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State of New York }
County of Erie } ss.

NOTICE OF PUBLIC HEARING
PLEASE TAKE NOTICE, that the Town Board of the Town of Aurora will hold a public hearing on Monday, November 14, 2016 at 7:00 p.m. at the Southside Municipal Center Town Hall Auditorium located at 300 Gleed Avenue, East Aurora, New York, at which hearing parties and interested citizens shall have the opportunity to be heard on the proposed Aurora Mills Cluster Subdivision Preliminary Plat.

All interested parties are entitled to be heard upon the said proposed Preliminary Plat at such public hearing. Copies of said proposed Preliminary Plat are available for review at the office of the Aurora Town Clerk at 300 Gleed Avenue, East Aurora, New York during normal business hours (8:30 a.m. - 4:30 p.m. M-F).

By Order of the Town Board of the Town of Aurora.
October 11, 2016
Martha L. Librock
Town Clerk
14-1

Grant M. Hamilton, of the Village of East Aurora, New York, being duly sworn, deposes and says that he is the publisher of the East Aurora Advertiser, a public newspaper published weekly in said village; that the notice, of which the annexed printed slip taken from said newspaper is a copy, was inserted and published therein one

.....
weeks, commencing on the 3rd day of November and ending on the 3rd day of November, 2016.
making one insertions.

Grant M. Hamilton

worn before me this 3rd day of November, 2016

Bethann Geiger
Notary Public in and for Erie County

BETHANN GEIGER
Notary Public, State of New York
Qualified in Erie County
My Commission Expires 12/24/2018

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

5A

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: Preliminary Budget Changes
DATE: 11/09/16

The following changes have been made to the 2017 Preliminary Budget:

- Final Taxable Valuations entered
- Replaced the Impact Report with an updated form
- Fire District budget amounts added
- Increased A 1110.416 Court Security Officer by \$4,800 for a second Officer
- Increased A 9710.6 Bond Principle by \$205,000, the amount of ER principle due
- Increased A 9710.7 Bond Interest by \$42,450, the amount of ER interest due
- Increased Appropriated Fund Balance in A fund by \$247,450, the total amount of ER debt due in 2017

ERIE COUNTY DEPT. OF SENIOR SERVICES PROGRAM CONTRACT

GA

1. TITLE OF PROGRAM: Transportation and Escort Services

2. CONTRACT PERIOD: From January 1, 2017

3. VEHICLE INFORMATION:

Primary Vehicle: 2014 Chevrolet 12 Passenger, VIN# 1GAZGZFG4E1139019

Available Spares: 2010 Chevrolet 12 Passenger, VIN # 1GAZGXDG5A1128596

4. ORGANIZATION:

Name: **Town of Aurora**

Mailing Address: **Commerce**
The Southside ~~Municipal~~ Center, 300 Glead Avenue
East Aurora, New York 14052

Office Phone: (716) 652-7590

Executive Director/Administrator: James Bach, Town Supervisor

Email: **SUPERVISOR**
~~j~~bach@townofaurora.com

6. PROGRAM CONTACT:

Name, Title: **CHRISTOPHER MUSSHAFEN**
~~Peggy Cooke~~, Director of Transportation

Mailing Address: **300 GLEED AVE**
~~5 South Grove Street~~
East Aurora, New York 14052

Office Phone: (716) 652-8866

Email: **Chris**
~~peggy~~@townofaurora.com

6B

ERIE COUNTY DEPT. OF SENIOR SERVICES PROGRAM CONTRACT

1. TITLE OF PROGRAM: Congregate Dining
2. BUDGET CATEGORY DESIGNATION: Title III C-1
3. CONTRACT PERIOD: From January 1, 2017
4. TOTAL AMOUNT OF CONTRACT: **\$74,600 (Aggregate)**

5. ORGANIZATION:

Name: **Town of Aurora**

Mailing Address: ^{Commerce} The Southside Municipal-Center, 300 Gleed Avenue
East Aurora, New York 14052

Office Phone: (716) 652-7590

Federal I.D. No.: 16-6002169

Executive Director/Administrator: James J. Bach, Town Supervisor

Email: supervisor@townofaurora.com

6. PROGRAM CONTACT:

Name, Title: ^{TRULY ROTH} ~~Kathleen Kleckner~~, Site Manager

Mailing Address: Town of Aurora Senior Center, 101 King Street
East Aurora, New York 14052

Office Phone: (716) 652-7934

Email:

Clean Sweep Janitorial Services, Inc.

2985 Seneca Street, West Seneca, NY 14224

Phone: 716-854-1408 Fax: 716-854-0842

6C

October 25, 2016

James J. Bach
Supervisor
Town of Aurora
300 Gleed Avenue
East Aurora, NY 14052

Dear Mr. Bach:

Thank you for allowing Clean Sweep Janitorial Services, Inc. to bid on the cleaning of the town offices for Town of Aurora.

The cost for Clean Sweep Janitorial to clean the Town Offices twice per month is \$210.00. There would be 5 labor hours per cleaning.

The areas to be cleaned would be the Historian Area, Parks & Recreation Office, Town Clerk & Supervisor offices, Assessors office and Building & Zoning offices.

If you have any questions, or need any further information regarding this or any aspect of my company, please do not hesitate to contact me.

Sincerely,

William T. Held, Jr.
President

CLEANING SERVICE AGREEMENT

THIS AGREEMENT made as of the 1st day of November, 2016, by and between Town of Aurora, 300 Glead Avenue, East Aurora, NY, 14052 and Clean Sweep Janitorial Services, Inc. having offices at 2985 Seneca Street, West Seneca, NY 14224. ("Contractor").

WITNESSETH:

WHEREAS, Clean Sweep Janitorial Services, Inc. provided a bid for various cleaning services;

WHEREAS, the bid was accepted by Town of Aurora for cleaning services;

and

WHEREAS, the parties enter into this Agreement to evidence and reflect the mutual rights, obligations and duties of the parties pertaining to the subject matter hereof.

NOW, THEREFORE, the parties agree as follows:

I. General Obligations.

- (a) Cleaning Specifications for Town of Aurora During the term of this Agreement, Contractor shall provide janitorial services as per the attached specifications as listed. Service takes place twice a month with 5 hours per clean.

II. Term of Agreement.

- (a) Regular Term. Unless sooner terminated pursuant to the Section, the term of this Agreement shall commence November 1, 2016 and shall expire on October 31, 2017. This is a one year contract.
- (b) Termination of Contract. Either party may terminate services upon 60 days' written notice on or before the 1st day of each month during the term of the Agreement.

III. Payment. During the term of this Agreement, Town of Aurora shall pay the Contractor, in full and monthly at terms of Net 30, at the monthly rate agreed upon in quote of \$210.00.

IV. General Provision

- (a) Insurance and Waiver of Subrogation. Contractor warrants that it will carry in full force and effect during the entire agreement the following insurance coverage's and amounts:

Worker's Compensation
(Including coverage for Occupational Disease)
Limit of Liability

Worker's Compensation	Statutory Benefits
Employer's Liability	\$500,000 for each occurrence

Commercial General Liability
Limit of Liability

Combined Bodily Injury and Property Damage	\$1,000,000 per occurrence \$2,000,000 in the aggregate
Contractual Liability	\$1,000,000 per occurrence \$2,000,000 in the aggregate

Comprehensive Automobile Liability
(including coverage for hired and unowned automobiles)
Limit of Liability

Combined Bodily Injury And Property Damage	\$1,000,000 per occurrence
--	----------------------------

Commercial Umbrella Liability
Limit of Liability

\$5,000,000 per occurrence
\$5,000,000 per aggregate

IN WITNESS WHEREOF, the parties have duly executed this Agreement the day and year first above written.

William T. Held, Jr.
Clean Sweep Janitorial Services, Inc.

_____ By: _____
Date

James Bach, Supervisor
Town of Aurora

_____ By: _____
Date

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



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TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

Susan A. Friess
sfriess@townofaurora.com

Jeffrey T. Harris
jharris@townofaurora.com

Jolene M. Jeffe
jjeffe@townofaurora.com

Charles D. Snyder
csnyder@townofaurora.com

SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

SUPT. OF BUILDING
Patrick J. Blizniak
(716) 652-7591
building@townofaurora.com

ASSESSOR
Richard L. Dean
assessor@townofaurora.com
(716) 652-0011

DIR. OF RECREATION
(716) 652-8866

TOWN ATTORNEY
Ronald P. Bennett

TOWN JUSTICE
Jeffrey P. Markello

HISTORIAN
Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507
NYS Relay Number:
1(800) 662-1220

To: James Bach
From: Richard Dean
Re: Assessors' Christmas Party

A handwritten signature in black ink, appearing to be "RD".

The Erie County Assessors' Association holds an annual Christmas Party. The invitation extends to active/retired Assessors and all assessment staff. I would like to extend that invitation to Jamie & Joanie from my office. Last year, Jamie attended, however Joanie was unable to.

Thank You.

Dec 6th
11 AM - 3 PM

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



TOWN CLERK
Martha L. Libroch
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
Southside Municipal Center
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www.townofaurora.com

GE

TOWN COUNCIL MEMBERS

Susan A. Friess
sfriess@townofaurora.com

Jeffrey T. Harris
jharris@townofaurora.com

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Charles D. Snyder
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(716) 652-0011

DIR. OF RECREATION
Christopher Musshafen
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chris@townofaurora.com

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Anthony DiFilippo IV

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historian@townofaurora.com

FAX: (716) 652-3507
NYS Relay Number:
1(800) 662-1220

October 27, 2016

To: The Town Board

Please declare the Stihl 390 saw as scrap. It is Highway Inventory Number 1265.

Thank You,

A handwritten signature in cursive script, appearing to read "Elizabeth Deveso".

Elizabeth Deveso



**Town of Aurora
Department of Parks & Recreation**

300 Gleed Avenue
East Aurora, New York 14052

CF

fax (716) 652-5646

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 11/9/16
Re: Staff

Approval is requested to hire Jon Ketcham and Erin Weppner as presented below and have their start date on 11/15/16. Jon is needed during practice to help our swimmer to coach ratio as it stands due to high practice registration and attendance. Erin has worked for the town in the past and we are looking to utilize her lifeguard skills for Friday Night Swims and Swim Lesson Workshops.

	<u>Pool</u>	<u>Address</u>	<u>Position</u>	<u>Rate</u>
RPT	Jon Ketcham	6 Morning ^{SIDE} Star Ct.	EAST Coach	\$10.50
PT	Erin Weppner	1016 Mill Rd.	Lifeguard	\$9.05

66

TOWN OF AURORA

300 GLEED AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

FAX (716) 652-3507

MEMO

TO: Supervisor Bach and Town Board
FROM: Patrick Blizniak, Superintendent of Buildings
DATE: October 31, 2016

=====

I am requesting approval for Bill and me to attend the Niagara Frontier Building Officials Conference on January 23-25, 2017 at the Millennium Hotel, Buffalo, NY. The attendance will qualify as part of the continuing education credits required by New York State.

The cost for NFBOA members, which we are, is \$275 each. This will be taken from budget line A3620.404 for 2017. It is assumed that this budget line will begin 2017 with a balance of \$1500.00. The mileage would be approximately \$15/day.



Niagara Frontier Building Officials Education Conference

INVOICE

October 31, 2016

INVOICE No: NY0004207 - 2017

Payable To:
NFBOA EDUCATION COMMITTEE
P O Box 435
Tonawanda NY 14150
Phone:

Attendee:
WILLIAM KRAMER
300 GLEED AVE.
EAST AURORA NY 14052

Attendance at The Niagara Frontier Building Officials Education Conference January 23 - 25, 2017	\$275.00
2017 Annual Dues	\$ 40.00
TOTAL AMOUNT DUE	\$315.00

PLEASE MAKE CHECKS PAYABLE TO: NFBOA EDUCATION COMMITTEE

TAX ID: 22-2946384
NYS VENDOR ID: 1000030486

Niagara Frontier Building Officials Education Conference

INVOICE

October 31, 2016

INVOICE No: NY0005136 - 2017

Payable To:
NFBOA EDUCATION COMMITTEE
P O Box 435
Tonawanda NY 14150
Phone:

Attendee:
PATRICK BLIZNIAK
300 GLEED AVENUE
EAST AURORA NY 14052

Attendance at The Niagara Frontier Building Officials Education Conference
January 23 - 25, 2017 \$275.00

PLEASE MAKE CHECKS PAYABLE TO: NFBOA EDUCATION COMMITTEE

TAX ID: 22-2946384
NYS VENDOR ID: 1000030486

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



6H

CLERK
MARTHA L. LIROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: Budget Transfer
DATE: 11/08/16

Attached please find a summary of the Order received by the Town relating to the Trinity Park Housing Development settlement. As per the Order, the Town must pay the County \$7,519.44 by November 21, 2016.

Approval is respectfully requested for the following:

- Add expenditure line A1930 Judgements and Claims
- Transfer \$7,520 from A1990 Contingency to A1930 Judgements and Claims

LAW OFFICE OF
BENNETT, DiFILIPPO & KURTZHALTS, LLP

RONALD P. BENNETT
ANTHONY DiFILIPPO IV
JOEL R. KURTZHALTS
DAVID S. WHITTEMORE
MAURA C. SEIBOLD
JILL S. ANDERSON
Special Counsel:
GEORGE R. BLAIR JR.
ROGER T. DAVISON

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East Aurora, New York 14052
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www.eastauroraattorneys.com
E-Mail: maura3917@gmail.com

COPY
Real Estate Paralegals:
Anna Giglio
Julie Bennett

Legal Assistants:
Dawn Rumfola
Andrea Muraco
Lori Boylin

October 27, 2016

Town of Aurora
Richard L. Dean, Assessor
300 Gleed Avenue
East Aurora, New York 14052

Re: Trinity Park Housing Development Fund Company, Inc. v. Town of Aurora, et al.

Dear Mr. Dean:

Enclosed please find a copy of the Order with Notice of Entry that has been served by the County of Erie. I am unaware if the County has served this upon the Town Clerk and thus I am hand-delivering a copy of the Order with Notice of Entry to the Town Clerk today.

In confirming the parties' agreement, the Order provides the following:

-Within 7 days of the execution of the agreement, Petitioner shall pay the sum of \$38,626.53 (the "Settlement Amount") to the Erie County Department of Real Property Tax Services as full satisfaction of Petitioner's liability for all taxes, penalties, interest, and other charges associated with the 2014-15 School Tax, 2015 Town/County Tax, 2015-16 School Tax, and 2016 Town/County Tax pertaining to the Property.

I have received notification from the Petitioner's attorney that Trinity Park made the Settlement Payment in the amount of \$38,626.53 to the County on October 25, 2016. A copy of the correspondence and check are enclosed for your reference.

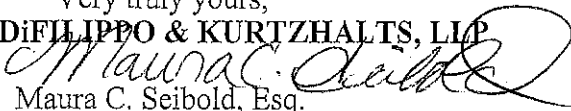
-For 2014 and 2015, the Assessment which was \$1,054,000 is to be reduced to \$527,000;

-For 2016/17, the Assessment which was \$496,333 is to be reduced to \$134,750.

Per the Order, \$7,519.44 is due and owing to the County from the Town within 30 days from the Order being filed and Notice of Entry provided. The money must be paid to the Erie County Director of Real Property Tax Services no later than November 21, 2016.

Should you have any questions or concerns, please do not hesitate to contact me.

Very truly yours,
BENNETT, DiFILIPPO & KURTZHALTS, LLP


Maura C. Seibold, Esq.

MCS/
Enc

Cc (w enc): Martha Librock, Town of Aurora Town Clerk

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Budget Transfer Request Form

All budget transfers must be submitted to the Supervisor's Office using this form. Budget transfers should be made PRIOR to the expenditure. By law, individual budget lines should never go negative. Although occasional, unplanned overages cannot be avoided, such occurrences should be rare. The required approval will be obtained by the Supervisor's Office.

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.

Department Head Name (printed): RICHARD DEAN

Signature: [Signature] Date: 11/1/16

I am requesting the following budget transfer(s):

1. (Amount) \$3000.00 From (account number) A00-1355-0106-0000 Current Balance \$10,774.48
 To: (account number) A00-1355-0107-0000 New Balance \$7,882.20

Reason: TO COVER ADDITIONAL HOURS FOR JOAN GREENWOOD - JAMIE MATERNITY LEAVE

2. (Amount) _____ From (account number) _____ Current Balance _____
 To: (account number) _____ New Balance _____

Reason: _____

3. (Amount) _____ From (account number) _____ Current Balance _____
 To: (account number) _____ New Balance _____

Reason: _____

Approvals:
Supervisor Signature: _____ Date: _____

Town Board Approval Required: Action # _____ Date: _____

Transfer Complete: _____ Date: _____
(Book keeper initials)

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



65

RK
MARTHA L. LIBROCK
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townclerk@townofaurora.com

TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
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MEMO

TO: Town Board

FROM: Kathleen Moffat
Robert Goller

RE: Health Insurance Renewal

DATE: 11/08/16

The BlueCross/BlueShield health insurance for the Town is set to renew 1/1/17. Based on increased costs of almost 13%, we are proposing the following:

- Discontinue the Health Reimbursement Account (HRA)
- Continue to offer the POS 8100 plan we currently offer
- Add a second, non-high deductible option

The Town will continue to contribute \$1,170/month for family coverage and \$407/month for single coverage, as per the current CSEA contract and the Personnel Policy.

Approval is respectfully requested for the Supervisor to sign the HRA Termination Form and the BlueCross/BlueShield Renewal Documents to reflect these changes.

As always, please email or call the Supervisor's office with any questions.

2017 1st Quarter BCBS of WNY Benefit Comparison for Small Groups

In Network:	BCBS of WNY Platinum:HMO 110 Plus	BCBS of WNY Silver:POS 8100
Annual Deductible	\$0 0%	\$2,000 Single / \$4,000 Family 20%
Annual Out of Pocket Max	\$4,000 Single / \$8,000 Family (\$5,500 Single / \$11,000 Family
PCP Office Visit	\$20 Copay	Deductible then 20% Coinsurance
Specialist Visit	\$30 Copay	Deductible then 20% Coinsurance
Sick Child Visit	\$20 Copay	Deductible then 20% Coinsurance
Radiology	\$30 Copay	Deductible then 20% Coinsurance
Laboratory	\$0 Copay	Deductible then 20% Coinsurance
Hospital Inpatient	\$500 Copay	Deductible then \$750 Copay
Outpatient Surgery	\$150 Copay	Deductible then 20% Coinsurance
Outpatient OT/PT/ST	\$30 Copay	Deductible then 20% Coinsurance
Emergency Room Care	\$100 Copay	Deductible then 20% Coinsurance
Ambulance	\$100 Copay	Deductible then 20% Coinsurance
Urgent Care	\$40 Copay	Deductible then 20% Coinsurance
Maternity Care	Pre/Postnatal Care: \$20 Copay Delivery: \$500 Copay	Pre/Postnatal Care: Deductible then 20% Coinsurance Delivery: Deductible then \$750 Copay
Outpatient Mental Health	\$30 Copay	Deductible then 20% Coinsurance
Vision	\$30 Copay	Deductible then 20% Coinsurance
Chiropractor	\$20 Copay	Deductible then 20% Coinsurance
Diabetic Supplies	\$30 Copay	Deductible then 20% Coinsurance
Prescription Coverage	Copay per 30 Day Supply Tier 1 \$5 Tier 2 \$30 Tier 3 50%	After Deductible Tier 1 \$5 Tier 2 \$30 Tier 3 50%
Out-of-Network:	Deductible \$1,500 Single / \$3,000 Family 40%	Deductible \$2,000 Single / \$4,000 Family 40%
Annual Out of Pocket Max	\$4,000 Single / \$8,000 Family	\$10,000 Single / \$20,000 Family
Extra Benefits	\$250 Wellness Card	\$250 Wellness Card
Rates	Option 1	Option 2
Single	\$543.67	\$415.22
Subscriber and Spouse	\$1,087.34	\$830.44
Subscriber and Child(ren)	\$924.24	\$705.87
Family	\$1,549.46	\$1,183.38

This comparison is intended to be a brief summary of benefits only.
 It is not a contract. In the event of a dispute, subscriber contract will control.

11/7/2016

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



TOWN CLERK
Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

Notice of Termination of Plan

Termination of the Health Reimbursement Account (HRA) for TOWN OF AURORA
(Enter Name of Company)

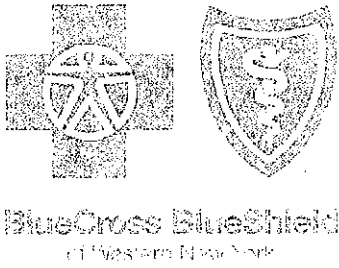
Please terminate the company's Health Reimbursement Account (HRA). The last date of coverage will be 12 / 31 / 16.

In accordance with the plan documents, the employee will have 90 days following the date of the termination of the Health Reimbursement Account to submit for reimbursement of qualified expenses incurred prior to the termination date.

- Bene-Care Agency LLC will administer the runout period for 30 days 60 days 90 days
- Bene-Care Agency LLC will not administer the runout period and will terminate the Health Reimbursement Account (HRA)

(Employer Signature)

Date: ___ / ___ / ___



2017 Small Group Private Exchange Plans

Company Name Town of Aurora

Effective on 1/1/2017

Quoted Plans

Plan Name	<i>Single Rate</i>	<i>Employee with Child(ren) Rate</i>	<i>Employee and Spouse/Domestic Partner Rate</i>	<i>Family Rate</i>
Platinum HMO 110 Plus Age 26	543.67	924.24	1087.34	1549.46
Silver POS 8100 Age 26	415.22	705.87	830.44	1183.38

*These rates apply to both Medicare and non-Medicare subscribers.

Pediatric dental is an essential health benefit required for dependents under age 19. Coverage will be offered to your employees, and if elected, will appear on your invoice. You will be responsible to collect the premium. Please contact your Account Executive for rate information.

Census Data

- ✓ Number of employees:
- ✓ Average Number of employees:
- ✓ Number of eligible employees:
- ✓ Full Time Equivalents:

Is BlueCross BlueShield of Western New York sole carrier:

(If no, please list additional carriers): Y

Group Name: Town of Aurora



I certify that all of the information furnished on this form is current, true, and complete to the best of my knowledge. I understand that any person who knowingly and with intent to defraud any insurance company or person who files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and subject to a civil penalty not to exceed \$5,000 and that stated value of the claim for each such violation.

- This is not a contract for coverage with BlueCross BlueShield of Western New York.
- Benefits on your signed rate sheet may not be altered or modified until contract renewal, unless statutorily mandate.

Town of Aurora

Company

✓

Employer's Signature

✓

Title

✓

Date

Group number

Your account executive or new sales consultant is an employee of BlueCross BlueShield of Western New York, an insurance producer licensed by the state of New York. As an employee, he or she is authorized to consult with you and/or your broker on behalf of BlueCross BlueShield about the benefits, terms, and costs of health insurance options offered by Blue Cross BlueShield. He or she may receive compensation based (in whole or in part) on the sale or renewal of health insurance products. Such compensation may vary depending on factors including, but not limited to, the number of members retained and the number of new members enrolled. You can get information about compensation by asking your account executive or new sales consultant.

Bene-Care Agency, LLC

Group broker agency

I hereby certify that the above-named agent/broker of record is representing our group and should remain the agent/broker of record and continue receiving commissions. I understand that without my signature, the agent/broker of record currently on file with HealthNow New York Inc. d/b/a BlueCross BlueShield of Western New York will immediately be terminated.

✓

Employer's signature

✓

Employer's name (print)

✓

Date

BLUECROSS BLUESHIELD OF WESTERN NEW YORK

a division of

HEALTHNOW NEW YORK INC. ("HEALTH PLAN")

SMALL GROUP HEALTH CARE CONTRACT

IN CONSIDERATION of the Group Application (the "Group Application") made by

Town of Aurora ("GROUP")

a copy of which is hereby made part of this Group Health Care Contract (the "Group Contract"), and in consideration of payment by Group of the Premiums, as set forth in this Group Contract, Health Plan agrees to provide health care coverage to Group in accordance with the applicable Coverage Plans beginning at 12:01 a.m. on 1/1/2017 (the "Effective Date").

The entire Agreement between Group and Health Plan consists of the Group Contract General Terms and Conditions, attached hereto and incorporated herein, the Group Application, attached hereto and incorporated herein, the certificates and contracts and any renewal forms, riders, addenda, or amendments thereto ("Coverage Plans") specified in the Schedule of Coverage Plans and Premiums, attached hereto and incorporated herein, to be issued to Group's members ("Subscribers") and their family dependents who are enrolled in such Coverage Plans (collectively, "Covered Persons").

IN WITNESS WHEREOF, Health Plan and Group have caused this Group Contract to be executed as of the Effective Date.

HEALTHNOW NEW YORK INC.

GROUP

Signature

✓

Signature

Title

✓

Title

Date

✓

Date

GROUP APPLICATION FOR HEALTH CARE COVERAGE

**TO
BLUECROSS BLUESHIELD OF WESTERN NEW YORK**

a division of

HEALTHNOW NEW YORK INC. ("HEALTH PLAN")

Subject to Health Plan's determination that Applicant satisfies all applicable enrollment and eligibility criteria for group coverage, by signing this Group Application, Applicant agrees to abide by the terms and conditions of the Group Health Care Contract (the "Group Contract") and warrants and represents that the information provided in this Group Application and other information provided to Health Plan is and shall be true and correct to the best of Applicant's knowledge and belief at the time such information is provided to Health Plan.

Applicant acknowledges and agrees that the Group Application must be received and approved by Health Plan before Health Plan enters into the Group Contract and provides Applicant an Effective Date.

Applicant also acknowledges and agrees that the [Group Enrollment Form R10118-B REV 09-01-15] [Group Enrollment Form R10118-A REV 09-01-15] must be received and approved by Health Plan before Health Plan enters into the Group Contract and provides Applicant an Effective Date. The proposed "Effective Date" of the Group Contract is 1/1/2017.

It is agreed that this Group Application replaces any prior Application for the Group Contract.

NOTICE

Any person who, knowingly and with intent to defraud any insurance company or other person, files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each violation.

Town of Aurora ("Applicant")

Full or Corporate Name of Applicant

✓

Signature

✓

Date

✓

Name

✓

Official Title

✓

Witness

6K

November 8, 2016

New York State Conservation Partnership Program
The Land Trust Alliance Northeast Office
112 Spring Street, Suite 204
Saratoga Springs, NY 12866

Dear Representatives of the NYS Conservation Partnership Program/Land Trust Alliance,

The Town of Aurora is excited to have the new Owens Falls Sanctuary in our community. This land is an important part of our history and heritage, is a vital open space, and will provide opportunities for people of all ages to recreate outside, in all four seasons. Your support of this project will make the land an even more integral part of our community for decades to come.

The Owens Falls Sanctuary has strong connections to the Roycrofters, an internationally renowned arts and crafts community that was founded in the Village of East Aurora. The current owners of the land are the direct descendants of one of the first and one of the last Roycrofters. The land is incredibly scenic. Its two waterfalls and deep ravine are well-known to many people in Aurora and beyond. The land is so ecologically important that it is specifically identified as a priority for protection in the Town's formally adopted Open Space Plan. What's more, the land is adjacent to the Town-owned Major's Park, a 158-acre forested park with nature trails and a board walk. Protecting The Owens Falls Sanctuary and creating new hiking and snowshoeing trails there will effectively expand Major's Park and add to the growing network of protected open spaces and trails in Aurora.

Our joint partnership with the Land Conservancy in Aurora has been very successful. In 2013, the Land Conservancy helped protect the Mill Road Scenic Overlook. This 60-acre preserve has gorgeous views across a broad river valley, important wildlife habitat, and a very popular road-side pull off with signage and benches for visitors. Hundreds of people enjoy the sunsets and changing colors at the overlook throughout the year. The Town of Aurora owns the land and the Land Conservancy holds a conservation easement on it. The NYS Conservation Partnership Program supported the Mill Road Scenic Overlook project in 2014. The overlook is now an iconic part of our community.

Your support of the Mill Road Scenic Overlook made it a success. With The Owens Falls Sanctuary, we are now building off that success. We greatly appreciate your consideration of the Land Conservancy's application for funding. There is so much more that we can do together to make Aurora and our region an even better place to live.

Sincerely,

James J. Bach
Supervisor

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



MARTH, T
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

6L(1)

6L(2)

6L(3)

MEMO

TO: Town Board

FROM: Kathleen Moffat

RE: Funding of Capital Projects H4 (Purchase/Improvements Senior Center), H5 (Purchase of Fire Hall/New Town Hall)

DATE: 11/10/16

It is my understanding that the Board is considering issuing debt for the purchase of the Senior Center and Fire Hall rather than using fund balance as originally planned. If the Board does decide to issue debt, the following items require approval:

- Rescind the resolution (Action #329) amending the budget to utilize fund balance as source of funding for Capital Projects H4 and H5
- Approve the temporary borrowing of fund balance from the General Fund by Capital Project H4 in the amount of \$349,500 to be repaid upon issuance of debt for the purchase
- Approve the temporary borrowing of fund balance from the General Fund by Capital Project H5 in the amount of \$99,500 to be repaid upon issuance of debt for the purchase

Month Year Reported: ---> October 2016 CLERK'S MONTHLY REPORT
 Town Name: -----> Town of Aurora
 Prepared By: -----> Martha L. Librock
 Date Submitted: -----> Nov, 02 2016

7A

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	15	1,933.00	106.12	1,826.88
200	DOG LICENSE REVENUE	190	2,399.00	2,174.00	225.00
301	MARRIAGE LICENSE	5	200.00	87.50	112.50
303	CERTIFIED MARRIAGE CERTIFICATE	1	20.00	20.00	0.00
602	DEATH CERTIFICATE	5	310.00	310.00	0.00
701	DOG CENSUS FEE	2	10.00	10.00	0.00
Report Totals:		218	4,872.00	2,707.62	2,164.38

REVENUES TO SUPERVISOR - CLERK FEES 533.62
 REVENUES TO SUPERVISOR - DOG FEES 2,174.00
TOTAL TOWN REVENUES TO SUPERVISOR: 2,707.62

Amount paid to NYS DEC REVENUE ACCOUNTING 1,826.88
 Amount paid to DEPT. OF AG. AND MARKETS 225.00
 Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES 112.50
TOTAL DISBURSED TO OTHER AGENCIES: 2,164.38
TOTAL DISBURSED: 4,872.00

NOV 2 20 16 JAMES J. BACH Supervisor,
 State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me
 this 2nd day of November 20 16

Martha L. Librock
 Town Clerk

Sheryl A. Miller Notary Public

SHERYL A. MILLER
Reg. #01MI6126663
Notary Public, State of New York
Qualified in Erie County
Commission Expires June 13, 2017



7B

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

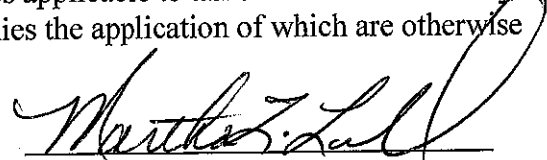
To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of October, 2016 in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:


Received From	Type of Receipt	Amount
Taxes	School Taxes	\$ 15,416,889.73
Taxes	Penalties	8,667.56
Taxes	Interest	0
Taxes	NOW Acct Interest	172.22
	Total Received	\$ 15,425,729.51

State of New York
County of Erie
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


Martha L. Librock, Town Clerk

Subscribed and Sworn to before me
this 3rd day of November, 2016


Notary Public
SHERYL A. MILLER
Reg. #01MI6128663
Notary Public, State of New York
Qualified In Erie County
Commission Expires June 13, 2017



7C

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052

From: Barbara A. Halt, Water Clerk

Monthly Statement – Water Fee Collection

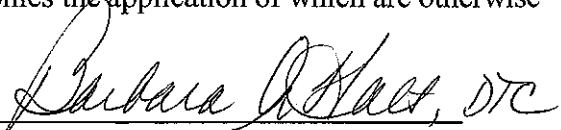
To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of October, 2016_ in connection with the collection of water fees, excepting only such fees the application and payment of which are otherwise provided for by law:

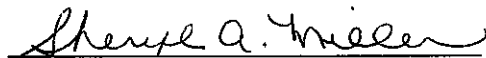
Received From	Type of Receipt	Amount
Water Billing	Water Bills	\$67,733.52
	Total Received	\$67,733.52

State of New York
County of Erie
Town of Aurora

Barbara A. Halt, being duly sworn, says that she is the Water Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to water fee collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


Barbara A. Halt, Water Clerk

Subscribed and Sworn to before me
this 2nd day of November, 2016



Notary Public

SHERYL A. MILLER
Reg. #01M16128663
Notary Public, State of New York
Qualified in Erie County
Commission Expires June 13, 2017

**TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF OCTOBER 2016**

70

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATIVE:

On October 12th we hosted our first University Express program. The topic was The Knox Family and the Knox Farm, presented by Gerry Halligan. Gerry has written several books on the Knox family. Our attendance topped 70+ seniors. Our next topic is The Phisic Highway: How the Erie Canal Changed America. Our count is again over 70 people. It gives us great insight to what the future seniors are looking for in programming. We will see a more educated and somewhat demanding senior population in the future. The University Express program is one tool for the future. Many of the seminars and program I attend address the importance of socialization for the growing senior population. As the baby boomers continue to age and the health care improves we will see greater numbers of adults looking for senior centers to provide the social aspect for their lives. We are trying to look to the future and what our center can offer.

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

Title: WORKOUT ROOM
Day & time: M-F 8:00am- 4:00pm
Participants: Approximately 45 per day
Title: LINE DANCING
Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
Participants: 58 people
Supervisors: Nance Baranowski & Gloria Luderman
Title: STITCH & BITCH
Day & time: Mondays, 9:00 – 11:30am
Participants: 8 people
Title: SWEDISH WEAVING
Day & time: Mondays, 9:00 – 10:00am
Participants: 6 people
Supervisor: Rita Lefort
Title: SENIOR NOTES
Day & time: Mondays, 12:45 – 2:30pm
Participants: 23 people
Supervisor: Lee Lambert
Title: EUCHRE
Day & time: Mondays, 1:00 – 4:00pm
Participants: 24 people
Title: PINOCHLE
Day & Time: Fridays, 1:00 – 4:00pm
Participants: 20 people
Title: CERAMICS
Day & time: Tuesdays, 10:00am – 4:00pm
Participants: 35 people
Supervisor: Elaine Schiltz
Title: EXERCISE CLASS
Day & time: Tuesdays & Wednesdays 8:30 – 9:30am
Participants: 12 people
Title: TAI CHI
Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans
Supervisor: Judy Augustyniak & Susan Ott
Participants: 25 people
Title: TAI CHI – advanced
Day & time: Mondays & Thursdays 10:00am
Supervisor: Dennis Desmond
Participants: 15
Title: YOGA
Day & time: Wednesdays, 9:45 – 11:00am
Supervisor: Irene Kulbacki
Participants: 22 people
Title: BOWLING
Day & time: Wednesdays, 1:00pm
Supervisor: Barb D'Amato
Participants: 48 people
Title: PAINTING
Day & time: Wednesdays, 1:00 – 3:30pm
Supervisor: Ellen Canfield & Walt Carrick
Participants: 8-10 people
Title: BRIDGE
Day & time: Wednesdays, 9:30am – 2:00pm
Supervisor: Dave Lorcom
Participants: 40 people
Title: SENIOR CLUB
Day & time: Thursdays, 10:00am – 3:00pm
President: Joyce Salansky

Title: PACE (people with arthritis can exercise)
 Day & time: Fridays, 9:00 – 10:00am
 Supervisor: Donna Bodekor
 Participants: 12 people
 Title: QUILTS & MORE
 Day & time: Fridays, 9:30 – 11:30am
 Supervisor: Vi Cornwell
 Participants: 12 people
 Title: WOOD CARVING
 Day & time: Fridays, 1:00 – 4:00pm
 Supervisor: Pat Shaner
 Participants: 23 people
 Title: 55 ALIVE – Defensive driving classes
 Day & time: 1st Monday & Wednesday of the month – Nov. 7 & 9
 Supervisor: AARP trained teachers
 Participants: 34 people max.
 Title: WALK IN THE WOODS or in the Village
 Day & time: Oct. 26th
 Supervisor: John Sly
 Participants: 18
 Title: GENEALOGY ON THE WEB
 Day & time: Mondays, 9:00-11:00am
 Supervisor: John Sly
 Participants: 7 people
 Title: SCRABBLE
 Day & time: Wednesdays 9:30-11:00am
 Supervisor: Dianne Bender
 Participants: 8+ people
 Title: FIBER ARTS
 Day & time: Tuesdays 1st & 3rd
 Participants: 12 people
 Title: MAHJONG
 Day & time: Mondays 2:00pm
 Supervisor: Lou Plotkin
 Participants: 12
 Title: MEXICAN DOMINOS
 Day & time: Thursdays 9:30 am
 Supervisor: Laurie Smith
 Participants: 8+
 Title: BOOK CLUB
 Day & time: 2nd Wednesday of the month
 Supervisor: Barb Dadey
 Participants: 8-10

TRIPS

Oct. 1-9 – Pacific Northwest Coast
 Oct. 21 - Westfield, NY Grape Day

FUTURE TRIPS

Nov. 15 – Seneca Niagara Casino

EVENTS & OTHER ACTIVITIES

Oct. 12 – University Express – Our program was the Knox Family and the Knox Farm drew a crowd of 70+ people.
 Oct. 11 – Univera representative
 Oct. 17 – Fidelis Care representative
 Oct. 14 – United Health Care representative
 Oct. 18 – Flu Shot Clinic – We held our annual clinic and gave approximately 200+ shots. It's nice to have the professional nurses from the VNA distribute shots and answer questions when asked. We have been working with the VNA for 23 years.
 Oct. 19 – Our 6 week series on Healthy Living: Chronic Disease is ongoing. The program is facilitated by staff from Erie County Senior Services and volunteers. Our center will host the program 4 times a year.
 Oct. 26 – The Senior Club hosted a Potluck and entertainment evening. Russ Keyser performed lively music to line dance to and a variety of dishes were brought by everyone for a great evening.
 Oct. 27 – The Senior Club held their annual Halloween party and bingo. Several of the seniors dressed in costume and prizes were handed out.

NUTRITIONAL LUNCH PROGRAM

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program averaged 185 lunches per week. Lunch totals for the month of October 2016.

Week of Oct. 3	192	Week of Oct. 10	159
Week of Oct. 17	219	Week of Oct. 24	168

Submitted by: Donna Bodekor

TOWN OF AURORA DOG CONTROL REPORT:

Sep-16

7E

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	NYSP	TOTAL CALLS
Attack/Fighting				0
Barking	5			
Bites				
Cats				
Damage by Dogs				
Dangerous Dogs				
Deceased Dogs				
Found Dogs			1	
Injured/Sick				
Licensing				
Loose/Unleashed Dogs	2		8	
Lost Dogs	5		1	
Miscellaneous Calls				
Mutual Aid				
MVC-Dogs/Cats				
dogs in restricted areas				
Other Animals	2			
Threatening Dogs				
Welfare			1	
TOTAL	14		11	0
				25

IMPOUNDMENTS:

DATE	BREED	STREET	AMOUNT
9/17/2016	Terrier	Jewett Holmwood	\$65
9/17/2016	German Shepherd	Jewett Holmwood	\$65
		TOTAL	\$130

TOWN OF AURORA DOG CONTROL REPORT:

Oct-16

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	NYSP	TOTAL CALLS
Attack/Fighting	1	2		3
Barking	2			
Bites	1			
Cats				
Damage by Dogs				
Dangerous Dogs				
Deceased Dogs				
Found Dogs	1	1		
Injured/Sick				
Licensing				
Loose/Unleashed Dogs		6		
Lost Dogs	1			
Miscellaneous Calls	2			
Mutual Aid				
MVC-Dogs/Cats				
dogs in restricted areas				
Other Animals	2			
Threatening Dogs			1	
Welfare			2	
TOTAL	10	12	0	22

IMPOUNDMENTS:

DATE	BREED	STREET	AMOUNT
10/3/2016	Terrier Mix	Blakeley	\$45
10/8/2016	Bernese Mtn	Oakwood	\$45
10/19/2016	Lab Mix	Chestnut	\$65
10/23/2016	Pitbull	West Falls	\$45
10/25/2016	Labrador Retriever	N. Willow	\$45
10/31/2016	Terrier Mix	Davis	\$45
		TOTAL	\$290

MONTHLY REPORT FOR TOWN BOARD, TOWN OF AURORA FOR **October 2016**

Permit Summary Audit Report By Permit Number for

10/1/16 - 10/31/16

<i>Appl.</i>	<i>Value</i>	<i>Fee</i>	<i>Type</i>	<i>Description</i>	<i>Issued</i>	<i>Value</i>
5	1,106,866	\$4,299.50	0100	SINGLE FAMILY	5	1,106,866
2	80,010	\$336.00	0150	ADD TO RESIDENCE	2	80,010
2	113,610	\$503.35	0151	ADDITION & ALTERATION RESIDENTIAL	2	113,610
1	10,160	\$96.00	0152	ADDITION & ACCESS STRUCTURE	1	10,160
1	37,700	\$246.20	0220	COMMERCIAL- ADDITION	1	37,700
2	9,760	\$216.40	0222	COMMERCIAL - ALTERATION	2	9,760
1	5,760	\$63.40	0320	ADD TO GARAGE- RESIDENTIAL	1	5,760
7	20,196	\$366.00	0430	ACCESSORY BUILDING	7	20,196
1	6,912	\$82.60	0433	ACCESSORY BUILDING ADDITION	1	6,912
2	3,263	\$83.50	0434	ACCESS STRUCT - ALTER & REPAIR	2	3,263
1	0	\$50.00	0454	DEMOLITION - ALL OTHER BUILDINGS	1	0
1	15,000	\$85.00	0485	POOL - INGROUND	1	15,000
1	2,000	\$90.00	0490	SIGN	1	2,000
2	0	\$50.00	0493	TEMPORARY SIGN	2	0
1	6,500	\$40.00	0501	GENERATOR	1	6,500
2	0	\$20.00	0603	KENNEL PERMIT	2	0
2	0	\$104.40	0700	RENEW/REISSUE	2	0
4	0	\$800.00	0730	RECREATION/PARK FEE	4	0
38	1,417,737	\$7,532.35			38	1,417,737

7F

Plus Previous Total Value thru September \$7,997,255

Current Total Value to October 31, 2016 \$9,414,992

ZONING BOARD OF APPEALS:

Applications: 1 – 2179 Center
 Review: 1 – 591 Olean Rd (West Herr)
 Actions: 2
 Adjourned: 0

NOTICES SENT:

10/4 St Paul's, Mill/240 int Sign w/out permit
 Waldorf, Mill/240 int Sign w/out permit
 Griffins Mills, Mill/240 Sign w/out permit
 10/7 Roberts, 525 South Permit exp soon
 Klarowski, 56 Olean Prop maint viol
 Sobczak, 273 Girard Prop maint viol
 10/14 Donaldson, 1547 Quaker Prop maint viol
 10/19 Brady, 401 Cook Permit expired, final notice
 10/20 Smith, 128 Olean TCO expired, 2nd notice
 Nevin, 1403 Davis Expired permit
 10/24 Schenne, 967 Lewis Junk viol, 2nd notice
 Green, 100 N Willow Ducks w/out permit
 Warning, 55 Behm Garbage viol
 10/26 Hacken, 735 E Fillmore Illuminated sign viol

FIRE/INTRUSION: 9

76

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: OCTOBER 2016

ADMINISTRATIVE:

Reports:

- We have 10,757 members registered in our recreation system
- We had 89 individual program registrations in the month of October
- We generated \$3,947 in October sales
- Credit card purchases totaled 78% (96% on-line, 4% office)
 - 2015 to 2016 comparison:
 - Total sales from 1/1/15 – 10/31/15 \$216,294
 - Total sales from 1/1/16 – 10/31/16 \$247,248

Our fall programs are running very smoothly. The majority of our programs have a similar number of participants that we have seen in years past. Registrations are still coming in for our winter programs that are starting soon!

EAST continues to thrive. We competed in three meets around the buffalo area and hosted our own inter-squad meet at the high school. EAST is currently ranked 12th out of 75 teams in Western New York, quite the large jump from 38th just 2 years ago.

Staff Development:

As the Senior Coach Representative for Niagara Swimming, an area that spans from Syracuse to Binghamton to Buffalo, I traveled to Atlanta for the United States Aquatic Sports Convention in September. I was able to attend talks on aquatic facilities and the sport of swimming. This was funded by USA Swimming at no cost to the town.

Three of the EAST coaches, numerous EAST swimmers, and I traveled to Cherry Hill, NJ. for the Eastern States Swim Conference. There we learned many new techniques and reinforced some of our philosophies from some of the best coaches in the country include both Olympic head coaches. This trip was funded by the EAST boosters club.

Elaine and I also attended a Niagara Frontier Recreation and Parks Society mini conference in October to learn more about grants and capital campaigns.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics

All Calls & Complaints

7H

Summary Report by Date: 09-01-2016 through 09-30-2016, for Category: BUILDING DEPT/

JI -

Category	Date	Caller Name/Phone	Notes	Closed
Building Department Work Requi	09-02-16	Sheryl M.	p/u 3 boxes and 1 envelope from Clerk's hall and deliver to Sr Center. Mike B.-30 minutes	09-07-16
Building Department Work Requi	09-02-16	Sheryl M.	Inside handicap button @ rear entrance is not working. Mike B-1 hr, screws came loose and dislodged, fixed 9/6	09-06-16
Building Department Work Requi	09-07-16	Alison-Windham	water fountain filter looks like it needs to be changed. Mike B-15 min spoke to Alison. Water pressure is fine. Dust on top of filter, but it was changed 5/16 so it's still okay.	09-08-16
Building Department Work Requi	09-09-16	Martha	remove dead rat from dumpster area near trap and treat for bees in dumpster near loading dock. Mike B.-30 minutes	09-09-16
Building Department Work Requi	09-12-16	Maureen-Kibler	toilet in handicapped stall in ladies room won't stop running. 9/13-valve on toilet broke, shut water down in crawl space to that area. Got parts form Irr and re-assembled. m & M Called back for leaking. Replaced valve body from Irr. Total 4 hrs	09-13-16
Building Department Work Requi	09-12-16	Rob	re-stripe parking lot M & M-2 hrs	09-20-16
Building Department Work Requi	09-12-16	Martha	Several ceiling lights in gym not working. All breakers are on. Called Warning Electric, advised to reset by turning off power. Did not work. Scott came 9/19 . He tested and removed 1 or 3 lights. Has to order parts and will call when ready. M & M -4 hrs	09-26-16
Building Department Work Requi	09-13-16	Donna	fix metal cabinet in kitchen. It's tilted and separated from the wall. Mike, Sheryl and Jason-lifted up cabinet w. bars, screw legs will not stay down. 9/14 cut piece of plastic decking and levelled legs. 1.5 hrs	09-14-16
Building Department Work Requi	09-14-16	Donna	Shampoo carpet in computer room. Needs to be done on Fri. Call to arrange time. 9/16 Mike B stopped in to look for instructions but could not locate 9/23 Sheryl & Tyler-2 hrs to shampoo	09-23-16
Building Department Work Requi	09-15-16	Alison-Windham Professionals	wasp nest located on outside warehouse wall near smoking pit needs to be sprayed. 9/14-Mike B sprayed hole, will check tomorrow 9/15- re-sprayed and sealed up hole .75 hrs	09-15-16
Building Department Work Requi	09-15-16	Maureen	Replace battery in automatic flush toilet in men's room. Mike B.-3.5 hrs: replaced batteries, unit malfunctioning. Changed over to manual flush. Had to put extension on valve.	09-16-16
Building Department Work Requi	09-16-16	Martha	Move shelf and small file cabinets from 2nd floor office and put in town storage area in warehouse.	09-16-16

Category	Date	Caller Name/Phone	Notes	Closed
			Mike B-1.5 hrs	
Building Department Work Requi	09-19-16	Martha	empty rain barrel in warehouse, it's overflowing. M & M -30 minutes	09-19-16
Building Department Work Requi	09-21-16	Donna	Can't get lock on front door to lock, please fix. Mike B 9/21 Made adjustments to door and latch. Operator doesn't seem to have enough closing power to latch door last 1/2". 9/22- Mike B. re-adjusted closer. talked to Donna. 2 hrs	
Building Department Work Requi	09-21-16	Alison-Windham	Temp in Suite G is reading 80, please lower. Mike B.-1 hr, checked computer and everything is operating ok. Went to Windham supervisor in ste G, said everything has been ok since 10AM.	09-21-16
Building Department Work Requi	09-22-16	Maureen-300 Gleed	Adjust to pneumatic door hinge on mailroom door, it's not catching and staying closed. 9/22- Mike B-adjusted closer	09-22-16
Building Department Work Requi	09-26-16	Donna	PU 3 pallets that someone dropped off near our dumpster.	09-26-16
Building Department Work Requi	09-27-16	Alison	turn air conditioning up a couple of degrees in Suite G.	09-27-16
			9/27 1:40pm - checked temps on computer and seemed ok. Checked with Martha to see if she did anything with RTU #17. She had spoken to Chuck and lowered the temp. Mike B-30 minutes	
Building Department Work Requi	09-27-16	Maureen	Repair uplifted carpet near IT office. Hole in carpet was caused by electric chase that was removed. The company iwll call someone to patch carpet, duct pated hazardous area for now. Mike B-30 minutes.	09-29-16
Building Department Work Requi	09-28-16	Paula	no hot water in infant room last few days. infant room drawer on wall panel hard to open and close. M&M -disconnected gate vales in basement. They aren't open all the way adn need replacement. Rescrewed track, found circulation pump not working as well. 6.5 hrs.	09-30-16
Building Department Work Requi	09-28-16	Robert A.	Remove/ cut back branches in front of library hanging over roof. Mike and Jason-1 hr	09-29-16
Building Department Work Requi	09-30-16	Donna	check cord & heating elements on individual steam unit. M & M-needs to be refurbished. Dropped off at Appliance Repair 10/3-2 hrs	10-13-16
Building Department Work Requi	09-30-16	Lisa	broken drawer in toddler room needs to be fixed. Mike B-1 hr.	10-03-16

All Calls & Complaints

Summary Report by Date: 09-01-2016 through 09-30-2016, for Category: PARKS - PARKS

Category	Date	Caller Name/Phone	Notes	Closed
Parks	09-07-16	Dawn	Please change the Hamlin Park Tennis court light timer to go on at 7PM. 30 min	09-08-16
Parks	09-07-16	Elaine	take down stage and store M & M-3 hrs stored in highway garage.	09-09-16
Parks	09-09-16	Chris	drain eyewash stations at pool, take apart sensors in sinks, blow out lines of the boiler and hot water heater. 9/12-took down eyewash stations and shut off water valves-30 min 9/13 4 hrs 9/16-3 hrs M & M	09-26-16
Parks	09-15-16	Sheryl	Lights in S. Grove mens room are not working. Please replace. Door stop is also broken. Mike B-30 minutes	09-16-16
Parks	09-15-16	Elaine	Cut off lock on inside door at Lyon's Shack in Hamlin Park. 30 minutes	09-16-16
Parks	09-23-16	Elaine	Bring sound system to rec office from concession stand and take baseball t's to warehouse space. Sheryl and Tyler-20 minutes	09-23-16
Parks	09-23-16	Elaine	Dispose of all garbage in concession stand by community pool. Mike B, Sheryl, Tyler-30 minutes	09-23-16
Parks	09-26-16	[REDACTED]	Bike race is this saturday. Please unlock West Falls gate on Friday and he will lock up on Sunday at 3PM after the race.	
Parks	09-27-16	Sally [REDACTED] ([REDACTED]	Sally would like us to clear out some trees that have fallen on the trails used for mountain biking and cross country sking. They are blocking the paths. I told her I'd have someone call her so she can describe exactly where the issues are.	
Parks	09-27-16	EAPD# 16-618155 Hamlin Park	door stop on North side men's room broken off at bottom. Jason notified the village.	09-27-16

Town of Aurora

All Calls & Complaints

Summary Report by Date: 10-01-2016 through 10-31-2016, for Category: BUILDING DEPARTMENT WORK REQUI -

Category	Date	Caller Name/Phone	Notes	Closed
Building Department Work Requi	10-03-16	Dave	Mike B. to meet Allied at 8-8:30AM on Tues 10/4 M & M -5 hrs Discovered the clutch on circulating pump blew and motor not turning. Have to take apart and replace to see if motor still ok. 1 hr-checked to make sure motor okay.	10-04-16
Building Department Work Requi	10-03-16	Kathleen M.	fuse blown out in HR suite. Light in windows are all out. Mike B-45 minutes reset breaker. It tripped due to 3 or more portable heaters plugged in.	10-03-16
Building Department Work Requi	10-04-16	Robert A.	trim branches that hang low and block "compact car only" sign. M & M -1/2 hr	10-05-16
Building Department Work Requi	10-05-16	Elaine	replace light bulbs at Senior Center in Craft room storage area. M & M-1/2 hr	10-05-16
Building Department Work Requi	10-06-16	Cleansweep	small light bulb in small woman 's bathroom out, in large woman's bathroom paper towel dispenser and neat seat holders are broken . In small men's bathroom there is no neat seat holder. Mike B.-2 hrs	10-11-16
Building Department Work Requi	10-07-16	Sheryl M.	PU 6 packages from Town Clerk's office and deliver to Senior Center. Paul-30 minutes	10-07-16
Building Department Work Requi	10-11-16	Donna	check odor of gas in building. M & M-normal .5 hrs.	10-11-16
Building Department Work Requi	10-12-16	Donna	Jason to clean Senior Center 10/13 Jason-3 hrs	10-13-16
Building Department Work Requi	10-13-16	Chris	wheel shimmers wan van decelerates, please check out. DJ-brake rotors warped, had rotors "turned" to eliminate them being warped, road tested van.	10-17-16
Building Department Work Requi	10-13-16	Donna	adjust timer for outside lights Mike B-5 min	10-13-16
Building Department Work Requi	10-19-16	Sheryl M.	PU boxes from Clerk's office and deliver to Sr. Center. Jason-15 min	10-20-16
Building Department Work Requi	10-19-16	Martha	PU 2 cases of copy paper and deliver to court office. Jason-15 min	10-20-16
Building Department Work Requi	10-19-16	Donna	Jason to clean Senior Center Thursday 10/20 from 8AM-12PM Jason & Sheryl-2 hrs	10-20-16
Building Department Work Requi	10-20-16	Rob	manhole cover on Main St in front of library is loose. Called DOT. They will see if it's theirs.	11-01-16
Building Department Work Requi	10-21-16	Martha	Bathroom toilet overflowing in Windham bathroom. Mike B 10/21-plunged toilet, also plunged stall in women's hallway bathroom.	10-21-16
Building Department Work Requi	10-21-16	Martha	Check rain barrel in warehouse 10/21- M & M 1/2 hr	10-21-16
Building Department Work Requi	10-24-16	Jim	Move stackable chairs from rear stage to TOA storage area in warehouse. Move other items at Glead to	10-27-16

All Calls & Complaints

Summary Report by Date: 10-01-2016 through 10-31-2016, for Category: PARKS - PARKS

Category	Date	Caller Name/Phone	Notes	Closed
Parks	10-19-16	Elaine	PU 15 brown folding chairs and 2 8' tables from Rec building in Hamlin Park and take to Gleed Ave Classroom. Jason-1 hr	10-20-16