



5A

Innovating Business with Technology

## Conversion Agreement

Town of Aurora – [www.townofaurora.com](http://www.townofaurora.com)

May 24, 2012

Robert Goller  
5 South Grove St.  
East Aurora, NY 14052

Conversion to i-Content CMS

Standard conversion includes pulling over look of site and all pages and content as is. Design refresh option is available for an additional fee. Any additions to the site as a result of a new look may result in additional fees if I-Evolve is to enter new content that is not currently on the site.

- Conversion
  - Main navigation includes About Us, Departments, Forms, Meetings & Events, Contact Us
  - Home page includes rotating banner images, email sign up and search. Recommending making home page content area full width with possibly some callout boxes to highlight budget notes, meeting notes, and other important news. This will help condense the page so less scrolling is needed, and keep items in the same location each time they are updated so visitors will always know where to look.
  - Subnavigation:
    - About Us has no subpages
    - Departments has 23 subpages
    - Forms has no subpages
    - Meetings and Events has 7 subpages
    - Contact Us has no subpages and a standard contact form in addition to regular content.
    - All pages are regular content pages with the exception of the contact us page as noted above.  
*When forms are submitted the system will email you a notification with the details submitted. In i-Content, form submissions are also stored in the back end of the system for retrieval later on, or downloadable into an Excel file.*
  - Main page banner - suggest adding phone number somewhere into the banner area. We will also make the content area within the header editable text so that can be changed out as needed.

501 John James Audubon Parkway, Suite 201 ☎ Amherst, NY 14228 ☎ Ph: 716.505.8324 ☎ Fax: 716.505.8325 ☎ [www.i-evolve.com](http://www.i-evolve.com)



#### New Functionality

- The town would like the search functionality to search the content of the PDF forms on the site as well as the regular content on the site. Our solution involves utilizing a Google Site Search feature. Because the Town of Aurora is non-profit there is no fee for this service outside of the development fees to configure it with the site.
  - You can see an example of how this will work here:  
[http://www.google.com/enterprise/search/products\\_gss.html](http://www.google.com/enterprise/search/products_gss.html)
  - Toward the bottom of the page you can enter in your url and the word 'minutes' and you'll see the results show content of the PDFs currently on your site.
  - This will require you creating a Google Site Search account, we can help you with this if necessary. We will require access to it to get the code needed to put on the new site.

#### Optional Design Refresh

- Design refresh includes kickoff meeting to discuss revamping the look of the site. Includes design of home and internal pages for review, and up to 2 rounds of revisions. New look will be applied to the site and content restructured as necessary based on new design.



I agree to have I-Evolve Technology Services convert my existing website as described above to the i-Content CMS. Hosting fees will remain the same.

| SELECT  | DESCRIPTION  | UNIT PRICE | TOTAL PRICE |
|---|--|------------|-------------|
|   | Standard Conversion to i-Content (includes pulling over look and content as is, up to 35 pages, including recommended changes) and adding Google Site Search | \$1,325.00 | \$1,325.00  |
|   | Conversion to i-Content with Design Refresh (includes all above and new design)  | \$2,325.00 | \$2,325.00  |
| <b>Total (please indicate option chosen):</b> |  |            |             |

Terms: Due Upon Receipt

All services are subject to I-Evolve's online terms of service found at [www.i-evolve.com/company/Legal/tos.html](http://www.i-evolve.com/company/Legal/tos.html). By signing, Customer acknowledges that Customer has read and understands I-Evolve's online terms of service and that the Customer agrees to be bound by those terms and conditions, the fee schedule and any other applicable terms governing the service.

\_\_\_\_\_  
 Jolene M. Jeffe, Town of Aurora

\_\_\_\_\_  
 Date

## Appendix C

## State Environmental Quality Review

## SHORT ENVIRONMENTAL ASSESSMENT FORM

For UNLISTED ACTIONS Only

5B

## PART I - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

|   |  |
|---|--|
| 1. APPLICANT/SPONSOR<br>Jewett Holmwood LLC   | 2. PROJECT NAME<br>Reed Hill Heights Drainage District Formation |
| 3. PROJECT LOCATION:<br>Municipality Town of Aurora County Erie   |  |
| 4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map)<br>Jewett Holmwood Road near NYS Rt. 20A (approximately 39.6 acres)  |  |
| 5. PROPOSED ACTION IS:<br><input checked="" type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration   |  |
| 6. DESCRIBE PROJECT BRIEFLY:<br>Creation of a drainage district to serve a 33 lot , single family home residential subdivision.   |  |
| 7. AMOUNT OF LAND AFFECTED:<br>Initially 39.6 acres Ultimately 39.6 acres   |  |
| 8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS?<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe briefly   |  |
| 9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT?<br><input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input type="checkbox"/> Park/Forest/Open Space <input checked="" type="checkbox"/> Other<br>Describe:<br>Mixed use area including residential homes, industrial / commercial park, adjoining creek |  |
| 10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, list agency(s) name and permit/approvals:   |  |
| 11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL?<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list agency(s) name and permit/approvals:<br>Final Plat Approval -- Town of Aurora  |  |
| 12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |  |
| I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE<br>Applicant/sponsor name: Jewett Holmwood LLC, by Peter J. Sorgi, Manager Date: 3-22-12<br>Signature: <u>Peter J. Sorgi</u>  |  |

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment

OVER

1

Reset

**PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)**

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF.  
 Yes  No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.  
 Yes  No

C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic pattern, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:  
No

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:  
No

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:  
No

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:  
No

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:  
No

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:  
No

C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly:  
No

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)?  
 Yes  No If Yes, explain briefly:

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?  
 Yes  No If Yes, explain briefly:

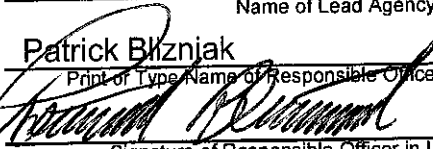
**PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)**

**INSTRUCTIONS:** For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question D of Part II was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

- Check this box if you have identified one or more potentially large or significant adverse impacts which **MAY** occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.
- Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts **AND** provide, on attachments as necessary, the reasons supporting this determination.

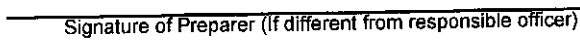
Town of Aurora  
Name of Lead Agency

Patrick Bliznjak  
Print or Type Name of Responsible Officer in Lead Agency

  
Signature of Responsible Officer in Lead Agency

March 23, 2012  
Date

Superintendent of Building  
Title of Responsible Officer

  
Signature of Preparer (If different from responsible officer)

**RESOLUTION APPROVING THE ESTABLISHMENT OF THE  
TOWN OF AURORA DRAINAGE DISTRICT NO. 2**

5C

WHEREAS, a map, plan and report relating to the establishment of a proposed Town Aurora Drainage District No. 2 as prepared by Metzger Civil Engineering, PLLC, duly licensed civil engineers of the State of New York, in a manner and in such detail as has been determined by this Town Board, has been duly filed with the Town Clerk, in accordance with the requirements of Article 12 of the Town Law, and

WHEREAS, an Order was duly adopted by this Town Board on the 9<sup>th</sup> day of April, 2012, reciting the filing of said map, plan and report, the improvements proposed, the boundaries of the proposed District, the proposed method of financing, the fact that the map, plan and report describing the same are on file in the Town Clerk's Office for public inspection, and stating all other matters required by law to be stated, and specifying that a public hearing will be held on the 23<sup>rd</sup> day of April, 2012 at 7:00 p.m. o'clock, at the Town of Aurora Town Hall, 300 Gleed Avenue, East Aurora, New York as the place where this Town Board would meet and consider said map, plan and report, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law, and

WHEREAS, such Order was duly published and posted as required by law, and

WHEREAS, a hearing on said matter was duly held by said Town Board on the 23<sup>rd</sup> day of April, 2012 at 7:00 p.m. o'clock of said day, in the Town of Aurora Town Hall, 300 Gleed Avenue, East Aurora, New York, and

WHEREAS, pursuant to said Petition, it is the intention of the Petitioner, as sole owner of all the taxable property in said Drainage District, to construct said drainage improvements solely at its own expense, now, after due deliberation, it is

RESOLVED:

- A. That the Notice of Public Hearing was published and posted as required by law, and is otherwise sufficient;
- B. That all property and property owners in the proposed District are benefitted thereby;
- C. That all property and property owners benefitted are included within the limits of the proposed District;
- D. That it is in the public interest to establish said District, and be it further

RESOLVED, that the establishment of the proposed District as set forth in said map, plan and report be approved; that the improvements therein mentioned be constructed by the Petitioner; and such District shall be known and designated as the "Town of Aurora Drainage District No. 2" and shall be bounded and described as set forth as Exhibit "A" attached hereto and made a part hereof, and be it further

RESOLVED, that the improvements for such Drainage District are to be constructed by Jewett Holmwood LLC, the owner of the Exhibit "A" premises, solely at its own expense, and it has offered to convey the same without cost to the Town of Aurora, free and clear of encumbrances except the right of access to said improvements by adjoining land owners; that the costs of maintaining said Drainage District shall be borne by the owners of properties benefitted thereby, and be it further

RESOLVED, that the District charges shall be based equally by each subdivision lot located within the Drainage District, and be it further

RESOLVED, that the Town Clerk be and hereby is authorized and directed to file a certified copy of this Resolution in the office of the Clerk of the County of Erie, which is the County in which the said Town of Aurora is located, and the office of the State Department of Audit and Control, within ten (10) days after the adoption of this Resolution, pursuant to the provisions of Section 194 of the Town Law.

Duly adopted this \_\_\_\_ day of \_\_\_\_\_, 2012.

6A

**LEASE AGREEMENT**

AGREEMENT made this 29<sup>th</sup> day of May, 2012, by and between

TOWN OF AURORA,  
A Municipal Corporation  
300 Gleed Avenue  
East Aurora, New York 14052

hereinafter referred to as the "Lessor", and

BILLit ACCOUNTING & INFORMATION TECHNOLOGY, LLC  
300 Gleed Avenue  
East Aurora, New York 14052

hereinafter referred to as the "Lessee".

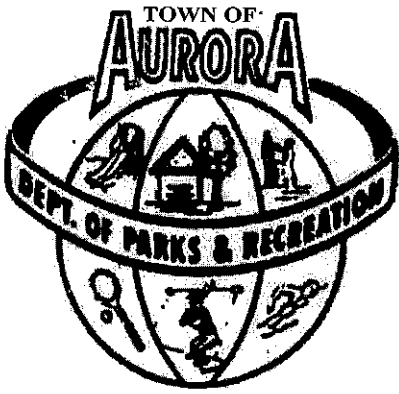
WHEREAS, the Lessee desires to lease 10,000 square feet of office space at 300 Gleed Avenue, East Aurora, New York, and

WHEREAS, the Lessor is willing to lease portions of 300 Gleed Avenue subject to the terms and conditions set forth herein,

NOW, THEREFORE, the parties agree as follows:

1. **PREMISES**: The Lessor hereby leases to the Lessee 10,000 square feet of office space within the facility known as 300 Gleed Avenue, and more particularly described in the drawing annexed as Exhibit "A". The Lessee shall use and occupy the leased premises for the purpose of a private accounting and information technology operation.
2. **TERM AND OPTION TO RENEW**: The term of the lease shall be for three (3) years commencing on June 1, 2012 and terminating on May 31, 2015, or unless sooner terminated in accordance with the provisions of this Agreement. Provided





## TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

5 South Grove Street  
East Aurora, New York 14052  
Office (716) 652-8866  
Fax (716) 652-5646

GD

To: Town Board  
From: Peggy Cooke, Director of Parks and Recreation  
Date: 5/16/12  
Re: Neil and Barb Chur Equestrian Center

Attached please find an application for use of the Neil and Barb Chur Equestrian Park for August 4 and 5, 2012. The event is a dog agility trial by 'Up and Over Dog Sports'. If the event is approved, it would be a small one this year, with about 40 people and 120 dogs. The dogs are well trained and kept on leashes. The owners are used to travelling with their show dogs, and always pick up after them.

Some of the owners are travelling a distance with their dogs, and staying in hotels in East Aurora is difficult with a pet. Therefore, some of the owners would like to stay on the grounds in campers or RV's. They are self contained, and have no need for electric or water. There would probably be 7-8 campers on site overnight.

We have allowed camping by the scouts in Majors Park and West Falls Park, so this is not new for the Town. The show participants will be given clear guidelines so they do not disturb neighbors.

I have been actively promoting use of the Knox fields to offset maintenance costs, and recommend approval of this request.

Tentative events for this year:

|            |  |
|------------|--|
| July 28-29 | Carriage Drive Society (application approved)                |
| Aug 4-5    | Dog Agility Trial (application pending)                      |
| Aug 11     | Bluegrass concert by Mick Hayes (application coming)         |
| Oct 13     | Cross Country meet with Walt McLaughlin (application coming) |

Another horse show is also being considered!

Application # \_\_\_\_\_

|                   | Fee               | Paid                                | Refund |
|-------------------|-------------------|-------------------------------------|--------|
| Application Fee   | \$25. <u>25</u>   | <input checked="" type="checkbox"/> |        |
| Permit Fee        | \$15. <u>15</u>   |                                     |        |
| Security Deposit  | \$200. <u>200</u> |                                     |        |
| Per Day Event Fee | \$200. <u>400</u> |                                     |        |

## Application For Temporary Use Permit

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field  
At Knox Farm State Park

Submit applications to:  
Town of Aurora Parks and Recreation  
5 S. Grove St.  
East Aurora, NY 14052  
Telephone (716) 652-8866 Fax: (716) 652-5646

All requests must be made no less than 60 days in advance of event/use.

- Name of Organization: Upland over Dog Sports
- Individual Responsible for this request: Mike Wolff + Lynn Bradenck
- Address: 1816 Olean RD  
South Wales NY 14139
- Telephone number: 716-655-0862
- Fax: 716-655-0862
- Email Address: uplandoverdogsports@roadrunner.com
- Date(s) of event: Aug 4th + 5th, 2012, set up evening August 3rd
- Hours of use including set up/take down: Start 7 am/pm End 7 am/pm
- Description of the event or use:  
Dog Agility Trial
- Specific area(s) requested, map attached  
 Soccer  
 Polo Field  
 Equestrian Park  
 Other: \_\_\_\_\_
- Specific equipment to be brought in to park (porta johns, tents, etc.) Porta Johns, Tents, Agility Equipment, Snow Fencing Tiers to Split Rail
- Need: Water  Electric  Garbage Barrels
- Estimated attendance: 60 people each Day

14. Will food or drinks be served? yes If yes, describe: not for sale - our volunteer workers will get snacks

15. Will there be sound amplification or music or a band(s)? NO If yes, describe:

16. Other services requested (describe): RV camping overnite (no hookups)  
\_\_\_\_ Police \_\_\_\_\_  
\_\_\_\_ Parks and Recreation Department \_\_\_\_\_

(Provide drawings describing location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 5 South Grove St. Approved signs may be erected 30 days prior to the event and must be removed immediately after same.)

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields and/or Polo Field**

*Mike G...*  
Signature of Applicant

5/15/12  
Date

Official Use Only Below this Line-----

Event: Up and Over Dog Sports NADAC Dog Agility Trial

Attachments submitted:

- Indemnification Agreement
- Certificate of Insurance - coming w/ correct language
- Map with area(s) requested to be used indicated
- Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)

Application  Recommended or  Not recommended by Department of Parks and Recreation

SUPERVISOR  
JOLENE M. JEFFE  
(716) 652-7590  
[jjeffe@townofaurora.com](mailto:jjeffe@townofaurora.com)



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GE

## TOWN OF AURORA

5 South Grove Street, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

### TOWN COUNCIL MEMBERS

Jeffrey T. Harris  
[jharris@townofaurora.com](mailto:jharris@townofaurora.com)

James F. Collins  
[icollins@townofaurora.com](mailto:icollins@townofaurora.com)

James J. Bach  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)

Susan A. Friess  
[sfriess@townofaurora.com](mailto:sfriess@townofaurora.com)

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David M. Gunner  
(716) 652-4050  
[highway@townofaurora.com](mailto:highway@townofaurora.com)

RECEIVER OF TAXES  
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SUPT. OF BUILDING  
Patrick J. Blizniak  
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ASSESSOR  
Thelma Hornberger  
[assessor@townofaurora.com](mailto:assessor@townofaurora.com)  
(716) 652-0011

DIR. OF RECREATION  
Peggy M. Cooke  
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[peggy@townofaurora.com](mailto:peggy@townofaurora.com)

TOWN ATTORNEY  
Ronald P. Bennett

TOWN JUSTICE  
Douglas W. Marky  
Jeffrey P. Markello

HISTORIAN  
Robert L. Goller  
(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507

TDD (716) 714-1001  
For the Hearing Impaired

May 17, 2012

To: Town Board Members

I respectfully request that the Town Board declare the following items as surplus:

- 1997 Jacobson Mower Mr -15, Inventory #1243 ID #705212110 in good condition
- 1993 Homelite Super XL-925 Chainsaw, Inventory #666, Vin #0800343
- 1996 Stihl 039 Chainsaw, Inventory #538, Vin #234203370
- 1997 Stihl 021 Chainsaw, Inventory #661, Vin #234248794

Sincerely,

David M Gunner  
Superintendent of Highways

SUPERVISOR  
JOLENE M. JEFFE  
(716) 652-7590  
[ijeffe@townofaurora.com](mailto:ijeffe@townofaurora.com)



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GF

## TOWN OF AURORA

5 South Grove Street, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

### TOWN COUNCIL MEMBERS

Jeffrey T. Harris  
[jharris@townofaurora.com](mailto:jharris@townofaurora.com)

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[jcollins@townofaurora.com](mailto:jcollins@townofaurora.com)

James J. Bach  
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ASSESSOR  
Thelma Hornberger  
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(716) 652-0011

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Peggy M. Cooke  
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TOWN ATTORNEY  
Ronald P. Bennett

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Jeffrey P. Markello

HISTORIAN  
Robert L. Goller  
(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507

TDD (716) 714-1001  
For the Hearing Impaired

April 23, 2012

To: Town Board Members

I respectfully request that the Town Board declare surplus a 1977 Layton Box Paver. Inventory #230 ID# H7550-136. In Fair market condition. Estimated Auction value \$500-\$1000.00.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Gunner".

David M. Gunner  
Superintendent Of Highways

SUPERVISOR  
JOLENE M. JEFFE  
(716) 652-7590  
[jjeffe@townofaurora.com](mailto:jjeffe@townofaurora.com)



townclerk

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## TOWN OF AURORA

5 South Grove Street, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

### MEMO

To: Town Board

From: Nicole Serra, Bookkeeper to Supervisor

RE: Work related Seminar

DATE: 5/29/12

I would like to request the approval to participate in an upcoming seminar. It will enhance my budgeting and municipal audit knowledge and expertise – Trends and Issues.

The Seminar will take place in Batavia, NY on July 19<sup>th</sup>, 2012.

I am requesting the approval of the following expenses.

\$75.00 Seminar registration fee

\$ 39.60 mileage (88 miles round trip x .45 cents per mile)



# WESTERN SUMMER SEMINAR

July 19, 2012 (Program subject to change)

Responsible. Knowledgeable. Accountable.

## AGENDA

8:00am-8:30am

Registration and Continental Breakfast

8:30am-8:40am

Welcoming Remarks

8:40am-9:30am

Municipal Audits—Trends and Issues (1 CPE)

Laura Landers, CPA, Principal  
Freed Maxick CPAs

Wayne Driescher, CPA, Partner  
Drescher & Malcecki LLP

### Session Learning Objectives

- Information on proposed changes to the federal single audit requirements.
- The role the independent auditor plays in regard to municipal internal control programs.
- Common problems found during municipal audits.

9:40am-10:30am

How an Effective Safety/Loss Control Program Can Cut Your Budget (1 CPE)

Dwayne T. Burt, Senior Risk Control Consultant  
Willis Group Holdings PLC

### Session Learning Objectives

- The factors that drive up the cost of workers compensation benefits.
- How to compute the Returns on Investment (ROI) on workplace safety initiatives.
- The differences between pre-loss and post-loss workers compensation activities.

10:40am-11:30am

Municipal Leasing: A Primer (1 CPE)

Jeff Smith, President  
Municipal Solutions, Inc.  
Donna Seiberta, Assistant Vice President  
East Niagara Bank

### Session Learning Objectives

- Available municipal leasing options.
- How to determine when a municipal lease is a better financing option than bonding.
- Issues to be aware of when considering a refinance of a municipal lease.

11:40am-12:30pm

Lunch

Session qualifies for Government Finance Institute (GFI) credit.

## REGISTRATION FORM (WESTERN SUMMER 2012)

NAME Nicole Serra  
 TITLE Bookkeeper ENTITY Town of Aurora  
 ADDRESS 5 South Grove Street East Aurora, NY 14052  
 PHONE 716 652-7590 FAX 716 652-3500  
 EMAIL n.serra@townofaurora.com

FEE:  Member: \$75.00 (12412-1)  Nonmember: \$150.00 (12412-1)

### PAYMENT METHOD:

Check/Money Order  Claim Voucher/PO

### MEMBERSHIP: RENEW OR JOIN FOR 2012 TODAY!

#### RENEWING MEMBERS

Government: \$160.00  1<sup>st</sup> TIME MEMBER DISCOUNT  
 Private: \$395.00  Private: \$190.00

### REGISTRATION:

Pre-registration is preferred. Payment should be made in advance or brought with you to the seminar. Online or fax registration forms will be invoiced. On-site registrations are accepted, however there will be an additional fee of \$10.00.

**Cancellations:** Any cancellations before July 12, 2012 will be charged an Administrative Fee of \$15.00. Cancellations received after this date will NOT be refunded. Cancellation notices may be emailed to [info@nysgfoa.org](mailto:info@nysgfoa.org), faxed to 518-434-4640 or mailed to the address below.

**No shows:** In the event you are unable to attend and have not cancelled in writing by the date indicated above, you are obligated to pay the full amount.

### MAIL REGISTRATION FORMS TO:

NYS GFOA • 126 State Street, 5<sup>th</sup> Floor • Albany, NY 12207

Questions? Call 518-465-1512 • Web site: [www.nysgfoa.org](http://www.nysgfoa.org)

SUPERVISOR  
JOLENE M. JEFFE  
(716) 652-7590  
[jjeffe@townofaurora.com](mailto:jjeffe@townofaurora.com)



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## TOWN OF AURORA

5 South Grove Street, East Aurora, NY 14052

[www.townofaurora.com](http://www.townofaurora.com)

### MEMO

To: Town Board

From: Nicole Serra

RE: Knox Field Donation

DATE: May 21, 2012

Please accept the Aurora Arsenal Soccer Club's donation of \$8,000 in support of the Knox field maintenance and upkeep during the 2012 season.

The donation monies will be placed in account A 2025.2 to offset the seasonal labor, fuel & oil, maintenance and supplies for Knox Fields that will be completed through our Parks and Recreation Department.



Town of Aurora  
 List of Donations for Baseball Diamond Project  
 For 5/29/12 Town Board Meeting

| DONOR                           | STREET ADDRESS       | CITY/TOWN      | STATE | ZIP   | Donated Amount | Date Received | Check # | Cash   | Comments         |
|---------------------------------|----------------------|----------------|-------|-------|----------------|---------------|---------|--------|------------------|
| William Laird VSP               | 333 Quality Dr       | Rancho Cordova | CA    | 95670 | \$100.00       | 5/4/2012      |         | 585092 | general          |
| Lou & Elizabeth Rozanski        | 414 Linden Ave       | East Aurora    | NY    | 14052 | \$500.00       | 5/7/2012      |         | 1332   | bench            |
| Bank of Holland                 | 12 South Main Street | Holland        | NY    | 14080 | \$1,000.00     | 5/10/2012     |         | 214003 | starting line up |
| Seneca Animal Hospital          | 7441 Seneca Street   | East Aurora    | NY    | 14052 | \$200.00       | 5/10/2012     |         | 34929  | general          |
| Shanley Collision               | 420 Olean Road       | East Aurora    | NY    | 14052 | \$500.00       | 5/10/2012     |         | 7052   | starting line up |
| Mary Ann & V. Anthony Di Rienzo | 171 Godfrey Terrace  | East Aurora    | NY    | 14052 | \$50.00        | 5/11/2012     |         | 476    | general          |
| Peter & Lisa Metzger            | 81 West Falls Rd     | West Falls     | NY    | 14170 | \$500.00       | 5/11/2012     |         | 1965   | bench            |
| JVN Enterprises Inc.            | 17 Ernst Place       | East Aurora    | NY    | 14052 | \$1,500.00     | 5/17/2012     |         | 2240   | softball field   |
| Landor LTD                      | PO Box 269           | East Aurora    | NY    | 14052 | \$1,500.00     | 5/17/2012     |         | 10846  | softball field   |
| Sons of Legion Squadron #362    | PO Box 122           | East Aurora    | NY    | 14052 | \$500.00       | 5/18/2012     |         | 1087   | bench            |
| Jennifer & Michael Guttilo      | 250 Porterville Road | East Aurora    | NY    | 14052 | \$250.00       | 5/18/2012     |         | 1040   | general          |
| Bennett Difilippo & Kurtzhals   | 681 main Street      | East Aurora    | n     | 14052 | \$500.00       | 5/21/2012     |         | 20541  | bench            |
| Terrance & Elaine Schiltz       | 13875 Fish Hill Rd   | East Aurora    | NY    | 14052 | \$50.00        | 5/26/2012     |         | 2397   | general          |

Total \$7,150.00

Please note these monies are designated restrictly to be used for the Baseball Diamond Project. Monies will be placed in a special TA acct# 1000.0112 and expended for costs incurred during construction of the new diamonds. This special account will be closed upon completion of the project and any unspent monies will be returned to the donors respectively.

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SUPERVISOR  
JOLENE M. JEFFE  
(716) 652-7590  
[jjeffe@townofaurora.com](mailto:jjeffe@townofaurora.com)



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## TOWN OF AURORA

5 South Grove Street, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

### TOWN COUNCIL MEMBERS

May 25, 2012

Jeffrey T. Harris  
[jharris@townofaurora.com](mailto:jharris@townofaurora.com)

James F. Collins  
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SUPT. OF BUILDING  
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ASSESSOR  
Thelma Hornberger  
[assessor@townofaurora.com](mailto:assessor@townofaurora.com)  
(716) 652-0011

DIR. OF RECREATION  
Peggy M. Cooke  
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[peggy@townofaurora.com](mailto:peggy@townofaurora.com)

TOWN ATTORNEY  
Ronald P. Bennett

TOWN JUSTICE  
Douglas W. Marky  
Jeffrey P. Markello

HISTORIAN  
Robert L. Goller  
(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507

TDD (716) 714-1001  
For the Hearing Impaired

Assemblywoman Marge Markey  
Chair, Tourism, Parks, Arts & Sports Development Committee  
New York State Assembly  
Legislative Office Building  
Albany, New York 12248

Letter in Support: S.6719

Dear Assemblywoman Markey:

On behalf of the Aurora Town Board, I write to strongly support S.6719 and request that the legislation be introduced in the Assembly during this legislative session. The bill, which has passed the Senate, would authorize the Office of Parks, Recreation and Historic Preservation (OPRHP) to enter into a lease or license not to exceed forty years for the adaptive reuse of buildings and facilities at Knox Farm State Park for park-related purposes or appropriate commercial or residential purposes. This legislation simply adds these state park properties to approximately fifty other properties previously designated by the Legislature as requiring long-term leases to attract private funds for repair and rehabilitation efforts.

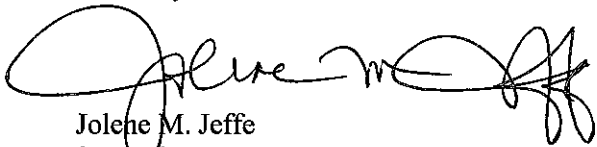
Private sector partners are needed to make long-term investments to return vacant, deteriorating buildings at Knox Farm State Park to productive use. This legislation would authorize OPRHP to enter into long term leases to attract private sector partners to amortize the large investment needed to adaptively reuse these buildings for appropriate uses, which could include food or lodging services, equestrian activities, office space, or residential uses. The bill requires that the surrounding park and historic resources be protected and that any rent proceeds be invested in capital improvements to the State Park system.

Knox Farm State Park, a former country estate located adjacent to the historic village of East Aurora in Erie County, was acquired by the OPRHP in 2000. In addition to its former use as a family country retreat, the property also operated as a working farm. Today, the park's 633 acres are comprised of walking paths and trails, 400 acres of grasslands (former pastures and hayfields), 100 acres of woodlands, ponds and several wetland areas, and soccer fields and riding areas maintained by the Town of Aurora. The park includes a thirty-five room main house with surrounding grounds and several outbuildings, and an equestrian area which includes stables and apartments. Knox Farm State Park is an outstanding, intact example of farm and equestrian buildings from the turn of the 19<sup>th</sup> century. Accordingly, the structures at Knox Farm are eligible for listing on the State and National Registers of Historic Places and any rehabilitative work undertaken would have to be in compliance with historic preservation standards. Many of the structures at Knox Farm State Park were occupied up until 2000, and therefore are in relatively stable condition. However, OPRHP has no public or administrative use for the main house, the equestrian area and barns, and other vacant structures on the property.

Because these structures are currently vacant, they are experiencing deterioration. Moreover, significant investments are needed to bring these former privately-owned structures into compliance with current building codes and accessibility requirements for publicly-used facilities.

The Aurora Town Board strongly supports this legislation as a means toward protecting and preserving the Park's important historic structures, attracting private funds for the adaptive reuse of these spaces and generating support for capital projects throughout the park system. We urge your passage of this important legislation this year.

Sincerely,

A handwritten signature in black ink, appearing to read "Jolene M. Jeffe". The signature is fluid and cursive, with a large initial "J" and a long, sweeping underline.

Jolene M. Jeffe  
Supervisor

Cc:

Senator Betty Little  
Assemblywoman Jane Corwin  
Seymour Knox, President of Friends of Knox Farm  
Senator Patrick Gallivan

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## TOWN OF WALES DOG CONTROL REPORT

**1st Quarter 2012**

Sheryl Harris, Dog Control Officer

713-9618 cell, 652-7944 office

Harry Clough, Asst. DCO-725-3689 cell

Cathy McGee, Asst. DCO-430-3592 cell

“Striving to serve the public as the frontline of defense to protect the health and safety of humans and animals”

| Phone Calls to DOG CONTROL OFFICE    |  |  | OTHER | WALES |
|--------------------------------------|--|--|-------|-------|
| Adoption                             |  |  | 1     |       |
| Attack/Fighting                      |  |  |       |       |
| Barking                              |  |  |       |       |
| Bites                                |  |  |       | 3     |
| Cats                                 |  |  |       | 2     |
| Damage by Dogs                       |  |  |       |       |
| Found Dogs                           |  |  |       | 3     |
| Licensing                            |  |  |       | 5     |
| Loose/Unleashed Dogs                 |  |  |       | 2     |
| Lost Dogs                            |  |  |       | 7     |
| Miscellaneous Calls                  |  |  |       |       |
| MVC – Dogs/Cats                      |  |  |       |       |
| Other Animals                        |  |  |       |       |
| Permits                              |  |  |       |       |
| Threatening Dogs                     |  |  |       |       |
| Welfare                              |  |  |       | 1     |
| Historian                            |  |  |       |       |
| <b>TOTAL PHONE CALLS RECEIVED-24</b> |  |  | 1     | 24    |

\*Total does not include calls received at personal residence and cell phone.

| Phone Calls to EAPD/NYSPD/ECSD      |  |  | OTHER | WALES |
|-------------------------------------|--|--|-------|-------|
| Assist EAPD/NYSPD/ECSD              |  |  |       |       |
| Attack/Fighting                     |  |  |       |       |
| Barking                             |  |  |       |       |
| Bites                               |  |  |       |       |
| Damage by Dogs                      |  |  |       |       |
| Found Dogs                          |  |  |       | 1     |
| Loose/Unleashed Dogs                |  |  |       | 1     |
| Lost Dogs                           |  |  |       |       |
| MVC- Dog/Cat                        |  |  |       |       |
| Other Animals                       |  |  |       |       |
| Threatening Dogs                    |  |  |       |       |
| Welfare                             |  |  |       | 1     |
| Other                               |  |  |       |       |
| <b>TOTAL PHONE CALLS RECEIVED-3</b> |  |  |       | 3     |

Wales 1st Qtr.  
2012 con't.

**Impoundments**

**3/20/12 picked up a Labrador Retriever from Rte. 20a/Four Rod Road- returned  
3/23/12 impounded A Shetland Sheepdog from 11985 Rte. 78 –adopted out  
(enclosed copies of DL-18's**

**Kennel Permits**

**None**

**Court**

**None**

**Other**

**\*Follow-up on dog license renewals- phone calls and letters sent out.**

**\*Rabid animals in Erie County- 1st Qtr. - (attached).**

**\*Annual inspection from Agriculture & markets was conducted 3/27/12 with satisfactory results. Although Wales needs to set Aurora fees via resolution as per local law No. 1-1993; 79-9B. 4/4/12 notice was mailed to Wales Supervisor for review and action. (attached)**

**\*Harry Clough, Asst. DCO has been out of work since January-medical. We have hired Cathy McGee as Harry is uncertain as whether he will return to work. Cathy's cell phone number is 430-3592 and will be working evening and weekends.**

**\*February- Dog bite 6451 Olean Road, dog owner-Ed Farley, complainant-Ted Connors, (rabies checked, all interviewed, reported to ECHD) nothing further.**

LEGAL NOTICE  
TOWN OF AURORA, NEW YORK  
NOTICE TO BIDDERS

OK

Please take notice that pursuant to a Resolution of the Town Board of the Town of Aurora, sealed bids will be received and publicly opened at the Town of Aurora Town Hall, 5 South Grove Street, East Aurora, New York at 10:00 a.m. on Thursday, June 14<sup>A</sup> for Baseball Diamond Infield Mix.  
2012

Specifications are available at the office of the Aurora Town Clerk, 5 South Grove Street, East Aurora, New York 14052, during regular business hours (8:30 a.m. – 4:30 p.m.) or by calling 716-652-3280.

Bids are to be submitted in sealed envelopes and shall bear on the face the name and address of the bidder. All bids must be accompanied by a non-collusive bidding certificate.

No bids may be withdrawn subsequent to the opening without consent of the Town Board. The Town Board reserves the right to reject any and all bids.

Dated: May 29, 2012  
Martha L. Librock  
Town Clerk

5/29/12

## TOWN OF AURORA ABSTRACT SHEET

ACCOUNT NUMBER SEQUENCE

11

| VENDOR NBR | VENDOR NAME                  | INVOICE | ITEM DESCRIPTION | AMOUNT       |
|------------|------------------------------|---------|------------------|--------------|
| A          | GENERAL FUND                 |         |                  | \$76,000.96  |
| DB         | HIGHWAY FUND                 |         |                  | \$1,604.89   |
| ER         | ENTERPRISE FUND- TOWN HALL   |         |                  | \$9,590.96   |
| L3         | CONSOLIDATED LIGHTING DIST.  |         |                  | \$471.01     |
| L4         | CONSOLIDATED LIGHTING DIST.  |         |                  | \$314.15     |
| SG         | GARBAGE & RESOURCE RECOV. DI |         |                  | \$44,043.60  |
| SR         | RUBISH COLLECTION DISTRICT # |         |                  | \$490.20     |
| W2         | SW235 - WATER DISTRICT 235   |         |                  | \$319.53     |
| W6         | SW6 - WATER DISTRICT 6       |         |                  | \$27.32      |
| W7         | SW7 - WATER DISTRICT 7       |         |                  | \$46.82      |
| W8         | SW11 - WATER DISTRICT 11     |         |                  | \$86.74      |
| WC         | SW12 - WATER DISTRICT 12     |         |                  | \$37.39      |
| WD         | SW14 - WATER DISTRICT 14     |         |                  | \$30.47      |
| WE         | SW10 EX. 1 WATER DIST. 10 EX |         |                  | \$49.39      |
| WN         | WATER DISTRICT #16           |         |                  | \$8.30       |
| WL         | WATER DISTRICT 1 EXT 1       |         |                  | \$99.70      |
| WM         | WATER IMPROVEMENT AREA 7     |         |                  | \$239.63     |
| WN         | WATER DISTRICT 16 EXT 1      |         |                  | \$1,225.00   |
| ZA         | WATER DISTRICT # 1 NORTH     |         |                  | \$115.96     |
| ZB         | WATER DISTRICT # 1 SOUTH     |         |                  | \$225.56     |
|            | SUB TOTAL                    |         |                  | \$135,035.58 |
|            | GRAND TOTAL ABSTRACT         |         |                  | \$135,035.58 |

AUDITED & APPROVED FOR PAYMENT AS SHOWN  
ON ABSTRACT OF AUDITED VOUCHERS

TOWN CLERK

DATE