

December 12, 2016

A meeting of the Town Board of the Town of Aurora took place on Monday, December 12, 2016, at 7:00 p.m. in the Town Hall Auditorium, 300 Glead Avenue, East Aurora, New York.

Members Present:	Jeffrey T. Harris Susan A. Friess Charles D. Snyder James J. Bach	Councilman Councilwoman Councilman Supervisor
Absent/Excused:	Jolene M. Jeffe	Councilwoman
Others Present:	Ronald Bennett David Gunner William Kramer Shane Krieger Camie Jarrell	Town Attorney Highway Superintendent Code Enforcement Officer Chief of Police Engineer/GHD

Supervisor Bach opened the meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Councilwoman Friess moved to approve the minutes of the November 22, 2016 Town Board work session; seconded by Councilman Snyder. Upon a vote being taken: ayes – four noes – none Motion carried. Action #368 11/22/16 wk sess min aprvd

Councilman Harris moved to approve the minutes of the November 28, 2016 Town Board meeting and work session; seconded by Councilman Snyder. Upon a vote being taken: ayes – four noes – none Motion carried. Action #369 11/28/16 mtg & wk sess min aprvd

AUDIENCE I: none

Councilwoman Friess moved to add three items to tonight's agenda:

- 6F – TE-9 Speed study request
- 6G – Draft Solar Code – refer to Planning Board
- 6H – RFQ for Architect/Engineer services

Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried. Action #370 3 items added to tonight's agenda

UNFINISHED BUSINESS:

Councilman Snyder moved to adopt the following resolution; seconded by Councilman Harris:

**RESOLUTION FOR APPROVAL OF
PRELIMINARY PLAT OF
AURORA MILLS CLUSTER SUBDIVISION**

WHEREAS, on June 30, 2016, Aurora Mills, LLC by William Schutt Associates filed an application for a preliminary plat and SEQR submission following the acceptance of a sketch plan on February 22, 2016, and

WHEREAS, the transmittal letter dated June 30, 2016, referenced specific details of the preliminary plat design for an 85 lot patio home development on a 95 acre parcel purportedly designed in accordance with the Town of Aurora regulations, together with the Preliminary Landscape Plan Summary, and

WHEREAS, on July 25, 2016, the Town Board accepted the preliminary plat acknowledging certain deviations from the sketch plan, and

WHEREAS, on September 7, 2016, the Aurora Planning Board recommended that the Town Board approve the Aurora Mills Cluster Subdivision preliminary plat based upon the information submitted to the Planning Board, said approval being subject to requiring sidewalks on either of the inner or outer limit loop of the subdivision and to address items reported in the engineering report filed with the Town in regard to the preliminary plat, and

WHEREAS, on October 11, 2016, the Town Board reviewed the full environmental assessment form submitted by Aurora Mills developer, and upon review in full reliance on the representations by the developer for the contents of Part 1, the Town Board issued a negative declaration based upon the representations of the developer, and

WHEREAS, by letter dated November 3, 2016, from William Schutt Associates on behalf of the application of the Aurora Mills Cluster Subdivision to the preliminary plat previously submitted which included, among other items, the inclusion of a four foot wide sidewalk, located one foot inside the 50 foot private right-of-way, altering the location of lots reducing from 8 lots to 7 lots on the west side of row F and increasing from 11 lots to 12 lots on the north side of road, totaling 85 lots, and

WHEREAS, said letter dated November 3, 2016 represented the acceptance by Greg Egloff, East Aurora Fire Chief, for a reduction of pavement width roads to 24 feet plus four feet of concrete gutters with the condition that parking would be restricted to one side of the roadway and no parking permitted within the cul-de-sac to which the developer agrees to the proposed parking restriction, and

WHEREAS, the Town Board held a public hearing on November 14, 2016, for comment by the public which comments have been recorded and are part of this Resolution,

WHEREAS, by letter dated November 29, 2016, submitted by William Schutt Associates on behalf of Aurora Mills Cluster Subdivision with said letter a set of plans reflecting a corrected right-of-way detail including concrete sidewalks and concrete sidewalk detail with the entrance to the cul-de-sac being revised to increase pavement width as requested by the fire department.

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby approve the preliminary plat subject and conditioned on the following:

1. All Whereases of this Resolution are complete and accurate with specific reliance upon the Town Board in acting upon the requested approval.
2. The preliminary plat complies and conforms to all provisions of Chapter 99 of Subdivision of Land in regard to the application for cluster developments.
3. The submission of a final plat shall conform to the provisions of the preliminary plat unless otherwise approved by the Town Board.

4. Approval of the final plat requires a public improvement permit as provided by Section 99-4.1 of Chapter 99.

5. The Town Board reserves onto itself the right and discretion to alter and amend any provisions of the preliminary plat to be considered in the adoption for approval of the final plat.

6. All provisions and inclusions of the final plat as required by Chapter 99 of the Codes of Aurora regarding subdivision of land shall be fully complied in regard to its requirements subject to any waivers or variances which may be determined in the sole discretion of the Town Board, and be it

RESOLVED, the Town Board does hereby approve the Preliminary Plat premised upon all the representations included in this Resolution, and be it further

RESOLVED, that a certified copy of this Resolution shall be submitted to Aurora Mills, LLC with a required written affirmation in regard to the confirmation of the terms and conditions set forth herein before issuance of the final plat.

Action #371
Aurora Mills
Preliminary Plat
approved.

Upon a roll call vote being taken: Councilman Harris – Aye;
Councilwoman Friess – Aye; Councilman Snyder – Aye;
Supervisor Bach - Aye

DULY ADOPTED, this 12th day of December, 2016.

* * * * *

The Town Board reviewed Part 2 of the Short Environmental Assessment form for the purchase of the Senior Center Building at 587 Oakwood Avenue (aka: 101 King Street) and the former East Aurora Fire Hall and lot at 575 and 565 Oakwood Avenue, East Aurora, New York.

Councilman Snyder moved to adopt the following resolution; seconded by Councilwoman Friess:

A RESOLUTION ADOPTING A DETERMINATION OF NON-SIGNIFICANCE

WHEREAS, the Town Board of the Town of Aurora is in the process of purchasing property at 565, 575 and 587 Oakwood Avenue, in the Village of East Aurora, NY for use as a Senior Center and Town Hall; and

WHEREAS, the Town Board of the Town of Aurora is duly qualified to act as lead agency and has declared itself lead agency with respect to compliance with SEQRA which requires environmental review of certain actions undertaken by local government; and

WHEREAS, the proposed action appears to be an Unlisted action pursuant to the Rules and Regulations of the State Environmental Quality Review Act; and

WHEREAS, the Town Board solicited comments from involved agencies who concurred that the Town Board should act as SEQR Lead Agency.

NOW, THEREFORE, BE IT,

RESOLVED that the Town Board of the Town of Aurora has determined that the proposed action constitutes an Unlisted action under the State Environmental Quality Review Act; and be it further

RESOLVED that the Town Board of the Town of Aurora, after considering the action proposed herein and reviewing Parts 1 and 2 of the Short Environmental Assessment Form, determines that the action will not have a significant effect upon the environment and that a Negative Declaration is issued.

Action #372
Negative SEQ
Declaration
issued for
SrCtr-Firehall
purchase

Upon a vote being taken: ayes – four noes – none Motion carried.

DULY ADOPTED, this 12th day of December, 2016.

* * * * *

The following resolution was offered by Councilman Harris and seconded by Councilman Snyder, to wit;

A BOND RESOLUTION, DATED DECEMBER 12, 2016, OF THE TOWN BOARD OF THE TOWN OF AURORA, ERIE COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING THE ACQUISITION OF VARIOUS BUILDINGS AND THE SITES ASSOCIATED THEREWITH FOR USE BY THE TOWN, AT AN ESTIMATED MAXIMUM COST OF \$450,000 AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$450,000, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

BE IT RESOLVED, by the Town Board of the Town of Aurora, in the County of Erie, New York (the "Town") (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Town is hereby authorized to acquire various building and the sites associated therewith for use by the Town, including all preliminary costs and costs incidental thereto and in connection with the financing thereof (collectively, the "Purpose"). The estimated maximum cost of the Purpose is \$450,000.

SECTION 2. The Town Board plans to finance the estimated maximum cost of the Purpose by the issuance of serial bonds in an aggregate principal amount not to exceed \$450,000 of the Town, hereby authorized to be issued therefor pursuant to the Local Finance Law, said amount to be offset by any federal, state, county and/or local funds received. Unless paid from other sources or charges, there shall annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 3. It is hereby determined that the Purpose is an object or purpose described in subdivision 11(b) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of such Purpose is 25 years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of such bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution is permitted to be in excess of five years.

SECTION 6. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation will be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, there will annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of such notes and of Section 21.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00 and Section 63.00 of the Local Finance Law, the powers and duties of the Town Board pertaining or incidental to the sale and issuance of the obligations herein authorized including, but not limited to, authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of the sale of such bonds, and the renewals of such notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town. Without in any way limiting the scope of the foregoing delegation of powers, the Town Supervisor, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Town.

SECTION 8. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The Town then reasonably expects to reimburse any such expenditures (to the extent made after the date hereof or within 60 days prior to the earlier of (a) the date hereof or (b) the date of any earlier expression by the Town of its intent to reimburse such expenditures) with the proceeds of the bonds authorized by Section 2 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute the declaration (or reaffirmation) of the Town's "official intent" to reimburse the expenditures authorized by Section 2 hereof with such bond or note proceeds, as required by United States Treasury Regulations Section 1.150-2.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3) of the Code.

SECTION 10. The Town Supervisor is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Town has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under the State Environmental Quality Review Act is necessary.

SECTION 12. In the absence or unavailability of the Town Supervisor, the Deputy Supervisor is hereby specifically authorized to exercise the powers delegated to the Town Supervisor in this resolution.

SECTION 13. The validity of such serial bonds or of any bond anticipation notes issued in anticipation of the sale of such serial bonds may be contested only if:

1. (a) such obligations were authorized for an object or purpose for which the Town is not authorized to expend money, or

(b) the provisions of the law which should be complied with as of the date of publication of this notice were not substantially complied with

and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication of this notice, or

2. such obligations were authorized in violation of the provisions of the Constitution of New York.

SECTION 14. This resolution is subject to permissive referendum pursuant to Section 35.00 of the Local Finance Law. The Town Clerk is hereby authorized and directed to publish (one time) and post on the signboard of the Town, this resolution, or a summary thereof, together with a notice of adoption of this resolution subject to permissive referendum, within ten days after the date of adoption of this resolution.

SECTION 15. If no petitions are filed in the referendum period, the Town Clerk is hereby authorized to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the official newspaper(s) of the Town, or if no newspaper(s) have been so designated, then in a newspaper having general circulation in the Town, which newspaper shall be designated by the Town Board in a separate resolution.

* * *

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

AYES: Four

Councilman Harris – Aye
Councilwoman Friess – Aye
Councilman Snyder – Aye
Supervisor Bach - Aye

Action #373
Bond resolution
for purch of Sr
Ctr & Fire Hall
approved.

NOES: None

ABSENT:

Councilwoman Jeffe

The foregoing resolution was thereupon declared duly adopted.

NEW BUSINESS:

At a previous meeting, the Town Board approved the purchase of a hose for the leaf vacuum. Missing from the amount approved was the freight charge. Action #374
Freight charge
for leaf vac
hose approved

Councilwoman Friess moved to approve the \$124.72 freight charge for the leaf vacuum hose. Councilman Snyder seconded the motion. Upon a vote being taken: ayes - four noes – none Motion carried.

Councilwoman Friess moved to authorize the following budget transfer to correct a negative balance in the SR fund: Action #375
Rubbish fund
budget transfer
approved

From: SR Rubbish Fund Balance	\$1,000
To: SR8189.401 Rubbish Recycling Services	\$1,000

Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Councilman Snyder moved to approve the following Recreation Department pay rate schedule effective 12/31/2016, when the NYS Minimum wage increases from \$9.00 to \$9.70 per hour:

	<u>Yr1</u>	<u>Yr2</u>	<u>Yr3</u>	<u>Yr4</u>	<u>Yr5</u>	<u>Yr6</u>
Recreation Attendants, Sports, Program Assistants, Day Camp, Tennis						
- Junior (HS)	9.70	9.75	9.80	9.85	9.90	9.95
- Senior (other)	9.80	9.85	9.90	9.95	10.00	10.05
STAR/ Theater / Best of Broadway	9.80	9.85	9.90	9.95	10.00	10.05
Lifeguards	10.00	10.05	10.10	10.15	10.20	10.25
Lifeguards/Water Safety Instructors	10.10	10.15	10.20	10.25	10.30	10.35
Day Camp Counselors (college age) / Excl. Little (college age) /STAR(college age)						
Track /Tennis Coach (college age)	9.80	9.85	9.90	9.95	10.00	10.05
Head Lifeguards / Adult Supervisors/ Tennis Head Coach	10.50	10.55	10.60	10.65	10.70	10.75
Swim Lesson Coordinator/ Facility Manager	11.45	11.50	11.55	11.60	11.65	11.70
Day Camp Program Coordinator	10.70	10.75	10.80	10.85	10.90	10.95
EAST Head Coaches	To Be Determined					
Exclusively Little Teacher	11.45	11.50	11.55	11.60	11.65	11.70
Day Camp Medical Director/nurse	15.00					
Art / Nature Program Director	12.75	13.25	13.75	14.25	14.75	15.25

Councilman Harris seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried. Action #376
Rec rate chart
approved

Councilwoman Friess moved to approve rate increases, effective 12/31/2016, for the following Recreation department employees due to the increase in the NY State Minimum Wage:

Name	Civil Service Title	Current Rate	Increase	New Rate
Jack Bean	Lifeguard PT	\$9.00	\$1.00	\$10.00
Sarah Boyle	Lifeguard PT	\$9.05	\$1.00	\$10.05
Emma Brinker	Lifeguard PT	\$9.05	\$1.00	\$10.05
Cameron Campbell	Lifeguard PT	\$10.50	No change	\$10.50
Alexander Christie	Lifeguard/ Rec Attend PT	\$9.05	\$1.00	\$10.05
Caterina Gnecco	Lifeguard PT	\$9.00	\$1.00	\$10.00
Harry Hoffman	Lifeguard PT	\$9.00	\$1.00	\$10.00
Sierra Kenney	Lifeguard PT	\$9.00	\$1.00	\$10.00
Julia May	Lifeguard PT	\$9.00	\$1.00	\$10.00
Yana Ray	Lifeguard PT	\$9.00	\$1.00	\$10.00
Calvin Roberts	Lifeguard PT	\$9.00	\$1.00	\$10.00
Helena Schmitt	Lifeguard PT	\$9.00	\$1.00	\$10.00
Meaghan Tent	Lifeguard/Rec Attend PT	\$10.95	\$0.60	\$11.55
Erin Weppner	Lifeguard PT	\$9.05	\$1.00	\$10.05
Madison Wild	Lifeguard PT	\$9.10	\$1.00	\$10.10
Max Williams	Lifeguard PT	\$9.00	\$1.00	\$10.00
Mary Zagrobelny	Lifeguard PT	\$9.05	\$1.00	\$10.05
Kathryn Aures	Rec. Attendant PT	\$9.15	\$0.70	\$9.85
Michelle Bedard	Rec. Attendant PT	\$9.75	\$0.70	\$10.45
Matthew Boss	Rec. Attendant PT	\$9.00	\$0.70	\$9.70
Megan Bourne	Rec. Attendant PT	\$9.10	\$0.70	\$9.80
Patrick Dayton	Rec. Attendant PT	\$10.20	\$0.60	\$10.80
Jim Lamond	Rec. Attendant PT	\$9.00	\$1.00	\$10.00
Molly Tent	Rec. Attendant PT	\$9.10	\$0.70	\$9.80
Courtney Winter	Rec. Attendant PT	\$9.15	\$0.70	\$9.85
Hope Winter	Rec. Attendant PT	\$9.00	\$0.70	\$9.70

Councilman Snyder seconded the motion. Upon a vote being taken:
ayes – four noes – none Motion carried. Action #377
Rec employee pay rates approved

Councilman Harris moved to approve the hiring of Leah Kraus, 1579 Mill Road, PO West Falls, at a Lifeguard PT at an hourly rate of \$10.75 effective 12/17/2016. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried. Action #378
L. Kraus hired lifeguard PT

Councilman Snyder moved to reappoint Glen Diemer to the Board of Assessment Review for a term beginning October 1, 2016 and ending September 30, 2021. Councilman Harris seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried. Action #379
Glen Diemer reappointed to B.A.R.

Councilman Snyder moved to authorize a TE-9 Speed Study Request for Mill Road from the East Aurora Village line south to the existing 35 mph speed limit area. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried. Action #380
TE-9 speed study auth for Mill Road

Councilwoman Friess moved to forward the draft Solar Code to the Planning Board for review and recommendations. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried. Action #381
Draft solar code forwarded to Planning Brd

Councilman Snyder moved to authorize going out for an RFQ for architecture and engineering services for the renovation of the former East Aurora Fire Hall into a new Town Hall/Town office facility. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #382
RFQ for architect engineer for new town hall authorized

COMMUNICATIONS - The following communications were received by the Board and filed:

- Senior Center – November 2016 report
- Recreation Director – November 2016 report
- Town Clerk – November 2016 report
- Town Clerk/Tax – November 2016 report
- Water Clerk – November 2016 report
- Building Department – November 2016 report
- Memo re: Senior Center Janitorial Position

BUSINESS FROM BOARD MEMBERS AND LIAISONS:

Supervisor Bach stated that he and Councilman Snyder met with several Village Trustees regarding the Village offices moving to the new Town Hall on Oakwood Avenue. Mr. Bach noted that there was no real cost savings and that the Trustees will report to the Village Board to see if it is a viable suggestion. Supervisor Bach stated that there had been a meeting with the ECWA regarding extending water to Reiter Road and the Town of Wales. He asked GHD to prepare a rough estimate of the cost so it could be presented to the residents who are requesting municipal water.

AUDIENCE II:

Jerry Thompson, Pine Street, stated that the speed limit on Mill Road should be 35 mph the whole length, not just in spots. Mr. Thompson also stated that money should not be the only issue considered for consolidating Village and Town offices.

STAFF REPORTS:

Highway Superintendent Gunner stated that he is working with the Erie County Sewer Authority regarding a sewer main collapse on Beech Road.

Police Chief Krieger stated that it would be a mistake to separate the court from the police station.

Camie Jarrell, GHD/Engineer, stated that the MWIA designs have been sent out to involved agencies for their review.

ABSTRACT OF CLAIMS

The December 1, 2016 Prepaid Abstract of Claims, consisting of vouchers numbered 1904 to 1915, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 2,780.73
Highway	290.71
Enterprise/Gleed	444.89
Special Districts	<u>57,496.83</u>
Grand Total Abstract	\$61,013.16

The December 12, 2016 Abstract of Claims, consisting of vouchers numbered 1916 to 1969, was presented to the Board for audit and authorization of payment from the following funds:

General	\$21,485.79
Part Town	87.57
Highway	6,356.94
Enterprise/Gleed	17,801.10
Trust Agency 2	430.10
Special Districts	<u>53,694.43</u>
Grand Total Abstract	\$99,855.13

Councilwoman Friess moved to approve the December 1, 2016 Prepaid and the December 12, 2016 Abstracts of Claims and to authorize payment of same. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #383
12/1 &
12/12/16
Abstracts of
Claims aprvd

Councilwoman Friess moved to enter into Executive Session to discuss litigation with the Town Prosecutor with no action being taken during the session. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #384
Board enter
exec session

Councilwoman Friess moved to come out of executive session; seconded by Councilman Harris. Upon a vote being taken: ayes – four noes – none Motion carried

Action #385
Board exits
exec session

Councilwoman Friess moved to adjourn at 8:20 p.m.; seconded by Supervisor Bach. Upon a vote being taken: ayes – four noes – none Motion carried

Action #386
Meeting
adjourned

Martha L. Librock
Town Clerk