

A meeting of the Town Board of the Town of Aurora, in the County of Erie, New York, was held at the Town Hall, in said Town, on September 12, 2016.

PRESENT:

- Hon. James J. Bach, Town Supervisor
- , Councilperson
- , Councilperson
- , Councilperson
- , Councilperson

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In the Matter

of the

Establishment of the Master Water Improvement Area, in the Town of Aurora, County of Erie, New York, pursuant to Article 12-C of the Town Law.

-----X

**FINAL ORDER ESTABLISHING MASTER WATER IMPROVEMENT AREA  
(SEPTEMBER 12, 2016)**

WHEREAS, the Town Board of the Town of Aurora (herein called "Town Board" and "Town", respectively), in the County of Erie, New York, has, pursuant to Town Law Article 12-C, caused GHD (the "Engineer"), competent engineers duly licensed by the State of New York to prepare a preliminary map, plan and report for the establishment of the Master Water Improvement Area (the "Master Water Improvement Area") and the construction of water improvements therein; and

WHEREAS, such map, plan and report is on file at the office of the Town Clerk, and available for public inspection at said location; and

WHEREAS, it is the intention of the Town Board that the proposed establishment of the Master Water Improvement Area will include all the improvements necessary to facilitate the transfer of water service to the Erie County Water Authority at a future date; and

WHEREAS, such water system improvements project will generally consist of the installation of approximately 8,500 lineal feet of 8-inch waterline, hydro-pneumatic pump station improvements, water storage tank improvements, installation of a new master meter, and installation of approximately 215 radio read meters to replace non-radio meters, as well as other such improvements as more fully identified in such map, plan and report referred to above, all of the forgoing to include all necessary site work, equipment, apparatus and other improvements and costs incidental thereto and in connection with the financing thereof (collectively, the "Improvement"); and

WHEREAS, the proposed Improvement will benefit the entire proposed Master Water Improvement Area, which area is outside of any incorporated villages; and

WHEREAS, the Engineer has estimated the total cost of the Improvement to be in an estimated maximum amount of \$2,750,000; and

WHEREAS, pursuant to the Order duly adopted on February 8, 2016, the Town Board determined to proceed with the proposed establishment of the Master Water Improvement Area and adopted an Order reciting the improvements proposed, the maximum amount proposed to be expended for the construction of water improvements in connection with the establishment of the Master Water Improvement Area, the proposed method of financing to be employed, the fact that a map, plan and report describing the same are on file in the Town Clerk's office for public inspection and specifying February 22, 2016, at 7:00 o'clock p.m. (Prevailing Time) as the time when, and the Aurora Town Hall, located at 300 Gleed Avenue, East Aurora, New York, as the place where, the Town Board would meet to consider the proposed establishment of the Master Water Improvement Area and to hear all persons interested in the subject thereof concerning the same, and for such other action on the part of the Town Board in relation thereto, as may be required by law; and

WHEREAS, following publication and posting of certified copies of said Order pursuant to Article 12-C of the Town Law and after a public hearing duly held by the Town Board at the time and place herein referred to, the Town Board, by resolution duly adopted March 14, 2016, determined that the notice of public hearing was published and posted as required by law and was otherwise sufficient, that it was in the public interest to establish the Master Water Improvement Area and approved the establishment of the Master Water Improvement Area and the construction of water improvements in connection with the Master Water Improvement Area as hereinabove described at an estimated maximum cost of \$2,750,000; and that the cost of the Improvement is to be financed by the issuance of serial bonds of the Town in an aggregate amount not to exceed \$2,750,000, said amount to be offset by any federal, state, county and/or local funds, and unless paid from other sources or charges, the costs of said establishment shall be paid by the assessment, levy and collection of special assessments from the several lots and parcels of land within the proposed Master Water Improvement Area, which the Town Board shall determine and specify to be especially benefited thereby, so much upon and from each as shall be in just proportion to the amount of benefit

conferred upon the same, to pay the principal of and interest on such bonds or notes as the same shall become due and payable, except as provided by law; and

WHEREAS, permission of the State Comptroller was required with respect to the establishment of the Master Improvement Area and the Town submitted an application to the Office of the State Comptroller, Department of Audit and Control, as required by Town Law, seeking permission of such Office for the approval of the establishment of the Master Water Improvement Area; and

WHEREAS, the Office of the State Comptroller, Department of Audit and Control reviewed said application and on August 22, 2016, the State Comptroller issued an order that such application of the Town Board of the Town for permission to establish the Master Water Improvement Area was approved and permitted the establishment of the Master Water Improvement Area in accordance with the description referred to in a resolution of March 14, 2016, at an estimated maximum cost of \$2,750,000, including any applicable aid;

NOW, THEREFORE, BE IT

ORDERED, that the establishment of the Master Water Improvement Area is hereby approved, in the Town of Aurora, which area is outside of any incorporated villages and is described as follows:

The Proposed Master Water Improvement Area will encompass all areas of the Town (outside of the Village of East Aurora) that currently receive public water supply. The proposed improvements will benefit all customers in the following water districts and improvement areas, including out-of-district customers to those districts and improvement areas:

- Water District No. 1 – North
- Water District No. 1 – South
- Water District No. 1 – Extension 1
- Water District No. 2-3-5
- Water District No. 6
- Water District No. 6 – Extension 1
- Water District No. 6 – Extension 2
- Water District No. 7
- Water District No. 8
- Water District No. 9
- Water District No. 10
- Water District No. 10 – Extension 1
- Water District No. 10 – Extension 2
- Water District No. 10 – Extension 4

Water District No. 10 – Extension 5  
Water District No. 11  
Water District No. 12  
Water District No. 14  
Water District No. 16  
Water District No. 16 – Extension 1  
Water District No. 17  
Water District No. 18  
Water Improvement Area No. 5  
Water Improvement Area 7

ORDERED, that Master Water Improvement Area in the Town of Aurora hereinabove referred to shall be constructed as set forth in the said Order Calling the Public Hearing (dated February 8, 2016) and the resolution (adopted on March 14, 2016), at an estimated maximum cost of \$2,750,000; and that the plan of financing is the issuance of serial bonds of the Town in an aggregate amount not to exceed \$2,750,000, said amount to be offset by any federal, state, county and/or local funds, and unless paid from other sources or charges, the costs of said establishment will be paid by the assessment, levy and collection of special assessments from the several lots and parcels of land within the proposed Master Water Improvement Area, which the Town Board shall determine and specify to be especially benefited thereby, so much upon and from each as shall be in just proportion to the amount of benefit conferred upon the same, to pay the principal of and interest on such bonds or notes as the same shall become due and payable, except as provided by law; and be it further

ORDERED, that within ten days after adoption of this Order, the Town Clerk shall record with the Clerk of the County of Erie and file with the Department of Audit and Control in Albany, New York copies of this Order, certified by the Town Clerk.

Dated: September 12, 2016

TOWN BOARD OF THE  
TOWN OF AURORA

The question of the adoption of the foregoing Order was duly put to vote on a roll call, which resulted as follows:

AYES:

NOES:

ABSENT:

The foregoing Order was thereupon declared duly adopted.

**A BOND RESOLUTION, DATED SEPTEMBER 12, 2016, OF THE TOWN BOARD OF THE TOWN OF AURORA, ERIE COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING A CAPITAL IMPROVEMENTS PROJECT WITHIN THE MASTER WATER IMPROVEMENT AREA IN THE TOWN AND THE CONSTRUCTION OF IMPROVEMENTS THEREIN, AT AN ESTIMATED MAXIMUM COST OF \$2,750,000, AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,750,000 PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.**

WHEREAS, the Town Board of the Town of Aurora, Erie County, New York (the "Town"), has determined to proceed with a certain capital improvements project within Master Water Improvement Area in the Town (the "Master Water Improvement Area"); and

WHEREAS, GHD (the "Engineer"), competent engineers licensed in New York, has, pursuant to Article 12-C of the Town Law, prepared a preliminary map, plan and report for the construction of a water improvements project which will be constructed and known as the Master Water Improvement Area and which will benefit the Town; and

WHEREAS, by resolutions the Town Board took the following actions with respect to such project: (a) received a preliminary map, plan and report for such project, (b) held a public hearing with respect to such project, (c) determined that such project would not have a significant adverse effect on the environment under Article 8 of the Environmental Conservation Law, (d) determined that the requirements of Article 12-C of the Town Law had been satisfied with respect to such project and further determined to undertake such project, and (e) received permission to establish the Master Water Improvement Area from the New York State Comptroller; and

WHEREAS, the Town Board desires to issue obligations of the Town to finance a portion of the costs of such project; and

NOW THEREFORE, be it

RESOLVED, by the Town Board (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The Town is hereby authorized to undertake a certain capital improvements project within the Master Water Improvement Area generally consisting of the installation of approximately 8,500 lineal feet of 8-inch waterline, hydro-pneumatic pump station improvements, water storage tank improvements, installation of a new master meter, and installation of approximately 215 radio read meters to replace non-radio meters, as well as other

such improvements as more fully identified in such map, plan and report prepared in connection with the project, all of the forgoing to include all necessary site work, equipment, apparatus and other improvements and costs incidental thereto and in connection with the financing thereof (collectively, the "Purpose"). The estimated maximum cost of said purpose is \$2,750,000.

SECTION 2. The Town Board plans to finance the estimated maximum cost of the Purpose by the issuance of serial bonds of the Town in an aggregate amount not to exceed \$2,750,000, said amount to be offset by any federal, state, county and/or local funds, and unless paid from other sources or charges, the costs of said establishment of the Master Water Improvement Area will be paid by the assessment, levy and collection of special assessments from the several lots and parcels of land within the proposed Master Water Improvement Area, which the Town Board shall determine and specify to be especially benefited thereby, so much upon and from each as shall be in just proportion to the amount of benefit conferred upon the same, to pay the principal of and interest on such bonds or notes as the same shall become due and payable, except as provided by law.

SECTION 3. It is hereby determined that the Purpose is an object or purpose described in subdivision 1 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is 40 years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of said bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, the costs of the establishment of the Master Water Improvement Area will be paid by the assessment, levy and collection of special assessments from the several lots and parcels of land within the proposed Master Water Improvement Area, which the Town Board shall determine and specify to be especially benefited thereby, so much upon and from each as shall be in just proportion to the amount of benefit conferred upon the same, to pay the principal of and interest on such bonds or notes as the same shall become due and payable, except as provided by law. Should the assessments upon benefited real property be insufficient to pay the principal of and interest on such bonds, there will annually be levied on all the taxable real property of the Town a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of such notes and of Section 21.00, Section

50.00, Sections 56.00 to 60.00, Section 62.00 and Section 63.00 of the Local Finance Law, the powers and duties of the Town Board pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of such bonds, and the renewals of such notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town. Without in any way limiting the scope of the foregoing delegation of powers, the Town Supervisor, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Town.

SECTION 8. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The Town then reasonably expects to reimburse any such expenditures (to the extent made after the date hereof or within 60 days prior to the date hereof) with the proceeds of the bonds authorized by Section 2 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute the declaration of the Town's "official intent" to reimburse the expenditures authorized by Section 2 hereof with such bond or note proceeds, as required by United States Treasury Regulations Section 1.150-2.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and may designate the bonds authorized by this resolution, and any notes issued in anticipation thereof, as "qualified tax-exempt bonds" in accordance with Section 265(b)(3) of the Code.

SECTION 10. The Town Supervisor is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Town has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under the State Environmental Quality Review Act is necessary.

SECTION 12. In the absence or unavailability of the Town Supervisor, the Deputy Town Supervisor is hereby specifically authorized to exercise the powers delegated to the Town Supervisor in this resolution.



SECTION 13. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

1. (a) such obligations are authorized for an object or purpose for which the Town is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication; or

2. such obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 14. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in a newspaper having a general circulation in the Town and hereby designated as the official newspaper of the Town for such publication.

SECTION 15. This Resolution is effective immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

AYES:

NOES:

ABSENT:

The foregoing resolution was thereupon declared duly adopted.

8-30-16

GA



August 24, 2016

Reference No. 631106

Mr. James Bach  
Supervisor  
Town of Aurora  
300 Gleed Avenue  
East Aurora, New York 14052

Dear Mr. Bach:

**Re: Town of Aurora Water System Consolidation and Transfer to ECWA Direct Service Professional Engineering Services Proposal Water System Pipeline, Tank and Pumping Station Improvements**

**1. Introduction**

GHD Consulting Services Inc. (GHD) is pleased to offer this proposal to provide professional engineering services in association with the planning, design, construction and transfer documentation that will lead to the ultimate transfer of the Town of Aurora's (Town's) Water System to the Erie County Water Authority (ECWA). The scope of services and system improvements, developed in response to the Town's proposed consolidation of services with ECWA, is outlined in detail in the Map, Plan and Report prepared by GHD dated February 8, 2016. In general, the scope of the improvements includes new installation/replacement of approximately 8,500 linear feet of watermain, improvements to two water storage tanks (Emery and Town Line), and one pumping station (Ellis Drive). Table 1.1 below provides a list of all improvements included in this project. Figure 1.1 showing the location of the improvements to be designed and constructed under this authorization is attached for your reference.

**Table 1.1 Consolidation Projects**

Item/Location	Proposed Improvements
<b>Watermain</b>	
Lawrence Avenue and Pomander Square	Replace 3,500 linear feet of undersized watermain
Cantebury Lane	Replace 1,500 linear feet of undersized watermain
Hamlin Avenue	Replace 400 linear feet of undersized watermain
West Falls Road	Replace 3,100 linear feet of deteriorating watermain
<b>Tank</b>	
Emery Tank	Ladder and handrail improvements
Townline Tank	Ladder, handrail and vent improvements

### **Master Meter**

Willardshire Road      Install a master water meter for Water District 17

### **Road Read Meter**

Various Locations      Install approximately 215 radio read meters within various water districts

### **Pump Station**

Ellis Drive      Investigate the condition of the existing Ellis Drive Pump Station and determine if it is more cost effective to rehabilitate or replace the existing station.

## **2. Scope of Services**

GHD proposes to complete the following services in connection with the proposed water system improvements:

### **2.1 Design Phase**

#### **2.1.1 Topographic Survey and Preliminary Design**

- Review available existing data related to original construction documents (i.e., as-builts, aerial photography, property boundaries, and Rights-of-Way).
- Complete topographical survey of project areas.
- Obtain utility information along the proposed routes.
- Obtain subsurface information. Scope assumes a total of approximately two soil borings completed for the Ellis Drive Pump Station improvements.
- Prepare topographic base maps required for design of the watermain replacement project at a horizontal scale of 1 inch equals 30 feet based upon the information collected during the topographic survey.
- Prepare facility base maps for tanks and pumping station based upon as-built drawings and other documents. As-built conditions will be field-verified as necessary to accommodate new work.

#### **2.1.2 Detailed Design**

- Prepare detailed design drawings and specifications for the watermains (Contract 2016-1) including plans, profiles, testing/disinfection plan, and details. Contract documents and specifications will comply with ECWA standards.
- Prepare detailed mechanical, structural and electrical design drawings and specifications including plans, sections, and details required for the tank and pumping station improvements (Contract 2016-2). Contract documents and specifications will comply with ECWA standards. Due to the estimated cost of this work (< \$500,000), the contract documents will be prepared assuming that the pumping station and tank improvements will be constructed under one prime contract.
- Conduct required review meetings with the Town and ECWA to obtain necessary approvals for direct service ownership of facilities under Memorandum of Understanding (MOU).

- Provide required sets of Contract Documents for ECWA and Erie County Division of Highways (ECDOH) review and approval.

### **2.1.3 Agency Approvals and Easements**

- Assist the Town in obtaining required agency approvals of the proposed project including the U.S. Army Corps of Engineers (USACE), New York State Department of Environmental Conservation (NYSDEC), New York State Department of Health (DOH), and ECDOH, as required.
- Provide up to ten sets of Contract Documents for agency review purposes.
- Prepare maps and boundary descriptions required for land acquisition and/or easement acquisition by the Town (assumes filing by Town Attorney), up to 10 easements are anticipated.

## **2.2 Construction Administration Phase**

The scope and budget for the tasks within the Construction Administration Phase assumes two construction contracts; General Waterline and General Facilities.

### **2.2.1 Bidding Phase**

- Furnish up to 20 sets of Contract Documents for each Contract for the Town's use in obtaining bids.
- Prepare advertisement for bids. The Town will be responsible for publication of the advertisement.
- Provide the Town with a list of potential bidders for projects and notify each.
- Assist Town in securing bids, responding to bidder questions, and issuing design or document clarification addenda.
- Attend bid opening(s), tabulate and analyze bids received, and prepare recommendation(s) for award of contracts.

### **2.2.2 Construction Administration**

- Schedule and attend pre-construction meeting(s) with Contractors, utilities, and regulatory agencies, and issue typed minutes. Proposal assumes up to six monthly progress meetings will be required.
- Review all Contractor submittals for material and equipment to be used on each project for compliance with the design concept.
- Review and make recommendations to the Town for all construction progress payment requests, generate a summary and continuation sheet consistent with the Construction Contract Proposal.
- Review and make recommendations to the Town regarding payment of any Change Order requests by the Contractor(s), generate a summary and execution sheet detailing proposed changes.
- Provide prints and one CD (AutoCAD format) of record drawings for the ECWA and Town of the completed work.

## **2.3 Resident Inspection and Record Documentation**

The scope and budget for the tasks within the Resident Inspection assumes two construction contracts and that one full-time resident inspector will be assigned to the project. Resident inspection phase services are based on the following:

### **2.3.1 Resident Inspection**

- Approximate 6-month project duration including up to 4 months of active on-site construction. Please note that the ECWA may request that certain facility shutdowns be completed during the night, this proposal includes additional hours to account for such coverage. Our proposal is based on a total estimate of 650 man-hours.
- Document the contractor's work progress.
- Confirm that work is being performed according to the final contract documents.
- Review and clarify contractor questions.
- Make recommendations for field adjustments to the work.
- Assist with coordination and verify that the sequence of construction is properly followed.
- Obtain measurements and quantities for contractor payments.
- Complete final inspection and generate project punch list for the project with the Town and the ECWA prior to final acceptance of the work.

### **2.3.2 Record Documentation**

- GHD will develop contract Record Drawings, meeting ECWA Standards, including updating the design drawings to represent the actual install location of hydrants, valves, fittings, services, and other various appurtenances.
- Develop service and hydrant tie down sheets, meeting ECWA Standards
- Provide up to three sets of final Record Drawings and one electronic copy (.pdf format) on a CD for Town and ECWA use.

## **2.4 Engineering Support**

The ECWA has required a high level of record documentation as defined in Appendix B of the MOU. The scope and budget for this task within Engineering Support assumes the use of various personnel within our firm (engineering, survey, and administration) to assist the Town with the following task items:

### **2.4.1 Water System Records, Inventory and Documentations**

GHD will support the Town in the compilation of the following data:

- Assembling a complete leak history log (MOU Appendix B – Table "A") from their records.
- Developing a complete inventory of all required system components, which includes:

- Length and Type of Pipe (MOU Appendix B – Table “B”)
- Summary of Length of Pipe (MOU Appendix B – Table “C”)
- Age of Pipe (MOU Appendix B – Table “D”)
- Inventory of Line Valves (MOU Appendix B – Table “E”)
- Inventory of Cross Connection Control Installation (MOU Appendix B – Table “F”)
- Assembling all legal descriptions and maps with meets and bounds for the existing water districts, along with record drawings of all existing mains and appurtenances, service connections details, field books, and any other information pertinent to the water system. It is our understanding that several areas do not currently have record drawings, which will be required. GHD will provide survey support and mapping once the existing pipeline has been field located by the Town.
- Assembling the lead and copper testing results and asbestos monitoring logs required by NYS Department of Health, as well as all previous microbiological monitoring results including information on coliform violations.
- Assembling all the easement documentation for each of the water districts. GHD will provide easement maps and descriptions for the attorney or land agent’s use should easements need to be secured for infrastructure installed on private property.

### 3. Fee Schedule

Based upon the Scope of Services detailed above, GHD will complete the professional services required for the fees shown below:

#### Design and Construction

2.1	Design Phase	\$198,000 Lump Sum
2.2	Construction Administration Services	\$ 63,000 Lump Sum
2.3	Resident Inspection and Record Documentation	\$ 72,000 (Not to Exceed)
<b>Total Design and Construction Fee</b>		<b>\$333,000</b>

#### Engineering Support Allowance

2.4.1	Water System Records, Inventory and Documentations	\$ 90,000 (Not to Exceed)
<b>Total Engineering Support Fee</b>		<b>\$ 90,000</b>

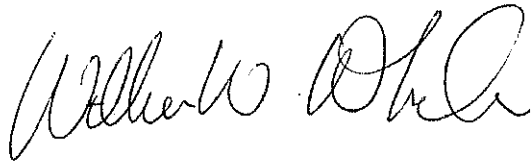
Invoicing for lump sum services (Items 2.1 and 2.2) will be issued monthly based upon estimates of the percentage of work completed during the prior month. The not-to-exceed fee items (Items 2.3 and 2.4.1) are based on a discounted hourly rate of \$110 (engineers, surveyor, and technical staff) and \$90 (resident inspectors) plus an allowance of approximately 10% for miscellaneous expenses. Please note that GHD will invoice only for actual hours worked and actual expenses incurred during construction. Invoicing for these tasks will be issued monthly on an hourly basis and direct expenses will be invoiced at cost plus five percent (5%). Invoices shall be due within 30 days from receipt.

Should this proposal meet with your approval, please forward a certified copy of the Town Board's authorization to proceed with this work along with an authorized copy of the attached Standard Terms for Professional Services.

We look forward to working with the Town on this very important project. As always, please do not hesitate to call if you have any questions regarding this proposal.

Yours truly,

GHD Consulting Services Inc.

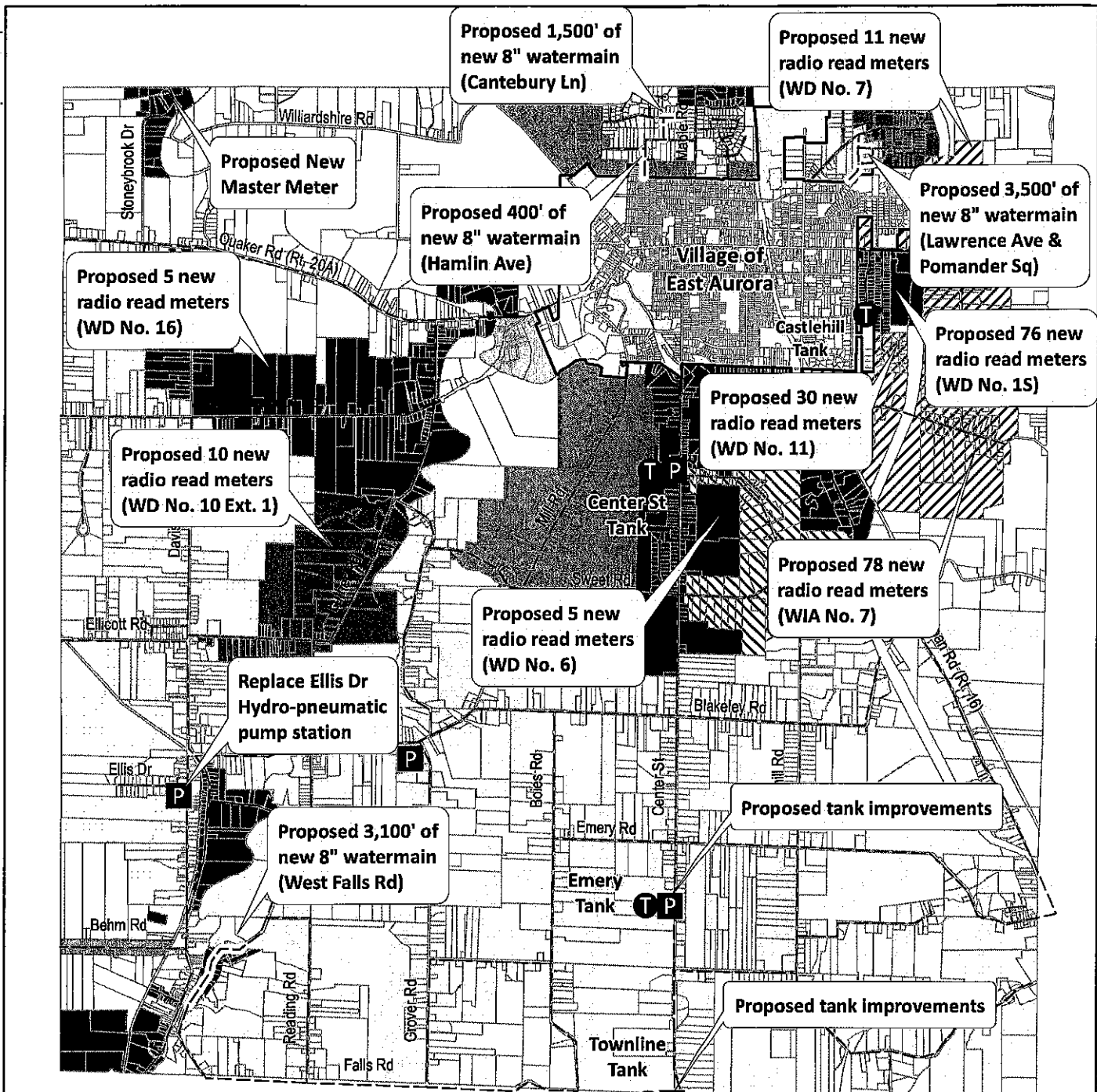
A handwritten signature in black ink, appearing to read "William W. Wheeler". The signature is fluid and cursive, with the first name being the most prominent.

William W. Wheeler, PE  
Project Manager

WWW/las/001

Attachment

cc: Bryan T. Smith, P.E. – GHD  
Camie Jarrell, P.E. – GHD  
Mr. Daniel J. Kolkmann – GHD

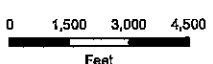


**Water Districts and Improvement Areas**

	WD 1N		WD 6		WD 8		WD 10 EXT. 2		WD 12		WD 17
	WD 1S		WD 6 EXT. 1		WD 9		WD 10 EXT. 4		WD 14		WD 18
	WD 1 EXT. 1		WD 6 EXT. 2		WD-10		WD 10 EXT. 5		WD 16		WIA 5
	WD 2-3-5		WD 7		WD 10 EXT. 1		WD 11		WD 16 EXT. 1		WIA 7

**Water Facilities**

- Proposed Master Meter
- Water Storage Tank
- Out of District Customer
- Pump Station
- Waterlines



TOWN OF AURORA  
ERIE COUNTY, NEW YORK

631106  
Jun 17, 2016

**PROPOSED WATER SYSTEM IMPROVEMENTS**

**FIGURE 1.1**



**Standard Terms for Professional Services**

GHD Consulting Services Inc. ("GHD") and Client (as set out below) agree that any professional services performed by GHD for Client, relating to the scope of work, will be on the following standard terms:

1. Invoices for services rendered will be issued monthly payable on receipt. ~~Amounts due will be increased at the rate of 1 1/2 percent per month after 30 days.~~ GHD reserves the right, without penalty, to discontinue services in the event of non-payment of undisputed amounts.
2. GHD maintains statutory workers compensation insurance, and professional, pollution, general, auto, and employers liability insurance which GHD deems adequate. Certificates of insurance shall be provided on request.
3. GHD's services are solely for Client's benefit and may not be relied upon by any third party without GHD's express written consent. Any use, change, or distribution of Work Product without the written consent of GHD shall be at Client's risk and will not give rise to liability of GHD.
4. GHD shall perform its professional services in the manner consistent with the level of care and skill ordinarily exercised by other professional firms acting under similar circumstances and at similar times. GHD makes no other warranty, implied or expressed.
5. GHD shall indemnify and hold harmless Client for its services to the extent GHD's neglect or willful misconduct causes liability for the Client. Neither party shall be liable for any consequential loss, injury or damages suffered by the other party, including but not limited to loss of use, earnings, and business interruption.
6. To the maximum extent permitted by law, GHD's liability and that of its employees, agents, directors, officers, and subcontractors to Client due to any negligent acts, errors or omissions, shall not exceed \$1,000,000, except as to damages resulting from the gross negligence or willful misconduct of GHD.
7. Client acknowledges that the pre-existing presence, if any, of pollutants, and other potentially hazardous conditions at the project site were not caused by or are not the responsibility of GHD, and that this contractual arrangement does not transfer any legal responsibilities for such conditions to GHD.
8. GHD may terminate this Agreement for nonpayment or other default by Client. Terms agreed to under this Agreement shall survive any such termination.
9. Client hereby agrees that this agreement may be assigned to another entity within the GHD group of companies that will be directly or indirectly wholly-owned by GHD Group Pty Ltd. (a "Related Entity"). Any such Related Entity shall assume all of GHD's liabilities, duties and obligations in, to, and under this Agreement. Client hereby agrees that this assignment may be effected without any further notice or action on the part of GHD. Upon request, Client agrees to execute and deliver any further documents as may be reasonably requested by GHD or its successor to evidence such consent and/or assignment.

These Terms and Conditions are hereby accepted this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

**Client Signature:**

\_\_\_\_\_  
Name of Company: Town of Aurora

Per: \_\_\_\_\_

Title: \_\_\_\_\_

I have authority to bind the Corporation

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



6B

townclerk

**TOWN OF AURORA**  
**Southside Municipal Center**  
300 Glead Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

TOWN COUNCIL MEMBERS

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TOWN JUSTICE  
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Anthony DiFilippo IV

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(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507  
NYS Relay Number:  
1(800) 662-1220

August 23, 2016

To: The Town Board

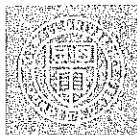
Re: Cornell Right-of-Way Pesticide Application Workshop

Please approve Mike Evens to attend the Cornell Right-of-Way Pesticide Application Workshop on October 13<sup>th</sup> and 14<sup>th</sup> 2016. The registration fee is \$65 and the hotel room is \$100 for one night. The course will be held at the Holiday Inn-Liverpool, 441 Electronics Parkway, Liverpool, NY.

Thank you

A handwritten signature in black ink, appearing to read "David Gunner", written over a large, loopy circular flourish.

David Gunner  
Highway Superintendent



CATEGORY SIX PESTICIDE TRAINING COMMITTEE

- [Home](#)
- [Agenda](#)
- [Topic Profiles](#)
- [Registration](#)
- [Hotel Information](#)
- [Conference Organizers](#)
- [Sponsors](#)



# RIGHT-OF-WAY PESTICIDE APPLICATOR RECERTIFICATION WORKSHOP

## Registration



What is a ROW?

More than 15 million acres of land in the U. S. are presently in use as right-of-ways for electric powerlines, telephone lines, highways, railroads, pipelines, navigation channels, airport runway approaches, drainage and flood control canals, spillways, levees, and communications structures. All of these require periodic vegetation management in order to assure their continued efficient and safe use. One way in which this management can be provided is with the use of herbicides.

The objectives of a well planned right-of-way vegetation management program are to safely, efficiently and effectively maintain right-of-ways, utility substations, compressor sites, regulation or meter stations, maintenance/storage yards, drainageways, fencerows and other right-of-way facilities so that vegetation does not interfere with their intended use.

This program seeks to advance the knowledge and professionalism of ROW managers.

Participants registering by September 30<sup>th</sup>, a pre-registration fee of \$65.00 will be charged for attendance at both courses and \$55.00 for one course. This reduced fee applies even if you pay at the door, provided you are pre-registered by September 30<sup>th</sup>. Advanced registration is encouraged. Registration after September 30<sup>th</sup> or at the door will be \$75.00 for both courses or \$65.00 for one course. **Make checks out to Category Six Pesticide Training Committee.** There is no guarantee of a place for those registering at the door. Please complete and return one of the registration forms below. Online registration and credit card payments may be made using the link below.

The Holiday Inn-Liverpool is located at 441 Electronics Parkway, Liverpool, New York 13088. A block of rooms have been reserved at a cost of \$100 for two double beds and \$100 for one king size bed. The phone number is 315-457-1122. Reservations must be made by 9/13/16 under the name Cornell University Right-of-Way Pesticide Workshop.

If you have any questions, call Amber VanNostrand at 607-255-1866.

[Down load printable registration form](#) (PDF file format)

[Register Online](#)

**REGISTRATION LIST**  
Category Six Pesticide Training Committee  
Recertification Training Session  
October 13 and 14, 2016

**\*\*New Location - Holiday Inn-Liverpool**  
**441 Electronics Parkway, Liverpool, NY\*\***

Company/Head Office: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Contact Person/Email: \_\_\_\_\_

Attendees:

Name (Last, First, Middle Initial)	Certification Number	Date(s) of Attendance	Field Demo (Y/N)	Email Address

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



6C

ERK  
Martha L. Librocks  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
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[chris@townofaurora.com](mailto:chris@townofaurora.com)

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Ronald P. Bennett

TOWN JUSTICE  
Douglas W. Marky  
Jeffrey P. Markello

HISTORIAN  
Robert L. Goller  
(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507  
NYS Relay Number:  
1(800) 662-1220

August 31, 2016

To: The Town of Aurora Board

Please change Tyler Norcia from Seasonal Part Time to Regular Part Time effective September 24, 2016. He will be filling in for David Spahn until he returns to work.

Thank you,

A handwritten signature in black ink, appearing to read "David Gunner".

David Gunner  
Highway Superintendent

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



6D  
U  
C  
(716) 652-328  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
**Southside Municipal Center**  
300 Glead Avenue, East Aurora, NY 14052  
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[jharris@townofaurora.com](mailto:jharris@townofaurora.com)

Jolene M. Jeffe  
[jjeffe@townofaurora.com](mailto:jjeffe@townofaurora.com)

Charles D. Snyder  
[csnyder@townofaurora.com](mailto:csnyder@townofaurora.com)

September 7, 2016

To: The Town of Aurora Board

Please change Jim Kittner from Seasonal Part Time to Regular Part Time effective September 13, 2016. This will allow him to work up to 39 hours as needed. He is currently being utilized for the highway building project and he will be needed for leaf pickup at the parks as the fall season progresses.

Thank you,

SUPT. OF HIGHWAYS  
David M. Gunner  
(716) 652-4050  
[highway@townofaurora.com](mailto:highway@townofaurora.com)

David Gunner  
Highway Superintendent

SUPT. OF BUILDING  
Patrick J. Blizniak  
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[building@townofaurora.com](mailto:building@townofaurora.com)

ASSESSOR  
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(716) 652-0011

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[chris@townofaurora.com](mailto:chris@townofaurora.com)

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SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



6E

TOWN CLERK  
Sha L. Librocks  
(716) 652-3280  
[townofaurora.com](http://www.townofaurora.com)

**TOWN OF AURORA**  
**Southside Municipal Center**  
300 Glead Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

August 25, 2016

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FAX: (716) 652-3507  
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1(800) 662-1220

TO: James J. Bach  
Susan A. Friess  
Jeffrey T. Harris  
Jolene M. Jeffe  
Charles D. Snyder

FROM: Richard L Dean

RE: **2016 NYSAA Fall Conference –Roger Pigeon**

This is a request for Roger Pigeon to attend the NYS Assessors' Association educational conference to be held September 18-21, 2016, at the Fort William Hotel & Conference Center, Lake George, NY.

These request will cover payroll hours only. Roger will pay directly for the Conference Fee, Hotel, etc. (no cost to town).

6F

# TOWN OF AURORA

300 GLEED AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

FAX (716) 652-3507

## MEMO

TO: Supervisor Bach and Town Board  
FROM: Patrick Blizniak, Superintendent of Buildings  
DATE: August 10, 2016

=====

I respectfully request approval for a civil service title change for Elizabeth Cassidy from Clerk PT Seasonal to Clerk PT effective September 12, 2016.

Thank you,

Patrick Blizniak



**Town of Aurora  
Department of Parks & Recreation**

300 Gleed Avenue  
East Aurora, New York 14052

66

1866  
1646

[recreation@townofaurora.com](mailto:recreation@townofaurora.com)  
[www.aurorarec.com](http://www.aurorarec.com)

To: Town Board  
From: Chris Musshafen  
Date: 9/7/16  
Re: EAST Coaches to Regular Part Time

Approval is requested to change Aubrey McLaughlin's and Leah Leuthauser's titles from lifeguard part time seasonal to regular part time. This title change is requested because there are a few times during the season they may be asked to work over 20 hours per week due to weekend swim meets.





6H

Southside Municipal Center  
300 Gleed Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

To: Aurora Town Board

From: Martha Librock, Town Clerk

Date: September 8, 2016

Re: Justice Court Audit Resolution

The Uniform Justice Court Act requires the Town Board to adopt a resolution noting that the 2015 Justice Court records were audited and the results of the audit presented to the Board:

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires every justice of a village or town to submit his records and docket to the auditing board of said village or town; and

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that Justice Court records shall be examined and audited by said auditing board or a certified public accountant.

NOW, THEREFORE BE IT RESOLVED that the audit and examination of the records of the Aurora Town Justices for the year ended December 31, 2015 was performed by the auditing firm of Drescher & Malecki LLP; and

BE IT FURTHER RESOLVED that the findings of said audit and examination were presented to the Town Board of the Town of Aurora.

State of New York  
Unified Court System



Lawrence K. Marks  
Chief Administrative Judge

Supervisor James Bach  
Town of Aurora  
300 Glead Avenue  
East Aurora, NY 14052

Dear Supervisor Bach:

Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings.

In order to improve accountability and controls over Justice Courts, the Unified Court System's (UCS) *Action Plan for the Justice Courts* requires the UCS Internal Audit unit to monitor town and village board compliance with section 2019-a.

Accordingly, I am requesting that you provide a copy of your most recent audit or examination (calendar year ending 2015 or fiscal year ending in 2016) of your local court's records and a copy of your board resolution acknowledging that the required examination or audit was conducted. Please email the report and the resolution to [jcasazza@nycourts.gov](mailto:jcasazza@nycourts.gov) or forward to Joan Casazza, Internal Control Liaison, NYS Office of Court Administration, 2500 Pond View, Suite LL01, Castleton-on-Hudson, NY 12033.

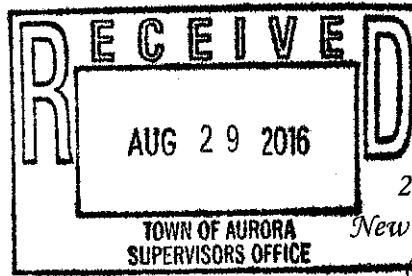
If you have any questions, please contact Joan Casazza at (518) 238-4303 or at the email listed above. Thank you for your cooperation.

Very truly yours.

A handwritten signature in cursive script, appearing to read "Lawrence K. Marks".

/smw

c: George Danyluk, CIA  
Joan Casazza, CIA



25 Beaver Street  
New York, N.Y. 10004  
(212) 428-2100

August 25, 2016



# TOWN OF ORCHARD PA

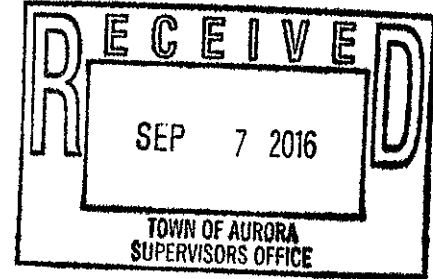
6I

## TOWN CLERK'S OFFICE

S 4295 SOUTH BUFFALO STREET • ORCHARD PARK, NEW YORK 14127-2688

Phone: (716) 662-6410  
Fax: (716) 662-6413  
Email: orffeor@orchardparkny.org

TOWN CLERK  
REMY C. ORFFEO



September 2, 2016

Mr. James J. Bach, Supervisor  
Town of East Aurora  
300 Glead Ave.  
East Aurora, NY 14052

Re: Delinquent Out Of District Water Customers for District #15

Dear Mr. Bach:

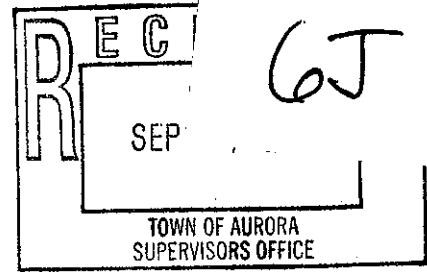
Please have the following delinquent water customers added to the County of Erie Tax Rolls for the year 2017.

Adimey, Sharon	\$85.95
1319 Jewett Holmwood	

Mary E. Perram  
Deputy Town Clerk



County of Erie  
MARK C. POLONCARZ  
COUNTY EXECUTIVE



DEPARTMENT OF CENTRAL POLICE SERVICES  
STOP-DWI

August 25, 2016

Re: 2015 STOP-DWI  
Memorandum of Understanding – MOU

Supervisor James Bach  
300 Gleed Avenue  
East Aurora, New York 14052

Dear Supervisor Bach,

Enclosed is the annual MOU between your municipality and the Erie County STOP-DWI Office. The agreement allows the County to pay your municipality for supplying data on DWI cases disposed in your court during 2015.

Please sign and return the MOU at your earliest convenience. Thank you for submitting the 2015 court reports on a timely basis.

As always, I would be glad to hear any thoughts you have for improving this process. Please direct any suggestions to me at 858-6727.

Sincerely,

John F. Sullivan, Director  
STOP-DWI Office

Enc. – MOU

Value of this Agreement:  \$490

**MEMORANDUM OF UNDERSTANDING**

County of Erie  
STOP-DWI Office

**2015**

And

Town of Aurora

- The Town of Aurora Operates a Town Court (The Court).
- Various Police agencies make DWI Arrests within the Court's geographic boundaries.
- The arrests result in legal cases that are adjudicated by the Court.
- The Court collects information about the cases disposed there.
- The STOP-DWI Office has need of that information for statistical and administrative purposes.
- The STOP-DWI Office will pay the Town of Aurora \$10.00 (Ten Dollars) for the following information on each case of 1192-1,2,2a, 3, 4, 4a, 1193-1C & 5112a (ii), (iii):

For each case: First, Last Name, Middle Initial, DOB of Defendant, Date Of Arrest, Charges Laid, Disposition, Date of Disposition, Fine, Other Sanctions, Arresting Agency.

- Term of this MOU is January 1, 2015 to December 31, 2015
- A STOP-DWI Court Report or a DWI/AUO Disposition Report listing the case data will be sent to the STOP-DWI Office by July 15 of the current year for the first half of the year and January 15 of the following year for the second half.
- Upon receipt of the January 15th report and invoice letter, the STOP-DWI Office will forward one payment in the amount of \$10.00 for each case reported during the year.

Agreed:

\_\_\_\_\_  
James J. Bach  
Supervisor  
Date: \_\_\_\_\_

ELECTRONICALLY SIGNED Date: \_\_\_\_\_  
Marlaine Hoffman, Acting Commissioner  
Erie County Central Police Services

Approved as to form:

By: ELECTRONICALLY SIGNED  
Greg Kammer, Ass't Co. Attorney

\_\_\_\_\_  
John F. Sullivan, Director  
STOP-DWI Office  
County of Erie  
Date: \_\_\_\_\_

Document # \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_  
Maria Whyte, Deputy Co. Executive

SUPERVISOR  
JAMES J. BACH  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



GK

TOWN CLERK  
LIBROCK  
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[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

## TOWN OF AURORA

300 Glead Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

### MEMO

---

TO: Town Board  
FROM: Kathleen Moffat  
RE: Donation  
DATE: 08/23/16

I respectfully request approval of the following budget amendment in order to record the \$1,000.00 donation from The Stables at Knox, approved at the 8/22/16 meeting:

- Increase revenue line A 2705 Gifts & Donations \$1,000.00
- Increase appropriation line A 7189.425 Knox Fields Maintenance \$1,000.00

6L

WHEREAS, General Municipal Law Section 103(16) permits any board of a political subdivision to “piggyback” off another political subdivision for purchases of goods and equipment if such contract was let to the lowest responsible bidder; and

WHEREAS, the Erie County Water Authority, by bid reference Project Number 201500025, put out for sealed bids the furnishing of water meters and said bid allowed other local governments to purchase goods under this Bid Contract; and

WHEREAS, Neptune Technology Group, Inc., was awarded this Bid Contract by the Erie County Water Authority; and

WHEREAS, the Town of Aurora finds it is in the best interest of the Town to “piggyback” off the Erie County Water Authority Water Meter Bid – Project No. 201500025 as permitted by General Municipal Law Section 103(16).

NOW, THEREFORE BE IT

RESOLVED, that the Town of Aurora proposes to purchase approximately 215 residential radio read water meters for the Town’s Master Water Improvement Area project from Neptune Technology Group, Inc. as allowed for under the awarded Erie County Water Authority Bid – Project No. 201500025.

7A

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION  
**DIRECTOR'S REPORT**  
MONTH OF: AUGUST 2016

**ADMINISTRATIVE:**

Reports:

- We have 10,704 members registered in our recreation system
- We had 381 individual program registrations in the month of July
- We generated \$25,537 in July sales
- Credit card purchases totaled 70% (85% on-line, 15% office)
  - 2015 to 2016 comparison:
    - Total sales from 1/1/15 – 8/31/15 \$187,842
    - Total sales from 1/1/16 – 8/31/16 \$217,141

This summer has been one for the books. It has been incredibly hot and dry the vast majority of the summer. Our community pool thrived as a result. We saw well over one hundred patrons come through most days.

Our day camp was a great success again this summer. Registration was filled for all but one of the weeks. Our summer staff did a great job keeping our campers busy with fun and engaging activities.

EAST finished out one of its most successful long course seasons finishing 22<sup>nd</sup> out of 72 teams in Western New York! We are currently taking a break until September 12<sup>th</sup>.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics



**TOWN OF AURORA SENIOR CENTER  
DIRECTOR'S REPORT  
MONTH OF AUGUST 2016**

7B

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

**ADMINISTRATIVE:**

I attended our quarterly director's meeting at the Cheektowaga Senior Center. Molly Ranahan, Erie County Senior Services, presented a program on Age Friendly Communities. The Age Friendly Communities initiative in conjunction with AARP helps communities become great places for all ages by adopting such features as walkable streets, better housing, transportation, and opportunities to participate in community activities. I feel many of these ideas are already part of our community.

REVENUE & EXPENDITURES: See Supervisor's Report

**PROGRAMS:**

Title: WORKOUT ROOM  
Day & time: M-F 8:00am- 4:00pm  
Participants: Approximately 45 per day  
Title: LINE DANCING  
Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)  
Participants: 58 people  
Supervisors: Nance Baranowski & Gloria Luderman  
Title: STITCH & BITCH  
Day & time: Mondays, 9:00 – 11:30am  
Participants: 8 people  
Title: SWEDISH WEAVING  
Day & time: Mondays, 9:00 – 10:00am  
Participants: 6 people  
Supervisor: Rita Lefort  
Title: SENIOR NOTES  
Day & time: Mondays, 12:45 – 2:30pm  
Participants: 23 people  
Supervisor: Lee Lambert  
Title: EUCHRE  
Day & time: Mondays, 1:00 – 4:00pm  
Participants: 24 people  
Title: PINOCHLE  
Day & Time: Fridays, 1:00 – 4:00pm  
Participants: 20 people  
Title: CERAMICS  
Day & time: Tuesdays, 10:00am – 4:00pm  
Participants: 35 people  
Supervisor: Elaine Schiltz  
Title: EXERCISE CLASS  
Day & time: Tuesdays & Wednesdays 8:30 – 9:30am  
Participants: 12 people  
Title: TAI CHI  
Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans  
Supervisor: Judy Augustyniak  
Participants: 25 people  
Title: YOGA  
Day & time: Wednesdays, 9:45 – 11:00am  
Supervisor: Irene Kulbacki  
Participants: 22 people  
Title: BOWLING  
Day & time: Wednesdays, 1:00pm  
Supervisor: Richard Latt  
Participants: 48 people  
Title: PAINTING  
Day & time: Wednesdays, 1:00 – 3:30pm  
Supervisor: Ellen Canfield  
Participants: 8-10 people  
Title: BRIDGE  
Day & time: Wednesdays, 9:30am – 2:00pm  
Supervisor: Dave Lorcom  
Participants: 40 people  
Title: Healthy Cooking Class  
Day & time: 4<sup>th</sup> Wednesday of the month  
Supervisor: Barb Dadey  
Participants: 10-12 per session  
Title: SENIOR CLUB  
Day & time: Thursdays, 10:00am – 3:00pm  
President: Joyce Salansky  
Title: PACE (people with arthritis can exercise)  
Day & time: Fridays, 9:00 – 10:00am  
Supervisor: Donna Bodekor  
Participants: 12 people

Title: QUILTS & MORE  
 Day & time: Fridays, 9:30 – 11:30am  
 Supervisor: Vi Cornwell  
 Participants: 12 people  
 Title: WOOD CARVING  
 Day & time: Fridays, 1:00 – 4:00pm  
 Supervisor: Pat Shaner  
 Participants: 23 people  
 Title: 55 ALIVE – Defensive driving classes  
 Day & time: 1<sup>st</sup> Monday & Wednesday of the month – Sept. 12 & 13  
 Supervisor: AARP trained teachers  
 Participants: 34 people max.  
 Title: WALK IN THE WOODS or in the Village  
 Day & time: Fall 2016  
 Supervisor: John Sly  
 Participants: 18  
 Title: GENEALOGY ON THE WEB  
 Day & time: Mondays, 9:00-11:00am  
 Supervisor: John Sly  
 Participants: 7 people  
 Title: SCRABBLE  
 Day & time: Wednesdays 9:30-11:00am  
 Supervisor: Dianne Bender  
 Participants: 8+ people  
 Title: FIBER ARTS  
 Day & time: Tuesdays 1<sup>st</sup> & 3<sup>rd</sup>  
 Participants: 12 people  
 Title: MAHJONG  
 Day & time: Mondays 2:00pm  
 Supervisor: Lou Plotkin  
 Participants: 12  
 Title: MEXICAN DOMINOS  
 Day & time: Thursdays 9:30 am  
 Supervisor: Laurie Smith  
 Participants: 8+  
 Title: BOOK CLUB  
 Day & time: 2<sup>nd</sup> Wednesday of the month  
 Supervisor: Barb Dadey  
 Participants: 8-10

**TRIPS**

Aug. 1-4 – Rhode Island  
 Aug 16 – Lockport Locks

**FUTURE TRIPS**

Sept. 16 – Cleveland Rock & Roll Hall of Fame

**EVENTS & OTHER ACTIVITIES**

Aug. 4 – Our seniors attended the 2<sup>nd</sup> annual Erie County Picnic at Como Park. The picnic is sponsored by County Executive Mark Poloncarz and Senior Services. The picnic was catered by Chiavetta's and games were coordinated by the various senior centers.  
 Aug. 9 – Univera representative  
 Aug. 11 & 25 – Blue Cross & Blue Shield representative

**NUTRITIONAL LUNCH PROGRAM**

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program averaged 192 lunches per week. Lunch totals for the month of August 2016.

Week of Aug. 1	200	Week of Aug. 8	187	Week of Aug. 29	194
Week of Aug. 15	209	Week of Aug. 22	171		

Submitted by: Donna Bodekor

Month Year Reported: ----> August 2016 CLERK'S MONTHLY REPORT  
Town Name: -----> Town of Aurora  
Prepared By: -----> Martha L. Librock  
Date Submitted: -----> Sep, 01 2016

7C

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description	Item Count	Total Revenue	Town Portion	Other Disburses	
100	SPORTING LICENSE REVENUE	23	6,792.00	345.81	6,446.19 ✓	
200	DOG LICENSE REVENUE	225	2,797.00	2,542.00	255.00	
301	MARRIAGE LICENSE	14	580.00 ✓	245.00 -	315.00 -	
303	CERTIFIED MARRIAGE CERTIFICATE	4	40.00 -	40.00	0.00	
602	DEATH CERTIFICATE	1 (10)	100.00	100.00	0.00	
701	DOG CENSUS FEE	3 (4)	20.00 -	20.00 -	0.00	
<b>Report Totals:</b>			270	10,309.00	3,292.81	7,016.19

REVENUES TO SUPERVISOR - CLERK FEES 750.81  
REVENUES TO SUPERVISOR - DOG FEES 2,542.00  
**TOTAL TOWN REVENUES TO SUPERVISOR: 3,292.81**

Amount paid to NYS DEC REVENUE ACCOUNTING 6,446.19  
Amount paid to DEPT. OF AG. AND MARKETS 255.00  
Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES 315.00  
**TOTAL DISBURSED TO OTHER AGENCIES: 7,016.19**  
**TOTAL DISBURSED: 10,309.00**

SEPT 6 20 16 JAMES J. BACH Supervisor,  
State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me  
this 6th day of September 20 16

Martha L. Librock  
Town Clerk

Sheryl A. Miller Notary Public

**SHERYL A. MILLER**  
Reg. #01MI6128663  
Notary Public, State of New York  
Qualified in Erie County  
Commission Expires June 13, 2017



7D

**TOWN OF AURORA**  
**Southside Municipal Center**  
 300 Gleed Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

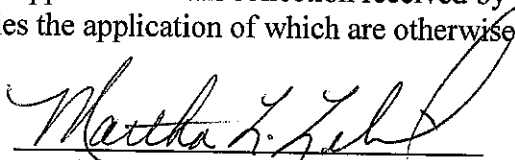
To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of August, 2016 in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

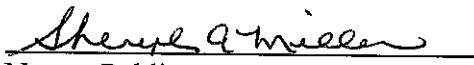
Received From	Type of Receipt	Amount
Taxes	TOWN/COUNTY Taxes	\$ 0
Taxes	Penalties	0
Taxes	Interest	0
Taxes	NOW Acct Interest	0
	Total Received	\$ 0

State of New York  
 County of Erie  
 Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.

  
 Martha L. Librock, Town Clerk

Subscribed and Sworn to before me  
 this 6<sup>th</sup> day of September, 2016

  
 Notary Public  
**SHERYL A. MILLER**  
 Reg. #01M16128663  
 Notary Public, State of New York  
 Qualified In Erie County  
 Commission Expires June 13, 2017



7E

**TOWN OF AURORA**  
**Southside Municipal Center**  
 300 Gleed Avenue, East Aurora, NY 14052

From: Barbara A. Halt, Water Clerk

Monthly Statement – Water Fee Collection


To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of August, 2016\_ in connection with the collection of water fees, excepting only such fees the application and payment of which are otherwise provided for by law:

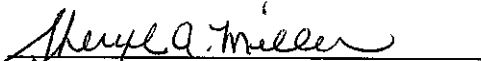
Received From	Type of Receipt	Amount
Water Billing	Water Bills	\$14,372.54
	Total Received	\$14,372.54

State of New York  
 County of Erie  
 Town of Aurora

Barbara A. Halt, being duly sworn, says that she is the Water Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to water fee collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.

  
 Barbara A. Halt, Water Clerk

Subscribed and Sworn to before me  
 this 1<sup>st</sup> day of September, 2016

  
 Notary Public

**SHERYL A. MILLER**  
 Reg. #01MI6128663  
 Notary Public, State of New York  
 Qualified In Erie County  
 Commission Expires June 13, 2017



7F

**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**To:** Mayor Kasprzak & Village Board; Supervisor Bach & Town Board

**From:** Shane Krieger, Chief of Police

**Date:** 09072016

**Re:** Monthly Report – August 2016

**General Information**

- After an extensive search and numerous interviews I have presented two individuals to the Village Board to fill one full-time and one part-time dispatcher positions for approval to hire. The first, Aaron Denz, a resident of the community and member of the East Aurora Fire Department, was appointed to the full-time position, provisionally. Kyle Tackentien, who resides in Arcade, was appointed to a part-time position. Kyle already dispatches part-time for Springville Fire Control. Both will start their training on September 13<sup>th</sup>.
- As all or most are aware, one of my Officers was exposed to blood from a raccoon which tested positive for rabies. Police officers are not trained or equipped to deal with wild animals, although it has been our policy to do what we can with them, with the rabies virus being more and more prevalent in this area a new system needs to be put in place to deal with the issue. As the community grows and rabies in animals is more common than not, the issue will become even more of a public safety issue. Also, disposal of animals is an issue. If the Health Department does not request the animal for testing, they do advise to have the corpse double bagged and buried three feet deep. This becomes an issue for the community especially the senior population that may not be able to perform that task. My hope is that all between the police department and the town and village boards we can execute a plan that is town wide.
- Training: There was no training in August
- In addition to Village Board, Town Board and Staff meetings I also attended the following:



**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

with a representative from Brite Computers to address an issue with cellular connectivity for the mobile data terminals (car computers) in the patrol vehicles and to see what equipment they offer for a remedy.

- Attended a meeting at ECC North regarding Buffalo PD possibly not utilizing the county police academy in the future.
- Dispatch Interviews
- Along with EAFD, met with the new home owner at 555 Willardshire Rd. regarding access to the estate in the event of an emergency
- Had four pistol permit interviews at various dates and times

**Special Events**

**Toy Town Classic Car Show** – There was a large turnout for the event. No major incidents or issues

**Statistics**

Activity	N.E. District	S.W. District	Total (YTD)
Police calls	1,536 (11,169)	537(4,248)	2,073 (15,417)
Fire/EMS calls			309 (1,846)
Response Time	2.23 minutes	1.51 minutes	
Property Damage Acc	20	12	32(182)
Injury Accidents	6	6	12(57)
Leaving Scene Acc	2	3	5 (21 )
Arrests-Individuals	30	6	36(259)
Crimes-Persons	3	2	5(72)
Crimes-Drugs	4	1	5(59)
Crimes-Property	39	2	41(170)
Burglary/Trespass	3	1	4(17)
S&R-Lic/Reg	4	3	7(58)
DWI	6	1	7(51)
Warrant Arrests	2	0	2(17)
Traffic Tickets	72(738)	64 (550)	136 (1,288)
Parking Tickets	14		14 (281)
Domestics			3 (41)
9.41 Mental Health Charge			1 (22)