

5A-1

Chairman, Doug Crow addressed the following matters:

1. Requests a motion to approve the minutes from February 7, 2024, Planning Board meeting.

Tim Stroth made a motion to accept the minutes of the February 7, 2024, meeting. Seconded by Jeanne Beiter. Motion carried.

PUBLIC COMMENTS: Chairman, Doug Crow ask for attendees for any short comments prior to hearing from the applicants. None at this time,

OLD BUSINESS: None

NEW BUSINESS:

1. Zoning Code Change request for 1686 Davis Rd., SBL 199.01-3-9 and 1688 Davis Rd. SBL 199.01-3-10, owned by John R. Herbst

The property owner, John R. Herbst, states he is a long-time resident of 81 years, on this property. It has been owned by generations. He owns the property on both sides of it. Presently the two parcels are R1. He has observed multiple other properties near his location are zoned commercial as well. He is considering selling; however, multiple buyers are deterred by the fact that it is zoned residential. He feels it would be most advantageous if both were zoned commercial. Use of the property to remain the same currently.

Chairman, Doug Crow reconfirms with Mr. Herbst, that the property to the north, and property to the south are owned by him as well. The lots to the south are vacant lots. The property to the north has a newly built structure.

Tim Stroth reconfirms there a total of five parcels. Two to south are owned by Mr. Herbst son, John H. Herbst. The next two parcels are the ones currently looking to have rezoned commercial. The remaining parcel to the north is occupied by applicant. Tim Stroth asks Liz Cassidy if there are any previous concerns regarding offsets that we should be concerned about?

Liz Cassidy is unsure of previous concerns. Mr. Herbst is not making any physical changes.

John Herbst reiterates that multiple buyers have looked at the property. Most uninterested due to it not being zoned commercial. The present structure is actually on both parcels.

Chairman, Doug Crow agrees that said parcel have the look of a commercial property and agrees it would be best sold as a commercial property. Asking Mr. Herbst if he has an interested party.

Mr. Herbst states a potential buyer was looking to purchase for a smoke shop business. He states he chose not to even consider that possibility. Currently a dental group is interested, which has multiple other locations.

Chairman, Doug Crow inquires if it a dental practice.

Mr. Herbst, confirms. He also states other tentative buyers are considering an auto repair shop, and a woodworking shop.

Chairman, Doug Crow suggests a C2 zoning code may be more appropriate. Reconfirms with Liz Cassidy, that sort of business would only require C2.

Liz Cassidy confirms. All possibilities mentioned would fall into C2 zoning.

Mr. Herbst states he does not want any heavy industry there.

Tim Stroth reconfirms with Liz Cassidy, that the two properties that are in question are 1686 and 1688 Davis Rd. Also, request to clarify property lines.

Liz Cassidy confirms.

Multiple people talking with the conclusion that the two parcels are best zoned for C2 due to the intent of use in the future. It will complement the surrounding area.

Chairman, Doug Crow asks if anyone comfortable making a motion.

Chairman, Doug Crow makes a motion that the Planning Board make a recommendation to the Town Board to change the present zoning classification from R1 to C2, consistent with usage.

Chris Contento seconds the motion.

Chairman, Doug Crow asks the Planning Board for a vote.

A vote is taken.

Ayes- 4, noes-1 (Stroth) Motion carried.

5A-2

TOWN OF AURORA
575 OAKWOOD AVE, EAST AURORA, NY 14052

BUILDING DEPARTMENT
(716) 652-7591
FAX (716) 652-3507

MEMO

TO: Supervisor Snyder & Town Board Members
FROM: Doug Crow, Chairman, Planning Board
DATE: December 5, 2024

=====

The following actions were taken at the December 4th, 2024, meeting of the Planning Board

Chairman, Doug Crow, stated that Alice Brown and William Heidt would be voting members and that there was a quorum of five members present.

Doug Crow made a motion to reconsider the November 6, 2024 motion that recommended the Town Board approve the application for the rezoning of 397 Old Glenwood Rd, West Falls, SBL 199.01-3-13, from R-1 Residential to C-1 Commercial to add the following discussion points:

- 1-The application is consistent with the unadopted regional comprehensive plan.
- 2-The application is consistent with nearby commercial uses and zones both to the north and south.
- 3-The application is consistent with other rezoning request recommendations made by the Planning Board.
- 4-The application is consistent with the historic and past uses of the property.
- 5-The application is consistent with the Town's NY Forward Grant application with the extension of sidewalks and street scaping to the Davis Rd/Old Glenwood intersection.
- 6-Despite the request being inconsistent with adjacent residential properties.

Seconded by Alice Brown

Upon a vote being taken:

Ayes- five

Noes- zero

Motion carried.

5B

SUPERVISOR
CHARLES D. SNYDER
(716) 652-7590
supervisor@townofaurora.com



MAKTHA L. LEBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: ARPA Spending: Revised Costs
DATE: 12/23/24

Some of the costs for items approved to be purchased using ARPA funds varied slightly for different reasons. Below is a list of the amounts approved at the 12/9/24 meeting along with the updated information.

- 1) Recreation purchase of shelving, a cart and outdoor Gaga ball pit:
 - a. Approved: \$1,096.28
 - b. Actual: \$1,108.88
 - c. Difference: \$12.60
 - d. Reason: Pricing fluctuations on Amazon
- 2) Historian purchase of shelving:
 - a. Approved: \$2,438
 - b. Actual: \$2,461.48
 - c. Difference: \$23.48
 - d. Reason: Shipping increase
- 3) Town Clerk purchase of shelving:
 - a. Approved: \$3,267.00
 - b. Actual: \$3,268.05
 - c. Difference: \$1.05
 - d. Reason: Shipping increase
- 4) Building Department purchase of shelving (2):
 - a. Approved: \$983 each/ \$1,966 total
 - b. Actual: \$1,075.11 each/ \$2,150.22 total
 - c. Added Assembly Cost: \$35 each/ \$70 total
 - d. Difference: \$127.11 each/ \$254.22 total
 - e. Reason: order cancelled on Amazon/out of stock. Placed order with WB Mason.
- 5) Building Department purchase of iPhone 16 (2):
 - a. Approved: \$929.99 each/ \$1,859.98 total
 - b. Actual: \$479.99 each/ \$959.98 total
 - c. Difference: (\$900)
 - d. Reason: government pricing received upon placing order
- 6) Remaining Balance to put towards Highway Trailer:
 - a. Approved: \$8,511.63
 - b. Actual: \$12,287.13
 - c. Difference: \$3,775.50
 - d. Reason: updates above; anticipated spending that did not occur

SUPERVISOR
Charles D. Snyder
(716) 652-7590
ssnyder@townofaurora.com



TOWN CLERK

5C-1

5C-2

TOWN OF AURORE
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board

From: Martha Librock, Town Clerk

Date: December 17, 2024

Re: Azar Design Co. (formerly Foit-Albert) Payment – East Fillmore Bridge
Azar Design Co. (formerly Foit-Albert) Payment – Church Street

5C-1

Please consider approval of payment no. 15 to Azar Design Co. in the amount of \$2,542.08 for professional services rendered from November 2 through November 29, 2024 for the East Fillmore Avenue bridge replacement project; and

5C-2

Please consider approval of payment no. 15 to Azar Design Co. in the amount of \$2,693.00 for professional services rendered from November 2 through November 29, 2024 for the Church Street bridge replacement project.

Funds will be disbursed from H7 5120.210.

5D

Angela Griffis moved to recommend the Town Board approve the application for a Special Use Permit as proposed for a short-term rental at 99½ Gypsy Ln (99 Gypsy Ln legal address), East Aurora, as submitted by Todd Stein, as the application is consistent with Town Code requirements.

Seconded by Doug Crow

Upon a vote being taken:

Ayes-five

Noes-zero

Motion carried.

5E

William Heidt moved to recommend the Town Board approve the application for a Special Use Permit as proposed for short-term rental at 603 Jewett Holmwood Rd., East Aurora, as submitted by Sarah Connaughton, as the application is consistent with Town Code requirements.

1-Conditioned upon rentals only allowed during May – November due to concerns of egress, as there isn't a maintainable hardscaped surface to the egress door of the rental unit.

Seconded by Angela Griffis

Upon a vote being taken:

Ayes-five

Noes-zero

Motion carried.

5F

William Heidt moved to recommend the Town Board approve the Site Plan application for the Corner Market at 1045 Davis Rd as submitted as by WNY West Falls Inc for the beer cave addition, front façade changes, and relocation of existing parking.

1-Condition upon the relocation of the proposed parking space at the back of the building that blocks the restroom door.

Seconded by Doug Crow

Upon at vote being taken:

Ayes-five

Noes-zero

Motion carried.

NOTICE OF PUBLIC HEARING

5D

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Aurora on the 13th day of January, 2025 at 6:30 p.m. at the Aurora Municipal Center located at 575 Oakwood Avenue, East Aurora, New York, 14052, at which hearing parties and interested citizens shall have an opportunity to be heard on a Special Use Permit application from Todd Stein for a short-term rental at 99 Gypsy Lane, East Aurora, New York.

All interested parties are entitled to be heard upon the said proposal at said public hearing. Copies of the proposal is available for review at the offices of the Town Clerk during normal business hours or on the Town website www.townofaurora.com

By Order of the Town Board of the Town of Aurora
Martha L. Librock
Town Clerk
Town of Aurora

5E

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Aurora on the 13th day of January, 2025 at 6:30 p.m. at the Aurora Municipal Center located at 575 Oakwood Avenue, East Aurora, New York, 14052, at which hearing parties and interested citizens shall have an opportunity to be heard on a Special Use Permit application from Sarah Connaughton for a short-term rental at 603 Jewett Holmwood Road, East Aurora, New York. All interested parties are entitled to be heard upon the said proposal at said public hearing. Copies of the proposal is available for review at the offices of the Town Clerk during normal business hours or on the Town website www.townofaurora.com

By Order of the Town Board of the Town of Aurora
Martha L. Librock
Town Clerk
Town of Aurora

SF

**NOTICE OF PUBLIC
HEARING**

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Aurora on the 13th day of January, 2025 at 6:30 p.m. at the Aurora Municipal Center located at 575 Oakwood Avenue, East Aurora, New York, 14052, at which hearing parties and interested citizens shall have an opportunity to be heard on a Site Plan Review for 1045 Davis road. The proposal is an addition to the building, front façade changes and relocation of the existing parking lot at 1045 Davis Road, PO West Falls, New York.

All interested parties are entitled to be heard upon the said proposal at said public hearing. Copies of the proposal is available for review at the offices of the Town Clerk during normal business hours or on the Town website www.townofaurora.com

By Order of the Town Board of the Town of Aurora
Martha L. Librock, Town Clerk
Town of Aurora

5G-1

City Use Only [If applicable]

0 Olean Rd

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT FORM

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for the Site Plan application for a short-term rental at 910 Olean Road; and further
RESOLVED that after considering the action stated herein, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the State Environmental Quality Review Act, determines that the action is an Unlisted action; and further
RESOLVED that the Town Board of the Town of Aurora has determined that this Unlisted action will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared; and further
RESOLVED that a negative declaration is issued with regard to the Site Plan for a short-term rental at 910 Olean Road.

56-2

RESOLUTION APPROVING SITE PLAN FOR SHORT TERM RENTAL
910 Olean Road

WHEREAS, Monica Johnson had applied for a Site Plan review for a short term rental at 910 Olean Road, East Aurora, NY; and

WHEREAS, when this application was submitted site plan review was required for a short term rental; and

WHEREAS, the Aurora Town Board referred the application to the Aurora Planning Board for their review and recommendation; and

WHEREAS, the Planning Board voted unanimously to recommend that the Town Board approve the site plan; and

WHEREAS, as an unlisted action under SEQRA the Town Board found that the project will not result in any significant adverse environmental impacts.

NOW, THEREFORE, BE IT

RESOLVED, that pursuant to the Code of the Town of Aurora, the Town Board of the Town of Aurora does hereby approve the site plan for a short-term rental to Moncia Johnson at 910 Olean Road, East Aurora, NY.

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members
FROM: Elizabeth Cassidy, Code Enforcement Officer
DATE: April 5, 2024

Monica Johnson of 910 Olean Rd has submitted a site plan application for a BnB in her residence. Many of the site plan requirements are not applicable to this application as the rental is occurring to the existing dwelling and no exterior modifications are proposed at this time.

The application should be referred to the Planning Board for their review and recommendation. The Town Board has historically scheduled a public hearing after the Planning Board's recommendation has been received. Please let me know if you have any questions.

This is an Unlisted action for purposes of SEQRA.

liz

TOWN OF AURORA
SITE PLAN REVIEW APPLICATION

Date submitted: 3/28/24
Applicant name: Monica C Johnson
Applicant Phone/Email: 716 4 ec 5@gmail.com
Applicant address: 910 Olean Road, E. Aurora NY 14052
Property owner: Monica C. Johnson
Owner's address: 910 Olean Rd. E. Aurora, NY
Property address: 910 Olean Rd. E. Aurora, NY
SBL # (s) 188.00-2-1
Prior owner Chris + Lisa Schriener
Is site adjacent to or within 500 feet of an 'R' District? yes

Proposed Project: B+B
Commercial Multi family Number of dwelling units 1
Zone: R2A Total property Acreage: 13.5 Acreage covered by bldg .02
Square footage of building: 1960 Cubic footage of building: _____
Aggregate square footage of other buildings on property: 934

Fees, based on number of improved acres*

**Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant*

0-1 Acres: \$250 1.01-5Acres: \$500 5.01-10 Acres: \$1,000 >10 Acres: \$1,500

Fee: \$ _____
Receipt: # _____

Received by _____
Town Clerk/Deputy Clerk

SEQOR action: Type I (Long EAF) Type II (Long EAF) Unlisted (Short EAF)

← 14 F →

closet space

Single Bed

← 10 ft →

2nd EXIT

DOOR TO UPSTAIRS

STAIRS

TO OUTSIDE

(Smoke Alarm on Ceiling)

FRONT OF HOUSE

64 in WINDOW 28" 40" HIGH

← 14 F →

Bedroom DOOR

Queen size Bed

closet space

closet door

off limits to Renter

Furnace

FRONT DOOR ENTRANCE

FIRE EXTINGUISHER

Living AREA (← 94 ft W →)

(Smoke + Carbonoxide Alarm on Ceiling)

microwave

coffee maker

station

Dinette X Set

vanity

toilet

(10 ft long x 8 ft width) Shower tub

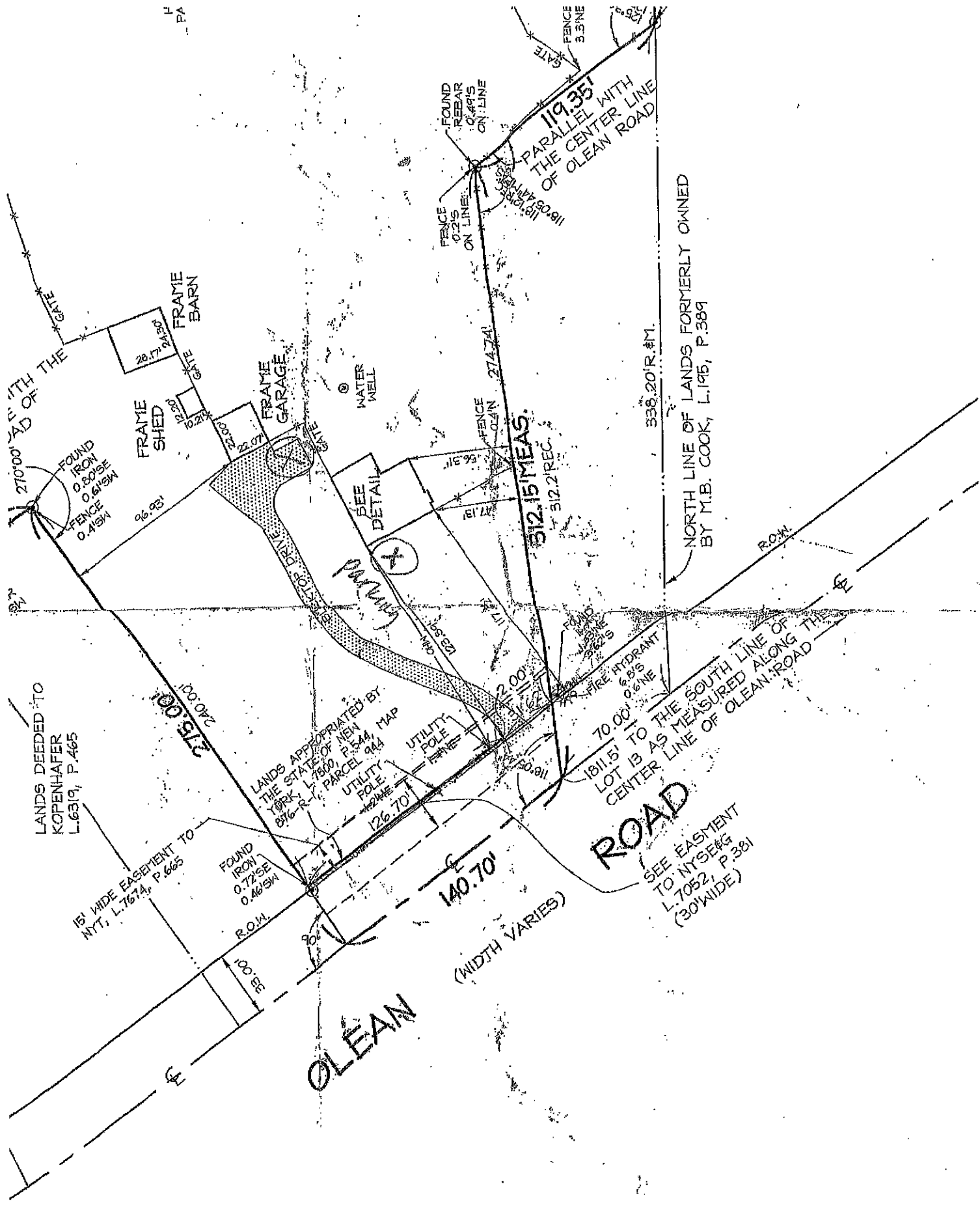
Bath room DOOR

FRONT OF HOUSE

Couch + Television + Living AREA

← 20 FT →

closet WATER TANK



270'00" AD OF THE
 FOUND IRON
 0.80' SE
 FENCE 6'15" N
 0.4' SW

FRAME SHED
 28.7' x 24.5'0"
 12.2'0" x 12.2'
 FRAME BARN
 22.0' x 22.0'

FRAME GARAGE
 22.0' x 22.0'

WATER WELL

SEE DETAIL
 (X)

FOUND REBAR
 0.4' N
 ON LINE
 119.35'
 PARALLEL WITH
 THE CENTER LINE
 OF CLEAN ROAD

FENCE
 0.2'S
 ON LINE

FENCE
 3.5' NE
 GATE

FENCE
 0.4' N
 312.15 MEAS.
 312.2' REC.

338.20' R.#11

NORTH LINE OF LANDS FORMERLY OWNED
 BY M.B. COOK, L.195, P.389

LANDS DEEDED TO
 KOPENHAFFER
 L.6319, P.465

15' WIDE EASEMENT TO
 NYT, L.7674, P.665

FOUND IRON
 0.72' SE
 FENCE 6'15" N
 0.4' SW

LANDS APPROPRIATED BY
 THE STATE OF NEW
 YORK, L.7500, P.1344 MAP
 876-R-1, PARCEL 944

UTILITY POLE
 126.70'

UTILITY POLE
 126.70'

FOUND IRON
 0.8' SE
 FENCE 6'15" N
 0.4' SW

FIRE HYDRANT
 0.8' SE
 0.6' NE

70.00'
 1811.5' TO THE SOUTH LINE OF
 LOT 13 AS MEASURED ALONG THE
 CENTER LINE OF CLEAN ROAD

ROAD

SEE EASEMENT
 TO NYSEG
 L.7052, P.381
 (30' WIDE)

CLEAN

140.70'
 (WIDTH VARIES)

R.O.M.

R.O.M.

GA

Municipal
Solutions, Inc.
Municipal Financial Advisors

January 1, 2025

Charles Snyder, Supervisor
Town of Aurora
575 Oakwood Avenue
East Aurora, New York 14052

Dear Supervisor Snyder:

When the Town of Aurora issued certain bonds and notes with an Official Statement, it agreed to disclose information on a periodic and continuing basis to the investing public for the life of the issue, pursuant to the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12, as amended (the "Rule"). This information is described in the Disclosure Undertaking section of the issue's Official Statement.

Municipal Solutions, Inc. is submitting this proposal to the Town to assist with Continuing Disclosure filings and regulations pursuant to the Rule, which supersedes any prior disclosure filing currently in place. This information must be disclosed through filings on the Municipal Securities Rulemaking Board's (MSRB) Electronic Municipal Market Access (EMMA) system, the Nationally Recognized Municipal Securities Information Repository (NRMSIR), in the following manners:

- **Limited Disclosure** – Annual Financial Statement filings are required for original Serial Bond issues over \$1,000,000 sold with an Official Statement.
- **Material Event Notice** – Filings are required anytime a material event occurs for any Bond Anticipation Note or Serial Bond issue sold with an Official Statement, whether over or under \$1,000,000. A listing of such Material Events can be found in each issue's Official Statement. These filings MUST occur with ten (10) days of such event per the Rule.
- **Full Disclosure** – Statements of Annual Financial Information and Operating Data are required to be prepared and filed for original bond issues over \$1,000,000 prepared with an Official Statement, if at the time of issuance, the Town had \$10,000,000 or more of outstanding debt.

If a municipality fails to complete the required filings on the MSRB EMMA website, it is very unlikely that underwriters will bid on any future borrowings due to potential fines by the Securities Exchange Commission.

The following filings can be completed by Municipal Solutions, Inc. as needed. Please review and indicate your preferences as to whether or not you wish Municipal Solutions, Inc. to post the required filings to EMMA on your behalf.

Municipal Solutions, Inc. is a Member of the National Association of Municipal Advisors

62 Main Street, LeRoy, NY 14482 Phone: 585-768-2136 Fax: 585-394-4092
2528 State Route 21, Canandaigua, NY 14424 Phone: 585-394-4090 Fax: 585-394-4092
www.municipalsolution.com

I. Transmission and electronic filing in a word searchable pdf format of the Town's **Limited Disclosure of Annual Financial Statements and adopted budgets to EMMA.**

The Town will provide full and complete copies of the annual adopted budget, annual update documents and/or audited annual financial statements to Municipal Solutions, Inc. within six (6) months of the subsequent fiscal year. If audited financial statements are prepared, but not available within the six (6) month period, the Town agrees to provide a copy of the annual update document to be filed within the six (6) month period, and to provide a copy of the audit within sixty days from the date of its receipt, but in no event, not later than the end of its next fiscal year.

The filing fee is \$235 per filing.

Yes, please file Annual Financial Statements and budgets on EMMA on our behalf.

No, we will file our own Annual Financial Statements on EMMA.

II. Preparation and filing of **Material Event Notices on the MSRB EMMA website, including bond insurer downgrades, will be filed within 10 days of each event per the Rule.**

The Town will notify Municipal Solutions, Inc. immediately upon the occurrence or immediately upon the Town's knowledge of an occurrence of each Event or noncompliance with the Rule and will immediately provide all information necessary for preparation of the notice of occurrence of each such Event or noncompliance with the Rule.

The Town shall review and provide approval of the content and form of all material event notices, with the exception of the following: bond or note calls, defeasances, rating changes and other required material event notices required to meet timely notice requirements. These exceptions will be filed automatically on the Town's behalf, unless the Town has notified Municipal Solutions, Inc. otherwise in writing.

The filing fee is \$235 per filing.

Yes, please prepare and file Material Event Notices on EMMA on our behalf.

No, we will file our own Material Event Notice on EMMA.

III. Preparation and filing of Statements of Annual Financial Information and Operating Data for those towns subject to **Full Disclosure. The statements will be prepared and filed on EMMA within six (6) months of the end of the fiscal year per the Rule.**

In addition to the filings of the Annual Financial Statements included in Section I. above, the Town agrees to provide to Municipal Solutions, Inc. all information required for preparation of each Statement of Annual Financial Information and Operating Data no later than 30 days prior to the due date of each statement.

The Town shall have the sole responsibility for determining the disclosure to be made in all cases. The Town shall review and provide approval of the content and form of all the information contained within the Statement of Annual Financial Information and Operating Data.

A Full Disclosure filing is NOT required by the Town at this time.

[n/a] Yes, please prepare and file Statements of Annual Financial Information and Operating Data on EMMA on our behalf.

[n/a] No, we will file our own Statements of Annual Financial Information and Operating Data on EMMA.

If there are services performed beyond the scope of this contract, or if the contract is terminated for any reason, an invoice for work completed will be due at the current hourly rate plus expenses.

IV. Conflicts of Interest and Other Required Disclosures

The Town agrees to hold harmless and to indemnify Municipal Solutions, Inc. and its employees from any and all claims, damages, losses, liabilities, reasonable costs and expenses whatsoever (including attorney's fees and expenses) which Municipal Solutions, Inc. may incur by reason of, or in connection with, disclosure information and the distribution of such information in the disclosure reports in accordance with this Agreement, except to the extent such claims, damages, losses, liabilities, costs and expenses results directly from Municipal Solutions, Inc.'s willful misconduct or gross negligence in the distribution of such information.

Municipal Solutions, Inc. is registered as a recognized municipal advisor with the Securities and Exchange Commission (MS ID #867-00383) and the Municipal Securities Rule Making Board (MS ID #K0173) as mandated by the Dodd-Frank Wall Street Reform and Consumer Protection Act (the Dodd-Frank Act).

Rule G-42 of the Municipal Securities Rulemaking Board requires us to provide you with certain disclosures regarding conflicts of interest and other required disclosures (the "Disclosures"). Those Disclosures are attached hereto in Appendix A. We further covenant and agree to provide to the Town updated Disclosures as required by Municipal Securities Rulemaking Board Rule G-42 to the extent any arise after the date of this letter. The Disclosures, and each delivery thereof, as provided from time to time, shall be incorporated by reference as of the date thereof into this letter to the same extent as if set forth herein.

We at Municipal Solutions, Inc. operate with a core value of honesty and integrity in all aspects of our business. We pride ourselves in our competent and friendly staff and our services go above and beyond what our contracts call for. We do our very best to keep costs down and pass any savings back to our clients. If you have any concerns that are not addressed in this contract, we would be happy to discuss them with you at your convenience.

The fees may be adjusted annually based on the U.S. Bureau of Labor and Statistics Consumer Price Index – All Urban Consumers.

Invoices will be submitted periodically. Payment is due within 45 days of the invoice date.

V. Miscellaneous

Upon acceptance of this proposal, please execute and return one copy to our LeRoy office located at 62 Main Street, LeRoy, New York 14482 following the next Board meeting. The terms set forth above are subject to change if we do not receive a signed contract within 30 days. This contract will remain in effect until terminated by either party. You have the right to terminate this contract for any reason at any time.

We agree to promptly amend or supplement this letter to reflect any material changes or additions to the agreement evidenced by this letter.

If you should have any questions concerning this proposal, please do not hesitate to contact us. We look forward to our continued working relationship with the Town.

Sincerely,



Theresa K. Smith, CEO

TKS/amp

**Town of Aurora, New York
Contract Dated January 1, 2025
MSRB Continuing Disclosure Updates
and EMMA Filings
Accepted by:**

Signature: _____

Name/Title: _____

Date: _____

APPENDIX A

TOWN OF AURORA, NEW YORK Contract Dated January 1, 2025 MSRB Continuing Disclosure Updates and EMMA Filings

DISCLOSURE OF CONFLICTS OF INTEREST

Municipal Securities Rulemaking Board Rule G-42 requires us, as your municipal advisor, to provide written disclosure to you about material conflicts of interest.

We have determined, after exercising reasonable diligence, that we have no known material conflicts of interest that would impair our ability to provide advice to the Town in accordance with our fiduciary duty to municipal entity clients. The attached paragraphs outline areas of potential conflicts of interest we have reviewed to make this no material conflict of interest determination.

FORMS OF COMPENSATION AS POTENTIAL CONFLICTS

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so. This document discusses various forms of compensation and the timing of payments to the advisor.

Fixed fee - Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.

Hourly fee - Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (e.g., a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

Fee contingent upon the completion of a financing or other transaction - Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Fee paid under a retainer agreement - Under a retainer agreement, fees are paid to a municipal advisor periodically (*e.g.*, monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (*e.g.*, a fixed fee per month regardless of the number of hours worked) or an hourly basis (*e.g.*, a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

Fee based upon principal - Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (*e.g.*, bonds). This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation.

From time to time, Municipal Solutions, Inc. does provide municipal advisory assistance to surrounding municipalities including, but not limited to, the Village of East Aurora, the Town of Ellicott, and the Town of Elma. Municipal Solutions, Inc. is not aware of any material conflicts of interest that this relationship would bring to our fiduciary responsibility to the Town as of the date of this Agreement. If Municipal Solutions, Inc. becomes aware of any conflict of interest that could interfere with our fiduciary obligations to the Town, Municipal Solutions, Inc. will notify the Town that a conflict has been identified and we will meet with the Town to discuss the impacts of the conflict and possible methods to resolve the identified conflict areas.

RELIANCE ON OUTSIDE INFORMATION

In formulating our recommendations as it comes to the issuance of municipal securities, we often have to rely on information provided by outside sources such as engineering firms, architectural firms, CPAs, attorneys, and other professional entities, as well as the municipality itself. We must rely on the expertise and professional knowledge of these entities in that the information they are providing is reasonable and correct. As part of our fiduciary duty to our clients, we will do our best to make sure this is the case. If we feel that the information provided to us is inaccurate, inconsistent or incomplete, we will ensure to tell you before providing any recommendations based on the material.

LEGAL OR DISCIPLINARY EVENTS

Municipal Solutions, Inc. is registered as a “municipal advisor” pursuant to Section 15B of the Securities Exchange Act and rules and regulations adopted by the United States Securities and Exchange Commission (“SEC”) and the Municipal Securities Rulemaking Board (“MSRB”). As part of this registration, we are required to disclose to the SEC information regarding criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation involving Municipal Solutions, Inc. Pursuant to MSRB Rule G-42, Municipal Solutions, Inc. is required to disclose any legal or disciplinary event that is material to the Town’s evaluation of Municipal Solutions, Inc. or the integrity of its management or advisory personnel.

We have determined that no such event exists.

Copies of Municipal Solutions, Inc. filings with the United States Securities and Exchange Commission can currently be found by accessing the SEC’s EDGAR Company Search Page which is currently available at <https://www.sec.gov/edgar/searchedgar/companysearch.html> and searching for either Municipal Solutions, Inc. or for our CIK number which is 0001612999.

The MSRB has made available on its website (www.msrb.org) a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the appropriate regulatory authority.

APPENDIX B

TOWN OF AURORA, NEW YORK Contract Dated January 1, 2025

MATERIAL EVENTS

Events that ALWAYS must be disclosed:

- **Principal and interest payment delinquencies (even if 1 day late)**
- Unscheduled draws on debt service reserves reflecting financial difficulties
- Unscheduled draws on credit enhancements (ex. bond insurance) reflecting financial difficulties
- Substitutions of credit or liquidity providers (ex. Bond insurers), or their failure to perform
- IRS issuance of proposed or final determination of taxability or of a Notice of Proposed Issue (IRS Form 5701 TEB)
- Tender offers
- Defeasances
- **Rating changes (including insured rating changes)**
- Bankruptcy, insolvency, receivership or similar event of your municipality
- Default, event of acceleration, termination event, modification of terms or other similar events under a financial obligation of your municipality, if any such event reflects financial difficulties (effective February 27, 2019)

Events that must be disclosed IF MATERIAL:

- Adverse IRS tax opinions or other material notices of determination by the IRS with respect to the tax status of the Notes or Bonds (unless as described above) or other material events affecting the tax status of the Notes or Bonds
- Modifications to the rights of the Note or Bond holders
- Optional, unscheduled or contingent **Note or Bond calls**
- Release, substitution or sale of property securing repayment of the Notes or Bonds.
- Non-payment related defaults
- The consummation of a merger, consolidation or acquisition involving your municipality, or the sale of substantially of your municipality's assets, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions
- The consummation of a merger, consolidation or acquisition involving your municipality, or the sale of substantially of your municipality's assets, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions
- **The consummation of a merger, consolidation or acquisition involving your municipality, or the sale of substantially of your municipality's assets, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions**
- **Appointment of a successor or additional trustee, or the change of name of a trustee**
- **Incurrence of a financial obligation or agreement to covenants, events of default, remedies, priority rights or other similar terms of a financing obligation, any of which affect Note or Bond holders. This most likely means any bank loans, NYS Environmental Facilities Corporation loans, USDA Rural Development loans, installment purchase contracts, or energy performance contract leases your municipality issues (effective February 27, 2019).**

Agreement

6B

Dated as of the 1st day of January, 2025 by and between the TOWN OF AURORA, County of Erie, State of New York, a municipal corporation maintaining offices at 575 Oakwood Avenue, East Aurora, New York, hereinafter referred to as the "Town" and THE BOYS & GIRLS CLUB OF EAST AURORA, a not-for-profit organization maintaining offices at 24 Paine Street, East Aurora, New York, hereinafter referred to as the "Boys & Girls Club".

WHEREAS, there is a demonstrated need in the community for programs to advance the moral, physical, mental, and social well-being of the youth of the Town of Aurora; and

WHEREAS, the Boys & Girls Club has agreed to provide services and programs to the youth of the Town of Aurora in the year 2025 as set forth on Exhibit "A" of this Agreement; and

WHEREAS, the residents of the Town of Aurora will benefit from such programs being provided to the youth of the Town,

NOW WITNESSETH,

IT IS MUTUALLY AGREED by and between the Town and the Boys & Girls Club that the Boys & Girls Club will conduct the programs set forth on Exhibit "A" of this Agreement for the year 2025; and

In consideration therefore, the Town will pay the Boys & Girls Club the sum of Thirty-Five Thousand Dollars (\$35,000) as follows:

1 st installment – March, 2025	\$ 9,000
2 nd installment – April, 2025	\$ 9,000
3 rd installment – July, 2025	\$ 9,000
4 th installment – Sept., 2025	<u>\$ 8,000</u>
Total	\$35,000

IT IS FURTHER AGREED that the Boys & Girls Club shall indemnify, defend and hold harmless the Town, its agents, employees or representatives against any and all claims, losses, damages, injuries, including death, property damage, lawsuits or other claims that result from services being provided by the Boys & Girls Club. The Town shall be named as an additional insured on the liability policy of the Boys & Girls Club, with limits of not less than One Million Dollars (\$1,000,000.00) of coverage; and the Boys & Girls Club will provide the Town with a certificate of insurance listing the Town as an additional insured on said policy.

IN WITNESS WHEREOF, the parties have caused this agreement to be signed by their duly authorized representatives on the date first above written.

Dated: January _____, 2025 **TOWN OF AURORA:**

By: _____
James Bach
Supervisor, Town of Aurora

Dated: January _____, 2025 **BOYS & GIRLS CLUB OF EAST AURORA**

By: _____
Matthew Romagnuolo
Board President

EXHIBIT A

Athletics – After school athletics for elementary and middle school students

Social Recreation Programs for youth, ages 7-11

Daily drop-in activities

Smart Girls

Peanut Patrol

Educational Programs for youth, ages 7-14

Homework help

Reading time

Educational games

Smart Moves (Drug, Alcohol and Early Sexual Involvement Prevention Programs)

Peer Mentors

Social Recreation Programs for youth, ages 12-18, afternoons and evenings

Daily activities

Community Service Program

Other recreational activities

Summer Camp Programs

Camp Ska-No-Ka-San: Summer day camp for youth, ages 7-13

Jr. Counselor Program for youth, ages 12-15

Adventure Camp Program for youth, ages 16-18

Teen Programs – Evening programs for boys and girls in grades 9-12

Athletics

Special Events

Torch & Keystone Club



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

6C

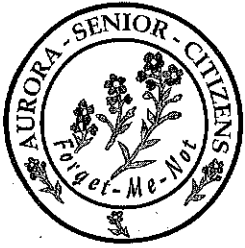
MEMO

TO: SUPERVISOR CHARLES SNYDER & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: December 17, 2024

I am asking the Town Board to accept a donation of \$100.00 from the Day Lily Society. I would like the money to be placed in our line TA 1000.90. The Day Lily Society uses the building monthly for the organization.



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

MEMO

TO: SUPERVISOR CHARLES SNYDER & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: December 17, 2024

I am asking the Town Board to accept a donation of \$350.00 from the Southtown Needlenuts. I would like the money to be placed in our line TA 1000.90. The Southtown Needlenuts use the building monthly for their programs.

6D

TOWN OF AURORA
575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members
FROM: Elizabeth Cassidy, Code Enforcement Officer
DATE: December 5, 2024

I respectfully request payout of accrued comp time for myself and Rich Miga. Fall is a difficult time to use comp time, as the clerk is on part-time hours, and we want to keep the office staffed during business hours. The payout for Rich's comp time remaining for this year is 35.5 hours for a total of ~~\$1054.21~~ The payout for my remaining comp time of 14.25 hours this year is \$492.62. Budget transfers to accommodate these payouts are attached.

Thank you,
liz





GE

BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): Elizabeth Cassidy
 SIGNATURE: [Signature] DATE: 12/16/24

1. \$ <u>1189</u>	FROM: <u>A3620.102</u> <small>ACCT NO.</small>	<u>Clinical</u> <small>ACCT TITLE</small>	<u>4305.21</u> <small>CURRENT BALANCE</small>
	TO: <u>A3620.103</u> <small>ACCT NO.</small>	<u>Assistant CEO</u> <small>ACCT TITLE</small>	<u>4041.40</u> <small>CURRENT BALANCE</small>
	REASON: <u>pay out of comp time</u>		
2. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		
3. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		
4. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		
5. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		

APPROVALS:

SUPERVISOR SIGNATURE : _____
 TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
 Action #: _____



BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): Elizabeth Cassidy
 SIGNATURE: [Signature] DATE: 12/16/24

1. \$ <u>519</u> <u>493</u>	FROM: <u>A3620.404</u> <small>ACCT NO.</small>	<u>Travel Expense</u> <small>ACCT TITLE</small>	<u>1273.05</u> <small>CURRENT BALANCE</small>
	TO: <u>A3620.100</u> <small>ACCT NO.</small>	<u>CEO</u> <small>ACCT TITLE</small>	<u>4701.80</u> <small>CURRENT BALANCE</small>
	REASON: <u>payment of comptime</u>		
2. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		
3. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		
4. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		
5. \$ _____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
	REASON: _____		

APPROVALS:

SUPERVISOR SIGNATURE : _____
 TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
 Action #: _____