

WS-2 5A

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder, and Town Council Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: March 22, 2024

Harrison Kelly, owner of 600 Olean Rd, has submitted Site Plan application and Special Use Permit applications for the development of the property. Mr. Kelly is planning to construct a 20,000 sqft building to house golf simulators, an indoor mini-golf, and restaurant, and a future outdoor mini-golf course.

As per 116-41, the Town Board may:

- 1-take no action
- 2-request the applicant modify the applications or resubmit
- 3-request a site plan application at the same time (already submitted)
- 4-refer the applications to the Planning Board for their review and recommendation.

Both applications are Unlisted actions for purposes of SEQRA.

Please contact me if you have any questions.

liz

Narrative

Introducing EA Golf Barn: A captivating family entertainment center in East Aurora, New York, blending upscale rural vibes with state-of-the-art golf experiences. Our goal is to be the go-to destination for families and golf enthusiasts alike, offering professional golf simulators and an immersive 18-hole indoor mini-golf course. Outside, our expansive 18-hole outdoor mini-golf course will combine traditional elements with vertical play, ensuring excitement and fun for all and creating an estimated that 8-10 jobs. We're committed to providing a fun experience, including unique food and beverage offerings from local establishments.

Our development will unfold in two phases, with Phase 1 focusing on constructing the facility housing the professional golf simulators and the immersive indoor mini-golf course. Phase 2 will see the creation of the expansive outdoor mini-golf course. Parking lots will feature low-level overhead lighting to mitigate light pollution, with the same consideration applied to exterior building lighting. Phase 2 outdoor activities, like the mini-golf course, will incorporate low-level landscape lighting. Solar power implementation aims to minimize the carbon footprint. Bio-swales will replace retention/detention ponds to manage runoff from solid surfaces, such as parking areas and roofs. These natural-looking features will harmonize with the manicured landscaping, akin to prestigious golf courses. Landscaping will serve to screen parking and dumpsters from neighboring properties and the Right of Way.

The Proposed Conceptual Site Plan necessitates a Stormwater Pollution Prevention Plan due to disturbance exceeding an acre. This will be initiated upon approval of the Special Use Permit and Site Plan Review by the Town. Due to the need to relocate the facility on the property, further structure design is required and will affect the SWPPP.

**TOWN OF AURORA
SITE PLAN REVIEW APPLICATION**

Date submitted: 3/6/24

Applicant name: Harrison Kelly

Applicant Phone/Email: _____

Applicant address: 2040 Grover Rd, West Falls NY 14170

Property owner: Olean LLC

Owner's address 174 Main Street #101, Main Street, NY 14052

Property address: 600 Olean Rd, East Aurora, NY 14052

SBL # (s) 176.00-4-25.1

Prior owner Jeff McCaskey

Is site adjacent to or within 500 feet of an 'R' District? Yes

=====

Proposed Project: EA Golf Barn

Commercial Multi family 0 Number of dwelling units 0

Zone: C-2 Total property Acreage: 14.4 Acreage covered by bldg _____

Square footage of building: 20000 Cubic footage of building: _____

Aggregate square footage of other buildings on property: _____

Fees, based on number of improved acres*

**Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant*

0-1 Acres: \$250 1.01-5Acres: \$500 5.01-10 Acres: \$1,000 >10 Acres: \$1,500

Fee: \$ 500.00

Receipt: # _____

Received by _____
Town Clerk/Deputy Clerk

SEQR action: ___Type I (Long EAF) ___Type II (Long EAF) ___Unlisted (Short EAF)



Town of Aurora Town Board
300 Gleed Avenue, East Aurora, New York 14052

Special Use Permit Application Form

I. PROJECT INFORMATION (Applicant/Petitioner):

Business/Project Name: EA Golf Barn
Business/Project Address: 600 Olean Rd, East Aurora, NY 14052
Applicant Name: Harrison Kelly
Mailing Address: 174 Main Street #101
City East Aurora State NY ZIP 14052
Phone [redacted] Fax - Email EAGolfBarn@gmail.com
Interest in [redacted] (owner/purchaser/developer) Owner

II. PROPERTY OWNER INFORMATION (If different than Applicant AND the Owner does not sign below, please submit and original, notarized "Owner Authorization" form - attached):

Property Owner(s) Name(s) Olean LLC
If a corporate, please name a responsible party/designated officer: Harrison Kelly III
Address 2040 Grover Rd
City West Falls State NY ZIP 14170
Phone [redacted] Fax [redacted] Email [redacted]

III. SPECIAL USE AND PROPERTY INFORMATION:

Property Address 600 Olean Road, East Aurora, NY 14052
SBL# 176.00-4-25.1
Describe Special Use requested (use additional pages if needed): Family-friendly, indoor golf simulation and indoor miniature golf course with a quick serve restaurant and bar

Property size in acres 14.4 Property Frontage in feet 791
Zoning District C-2 Surrounding Zoning C-2, RR, Ag
Current Use of Property Vacant Land
Size of existing building(s): N/A sf Size of proposed building(s) 20,000 sf
Present/Prior tenant/use: Vacant land
Parking spaces: Existing: 0 Proposed additional spaces: 80 Total #: 80

Proposed water service: X public _____ private (well) _____ n/a Is this existing N

Proposed sanitary sewer: _____ public X private (septic) _____ n/a Is this existing N

Hours of operation (if applicable):

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	By Appt.
Hours	12	12.	12	13	13	13	8	X

Peak hours: Weekends

Number of employees (if applicable): Full-time 4 Part-time 6 Seasonal X

Upon approval of this application, the applicant intends to apply for: (Check all that apply)

- a. Building Permit X
- b. Sign Permit X

IV. SIGNATURE (This application must be signed by the applicant/petitioner. If the applicant is not the owner of the property, a separate owner authorization form must be submitted – see pg. 4)



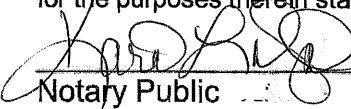
 Signature of Applicant/Petitioner

Harrison Kelly III

 Print name of Applicant/Petitioner

State of New York; County of Erie

On the 6th day of March in the year 2024 before me, the above individual appeared, personally known to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she/they executed the same for the purposes therein stated.



 Notary Public

(Notary stamp) **KARIN L. DOJNIK**
 Notary Public, State of New York
 Reg. # 01DO6445148
 Qualified in Erie County
 Commission Expires December 12, 2026

Office Use Only: Date received: _____ Receipt #: _____

Application reviewed by: _____

Submission Requirements for Town of Aurora Site Plan Review

The Applicant shall submit to the Superintendent of Building a completed Site Plan Review application as well as 15 copies of the following documents where deemed necessary. [See comments in BLUE.](#)

1. A boundary survey with site plan showing proposed lots, building locations (Proposed and existing), land use areas, utility easements, right-of-way boundaries, North arrow, date, scale, existing wetlands were applicable. [See Proposed Conceptual Site Plan Sk-001 and Boundary Survey C-2343.](#)
2. Topographical Survey based on [United States Geological Survey](#) data to extend a reasonable distance beyond proposed site. **Also list any changes to current topography.** [See Proposed Conceptual Site Plan SK-001 and Existing Topographical Survey SK-002](#)
3. Location of existing and proposed easements. [There are no existing or proposed easements to date.](#)
4. Existing natural features such as watercourses, waterbodies, wetlands, wooded areas, flood hazard areas, 15% or more slope areas. Any changes to these features are to be noted. [See Proposed Conceptual Site Plan SK-001 and Existing Topographical Survey SK-002.](#)
5. Stormwater pollution prevention plan (SWPPP), if affecting an acre or more. [The Proposed Conceptual Site Plan indicates disturbing more than an acre, therefore a SWPPP will be required. If/when the Special Use Permit and Site Plan Review is approved by the Town, the owner will engage the Architect/Engineers to complete the Site and Building designs beyond conceptual. The owner will also engage the Site Engineers to complete the SWPPP and submit to the Town for approval.](#)
6. Soil Test, regarding characteristics, capabilities and/or limitations for development according to TOA soil district. [See Earth Dimensions Report.](#)
7. Location and design of all existing on-site as well as neighboring improvements including drainage, culvert pipes, waterlines, sanitary and storm sewer systems, retaining walls and fences. [See Proposed Conceptual Site Plan SK-001.](#)
8. Location and design of all utilities, proposed and existing, including, but not limited to electric, gas, water, cable, etc. [See notes on Proposed Conceptual Site Plan SK-001.](#)
9. Location and design of all proposed and existing streets, parking lots, service areas, access drives, bicycle and pedestrian ways within and neighboring proposed site. [See Proposed Conceptual Site Plan SK-001.](#)
10. Location, height of buildings and front, side, and rear lot dimensions of all proposed buildings. [See Proposed Conceptual Site Plan SK-001.](#)
11. Location of all open space designated for “Green space”, parks, playgrounds, landscape screening and general landscape proposals. [See Proposed Conceptual Site Plan SK-001. Landscaping to be further developed as the design continues to be finalize.](#)
12. Location, size and design of all proposed signage and outdoor lighting. [See Proposed Conceptual Site Plan SK-001. The parking lots will have low level overhead lighting designed to be sensitive to light pollution. The same sensitivity will be given to any exterior building lighting. Low level landscape lighting will be proposed for the outdoor activities such as the mini-golf course in Phase 2. Wherever possible and practical, we plan to use Solar Power to reduce the carbon footprint.](#)
13. Building elevation drawings, when required. [See Conceptual Building Elevations. These elevations are preliminary and will be further developed as the plan and site continue with their final design. However, these elevations indicate the level of materials, scale and building character wanting to be achieved in the final design.](#)

14. Grading and drainage plan showing existing and proposed contours at intervals not exceeding 2 feet. Include measures, devices and or structures for erosion and runoff control during and after construction. See Proposed Conceptual Site Plan SK-001. We are proposing to design bio-swales in lieu of retention/detention ponds to handle the run-off from solid surfaces such as parking areas and roofs. These natural looking bio-swales will complement the look we are trying to achieve throughout this natural site of manicured landscaping such as seen at the finest golf courses.
15. Location of nearest fire hydrants and access for firefighters and their equipment. There is a fire hydrant +/- 2010' to the north on Olean Road and +/- 1213' to the south on Olean Road. We understand there may be a requirement to add a fire hydrant on site.
16. Landscaping plan identifying plant materials, location of refuse areas, dumpsters and outdoor storage. Provisions for visual and noise screening. See Proposed Conceptual Site Plan SK-001 for a basic concept. Landscaping will be used to screen parking from adjacent properties and the ROW, also to screen the dumpster. A comprehensive landscape plan will be designed and submitted for approval once the total design progresses. [
17. Short EAF form – See attached.
18. If not in 'B' district, notify abutting properties of proposed plans (Building Department will help).
19. Is approval needed by any other agency such as NYS Freshwater Wetland permit, US Army Corp of Engineer and Federal Wetland impact permit for this project? If so, list the approval type and time frame of approval. We are proposing no wetland disturbance. Additional approvals we believe include SHPPP, Erie County Health Dept., D.E.C. and N.Y.S.D.O.T.

Application # _____

WS-3 5B

Application Permit	\$15	<input checked="" type="checkbox"/>
Security Deposit	\$200	<input checked="" type="checkbox"/>
Per Day Event	\$200	<input type="checkbox"/>
Additional Services	TBD	<input type="checkbox"/>

Application For Temporary Use Permit

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field At Knox Farm State Park

Submit applications to:
Town of Aurora Parks and Recreation
575 Oakwood Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 60 DAYS IN ADVANCE OF EVENT/USE.

***PLEASE NOTE THAT THE PERMIT CANNOT BE ACCEPTED FOR BOARD APPROVAL
WITHOUT THE FOLLOWING REQUIRED DOCUMENTS AND FEES LISTED ABOVE:***

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Parking and Traffic plan
- Copy of application for sign permit, if applicable. (Upon application approval copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)

1. Name of organization: ACS CAN
2. Individual responsible for this request: Sophia Staros, elec
3. Address: 131 Middleburg road
Orchard Park, NY
4. Telephone number: 716-1
5. Fax: N/A
6. Email: sophias l.com
7. Date(s) of event: May 26th 2024
8. Hours of use including set up/take down: Start 5 am End 5pm
9. Description of the event or use:
The 5K race will begin @ 10am. We hope to have a 1 mile
walk in conjunction with the race, benefiting ACS CAN.

10. Specific area(s) request. Please attach a map of the area.

- a. Soccer fields
- b. Polo Field
- c. Equestrian Park
- d. Other

i. Describe part of road that crosses between the race & holic

11. Specific equipment to be brought into the park (porta-johns, tents, etc.)

Speakers, porta potties, tents, tables, chairs, timing equipment

12. Needs: Water Electric

13. Estimated attendance: 300

- a. Will participants be crossing Knox Road? yes
- b. Will participants be attending via bus? not

PLEASE NOTE: Based on the estimated attendance of the event, a meeting with the Town Supervisor, Dir. of Recreation and Aquatics, the Highway Supervisor, and Chief of Police may be scheduled at the discretion of the Aurora Town Board to discuss a plan for proper traffic control and parking.

14. Will food or drinks be served? yes

a. If yes, please describe Food and drinks will be provided by sponsors, no alcoholic beverages

15. Will there be sound amplification, music, or a band(s)? yes

a. If yes, please describe music / band

16. Other services requested, please describe: _____

- a. NYS Park Police* yes
 - i. *Applicant is responsible for contacting the East Aurora Police Department if the event involves the Village or Town streets.
- b. Parks Department: _____

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.? yes

- a. If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802.

Provide drawings that describe location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 575 Oakwood Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after.

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields, and/or Polo Field**

Joseph Starvin
Signature of Applicant

3/1/24
Date

Official Use Only

Event: _____

Attachments Submitted

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- Parking and Traffic plan
- Copy of application for sign permit, if applicable. (Upon application approval copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)
- Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application **Recommended** or **Not recommended**
by the Recreation Department.

Action by Aurora Town Board

The Aurora Town Board, upon review of the application request # _____ submitted by _____ (organization or individual) took the following action with or without conditions (as applicable) noted below:

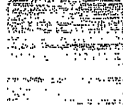
Approved: _____ **Date:** _____
Supervisor's Signature

Denied: _____ **Date:** _____
Supervisor's Signature

Conditions:

- Police Department Approval
- Highway Department Approval
- Building Department Approval
- Requesting organization shall attach a completed **Certificate of Insurance** with minimum limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional name insured
- Requesting organization or individual shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.
- Approval of parking and traffic plan
- Other

SUPERVISOR
JAMES JBACH
(716) 652-7590
supervisor@townofaurora.com




TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Glead Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement


Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.


Authorized Applicant or Officer

State of New York)
County of Erie)

N.Y.
ALBANY
Subscribed and sworn to before me this 2 day of February, 2024


Notary Public

Qualified in Erie County, New York
My commission expires: 9-12-26

KEVIN M. PEZZE
Notary Public, State of New York
Qualified in Albany County
Reg. No. 01PE6440731
My Commission Expires Sept. 12, 2026

KNOX FARM STATE PARK

3.1 Mile (5K) XC COURSE

EAST AURORA, NY

- MILE 1 _____
- MILE 2 (Dotted line)
- MILE 3 (Dashed line)

JV 4000m cut off
(Stay to the right)

2 MILE

1 MILE

START

FINISH

Over →

WS-4

50

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: March 20, 2024

Ron Pasqualetti of the Ormsby Educational Center has requested placement of a student intern in the building department for the month of April. The student is enrolled in an architecture program in college and Mr. Pasqualetti is looking for experience for this student prior to graduation. The student would be in the office one day a week, approximately 2.5 hours/day over a 3 week period. The student would not be riding in our car on inspections, but we may be able to walk to a couple of projects in the vicinity. The student intern is covered by the school's insurance policy, an example of which is attached. Insurance certificates for the town will be prepared if approved. I respectfully request approval to have a student intern in April.

Thank you,
liz

To Employer Internship site:

Please find a **Certificate of Liability Insurance** on behalf of Erie 2-Chautauqua-Cattaraugus BOCES Information confirms liability coverage for our student for an Internship or Capstone Experience for the current school year.

Also enclosed are copies of:

- Copy of the signed Internship Training Program Agreement
- Work Based Performance Evaluation sheet (to be completed and returned by employer upon completion of the internship) This sheet can also be accessed via a **Google Evaluation Form at the link below:**

<https://docs.google.com/forms/d/1FSi0QpuLprcWogPZ6k1AC5ivhFeyypHL87ey3iN6Ges/edit>

All relevant Erie 2 BOCES policies/procedures, and additional copies of evaluation sheets and Certificate of Liability can be viewed/downloaded from our website at <http://www.e2ccb.org/cte.cfm>. Please take a moment and specifically review **Erie 2 BOCES Non-Discrimination and Anti-Harassment policy**. In the event you prefer additional paper copies of any of the information listed above or any of the Erie 2 BOCES policies and procedures found on our website, contact our office and we will provide you with paper copies or feel free to print them from website.

In addition, a self-addressed/stamped envelope has been included for return of the student attendance log and evaluation sheet. If preferred these forms can be faxed or emailed to our counseling center secretary Mary Anstett at 716-652-8296 email : manstett@e2ccb.org.

Thank you for your assistance and for providing our students an opportunity to observe and where appropriate, put into practice the knowledge they have acquired over the past two school years in our Career & Technical programs. Should you have any additional questions or concerns, please contact our office.

Sincerely,

Dave Bogner
Principal/ma
Enc

Rev. 2023



Erie 2-Chautauqua-Cattaraugus BOCES

Workers' Compensation Coverage

Student Interns

Student interns are individuals that are providing services to gain work experience.

An unpaid student intern providing services to a for-profit business, a nonprofit or a government entity is generally considered to be an employee of that organization and should be covered under that organization's workers' compensation insurance policy. Workers' Compensation Law Judges have ruled that the training received by student interns constitutes compensation (even though the student interns may not be receiving actual "cash payments" for their efforts).

Exception: Please note that student interns (paid or unpaid) providing non-manual services to a religious, charitable educational institution (covered under Section 501(c)(3) of the IRS tax code) are exempt from mandatory coverage (can also be covered voluntarily). [Manual labor includes but is not limited to such tasks as filing; carrying materials such as pamphlets, binders, or books; cleaning such as dusting or vacuuming; playing musical instruments; moving furniture; shoveling snow; mowing lawns; and construction of any sort.]

Naturally, a paid student intern providing services to a for-profit business, a nonprofit (other than a nonprofit that is covered under Section 501(c)(3) of the IRS tax code) or a government entity should be covered under that organization's worker's compensation insurance policy.

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



WS-5 5D

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

3/21/24

To: Town Board

Re: Request to consider having Ron Engasser rehab and plow fields for five years.

Please consider having Ron Engasser plow and rehab the Mill Overlook fields. He proposes a five- year agreement with the town. He will plow and reseed one quarter of the fields per year, in order to provide minimal disturbance to the Boblinks and butterflies during their nesting season.

Elizabeth Deveso
Highway Secretary

SUPERVISOR
Charles D. Snyder
(716) 652-7590
csnyder@townofaurora.com



WS-6

N
L
6

SE

towncierk@townofa

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

3/20/24

To: Town Board

Re: Request to accept donation of lattice railing sections from old West Falls Bridge

Please accept the donation of ten lattice metal railing sections from the 1930 West Falls Bridge. He would like it to be used at The West Falls Veterans Park by the dam.

Elizabeth Deveso
Highway Secretary

March 15, 2024

DONATION TO TOWN OF AURORA

I, TERRY SPRAGUE, HEREBY DONATE THE FOLLOWING,
AS IS, WHERE IS, TO THE TOWN OF AURORA FOR USE
AT THE WEST FALLS VETERANS PARK BY THE DAM:

10 (TEN) LATTICE RAILING SECTIONS FROM THE 1930
WEST FALLS BRIDGE.

Terry L Sprague





WS-7

5F

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Supervisor Snyder and Town Board Members
FROM: Richard Miga, Assistant Code Enforcement Officer
DATE: March 19, 2024

The Building Department has accepted a Special Use permit application for 420 Olean Road, by Mr. Ron Bartsch, of Bartsch's Auto Services to open an Auto Repair and Undercoating business in the existing commercial building/space. The zoning district is C-2.

Town Code section 95A-4B states that the Town Board shall refer the Special Use permit application to the Planning ~~Board~~ for their review and recommendation.

This is an Unlisted action for purposes of SEQR.

If you have any questions, please contact me at 652-7591.

Richard Miga



Town of Aurora Town Board
300 Gleed Avenue, East Aurora, New York 14052

Special Use Permit Application Form

I. PROJECT INFORMATION (Applicant/Petitioner):

Business/Project Name: Bartschs Auto Service
Business/Project Address: 420 Olean RD
Applicant Name: Ronald Bartsch
Mailing Address: 900 MAPLE RD
City Elma State NY ZIP 14059
Phone (716) [redacted] (716) 805-7686 Email Ron@BartschsAutoService.com
Interest in th [redacted] purchaser/developer) Purchaser

II. PROPERTY OWNER INFORMATION (If different than Applicant AND the Owner does not sign below, please submit and original, notarized "Owner Authorization" form - attached):

Property Owner(s) Name(s) Ronald Bartsch
If a corporate, please name a responsible party/designated officer: _____
Address 900 MAPLE RD
City Elma State NY ZIP 14059
Phone (716) [redacted] Fax (716) 805-7686 Email Ron@BartschsAutoService.com

III. SPECIAL USE AND PROPERTY INFORMATION:

Property Address 420 Olean RD.
SBL# 176.13-2-2
Describe Special Use requested (use additional pages if needed): Auto Repair, Auto sales
Auto undercoating
Property size in acres .4432 Property Frontage in feet 84
Zoning District C-2 Surrounding Zoning C-2
Current Use of Property Auto Body Repair + Auto Sales
Size of existing building(s): 4499 sf Size of proposed building(s) ~ sf
Present/Prior tenant/use: Shanley collison / Auto Body shop
Parking spaces: Existing: 13 Proposed additional spaces: — Total #: 13

Proposed water service: X public _____ private (well) _____ n/a Is this existing YN

Proposed sanitary sewer: X public _____ private (septic) _____ n/a Is this existing YN

Hours of operation (if applicable):

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	By Appt.
Hours	8-5	8-5	8-5	8-5	8-5	8-12		

Peak hours: 8:00AM + 4:00PM

Number of employees (if applicable): Full-time 4-5 Part-time _____ Seasonal _____

Upon approval of this application, the applicant intends to apply for: (Check all that apply)

a. Building Permit X

b. Sign Permit X

IV. SIGNATURE (This application must be signed by the applicant/petitioner. If the applicant is not the owner of the property, a separate owner authorization form must be submitted – see pg. 4)



Signature of Applicant/Petitioner

Ronald R Bartsch

Print name of Applicant/Petitioner

State of New York; County of Erie

On the _____ day of _____ in the year _____ before me, the above individual appeared, personally known to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she/they executed the same for the purposes therein stated.

Notary Public

(Notary stamp)

Office Use Only: Date received: 3/20/24 CK # 1304 APR Receipt #: 091155 \$100

Application reviewed by: _____

Town of Aurora
300 Glead Avenue
East Aurora, NY 14052
www.townofaurora.com

**Special Use Permit
Application
Owner Authorization**

The undersigned, who is the owner of the premises know as:

....., identified as Tax Map (SBL)#.....
(address)

hereby authorizes to bring an application for a special use permit before the Town of Aurora Town Board for review and potential approval. The undersigned further permits the Town or its authorized representative(s) access to the property to review existing site conditions during the review process.

Owner (print)

Date

Owner (signature)

STATE OF NEW YORK)
 SS
COUNTY OF ERIE)

On this _____ day of _____, 20____, before me, the undersigned, a notary public in and for said state, personally appeared _____, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

Bartsch's AUTO SERVICE

900 Maple Road Elma, New York 14059 (716) 472-6664

March 18, 2024

Mr. Rich Miga
Assistant Code Enforcement Officer
Aurora Town Hall
575 Oakwood Avenue
East Aurora, New York 14052

Dear Mr. Miga,

I am writing to inform you that Bartsch's Auto Service, Inc. is in the process of purchasing 420 Olean, formerly Shanley's Collision, to expand our business. This location will provide vehicle rustproofing treatment and general auto repair including brakes, tires and basic maintenance. Additionally, Aurora Auto Sales will continue to operate at this location. Business hours will be Monday – Friday from 8:00 am – 5:00 pm and Saturdays from 8:00 am – Noon. We anticipate having a staff of 3-4 full-time employees.

Please contact me at [REDACTED]@Bartschsautoservice.com with any questions regarding the above information.

Thank you,

Ronald R. Bartsch
President
Bartsch's Auto Service, Inc.

Short Environmental Assessment Form

Part 1 - Project Information


Instructions for Completing

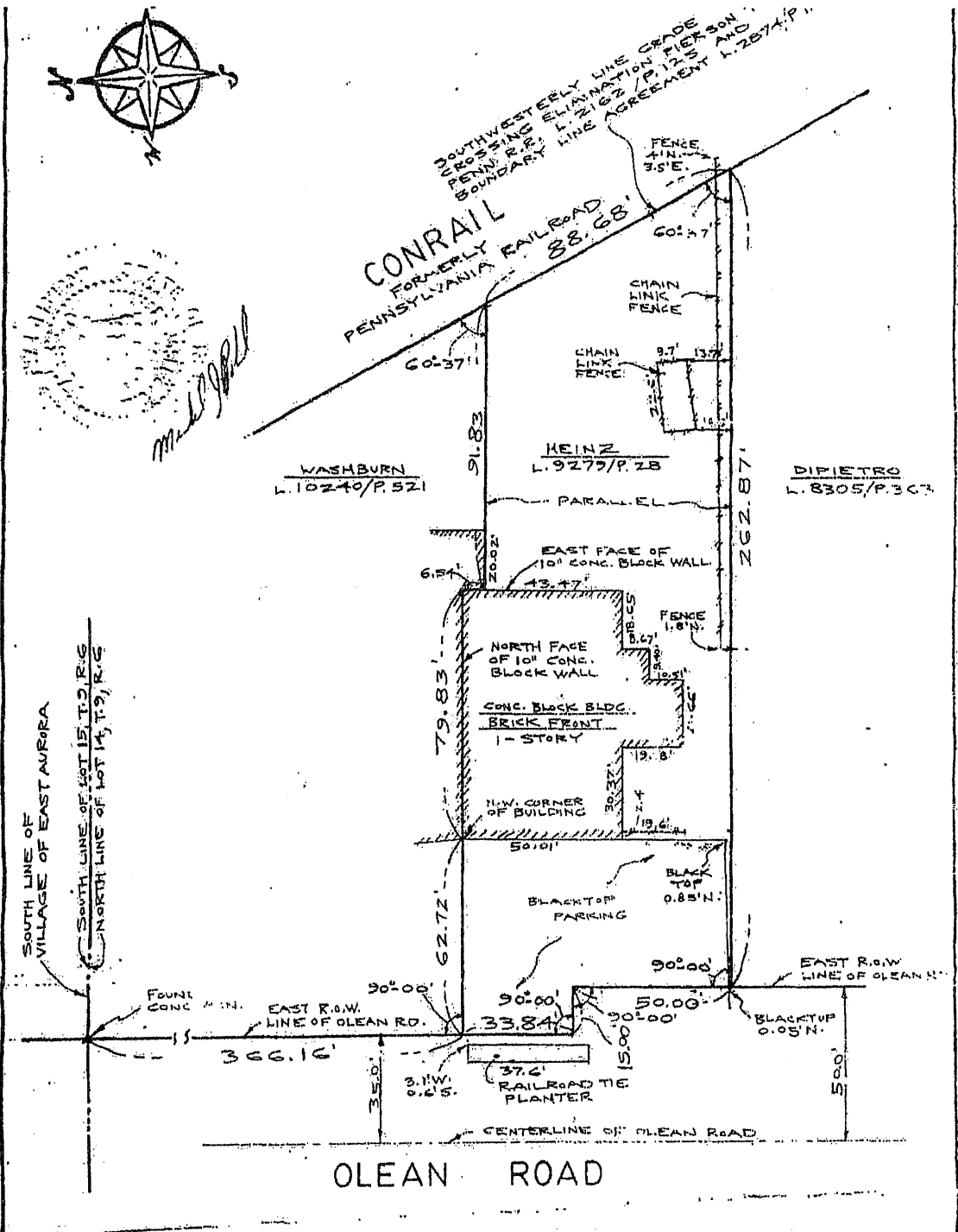
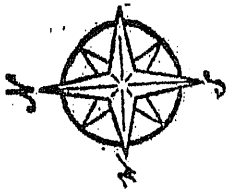
Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Bartschs auto service			
Project Location (describe, and attach a location map): 420 Olean Rd East Aurora NY 14059			
Brief Description of Proposed Action: Auto Repair Shop			
Name of Applicant or Sponsor: Ronald R Bartsch		Telephone: 	
		E-Mail: ron@bartschsautoservice.com	
Address: 900 Maple Rd			
City/PO: Elma		State: NY	Zip Code: 14059
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		4432 acres	
b. Total acreage to be physically disturbed?		— acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		— acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: <u>N/A</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: <u>Excising</u>		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Ronald R Bartsch</u>	Date: <u>2/22/2024</u>	
Signature: <u></u>	Title: <u>President</u>	



PART OF L 14 S - T 2 R 6 OF THE HOLLAND LAND COMPANY'S SURVEY
 TOWN OF AURORA VILLAGE OF COUNTY OF ERIE NEW YORK

NOTE: UNAUTHORIZED ALTERATION OR ADDITION TO ANY SURVEY, DRAWING, DESIGN, SPECIFICATION, PLAN OR REPORT IS A VIOLATION OF SECTION 7209, PROVISION 2 OF THE NEW YORK STATE EDUCATION LAW.



ENGINEERS • SURVEYORS • PLANNERS

Tallamy, Van Kuren, Gertis & Associates
 70 LINWOOD AVENUE P.O. BOX 718 ORCHARD PARK, NEW YORK 14127-0718
 PHONE (716) 862-9366 FAX (716) 862-7669

REVISION		
DATE	JOB	DESCRIPTION

DRAWN BY N.L. SCALE 1" = 40'
 CHECKED BY H DATE JUNE 3, 1992
 JOB 920221 SHEET 25-14532

TOWN OF AURORA
LOCAL LAW INTRO NO. 1-2024
LOCAL LAW NO. 2-2024

1 4A

A LOCAL LAW, TO AMEND LOCAL LAW 1-1990 KNOWN AS THE CODES OF THE TOWN OF AURORA, ADOPTED BY THE TOWN BOARD OF THE TOWN OF AURORA ON JANUARY 22, 1990, BY AMENDING CHAPTER 55, ARTICLE II, SECTION 55-10 TO INCREASE OVERNIGHT IMPOUNDMENT FEES.

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF AURORA AS FOLLOWS:

SECTION 1. LEGISLATIVE INTENT

This Local Law is intended to increase fees charged for the overnight impoundment of dogs in order to reflect the rising costs incurred by the Town for the provision of such service.

SECTION 2. SECTION 55-10 IMPOUNDMENT FEES.

Section A(5) shall be amended to read as follows:

(5) In addition to the fines described herein, the owner of any impounded dog will be required to pay \$40 for each 24 hours or part thereof said dog is impounded.

SECTION 3. SEVERABILITY.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to

the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 4. EFFECTIVE DATE This Local Law shall take effect immediately upon filing with the New York Secretary of State.



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

56

MEMO

TO: SUPERVISOR CHARLES SNYDER & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: March 14, 2024

Norman Turner left his position as custodian on February 2, 2024. Jennifer George has assumed his position as well as continuing her position as kitchen manager for a combination making her fulltime starting on February 3, 2024.

Jennifer's Civil Service title change request:

CURRENT: Recreation Attendant RPT

NEW: RECREATION ATTENDANT FT - EFFECTIVE

FEB 3, 2024

EARLY VOTING POLLING LOCATION LEASE AGREEMENT

H-1



CITY/TOWN & DISTRICTS

This agreement made on the _____ (date), by and between the **Town of Aurora**, hereinafter known and referred to as the **OWNER**, and the Board of Elections for the County of Erie, hereinafter referred to as the **TENANT**.

Witnesseth that said OWNER has agreed to let, and by these presents, does hereby grant, demise and let unto the said TENANT the following described premises:

LOCATION: Aurora Municipal Center

ADDRESS: 575 Oakwood Avenue, East Aurora, New York 14052

The area to be leased is a room or location that has been pre-approved by the Board of Elections within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PRIMARY CONTACT: Martha Librock

DELIVERY CONTACT: Martha Librock

PHONE NUMBER: 716-652-3280

PHONE NUMBER: 716-652-3280

EMAIL: mlibrock@townofaurora.com

EMAIL: mlibrock@townofaurora.com

BUILDING OPENER: Martha Librock

CELL PHONE NUMBER:

EMAIL: mlibrock@townofaurora.com

As a place to hold official voter registrations and conduct elections in accordance with the provisions of the New York State Election Law on the dates listed below:

EARLY VOTING – PRESIDENTIAL ELECTION: MARCH 23, 2024 – MARCH 30, 2024

EARLY VOTING – SPECIAL ELECTION: APRIL 20, 2024 - APRIL 28, 2024

EARLY VOTING - PRIMARY ELECTION: JUNE 15, 2024 – JUNE 23, 2024

EARLY VOTING - GENERAL ELECTION: OCTOBER 26, 2024 - NOVEMBER 3, 2024

For Early Voting Dates that occur during weekdays, the TENANT is to have uninterrupted use and possession of the leased area on each said date from 11:30 am, being one-half hour prior to the opening of the polls until 9:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

For Early Voting Dates that occur on Saturday and/or Sunday, the TENANT is to have uninterrupted use and possession of the leased area on each said date from 8:30 am, being one-half hour prior to the opening of the polls until 5:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

NOTE: For the Presidential Election ONLY – Saturday, March 23rd, Sunday March 24th, and Saturday, March 30th, hours are extended to 8:30 am until 6:30 pm, or until the inspectors have completed their work, whichever shall be later.

In the event an election is delayed or continues as a result of a common disaster to another date, the OWNER agrees to make available the leased area to the TENANT on said subsequent date.

The OWNER hereby agrees to open the building for delivery and pick up of the voting machine(s) on a date mutually agreed to by the parties, between the third and sixth day prior to the election and between the first and fourth day following the election.

The TENANT agrees to pay the OWNER the following total rental for the entire early voting time period: **\$900.00 per election.**

The OWNER hereby promises, covenants and acknowledges as follows:

- A. To furnish necessary light, heat, and if available, cooling, to the leased area;
- B. To provide and set up twelve chairs and four tables no less than 48" in length for each machine delivered to the leased area;
- C. To ensure that the leased area is accessible to the public during the times heretofore specified and that the doors are opened;
- D. That there is a functional restroom facility available for use by employees of the TENANT during said day; and
- E. That political contributions by the OWNERS of a polling place are prohibited and that it is a misdemeanor for such OWNER to make, offer or promise any such political contribution as an inducement for the leasing of these premises.

The TENANT hereby promises, covenants and acknowledges as follows:

- A. Not to use said premises, or any part thereof, for any purpose other than the official voter registration and election functions;
- B. Not to let or sign over said premises, or any part thereof, to another without the prior written consent of the OWNER;
- C. To punctually pay said rent as the same accrues; and
- D. To take special care that no damage happens to the building, or any improvements or fixtures therein.

A breach of any promise or covenant made by the TENANT shall be reported by the OWNER to the commissioners of the Erie County Board of Elections as soon as practicable. If any damage shall occur to the leased premises as a result of the negligence by the TENANT or any of its agents or employees, the TENANT hereby agrees to cooperate with the OWNER in filing a claim for damages with the County of Erie. The County does not assume liability for the OWNER's obligation to maintain and operate the property, building, premises and ingress/egress thereto in a safe condition. Any reported incident related to election operations will be investigated and evaluated by Erie County in cooperation with the lessor.

The commissioners of the Board of Elections, no later than four weeks following the receipt of the fully executed lease agreement and the conclusion of the election, shall transmit to the Erie County Comptroller a voucher, in the form required by said comptroller, requesting prompt payment of the rental due to the OWNER in the amount stated above.

In the event that following the execution of this lease agreement, the premises shall become damaged, restricted, or placed under repair to such an extent that the leased area is no longer suitable for the conduct of voter registration and election, the TENANT shall have the right to terminate this lease agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above mentioned.

ERIE COUNTY BOARD OF ELECTIONS:

OWNER: _____

Ralph M. Mohr, Commissioner of Elections

BY: _____

Jeremy J. Zellner, Commissioner of Elections

PRINT NAME: _____

POLLING LOCATION LEASE AGREEMENT

H-2



CITY/TOWN & DISTRICTS

This agreement made on the _____ (date), by and between the **AURORA SENIOR CITIZEN CENTER**, hereinafter known and referred to as the **OWNER**, and the Board of Elections for the County of Erie, hereinafter referred to as the **TENANT**.

Witnesseth that said OWNER has agreed to let, and by these presents, does hereby grant, demise and let unto the said TENANT the following described premises:

CITY/TOWN DISTRICT(S): **AURA 001.**
LOCATION: **AURORA SENIOR CITIZEN CENTER**
ADDRESS: **101 King Street, East Aurora, NY 14052**

The area to be leased is a room or location that has been pre-approved by the Board of Elections within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PRIMARY CONTACT: Donna Bodekor
PHONE NUMBER: 652-7934
EMAIL: dbodekor@townofaurora.com

DELIVERY CONTACT: Donna Bodeker
PHONE NUMBER: 652-7934
EMAIL: dbodekor@townofaurora.com

BUILDING OPENER: Donna Bodekor. (Fac Director)
CELL PHONE NUMBER: 7
EMAIL: dbodekor@townofaurora.com

As a place to hold official voter registrations and conduct elections in accordance with the provisions of the New York State Election Law on the dates listed below:

PRESIDENTIAL PRIMARY ELECTION: TUESDAY, APRIL 2, 2024
PRIMARY ELECTION: TUESDAY, JUNE 25, 2024
GENERAL ELECTION: TUESDAY, NOVEMBER 5, 2024

The TENANT agrees to pay the OWNER **\$100** for each election listed above for the use of **101 King Street, East Aurora, NY 14052**.

The TENANT is to have uninterrupted use and possession of the leased area on each said date from 5:30 am, being one-half hour prior to the opening of the polls until 9:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

In the event an election is delayed or continues as a result of a common disaster to another date, the OWNER agrees to make available the leased area to the TENANT on said subsequent date.

The OWNER hereby agrees to open the building for delivery and pick up of the voting machine(s) on a date mutually agreed to by the parties, between the third and sixth day prior to the election and between the first and fourth day following the election.

The OWNER hereby promises, covenants and acknowledges as follows:

- A. To furnish necessary light, heat, and if available, cooling, to the leased area;
- B. To provide and set up twelve chairs and four tables no less than 48" in length for each machine delivered to the leased area;
- C. To ensure that the leased area is accessible to the public during the times heretofore specified and that the doors are opened;
- D. That there is a functional restroom facility available for use by employees of the TENANT during said day; and
- E. That political contributions by the OWNERS of a polling place are prohibited and that it is a misdemeanor for such OWNER to make, offer or promise any such political contribution as an inducement for the leasing of these premises.

The TENANT hereby promises, covenants and acknowledges as follows:

- A. Not to use said premises, or any part thereof, for any purpose other than the official voter registration and election functions;
- B. Not to let or sign over said premises, or any part thereof, to another without the prior written consent of the OWNER;
- C. To punctually pay said rent as the same accrues; and
- D. To take special care that no damage happens to the building, or any improvements or fixtures therein.

A breach of any promise or covenant made by the TENANT shall be reported by the OWNER to the commissioners of the Erie County Board of Elections as soon as practicable. If any damage shall occur to the leased premises as a result of the negligence by the TENANT or any of its agents or employees, the TENANT hereby agrees to cooperate with the OWNER in filing a claim for damages with the County of Erie. The County does not assume liability for the OWNER's obligation to maintain and operate the property, building, premises and ingress/egress thereto in a safe condition. Any reported incident related to election operations will be investigated and evaluated by Erie County in cooperation with the lessor.

The commissioners of the Board of Elections, no later than four weeks following the receipt of the fully executed lease agreement and the conclusion of the election, shall transmit to the Erie County Comptroller a voucher, in the form required by said comptroller, requesting prompt payment of the rental due to the OWNER in the amount stated above.

In the event that following the execution of this lease agreement, the premises shall become damaged, restricted, or placed under repair to such an extent that the leased area is no longer suitable for the conduct of voter registration and election, the TENANT shall have the right to terminate this lease agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above mentioned.

ERIE COUNTY BOARD OF ELECTIONS:

OWNER: _____

Ralph M. Mohr, Commissioner of Elections

BY: _____

Jeremy J. Zellner, Commissioner of Elections

PRINT NAME: _____

POLLING LOCATION LEASE AGREEMENT

H-3



CITY/TOWN & DISTRICTS

This agreement made on the _____ (date), by and between the **AURORA HIGHWAY GARAGE**, hereinafter known and referred to as the **OWNER**, and the Board of Elections for the County of Erie, hereinafter referred to as the **TENANT**.

Witnesseth that said OWNER has agreed to let, and by these presents, does hereby grant, demise and let unto the said TENANT the following described premises:

CITY/TOWN DISTRICT(S): **AURA 004, 008.**
LOCATION: **AURORA HIGHWAY GARAGE**
ADDRESS: **251 Quaker Road, East Aurora, NY 14052**

The area to be leased is a room or location that has been pre-approved by the Board of Elections within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PRIMARY CONTACT: David Gunner
PHONE NUMBER: 652-4050
EMAIL: dgunner@townofaurora.com

DELIVERY CONTACT: David Gunner
PHONE NUMBER: 652-4050 Office or 983-0313 cell
EMAIL: dgunner@townofaurora.com

BUILDING OPENER: David Gunner
CELL PHONE NUMBER: 716-983-0313
EMAIL: dgunner@townofaurora.com

As a place to hold official voter registrations and conduct elections in accordance with the provisions of the New York State Election Law on the dates listed below:

PRESIDENTIAL PRIMARY ELECTION: TUESDAY, APRIL 2, 2024
PRIMARY ELECTION: TUESDAY, JUNE 25, 2024
GENERAL ELECTION: TUESDAY, NOVEMBER 5, 2024

The TENANT agrees to pay the OWNER **\$100** for each election listed above for the use of **251 Quaker Road, East Aurora, NY 14052**.

The TENANT is to have uninterrupted use and possession of the leased area on each said date from 5:30 am, being one-half hour prior to the opening of the polls until 9:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

In the event an election is delayed or continues as a result of a common disaster to another date, the OWNER agrees to make available the leased area to the TENANT on said subsequent date.

The OWNER hereby agrees to open the building for delivery and pick up of the voting machine(s) on a date mutually agreed to by the parties, between the third and sixth day prior to the election and between the first and fourth day following the election.

The OWNER hereby promises, covenants and acknowledges as follows:

- A. To furnish necessary light, heat, and if available, cooling, to the leased area;
- B. To provide and set up twelve chairs and four tables no less than 48" in length for each machine delivered to the leased area;
- C. To ensure that the leased area is accessible to the public during the times heretofore specified and that the doors are opened;
- D. That there is a functional restroom facility available for use by employees of the TENANT during said day; and
- E. That political contributions by the OWNERS of a polling place are prohibited and that it is a misdemeanor for such OWNER to make, offer or promise any such political contribution as an inducement for the leasing of these premises.

The TENANT hereby promises, covenants and acknowledges as follows:

- A. Not to use said premises, or any part thereof, for any purpose other than the official voter registration and election functions;
- B. Not to let or sign over said premises, or any part thereof, to another without the prior written consent of the OWNER;
- C. To punctually pay said rent as the same accrues; and
- D. To take special care that no damage happens to the building, or any improvements or fixtures therein.

A breach of any promise or covenant made by the TENANT shall be reported by the OWNER to the commissioners of the Erie County Board of Elections as soon as practicable. If any damage shall occur to the leased premises as a result of the negligence by the TENANT or any of its agents or employees, the TENANT hereby agrees to cooperate with the OWNER in filing a claim for damages with the County of Erie. The County does not assume liability for the OWNER's obligation to maintain and operate the property, building, premises and ingress/egress thereto in a safe condition. Any reported incident related to election operations will be investigated and evaluated by Erie County in cooperation with the lessor.

The commissioners of the Board of Elections, no later than four weeks following the receipt of the fully executed lease agreement and the conclusion of the election, shall transmit to the Erie County Comptroller a voucher, in the form required by said comptroller, requesting prompt payment of the rental due to the OWNER in the amount stated above.

In the event that following the execution of this lease agreement, the premises shall become damaged, restricted, or placed under repair to such an extent that the leased area is no longer suitable for the conduct of voter registration and election, the TENANT shall have the right to terminate this lease agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above mentioned.

ERIE COUNTY BOARD OF ELECTIONS:

OWNER: _____

Ralph M. Mohr, Commissioner of Elections

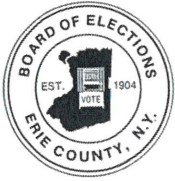
BY: _____

Jeremy J. Zellner, Commissioner of Elections

PRINT NAME: _____

POLLING LOCATION LEASE AGREEMENT

H-4



CITY/TOWN & DISTRICTS

This agreement made on the _____ (date), by and between the **TOWN OF AURORA**, hereinafter known and referred to as the **OWNER**, and the Board of Elections for the County of Erie, hereinafter referred to as the **TENANT**.

Witnesseth that said OWNER has agreed to let, and by these presents, does hereby grant, demise and let unto the said TENANT the following described premises:

CITY/TOWN DISTRICT(S): **AURA 002, 003.**
LOCATION: **AURORA MUNICIPAL CENTER**
ADDRESS: **575 Oakwood Avenue, East Aurora, NY 14052**

The area to be leased is a room or location that has been pre-approved by the Board of Elections within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PRIMARY CONTACT: Martha Librock

PHONE NUMBER: 652-3280

EMAIL: MLIBROCK@TOWNOFAURORA.COM

DELIVERY CONTACT: Martha Librock

PHONE NUMBER: 652-3280

EMAIL: MLIBROCK@TOWNOFAURORA.COM

BUILDING OPENER: Martha Librock

CELL PHONE NUMBER: 716

EMAIL: MLIBROCK@TOWNOFAURORA.COM

As a place to hold official voter registrations and conduct elections in accordance with the provisions of the New York State Election Law on the dates listed below:

PRESIDENTIAL PRIMARY ELECTION: TUESDAY, APRIL 2, 2024
PRIMARY ELECTION: TUESDAY, JUNE 25, 2024
GENERAL ELECTION: TUESDAY, NOVEMBER 5, 2024

The TENANT agrees to pay the OWNER **\$100** for each election listed above for the use of **575 Oakwood Avenue, East Aurora, NY 14052**.

The TENANT is to have uninterrupted use and possession of the leased area on each said date from 5:30 am, being one-half hour prior to the opening of the polls until 9:30 pm, being one-half hour after the closing of the polls or until the inspectors have completed their work, whichever shall be later.

In the event an election is delayed or continues as a result of a common disaster to another date, the OWNER agrees to make available the leased area to the TENANT on said subsequent date.

The OWNER hereby agrees to open the building for delivery and pick up of the voting machine(s) on a date mutually agreed to by the parties, between the third and sixth day prior to the election and between the first and fourth day following the election.

The OWNER hereby promises, covenants and acknowledges as follows:

- A. To furnish necessary light, heat, and if available, cooling, to the leased area;
- B. To provide and set up twelve chairs and four tables no less than 48" in length for each machine delivered to the leased area;
- C. To ensure that the leased area is accessible to the public during the times heretofore specified and that the doors are opened;
- D. That there is a functional restroom facility available for use by employees of the TENANT during said day; and
- E. That political contributions by the OWNERS of a polling place are prohibited and that it is a misdemeanor for such OWNER to make, offer or promise any such political contribution as an inducement for the leasing of these premises.

The TENANT hereby promises, covenants and acknowledges as follows:

- A. Not to use said premises, or any part thereof, for any purpose other than the official voter registration and election functions;
- B. Not to let or sign over said premises, or any part thereof, to another without the prior written consent of the OWNER;
- C. To punctually pay said rent as the same accrues; and
- D. To take special care that no damage happens to the building, or any improvements or fixtures therein.

A breach of any promise or covenant made by the TENANT shall be reported by the OWNER to the commissioners of the Erie County Board of Elections as soon as practicable. If any damage shall occur to the leased premises as a result of the negligence by the TENANT or any of its agents or employees, the TENANT hereby agrees to cooperate with the OWNER in filing a claim for damages with the County of Erie. The County does not assume liability for the OWNER's obligation to maintain and operate the property, building, premises and ingress/egress thereto in a safe condition. Any reported incident related to election operations will be investigated and evaluated by Erie County in cooperation with the lessor.

The commissioners of the Board of Elections, no later than four weeks following the receipt of the fully executed lease agreement and the conclusion of the election, shall transmit to the Erie County Comptroller a voucher, in the form required by said comptroller, requesting prompt payment of the rental due to the OWNER in the amount stated above.

In the event that following the execution of this lease agreement, the premises shall become damaged, restricted, or placed under repair to such an extent that the leased area is no longer suitable for the conduct of voter registration and election, the TENANT shall have the right to terminate this lease agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above mentioned.

ERIE COUNTY BOARD OF ELECTIONS:

OWNER: _____

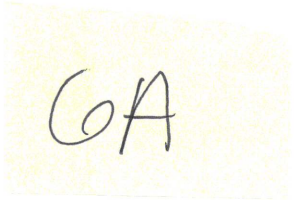
Ralph M. Mohr, Commissioner of Elections

BY: _____

Jeremy J. Zellner, Commissioner of Elections

PRINT NAME: _____

Town of Aurora Building Department
Monthly Report - FEBRUARY 2024



	Town	Village	Totals
Permits Issued			
Number of Permits	19	12	31
Current Month Fee Total	\$ 5,022.51	\$ 1,531.15	\$ 6,553.66
2024 Year Fee Total	\$ 8,625.19	\$ 4,691.90	\$ 13,317.09
2023 Year Fee Total	\$ 5,379.93	\$ 8,671.78	\$ 22,798.16

Inspections Completed			
Building Permit	44	60	104
Fire Safety	3	9	12
Complaint/Violation	3	6	9

Notices Sent			
Permits Expired	4	9	13
2nd Notice Permit Expired	3	4	7
Violations - expired permits	1	1	2
2nd Notice Viols - exp permits	1	0	1
Zoning Compliance Letter	0	1	1
False Alarm	2	0	2

Reviews			
Zoning Board Cases - New	2	0	2
Site Plan Applications	1	0	1
Special Use Permit Applications	1	0	1
ODA Applications	0	0	0

Town of Aurora/Village of East Aurora

Building Permits Issued 02/01/2024-02/29/2024

Permit Number	Permit Address	Property ID	Work Category	Owner	Issued Date	Municipality	Permit Fees	Construction Co	Number of
2023-502	1134 DAVIS RD	186.00-4-51	Residential Builds	MICAHIEL RUFFINO	2/16/2024	Aurora	\$ 41.63	\$5,000.00	1
2024-018	1361 QUAKER RD	174.01-2-4.1	Residential Builds	Holly Koss	2/12/2024	Aurora	\$ 1,360.00	\$90,000.00	1
2024-024	1528 BLAKELEY RD	187.00-3-18.22	Accessory structures and bu	Melissa Bartolucci	2/2/2024	Aurora	\$ 80.00	\$3,105.00	1
2024-033	1640 LEWIS RD	201.00-1-60	Accessory structures and bu	Charles Kramer	2/23/2024	Aurora	\$ 125.00	\$10,000.00	1
2024-036	280 JEWETT HOLM	175.00-1-25.112	Other	STEVE MC CARVILLE	2/7/2024	Aurora	\$ 75.00	\$8,749.00	1
2024-039	78 CASTLE HILL RD	176.06-1-8	Other	Peter Munschauer	2/7/2024	Aurora	\$ 50.00	\$3,950.00	1
2024-040	14 MILLSTONE DR	175.15-1-79	Residential Builds	RANDALL & JUSTINE	2/13/2024	Aurora	\$ 364.50	\$40,000.00	1
2024-041	99 CASTLE HILL RD	176.06-1-39	Other	Kristina Farrell	2/8/2024	Aurora	\$ 50.00	\$7,689.00	1
2024-042	1247 JEWETT HOLM	174.13-2-12.1	Other	Elizabeth Ragan	2/14/2024	Aurora	\$ 75.00	\$11,868.00	1
2024-044	1542 BLAKELEY RD	187.00-3-18.21	Accessory structures and bu	Corey Santonocito	2/9/2024	Aurora	\$ 80.00	\$3,786.00	1
2024-047	1047 WILLARDSHIRE	163.00-1-2.2	Accessory structures and bu	DANIEL MORRISON	2/14/2024	Aurora	\$ 138.00	\$75,000.00	1
2024-048	1651 HUBBARD RD	187.02-1-52	Residential Builds	Sherese Steffens	2/13/2024	Aurora	\$ 110.00	\$15,915.00	1
2024-049	2331 LAPHAM RD	176.00-3-12.1	Accessory structures and bu	ERIC BROWN	2/15/2024	Aurora	\$ 110.00	\$18,000.00	1
2024-051	1435 UNDERHILL RD	201.01-1-27	Residential Builds	TIMOTHY BERGER	2/21/2024	Aurora	\$ 1,173.00	\$150,000.00	1
2024-052	2098 CENTER ST	200.00-3-14.12	Accessory structures and bu	DOUGLAS FRANCIS	2/21/2024	Aurora	\$ 117.00	\$9,600.00	1
2024-053	174 WEST FALLS RD	199.08-1-11	Accessory structures and bu	STEVE KAMINSKI	2/22/2024	Aurora	\$ 92.25	\$20,000.00	1
2024-066	180 WILLARDSHIRE	164.00-1-9	Residential Builds	Alexander Maddox L	2/23/2024	Aurora	\$ 549.75	\$0.00	1
2024-068	1135 OLEAN RD	188.00-3-35	Residential Builds	Thomas Ruchser	2/26/2024	Aurora	\$ 356.38	\$0.00	1
2024-071	10 VICTORIA HTS	176.10-3-28	Other	Raymond Morningst	2/29/2024	Aurora	\$ 75.00	\$13,000.00	1
Total Town Fees							\$ 5,022.51	\$485,662.00	19
2024-025	256 PROSPECT AVE	175.08-1-29	Residential Builds	Richard Phillips	2/8/2024	East Aurora	\$ 270.50	\$20,000.00	1
2024-029	392 GIRARD AVE	164.16-2-34	Residential Builds	JOHN VICKARD	2/2/2024	East Aurora	\$ 517.00	\$10,000.00	1
2024-045	400 GIRARD AVE	164.16-2-35	Residential Builds	Pat and Nancy Ryan	2/12/2024	East Aurora	\$ 110.00	\$8,500.00	1
2024-050	55 KNOX RD	164.19-7-22.1	Accessory structures and bu	DON SMALLBACK	2/20/2024	East Aurora	\$ 10.65	\$0.00	1
2024-054	123 GREY ST	175.07-1-1.11	Signs	Benderson Develop	2/29/2024	East Aurora	\$ 85.00	\$3,000.00	1
2024-056	162 PINE ST	165.17-3-18	Other	JERRY THOMPSON	2/26/2024	East Aurora	\$ 50.00	\$15,459.00	1
2024-057	125 BLAKE HILL RD	176.05-5-6	Accessory structures and bu	Justin Barell	2/21/2024	East Aurora	\$ 92.00	\$9,500.00	1
2024-062	160 MAIN ST	164.19-5-13.111	Signs	Valerie Fragale	2/26/2024	East Aurora	\$ 60.00	\$10,000.00	1
2024-063	741 ELLIS PL	176.05-2-50	Residential Builds/DEMO	Chris Liberti	2/22/2024	East Aurora	\$ 50.00	\$0.00	1
2024-067	177 ELMWOOD AVE	176.05-5-18	Accessory structures and bu	John Hawk	2/23/2024	East Aurora	\$ 146.00	\$0.00	1
2024-070	712 MAIN ST	165.17-6-15	Signs	Chandler & Danielle	2/26/2024	East Aurora	\$ 60.00	\$630.00	1
2024-072	42 RILEY ST	165.17-6-1.1	Accessory structures and bu	Eric Recoon	2/28/2024	East Aurora	\$ 80.00	\$2,500.00	1
Total Village Fees							\$1,531.15	\$79,589.00	12
Total Fees							\$6,553.66	\$565,251.00	31

Town of Aurora/Village of East Aurora

Certificate of Compliance/Occupancy Issued 02/01/2024-02/29/2024

Permit nur Address	Property ID/Inspection name	Workspace status	visit date	Visit result	Municipality
2023-272 1051 OLEAN ROAD, EAST AURORA NY	188.01-1-1 Final Building Department Inspection	Finished	1/3/2024	Granted and fully completed	Aurora
2022-443 20 HIGHLAND DR	164.12-1-8 Final Building Department Inspection	Finished	1/3/2024	Granted and fully completed	Aurora
2023-549 229 BEECH RD	175.00-2-8 Final Building Department Inspection	Finished	1/4/2024	Granted and fully completed	Aurora
2023-423 555 GROVER RD	174.00-3-4 Final Building Department Inspection	Construction started	1/4/2024	Granted and fully completed	Aurora
2023-210 1307 BLAKELEY RD	187.00-4-5 Temporary Certificate of Occupancy	Occupied	1/8/2024	Granted but outstanding matters	Aurora
2023-521 1600 DAVIS RD	199.00-2-4 Final Building Department Inspection	Finished	1/10/2024	Granted and fully completed	Aurora
2023-121 60 CENTER RIDGE RD	187.02-2-1 Final Building Department Inspection	Finished	1/11/2024	Granted and fully completed	Aurora
2024-013 1560 GROVER RD	187.00-4-6 Temporary Certificate of Occupancy	Construction started	1/11/2024	Granted but outstanding matters	Aurora
2023-438 1018 SCHOPPER RD	200.00-1-2 Final Building Department Inspection	Construction started	1/12/2024	Failed	Aurora
2023-007 211 MAPLE RD	164.15-3-1 Final Building Department Inspection	Construction started	1/22/2024	Failed	Aurora
2022-448 404 BUFFALO RD	164.00-1-2 Final Building Department Inspection	Construction started	1/24/2024	Granted and fully completed	Aurora
2023-026 997 SWEET RD	187.00-1-3 Final Building Department Inspection	Finished	1/25/2024	Failed	Aurora
2023-031 2331 LAPHAM RD	176.00-3-1 Final Building Department Inspection	Construction started	1/25/2024	Failed	Aurora
2023-246 372 WILLARDSHIRE RD	163.00-3-1 Final Building Department Inspection	Finished	1/26/2024	Granted and fully completed	Aurora
2023-003 1440 UNDERHILL RD	201.00-1-1 Final Building Department Inspection	Finished	1/26/2024	Granted and fully completed	Aurora
2023-106 1604 MILL RD	187.03-1-6 Final Building Department Inspection	Finished	1/29/2024	Granted and fully completed	Aurora
2023-026 997 SWEET RD	187.00-1-3 Final Building Department Inspection	Finished	1/31/2024	Granted and fully completed	Aurora
2023-408 49 OLEAN STREET, EAST AURORA, NY 14052	14052 Final Building Department Inspection	Construction started	1/3/2024	Failed	East Aurora
2023-478 210 KING ST	176.05-7-2 Final Building Department Inspection	Finished	1/4/2024	Granted but outstanding matters	East Aurora
2023-058 210 KING ST	176.05-7-2 Final Building Department Inspection	Occupied	1/4/2024	Granted but outstanding matters	East Aurora
2023-340 188 KING ST	176.05-7-1 Final Building Department Inspection	Finished	1/5/2024	Granted and fully completed	East Aurora
2023-030 188 KING ST	176.05-7-1 Final Building Department Inspection	Finished	1/5/2024	Granted and fully completed	East Aurora
2023-478 210 KING ST	176.05-7-2 Final Building Department Inspection	Finished	1/5/2024	Granted and fully completed	East Aurora
2023-058 210 KING ST	176.05-7-2 Final Building Department Inspection	Occupied	1/5/2024	Granted but outstanding matters	East Aurora
2023-474 168 NORTH WILLOW ST	164.16-1-3 Final Building Department Inspection	Occupied	1/8/2024	Granted and fully completed	East Aurora
2023-518 266 CENTER ST	175.08-8-3 Final Building Department Inspection	Finished	1/11/2024	Granted and fully completed	East Aurora
2023-339 597 OAKWOOD AVE	176.05-7-2 Final Building Department Inspection	Construction started	1/12/2024	Failed	East Aurora
2023-463 640 MAIN ST	165.17-6-3 Final Building Department Inspection	Construction started	1/17/2024	Failed	East Aurora
2023-273 46 ROYCROFT CIRCLE	164.12-2-8 Final Building Department Inspection	Construction started	1/19/2024	Failed	East Aurora
2023-034 594 MAIN ST	164.20-7-2 Final Building Department Inspection	Construction started	1/19/2024	Failed	East Aurora
2023-024 79 NORTH WILLOW ST	164.19-4-3 Final Building Department Inspection	Finished	1/22/2024	Granted but outstanding matters	East Aurora
2023-035 516 NORTH ST	164.16-3-8 Final Building Department Inspection	Finished	1/22/2024	Granted and fully completed	East Aurora
2022-441 289 PERRY ST	175.08-9-3 Final Building Department Inspection	Finished	1/23/2024	Granted and fully completed	East Aurora
2023-463 640 MAIN ST	165.17-6-3 Final Building Department Inspection	Construction started	1/24/2024	Granted and fully completed	East Aurora