

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



WS-3 5A

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

5/22/24

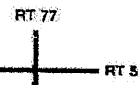
To: Town Board
Re: Paving the Town of Aurora Library Parking Lot

Please approve paving the Town of Aurora Library Parking Lot. The estimate to pave the lot is \$9,062.50. This is based on the 2024 Erie County Asphalt bid of \$73 per ton from County Line Stone Co., Inc.

Thank you,

A handwritten signature in black ink, appearing to read "D. Gunner".

David Gunner
Highway Superintendent



County Line STONE Co., Inc.

CRITTENDEN ROAD, P.O. BOX 150, AKRON, NEW YORK 14001

PHONE 716-542-5435 FAX 716-542-5442

ALL SIZES OF CRUSHED STONE BITUMINOUS CONCRETE AGRICULTURAL LIME

HOT MIX ASPHALT PRICING ESTIMATE

Customer Name	Town Of Aurora	Road / Street Name	East Aurora Library
Date of Estimate	June 27th 2023	Starting	
Contact Person	David Gunner	Finishing	
Telephone		P.O (if needed)	
Job #		Contract #	

Road Length:	N/A	Road Width:	N/A	Square Yds:	1150
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Material Proposal 1:

Material Type:	19mm Binder	Cost Per Ton:	\$70.00
Compacted Thickness (inches):	2.75	Material Cost Proposal 1:	\$12,729.06
Total Tons:	182		

Material Proposal 2:

Material Type:	9.5mm Top	Cost Per Ton:	\$78.00 72.50
Compacted Thickness (inches):	1.25 1.5	Material Cost Proposal 2:	\$6,447.19
Total Tons:	83 125		#906250

Material Proposal 3:

Material Type:		Cost Per Ton:	
Compacted Thickness (inches):		Material Cost Proposal 3:	\$0.00
Total Tons:	0		

Optional Hauling (calculated to midpoint of job):

Total Miles:	24	Hauling Cost Proposal 1:	\$ 2,000.28
Percentage of Hired Hauling:	100%	Hauling Cost Proposal 2:	\$ 909.22
Cost Per Ton:	\$11.00	Hauling Cost Proposal 3:	\$ -

Optional Equipment:

Paver w/ Operator & Screed Man	Laborer/Foreman
Quantity (hours, days): 1.00	# of Personnel: 3 guys, 1 day
\$ Amount: \$4,000.00	\$ Amount: \$3,000.00
10-Ton Roller w/ Operator	3-Ton Roller w/ Operator
Quantity (hours, days): 1.00	Quantity (hours, days):
# of Rollers: 1.00	# of Rollers:
\$ Amount: \$2,500.00	\$ Amount:
Total Optional Equipment Costs: \$9,500.00	

All Total Estimates Include Materials, Hauling, and Equipment	Comments:
Material, Hauling, Equipment \$24,229.34	Price includes material and 100% hauling. Estimate based on expected 2024 rates. Tack estimate of 70 gallons(0.06gal/sq.yd.) at \$12.00 per gallon or \$840.
Tack Coat Cost \$840.00	
Total Estimated Cost Proposal 1 \$25,069.34	
ASPHALT PRICING BASED ON ESTIMATED ESCALATOR VALUE OF \$700 PER TON	

County Line STONE Co., Inc.

CRITTENDEN ROAD, P.O. BOX 150, AKRON, NEW YORK 14001

PHONE 716-542-5435

FAX 716-542-5442

ALL SIZES OF CRUSHED STONE

BITUMINOUS CONCRETE

AGRICULTURAL LIME

RT 77

RT 5

Erie County 2024 Asphalt Bid

Month: **MAY** Current Index: **623** Bid Index: **630**

Small Jobs / Patching

	Current Price:	Bid Price:
37.5 mm Base	\$ 62.65	\$ 63.00
25mm Binder	\$ 62.62	\$ 63.00
19 mm Binder	\$ 64.59	\$ 65.00
3TS / #1 Binder	\$ 66.59	\$ 67.00
12.5 mm Top	\$ 70.55	\$ 71.00
9.5 mm Top	\$ 72.50	\$ 73.00
6.3mm Polymer Top	\$ 80.46	\$ 81.00
Type 5 Shim	\$ 85.35	\$ 86.00

Large Jobs

	Current Price:	Bid Price:
37.5 mm Base	\$ 58.65	\$ 59.00
25mm Binder	\$ 58.62	\$ 59.00
19 mm Binder	\$ 60.59	\$ 61.00
3TS / #1 Binder	\$ 62.59	\$ 63.00
12.5 mm Top	\$ 66.55	\$ 67.00
9.5 mm Top	\$ 68.50	\$ 69.00
6.3mm Polymer Top	\$ 76.46	\$ 77.00
Type 5 Shim	\$ 81.35	\$ 82.00

Options (add to price above)

Upgrade to Warm Mix	\$ 2.00	\$ 2.00
Upgrade to Polymer Asphalt	\$ 5.00	\$ 5.00

PRICING IS GOOD THROUGH THE END OF THE MONTH LISTED ABOVE

ADDITIONAL QUESTIONS: PETE HILCHEY 585-750-9429

WS-4

TOWN OF AURORA
TOWN BOARD MEETING AGENDA
MONDAY, _____, 2024
6:30 P.M.

This meeting will be held at the Aurora Municipal Center 2nd Floor Meeting Room
575 Oakwood Avenue, East Aurora, NY

1. PLEDGE OF ALLEGIANCE TO THE FLAG
2. PUBLIC HEARINGS:
 - A. Sweet Road campground SUP
 - B. 775 Jewett
3. CONSENT AGENDA:
 - A. Approval of Minutes: Town Board work session and meeting 5/13/2024
 - B. Abstract of Claims: May 28, 2024
4. AUDIENCE I: (an opportunity to address items on this agenda)
5. UNFINISHED BUSINESS:
 - A.
 - B.
 - C.
 - D.
6. NEW BUSINESS:
 - A.
 - B.
 - C.
 - D.
7. COMMUNICATIONS and REPORTS:
 - A.
8. BUSINESS FROM BOARD MEMBERS/LIAISONS
9. AUDIENCE II: (an opportunity to address any Town concerns/topics – please limit comments to three (3) minutes)
10. STAFF REPORTS
11. ADJOURNMENT

Charles D. Snyder
Supervisor

WS-5

Guidelines for Permits

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field

The Chur Equestrian Park, soccer and polo fields are owned by the State of New York and maintained and operated by the Town of Aurora. Town of Aurora Code §84 requires a permit for events at the Chur Equestrian Park, soccer and polo fields in excess of 25 persons and/or at which alcoholic beverages are being possessed or consumed.

Permits to hold a special event must be submitted to the Town Recreation Department at least 30 days before the requested date of use. We recommend submitting any applications at least 2 months before the event. Applications may be submitted as early as December of the year precedent the year on which the event is planned.

In order to apply:

1. Submit the following to the Town Recreation Department:
 - (a) completed application
 - (b) permit fee (please see Permit Fee Schedule available here)
 - (c) map of the park highlighting the area / facilities of the park to be used
 - (d) signed indemnification agreement; and,
 - (e) certificate of insurance naming the Town as an additional insured.
2. The Town of Aurora Recreation Department will review the application and will forward each application with recommendations to the Town Board for approval. The Town Board generally meets the second and fourth Monday of each month.
3. If complete, the Town Board will review the application and may:
 - (a) Approve the event without change;
 - (b) Require the applicant to agree to provide additional facilities or amend their application before approval;
 - (c) Deny the application due to reasonable concerns, such as public safety or to ensure the integrity of the facilities.

General Information:

4. The Town Board may require you to provide additional information, facilities, or other services. In order to speed up the application process (generally, for events involving road closures or for events involving more than 100 people), we strongly recommend that before you submit your application you contact:
 - (d) Town of Aurora Highway Department regarding the additional facilities required and the potential impact your event may have on the facilities.
 - (e) The East Aurora Police Department to review any public safety concerns.
 - (f) The Town Building Department if any signs will be used at the event.
 - (g) Erie County Highway if permittee expects to close Knox Rd. for the event.
5. Permits are generally not available during the season of the Aurora Arsenal Soccer Club. Please see here for more information on their schedule.

6. The use of the area/facility is limited to the date(s) authorized on the permit. The permit does not entitle the permittee to any alternate dates due to weather conditions.
7. The permittee must provide any equipment to be used such as tables, chairs, umbrellas, etc., or other special equipment as may be authorized in the permit.
8. For the purpose of identification, the permit must be carried by the person in charge and be available if requested by a police officer or Town of Aurora employee. Person in charge must remain at the site of the permit activity.
9. The permit times will be as indicated on the permit. The permittee, together with all supplies and equipment, must vacate area/facility no later than indicated date/time.
10. The permit conditions and policy furnished to each applicant are considered part of the application and permit. No waiver of any provision of these conditions and policy is valid unless it is in writing and signed by the Town Supervisor. Violation of these requirements or any other Town regulations may result in immediate rescission of permit, NO REFUND and possible issuance of summons.
11. The permittee understands the Town may suspend or terminate the permit if continuance of the permit would create a dangerous condition or pose a threat to the health, safety or welfare of the permittee or the public in general.
12. The permittee is subject to standard conditions of the Temporary Use Permit and may be subject to additional special conditions specific for the permit location and/or activity requested. Such special conditions, if any, will be included in an appendix to the permit.
13. Events with over 2,500 (but fewer than 5,000) participants must supply an EMT to be on site during the event or reimburse the Town of Aurora for such services. Events with over 5,000 participants must supply an ambulance to be on site during the event or reimburse the Town of Aurora for the ambulance. Additional ambulances will be required for larger events.
14. Where police or town staffing are required, the permittee will be billed for such services per hour.
15. Permittee may be required to provide portable restrooms.
16. Permittee may be required to provide dumpster service.
17. Permittee may only use the facility or area to which it has been assigned in the permit.
18. Unless specifically noted in the permit, the use of any public address/amplification/sound systems is prohibited.
19. Areas or facilities used by the permittee should be left in a condition equal to that existing on arrival. Permittee is responsible for all clean-up work and for the disposing of all litter the permittee generates in containers provided.
20. The permittee may not attach signs, placards, or written material in any way to a structure or any part of the man-made or natural environment. No balloons.
21. Unless otherwise specified, all vehicles must park in designated areas and no reserved parking spaces will be assigned. Vehicles are not permitted on soccer or polo fields.
22. The permittee may be required to provide a traffic and parking plan.
23. Tents larger than 10' x 10' must be listed on the permit application or will not be permitted.
24. Tents with a capacity exceeding 300 people will also require a NYS Department of Labor Permit.

25. No refunds will be made because of inclement weather. No alternate dates or rain dates are permitted unless approved as part of the Temporary Use Permit.
26. All requests for refunds must be received in writing (no phone calls) via letter to: Town of Aurora Supervisor's Office, 575 Oakwood Avenue, East Auora, NY 14052, along with the original permit and a detailed reason for the refund request.
 - a. 30 days or more prior to the reserved date, a full (100%) refund shall be issued.
 - b. 10-29 days prior to the reserved date, a 50% refund shall be issued.
 - c. Less than 10 days prior to reservation date, NO REFUND.
 - d. Application processing fees will not be refunded.
27. Catering and food trucks are permitted only if requested in the original application. Catering trucks and/or food trucks will be required to park in designated areas only.

Event Cost Sheet

	Range	Fee	Refund	Notes
Application	25.00			
Permit	15.00			
Security Deposit	*250.00			
Per Day / Total Event	150.00			
	101 - 750			
	751 +			
Crossing Guards	Should be police			
EAPD				
Parking attendant	per hour, per person			
Garbage Service	30.00			
Closing the Road	50.00 min.			Garbage cans / pick up / dumpster costs
Additional Services	TBD			Fences / cones ??
* Depending on anticipated damage				

Less 10% for non-profit

Less 10% for Town residents

Garbage service is dependant on size & duration of event. Cost TBD by Town Board.

The Town reserves the right to adjust expenses as deemed necessary.

The Town reserves the right to refuse applicant.

2024 Application for Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field Temporary Use Permit

FEES, DATES, AND INFORMATION CONTAINED HEREIN ARE SUBJECT TO CHANGE.

ALL APPLICATIONS MUST BE RECEIVED AT LEAST 30 DAYS PRIOR TO THE DATE OF THE EVENT.

PLEASE PRINT NEATLY

EVENT DATE(S) 1ST choice: _____ EVENT DATE(S) 2ND choice, if desired: _____

1. SPECIFIC LOCATION IN PARK REQUESTED:

Soccer Fields _____ Polo Field _____ Parking Lot(s) _____

(Although every effort will be made to honor requests, we cannot guarantee availability of specific locations.)

2. IS THIS A SPONSORED EVENT? YES / NO

If yes, please list _____

(The Town prohibits tobacco, alcohol, games of chance)

3. IS THIS A SPONSOR A RESIDENT OF OR WITH A PHYSICAL ADDRESS IN THE TOWN OF AURORA? YES / NO

4. TYPE OF ACTIVITY (check all that apply):

- athons (walks, runs, etc.) Religious Ceremony Wedding Wedding/Engagement/Family Photos
- Trolley Shuttle Athletics/Sports Environmental Field Trip Camp Hero Camping Commercial Activity
- Other: _____

5. NAME OF ORGANIZATION OF GROUP (if applicable): _____

FULL NAME OF PERSON IN CHARGE OF EVENT: _____ PHONE: _____

EMAIL ADDRESS OF PERSON IN CHARGE OF EVENT: _____

STREET (where permit will be mailed to) _____ APT #/ FL _____

TOWN/CITY _____ STATE _____ ZIP _____

6. APPROXIMATE TIME OF ARRIVA (INCLUDING SETUP)L: _____ AM PM

APPROXIMATE TIME OF DEPARTURE (INCLUDING TAKE DOWN): _____ AM PM

7. ATTENDANCE: TOTAL # OF PEOPLE _____; # CARS _____; # VANS _____; # BUSES _____; # TRUCKS _____

8. WILL A TENT(S) BE USED? YES / NO. If yes, WHAT SIZE AND QUANTITY? _____ *(not camping)*

9. DESCRIPTION OF ACTIVITIES/ITINERARY OF THE EVENT (or attach schedule/additional pages if needed):

ALL INCOMPLETE APPLICATIONS WILL BE RETURNED. PERMITS WILL NOT BE ISSUED FOR APPLICATIONS RECEIVED LESS THAN 21 DAYS PRIOR TO EVENT DATE. AVAILABILITY OF DATE IS NOT GUARANTEED UNTIL PERMIT IS ISSUED. PLEASE BE AWARE THAT DATE REQUESTED MAY BE UNAVAILABLE.

I CERTIFY THAT I HAVE READ, UNDERSTAND AND WILL COMPLY WITH THE ENCLOSED INFORMATION, CONDITIONS AND REQUIREMENTS.

SIGNATURE: _____ DATE: _____

UPON APPROVAL, FEES WILL BE DETERMINED AND APPLICANT WILL BE INVOICED.

CHECKS PAYABLE TO: TOWN OF AURORA

APPLICATIONS ARE NOT ACCEPTED BY FAX. THEY ARE ONLY ACCEPTED VIA IN PERSON SUBMISSION, MAIL, OR EMAIL.

MAIL OR BRING TO OUR OFFICE (Mon - Fri,
8:30am - 4:30pm):
575 Oakwood Avenue
East Aurora, NY 14052

EMAIL TO:

11. Specific equipment to be brought in to park (porta johns, tents, etc.) _____
_____ 12. Need: Water _____
Electric _____

14. Will food or drinks be served? _____ If yes, describe: _____
_____ Revised on 2/25/20 15. Will
there be sound amplification or music or a band(s)? _____ If yes, describe:
_____ 16. Other services requested
(describe): _____ Police _____
_____ Parks and Recreation Department _____

(Provide drawings describing location)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

COMPANIES AFFORDING COVERAGE

INSURED

- COMPANY A
- COMPANY B
- COMPANY C
- COMPANY D

COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	GENERAL LIABILITY				GENERAL AGGREGATE \$2,000,000
	COMMERCIAL GENERAL LIABILITY				PRODUCTS-COMP/OPAGG \$2,000,000
	CLAMSMADE CUR OWNER'S & CONTRACTOR'S PROT				PERSONAL INJURY \$ 1,000,000
					EACH OCCURRENCE \$1,000,000
					FIRE DAMAGE (Any oie fire) \$ 50,000
					MEDE:xFENSE (Anyompersmt) \$ 5,000
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT \$
	ANY AUTO				BODILY INJURY/PERSON \$
	ALL OWNED AUTOS				BODILY INJURY/ACCIDENT \$
	SCHEDULED AUTOS				PROPERTY DAMAGE \$
	HIRED AUTOS				AUTO ONLY-EA ACCIDENT \$
	NON-OWNED AUTOS				OTHER THAN AUTO ONLY:
					EACH ACCIDENT \$
					AGGREGATE \$
					EACH OCCURRENCE \$
					AGGREGATE \$
					OTHER \$
					EL EACH ACCIDENT \$
					EL DISEASE-POLICY LIMIT \$
					EL DISEASE-EA EMPLOYEE \$
	UMBRELLA FORM				Contract Value \$
	OTHER THAN UMBRELLA FORM				DBL • Statutory
	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY				
	THE PROPRIETOR'S <input type="checkbox"/>				
	PARTNERS/EXECUTIVE OFFICERS ARE: UNINC EXCL				
	OTHER				
	Bldrs. Risk/Floater Disability				

MUST MEET OR EXCEED MINIMUM LIMITS

MUST BE WORDED EXACTLY AS SHOWN

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

The People of the State of New York, the New York State Office of Parks, Recreation and Historic Preservation, the Long Island State Park, Recreation and Historic Preservation Commission, their commissioners, officers, agents and employees are

named as additional insured

CERTIFICATE

CERTIFICATE OF LIABILITY INSURANCE

LONG ISLAND REGION
N.Y.S. OFFICE OF PARKS RECREATION &
HISTORIC PRESERVATION
BELMONT LAKE STATE PARK
P.O. BOX 247
BABYLON, NY 11702-0247

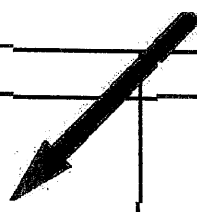
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

SAMPLE

EXCESS LIABILITY

WC STAT. LIMITS



SE

TOWN OF AURORA

LOCAL LAW INTRO 4 - 2024

LOCAL LAW ___ - 2024

A LOCAL LAW, TO AMEND LOCAL LAW 1-1990 KNOWN AS “THE CODES OF THE TOWN OF AURORA”, ADOPTED BY THE TOWN BOARD OF THE TOWN OF AURORA ON JANUARY 22, 1990, TO AMEND THE ZONING MAP.

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF AURORA AS FOLLOWS:

SECTION 1. LEGISLATIVE INTENT

This Local Law amends a prior Local Law known as “The Town of Aurora Code” adopted by the Town of Aurora on January 22, 1990, as amended, relating to the administrative, legislative and general legislation of Codes within the Town of Aurora as therein set forth. This Local Law will amend the boundaries of the Zone Map to transfer the described property at its present location in the C-2 Zoning District to R-3 Zoning District to accommodate the uses contained herein, or its successors.

SECTION 2. SECTION 116-6, ZONE MAP

Section 116-6(A), Zone Map, of the Codes of the Town of Aurora is amended to place transfer and place the following described property from the present classification as C-2 Zoning District to a R-3 Zoning District:

12 Old Glenwood Road (SBL #199.01-1-18)

ALL THAT TRACT OR PARCEL OF LAND, situated in the Town of Aurora, County of Erie and State of New York, being part of Lot No. 51, Township 9, Range 6 of the Holland Land Company's Survey, bounded and described as follows:

BEGINNING in the center of the highway on the west line of said Lot which highway is designated as the Pine Tree Road at a point 2 chains 59 links south from the south rail of the main track of the Buffalo, Rochester and Pittsburg Railroad; thence south 83 degrees east 1 chain 31 links; thence south 33 degrees east 77 links; thence south 83 degrees east 48 links to the west line of said Railroad; thence south 31 degrees east along said westerly line of said Railroad, 100 feet; thence westerly 199 feet to a point in the center line of Old Glenwood Road, distant 104.4 feet southerly from the point of beginning as measured along the center line of Old Glenwood Road; running thence northerly along the center line of said highway, Old Glenwood Road, a distance of 104.4 feet to the place of beginning.

SECTION 3. SEVERABILITY.

The invalidity of any word, section, clause, paragraph, sentence, or part or provision of this Local Law shall not affect the validity of any other part of this Local Law which shall be given effect.

SECTION 4. EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the New York Secretary of State.

SF

Please have the public hearing notice published in your legal newspaper one week prior to the public hearing, and provide Spectrum with a copy of the legal notice and an affidavit of such, provided by the newspaper. This is required by the NYS Public Service Commission.

NOTICE OF PUBLIC HEARING

For the approval of a Cable Television Agreement between Spectrum Northeast, LLC and the Town of Aurora

PLEASE TAKE NOTICE that the **Town of Aurora**

will hold a Public Hearing on _____, _____ at _____ p.m. at the _____, _____, _____, New York regarding granting a cable television franchise agreement by and between the **Town of Aurora** and Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications.

A copy of the agreement is available for public inspection during normal business hours at the **Town** Clerk's office, _____, _____, New York. At such public hearing, all persons will be given an opportunity to be heard. Written and oral statements will be taken at that time. Time limitations may be imposed for each oral statement, if necessary.

Dated: _____, _____

By Order of the Board
Town of Aurora

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Employer Location Code

3 0 1 5 2

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A
(Rev. 12/23)

BE IT RESOLVED, that the Town of Aurora / 30152 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYS LRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Charles D. Snyder	XXXX	R10XXXXXX	Supervisor	01/01/2024-12/31/2025	8	16.87	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Luke Wochensky	XXXX	R12XXXXXX	Councilperson	01/01/2024-12/31/2027	8	3.78	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Anthony DiFilippo	XXXX	R12XXXXXX	Town Justice	01/01/2024-12/31/2027	8	4.00	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Appointed Officials:									
Robert L. Goller	XXXX	R11XXXXXX	Town Historian	01/01/2024-12/31/2024	8	10.75	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Brigid Maloney	XXXX	R10XXXXXX	Town Attorney	01/01/2024-12/31/2025	8	3.15	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>

I, Martha L. Librock, secretary/clerk of the governing board of the Town of Aurora, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 28th day of May, 2024 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Aurora on this day of , 20 .

(Signature of Secretary or Clerk)

Affidavit of Posting: I, Martha L. Librock being duly sworn, deposes and says that the posting of the Resolution began on and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

Employer's website at: www.townofaurora.com

Official sign board at:

Main entrance Secretary or Clerk's office at: 575 Oakwood Ave., E. Aurora, NY 14052 Page of (for additional rows, attach ... 2417-B form.)

59

5H

**Municipal
Solutions, Inc.**
Municipal Financial Advisors

June 1, 2024

Charles D. Snyder, Supervisor
Town of Aurora
575 Oakwood Avenue
East Aurora, New York 14052

Dear Supervisor Snyder:

Municipal Solutions, Inc. is submitting this updated contract in connection with the Town of Aurora's general financial services for your consideration and approval.

Per the Municipal Securities Rulemaking Board's (MSRB) Rule G-42, we must have a current contract in place prior to work commencing. This contract must state fair market value rates and fees and be accepted by both the municipality and Municipal Solutions, Inc. We must, under rule G-42, show that we've acted in good faith with the issuer and to ensure the accuracy of representation in our contracts regarding the agreed upon scope and fees, whether the contract be a Preliminary Authorization to Proceed or a Full Contract.

The Securities and Exchange Commission (SEC) enforces the rules and regulations set by the MSRB. Municipal Solutions, Inc. is registered as a recognized municipal advisor with the SEC (MS ID #867-00383) and the MSRB (MS ID #K0173) as mandated by the Dodd-Frank Wall Street Reform and Consumer Protection Act (the Dodd-Frank Act).

This proposal is divided into the following parts and rates can be found in the attached Appendix B:

- I. Note Borrowing Scope of Services
- II. Long-Term Serial Bond Borrowing Scope of Services
- III. General Financial Services
- IV. Conflicts of Interest and Other Required Disclosures
- V. Miscellaneous

I. Note Borrowing Scope of Services

The following items will be completed under this portion of the contract, if appropriate, and as required under current State and Federal regulations:

- 1) Prepare a Notice of Sale to be used in the advertisement of the sale and, if over \$1,000,000, prepare an Official Statement.
- 2) Prepare and convert Notice of Sale, financial information, and/or Preliminary Official Statement files for upload to Municipal Solutions' website and electronic transfer to underwriters. Post results to website after the sale.

Municipal Solutions, Inc. is a Member of the National Association of Municipal Advisors

62 Main Street, LeRoy, NY 14482 Phone: 585-768-2136 Fax: 585-394-4092
2528 State Route 21, Canandaigua, NY 14424 Phone: 585-394-4090 Fax: 585-394-4092
www.municipalsolution.com

- 3) Conduct the Note sale and make recommendation on the acceptance of the bids.
- 4) Prepare, convert, and arrange for distribution of the Final Official Statement, if prepared.
- 5) Coordinate closing arrangements with the purchaser and other appropriate officials.

II. Long-Term Serial Bond Borrowing Scope of Services

The following items will be completed under this portion of the contract, if appropriate, and as required under current State and Federal regulations:

- 1) Plan the optimum maturity date for the annual payment of the bonds.
- 2) If \$1,000,000 or more, prepare an Official Statement based on information provided to Municipal Solutions by the Town, bond counsel and other third parties.
- 3) Coordinate the preparation of a Notice of Sale with bond counsel to be used in the advertisement of the issue in compliance with the official compilation of codes, rules and regulations of the NYS Comptroller and the NYS Local Finance Law.
- 4) Complete the debt statement, if required, and file with the New York State Comptroller.
- 5) Apply for a credit rating, when appropriate.
- 6) Qualify the issue for municipal bond insurance, when appropriate.
- 7) Prepare and convert Notice of Sale, financial information, and Preliminary Official Statement files for upload to Municipal Solutions' website, electronic transfer to underwriters and submission of Notice of Sale to the Bond Buyer, when appropriate. Post results to website after the sale.
- 8) When appropriate, qualify the issue to receive bids electronically using the IPREO electronic bidding platform. Conduct the sale and make a recommendation on the acceptance of the bids. Coordinate the closing with bond counsel, Town attorney, the successful bidder, and the Depository Trust Company (if necessary).
- 9) Prepare, convert, and arrange for distribution of the Final Official Statement, if prepared.

III. General Financial Services

The following items will be completed under this portion of the contract, if appropriate and as requested:

- 1) Attend construction or other meetings, prepare reports on financial matters of the Town, assist with project and pre-referendum planning, long range and other planning issues, as required.
- 2) Assist the Town in the preparation of information that may be used for public or internal discussions or presentation to the bond rating agencies and investors.
- 3) Assist in the development of an operating budget, cash flow and operating expenses and offsetting revenue forecasts.

- 4) Complete a time-frame calendar for all items to be completed in connection with an anticipated borrowing.
- 5) Prepare various maturity schedules for Town officials to determine repayment of anticipated borrowed funds for planning purposes.
- 6) Advise on the timing, amount, and maturity of an anticipated borrowing.
- 7) Coordinate board adoption of the bond resolution and other legal documents that may be required with bond counsel.
- 8) Assist with debt service requirements for budgeting purposes.
- 9) Application to secure CUSIP numbers for borrowings, as required.
- 10) Convert financial documents into useable formats for processing, if necessary.
- 11) Compliance with IRS, MSRB and SEC regulations, reviews, and updates.
- 12) Provide other financial consulting services as may be requested by the Town.

General Financial Services will be billed at the current hourly rate plus reimbursable expenses (see Appendix B).

If there are services performed beyond the scope of the project, or if the project ceases for any reason, an invoice for work completed will be due at the current hourly rate plus expenses.

The fees may be adjusted annually based on the U.S. Bureau of Labor and Statistics Consumer Price Index – All Urban Consumers.

Invoices will be submitted periodically. Payment is expected within 45 days of the invoice date.

IV. Conflicts of Interest and Other Required Disclosures

Rule G-42 of the Municipal Securities Rulemaking Board requires us to provide you with certain disclosures regarding conflicts of interest and other required disclosures (the “Disclosures”). Those Disclosures are attached hereto in Appendix A. We further covenant and agree to provide to the Town updated Disclosures as required by Municipal Securities Rulemaking Board Rule G-42 to the extent any arise after the date of this letter. The Disclosures, and each delivery thereof, as provided from time to time, shall be incorporated by reference as of the date thereof into this letter to the same extent as if set forth herein.

We at Municipal Solutions, Inc. operate with a core value of honesty and integrity in all aspects of our business. We pride ourselves in our competent and friendly staff and our services go above and beyond what our contracts call for. We do our very best to keep costs down and pass any savings back to our clients. If you have any concerns that are not addressed in this contract, we would be happy to discuss them with you at your convenience.

V. Miscellaneous

Upon acceptance of this proposal, please execute and return one copy to our LeRoy office located at 62 Main Street, LeRoy, New York 14482 following the next Board meeting. The terms set forth above are subject to change if we do not receive a signed contract within 30 days. This contract will remain in effect until terminated by either party. You have the right to terminate this contract for any reason at any time.

We agree to promptly amend or supplement this letter to reflect any material changes or additions to the agreement evidenced by this letter.

If you should have any questions concerning this proposal, please do not hesitate to contact me. We look forward to our continued working relationship with the Town.

Sincerely,



Theresa K. Smith, CEO

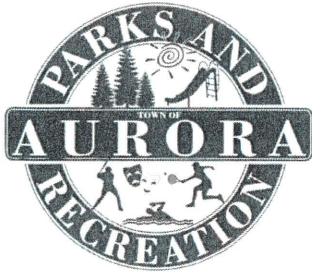
TKS/amp

**Town of Aurora, New York
Contract Dated June 1, 2024
General Financial Services
Accepted by:**

Signature: _____

Name/Title: _____

Date: _____



Town of Aurora
Department of Parks & Recreation

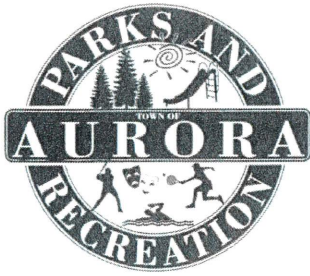
575 Oakwood Avenue
East Aurora, New York 14052

recreatio

51

To: Town Board
From: Chris Musshafen
Date: 5/22/24
Re: Request to Accept Donation July 3rd Celebration

Approval is requested to accept a donation of \$100.00 from Pizza Del Aureo's to go towards bands for the July 3rd Celebration. The donation is to go in line A2080.1.



Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052

5J 66
46
recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 5/22/2024
Re: Summer employees

Approval is requested to hire recreation staff as presented. The rates are based on the board approved 2024 rate chart attached. In 2024 the minimum wage increased from \$14.20 to \$15.00 per hour. Program costs were raised to offset the rate increase.

First	Last	Address	Position	Year	2023 Rate	2024 Rate
Madelyn	Vanderborsh	208 Treehaven Dr.	DC Counselor	1	N/A	\$16.25



Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052



2-8866
2-5646

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 5/22/2024
Re: Summer employees

Approval is requested to correct the pay rates of the below staff due to a clerical error.

First	Last	Address	Position	Year	From	To
Amelia	Sexton	301 Porterville Rd	Theater	3	\$16.25	\$16.75
Kathy	Aures	533 Snyder	Rec Attendant	18	\$17.60	\$17.85

5L

May 14, 2024

To: Stephen Pigeon

This is to inform you that I will be leaving my position in the Assessor's Office on May 31, 2024.

I have appreciated my time here.

Thank you for the opportunity to serve the community.

Kathleen Eckert

A handwritten signature in blue ink that reads "Kathleen Eckert". The signature is written in a cursive style with a large initial 'K' and a long, sweeping underline.

6A

Good Afternoon,

The Division of Library Development's Minimum Standard # 3 requires a board-approved annual report to be written for our community, demonstrating the progress made in meeting the Library's mission, goals and objectives, as outlined in our long-range plan of service. Pursuant to this requisite, I have prepared such a document in the form of a convenient brochure. A digital copy of the Aurora Town Public Library's 2023 Annual Report to the Community is attached to this email. Print copies are available to the public at the Library. They are also available at <https://www.buffalolib.org/locations-hours/aurora-town-public-library>. I am happy to distribute paper copies in-person to anyone who requests them.

2023 was year of substantial growth of our Town's library in regards to usage. Patrons visited 64,417 times—15.7% over the year prior, to attend 3,906 programs, ask 5,969 reference questions, attend 118 meetings, apply for 359 library cards, use the Wi-Fi 21,497 times, and check out 168,894 materials. Borrowed items include traditional books movies, magazines, audiobooks, graphic novels, early learning kits, snowshoes, talking books for children, and more.

Many successful fundraisers were contributed to by local businesses and talented artists. Volunteers dedicated 552.50 hours helping the Library. A shed was built onsite to fulfill our need of dedicated storage for discarded and donated books, courtesy of the Town of Aurora. The Highway Department crew constructed shelves to go inside of the shed, planted two gorgeous rhododendron in front of the Library, and lifted heavy boxes filled with books for our annual discard sale.

We are fortunate to have such support from all of you.

All My Best,

Paula M. A. Klocek

Library Director

Aurora Town Public Library

East Aurora, New York 14052

Phone: 716-652-4440

Email: klocekp@buffalolib.org

Buffalo & Erie County Public Libraries have more than 3.2 million materials - books,

THANK YOU TO OUR DONORS & SUPPORTERS

The Friends, who fund programs, books, furnishings, and more throughout the year.

Our volunteers, who are always there to lend a hand.

Aurora Women's Club
East Aurora Art Society
East Aurora Lions Club
Roycroft Chamber Music Festival
Town of Aurora & Highway Dept

Our Holiday Basket Raffle Donors:
Aurora Ice Association, Aurora Liquor, Inc., Aurora Players, Aurora Theater, Bar-bill Tavern, The Book Worm & BW Gifts LLC, Buffalo Bandits, Buffalo Bills, Bulldogs Feed Company, Cielo Salon, Fisher-Price, Friends of the Library, 42 North Brewing Company, Hotel West Falls & Dog Bar, Inc., The Iron Kettle Landmark Restaurant, Kornerstone Café & Juice Bar, Local Artists: Amy Harts, Joseph Orlowski, and Donna Reilly, Leo's Pizzeria, Mighty Taco, Mr. Pot Pie McDuffies Bakery, 189 Burger, Pizza Del Aureo's, Roycroft Inn, The Toy Loft, and Vidler's 5 & 10, Inc.

The many whose time, donations, and memorial gifts make the Library a wonderful place in our community!



Anything Can Happen Day-Deputy Moore & Deputy Howard with Horses

VOUNTEERS

26 volunteers worked 552.50 hours

Fundraising

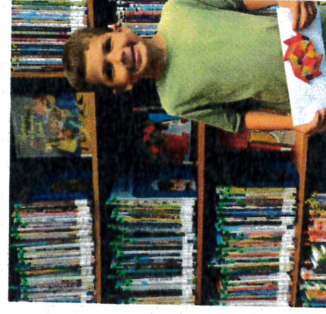
- Library Discard Sale \$1,812.22—\$225.43 More than 2022
- National Humor Month Raffle \$262.00
- Friends Ongoing Book Sale (Pre-Tax) \$3,598.75
- Friends Pop-Up Sale (Pre-Tax) \$654.55
- Friends Plant Pots with EA Art Society \$1,226.00
- Friends Hockey Stick Raffle \$134.00
- Friends Holiday Gift Basket Raffle \$1,783.00
- Friends Membership \$5,433.00
- Friends "Browsery Books" \$200.62



Friends Holiday Gift Basket Raffle

Aurora Town Public Library 2023

550 Main Street
East Aurora, NY
14052



Summer Reading

MON 10 a.m.-8 p.m.
TUES 10 a.m.-8 p.m.
WED 10 a.m.-6 p.m.
FRI 10 a.m.-5 p.m.
SAT 10 a.m.-3 p.m.
SUN Closed

National Humor Month

Connect with us



@auroratownpubliclibrary



www.facebook.com/auroratownpubliclibrary



www.buffalolib.org/locations-hours/aurora-town-public-library



eau@buffalolib.org



(716) 652-4440

6B

David Gunner, Highway Superintendent
Town of Aurora

May, 14, 2024
John Hughes
Open Space Committee
Town of Aurora

Dear Dave:

Thank you for your help in constructing the new kiosk at the south entrance to Majors Park.

Mike Inglefinger and his crew did a great job temporarily connecting the left and right 6 X 6 supports and anchoring this frame securely in the ground in readiness for the BOCES students. This installation was plumb, level, and within a fraction of an inch of design dimensions.

As a starting point for completing the roof of the kiosk, your staff could not have done better.

Sincerely,



c.c. Phil Payne, Chairman, Aurora Open Space Committee
Mike Inglefinger, Town Highway Dept.
Charles Snyder, Supervisor, Town of Aurora

Paul Hoch, Teacher
Construction Technology
W.D. Ormsby Educational Center

May 14, 2024
John Hughes
Open Space Committee
Town of Aurora

Dear Paul,

I enjoyed getting to know you and working together through the construction of the kiosk at Majors Park. Your commitment to doing the job well, and your energy that pushed the project forward, were indispensable to the kiosk's successful and timely completion.

Perhaps, the biggest take-away for me was observing you and your students working together. Your personal guidance to them on each task, your insistence on quality, and your patience as they learned, even through the process of them correcting their own work, clearly demonstrated good teaching in practice.

In the end, standing back and looking at the completed kiosk that you, your students and the BOCES program made possible, a beautiful structure in service to the Aurora community was created.

Thank you.



c.c. Dave Bogner, Principal, Ormsby Educational Center
Phil Payne, Chairman, Open Space Committee
Charles Snyder, Supervisor, Town of Aurora