

Town of Aurora
Warrant Report

Unposted Batch Totals

Fund	Fund Description	Invoice Batch	Total
Unposted Batch Grand Totals		\$0.00	\$0.00

Posted Batch Totals

Fund	Fund Description	Invoice Batch		Total	
		Paid	Unpaid	Paid	Unpaid
A00	GENERAL FUND	\$47,707.41	\$0.00	\$47,707.41	\$0.00
B00	PART TOWN FUND	\$72.38	\$0.00	\$72.38	\$0.00
DB0	HIGHWAY PART TOWN FUND	\$45,139.10	\$0.00	\$45,139.10	\$0.00
H70	VILLAGE BRIDGE REPAIRS	\$6,547.12	\$0.00	\$6,547.12	\$0.00
L30	CONSOLIDATED LIGHTING DIST.	\$154.07	\$0.00	\$154.07	\$0.00
L40	CONSOLIDATED LIGHTING DIST.	\$99.61	\$0.00	\$99.61	\$0.00
TA0	TRUST AND AGENCY	\$613,856.50	\$0.00	\$613,856.50	\$0.00
ZP0	PRIVATE WATER SYSTEM	\$1,250.32	\$0.00	\$1,250.32	\$0.00
Posted Batch Grand Totals		\$714,826.51	\$0.00	\$714,826.51	\$0.00

Report Grand Totals

Fund	Fund Description	Invoice Batch		Total	
		Paid	Unpaid	Paid	Unpaid
A00	GENERAL FUND	\$47,707.41	\$0.00	\$47,707.41	\$0.00
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Grand Totals		\$714,826.51	\$0.00	\$714,826.51	\$0.00

3B

2/21/25
2/21/25
Warrant #17717

Created By: martha

Town of Aurora
Journal Proof Report
Fiscal Year: 2025

Journal Number: MC - 8448	Journal Desc: MC Batch 2164	Journal Date: 2/20/2025	Account Period: 2 - Feb	Status: Currently Active				
Account#	Account Description	Trans Description	Date	Reference	Debit	Credit	ENCLIQ	Seq #
A00-0600-0000-0000	ACCOUNTS PAYABLE	Fund A00 AP Account	2/20/2025	Fund A00 AP Account	\$0.00	\$6,000.00	\$0.00	4
A00-1670-0402-0000	POSTAGE	PITNEY BOWES BANK INC RESERVE ACCOUNT 021225 PPD POSTAGE FOR METER	2/20/2025	Vendor#: 2661	\$6,000.00	\$0.00	\$0.00	1
ZEO-0600-0000-0000	ACCOUNTS PAYABLE	Fund ZEO AP Account	2/20/2025	Fund ZEO AP Account	\$0.00	\$509,633.46	\$0.00	5
ZEO-9710-0600-0000	BOND PRINCIPAL	M&T BANK 030125 PPD WIRE TRANSFR WD#18 SERIAL BONDS	2/20/2025	Vendor#: 2276	\$400,000.00	\$0.00	\$0.00	2
ZEO-9710-0700-0000	BOND INTEREST	M&T BANK 030125 PPD WIRE TRANSFR WD#18 SERIAL BONDS	2/20/2025	Vendor#: 2276	\$109,633.46	\$0.00	\$0.00	3
Total Number of 5 Transactions					\$515,633.46	\$515,633.46	\$0.00	

MC - 8449 Summary By Fund Number

Fund	Debit	Credit	ENCLIQ
A00	\$6,000.00	\$6,000.00	\$0.00
ZEO	\$509,633.46	\$509,633.46	\$0.00
Total	\$515,633.46	\$515,633.46	\$0.00

N # 248+249

Created By: martha

Town of Aurora
Journal Proof Report
Fiscal Year: 2024

Journal Number: CD - 8425	Journal Desc: AP Batch - 6515	Trans Description	Date	Reference	Journal Date: 2/14/2025	Account Period: 13 - Post Closing	Status: Currently Active
Account#	Account Description			Vendor#	Debit	Credit	ENCLIQ Seq.#
SG0-8160-0401-0000	GARBAGE CONTRACTUAL	WASTE MANAGEMENT CORPORATE SERVICES, INC. 5079332-1342-7 2/25/25 P/C DUMPSTER SVC DECEMBER	2/14/2025	2984	\$261.81	\$0.00	7
SG0-8160-0401-0000	GARBAGE CONTRACTUAL	WASTE MANAGEMENT OF NEW YORK LLC 4939387-1342-4 2/25/25 P/C RESIDENTIAL GARBAGE & RECYCLING SVC DECEMBER PYMT 1 OF 2	2/14/2025	1993	\$17,941.37	\$0.00	8
SG0-8160-0401-0000	GARBAGE CONTRACTUAL	WASTE MANAGEMENT OF NEW YORK LLC 4939387-1342-4A 2/25/25 P/C RESIDENTIAL GARBAGE & RECYCLING SVC DECEMBER PYMT 2 OF 2	2/14/2025	1993	\$50,000.00	\$0.00	9

Total Number of 19 Transactions No Errors

\$71,029.83

\$71,029.83

\$0.00

CD - 8425 Summary By Fund Number

Fund	Debit	Credit	ENCLIQ
A00	\$2,506.28	\$2,506.28	\$0.00
DR0	\$320.37	\$320.37	\$0.00
SG0	\$68,203.18	\$68,203.18	\$0.00
Total	\$71,029.83	\$71,029.83	\$0.00

*2/25/25
open fund #1*

5A

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Aurora on the 10th day of March, 2025 at 6:30 p.m. at the Aurora Municipal Center located at 575 Oakwood Avenue, East Aurora, New York, 14052, at which hearing parties and interested citizens shall have an opportunity to be heard on a proposed Local Law to rezone the property at 1342 Quaker Road, East Auroras, NY from RR (rural residential) to C1 (commercial). All interested parties are entitled to be heard upon the said Local Law at said public hearing. Copies of said proposed Local Law are available for review at the offices of the Town Clerk during normal business hours or on the Town website www.townofaurora.com

By Order of the Town Board of the Town of Aurora
Martha L. Librock
Town Clerk
Town of Aurora

SUPERVISOR
Charles D. Snyder
(716) 652-7590
ssnyder@townofaurora.com



townclerk

SB

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board

From: Martha Libroek, Town Clerk

Date: February 19, 2025

Re: Azar Design Co. (formerly Foit-Albert) Payment – Cornwall Rd.

Please consider approval of payment no. 2 to Azar Design Co. in the amount of \$5,898.16 for professional services rendered from January 1 through January 31, 2025 for the Cornwall Road culvert replacement project.

Funds will be disbursed from H7 5120.210.

**FEDERAL AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID: 16-1210859 (FEDERAL ID)	NYS Comptroller's Contract No.	Est. No. 2
Work Period (this est.) FROM 1/01/25 TO 1/31/25		
Payee Name: Azar Design Co., Formerly Foit-Albert Assoc 295 Main Street, Suite 200 Buffalo New York 14203	Current Completion Date MIR Date <u> </u> / <u> </u> / <u> </u> (completed by SPONSOR)	
	Original Contract Amount	\$253,750.56
	Current Contract Amount (includes thru approved S.A. NO.) RRDA NO. (if applicable)	\$253,750.56

	Consultant Prepares	Sponsor use only
1. Total work reported on previous estimates	\$15,868.14	
2. Work reported on this estimate	\$5,898.16	
3. Total work reported to date (must equal page 2)	\$21,766.30	
4. Adjustments (Sponsor use only) Reason _____		
5. Retainage thru current estimate	\$0.00	
6. Total work reported less retainage	\$21,766.30	
7. Previous payments	\$15,868.14	
8. Payment requested or processed	\$5,898.16	

CERTIFICATION BY CONSULTANT

I, Scott W. Dabb, do hereby certify that I am Controller of Azar Design Co, consultant for the work referred to in the foregoing reimbursement request, that I am the person in whose name, the foregoing account against the State of New York is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered, as named, heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board of commission by reason of the claimant having been allowed to sell to, incur expenses for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board of commission has or has had, any interest directly or indirectly in said article, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

<u>February 18, 2025</u> (DATE)	<u>0</u>	 (SIGNATURE)
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CERTIFICATION BY SPONSOR

I, _____, do hereby certify that I am the _____
 (Name) (Title)
 in the supervision of the work described in the attached consultant's reimbursement request; that the materials, labors and services have been furnished and the work properly performed in accordance with the contract and that payment in the sum of \$ _____ can be made on this contract without detriment of the interests of the sponsor, _____ to the best of my knowledge and belief.

_____ (DATE)		_____ (SIGNATURE)
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**FORMERLY
FOIT-ALBERT ASSOCIATES**

**RE: Cornwall Rd over Cazenovia Creek
PIN 5765.55**

Progress Report No. 2: January 1, 2025 through January 31 , 2025

Achievements

- Continued the environmental research
- Continued authoring DAD

Scheduled Statement

- . The project has just begun

Budget Statement

- On Budget.

Planned For Next Month

- . Continue the DAD sections

Items Required

- Nothing at this time.

Very truly yours,

Gerard J. Sentz, P.E.
Vice President
Foit-Albert Associates

50

Bid Opening, Verification, and Sponsor Recommendation Letter

Support for Concurrence in Award

2/12/2025
Christopher Church
100 Seneca St, Buffalo, NY 14203

RE: AWARD DOCUMENTATION
PIN 5763.87, 5763.88
Replacement of Church St. & E. Fillmore Ave. Culverts over Tannery Brook
BID OPENING, ANALYSIS, CERTIFICATION, AND RECOMMENDATION

Dear Mr. Church:

In accordance with Chapter 14 of NYSDOT's Local Projects Manual (LPM), the Sponsor has advertised, accepted bids, and completed the award process for the construction contract for the above-referenced locally-administered federal aid project including:

- Advertised, at least 15 business days before the bid opening in the NYS Contract Reporter;
- Indicated the Minority/Women Business Enterprise (M/WBE) & SDVOB goals in the ad;
- Opened bids and read them aloud in a public forum in accordance with standard competitive bidding procedures and requirements;
- Mathematically verified bids and determined if bids are responsive;
- Provided a tabulation of all bids received at a public bid opening (attached);
- Determined low bidder and, if applicable, the low bidder in accordance with approved alternate bidding procedures, if used;
- Evaluated responsibility of the low bidder in accordance with Section 14.4.1 of the LPM;
- Analyzed bids in accordance with Section 14.4.2 of the LPM (attached);
- Evaluated and ensured appropriate M/WBE & SDVOB participation by M/WBE & SDVOB firms listed on NYSDOT registry prior to award;
- Completed all outstanding items, if any, which were incomplete at the time Authorization to Proceed with Advertisement was issued (Right-of-Way, permits, Construction Management Plan, etc.);
- Submitted the Contract Award Documentation Package with the checklist, described in Section 14.7 of the LPM to the RLPL;
- All environmental permits and approvals have been secured except those identified in the contract documents as needing to be obtained and secured by the contractor;

The following information is provided:

- Project authorized for advertising by NYSDOT on 1/16/2025;
- Project advertised for 16 business days beginning on 1/21/2025;
- Bid Opening was 2/12/2025;
- Contract Number is D040611, D040612;
- 6 of bids were received;
- 19 of plan holders;
- The computation of bids was verified by: Harrison Sinatra, Azar Design Co. on: 2/12/2025
- The construction is being inspected by: TBD

Engineer's Estimate: \$ 1,099,592.35 MBE Goal 7.99% WBE Goal 10.0% SDVOB Goal 6.0%

Bidders in rank order:

Rank	Bidder Name	Bid Amount	MBE %	WBE %	SDVOB %
1	Oakgrove Construction Co.	\$1,557,548.02	4.4%	10.52%	0.24%
2	Ground Breaking Solutions LLC	\$1,563,484.90	%	%	%
3	D&H Excavating	\$1,572,382.50	%	%	%
4	Ed Bauer Construction Corp.	\$1,621,689.41	%	%	%
5	J. Bognar Construction LLC	\$1,736,167.05	%	%	%
6	Occhino Corp.	\$1,835,250.85	%	%	%

The following irregularities were found: None

The Lowest Responsible Bidder: Oakgrove Construction Co. Low Bid: \$1,557,548.02

Total Bid
Federal Share is \$0
State share is \$1,114,592.34
Local share is \$418,155.02

I recommend the award of the above contract to the lowest responsible bidder.

I recommend the rejection of all bids.

Sincerely,

Charles D. Snyder
Town of Aurora Supervisor

Attachments:
Appendix 14-3, Locally Administered Project Contract Award Checklist and documents
Appendix 14-4, Tabulation of Bids
Bid Analysis

Application # _____

6A

Application For Temporary Use Permit

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field At Knox Farm State Park

Submit applications to:
Town of Aurora Parks and Recreation
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 30 DAYS IN ADVANCE OF EVENT/USE.

PLEASE NOTE THAT THE PERMIT CANNOT BE ACCEPTED FOR BOARD APPROVAL WITHOUT THE FOLLOWING REQUIRED DOCUMENTS AND FEES LISTED ON PAGE 2:

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Parking and Traffic plan

- Name of organization: Borderland Music Festival
- Individual responsible for this request: Jennifer Brazil
- Address: 657 Persons St.
East Aurora NY 14052
- Telephone number: 4 3
- Fax: _____
- Email: je ad.com
- Date(s) of event: 9/12-9/14 = 2025
- Hours of use including set up/take down: Start 8:00 End 11pm
am
- Description of the event or use:
parking lot for fans + RV parking for Borderland Festival
- Specific area(s) request. Please attach a map of the area.
 - Soccer fields X
 - Polo Field X
 - Equestrian Park X
 - Other _____
- Specific equipment to be brought into the park (porta-johns, tents, etc.)
portas, light towers
- Needs: Water _____ Electric X

we provide own generators + light towers

13. Estimated attendance: 4000
- a. Will participants be crossing Knox Road? yes
- b. Will participants be attending via bus? no

PLEASE NOTE: Based on the estimated attendance of the event, a meeting with the Town Supervisor, Dir. of Recreation and Aquatics, the Highway Superintendent, and Chief of Police may be scheduled at the discretion of the Aurora Town Board to discuss a plan for proper traffic control and parking.

14. Will food or drinks be served? no
- a. If yes, please describe _____

15. Will there be sound amplification, music, or a band(s)? no
- a. If yes, please describe _____

16. Other services requested, please describe: assist with party conversations
- a. NYS Park Police* Contacted
- i. *Applicant is responsible for contacting the East Aurora Police Department if the event involves the Village or Town streets.
- b. Parks Department: Contacted + approved

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.? yes
- a. If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802.

Provide drawings that describe location, size, and text of all proposed signs for this event to the Town of Aurora Building Department, 575 Oakwood Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after.

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields, and/or Polo Field**

[Signature]
Signature of Applicant

12/17/24
Date

General Fees		
	Fee	Paid
Application	\$25	
Permit	\$15	
Security Deposit*	\$250	

Additional Services (Invoiced after event or adjustments to security deposit return, if any.)				
Service	Per hour	# of Employees	# of Hours	Total
Crossing Guards	\$30			
Parking Attendant	\$30			
Total Additional Services				

Per Day Event Specific Fees					
Item	Fee	NP or TR	NP & TR	# of Days	Total
1-100 Attendants	\$150	\$135	\$120		
101-750 Attendants	\$300	\$270	\$240		
750+ Attendants	\$500	\$450	\$400		
Garbage Service	TBD	TBD	TBD		
Total Event Fee					

*Subject to change dependent on anticipated damage.

NP- Non-Profit
TR- Town Resident

Official Use Only

Event: _____

Attachments Submitted

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Parking and Traffic plan
- Copy of application for sign permit, if applicable. (Upon application approval copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)
- Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application Recommended or Not recommended
by the Recreation Department.

Action by Aurora Town Board

The Aurora Town Board, upon review of the application request # _____ submitted by
_____ (organization or individual) took the following action with or
without conditions (as applicable) noted below:

Approved: _____ Date: _____
Supervisor's Signature

Denied: _____ Date: _____
Supervisor's Signature

Conditions:

- Police Department Approval
- Highway Department Approval
- Building Department Approval
- Requesting organization shall attach a completed **Certificate of Insurance** with minimum limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional name insured
- Requesting organization or individual shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.
- Approval of parking and traffic plan
- Arsenal Soccer Contacted - No Conflicts. Date: _____
- Other

SUPERVISOR
CHARLES SNYDER
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement

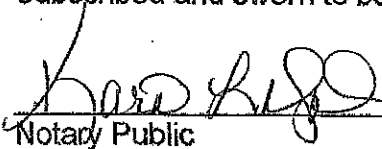
Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.


Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 17th day of December, 2024


Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026

Qualified in Erie County, New York
My commission expires: 12/12/2026

1.1. The organization chart will be submitted not less than 10 days prior to the event to the Town Supervisor and the East Aurora Police Department with contact information for key personnel for the Traffic Management Team if requested.

1.2. The event will be held at Knox Farm State Park on September 12th- 14th 2025 rain or shine.

1.3. Maps of the area and the park are attached

1.4. Timing of the event is as follows: Friday 2pm-11pm
Saturday, 10:00am-10:30pm, Sunday, 10:00am-9:00pm.

1.5. Set-up at Parking lots will begin on Wednesday September 10th 2025. Tear down in the Parking areas will be completed by Tuesday, September 16th, 2025

2. Planning

2.1. We are working with the Highway Superintendent, David Gunner with have parking plans to accommodate all parking needs.

2.2. To minimize the predicted traffic volumes, steps will be taken to partner with ride-share services. Golf cart transport will be available for handicapped guests, and bicycle racks will be available at the entrance of the event.

2.3. Peak car volume will be expected Friday 4-8pm, Saturday and Sunday, 11am-2pm and end of event for egress.

2.4. Parking requirements are estimated to be less than 2000 total vehicles in total.

2.5. Route plan will be highly advertised on all marketing materials, socials and website.

2.6. Ticketing box office will be located inside the pathway off Knox Rd with advanced sales as in the past years.

2.7 Overflow parking or rain weather parking will be designated in the field directly across from the Equestrian Park on Knox Road on Knox Farm State Park. Festival will coordinate with outside shuttles if necessary for inclement weather.

3. Public Transport Strategy

3.1. Ride Share will be located off Buffalo Road entrance by the Red Barns and coordinated with Knox Farm State Park staff and Borderland Team.

3.2. Handicapped parking with golf cart transport from soccer parking lot only.

3.3. Specific vehicle routes are set-up (below)

3.4 If festival coordinates with outside shuttle bus services all pick up and drop off will be discussed with EAPD and Highway Superintendent to ensure safety.

4. Emergency Access

- 4.1. An ambulance will be onsite all day, all operating days. Ingress and egress will be through the Main Wrought Iron gates off Buffalo Rd. This entrance will be used strictly for vendors and musicians, and will be well marked with a security person at that gate. This entrance is Not to be used for Borderland Festival visitors but will be used for festival vendors and musicians who need access during the event.
- 4.2 All emergency communication is planned and coordinated with East Aurora Police Department and New York State Police and East Aurora Fire Department.

5. Parking Shuttle and Share Drop – Off/Pick Up

- 5.1. All parking will be located at soccer fields and polo grounds off Knox Road.
- 5.2. Park-dale Elementary School has been requested for Saturday and Sunday for staff and volunteer parking only - 6am to midnight.
- 5.3. Drop off for shuttle buses, Ride Share and cars will be clearly marked on Buffalo Road/Seneca Street.
- 5.4. Golf cart shuttle for handicapped will be marked at Knox Rd near driveway entrance

6. Traffic

- 6.1. 'No Parking' signage on both sides of Knox Rd, Gypsy Lane and Buffalo Rd. All signage will be increased from previous years with clear and marked festival signs and directional signs. Directional signs will be placed at the traffic circle off Main Street and up Buffalo Rd all the way to Willardshire Rd.. Borderland Team will rent (3) DOT signs/boards to be placed at the corner of Knox and Willardshire as well as the corner of Buffalo Rd. and Bowen Rd. with appropriate directions.
- 6.2. Crossing and traffic guards will be situated where pedestrians are entering the festival on Knox Rd. at the driveway heading to the stables at Knox Park where the box office is located.
3. Knox Road is to be divided into two distinct lanes with Vehicle traffic on the south side and pedestrian/bike traffic on the north beginning west of the main event entrance on Knox Road to the water barricades. Traffic leaving the VIP lot will be directed to the south lane heading west until just past the main event entrance.
4. Water barricades will be placed by Town of Aurora on Knox Road west of Woodside Road (west of the driveway to 148 Knox) to block thru traffic at 1pm September 12th, 9am September 13th and at 9am on September 14th. Barricades will remain in place until all traffic from the event parking lot is completely cleared. All traffic will exit to the west on Knox going toward Gypsy and Willardshire. No traffic from the event will be allowed to travel down Knox toward the traffic circle. The time to move the barriers will be coordinated with *the East Aurora Police Department and Highway Superintendent* based on egress flow.
5. Knox Road will be closed *from the Village line to Gypsy Lane* through Erie County permitting during event times . Only traffic coming to or from the event parking area will be allowed .

6. A "Local Traffic Only" sign will be placed at the east end of Knox Road (at Grey Street) by 9am on Friday September 12th, and removed Sunday, September 15th after the water barricades are removed.
7. Festival Team will coordinate with Chief of Police and EAPD on police presence and placement of vehicles where needed.
8. Festival Parking Team will have quick service to patrons with tablets and card swipe abilities to funnel cars off the road into the parking area. As well as pre-paid parking will be available on the website.
9. Festival Parking Staff will be increased and Town of Aurora employees will be on site during peak hours.

7. Communication with Patrons and Town

- 7.1. On-site to off-site = two way radios between all Parking Staff with access to Police numbers and channels as well as State/Park Police.
- 7.2. Local resident/businesses – will be made aware of the impact traffic will have on their establishment or homes. Borderland Team will have clear outreach and communication to local neighborhoods.
- 7.3. Customers - website on tickets with route and parking instructions. All ticket holders will be emailed clear parking and traffic information prior to the event. Borderland will print all parking and traffic information in the East Aurora Advertiser the week of the festival. All information will be clear and messaged on social media and the festival website.

8. Risk Assessments

- 8.1. Security: Paid professional security team, bag check
- 8.2. Health emergency: On-site ambulance, designated trauma space, easy egress for emergency vehicles through main gate on Buffalo Rd.
- 8.3. Parking: Organizer will arrange for towing if weather conditions create soft grounds
- 8.4. Lightning: In case of lightning, visitors will be evacuated (with microphone on stage) from fields to vehicles and covered sheltered areas.
- 8.5. Traffic congestion: East Aurora Police Department will assist with congested intersections
- 8.6. Blockages: *Organizer will work with the East Aurora Police Department for towing service to remove any vehicle blocking roadways, ingress/egress, vehicle accidents*
- 8.7. The Department of Health is on notice and permit will be issued

9. Insurance

- 9.1. Public liability insurance will be secured and Town of Aurora will be added as an additional insured

9.2 Festival signed Indemnification Statement with the Town of Aurora.

Routes:

From the North or west:

From Interstate 90 take exit 54, Route 400. Exit on Transit Rd south, then make the first left at the signal onto Seneca St. Drive 4.5 miles. Turn right on Willardshire Rd. Turn left on Knox Rd. Follow signs for parking.

Follow Rt. 16 north to 20A. Turn left on 20A(west) to traffic circle. Bear right and travel Buffalo Road to Willardshire. Left on Willardshire and left on Knox. Follow signs for parking.

From the East

Follow 20A west through the Village of East Aurora to the traffic circle. Bear right and travel Buffalo Road to Willardshire. Left on Willardshire and left on Knox. Follow signs for parking.

Reviewed by:

East Aurora Police Department

Date

Town of Aurora

Date

Application # _____

6B

Application For Temporary Use Permit

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field At Knox Farm State Park

Submit applications to:
Town of Aurora Parks and Recreation
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 30 DAYS IN ADVANCE OF EVENT/USE.

**PLEASE NOTE THAT THE PERMIT CANNOT BE ACCEPTED FOR BOARD APPROVAL
WITHOUT THE FOLLOWING REQUIRED DOCUMENTS AND FEES LISTED ON PAGE 2:**

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Parking and Traffic plan

- Name of organization: Lancaster Depew Soccer Club
- Individual responsible for this request: Michelle Fath
- Address: 10 wyandotte St
Depew Ny 14043
- Telephone number: _____
- Fax: _____
- Email: r ait.com
- Date(s) of event: 7/25, 7/26, 7/27 (2005)
- Hours of use including set up/take down: Start 7/24 12pm End 7/27 8pm
- Description of the event or use:
Soccer Tournament - Annual tournament held for
local and neighboring areas
- Specific area(s) request. Please attach a map of the area.
 - Soccer fields X
 - Polo Field _____
 - Equestrian Park _____
 - Other _____
 - Describe _____
- Specific equipment to be brought into the park (porta-johns, tents, etc.) 30yd
porta johns, golf carts, tables, chairs, (2) ~~tables~~ Dumpsters
- Needs: Water _____ Electric ✓

13. Estimated attendance: 1200-1500

- a. Will participants be crossing Knox Road? NO
- b. Will participants be attending via bus? NO

PLEASE NOTE: Based on the estimated attendance of the event, a meeting with the Town Supervisor, Dir. of Recreation and Aquatics, the Highway Superintendent, and Chief of Police may be scheduled at the discretion of the Aurora Town Board to discuss a plan for proper traffic control and parking.

- 14. Will food or drinks be served? yes
 - a. If yes, please describe planning to invite Food trucks and vendors on site; possible snack stand

- 15. Will there be sound amplification, music, or a band(s)? NO
 - a. If yes, please describe _____

- 16. Other services requested, please describe: NO (we will be getting dumpsters for trash removal)
 - a. NYS Park Police* (trash removal)
 - i. *Applicant is responsible for contacting the East Aurora Police Department if the event involves the Village or Town streets.
 - b. Parks Department: _____

- 17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.? NO
 - a. If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802.

Provide drawings that describe location, size, and text of all proposed signs for this event to the Town of Aurora Building Department, 575 Oakwood Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after.

I make this application and agree to abide by the Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields, and/or Polo Field

Michelle Yoth
Signature of Applicant

1/28/2005
Date

General Fees		
	Fee	Paid
Application	\$25	X
Permit	\$15	
Security Deposit*	\$250	

Additional Services (Invoiced after event or adjustments to security deposit return, if any.)				
Service	Per hour	# of Employees	# of Hours	Total
Crossing Guards	\$30			
Parking Attendant	\$30			
Total Additional Services				

Per Day Event Specific Fees					
Item	Fee	NP or TR	NP & TR	# of Days	Total
1-100 Attendants	\$150	\$135	\$120		
101-750 Attendants	\$300	\$270	\$240		
750+ Attendants	\$500	\$450	\$400		
Garbage Service	TBD	TBD	TBD		
Total Event Fee					

*Subject to change dependent on anticipated damage.

NP- Non- Profit
TR- Town Resident

Official Use Only

Event: _____

Attachments Submitted

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Parking and Traffic plan
- Copy of application for sign permit, if applicable. (Upon application approval copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)
- Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application **Recommended** or **Not recommended**
by the Recreation Department.

Action by Aurora Town Board

The Aurora Town Board, upon review of the application request # _____ submitted by _____ (organization or individual) took the following action with or without conditions (as applicable) noted below:

Approved: _____
Supervisor's Signature

Date: _____

Denied: _____
Supervisor's Signature

Date: _____

Conditions:

- Police Department Approval
- Highway Department Approval
- Building Department Approval
- Requesting organization shall attach a completed **Certificate of Insurance** with minimum limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional name insured
- Requesting organization or individual shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.
- Approval of parking and traffic plan
- Arsenal Soccer Contacted – No Conflicts. Date: _____
- Other

SUPERVISOR
Charles D. Snyder
(716) 652-7590
supervisor@townofaurora.com



TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

575 Oakwood Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement

Town of Aurora Parks

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.

Michelle Ash

Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 9 day of February, 2025

Charles Edward Lowry

Notary Public

Qualified in Erie County, New York
My commission expires: 9/19/2026

Charles Edward Lowry
Notary Public, State of New York
Reg. No. 01LO6440961
Qualified in Erie County
Commission Expires 09/19/2026



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LIC #40558248 Player's Health Cover USA Inc. Lifetime Work Edina 200 Southdale Center Edina MN 55435		CONTACT NAME: PHONE (A/C, No, Ext): 612-345-9683 FAX (A/C, No): E-MAIL ADDRESS: certificates@playershealth.com	
INSURED New York State West Youth Soccer Association PO Box 1014 Webster NY 14580		INSURER(S) AFFORDING COVERAGE INSURER A: Everest National Insurance Company INSURER B: Great American Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 10120 16691

COVERAGES

CERTIFICATE NUMBER: 175776

REVISION NUMBER: 1


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: PER EVENT		Y	SI8ML03102-241	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OF AGG PARTICIPANT LEGAL LIAB \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			SI8ML03102-241	9/1/2024	9/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED RETENTION \$ 0			SI8EX01743-241	9/1/2024	9/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Accident Medical			E426842-03	9/1/2024	9/1/2025	PER INJURY LIMIT \$ 100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

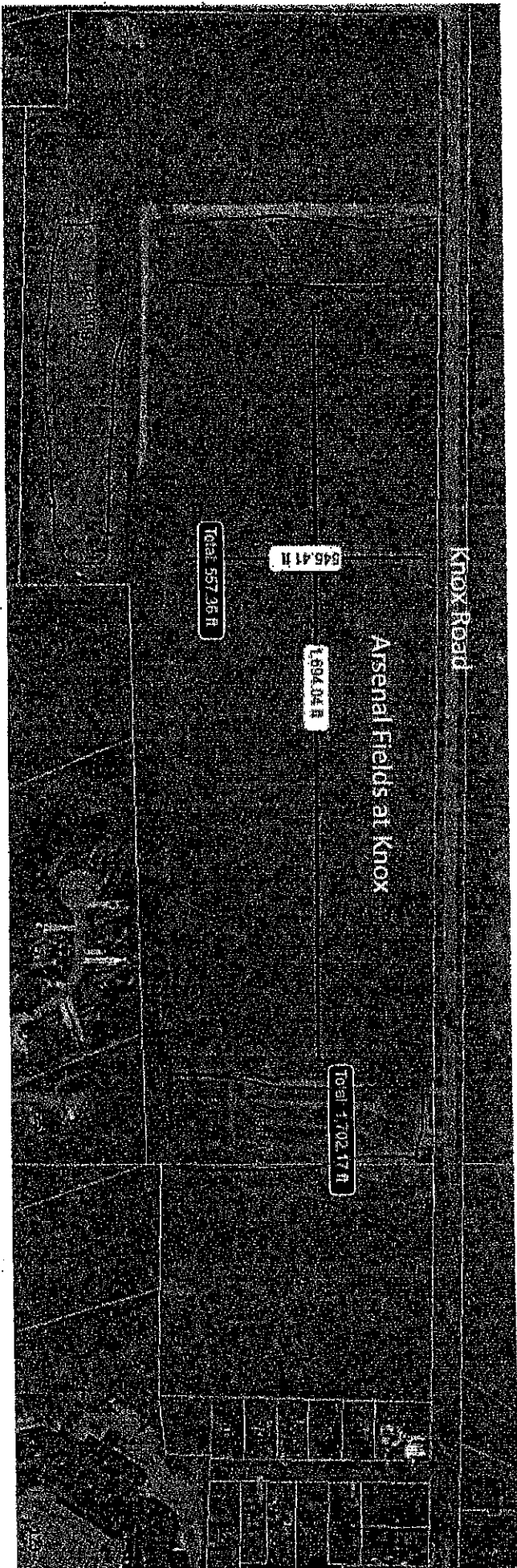
Certificate issued for sanctioned activities of the state soccer association.
 Certificate Holder is Additional Insured as required by written agreement per policy endorsement ECG 20 800 05 09. General liability policy contains sexual abuse and molestation limits of \$1,000,000 per occurrence/\$2,000,000 aggregate. This certificate is issued on behalf of: Lancaster-Depew Soccer Club
 End of summer classic

CERTIFICATE HOLDER**CANCELLATION**

Town of Aurora 575 Oakwood Ave East Aurora NY 14052	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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LDSC Soccer tournament map of area



- Parking will be in the 3 lots designated in map
- Cars will be coming and going all weekend and don't anticipate any traffic concerns



Aurora Arsenal Soccer Club, Inc.
PO Box 132 · East Aurora, New York 14052-0132
Telephone: 716.908.3289 / E-Mail: aurora.arsenal@gmail.com
Website: www.auroraarsenal.org

October 23, 2024

Aurora Town Board
575 Oakwood Avenue
East Aurora, New York 14052

ATTN: Martha Librock, Town Clerk

Re: Application by Lancaster Depew Soccer Club to Host End of Summer Classic Soccer Tournament at Arsenal Fields at Knox State Park – 2025

Dear Aurora Town Board:

The Board of Directors of the Aurora Arsenal Soccer Club, Inc. ("Arsenal") strongly and enthusiastically supports the Lancaster Depew Soccer Club's ("LDSC") application to host its End of Summer Classic Soccer Tournament at the Arsenal Fields at Knox State Park for 2025.

We had the pleasure of working with LDSC for their 2023 and 2024 tournaments at Knox. Having been to dozens of tournaments over the years, I can attest that it was extremely well run. The LDSC took great care of our fields and treated them as they were their own. Moreover, most of the Arsenal teams participated in the tournament at a substantial discount to our club which was a benefit to the Arsenal families and players. The LDSC also reimbursed us for field lining paint and related expenses. The businesses in the Town also surely benefited from having all of the participating families spending the weekend in the East Aurora area.

Finally, this tournament is consistent with the Arsenal By-Laws which sets forth as its purpose "to encourage local youth to participate in healthy, sportsmanlike competitive soccer." While this is not an Arsenal Tournament, the LDSC continue to make us feel like partners in the tournament.

We request that the Aurora Town Board approve the LDSC's application. If you have any questions or require anything further please contact me at psorgi@hsmlegal.com or 716.908.3289. Thank you.

Sincerely,

Aurora Arsenal Soccer Club, Inc.



Peter J. Sorgi, President

cc: Martha Librock, Town Clerk
Dave Gunner, Town Superintendent of Highways
Chris Musshafen, Town Director of Recreation and Aquatics
Michelle Fath, Tournament Director – Lancaster Depew Soccer Club
Arsenal Board of Directors

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



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townclerk@townofaurora.com

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TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com
2/18/25

To: Town Board
Re: Request to Pay Frey Heavy Duty

Please approve the payment of Invoice #1066376 for \$8,979.93 (less \$300 credit) to pay for a new rear end for Plow ruck #329. This was an emergency repair.

David Gunner
Highway Superintendent



FREY HEAVY DUTY
 805 Rein Road
 Cheektowaga, NY 14225
 716-633-3830 fax: 716-633-3837



INVOICE# 1066376

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 673420
 TOWN OF AURORA HWY DEPT
 251 QUAKER RD
 EAST AURORA, NY 14052

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 TOWN OF AURORA HWY DEPT
 251 QUAKER RD
 EAST AURORA, NY 14052

716-652-4050

Order Ref. No. 301942	Ctr.No. 4219	Time 02:11PM		Page 1	Branch W1	Invoice No. 1066376
Customer P.O. No.	SNO 12	Terms NET 10TH	Invoice Date 01-09-25	Shipped Via PICK UP	Invoiced By 1260	

Line	Ord	Ship	B/O	Part Number	Description	List Price	Unit Price	Extended Price
1.	1	1	0	GDY D23190538	EATON DIFF	9254.00	5500.00	5,500.00
2.	1	1	0	EAT 131504	AXLE SHAFT	916.45	525.00	525.00
3.	1	1	0	EAT 131722	SHAFT - AXLE	947.85	516.00	516.00
4.	2	2	0	TIM 782	TAPER CONE	422.06	184.28	368.56
5.	2	2	0	TIM 772	TAPER CUP	286.52	125.10	250.20
6.	2	2	0	TIM 6580	TAPER CONE	368.35	160.83	321.66
7.	2	2	0	TIM 6535	TAPER CUP	219.85	95.99	191.98
8.	2	2	0	NAT 370119A	Oil Bath Seal	99.33	44.77	89.54
9.	2	2	0	ATM 151.6737BA	Brake Drum 16.500in X		424.21	848.42
10.	1	1	0	LAB 25T	LABOR	180.00	105.00	105.00

Parts: 8,611.36
 Labor: 105.00
 Freight In: 263.57

Invoice Total: \$8,979.93

Tax Exempt#: MUNICIPALITY

*** Contact Information ***

Name: DAVE GUNNER
 Phone: 716-652-4050

-- Continued on page 2 --

#329. Rear end

<p>CUSTOMER'S SIGNATURE:</p>	<p>PARTS SOLD HEREIN ARE WARRANTED ONLY TO THE EXTENT OF THE WARRANTY FURNISHED BY THE MANUFACTURER OF SUCH PARTS. ITEMS RETURNED MUST BE IN NEW CONDITION, ORIGINAL BOX, AND ACCOMPANIED BY THE PURCHASE INVOICE. THERE WILL BE NO RETURNS OR REFUNDS ALLOWED ON THE FOLLOWING: 1) PARTS RETURNED AFTER 30 DAYS, 2) ANY ELECTRICAL EQUIPMENT OR PARTS, 3) BROKEN OR PARTIAL KITS AND GASKET SETS, 4) TOOLS THAT HAVE BEEN USED, 5) SPECIAL ORDER ITEMS, OR 6) PARTS NOT IN THEIR ORIGINAL PACKAGE. 1-1/2% CHARGE ON INVOICES 30 DAYS PAST DUE (18% ANNUALLY). CORE RETURNS MUST BE IDENTICAL TO UNIT PURCHASED, ASSEMBLED AND DRAINED OF ALL LUBRICANT. CORES MUST BE RETURNED IN THE ORIGINAL BOX WITHIN 30 DAYS FROM THE DATE OF PURCHASE. A 20% RESTOCKING FEE WILL BE CHARGED ON ALL RETURNS.</p>
------------------------------	--



FREY HEAVY DUTY
 805 Rein Road
 Cheektowaga, NY 14225
 716-633-3830 fax: 716-633-3837



CREDIT MEMO# 1066531

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 673420
 TOWN OF AURORA HWY DEPT
 251 QUAKER RD
 EAST AURORA, NY 14052

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 673420
 TOWN OF AURORA HWY DEPT
 251 QUAKER RD
 EAST AURORA, NY 14052

716-652-4050

Order Ref. No. 302571	Ctr.No. 4219	Time 12:24PM	(H)		Page 1	Branch W1	Invoice No. 1066531	
Customer P.O. No.	SNO 12	Terms NET 10TH	Invoice Date 01-31-25	Shipped Via PICK UP	Invoiced By 4219			
Line	Ord	Ship	B/O	Part Number	Description	List Price	Unit Price	Extended Price

warranty credit for differential sorry for the inconvenience..

1.	-1	-1	0	MIS CREDIT	SPECIAL CREDIT ADJUST		300.00	-300.00
							Parts:	-300.00
							Invoice Total:	\$-300.00

Tax Exempt#: MUNICIPALITY

*** Contact Information ***
 Name: DAVE GUNNER
 Phone: 716-652-4050

NOW OFFERING IN HOUSE WHILE YOU WAIT DRIVELINE REPAIR!!!
 CALL FREY FIRST FOR QUALITY REBUILT TRANSMISSIONS & REARS
 WE THANK YOU FOR YOUR BUSINESS - SHOP US AT WWW.FREYHD.COM

PLEASE SEND PAYMENTS TO
 FREY HEAVY DUTY
 805 REIN RD.
 CHEEKTOWAGA, NY 14225
 CELEBRATING OUR 118TH YEAR IN BUSINESS.
 THANKS FOR YOUR SUPPORT!!!!

CUSTOMER'S SIGNATURE:

PARTS SOLD HEREIN ARE WARRANTED ONLY TO THE EXTENT OF THE WARRANTY FURNISHED BY THE MANUFACTURER OF SUCH PARTS. ITEMS RETURNED MUST BE IN NEW CONDITION, ORIGINAL BOX, AND ACCOMPANIED BY THE PURCHASE INVOICE. THERE WILL BE NO RETURNS OR REFUNDS ALLOWED ON THE FOLLOWING: 1) PARTS RETURNED AFTER 30 DAYS, 2) ANY ELECTRICAL EQUIPMENT OR PARTS, 3) BROKEN OR PARTIAL KITS AND GASKET SETS, 4) TOOLS THAT HAVE BEEN USED, 5) SPECIAL ORDER ITEMS, OR 6) PARTS NOT IN THEIR ORIGINAL PACKAGE. 1-1/2% CHARGE ON INVOICES 30 DAYS PAST DUE (18% ANNUALLY). CORE RETURNS MUST BE IDENTICAL TO UNIT PURCHASED, ASSEMBLED AND DRAINED OF ALL LUBRICANT. CORES MUST BE RETURNED IN THE ORIGINAL BOX WITHIN 30 DAYS FROM THE DATE OF PURCHASE. A 20% RESTOCKING FEE WILL BE CHARGED ON ALL RETURNS.

VOUCHER

Town of Aurora
575 Oakwood Ave
East Aurora, NY 14052

DEPARTMENT Highway

CLAIMANT'S NAME AND ADDRESS

Frey Heavy Duty, Inc
805 Rein Rd.
Cheektowaga, NY 14225

(CLAIMANT - DO NOT WRITE IN THIS AREA)
VOUCHER# _____
DATE VOUCHER RECEIVED _____

Fund - Appropriation	Amount
DB 5142.449 Snow Removal-materials and supplies	8679.93
Total	8679.93
ENTERED ON ABSTRACT NO _____	

DETAILED INVOICES MAY BE ATTACHED AND TOTAL ENTERED ON THIS VOUCHER.
CERTIFICATION BELOW MUST BE SIGNED.

TERMS _____ VENDOR NO. 3251

Account	Invoice#	Description	Amount
DB 5142.449	1/9/25 1066376	Rear end parts for Truck 329	8979.93
DB 5142.449	1/31/25 1066531	credi for differential part Truck 329	-300.00
TOTAL			8679.93

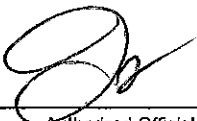
CLAIMANT'S CERTIFICATION

I, _____, certify that the above account in the amount of \$ _____ is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

Date Signature Title

DEPARTMENT APPROVAL
The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

2/18/25
Date


Authorized Official

APPROVAL FOR PAYMENT
This claim is approved and ordered paid from the appropriations indicated above.

Date

Auditing Board

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



GD

towncl

TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

Luke Wochensky
lwochensky@townofaurora.com

James F. Granville
jgranville@townofaurora.com

Joseph M. McCann
jmccann@townofaurora.com

Raymond M. Wrazen
rwrazen@townofaurora.com

SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

CODE ENFORCEMENT
OFFICER
Elizabeth Cassidy
(716) 652-7591
building@townofaurora.com

ASSESSOR
Stephen R. Pigeon
assessor@townofaurora.com
(716) 652-0011

DIR. OF RECREATION
Christopher Musshafen
(716) 652-8866
chris@townofaurora.com

TOWN ATTORNEY
Brigid M. Maloney

TOWN JUSTICE
Jeffrey P. Markello
Anthony DiFilippo IV

HISTORIAN
Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507

February 11, 2025

To: Town Board Members

I respectfully request the town board rescind the town board action from July 8, 2024 to purchase a 2024 Johnstone/Bucher V65T Street Sweeper from Cyncon Equipment for \$268,900.

The specification of a 74 HP auxiliary engine is no longer available.

Please authorize the updated quote from Cyncon Equipment for a 2025 Johnstone/Bucher V65T Street Sweeper off of the Sourcewell Contract #093021-BUC with the optional Catch basin hose for a Total Price of \$288,900.00

Sincerely,

A handwritten signature in black ink, appearing to read "D. Gunner".

David M Gunner
Superintendent of Highways

CYNCON

Premier Municipal and Truck Equipment Since 1978

June 27, 2024

Dave Gunner
Superintendent of Highways
Town of Aurora
251 Quaker Road
East Aurora, NY 14052

Sourcewell Member #115246
Sourcewell Contract #093021-BUC

Cyncon Equipment, Inc. is pleased to provide you with our quote for the following equipment:

Description

Quote

LH Drive Johnston/Bucher V65t Vacuum Street Sweeper with:
74 HP JCB ECOMAX Auxiliary Engine Final Tier 4
Single RH Gutter Broom
In Cab Gutter Broom Down Pressure
Pneumatic Intake Flap
8.5 Cu. Yd. Stainless Steel Debris Body with Lifetime Warranty
415 Gal. Stainless Steel Water Tank with Lifetime Warranty
2 Year Sweeper Warranty
One Year Auxiliary Engine Warranty
2024 Freightliner M2 chassis: 33,000 GVW, Cummins ISB 6.7
200 HP Engine, Two-Speed Rear Axle, Allison 2500RDS
Transmission, Dual Steer
Sweeper Body & Cab Painted White
Delivery to be January 2025

Total Delivered Price \$ 268,900.00

OPTIONS:

125 HP LCB Auxiliary Engine in Lieu of 74 HP	\$ 11,900.00
In-Cab Gutter Broom Tilt	\$ 1,980.00
Rear Back-Up Camera	\$ 1,600.00

Thank you for the opportunity to provide for your equipment needs, please contact me if you have any questions.

Best regards,

Bill Gallagher

Sales Representative

CYNCON

Premier Municipal and Truck Equipment Since 1978

Dave Gunner
Superintendent of Highways
Town of Aurora
251 Quaker Road
East Aurora, NY 14052

February 11, 2025

Sourcewell Member #115246
Sourcewell Contract #093021-BUC

Cyncon Equipment, Inc. is pleased to provide you with our quote for the following equipment:

Description

Quote

Johnston/Bucher V65t Vacuum Street Sweeper with:
125 HP JCB ECOMAX Auxiliary Engine Final Tier 4
Single RH Gutter Broom
In-Cab Gutter Broom Tilt
In Cab Gutter Broom Down Pressure
Pneumatic Intake Flap
8.5 Cu. Yd. Stainless Steel Debris Body with Lifetime Warranty
415 Gal. Stainless Steel Water Tank with Lifetime Warranty
2 Year Sweeper Warranty
One Year Auxiliary Engine Warranty
2025 Freightliner M2 chassis: 33,000 GVW, Cummins ISB 6.7
200 HP Engine, Two-Speed Rear Axle,
Allison 2500RDS Transmission
Sweeper Body & Cab Painted White

Total Delivered Price \$ 278,900.00

OPTIONS:

Top Mounted 8" Hydraulic Raise Catch Basin Wander \$ 10,000.00
Hose With Aluminum Extension

Best regards,

Bill Gallagher

Sales Representative

2025 Proposed Water Rates – Private Road/Private Line Customers:

Private road/line	O&A New rate	O&A Old rate	Infrastructure New rate	Infrastructure Old rate	R&M (no increase)	Min. water use New rate	Min. water use Old rate	Minimum total New rate	Minimum total Old rate
Center/West Gate	\$20.61	\$20.03	\$20.09	\$18.10	\$25.00	\$26.26	\$23.66	\$91.96	\$86.79
Mitchell	\$20.61	\$20.03	\$17.53	\$15.79	\$25.00	\$23.43	\$21.12	\$86.57	\$81.94
Hickory (Sanford)	\$20.61	\$20.03	\$32.14	\$28.96	\$25.00	\$42.42	\$38.22	\$120.17	\$112.21
Mary Jane Ln	\$20.61	\$20.03	\$32.14	\$28.96	\$25.00	\$42.42	\$38.22	\$120.17	\$112.21
South Herrick	\$20.61	\$20.03	\$86.09	\$77.55	\$25.00	\$114.33	\$103.02	\$246.03	\$225.60

6E

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



M.

GF

townclerk@townofaurora.com

TOWN OF AURORA

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

MEMO

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: 2024 Year End Budget Changes
DATE: 2/24/25

I respectfully request approval to enter the year end budget transfer and budget amendment listed on the attached sheet.

TOWN OF AURORA
 2024 YE BUDGET TRANSFERS
 FEBRUARY, 2025

FROM		TO	
DA 5142.100	SNOW REMOVAL	DB 5142.449	MATERIALS & SUPPLIES
			\$ 7,280.00

2024 YE BUDGET AMENDMENT

INCREASE		INCREASE	
ZP 2140	METERED WATER SALES	ZP 8320.401	SOURCE OF SUPPLY, POWER & PUMPING
			\$ 3,369.00

66

From: Crow, Douglas
Sent: Wednesday, February 19, 2025 5:55 PM
To: Charles Snyder
Cc: Joe McCann; Martha Librock
Subject: RE: Open Planning Board Alternate Position - Benjamin Garvey recommendation

Chuck;

As we discussed, you and I and Joe McCann interviewed three candidates for the current open alternate position on the Planning Board. After meeting all three and discussing the candidates we came to a general agreement that we would like the Town Board to appoint Benjamin Garvey to that open position. Please present this proposal to the whole Town Board for their consideration. I would be happy to discuss the candidates and Mr. Garvey's qualifications with any of the Board Members at their convenience, or at an upcoming Working Session or Board Meeting. Thank you.

Building Department proposed Town Code amendments

GH

Adding the following:

65-A(4) Any work not in conformity with the provisions of an application, plans, specifications, or required amendment to, of which a building permit was issued.

65-A(5) Any work in association with an approved building permit where construction continues past a failed or incomplete inspection.

116-85B(4) Agricultural zoning permits shall only be issued for properties with agricultural land use as defined in New York State Ag and Markets Law Article 25-AA, either in an Agricultural District or properties with an agricultural assessment.



7A

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

To: Charles D. Snyder, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of **January, 2025** in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

Received From	Type of Receipt	Amount
Taxes	Town/County tax	\$2,392,335.36
Taxes	Penalties	-0-
Taxes	Interest	-0-
Taxes	NOW Acct Interest	\$ 34.56
Taxes		
	Total Received	\$ 2,392,370.12

State of New York
County of Erie
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.

Martha L. Librock, Town Clerk

Subscribed and Sworn to before me
this 10th day of February, 2025

Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026



7B

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Water Fee Collection

To: Charles D. Snyder, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of **January, 2025** in connection with the collection of water fees, excepting only such fees the application and payment of which are otherwise provided for by law:

Received From	Type of Receipt	Amount
Water Billing	Water Bills	\$1,097.65
	Total Received	\$1,097.65

State of New York
County of Erie
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to water fee collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.

Martha L. Librock, Town Clerk

Subscribed and Sworn to before me
this 18th day of February, 2025

Notary Public

KARIN L. DOJNIK
Notary Public, State of New York
Reg. # 01DO6445148
Qualified in Erie County
Commission Expires December 12, 2026

TOWN OF AURORA DOG CONTROL REPORT:

Jan-25

7C

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	NYSP	TOTAL CALLS
Attack/Fighting				
Barking	1			
Bites				
Cats				
Damage by Dogs	1			
Deceased Dogs				
Found Dogs				
Injured/Sick				
Licensing	3			
Loose/Unleashed Dogs	1	5		
Lost Dogs				
Miscellaneous Calls				
Mutual Aid		1		
MVC-Dogs/Cats				
Other Animals	1			
Threatening Dogs				
Welfare	1			
TOTAL	8	6	0	14

IMPOUNDMENTS:

DATE	BREED	Amount
1/5/2025	Pitbull	\$145
1/10/2025	Pitbull	\$137
1/19/2025	Beagle	\$177

total \$459

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: JANUARY 2025

710

ADMINISTRATIVE:

Reports:

- We have 16,435 members registered in our recreation system.
- We had 248 activity registrations.
 - 177 total registrants (92% residents, 8% non-residents)
- We generated \$14,942 in sales.
- Credit card purchases totaled 88% (96% on-line, 4% office)
 - 2023 to 2024 comparison:
 - Total sales from 1/1/2024 – 1/31/2024 \$11,548
 - Total sales from 1/1/2025 – 1/31/2025 \$14,942

Winterfest is coming up fast! Meaghan has been working with the Advertiser and local businesses to create our "Staycation" guide. Recreation is offering Chess and Art camps during this week.

During this freeze, our office is thinking warm thoughts and planning for summer. We have reached out to last season's employees and are filling out our summer staff list. Programs are being uploaded to our website and will be open to viewing in March. Residents will be able to register for summer activities on April 7th and non-residents on April 21st. Last year our Hamlin Park Day Camp filled within two minutes of opening!

Good news for our department as my upcoming Red Cross training will have free registration. The Water Safety Instructor Academy tuition will be free, normally \$400. This is because our department runs enough classes, mostly during the summer, to qualify for free tuition. In addition, my lifeguard and lifeguard instructor recertifications, combined \$100, will be free through the University of Buffalo's aquatic grant.

EAST hosted a swim meet the first weekend of January hosting 7 teams and almost 200 athletes! The weekend after, 34 athletes escaped the snowstorm to head to Webster, NY. for a 3-day meet. EAST is now planning for post season meets that happen in late February and March.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics

All Calls & Complaints

7E

Summary Report by Date: 01-01-2025 through 01-31-2025, for Category: BUILDING DEPARTMENT

Caller Name/Address	Date/Phone	Notes	Closed
Building Department Work Requi			
Martha Town Hall	01-07-25	Three rooftop heating units are showing alarms at town hall. Please investigate.	
Liz All town flags	01-07-25	Raise flags back up on 1/29/25 unless otherwise advised. Ken and Jordna	01-28-25
Donna Senior Center	01-10-25	Repair kitchen drawer. Mike-called IRR for price 1/24. Mike and Mike	01-29-25
Donna West Falls Library	01-11-25	Please check smoke detector by furnace. Might need new battery. Mike-replaced battery-1 hour	01-24-25
Martha town Hall	01-14-25	Please investigate where roof leak is at Town HallMike Checked. Tile wet, but no visasble leak. Martha will let him know if it happens again.	01-14-25
Meaghan Rec Dept	01-14-25	ceiling over rec supply area is leaking. Mike checked out area and needs to order parts to fix problem.	01-15-25
Donna Senior Center	01-23-25	The cap to the outside sewer pipe is missing. It's out front near the staff door. Please replace. Mike-replaced and added marker to show vent location. 1.5 hours.	01-24-25
Dave West Falls Library parking lot	01-24-25	Clean up parking lot with John Deere Snow cleaned up by Mike l	01-28-25
Mike Highway Parking Lot	01-24-25	Please clear out both sides of gas/diessl pump and clean out in front of all garage doors. Jason-park side of garage done, gas/diesel pump cleaned out.	01-27-25
Karin Town Hall	01-27-25	Bring 15 recycle bins over. Jason-20 minutes	01-27-25
Donna West Falls Library	01-27-25	Bring up bag of salt that is in the basement at the library. Fill salt bucket. Jason-20 minutes	01-27-25
Donna Senior Center	01-29-25	Please repair vacuum cleaner plug. Mike l-1 hour	01-29-25
Donna senior Center	01-29-25	Please fix metal drawer in kitchen cabinets. Mike l and Mike E1.5 hours. Pulled jammed drawer out and had front rewelded.	01-30-25

All Calls & Complaints

Summary Report by Date: 01-01-2025 through 01-31-2025, for Category: PARKS - PARKS

Caller Name/Address	Date/Phone	Notes	Closed
Parks			
Meaghan Hamlin Park	01-13-25	Please move hockey nets and barrel of sticks from Rec Building at Hamlin to gym at Gleed by 1/16/25. There is a class that starts that night. Kyle	01-16-25
Liz	01-24-25	Please plow Warren Park and South Street park parking lots. 1/27 Jason did Warren parking lot 1/27 Jason plowed Pool parking lot	01-27-25
Total count: Parks			2



7R

**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

To: Mayor Peter Mercurio & Village Board; Supervisor Charles Snyder & Town Board

From: Patrick Welch, Chief of Police

Date: February 13, 2025

Re: Monthly Report – January 2025

General Information

Meetings:

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- Erie County Police Chief's Association Monthly Meeting
- WNY Police Chief's Monthly Meeting
- District Attorney Michael Keane swearing in ceremony
- Heart of Music festival (Former Music Fest) planning meeting
- Village Department Head Meeting
- Conducted 3 vacant Lieutenant position Interviews
- West Falls Fire Department annual installation dinner
- Emergency Operations Center training in Cheektowaga with Maureen Jerackas and Aaron Denz
- Federal Equitable Sharing Webinar
- Met with Federal Law Enforcement about partnership
- Conducted 2 part-time dispatcher interviews
- Met with Orchard Park Police Chief about ERT

Special Events:

There were no special events in the month of January.



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

Statistics

Activity	Village	Outside of Village	Total (YTD)
Police calls	914 (914)	396(396)	1438 (1438)
Fire/EMS calls			554(554)
Response Time	3.8 minutes	4.4 minutes	
Property Damage Accident	22	45	67(67)
Injury Accidents	0/0 Fatal	0/0 Fatal	0(0)0(Fatal)
Leaving Scene Acc			(0)
Deer Struck PDO	3(3)	11 (11)	14 (14)
Crimes Against Persons (Agg. Harassment/ Assault/Etc.	4(4)	2(2)	6(6)
Contempt of Court	0(0)	1(1)	1(1)
Crimes-Drugs	1(1)	0	1(1)
Crimes-Property (Larceny/Criminal Mischief)	11(11)	3(3)	14(14)
Burglary/Trespass	0(0)	1(1)	1(1)
S&R-Lic/Reg	7(7)	0(0)	7(7)
DWI	5(5)	2(2)	7(7)
Warrant Arrests	2(2)	0(0)	2(2)
Sex Crimes	1(1)	0(0)	1(1)
Reckless Endangerment	1(1)	0(0)	1(1)
Traffic Tickets	98(98)	20(20)	118 (118)
Parking Tickets	100(100)	0(0)	100(100)
Domestics	2(2)	2(2)	4(4)
9.41 MHL/22.09 PHL	2(2)	1(1)	3(3)
Extreme Risk Protection Order	0(0)	0(0)	0(0)
Car Seat Installations	0(0)	0(0)	0(0)



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Training:

- Officers and PSDs were assigned an E-Justice/CHRI refresher with a 10-question test which was completed by all prior to 1/31 (except for Ofc. Denz due to FMLA)
- Officers Foster and Schiffman attended "a comprehensive guide to mental, physical and financial wellness for law enforcement" which took place on 1/8/25 at the ECLETA.
- Det.'s O'Brien/Kilburn and Officer Pinto attended human trafficking investigations which took place on 1/10 at GCC.
- Officer Cartwright attended DRE (Drug Recognition Expert) school at Frankfort PD from 1/6-1/17.
- Officer Schultz attended an instructor development course which took place 1/6/25-1/17/25 at the ECLETA. He is now a certified DCJS instructor.
- Officers Becker and Pinto attended WNY Patrol Officers forum which took place on 1/14+1/15 at Niagara University
- Officers Pinto, Schiffman, and Spahn attended "interview and interrogation for law enforcement (basic)" at Niagara University on 1/22/25-1/24/25
- Lt. Waldron and Officer Schultz attended Law Enforcement active shooter response which took place on 1/29-1/31
- Lt. Ohara and Bastine attended Use of Force Updates which took place on 1/30+1/31 at Roswell Park.

Arrests / Investigations

Outside of the arrests and reported crimes in the above chart, of note Officers also investigated the following:

- Detectives charged 47-year-old Joseph Martino with the misdemeanor offense of "Aggravated Threat of Mass Harm" on January 31st. Mr. Martino had been threatening nursing home staff at Absolut of Aurora



**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

Park and an investigation revealed that Mr. Martino had been purchasing gun parts (with plans to build a ghost gun) and having them shipped to his mother's residence in Canandaigua, NY.

- Patrol officers made seven DWI arrests in the month of January, one being a felony.