

TOWN OF AURORA
TOWN BOARD WORK SESSION

February 9, 2010

The following members of the Aurora Town Board met on Tuesday, February 9, 2010 at 7:00 p.m. in the auditorium at 300 Gleed Avenue, East Aurora, NY, for the purpose of holding a work session.

Present:	Jolene M. Jeffe Jeffrey T. Harris James F. Collins James J. Bach	Supervisor Councilman Councilman Councilman
Absent/Excused:	Susan Friess	Councilwoman

Supervisor Jeffe opened the work session at 7:00 p.m. The Board met to discuss the following:

- 1) Liaison Assignments – At the Organizational Meeting Town Board members were assigned, in groups of two, to be liaisons to various town departments and to represent the town for village related issues. They should make contact with their assigned departments and, when possible, attend meetings. Discussion took place as to whether or not to have a liaison to the Courts and Open Space Committee. The following is the assignment schedule for liaison to the Village Board: 1st quarter – Councilman Harris; 2nd quarter – Councilwoman Friess; 3rd quarter – Councilman Bach; 4th quarter – Councilman Collins.
- 2) Current Projects – Supervisor Jeffe stated that there are several projects/issues that are currently on-going: Wind Energy Code development; ODA guidelines for ZBA; clarify or revise code regarding major and minor subdivisions; livestock density code and the Insurance RFP that is due 3/2/10.
- 3) \$0 Based Budget – Councilman Harris suggested training for Town department heads on developing \$0 based budgets. He noted that this is the approach the Town has taken in the past few years, but he believes that most of the employees who prepare the department budgets do not have a full understanding of the \$0 based approach.
- 4) Miscellaneous - Supervisor Jeffe asked the Board for a list of their ideas/thoughts about issues that need to be addressed and/or reviewed. The following is the list of some issues:
 - Parks/Highway
 - Gleed Avenue – management, leases, maintenance
 - Moving Town Offices to Gleed – short term/long term
 - CSEA Agreement
 - Compensatory time
 - Term limits
 - Town Clerk/Tax Receiver
 - SMSI
 - Safety/Disaster instruction
 - Clarify missions of Town committees
 - Master Plan/Comprehensive Plan
 - Town Code discrepancies – make revisions as necessary
 - Budget Process
 - 5-year capital plan & 5-year financial plan
 - IT – share with Village
 - Long range plan for Town parks
 - Better communication with residents
 - Dissolution/Consolidation (Village) – Town’s role

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The top issues are (in no particular order):

Move to Gleed Avenue

Parks/Building & Grounds/Highway

Master/Comprehensive Plan

Employee – job functions/ employee review

SMSI

Budget: 5-year capital plan and 5-year financial plan

Policy Manual

Gleed Avenue leases – review

Councilman Harris asked if there could be a spread sheet or some other type of report listing on-going projects and a contact list of town, county and village personnel and resources.

Martha L. Librock

Town Clerk