Inc C/O Ltz O'Donnell 892 Jewett Holmwood Road East Aurora, NY 14052		INSURER B:
		INSURER C:
		INSURER D:
		INSURER E:
		INSURER F:

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			AML102661 14	04/03/2018	04/03/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NO COVERAGE			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			NO COVERAGE			EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	NO COVERAGE			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
				NO COVERAGE			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

TWNAURO

## CANCELLATION

Town of Aurora  
300 Gleed Avenue  
East Aurora, NY 14052

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



EASTA-4

OP ID: JD

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/09/2018

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<b>PRODUCER</b> Niagara National, Inc. 5001 Genesee Street Buffalo, NY 14225 David Spinnegan  716-684-8000	<b>CONTACT</b> Jessica Wiatr NAME: PHONE (A/C, No, Ext): 716-684-8000      FAX (A/C, No): 716-684-6285 E-MAIL ADDRESS: jwiatr@niagaranational.com  <b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: American Reliable Ins Co.      NAIC # INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
--	--

**INSURED** East Aurora Driving Society, Inc.  
 C/O Liz O'Donnell  
 892 Jewett Holmwood Road  
 East Aurora, NY 14052

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

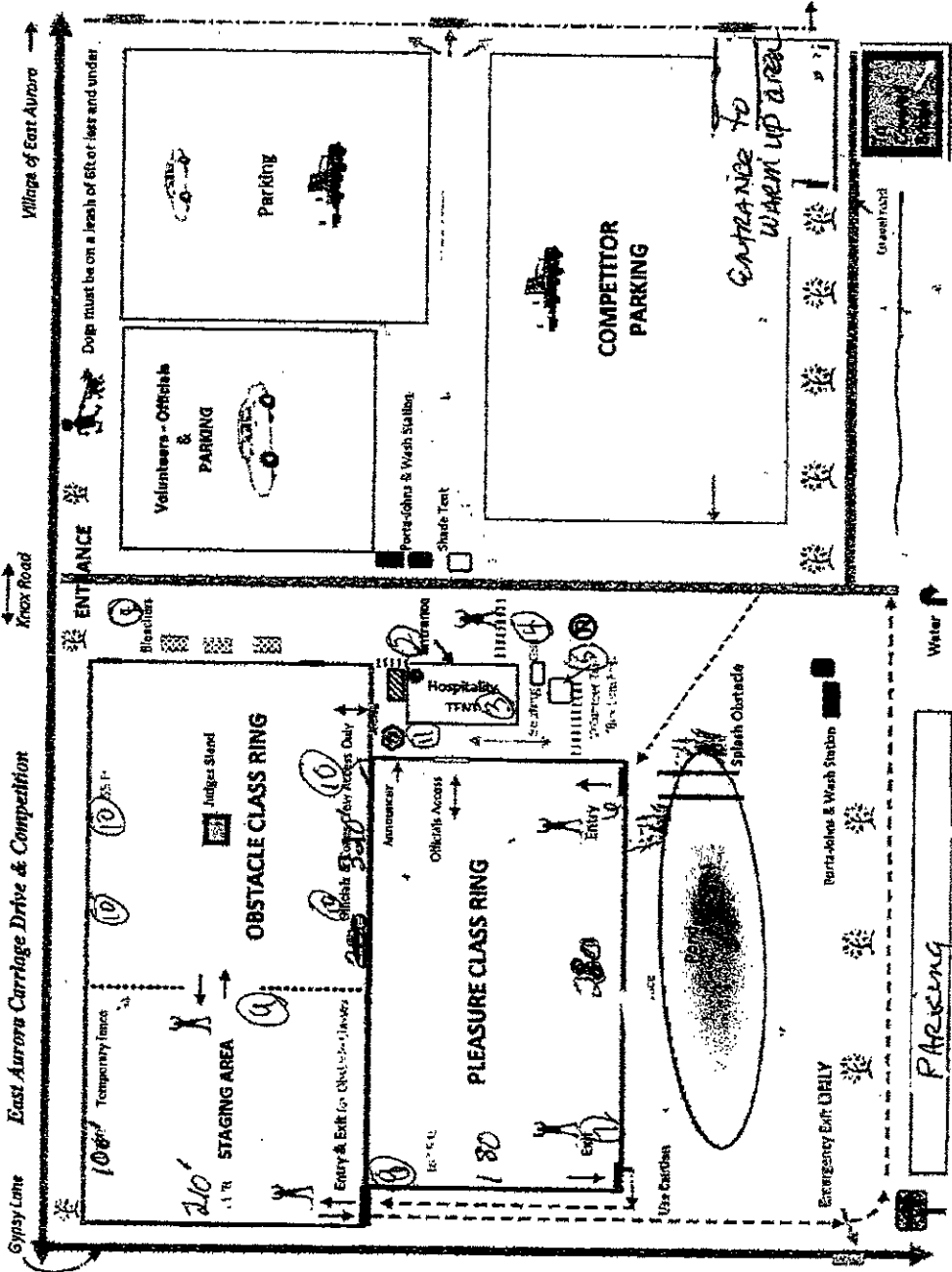
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		AML102661 14	04/03/2018	04/03/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			NO COVERAGE			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			NO COVERAGE			EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NY)   Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below			NO COVERAGE			PER STATUTE <input type="checkbox"/> <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
				NO COVERAGE			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 See attached addendum

<b>CERTIFICATE HOLDER</b>  Knox Farm State Park 437 Buffalo Rd East Aurora, NY 14052	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

pl. ring 180' x 280'  
obst. 210' x 320'



SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



6F

townclerk

**TOWN OF AURORA**  
**Southside Municipal Center**  
300 Glead Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

TOWN COUNCIL MEMBERS

Susan A. Friess  
[sfriess@townofaurora.com](mailto:sfriess@townofaurora.com)

Jeffrey T. Harris  
[jharris@townofaurora.com](mailto:jharris@townofaurora.com)

Jolene M. Jeffe  
[jjeffe@townofaurora.com](mailto:jjeffe@townofaurora.com)

Charles D. Snyder  
[csnyder@townofaurora.com](mailto:csnyder@townofaurora.com)

SUPT. OF HIGHWAYS  
David M. Gunner  
(716) 652-4050  
[highway@townofaurora.com](mailto:highway@townofaurora.com)

SUPT. OF BUILDING  
Patrick J. Blizniak  
(716) 652-7591  
[building@townofaurora.com](mailto:building@townofaurora.com)

ASSESSOR  
Richard L. Dean  
[assessor@townofaurora.com](mailto:assessor@townofaurora.com)  
(716) 652-0011

DIR. OF RECREATION  
Peggy M. Cooke  
(716) 652-8866  
[peggy@townofaurora.com](mailto:peggy@townofaurora.com)

TOWN ATTORNEY  
Ronald P. Bennett

TOWN JUSTICE  
Douglas W. Marky  
Jeffrey P. Markello

HISTORIAN  
Robert L. Goller  
(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507

April 11, 2018

To: Town Board Members

I respectfully request the Town Board authorize me to attend 2018 Highway school in Ithaca NY. June 4-6 2018. The cost is Registration \$110.00 and the room arranged by the Erie County Highway Association is \$189.00 per night at the Homewood Suites of Ithaca. This will be paid for out of A5010.404 Highway Travel expense. I will be using a Town owned pickup truck for traveling to and from the event.

Sincerely,

A handwritten signature in cursive script, appearing to read 'David M. Gunner'.

David M. Gunner  
Superintendent of Highways



**2018 HIGHWAY SCHOOL**  
**Ithaca College, Ithaca, NY – June 4-6, 2018**

*Sponsored by*

**TOWN AND COUNTY OFFICERS TRAINING SCHOOL AND  
THE ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK**

*In Cooperation With*

**CORNELL UNIVERSITY LOCAL ROADS PROGRAM**

**ADVANCE REGISTRATION IS SUGGESTED.** If you arrive **Sunday**, you may register between **3 and 5 p.m.** in the **NORTH FOYER** of **PHILLIPS HALL** (Upstairs) on the Ithaca College Campus. Check-in will resume at **8 a.m.** on **Monday**.

**2018 Highway School Topics**

**Recycled Asphalt Pavement**  
**Preparing for Emergencies**  
**What New & Veteran Superintendents Need to Know**  
**Highway Signs**  
**Selecting the Right Repair for your Pavement**  
**When to Replace or Repair Equipment**  
**Asset Management Basics**  
**Legal Panel**  
**Stormwater Management**  
**Shared Services Roundtable**

**REGISTER ONLINE AT WWW.NYTOWNS.ORG**

**ONLY VISA AND MASTERCARD ARE ACCEPTED. E-MAIL CONFIRMATION.**

Otherwise, complete the enclosed registration form and return, with your check made payable to the **Association of Towns** in the amount of **\$110** by **May 18**. **Confirmation postcard will be mailed to you.** (Registration received after such date will be processed at the **\$150** registration fee.)

**Please Note:** Cancellations received 10 days prior to event will be refunded, less a \$10 processing fee.

**NO REFUNDS after that deadline.**

**MEALS/FOOD:** Lunch will be provided for attendees on Monday as part of the Pothole Picnic and on Tuesday as part of Tailgate Tuesday.

**HANDICAPPED PARKING:** If you require handicapped parking, you must bring your own handicapped parking permit. There is a limited number of handicapped spaces available.

**PARKING:** Parking is available in designated areas on the Ithaca College campus only with a valid parking permit. When you drive into the parking area of the college on Monday morning, someone will be available to give you the parking permit for the duration of the school.

**EXPENSES:** Actual and necessary expenses incurred in attending this school, including the registration fee, are proper municipal charges under Town Law, §116(12) and General Municipal Law, §77(b).

*Questions? Call Patty Kebea, Executive Meeting Coordinator, at the Association of Towns at (518) 465-7933.*

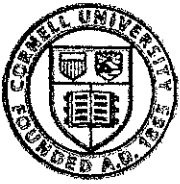
*Check our websites for up-to-date information on the 2018 Highway School:*

**ASSOCIATION OF TOWNS: http://www.nytowns.org**

**CORNELL LOCAL ROADS: http://www.clrp.cornell.edu**

**DON'T FORGET:** ATTENDEES WILL AUTOMATICALLY RECEIVE THREE CREDITS IN THE HIGHWAY CATEGORY OF THE ASSOCIATION'S CERTIFIED TOWN OFFICIAL PROGRAM.

**FOR MORE INFORMATION ON THE CTO PROGRAM, PLEASE VISIT WWW.NYTOWNS.ORG.**



Cornell University

Cornell Local Roads Program

416 Riley-Robb Hall  
Ithaca, New York 14853-4203  
t. 607.255.8033  
f. 607.255.4080  
clrp@cornell.edu  
www.clrp.cornell.edu

February 01, 2018

David Gunner  
Superintendent of Highways  
Town of Aurora Highway Dept  
251 Quaker Rd  
East Aurora, NY 14052

Dear David,

Congratulations! You are eligible to receive a Five Consecutive Year Attendance Certificate this year at the Annual School for Highway Superintendents.

It is our custom to award this certificate in the year after it is earned. Last year was your fifth consecutive year. Therefore, we will have a certificate ready to present to you this year. If you cannot be present to receive it, we will mail the certificate to you immediately after the School.

We want to congratulate you for achieving this recognition and we hope that you will continue to attend the Highway School for many more years to come.

The 2018 Highway School will be held on June 04, 05 and 06 at Ithaca College in Ithaca, New York. The awards will be presented on the last day of the School, at approximately 10:30 a.m. We look forward to presenting you with this certificate.

Immediately after the presentation there will be an opportunity in the lobby to take a publicity photo, which we will send to your local newspaper with a press release. This is entirely optional. We would like you to be recognized for your achievement.

Yours truly,

A handwritten signature in cursive script that reads "David P. Orr".

David P. Orr, PE  
Director

**Martha Librock**

---

66

**From:** Paula Neuman <bpneuman@roadrunner.com>  
**Sent:** Tuesday, April 10, 2018 9:52 PM  
**To:** Martha Librock  
**Subject:** Request - JP Nicely Westfalls Park 4/28/18



## **Webbed Foot Hiking Group**

1

JP Nicely Westfalls Park  
525 W Falls Road  
West Falls, NY 14170  
ATTN: Martha Librock

April 10, 2018

Dear Ms. Librock,

We are a hiking group of approximately 15 to 20 middle/retirement aged people who are seeking permission to use the park until 10:30 at night on Saturday, April 28, 2018. We would like to star gaze and "owl prow" during the full moon. We would also like to have permission to have a cookout in the early evening. We have a group member who will bring his RV so that we have access to a bathroom facility.

Please feel free to contact me if you have any questions at [bpneuman@roadrunner.com](mailto:bpneuman@roadrunner.com), or by phone (716) 433-2141.

Regards,

Robert Neuman

2

Kenneth W Pietrowski  
195 Fieldcrest Ct  
West Seneca , N Y 14224

Town of Aurora , Town Clerk  
Martha L. Librock

Re: Saturday , April 28 , 2018 , Owl Prowl with Bob Neuman @ Nicely Park

Hello Ms. Librock ,

I'm a long time hiker and self professed care taker of Nicely Park . I first experienced hiking the Park since the 1980's when I lived on Old Glenwood Rd. Since the 1970's I've been leading hikes with Bob Neuman and many of us are at the retirement age with no plans of slowing down on hiking and experiencing new areas . One of my most memorable was with Bruce Kershner and Don Shelters shortly Before Bruce died and I promised him I would look out for the continuing beauty of Nicely Park . We were able to witness the unique architectural features of the old growth trees only seen at 2 x a year thru the full moon and absence of the woods foliage . I have an early hike planned around 5:00 pm so that everyone can learn the trails and enjoy maybe a bite to eat before the sunsets and the Moon rising starts the evening show. There are under a dozen old trees that were damaged in an ice storm in the early 1900's and grew to the odd tree trunk configurations that exist today . I have invited Don Shelters and a few other specialist in the tree identification and other notable plant life that makes its home there . You might say it's a block party with many of the neighbors on W Falls road joining us with other long time hikers taking advantage of this extraordinary opportunity to not having to rush out at sunset . We have a few hikers coming in from out of town and would like the opportunity to enjoy the nightfall and to welcome the Sunrise . There are about 3 mobile outfits responding to come and do to the weather and our age don't expect very many to stay and many are in walking distance . The early hike will encompass the entire park and after sunset I'll concentrate on the middle elevation to the northern creek / beach area of the park as designated in the circled area I noted for you . I promise you we are a responsible and respectable group and don't want to lose this opportunity again . Feel free to call if you have any questions or concerns .

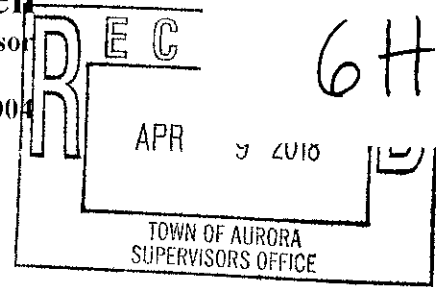
Sincerely

Kenneth W. Pietrowski



## Town of Alden

Office of the Supervisor  
3311 Wende Road  
Alden, New York 14004



April 3, 2018

Dear EMS Colleague:

I write seeking your support for the Town of Alden's application for permanent ambulance operating authority in the Town and Village of Alden.

In July 2016 the Town of Alden Town Board found an immediate need for the Town to establish and operate a municipal ambulance service within the Town and Village of Alden. A municipal Ambulance Operating Certificate was issued to the Town of Alden EMS on September 16, 2016. Since commencing operations, the Town of Alden EMS has operated its basic life support ambulance service through a contract with Lancaster Volunteer Ambulance Service, Inc. pursuant to General Municipal Law 122-b and has been the primary response for ambulance service, meeting the ambulance service needs of its community.

The initial operating authority for the Town of Alden EMS will expire on August 23, 2018. The Town of Alden application for permanent operating status requires that we obtain letters of support from elected officials, public safety entities, and local healthcare institutions to demonstrate support for our service.

The application process requires that the Town demonstrates "public need" for the issuance of an ambulance operating certificate. "Public Need" is defined as: *the demonstrated absence, reduced availability or inadequate level of care in ambulance or emergency medical service available to a geographical area which is not readily correctable through the reallocation or improvement of existing resources.*

In addition to defining public need, we are required to obtain letters of support from elected officials, public safety entities and local healthcare institutions in order to demonstrate support for the service.

We respectfully request your assistance by providing us with your written statement of support. Letters of support must:

1. Be on your organization's letterhead;
2. Reference receipt of the definition of "public need" as set forth above; and
3. Be signed by your CEO or designee.

We have included a draft letter of support for your use; it merely requires that you print it on your letterhead prior to signature and dating. Please contact me if you would like a copy emailed to you.

We ask that you submit your letter of support as soon as possible and be received by May 1, 2018. You may fax your letter of support to (716) 839-5422 or email to [AldenEMS2018@gmail.com](mailto:AldenEMS2018@gmail.com).

If you have any questions, please contact me at (716) 937-9286 or [richard.savage@alden.erie.gov](mailto:richard.savage@alden.erie.gov).

Thank you for your support!

Very truly yours,

Richard A. Savage, Supervisor  
Town of Alden

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



TOWN CLERK  
Martha L. Librock  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

## TOWN OF AURORA

Southside Municipal Center  
300 Glead Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

### TOWN COUNCIL MEMBERS

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TOWN JUSTICE  
Jeffrey P. Markello  
Anthony DiFilippo IV

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FAX: (716) 652-3507  
NYS Relay Number:  
1(800) 662-1220

*This institution is an equal  
opportunity provider and employer.*

April 24, 2017

Hon. Richard A. Savage, Supervisor  
Town of Alden  
3311 Wende Road  
Alden, New York 14004

Dear Supervisor Savage:

This letter is in response to the request by the Town of Alden EMS for a letter of support in response to your efforts to obtain a permanent Ambulance Service Certificate in the Town and Village of Alden.

We have received and understand the definition of "public need", which was provided to us in the letter of solicitation from Town of Alden EMS. We believe that the circumstances exist to satisfy the requirement for "public need".

The Town of Aurora Town Board would like to go on record that we support the Town of Alden EMS on its request for permanent operating authority under Public Health Law Article 30.

Very truly yours,

James J. Bach  
Supervisor

**Martha Librock**

---

**From:** Charles Snyder <csnyser@icloud.com>  
**Sent:** Friday, March 23, 2018 9:57 AM  
**To:** Martha Librock

6I |

1



2

6J

# **SHELL FAB & DESIGN INC.**

*Custom Countertops*  
2855 CLINTON STREET  
WEST SENECA, NEW YORK 14224  
PHONE (716) 827-3003 FAX (716) 827-8729  
"Clearly The Top Choice"

*CHAMBER OF COMMERCE  
BUSINESS OF THE YEAR  
2006*



## **PROPOSAL**

CUSTOMER: Buffalo and Erie County Public Library  
ATTN: Kathy Brogan  
DATE: 11/07/2017  
FROM: Dave Newman/Mark Miller  
RE: Circulation Desk Tops  
FAX:  
E-MAIL:

We are pleased to quote the following.  
Measure, fabricate, tear out and install at prevailing wage.  
Circulation Desk counters only.

# 1 Wilson Art 1787-60 Oxide	\$3,190.00
Add for Saturday or after hours	\$760.00
Add for Sunday or Holiday	\$1,240.00

Thank you for the opportunity to quote this project.  
Price does not include New York state sales tax.  
Price is subject to change after final measure.  
Price is good for 30 days from date of quote.



7A

**TOWN OF AURORA DOG CONTROL REPORT**

Mar-18

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD		TOTAL CALLS
Attack/Fighting				
Barking	3			
Bites	1			
Cats	3			
Damage by Dogs				
Dangerous Dogs				
Deceased Dogs				
Found Dogs	2			
Injured/Sick				
Licensing				
Loose/Unleashed Dogs	9			
Lost Dogs	2			
Miscellaneous Calls				
Mutual Aid				
MVC-Dogs/Cats				
Other Animals	2			
Threatening Dogs	1			
Welfare	1			
<b>TOTAL</b>	<b>24</b>			<b>24</b>

**IMPOUNDMENTS:**

DATE	BREED	STREET	AMOUNT
3/7/2018	Other Mix Breed	Oakwood Avenue	\$70
3/7/2018	Shepherd Mix	Oakwood Avenue	\$75
3/26/2018	Great Pyrenees	Maple/Girard	\$45
		Total:	\$190

**Court:** None

Village Dog enumeration door-to-door has been completed.  
 NYS Agriculture & Market inspected shelter/dog control officer facility-satisfactory



7B

**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**To:** Mayor Mercurio & Village Board; Supervisor Bach & Town Board

**From:** Shane Krieger, Chief of Police

**Date:** 04132018

**Re:** Monthly Report -March 2018

**General Information**

- Began the process to replace the departments aging car cameras and body cameras. At this point the plan is to replace to car cameras this year and two next year. The new units will be integrated with body cameras and all video will automatically down load from the vehicles when they pull into the parking lot, saving many man hours that it takes to do it now. Currently Lt Welch, who is in charge of video evidence, has to manually remove video from all car cameras and body cameras every few days.
- Our cell blocks and associated paper work were inspected by a representative of New York State Department of Corrections. We passed inspection without issue.
- The 2017 EAPD Year End Report will be completed shortly and emailed to both boards.

**Training:**

- Lt Waldron attended the Safe School Seminar with SRO Ferrara
- Det. Longboat attended Social Media Investigations School

**Meetings:**

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- Met w/ Town Court staff and Town representatives regarding plans for Town Court
- 3 Pistol Permit Interviews
- Demo of car and body camera system by Watch Guard Video



## **East Aurora / Town of Aurora Police Department Interdepartmental Correspondence**

- Erie County Chiefs of Police meeting
- Meet with Mayor and Village Administrator and Town Supervisors regarding Dispatch contract
- Met with the Supervisor and Town Board of Sardinia regarding the possibility of our dispatch dispatching the Chaffee/Sardinia Fire Department

### **Special Events**

**Bunny Hop** – 1,100 runners ran the race. During the race a vehicle disobeyed the directions of Fire Police personnel when the vehicle exited from Kelly Dr. apartments onto Mill Rd, the vehicle drove through some runners at a fairly slow rate, was stopped by patrol and ticketed. The operator was reportedly attempting to respond to a family emergency.



**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**Statistics**

Activity	Village	Out Side of Village	Total (YTD)
Police calls	894(2,807)	597(1,626)	1,491(4,433)
Fire/EMS calls			383(1,088)
Response Time	1.9 minutes	2.6 minutes	
Property Damage Acc	11	25	36(105)
Injury Accidents	1/0 Fatal	2/0 Fatal	3 (13)0(Fatal)
Leaving Scene Acc	4	1	5 (16)
Arrests-Individuals	11	4	15(56)
Crimes-Persons	2	3	5(15)
Crimes-Drugs	3	1	4(11)
Crimes-Property	7	6	13(42)
Burglary/Trespass	0	2	2(4)
S&R-Lic/Reg	2	3	5(19)
DWI	0	1	1(5)
Warrant Arrests	1	0	1(1)
Traffic Tickets	49 (125)	38 (119)	87 (244)
Parking Tickets			61(157)
Domestics	0(4)	2(4)	2(8)
9.41 Mental Health Charge	1(1)	2(4)	2 (5)



# Department of Transportation

# BridgeNY 2018 Program Application

7D

Consult the BridgeNY Notice of Funding Availability to review the specific eligibility requirements prior to begin

## Application Information

The application is to apply for one bridge project or one culvert project under the BridgeNY Program funding.

To use the Adobe Livecycle form, save a copy of the form to your computer. From your computer, open the saved form to start entering the requested information.

Web browsers such as Apple Safari, Google Chrome, and Mozilla may have their own non-Adobe PDF readers set as the default reader. If using one of these browsers, ensure that the default PDF viewer is changed to Adobe Reader. If Internet Explorer is used as the browser, typically no further action is needed. Applicants need Adobe Acrobat Standard, Pro or DC and Adobe Reader version 9 or higher to maximize the functionality in the form.

Unless otherwise indicated, use the "Tab" function to navigate through the form to ensure questions are answered in the correct order. Applicants should complete all fields as they appear in the application.

**Required fields are designated by a preceding asterisk (\*).**

## General Instructions for Completing the Application

### PART A: Project Sponsor Information

Enter the Project Sponsor Information in the designated boxes. If the project sponsor does not already have a NYS Grants Gateway ID, one can be obtained at <https://grantsreform.ny.gov/Grantees>

### PART B: Application Type

Choose whether this application is going to be for a bridge project or a culvert project. The appropriate fields will remain visible in the application depending on the type chosen. Example: For a bridge project, the bridge only fields remain visible and the culvert only fields become invisible.

### PART C: Project Estimate

Enter the estimated costs for each of the following project costs: construction, construction inspection, right of way acquisition, and design. Enter the amount of any other funds you have already secured for this project.

A table of suggested values based on a percentage of construction costs is shown for reference to the applicants. The Sponsor is responsible for all costs input into the application. There are situations where costs may be more or less than the ranges given in the table.

### PART D: Existing Structure Information

For a bridge application, enter the fields that are visible under Existing Bridge Information. Download the Existing Bridge Information Worksheet (ExistingBridgeInfo.xlsx) from <https://www.dot.ny.gov/bridgeny> to obtain information on the bridge you are applying for. A copy of this information should be attached in PART G of the application. This information will be used by reviewers during the project evaluation process.

For a culvert application, enter the fields that are visible under Existing Culvert Information.



**PART E: Project Needs**

Enter the appropriate information regarding the project needs, scope and special features. Note that the space is limited to the visible area for text fields.

**PART F: Project Delivery**

Enter the information pertaining to the deliver of the project, including design status and any right of way needs.

**PART G: Project Attachments**

Attach appropriate documents to the application. Required attachments are listed with preceded by an asterisk (\*). All other attachments listed allow the applicant to better describe the need for the project.

Project draft applications (bridge or culvert) that have had a coordinated pre-review with NYSDOT prior to final submission will receive additional weight during the scoring process. To show that the pre-review was completed, the pre-review comment form needs to be attached to the application for the final submission. This comment form will be provided to the applicant after the pre-review.

Applications for bridge projects that have had a NYS PE review along with a letter certifying the review of the application will receive additional weight during the scoring process. To show that the application has been reviewed by a NYS PE, a letter stating such needs to be attached to the application for the final submission. This letter needs to contain the signature of the NYS PE.

Project attachments are not limited to those listed in the application. The applicant may attach other files to the email being submitted with the application itself.

**PART H: Application Submission**

A digital signature is required to complete the application. If you do not have a digital ID already created, follow the directions that show up when you click on Signature.

Once the form is digitally signed the application may be submitted. Press the "Submit BridgeNY Application to NYSDOT" button to create a new email with [BridgeNY@dot.ny.gov](mailto:BridgeNY@dot.ny.gov) as the to address and the application already attached. The applicant can also create an email outside of the application and attach it to the email. Any additional attachments can be added at this point. To facilitate the application submission, zip any large files prior to attaching them, as the limit on overall file size is approximately 20MB. Completed applications and any required information described above, must be submitted no later the deadline posted to the BridgeNY website:

**<https://www.dot.ny.gov/bridgeny>**

Submit all applications to: [BridgeNY@dot.ny.gov](mailto:BridgeNY@dot.ny.gov)

**Pre-Review Submission**

A coordinated pre-review of each draft application by NYSDOT is recommended. The draft applications must be submitted no later than the deadline posted on the BridgeNY website: **<https://www.dot.ny.gov/bridgeny>**

Pre-review submissions must be emailed to [BridgeNY@dot.ny.gov](mailto:BridgeNY@dot.ny.gov). Parts A thru G should be completed and submitted for the pre-review. A digital signature is not required for the pre-review submission. At the end of the pre-review you will receive a filled-out comment form pertaining to the draft application. Addressing these comments in the final application will provide a better submission for reviewers.

If the Sponsor elects to have NYSDOT design and let a culvert project, then the sponsor is required to submit the draft application for pre-review. Questions regarding applications may be directed to: [BridgeNY@dot.ny.gov](mailto:BridgeNY@dot.ny.gov)

Save Form



PART A: SPONSOR INFORMATION

Applicants must complete all required fields as they appear in the application. Required fields are designated by a preceding asterisk (\*).

\*Project Sponsor:

Town of Aurora

\*NYS GRANTS GATEWAY ID:

1000003961

SPONSOR RESPONSIBLE POINT OF CONTACT INFORMATION:

Salutation: Mr.

Mr.

\*First Name: David

David

\*Last Name: Gunner

Gunner

\*Title:

Superintendent of Highways

\*Address: 1

251 Quaker Road

Address 2:

\*City:

East Aurora

\*State: NY

NY

\*Zip Code: 14052

14052

\*Phone #:

716-652-4050

\*E-mail:

highway@townofaurora.com or dgunner@townofaurora.com

Check here if Business address and Contact address are the same. If not, please provide the Business address below:

Address 1:

Southside Municipal Center

Address 2:

300 Glead Avenue

City:

East Aurora

State: NY

NY

Zip Code: 14052

14052

Phone #:

716-652-7590

E-mail:

supervisor@townofaurora.com

PART B: APPLICATION TYPE

\*Application Type:

Culvert

\*Region:

5

Choose bridge or culvert for application type. Select the NYSDOT Region the project is in.

A bridge application is required if the span length is greater than or equal to 20 ft. A culvert application is required if the span length is less than 20 ft. Use the span length of the existing structure, not the span length of the proposed structure.

Check here if the Sponsor would like NYSDOT to design and then let this culvert in a bundled construction contract. If checked, then the sponsor is required to submit a draft application for a coordinated pre-review with NYSDOT.

Save Form



**PART C: PROJECT ESTIMATE**

\*Input values for the following project costs. A detailed project estimate should be attached in PART G of the application.

Description	Costs
Construction	\$200,000
Field Change Payment, 5% and Mobilization, 4%	\$18,000
Construction Inspection	\$25,200
Right of Way	\$0
Design (Preliminary & Final)	\$45,000
<b>Total Project Cost</b>	<b>\$288,200</b>

Other Funds Already Secured (This is not the Local Match. Local Match is calculated below)	\$0
---	-----

Description of Other Funds:	N/A
-----------------------------	-----

**Culvert Projects**

Total BridgeNY Funds Requested (100%)	\$288,200
Total Local Match (0%)	\$0

Suggested values for Design, Right of Way, and Construction Inspection costs are provided as a percentage of the total construction cost. These values are provided for reference only. The Sponsor is responsible for all costs input into the application. There are situations where costs may be more or less than the ranges given. Const. Cost in table includes 5% field change payment and 4% mobilization.

	Low Range (% of Const. Cost)	High Range (% of Const. Cost)	Calculated Low Value (from user input)	User Input Value (repeated from above)	Calculated High Value (from user input)
Construction Inspection	10%	12%	\$21,800	\$25,200	\$26,160
Right of Way	0%	5%	\$0	\$0	\$10,900
Design (Preliminary & Final)	20%	25%	\$43,600	\$45,000	\$54,500

**Save Form**





## PART D: EXISTING STRUCTURE INFORMATION

Input the following information. If a bridge application was chosen in Part B, only the bridge fields will be visible. If a culvert application was chosen in Part B, then only culvert fields will be visible.

### Existing Culvert Information

\*Culvert Identification Number/Identifier

(Input culvert number or identifier. The identifier is assigned by the owner. If no identifier exists, use Culvert1, Culvert2,... to differentiate between different culverts being applied for by the same sponsor.)

Project Identification Number (PIN)

(Input PIN number if applicable)

Check the box if the culvert is owned by the sponsor applying for funds.

**\*Project County:** Select the project county.

Columbia
Cortland
Delaware
Dutchess
Erie



Existing Culvert Information - Continued

*Feature Carried:	<input type="text" value="Snyder Road"/>	AADT:	<input type="text" value="250"/>
*Feature Crossed:	<input type="text" value="Tributary to Cazenovia Creek"/>	% Trucks:	<input type="text" value="10"/>
Year Built:	<input type="text" value="1980"/>	Detour (mi):	<input type="text" value="2.7"/>
*Width of Opening (ft):	<input type="text" value="5.5"/>	Load Posting:	<input type="text" value="Not Posted"/>
*Length of Barrel (ft):	<input type="text" value="50"/>	Material Type:	<input type="text" value="Steel"/>
*Latitude:	<input type="text" value="42.733910"/>	The width of the culvert opening is measured perpendicular to the water flow. If the existing structure has multiple openings, input the distance from extreme ends of the openings. The length of the barrel is measured parallel to the water flow.	
*Longitude:	<input type="text" value="-78.679409"/>		

To determine the latitude and longitude for your culvert, go to <http://www.latlong.net/>. Type in the name of the town so the map zooms in to the correct location, then click to the project location.

**PART E: PROJECT NEEDS**

\*This project is needed to address the following (check all that apply)

- Structural Condition
- Inadequate Structural Capacity/Load Rating
- Hydraulic Inadequacies
- Inadequate Vertical Clearance (under or over)
- Other

If other, provide explanation. Space limited to visible field.

\*Project Scope

Sponsors are directed to take one of the two options below to mitigate this risk for culvert projects.

1. Provide a preliminary hydraulic analysis performed and stamped by a NYS professional engineer.
2. Base the culvert size and project scope on a minimum culvert span length equal to 1.5 times the existing waterway opening.

Failure to adhere to this requirement for culvert applications could result in a project being significantly downgraded if justification is not provided.



Describe the project/infrastructure need. Space is limited to the visible area.

\*Project Needs Description:

As shown in the attached culvert evaluation, the structural condition of the existing culvert is significantly deteriorated and has already been patched several times; limiting its ability to continue functioning properly without replacement. Approximately 1 foot above the invert of the pipe culvert, the pipe is completely corroded along the entire length of the pipe. Soil behind the pipe at these locations is eroding. The invert section of the pipe is completely disconnected from the rest of the structure and; therefore, is no longer contributing to the strength of the structure. There are also several gaps between the pipe and stone headwall and multiple traverse cracks. Although additional material could be welded onto the existing culvert, the size of the required repair area would be extensive. This repair would also decrease the cross-sectional area of the culvert, which could potentially have a negative impact on stream flows. The culvert is also more than 35 years old, which is a reasonable service life for this type of construction.

Describe the project Scope. Space is limited to the visible area.

\*Project Scope Description:

The project scope consists of replacing the existing 50 foot long, 70-inch (27 sf flow area) CMP culvert with a pre-cast concrete box culvert. The waterway opening is 6 ft. Based on 1.5 x 6 ft, we recommend a minimum culvert size shall be 5' high by 9' wide, which assumes a 1 foot below stream bed to meet current DEC/Army Corps requirements and still provides approximately 36 sf of flow area. The project shall include stabilization of slopes with riprap, reconstruction of the disturbed roadway to the excavation limits, and milling and paving roadway transitions. Replacement with a box culvert would also allow for a lower profile for the culvert, which would increase the amount of cover over the culvert and mitigate repair issues with the asphalt above the culvert.

Describe the project's special features. Space is limited to the visible area.

Project Special Features Description:

Snyder Road has is located in a rural residential area and does not include sidewalks. Typically, this road is not popular for pedestrian traffic. Vehicle traffic will be able to utilize adjacent streets to detour around the project area (2.7 mile detour) and access Davis Road, which is the nearest connecting roadway. Preliminary environmental assessment using the NYSDEC Environmental Mapper is attached. Preliminary utility locations/info is available on the attached water system map.

PART F: PROJECT DELIVERY

\* Indicate the current project status:

Planning Stage

\*Estimated Month and Year of Letting:

September 2018

Project Priority:

2

(Input project priority with respect to other BridgeNY applications by the same sponsor, if applicable)

Save Form



# Department of Transportation

# BridgeNY 2018 Program Application

\*Number of anticipated ROW acquisitions:  Additional ROW information can be included as an attachment if the provided space is inadequate. See Notice of Funding Availability for ROW requirements.

Identify the property right(s) to be acquired and proof of right of way ownership: Ownership can be shown through surveys and clearance certificates, highway boundary line on a stamped plan, or record plans. Tax maps are not sufficient documentation.

As shown on the attached water system record drawing, the Town ROW on Snyder is 66 ft wide. The culvert is only 50 ft in length and entirely within the ROW.

\*Will the project have an effect on any district, site, building, structure or object that is listed, or may be eligible for listing on the National Register of Historic Places?

**\*STATUS OF ENVIRONMENTAL REVIEWS:**

State Environmental Quality Review Act (SEQR):

Explain:

National Environmental Policy Act (NEPA):

Explain:

\*In the Chart below, select the status that best represents the project deliverable:

Project Deliverables:	Status	Anticipated Completion Date
Design Report	<input type="text" value="Not Started"/>	July 1, 2018
Advanced Detail Plans (ADPs)	<input type="text" value="Not Started"/>	August 1, 2018
Plans, Specifications, and Estimates (PS&Es)	<input type="text" value="Not Started"/>	August 15, 2018
Bid Proposal Documents	<input type="text" value="Not Started"/>	August 31, 2018

Additional Information regarding Project Delivery (if applicable)



**PART G: ATTACHMENTS**

Attach the following documents to the application:

- \*Detailed Project Estimate
- \*Project Schedule
- Project Location Map
- SEQR/NEPA Information
- Inspection Report / Documentation
  
- Plans, Drawings, Survey, or Other
- Letter certifying that a Quality Assurance review by a NYS Professional Engineer has been completed, including signature. (See Instructions on page 2 under Part G Project attachments)
- Pre-Review Comment form. Provided to applicants that submitted a draft application for a pre-review. Sponsors are required to submit a draft application for pre-review for all culvert projects being designed by NYSDOT.
- Property rights to be acquired along with Sponsor's certification to undertake the property.
- Preliminary Hydraulic Analysis
- Any other relevant documentation.
- Any other relevant documentation.
- Any other relevant documentation.
- Any other relevant documentation.
- Any other relevant documentation.
- Any other relevant documentation.
- Any other relevant documentation.
- Any other relevant documentation.
- Any other relevant documentation.
- Any other relevant documentation.

Any additional attachments may be attached to the e-mail prior to submission.

Save Form



**PART H: APPLICATION SUBMISSION**

**\*CERTIFICATION:**

I acknowledge that I have read the appropriate guidance for the program to which I am applying (BridgeNY) and understand the application instructions, the program requirements and the terms and conditions associated with the reimbursement program.

Check this box if you have submitted a draft application for pre-review as described in the instructions on page 2 and have attached the comment sheet as an attachment to the application.

Check this box if you have either attached a preliminary hydraulic analysis or based the cost and scope on a minimum culvert span length equal to 1.5 times the existing waterway opening.

**\*ATTESTATION:**

By entering my name in the digital signature space below, I certify that I am authorized on behalf of the Sponsor and its governing body to submit this application. I further certify that all of the information contained in this application and in all statements, data and supporting documents which have been made or furnished for the purpose of receiving assistance for the project described in this application are true, correct and complete to the best of my knowledge and belief. I acknowledge that offering a written instrument knowing that the written instrument contains a false statement or false information, with the intent to defraud the State or any political subdivision, public authority, or public benefit corporation of the State, with the knowledge or belief that it will be filed with or recorded by the State or any political subdivision, public authority or public benefit corporation of the State, constitutes a crime under New York State Law.

**DIGITAL SIGNATURE INFORMATION:**

Entering your digital signature in the box below locks the fields above the signature. To remove your digital signature, click the right button on your mouse and select "Clear Signature" to release the fields. You can then correct any errors or add additional information. The document will need to be re-signed before it can be submitted.

Signature:

James Bach

Digitally signed by James Bach  
Date: 2018.04.13 08:21:11 -04'00'

Prior to submitting applications please rename the file as follows:

File Name for Culvert Application: C-R5-Town of Aurora-Culvert2.pdf

**Submit BridgeNY Application to NYSDOT**

(BridgeNY@dot.ny.gov)

Application form and supporting documents must be received by  
the deadline posted on the BridgeNY 2018 website:  
<https://www.dot.ny.gov/bridgeny>

Materials received after the application deadline will not be  
considered

**Print Completed Application for Your Records**

Save Form