

**2018 ORGANIZATIONAL CHART**

<b><u>TITLE</u></b>	<b><u>ACTION</u></b>	<b><u>TERM</u></b>
<b>OATH FOR ELECTED OFFICIALS</b>	Town of Aurora newly elected officials <b>James J. Bach, Supervisor; Susan A. Friess, Councilwoman; Jolene M. Jeffe, Councilwoman; Jeffrey P. Markello, Town Justice; Martha L. Librock, Town Clerk; and David M. Gunner, Superintendent of Highways</b> , took and filed their oaths of office on January 1, 2018.	
<b>SECRETARY TO THE SUPERVISOR</b>	Supervisor appointed: <b>Robert Lowell Goller</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>ASSISTANT TO THE SUPERVISOR</b>	Supervisor appointed: <b>Kathleen A. Moffat</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>DEPUTY SUPERVISOR</b>	Supervisor appointed: <b>Charles D. Snyder</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>RECREATION DIRECTOR</b> <i>(Town Code Chapter 28, Section 2)</i>	Motion to appoint: <b>Christopher W. Musshafen</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>TOWN ATTORNEY</b>	Motion to appoint: <b>Ronald P. Bennett</b> to serve a (2) two-year term as Town Attorney	1/1/18 – 12/31/19
<b>TOWN PROSECUTOR &amp; DEPUTY TOWN ATTORNEY</b>	Motion to appoint: <b>Edward J. Snyder</b> to a (1) one-year term as Town Prosecutor and Deputy Town Attorney	1/1/18 – 12/31/18
<b>MARRIAGE OFFICER</b>	Motion to appoint: <b>James J. Bach and Susan A. Friess</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>TOWN HISTORIAN</b>	Supervisor appointed: <b>Robert Lowell Goller</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>WATER CLERK</b>	Motion to appoint: <b>Barbara A. Halt</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>PLANNING BOARD</b>	Motion to appoint: <b>Jerrold Thompson</b> to serve a (7) seven -year term	1/1/18 – 12/31/24
<b>PLANNING BOARD ALTERNATES</b> <i>(Town Code Chapter 23, Section 23-4)</i>	Motion to appoint: <b>Richard Glover and Alice Brown</b> to serve a one (1) year term	1/1/18 – 12/31/18
<b>PLANNING BOARD CHAIRMAN</b>	Motion to appoint: <b>Donald Owens</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>PLANNING BOARD MEETINGS</b>	1 <sup>st</sup> Wednesday of each month at 7 p.m. and, if required, 3 <sup>rd</sup> Wednesday at 7 p.m. at Town Hall Auditorium, 300 Glead Avenue	
<b>PLANNING BOARD SERVICES</b>	Motion to retain <b>GHD Consulting Services</b> for Planning Board assistance, as needed.	1/1/18 – 12/31/18
<b>CONSERVATION BOARD</b> <i>(Town Code Chapter 5, Section 1)</i>	Motion to appoint: <b>Douglas S. Crow, Donald Owens, Timothy Bailey, Jerrold Thompson, Norman R. Merriman, Laurie Kutina and David S. Librock</b> to serve a one-year term.	1/1/18 – 12/31/18

<b>ZONING BOARD OF APPEALS</b> (Town Code Article VI, Chapter 116-60)	Motion to appoint: <b>Anthony Rosati</b> to serve a (5) five-year term	1/1/18 – 12/31/22
<b>ZONING BOARD ALTERNATES</b>	Motion to appoint: <b>Dennis Holbrook</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>ZONING BOARD CHAIRMAN</b>	Motion to appoint: <b>James Whitcomb</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>DISASTER / HAZARDOUS MATERIALS COORDINATOR</b>	Motion to appoint: <b>Mark Hartley</b> , HazMat Coordinator; <b>Randy Taylor</b> , Asst. Disaster Coordinator; <b>Thomas Bender</b> , Asst. Disaster Coordinator; <b>Craig Thrasher</b> , Asst. Disaster Coordinator, to serve a (1) one-year term	1/1/18 – 12/31/18
<b>DISASTER ADVISORY</b>	Motion to appoint: <b>Shane Krieger, David Thomason, Gary Grote, Mark Hartley, Randy Taylor, Douglas Hooper, John Voss, Glen Diemer, Superintendent of Buildings Patrick Blizniak, Superintendent of Highways David Gunner, Dog Control Officer Sheryl Harris, Senior Citizen Dir. Donna Bodekor, Fire Chiefs: EAFD – Gregory Egloff, South Wales – Michael McClure West Falls – Al Obringer Town Attorney – Ronald Bennett Assessor Richard L. Dean</b> to serve a (1) one-year term	1/1/18 – 12/31/18
Note: Village of East Aurora Mayor and Town of Aurora Supervisor to serve as members ex-officio		
<b>SAFETY COMMITTEE CHAIRMAN</b>	Will be appointed on an as-needed basis	
<b>SAFETY COMMITTEE</b>	Will be appointed on an as-needed basis	
<b>RECREATION ADVISORY BOARD</b> (Town Code Chapter 26, Section 1)	Will be appointed on an as-needed basis.	
<b>AURORA TOWN LIBRARY BOARD</b>	Motion to appoint: <b>Alice Askew</b> to serve a (5) five-year term	1/1/18 – 12/31/22
<b>OPEN SPACE COMMITTEE</b>	Motion to appoint: <b>Deborah Fenn, Jon Sundquist and Kerrie Gallo</b> to each serve a (3) three-year term (meeting schedule to be announced)	1/1/18 – 12/31/20
<b>DEPUTY TOWN CLERK #1</b>	Town Clerk appoints: <b>Sheryl A. Miller</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>DEPUTY TOWN CLERK #2</b>	Town Clerk appoints: <b>Barbara A. Halt</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>DEPUTY TOWN CLERK #3</b>	Town Clerk appoints: <b>Victoria E. Montagu</b> to serve a (1) one-year term	1/1/18 – 12/31/18
<b>REGISTRAR OF VITAL STATISTICS</b>	Motion to appoint: <b>Martha L. Librock</b> to a four (4) year term.	1/1/18 – 12/31/21
<b>SUB-REGISTRAR OF VITAL STATISTICS</b>	Registrar appoints: <b>Sheryl A. Miller</b> to serve a (1) one-year term	1/1/18 – 12/31/18

**TOWN AUDITORS** Motion to appoint: **Drescher & Malecki, LLP** 1/1/18 –  
to serve a (1) one-year term 12/31/18

**ENGINEERING SERVICES** Motion to retain **GHD Consulting Services, Inc.** for Town Engineering Services 1/1/18 –  
12/31/18

**MILEAGE REIMBURSEMENT RATE** Motion to set the rate at **\$0.45 per mile** as compensation for travel while on Town business.

**TOWN BOARD MEETING DATES** Motion to set regular Town Board Meetings at 7:00 p.m. at the Town Hall Auditorium, 300 Glead Ave. as follows:  
**January 8, 22** (work session at 6 p.m.); **February 12, 26;**  
**March 12, 26;** **April 9, 23;** **May 14, 29** (Tuesday); **June 11, 25;** **July 9, 23;** **August 13, 27;** **September 10, 24;** **October 9** (Tuesday), **22;** **November 13** (Tuesday), **26;** **December 10, 20** (Thursday, 11 AM).  
Additional (special) meetings may be set if necessary.

**TOWN BOARD WORK SESSIONS** Motion to set Town Board Work Sessions at 7:00 p.m. at the Town Hall Auditorium, 300 Glead Ave. as follows: **January 22** (Monday, 6 p.m.), **February 20,** **March 20,** **April 17,** **May 22,** **June 19,** **July 17,** **August 21,** **September 18,** **October 16,** **November 20.** (No work session in December).

**TOWN HALL HOURS** Motion to set the hours Town Hall will be open to serve the public: **8:30 AM – 4:30 PM, Monday – Friday** with the exception of Town Board recognized holidays. Other office hours by appointment.

**OFFICIAL NEWSPAPER** Motion to designate: **East Aurora Advertiser** as the official publication for all Town of Aurora official business.

**SPECIAL DISTRICTS ADMINISTRATOR** Motion to designate: **Supervisor as Administrator** for all Town of Aurora Special Districts

**BANKS AS DEPOSITORIES** Motion to designate: **JP Morgan Chase Bank, Bank of America, Bank of Holland, Key Bank, Citizens Bank, Manufacturers & Traders Trust Company, Five Star Bank.**

**PAY PERIODS** Motion to set pay periods for every two weeks.

**RATES OF PAY** Motion to set the Hourly and Bi-Weekly Rates of Pay for Town Employees, Appointed and Elected Officials as follows:

Title	Hourly Rate	Bi Weekly Rate
Councilman		435.34
Councilman		435.34
Councilman		435.34
Councilman		435.34
Town Justice		1,273.41
Town Justice		1,273.41
Clerk to Town Justice	14.99	
Clerk to Town Justice	18.64	
Supervisor		1,531.78
Assistant to the Supervisor	19.27	
Budget Officer		96.15
Secretary to Supervisor	15.09	
Web Administrator		57.69
Historian		216.28
Assessor	28.68	
Assessor Mileage		28.85
Appraiser Mileage		28.85
Real Property Appraiser	28.67	

Assessment Clerk	16.82	
Clerk PT-Assessor's Office	14.48	
Town Clerk		2,418.41
Registrar		32.65
Deputy Town Clerk 1	16.36	
Zoning Clerk	16.36	
Deputy Town Clerk 2	15.70	
Deputy Town Clerk 3	16.22	
Attorney		1,772.52
Prosecutor		606.43
Drivers (minibus)	11.54	
Drivers (minibus)	16.27	
Dog Control PT	13.51	
Sup. Of Building	35.08	
Building & Zoning Clerk	14.36	
Planning Clerk	14.36	
Assistant Building Inspector	23.87	
Highway Secretary	13.29	
Parks Secretary	13.29	
Sup. Of Highway		2,418.41
Buildings Dir.-HW Super		208.08
Parks Director – HW Super		408.15
Dpty Highway Supt.-Stipend		115.38
Recreation Leader-Senior C	21.98	
Part-Time Kitchen	11.78	
Part-time clerk – Sr Center	12.06	
Part-time clerk – Sr Center	12.06	
Custodian (RPT) – Sr Center	12.00	
Aquatics Director	22.87	
Recreation Mileage		46.15
Recreation Mileage		46.15
Recreation Supervisor	19.12	
Clerk Typist PT – Rec	14.48	
Clerk Typist PT - Rec	14.48	
Laborer (Parks)	17.06	
Laborer	13.50	
Laborer	12.24	
Laborer	16.24	
UNION		
Motor Equip. Operator	27.22	
Truck Driver	26.44	
Truck Driver	20.48	
Mechanic Stipend	.38	
Motor Equip. Operator	27.22	
Truck Driver	20.48	
Motor Equip. Operator	27.22	
Truck Driver	20.48	
Motor Equip. Operator	27.22	
Motor Equip. Operator	27.22	
Motor Equip. Operator	27.22	
Laborer	17.06	

**LIMITED SUPPLIES  
PURCHASE**

Motion for the **Highway Superintendent, Recreation & Aquatics Director, Assessor, Historian, Superintendent of Building, Supervisor, Recreation Leader-Senior Center and Town Clerk** to purchase supplies, without Town Board approval, with a limit of \$2,999, except computer related purchases, which must first be approved by **Kathleen Moffat, System Administrator**.

**ALTERNATE CHECK  
SIGNER**

Motion to authorize: **Councilman Charles D. Snyder and Councilwoman Jolene Jeffe** to sign checks in the absence of and at the request of the Town Supervisor.

**VOUCHER FORM**

Motion to require a voucher to be used by persons having claims from the Town, be substantially in the standard form prescribed by NYS Audit and Control.

**PREPAYMENT OF CLAIMS**

The Town is authorized to pay, in advance of audit, all public utilities, postage, freight and express charges, insurance, and payments for all approved contracts extending over one-year, and such payments shall be presented at the next regular meeting for audit; as used this resolution the term of public utilities shall mean electric, gas, water, sewer, and telephone services as contained in Section 118, Sub. 2 of the Town Law.

**LIABILITY PROTECTION**

Action #168 on 11/11/85 provided that the Town will provide personal liability protection for all employees and elected officials by local law:

**Selective Insurance Company or Equivalent.**

**PUBLIC HEARINGS**

For the orderly and efficient conducting of public hearings, they will be held at the early part of the meeting. The Board may defer voting on issues discussed at the public hearing for at least two weeks, but may be voted on at the same meeting.

**INVESTMENT POLICY**

**WHEREAS**, in view of past practices of investing Town of Aurora money, and to prevent the Town from being subjected to the possibilities of losses from their investments,

**NOW, THEREFORE, BE IT RESOLVED**, that all money, other than money deposited in the designated banks to pay current obligations, contractual obligations, and payroll, be invested only in banks or trust companies located and authorized to do business in New York State. Such depositories to be designated by the Town Board. Such monies shall be invested only in U.S. Government Treasury Bills, Treasury Notes, certificates of deposit, or N.O.W. accounts (N.O.W. accounts subject to conditions governing N.O.W. accounts), and further, that all transactions involving investments be handled personally by the Supervisor in its entirety and further that the Supervisor advise the Town Board members of the amount invested, with whom it was invested, the interest rate to be received, and be it further

**RESOLVED**, that securities used to collateralize the invested funds in certificates of deposit be securities that are guaranteed by the U.S. Government, and be it further

**RESOLVED**, that the time deposits which exceed the F.D.I.C. guarantee to be collateralized as per State banking regulations and that a perpetual record be maintained of the type and amount of collateral pledged by the depositories to secure the safety of the amount of Town deposits, and that a periodic verification of the existence and proper segregation of the collateral obligations be made by the Supervisor and that this report be made to the Town Board members on a quarterly basis.

**RESOLVED**, that the securities inherited by the Cemetery Fund will be kept and monitored monthly until such time that the board resolves to sell said securities.

**HOLIDAYS**

Motion to designate:

**Martin Luther King Day (1/15/18) / Presidents Day (2/19/18) / Good Friday (03/30/18) / Memorial Day (5/28/18) / Independence Day (7/4/18) / Labor Day (9/3/18) / Columbus Day (10/8/18) / Veterans Day Observed (11/12/18) / Thanksgiving Day (11/22/18) / Day after Thanksgiving (11/23/18) / Christmas Day (12/25/18) / New Year's Day, (1/1/19)**

Employees may or may not be granted time off on Election Day at the discretion of the Town Board. This day is not considered a holiday.

**EMPLOYEE  
BOND  
COVERAGE**

Supervisor noted that the Blanket Bond is in effect and filed with the Erie County Clerk for \$1,000,000 for each of the following: **Town Clerk, Supervisor, Deputy Supervisor, Assistant to the Supervisor, and Secretary to the Supervisor.**

**BLANKET BOND  
COVERAGE**

Supervisor noted that the blanket coverage of \$200,000 is in effect for the following: **3 Deputy Town Clerks, 2 Town Justices, 2 Secretaries to Justices, Director of Recreation, and Recreation Secretaries.**

**PROCUREMENT POLICY**

Adopted 1/17/2000 Action #2  
Amended 5/14/2001 Action #151  
Amended 5/10/2010 Action #179  
Amended 1/7/2013  
Proposed Amendment 01/08/2018

**TOWN OF AURORA  
PROCUREMENT POLICY**

**WHEREAS**, Section 104-b of the General Municipal Law requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of the General Municipal Law, Section 103 or any other law, and

**WHEREAS**, comments have been solicited from those officers of the Town involved with procurement:

**NOW, THEREFORE**, be it

**RESOLVED**, that the Town of Aurora does hereby adopt the following procurement policies and procedures:

**PURPOSE**

Goods and services which are not required by law to be procured pursuant to competitive bidding must be procured in a manner so as to assure the prudent and economical use of public moneys, in the best interests of the taxpayers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption. To further these objectives, the Town Board is adopting internal policies and procedures governing all procurement of goods and services which are not require to be made pursuant to the competitive bidding requirements of General Municipal Law, Section 103, or of any other general, special or local law.

**PROCEDURE FOR DETERMINING BIDDING AND PROCUREMENT POLICY**

Guideline 1. Every prospective purchase of goods or service shall be evaluated to determine the applicability of General Municipal Law Section 103. Every Town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter called Purchaser) shall, if appropriate, estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. The information gathered and conclusions reached shall be documented and kept with the file or other documentation supporting the purchase activity.

Guideline 2. All purchases and public works requests (RFQ's) for bids or quotes of \$3,000.00 or more, but less than \$20,000.00, may be solicited by the Purchaser without having prior Town Board approval. The purchase of goods or services as a result of these RFQ's shall require Town Board approval and authorization prior to the Purchaser procuring the goods or services.

Guideline 3. All purchases of (a) supplies or equipment from a single individual or entity which will equal or exceed \$20,000 in the fiscal year or (b) public works contract equal to or over \$35,000 shall be formally bid pursuant to General Municipal Law Section 103.

Guideline 4 – 1. Purchases in the amounts as follows:

- A. Under \$1,000 – At the discretion of the Purchaser, provided expense is shown within current year budget allocations(s) and supported by written invoices and signed vouchers. Documented quotes are not required.
- B. \$1,000 up to \$2,999 – Requires two (2) documented verbal quotes.
- C. \$3,000 up to \$19,999 – Requires written request for a quote (RFQ) and written/faxed quotes from at least three (3) vendors.

Guideline 4 – 2. Public Works in the amounts as follows:

- A. Under \$1,000 – At the discretion of the Purchaser, provided expense is shown within current year budget allocation(s) and supported by written invoices and signed vouchers. Documented quotes are not required.
- B. \$1,000 up to \$2,999 – Requires two (2) documented verbal quotes.
- C. \$3,000 up to \$34,999 – A written request for proposal (RFP) and written or faxed proposal from at least three (3) contractors/vendors must be provided.

All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 5. The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement. If prices bid or proposed in a quote or response to an RFP are not materially different the Town reserves the right to award any applicable contract to an individual or business residing or located within the Town.

Guideline 6. A good faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 7. Sets forth the exceptions to the requirements of the Procurement Policy. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- a) Acquisition of professional services;
- b) Emergencies;
- c) Sole source situations;
- d) Goods purchased from agencies for the blind or severely handicapped;
- e) Goods purchased from correctional facilities;
- f) Goods purchased from another governmental agency;
- g) Goods purchased at auctions;
- h) Computer software;
- i) Purchases pursuant to state or county bid.

Under the above exceptions, any such purchase or public works contract shall be forwarded to the Town Board for approval and be described and documented as to the reason for its exception from these guidelines and procedures.

Guideline 8. This policy shall be deemed renewed annually by the Board at its organizational meeting unless otherwise determined by the Board.

Guideline 9. Any unintentional failure to fully comply with the provisions of General Municipal Law Section 104-b or the Town Board's policies and procedures shall not be grounds to void any action taken or given rise to a cause of action against the Town or any officer or employee thereof.

	DOCUMENTED VERBAL QUOTES			WRITTEN QUOTES		COMPETITIVE BIDDING	OTHER
	0	2	Less than 3	2	3 or More		
<b>PURCHASE CONTRACTS</b>							
Under \$1,000	X						
\$1,000 - \$2,999		X					
\$3,000 - \$19,999					X		
\$20,000 and over						X	
<b>CONTRACTS FOR PUBLIC WORK</b>							
Under \$1,000	X						
\$1,000 - \$2,999		X					
\$3,000 - \$34,999					X		
\$35,000 and over						X	
<b>EMERGENCIES (must be declared by Town Board)</b>							X
<b>INSURANCE</b>							X
<b>PROFESSIONAL SERVICES</b>							X

**Purchase contracts** involve the acquisition of commodities (Material, Supplies or equipment)

**Public works contracts** involve services, labor, or construction.

**Contracts that involves both goods and services.**

If a contract involves a substantial amount of services and the acquisition of commodities is only incidental to the work, it should be considered a contract for public work. If the services or labor are minor or incidental to the acquisition of goods, it should be considered a purchase contract.

The above resolution setting forth the Town's Purchasing Policies and Procedures and guidelines necessary to comply with New York General Municipal Law Section 104-b is duly amended on January 8, 2018, and supersedes any similar resolution heretofore adopted by the Town Board.

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**TOWN OF AURORA  
MEETING/SEMINAR ATTENDANCE APPROVAL POLICY**

**BE IT RESOLVED,**

**SECTION 1:**

That during the current year, Town department heads or officials, or their designees, whose expenses have been allowed in the current adopted Budget are hereby authorized to attend the regular luncheon/dinner meetings of the various official organizations relating to their official duties as Town department heads or officials noted below. The cost of such meals shall not exceed \$35.00 per luncheon or dinner. Necessary expenses (mileage and/or tolls) incurred in traveling to or from said are hereby determined a legitimate Town expense for which such officials shall be reimbursed.

- Town Board – Association of Erie County Governments
- Town Clerk – Erie County Town Clerks & Tax Collectors Association;  
Association of Erie County Governments; NYS Archives Training Seminars
- Assessor – Erie County Assessor's Association



- Highway Superintendent – Erie County Highway Superintendent’s Association
- Senior Center Director – Erie County Senior Center Director’s Assoc.
- Assessor – Erie County Assessor’s Association
- Building Department - NFBOA

**SECTION 2:**

That during the current year, the Town Assessor or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Assessors' Association Annual Training School, Ithaca, NY  
(Reimbursed by NYS Office of Real Property Services)
- New York State Assessors' Association Conference

**SECTION 3:**

That during the current year, the Building Inspector/Code Enforcement Officer or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Building Officials Conference
- Niagara Frontier Building Officials Education Conference
- Stormwater Management Conference

**SECTION 4:**

That during the current year, the Court Clerks are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Magistrates' Association of Court Clerks

**SECTION 5:**

That during the current year, the Town Justices are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Magistrates' Association Conference

**SECTION 6:**

That during the current year the Highway Superintendent or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Association of Town Superintendents of Highways Conference
- New York State Association of Towns Training School and Annual Meeting
- Cornell Local Roads Program For Highway Superintendents
- NYS American Water Works Association training

**SECTION 7:**

That during the current year, the Supervisor and Council Members are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- Industrial Development conferences as necessary
- Association of Towns Training School
- Association of Towns Finance School
- Chamber of Commerce sponsored meetings and events

**SECTION 8:**

That during the current year, the Recreation Director is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- NYS Parks and Recreation
- NYS Parks and Trails

**SECTION 9:**

That during the current year, the Town Clerk or her designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Town Clerks' Association Annual Conference
- New York State Archives Seminars
- New York State Town Clerks' Regional Seminars
- New York Association of Tax Receivers and Collectors Annual Conference

**SECTION 10:**

That the Planning Board Chairman and Planning Board Members (including alternates) be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Association of Towns Training Schools
- Erie County Department of Planning sponsored training schools

**SECTION 11:**

That the Zoning Board Chairman and Zoning Board Members (including alternates) be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Association of Towns Training Schools
- Erie County Department of Planning sponsored training schools

**SECTION 12:**

That the Dog Control Officer be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- NYS Agriculture and Markets Animal Control Seminar

**SECTION 13:**

That the Town Historian be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- Government Appointed Historians of WNY Meeting/Conference

**SECTION 14:**

That the Bookkeeper (Assistant to Supervisor) and/or Secretary to the Supervisor be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- NYS Association of Towns Finance School
- NYS Comptroller's Retirement Training

**SECTION 15:**

That the Aurora Senior Center Recreation Leader and/or Director be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- Network in Aging Seminar/Conference

**SECTION 16:**

That during the current year all Town officials and employees be and hereby are authorized to be paid \$0.45 per mile for the use of their personal automobiles on all Town business.

**SECTION 17:**

That all conferences, seminars, lectures and meetings not falling within a pattern of regular attendance and not listed in this resolution, and **not exceeding \$400.00** in reimbursable expenses, including mileage reimbursement, may be approved for attendance by the Supervisor pursuant to Section 77-b of the General Municipal Law. Conferences, seminars, lectures and meetings, not listed in this resolution, and/or **exceeding \$400.00** and/or **overnight travel in any amount** shall require the approval of the Town Board.

**SECTION 18:**

That all expenses incurred, including but not limited to meals, mileage, and lodging, will not exceed that amount which is budgeted in each departments' expense and travel and/or mileage lines for the current year's budget.

The Supervisor appoints the following Town Board Liaison Assignments for 2018:

**VILLAGE CONTRACTS**

Water, Police & Dog	Friess	Jeffe
Disaster Preparedness, Fire, Ambulance, Alarm	Bach	Friess

**TOWN SERVICES**

Budget & Finance	Bach	Jeffe
Personnel	Bach	Jeffe
Insurance & Bonding	Bach	Jeffe
Assessing	Friess	Bach
Building, Grounds, Handicapped	Snyder	Harris
Building Codes & Zoning Enforcement	Snyder	Friess
Rubbish & Recycling	Harris	Snyder
Water & Sewer Districts	Jeffe	Friess
Library	Harris	Bach
Highway & Street Lighting	Friess	Jeffe
Recreation, Parks & Senior Citizens	Jeffe	Friess
Planning Board & Conservation	Harris	Snyder
Zoning Board of Appeals	Bach	Snyder
Boys & Girls Club	Jeffe	Harris

6A

**RESOLUTION TO SET A PUBLIC HEARING**

WHEREAS, Local Law Intro. No. 1-2018 has been introduced to the Town Board on January 8, 2018, and

WHEREAS, such Local Law \_\_\_-2018 will delete Chapter 101 Article IV A-Section 101-11 ( c) in its entirety, and

WHEREAS, Municipal Home Rule Law Section 20(5) requires a public hearing upon five (5) days notice, and

WHEREAS, Municipal Home Rule Law Section 20(4) provides that no such local law shall be passed until it shall have then in its forum and upon the desks or table of the members at least seven (7) calendar days, exclusive of Sunday, prior to its final passage or mailed to each of them in post-paid properly addressed and secured closed envelopes or wrappers in a post box of a post office of the United States Post Office Department within the local government at least ten (10) calendar days, exclusive of Sunday, prior to its passage,

NOW, THEREFORE, BE IT

RESOLVED, that a public hearing on such Local Law shall be held on the 22nd day of January, 2018 at 7:00 p.m., at the Town of Aurora Town Hall located at 300 Glead Avenue, East Aurora, New York for the purpose of conducting a public hearing to consider proposed Local Law Intro. No. 1-2018, and be it further

RESOLVED, that the Town Clerk is hereby directed to publish a notice of said public hearing in the East Aurora Advertiser.

Duly adopted this \_\_\_\_ day of \_\_\_\_\_, 2018.

**NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Aurora on the 22nd day of January, 2018 at 7:00 p.m. at the Town of Aurora Town Hall located at 300 Gleed Avenue, East Aurora, New York, at which hearing parties and interested citizens shall have an opportunity to be heard on the adoption of a Local Law of the Town of Aurora for the year 2018, to delete Chapter 101 Article IV A-Section 101-11.2 ( c) by removing the of the ten (10) year term restriction.

All interested parties are entitled to be heard upon the said proposed Local Law at such public hearing. Copies of said proposed Local Law are available for review at the offices of the Town Clerk at 300 Gleed Avenue, East Aurora, New York during normal business hours.

By Order of the Town Board of the Town of Aurora.

Dated: \_\_\_\_\_, 2018

MARTHA LIBROCK, Town Clerk  
Town of Aurora

TOWN OF AURORA  
LOCAL LAW INTRO. NO. 1 -2018

LOCAL LAW \_\_\_-2018

A LOCAL LAW, TO AMEND LOCAL LAW 1-1990 KNOWN AS “THE CODES OF THE TOWN OF AURORA”, ADOPTED BY THE TOWN BOARD OF THE TOWN OF AURORA ON JANUARY 22, 1990, TO AMEND THE COLD WAR VETERAN EXEMPTION BY REMOVAL OF THE TEN (10) YEAR TERM RESTRICTION BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF AURORA AS FOLLOWS:

SECTION 1. LEGISLATIVE INTENT

This Local Law amends a prior Local Law known as “The Codes of the Town of Aurora”, adopted by the Town of Aurora on January 22, 1990, as amended, relating to the administrative, legislative and general legislation of the Codes within the Town of Aurora as herein set forth.

SECTION 2. CHAPTER 101, ARTICLE IV, “COLD WAR VETERANS EXEMPTION”

Chapter 101 Article IV A-Section 101-11.2( c) is deleted in its entirety.

SECTION 3. EFFECTIVE DATE This Local Law shall take effect immediately upon filing with the Secretary of State.

SUPERVISOR  
JAMES J. BACH  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



MART  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

6B

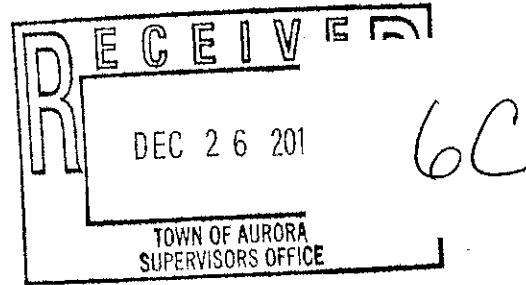
**TOWN OF AURORA**  
300 Gleed Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

## MEMO

---

TO: Town Board  
FROM: James J. Bach  
RE: Additional Check Signers  
DATE: 01/03/18

Approval is respectfully requested to add Councilman Jeff Harris and Kathleen Moffat as additional check signers on the Savings, Clearing, Payroll and Recreation accounts with Chase Bank for the month of January 2018.



December 21, 2017

Reference No. 11119205

James Bach, Supervisor  
Town of Aurora  
Southside Municipal Center  
300 Gleed Avenue  
East Aurora, New York 14052

Dear Mr. Bach:

**Re: 2018 Town Engineering Services**

GHD Consulting Services Inc. (GHD) is pleased to submit our proposal to the Town of Aurora (Town) for Town Engineering Services for the 2018 calendar year.

GHD, in varying capacities and configurations, has been providing Town engineering and related support services to the Town since 1992. During that time, we have developed a unique, detailed knowledge of the Town's issues and infrastructure, and have enjoyed a productive and professional working relationship. We look forward to the possibility of continuing to serve the Town's evolving needs into the future.

In order to continue providing a high level of responsiveness to the Town, GHD is proposing a team of experienced and diverse professionals to meet the needs of the Town. This team approach, which GHD has successfully employed on similar arrangements with many other municipalities, provides several advantages to the Town, including:

- A sole point of consultant contact and responsibility
- Comprehensive and complementary service capabilities brought by the Team to assure that any assignment can be handled by appropriately skilled experts
- A vast network of resources and redundancy to assure that any and all assignments can be completed on schedule

The ultimate success of any project or service provided is critically dependent upon the selection of a committed Consultant that brings proven leadership, responsiveness, and performance in understanding the subtle, as well as complex issues associated with municipal representation. Our approach to this type of service is, and has always been, to provide a strong, diversified and unified team that is large enough to provide the foremost expertise in all critical service areas.





## **1. Town Engineering Support Team**

GHD will support the Town's engineering needs with the following team of qualified and experienced professionals:

**Camie Jarrell, PE** will serve as the Town's main point of contact and lead for the provision of Town Engineering services. Ms. Jarrell has a Bachelor's Degree in Civil Engineering and 16 years of general municipal and civil engineering experience. In addition, Ms. Jarrell has provided technical reviews for the Aurora Planning Board and stormwater management design/reviews for the Town. Ms. Jarrell also serves as client contact and planning board representative for the Town of Lewiston and the Village of Depew, and provides technical reviews for site plans and stormwater projects for the Town of Pendleton.

**Gregory (Greg) Keyser** will serve as GHD's liaison to Planning Board. Mr. Keyser has a Bachelor's Degree in Urban Planning and 16 years of relevant municipal experience. He has served as liaison to the Aurora Planning Board since 2007.

**William (Bill) Wheeler, PE** will provide coordination and support to Ms. Jarrell and Mr. Keyser, as required, and will make himself available to the Town for general consultation and advice when required.

## **2. Scope of Services**

We have separated our Scope of Services for Town Engineer into four service categories. A detailed description of anticipated tasks, services and fees for each category follows:

### **2.1 General Engineering Retainer Services**

General Engineering Retainer Services represent tasks associated with general municipal consultation and include:

- Advice on technical matters with the Town Board and departments (excluding Planning – see Section 2.2 below)
- General code review interpretation
- General support, advice, and consultation related to Town-operated utilities, as well as utilities operated under lease managed/direct service agreements with outside entities
- Support for development of special district budgets
- General consultation regarding regulatory compliance issues
- Development of preliminary project cost estimates for planning purposes
- Spot inspections at the request of the Town Board or departments
- Attendance at Town Board meetings upon request
- Advice and consultation to the Town's MS4 Officer, and attendance at MS4 meetings as requested



- Identification of potential project funding sources as required

Based upon the services outlined above, GHD proposes to provide General Engineering Retainer Services for a lump sum fee of \$6,000 annually, to be billed in equal monthly installments of \$500.

## **2.2 Planning Board Support Services**

GHD will provide continuing support for the Planning Board as we have in prior years. Mr. Keyser will attend all monthly Planning Board meetings, and will provide advice and consultation to the Planning Board on matters that come before it as in past years.

Planning Board support services will be provided at a fixed, discounted hourly rate of \$110 per hour for man-hours expended, to a not-to-exceed upset limit of \$10,000 annually.

## **2.3 General Municipal Engineering Support Services**

The services provided under this category are related to specific, yet intermittent, services that the Town may need from time to time through the year. Such engineering support services will require a greater level of involvement and effort than provided under the General Engineering Retainer Services outlined in Section 2.1. The services provided under the category of General Municipal Engineering Support Services include, but may not be limited to:

- Site plan reviews, major and minor (fees based on current Town Codes)
- Subdivision reviews, major and minor (fees based on current Town Codes)
- Drainage investigations, Stormwater Pollution Prevention Plans (SWPPP) (fees based on current Town Codes)

Other general engineering support services related to site plan or project-specific engineering, for which fees have not been established within Town codes (for example, PIP services, SWPPP reviews), will be negotiated with the Town on a project-specific basis. GHD will only provide these services if requested and authorized by the Town Supervisor or Board.

## **2.4 Project Services**

The services listed under this category relate to board-approved, specific projects that typically involve or include:

- Capital Improvement Planning (CIP) such as preparation of annual reports on infrastructure condition (i.e., water system, drainage system, facility improvements, roadway improvements)
- Engineering design – detailed cost estimates, development of plans, specifications, and contract documents for capital improvement projects
- Detailed topographic surveys
- Construction administration and resident inspection services



Since the exact nature and extent of these services cannot be determined in advance, we will provide a lump sum proposal for consideration if any Project Services are requested. GHD will proceed with Project Services as directed and only following authorization by the Town.

Should this proposal meet with your approval, please sign the attached Standard Terms for Professional Services and return a copy to us for our files.

Thank you for the opportunity to submit this proposal. Please feel free to contact us with any questions. We look forward to continuing our relationship with the Town.

Sincerely,

GHD

A handwritten signature in black ink, which appears to read 'William W. Wheeler'. The signature is fluid and cursive, written over a white background.

William W. Wheeler, PE  
Project Manager


WWW/las/3

Attachment

cc: Camie L. Jarrell, PE – GHD  
Mr. Gregory D. Keyser – GHD  
Filing: Corr.

**Standard Terms for Professional Services**

GHD Consulting Services Inc. ("GHD") and Client (as set out below) agree that any professional services performed by GHD for Client, relating to the scope of work, will be on the following standard terms:

1. Invoices for services rendered will be issued monthly payable on receipt. ~~Amounts due will be increased at the rate of 1 1/2 percent per month after 30 days.~~ GHD reserves the right, without penalty, to discontinue services in the event of non-payment of undisputed amounts. 
2. GHD maintains statutory workers compensation insurance, and professional, pollution, general, auto, and employers liability insurance which GHD deems adequate. Certificates of insurance shall be provided on request.
3. GHD's services are solely for Client's benefit and may not be relied upon by any third party without GHD's express written consent. Any use, change, or distribution of Work Product without the written consent of GHD shall be at Client's risk and will not give rise to liability of GHD.
4. GHD shall perform its professional services in the manner consistent with the level of care and skill ordinarily exercised by other professional firms acting under similar circumstances and at similar times. GHD makes no other warranty, implied or expressed.
5. GHD shall indemnify and hold harmless Client for its services to the extent GHD's neglect or willful misconduct causes liability for the Client. Neither party shall be liable for any consequential loss, injury or damages suffered by the other party, including but not limited to loss of use, earnings, and business interruption.
6. To the maximum extent permitted by law, GHD's liability and that of its employees, agents, directors, officers, and subcontractors to Client due to any negligent acts, errors or omissions, shall not exceed \$1,000,000, except as to damages resulting from the gross negligence or willful misconduct of GHD.
7. Client acknowledges that the pre-existing presence, if any, of pollutants, and other potentially hazardous conditions at the project site were not caused by or are not the responsibility of GHD, and that this contractual arrangement does not transfer any legal responsibilities for such conditions to GHD.
8. GHD may terminate this Agreement for nonpayment or other default by Client. Terms agreed to under this Agreement shall survive any such termination.
9. Client hereby agrees that this agreement may be assigned to another entity within the GHD group of companies that will be directly or indirectly wholly-owned by GHD Group Pty Ltd. (a "Related Entity"). Any such Related Entity shall assume all of GHD's liabilities, duties and obligations in, to, and under this Agreement. Client hereby agrees that this assignment may be effected without any further notice or action on the part of GHD. Upon request, Client agrees to execute and deliver any further documents as may be reasonably requested by GHD or its successor to evidence such consent and/or assignment.

These Terms and Conditions are hereby accepted this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

**Client Signature:**

\_\_\_\_\_

Name of Company: Town of Aurora

Per: \_\_\_\_\_

Title: \_\_\_\_\_

I have authority to bind the Corporation

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



6D

Maria L. ...  
(716) 652-3280

[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
**Southside Municipal Center**  
300 Glead Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

TOWN COUNCIL MEMBERS

1/3/18

Susan A. Friess  
[sfriess@townofaurora.com](mailto:sfriess@townofaurora.com)

Jeffrey T. Harris  
[jharris@townofaurora.com](mailto:jharris@townofaurora.com)

Jolene M. Jeffe  
[jjeffe@townofaurora.com](mailto:jjeffe@townofaurora.com)

Charles D. Snyder  
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SUPT. OF HIGHWAYS  
David M. Gunner  
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SUPT. OF BUILDING  
Patrick J. Blizniak  
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[building@townofaurora.com](mailto:building@townofaurora.com)

ASSESSOR  
Richard L. Dean  
[assessor@townofaurora.com](mailto:assessor@townofaurora.com)  
(716) 652-0011

DIR. OF RECREATION  
Christopher Musshafen  
(716) 652-8866  
[chris@townofaurora.com](mailto:chris@townofaurora.com)

TOWN ATTORNEY  
Ronald P. Bennett

TOWN JUSTICE  
Douglas W. Marky  
Jeffrey P. Markello

HISTORIAN  
Robert L. Goller  
(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507  
NYS Relay Number:  
1(800) 662-1220

To: Town of Aurora Board

Please approve the payment of Invoice #4477851 for \$797.95 to Viking-Cives of Western NY. The hydraulic pump on plow #326 broke and we needed to purchase it from the company who could provide it the fastest.

A handwritten signature in black ink, appearing to read "D. Gunner", written over a large, faint circular stamp or watermark.

David Gunner  
Highway Superintendent





Viking Cives of Western NY  
 2917 Judge Road  
 Oakfield, New York 14125  
 585-948-5051

Invoice Number: 447/851  
 Page: 1 of 1  
 Date: 12/19/2017  
 Salesperson: Wainwright, Richard  
 Regular Invoice

NYS #: 16-095580001

NYS #: 16-6002169

16-6002169

Currency:

C001738

B RONI VOGT  
 I TOWN OF AURORA  
 L HIGHWAY DEPARTMENT  
 L 251 QUAKER ROAD  
 EAST AURORA NY 14052  
 T USA  
 O

S TOWN OF AURORA  
 H HIGHWAY DEPARTMENT  
 I 251 QUAKER ROAD  
 P EAST AURORA NY 14052  
 USA  
 T  
 O

Fax: 716-652-1123

Order	Purchase Order	Packages	Prepaid	Weight	Ship Via	Terms
BO00005660					CUSTOMER P/U	N30 FOB

Line/Rel	Qty Ordered	Qty Shipped	Back Order	Unit Price	Extended Price
1	1.00	1.00	0.00	797.95000	797.95

CI:  
 Item: 180283C  
 Description: PUMP TANDEM P30 7/8-13T 2 BOLT  
 U/M: EA  
 Date Shipped: 12/15/2017

Remit To:  
 Cives Corporation, DBA  
 Viking-Cives USA  
 P.O. Box 101768  
 Atlanta, GA 30392

Sales Amount	797.95
Misc Charges	0.00
Freight	0.00
Sales Tax	0.00
Prepaid Amount	0.00
<b>Total</b>	<b>797.95</b>

**Agreement for the Expenditure of Highway Moneys  
2018**

GE

AGREEMENT between the Town Superintendent of the Town of Aurora, Erie County, New York, and the undersigned members of the Town Board of the Town of Aurora.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$336,450.00 shall be set aside to be expended for primary work and general repairs upon 31.2 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways:

(a) On Idlewood Drive commencing at Route 20A and ending at the dead end, a distance of .38 miles, there shall be expended not over the sum of \$110,000.00.

Type	_____
Width of traveled surface	<u>20 feet</u>
Thickness binder	<u>2½ inches</u>
Subbase	_____

(b) On the road commencing at \_\_\_\_\_ and leading to \_\_\_\_\_, a distance of \_\_\_\_\_ miles, there shall be expended not over the sum of \$\_\_\_\_\_.

Type	_____
Width of traveled surface	_____
Thickness	_____
Subbase	_____

Executed in duplicate this \_\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Town Superintendent of Highways

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. One copy must be filed in the Town Clerk's office.



SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



6F

Martha L. Libroek  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
Southside Municipal Center  
300 Glead Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

To: Aurora Town Board

From: Martha Libroek, Town Clerk

Date: 1/4/2018

Re: 2017 Vacation roll-over

Please approve a 1-day vacation roll-over for Sheryl Miller due to a clerical error. This vacation day will be used prior to March 1, 2018.



**Town of Aurora  
Department of Parks & Recreation**

300 Gleed Avenue  
East Aurora, New York 14052

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recreation@townofaurora.com  
www.aurorarec.com

To: Town Board  
From: Chris Musshafen  
Date: 1/3/2018  
Re: Wage Rate Increase 2018

12/31/2017 RWA

Approval is requested to increase the wages of the employees listed below on 1/1/18. These wage increases comply with the pay rate chart for 2017 that was approved during the budget process and last board meeting.

Name	Position	Current Rate	New Rate
ADAMS, MASON	Lifeguard	\$ 10.05	\$ 10.75
AURES, KATHRYN	Rec Attendant	\$ 9.95	\$ 10.65
BEAN, JACK	Lifeguard	\$ 10.05	\$ 10.75
BEDARD, MICHELLE	Theater	\$ 10.45	\$ 11.15
BIGGS, OLIVER	Day Camp	\$ 9.80	\$ 10.50
BOSS, CONNER	Day Camp	\$ 9.70	\$ 10.40
BOURNE, MEGAN	Exclusively Little	\$ 9.85	\$ 10.55
BOYLE, SARAH	Lifeguard	\$ 10.05	\$ 10.75
BRINKER, EMMA	Lifeguard	\$ 10.05	\$ 10.75
BRINKER, MARY	Lifeguard	\$ 10.00	\$ 10.70
CHRISTIE, ALEXANDER	Lifeguard	\$ 10.10	\$ 10.80
CHRISTIE, ALEXANDER	Day Camp	\$ 9.90	\$ 10.60
DAIGLER, ASHLEY	Lacross	\$ 10.55	\$ 11.25
DAYTON, PATRICK	Day Camp	\$ 10.85	\$ 11.55
DURANT, REBECCA	Exclusively Little	\$ 11.45	\$ 12.15
GEORGE, ELLIE	Day Camp	\$ 9.70	\$ 10.40
GNECCO, CATERINA	Lifeguard	\$ 10.05	\$ 10.75
GONSIOREK, HANNAH	Lifeguard	\$ 10.05	\$ 10.75
HATCH, BRITTON	Lifeguard	\$ 10.00	\$ 10.75
HOCHWALD, CAITLIN	Lifeguard	\$ 10.10	\$ 10.80
KENNEY, SIERRA	Lifeguard	\$ 10.05	\$ 10.75
KRIEGER, EMILY	Lifeguard	\$ 10.00	\$ 10.70
LAMOND, BARBARA	WSI	\$ 11.05	\$ 11.75
LOWE, EMMALEE	Tennis	\$ 9.70	\$ 10.40

MACSWAN, SHELBY	Lifeguard	\$ 10.05	\$ 10.75
MAY, CHARLES	Lifeguard	\$ 10.05	\$ 10.75
MAY, JULIA	WSI	\$ 10.15	\$ 10.85
MURNOCK, KEVIN	Lifeguard (only)	\$ 10.05	\$ 10.75
RAY, YANA	WSI	\$ 10.15	\$ 10.85
ROBERTS, CALVIN	Lifeguard	\$ 10.05	\$ 10.75
ROBERTS, PATRICK	Lifeguard	\$ 10.00	\$ 10.70
SCHMITT, HELENA	Lifeguard	\$ 10.05	\$ 10.75
TENT, MEAGHAN	Facility Manager	\$ 11.60	\$ 12.55
TENT, MOLLY	Day Camp	\$ 9.90	\$ 10.60
WILD, MADISON	WSI	\$ 10.15	\$ 10.85

2017 YEARLY REPORT FOR THE TOWN BOARD  
January 3, 2018

7A

TOWN OF AURORA  
BUILDING & ZONING DEPARTMENT

<b>MONTH</b>	<b>PERMITS ISSUED</b>	<b>FEE</b>	<b>NOTES</b>
JANUARY	7	\$782.50	
FEBRUARY	18	\$2,690.45	
MARCH	19	\$4,163.85	
APRIL	42	\$5,373.15	
MAY	66	\$11,850.55	New fee schedule and \$80 fees for Zoning Compliance letters (ZCL)
JUNE	39	\$8,765.10	
JULY	42	\$8,565.30	\$40 ZCL fees
AUGUST	39	\$7,238.83	
SEPTEMBER	48	\$6,909.30	
OCTOBER	48	\$8,764.93	\$560 ZCL fees
NOVEMBER	25	\$3,219.95	
DECEMBER	18	\$2,530.25	

<b>TOTALS</b>	<b>411</b>	<b>\$70,854.16</b>	<b>\$680 ZCL fees</b>
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Permit Summary Audit Report By Permit Number for

1/1/17 - 12/31/17

Appl.	Value	Fee	Type	Description	Issued	Value
160	0	\$6,595.00	0095	APPLICATION FEE	160	0
20	4,940,828	\$23,971.65	0100	SINGLE FAMILY	20	4,940,828
21	331,776	\$2,184.75	0150	ADD TO RESIDENCE	21	331,776
4	221,563	\$1,300.75	0151	ADDITION & ALTERATION RESIDENTIA	4	221,563
2	71,928	\$462.00	0152	ADDITION & ACCESS STRUCTURE	2	71,928
19	76,186	\$2,389.40	0160	ALTERATION RESIDENTIAL	19	76,186
3	5,380	\$237.50	0162	REPAIR RESIDENTIAL	3	5,380
1	0	\$57.00	0175	TEMPORARY STORAGE TRAILER	1	0
1	2,850	\$82.15	0218	COMMERCIAL ACCESS.STRUCTURE	1	2,850
2	39,750	\$799.25	0220	COMMERCIAL- ADDITION	2	39,750
11	125,850	\$2,820.40	0222	COMMERCIAL - ALTERATION	11	125,850
1	8,640	\$82.60	0224	COMMERCIAL ADDITION & ALTERATIO	1	8,640
14	214,401	\$2,166.95	0300	DETACHED GARAGE	14	214,401
1	38,813	\$154.20	0310	ATTACHED GARAGE	1	38,813
2	27,000	\$306.00	0320	ADD TO GARAGE- RESIDENTIAL	2	27,000
1	28,800	\$890.00	0340	COMMERCIAL STORAGE BLDG	1	28,800
1	10,512	\$131.40	0429	ACCESS BLDG ADD & ALTER	1	10,512
50	456,704	\$5,966.70	0430	ACCESSORY BUILDING	50	456,704
3	18,171	\$212.65	0433	ACCESSORY BUILDING ADDITION	3	18,171
3	2,998	\$118.75	0434	ACCESS STRUCT - ALTER & REPAIR	3	2,998
49	146,205	\$2,166.00	0435	ACCESSORY STRUCTURE	49	146,205
3	59,310	\$118.60	0437	SOLAR PV ENERGY SYSTEM	3	59,310
25	0	\$1,250.00	0438	FENCE	25	0
1	0	\$50.00	0450	DEMOLITION - SINGLE FAMILY HOUSE	1	0
5	0	\$250.00	0454	DEMOLITION - ALL OTHER BUILDINGS	5	0
12	438,196	\$1,140.00	0485	POOL - INGROUND	12	438,196
2	0	\$50.00	0486	PONDS	2	0
20	1,400	\$1,170.00	0489	A-FRAME SIGN	20	1,400
21	16,191	\$1,410.00	0490	SIGN	21	16,191
24	220	\$600.00	0493	TEMPORARY SIGN	24	220
8	36,967	\$375.00	0494	POOLS - ABOVE GROUND	8	36,967
3	0	\$150.00	0500	SOLID FUEL APPLIANCE	3	0
40	215,942	\$1,920.00	0501	GENERATOR	40	215,942
2	0	\$80.00	0509	RADIO TOWER COLOCATION	2	0
1	0	\$50.00	0602	MOVE BUILDING	1	0
39	63,630	\$5,345.46	0700	RENEW/REISSUE	39	63,630
19	0	\$3,800.00	0730	RECREATION/PARK FEE	19	0
594	7,600,211	\$70,854.16			594	7,600,211

-160 App fees  
 434  
 -19 Park/Rec fees  
 415\*

\* 411 permits actually issued in 2017 and the difference is that on 4 permits there were multiple permitted actions:

- 17-68 for an Inground pool & Accessory Structure
- 17-124 for a Residential Addition & Move an Acc. Building
- 17-142 for a Resid. Addition & partial Demo of an Acc Bldg
- 17-394 for an Accessory Structure & a Fence.

Building Dept Stats

PERMITS

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Jan	16	16	21	16	14	12	11	21	17	9	20	9	7
Feb	7	28	29	13	10	11	13	20	18	18	11	19	18
March	19	23	15	7	33	31	23	34	13	17	22	32	19
April	34	37	28	30	25	41	40	42	27	24	33	50	42
May	44	39	61	48	43	45	32	46	49	33	49	35	66
June	34	48	61	42	45	31	26	36	41	51	41	46	39
July	30	39	41	41	24	45	37	26	36	36	57	39	42
August	34	38	41	38	21	45	38	38	21	25	36	44	39
September	42	31	27	41	46	32	37	34	38	39	36	61	48
October	37	33	42	28	39	32	28	29	38	26	35	34	48
November	28	21	22	13	18	32	19	24	16	12	13	23	25
December	20	15	14	21	13	8	12	16	9	9	19	18	18
<b>Totals</b>	<b>345</b>	<b>368</b>	<b>402</b>	<b>338</b>	<b>331</b>	<b>365</b>	<b>316</b>	<b>366</b>	<b>323</b>	<b>299</b>	<b>372</b>	<b>410</b>	<b>411</b>

SF	30	33	21	14	20	16	14	12	20	26	19	23	20
2Fam			1		4	1		1	1	2		1	
Multi													

Notes:				Gow Dining Hall					Gow Dorm Fire Hall	Brewery Ice Rink Bldg	Pet Smart M Taco Co-Op		
Yearly Avg of Permits Issued				357						TJMaxx Indoor Arena			

Yearly Permit Fees - Less Park/Rec fee	\$44,116.80	\$46,898.23	\$41,355.46	\$29,878.47	\$36,022.63	\$35,287.02	\$41,967.21	\$40,683.73	\$48,510.94	\$53,791.20	\$60,440.98	\$65,254.80	\$67,054.16
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Average SFR/Yr 2005-2017	20.615385	
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Permit Fee Summary By Month

Date Range:	Permit Type, # and Description	Total Fees	Criteria:															
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec				
Permits from 1/1/17 to 12/31/17																		
0100	20 SINGLE FAMILY	28,571.65	799.50	799.50	2,270.00	1,852.25	5,560.35	5,422.95	3,847.75	3,616.75	1,143.55	2,555.90	1,502.65	183.60	149.00	278.15		
0150	21 ADD TO RESIDENCE	3,084.75	66.20	76.80	2,270.00	175.60	591.55	487.10	866.90	565.90	409.20	409.20	183.60	183.60	149.00	278.15		
0151	4 ADDITION & ALTERATI	1,500.75								450.00	285.50							
0152	2 ADDITION & ACCESS S	562.00								217.60	100.00	1,182.50						686.85
0160	19 ALTERATION RESIDE	3,089.40	50.00	199.50	50.00		370.75	100.00	132.20	217.60	100.00	1,182.50						
0162	3 REPAIR RESIDENTIAL	387.50					200.00				187.50							
0175	1 TEMPORARY STORAGE	57.00									57.00							
0218	1 COMMERCIAL ACCESS	117.15								224.25								
0220	2 COMMERCIAL-ADDITI	849.25				625.00		240.00	889.25						100.00			
0222	11 COMMERCIAL - ALTER	3,070.40	326.30	755.85	159.00	50.00		240.00	889.25									
0224	1 COMMERCIAL ADDITIO	82.60		82.60														
0300	14 DETACHED GARAGE	2,581.95			327.40	154.20		420.40	476.65	93.80	297.20	512.20	203.75					
0310	1 ATTACHED GARAGE	154.20					161.00			215.00								
0320	2 ADD TO GARAGE- RES	376.00																
0340	1 COMMERCIAL STORAGE	940.00																
0429	1 ACCESS BLDG ADD &	166.40																
0430	50 ACCESSORY BUILDING	7,366.70	175.00	140.20		663.80	476.10	556.30	1,101.90	863.00	1,447.45	2,083.15	203.75					940.00
0433	3 ACCESSORY BUILDING	282.65									64.25	78.20						166.40
0434	3 ACCESS STRUCT - ALT	253.75							200.00	217.90	53.75							
0435	48 ACCESSORY STRUCT	3,366.00		76.20	94.70	499.30	540.95	788.55	96.40	217.90	165.40	581.40	191.40					113.80
0437	3 SOLAR PV ENERGY SY	268.60					300.00	100.00	150.00	150.00	200.00	150.00	150.00					
0438	24 FENCE	1,200.00										50.00	50.00					
0450	1 DEMOLITION - SINGLE	50.00							50.00			50.00						
0454	4 DEMOLITION - ALL OTH	200.00			50.00													
0485	12 POOL - INGROUND	1,175.00				390.00	385.00	200.00		25.00	200.00							
0486	2 PONDS	50.00																
0489	20 A-FRAME SIGN	1,170.00	45.00			45.00	240.00	120.00	60.00	120.00	240.00	60.00	120.00	60.00	120.00			120.00
0490	21 SIGN	1,410.00		180.00	315.00	90.00	285.00	120.00	60.00	120.00	60.00	120.00	120.00	60.00	120.00			60.00
0493	24 TEMPORARY SIGN	600.00		50.00	25.00	125.00	100.00	25.00	75.00	75.00	75.00	25.00	25.00	25.00	75.00			25.00
0494	8 POOLS - ABOVE GROU	375.00					175.00	100.00	100.00									
0500	3 SOLID FUEL APPLIANC	150.00								100.00	150.00	250.00	450.00					
0501	40 GENERATOR	1,920.00	40.00	30.00	160.00	170.00	100.00	50.00	250.00	100.00	150.00	250.00	450.00					100.00
0509	2 RADIO TOWER COLOC	80.00							50.00									
0700	39 RENEW/REISSUE	5,345.46	80.00	299.80	712.75	533.00	1,140.40	283.20	209.25	184.63	1,013.35	770.88	118.20					
<b>Grand Total</b>		70,854.16	782.50	2,690.45	4,163.85	5,373.15	11,850.55	8,765.10	8,565.30	7,238.83	6,909.30	8,764.93	3,219.95					2,530.25

Month Year Reported: ----> December 2017 CLERK'S MONTHLY REPORT  
 Town Name: -----> Town of Aurora  
 Prepared By: -----> Martha L. Librock  
 Date Submitted: -----> Jan, 02 2018

7B

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description rpt_RT_CM_03_2011	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	3	70.00	3.87	66.13
200	DOG LICENSE REVENUE	172	2,103.00	1,916.00	187.00
301	MARRIAGE LICENSE	4	160.00	70.00	90.00
602	DEATH CERTIFICATE	1	80.00	80.00	0.00
<b>Report Totals:</b>		180	2,413.00	2,069.87	343.13

REVENUES TO SUPERVISOR - CLERK FEES	153.87
REVENUES TO SUPERVISOR - DOG FEES	1,916.00
<b>TOTAL TOWN REVENUES TO SUPERVISOR:</b>	<b>2,069.87</b>

Amount paid to NYS DEC REVENUE ACCOUNTING	66.13
Amount paid to DEPT. OF AG. AND MARKETS	187.00
Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES	90.00
<b>TOTAL DISBURSED TO OTHER AGENCIES:</b>	<b>343.13</b>
<b>TOTAL DISBURSED:</b>	<b>2,413.00</b>

January 3 2018 JAMES J. BACH Supervisor,  
 State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me  
 this 3rd day of January 2018

Martha L. Librock  
 Town Clerk

Sheryl A. Miller Notary Public

**SHERYL A. MILLER**  
 Reg. #01MI6128663  
 Notary Public, State of New York  
 Qualified In Erie County  
 Commission Expires June 13, 2021



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**TOWN OF AURORA SENIOR CENTER  
DIRECTOR'S REPORT  
MONTH OF DECEMBER 2017**

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

**ADMINISTRATIVE**

Our nonresident letters were sent out and notices were displayed at the center.

The center was lively and festive with the Christmas holidays. For many of our people that do not have relatives in the area this is supportive and uplifting during the season. The emotional support from our staff is invaluable and encourages upbeat positive feelings.

REVENUE & EXPENDITURES: See Supervisor's Report

**PROGRAMS:**

Title: WORKOUT ROOM  
Day & time: M-F 8:00am- 4:00pm  
Participants: Approximately 45 per day  
Title: LINE DANCING  
Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)  
Participants: 58 people  
Supervisors: Nance Baranowski & Gloria Luderman  
Title: SENIOR NOTES  
Day & time: Mondays, 12:45 – 2:30pm  
Participants: 23 people  
Supervisor: Lee Lambert  
Title: EUCHRE  
Day & time: Mondays, 1:00 – 4:00pm  
Participants: 24 people  
Title: PINOCHLE  
Day & Time: Fridays, 1:00 – 4:00pm  
Participants: 20 people  
Title: CERAMICS  
Day & time: Tuesdays, 10:00am – 4:00pm  
Participants: 35 people  
Supervisor: Elaine Schiltz  
Title: EXERCISE CLASS  
Day & time: Tuesdays & Wednesdays 8:30 – 9:30am  
Participants: 12 people  
Title: TAI CHI  
Day & time: Tuesdays & Thursdays 3:00 beginners 3:30 veterans  
Supervisor: Judy Augustyniak & Susan Ott  
Participants: 25 people  
Title: TAI CHI – advanced  
Day & time: Mondays & Thursdays 10:00am  
Supervisor: Dennis Desmond  
Participants: 15  
Title: YOGA  
Day & time: Wednesdays, 9:45 – 11:00am  
Supervisor: Irene Kulbacki  
Participants: 22 people  
Title: BOWLING  
Day & time: Wednesdays, 1:00pm  
Supervisor: Barb D'Amato  
Participants: 48 people  
Title: PAINTING  
Day & time: Wednesdays, 1:00 – 3:30pm  
Supervisor: Walt Carrick  
Participants: 8-10 people  
Title: BRIDGE  
Day & time: Wednesdays, 9:30am – 2:00pm  
Supervisor: Dave Lorcom  
Participants: 40 people  
Title: SENIOR CLUB  
Day & time: Thursdays, 10:00am – 3:00pm  
President: Joyce Salansky  
Title: PACE (people with arthritis can exercise)  
Day & time: Fridays, 9:00 – 10:00am  
Supervisor: Donna Bodekor  
Participants: 12 people  
Title: SEWING & QUILTING  
Day & time: Tuesday 10-2pm  
Supervisor: Terry Piper  
Participants: 12 people  
Title: WOOD CARVING  
Day & time: Fridays, 1:00 – 4:00pm  
Supervisor: Pat Shaner  
Participants: 23 people

Title: 55 ALIVE – Defensive driving classes  
 Day & time: 1<sup>st</sup> Monday & Wednesday of the month -- Mar. 2018  
 Supervisor: AARP trained teachers  
 Participants: 34 people max.  
 Title: WALK IN THE WOODS or in the Village  
 Day & time: TBA  
 Supervisor: tba  
 Participants: 18  
 Title: GENEALOGY ON THE WEB  
 Day & time: TBA  
 Supervisor: tba  
 Participants: 7 people  
 Title: SCRABBLE  
 Day & time: Wednesdays 9:30-11:00am  
 Supervisor: Dianne Bender  
 Participants: 8+ people  
 Title: FIBER ARTS  
 Day & time: Tuesdays 1<sup>st</sup> & 3<sup>rd</sup>  
 Participants: 12 people  
 Title: MAHJONG  
 Day & time: Mondays 2:00pm  
 Supervisor: Lou Plotkin  
 Participants: 12  
 Title: MEXICAN DOMINOS  
 Day & time: Thursdays 9:30 am  
 Supervisor: Laurie Smith  
 Participants: 8+  
 Title: BOOK CLUB  
 Day & time: 2<sup>nd</sup> Wednesday of the month  
 Supervisor: Barb Dadey  
 Participants: 8-10  
 Title: Chess Club  
 Day & time: Thursdays 10:00am  
 Supervisor: Roberto Gesualdi  
 Participants: 10

**TRIPS**

Dec. 12 -- The Temptations Show

Dec. 15 – Kleinhans Holiday Pops

**EVENTS & OTHER ACTIVITIES**

Dec. 13 - Our book club watched The Zookeepers Wife. They continue to enjoy the books, movies, and the company.

Dec. 4 – United Care Representative

Dec. 5 – Univera representative

Nov – Dec. – Matter of Balance program – The program runs 8 weeks with a limit of 12 people.

Dec. 7 – The Thursday Senior Club held their annual Christmas luncheon at Alton's Restaurant.

Dec. 20 – Jennifer Johnston from Blue Cross & Blue Shield presented a program on the Art of Meditation and Yoga.

Dec. 21 – A special visitor, Santa, joined us for the Christmas lunch at the center.

Dec. 21 – Erie County Senior Services Case Manager, Melissa Mrugalski-Jalovick, is joining us on a permanent basis each month. She is now scheduling 10:00 – 11:00 for general information and 11:00 – 12:00 for appointments.

**NUTRITIONAL LUNCH PROGRAM**

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program averaged 184 lunches per week. Lunch totals for the month of December were 737

Week of Dec. 4 170 (No meal 12/7)

Week of Dec. 18 215

Week of Dec. 11 193

Week of Dec. 25 159(closed 12/25)

Submitted by: Donna Bodekor

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MONTHLY REPORT FOR TOWN BOARD, TOWN OF AURORA FOR **December 2017**

**Permit Summary Audit Report By Permit Number for 12/1/17 - 12/31/17**

<i>Appl.</i>	<i>Value</i>	<i>Fee Type</i>	<i>Description</i>	<i>Issued</i>	<i>Value</i>
5	0	\$220.00 0095	APPLICATION FEE	5	0
2	17,910	\$586.85 0160	ALTERATION RESIDENTIAL	2	17,910
1	28,800	\$890.00 0340	COMMERCIAL STORAGE BLDG	1	28,800
1	10,512	\$131.40 0429	ACCESS BLDG ADD & ALTER	1	10,512
1	864	\$28.80 0435	ACCESSORY STRUCTURE	1	864
1	0	\$50.00 0438	FENCE	1	0
2	200	\$120.00 0489	A-FRAME SIGN	2	200
1	0	\$60.00 0490	SIGN	1	0
1	0	\$25.00 0493	TEMPORARY SIGN	1	0
2	0	\$100.00 0500	SOLID FUEL APPLIANCE	2	0
4	29,499	\$200.00 0501	GENERATOR	4	29,499
3	0	\$118.20 0700	RENEW/REISSUE	3	0
<b>24</b>	<b>87,785</b>	<b>\$2,530.25</b>		<b>24</b>	<b>87,785</b>

Plus Previous Total Value thru November **\$7,512,386**  
**Current Total Value to December 31 \$7,600,171**

**\$70,854.16 YTD Building Permit Fees (Includes Park/Rec Fee)**  
**\$69,554.80 2016 YTD Building Permit Fees (Includes Park/Rec Fee)**

ZONING BOARD OF APPEALS:

New Hearings: 3  
 Req to Amend: 1  
 Adjourned:  
 Review: 1  
 Decisions:

NOTICES SENT:

Permits Expiring Soon: 3  
 Expired Permits: 1  
 2<sup>nd</sup> Notice Exp Permit: 3  
 Violations: 5  
 2<sup>nd</sup> Notice Violations: 2  
 Fire Violations: 2  
 Zoning Comp Letters:  
 General Letters: 13  
 False Alarm Notices: 13  
 FA 2<sup>nd</sup> Notice: 2  
 FA Final Notice:

JCA CASES: 1

Town of Aurora  
**All Calls & Complaints**

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Summary Report by Date: 12-01-2017 through 12-31-2017, for Category: BUILDING DEPARTMENT WORK REQUI -

Category	Date	Caller Name/Phone	Notes	Closed
Building Department Work Requi	12-05-17	Dave	Please move mowers to back of garage so ADS can park 2 vans there. Dave D	12-05-17
Building Department Work Requi	12-05-17	Senior Center	Wrap bushes outside entrance, move picnic table and bike rack.	12-05-17
Building Department Work Requi	12-05-17	Sheryl M.	Jason/Sheryl- 1-1/2 hrs. PU 2 cases of paper from Town Clerk and deliver to courts. Dave and Sean	12-06-17
Building Department Work Requi	12-06-17	Sheryl M	PU 4 boxes and take to senior center Dave and Sean	12-06-17
Building Department Work Requi	12-07-17	Sheryl M	PU 3 boxes and deliver to Senior Center	12-08-17
Building Department Work Requi	12-07-17	Kathy	plow snow at entranceway and walkway before open., Did at 1PM. Plowing prior to that and Sheryl and Jason were off.	12-07-17
Building Department Work Requi	12-12-17	Donna	Need salt for inside container. Jason-10 minutes	12-12-17
Building Department Work Requi	12-13-17	Donna	fan in front vestibule is not working. Please check. Mike and Justin-rewired and changed thermostat control inside unit. Works better.	12-13-17
Building Department Work Requi	12-19-17	Rob	Hang quilt on front exterior of building with library directors. Mike and Mike-1 hour	12-24-17
Building Department Work Requi	12-21-17	Donna	Replace heater fan Mike and Mike- 1 hour	01-23-18

**TOWN OF AURORA DOG CONTROL REPORT**

Dec-17

7F

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	OPPD	TOTAL CALLS
Attack/Fighting				
Barking				
Bites				
Cats	1			1
Damage by Dogs				
Dangerous Dogs				
Deceased Dogs				
Found Dogs	3			3
Injured/Sick				
Licensing				
Loose/Unleashed Dogs	8			8
Lost Dogs	6			6
Miscellaneous Calls				
Mutual Aid				
MVC-Dogs/Cats				
Other Animals				
Threatening Dogs	1			1
Welfare	3			3
<b>TOTAL</b>	<b>22</b>			<b>22</b>

**IMPOUNDMENTS:**

DATE	BREED	STREET	AMOUNT
12/12/2017	Great Pyrenees	Oakwood Avenue	\$0
12/18/2017	Beagle	Sweet Road	\$65
Total:			\$65

**Court:**

People vs C. Schmidt Dangerous Dog hearing- Dismissed  
 People vs M. Bullock Deemed "Dangerous", euthanized, vet \$425.26  
 bill from July 2017 incident