

WS-9 5I-1+2

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Jim Bach & Town Board Members
FROM: Don Owens, Chairman, Planning Board
DATE: February 3, 2023

=====

The following actions were taken at the February 1st, 2023 meeting of the Planning Board:

Don Owens states that Alice Brown and Chris Contento will be voting members tonight.

Tim Stroth motions to recommend the Town Board approve the proposed **Site Plan Application at 1045 Davis Rd.**, acknowledging the pre-existing non-conforming impervious surfaces, with the following conditions:

1. The Right-of-Way setback is provided (for commercial building 116-8.6G1)
2. Based on Erie County Health Department review, the proposed parking spaces be adjusted as necessary to provide the required leach field.
3. Grading plan be provided for review to consider the existing drainage issues in the area.

ALL RECEIVED
2/8/2023

Seconded by Doug Crow

Upon a vote being taken:

ayes – seven noes – one Motion Carried.

Proj

Dat

SI-1

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: _____
 Date: _____

**Short Environmental Assessment Form
 Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The proposed action requires a site plan for additions to the existing building and a new parking lot. The proposed use of the property will not have any significant adverse environmental impacts based on the following:

- The proposed action does not exceed any Type 1 thresholds or meet the definition of Type 2 as defined in Section 614.14 of SEQR and is therefore considered an Unlisted Action.
- The proposed action involves additions to an existing building and 12 additional parking spaces/parking lot.
- The proposed action is not anticipated to increase the intensity of the use of the land relating to noise and lighting and traffic, nor will it adversely effect the demand for public services and utilities. Furthermore, the proposed action is not anticipated to impair the character or quality of the existing neighborhood or community.
- Stormwater control features will be implemented.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Town of Aurora	
Name of Lead Agency	Date
James J. Bach	Supervisor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

RESOLVED that the Town Board of the Town of Aurora declares itself lead agency with regard to SEQR for this Site Plan application for additions to the building and an additional parking lot at 1045 Davis Road; and further

RESOLVED that after considering the action stated herein, reviewing the criteria contained in Section 617.11 of the Rules and Regulations of the State Environmental Quality Review Act, determines that the action is an Unlisted action; and further

RESOLVED that the Town Board of the Town of Aurora has determined that this Unlisted action will result in no significant adverse impacts on the environment, and therefore, an environmental impact statement need not be prepared; and further

RESOLVED that a negative declaration is issued with regard to the Site Plan for 1045 Davis Road.

**SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, N.Y.
AND REPLY TO MUNICIPALITY**

Submit this form with full statement of proposed action (as described in GML 239-m(c)) at www.Erie.gov/IRonline, OR mail a hard copy (retain a copy for your files) to: Erie County Division of Planning, 95 Franklin Street, Room 1053, Buffalo, N.Y., 14202

DO NOT WRITE IN THIS SPACE

Case No.: SP-23-103

Postmark/Delivery Date: 1/26/23

The proposed action described herein is referred in accordance with the provisions of NYS General Municipal Law §239 1 - nn. A Municipal Referral Map is available to help determine whether an applicable action is subject to referral.

Description of Proposed Action

1. Name of Municipality: Town of Aurora

§239-m(4)(b) provides that the county shall have 30 days after receipt of a full statement of the proposed action to reply.

If the county fails to reply within such period, the referring body may take final action.

However, any county reply received after 30 days but 2 or more days prior to final action by the referring body shall be subject to §239-m(5)

The referring body shall file a report of its final action with the county within 30 days per §239-m(6).

2. Hearing Schedule: **Date** 2/13/2023 **Time** 7:00pm **Location** 575 Oakwood Ave

3. Action is before: Legislative Body Board of Appeals Planning Board

4. Action consists of: New Ordinance Rezone/Map Change Ordinance Amendment
 Site Plan Variance Special Use Permit Other: _____

5. Location of Property: Entire Municipality Address: 1045 Davis Rd

5a. S.B.L. of Property: 186.00-5-32.2

6. Referral required as site is within 500' of: State or County Property/Institution Municipal Boundary Farm Operation located in an Agricultural District
 Expressway County Road State Highway Proposed State or County Road, Property, Building/Institution, Drainageway

7. Proposed change or use: Remodeling and addition to existing store/deli
(specify the action, such as the scope of variances or site plans)

8. Other remarks: _____

9. Submitted by: Martha Librock, Town clerk **Email:** townclerk@townofaurora.com

10. Return Address: 575 Oakwood Ave., E. Aurora, NY 14052

Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on 1/27/23. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. The proposed action is not subject to review under the law.
2. Comment on proposed action is attached hereto.
3. The proposed action is subject to review; Recommendation on Proposed Action is attached hereto.
4. No Recommendation; proposed action has been reviewed and determined to be of local concern.

By the Division of Planning: *Sarah E. Gatti* **Date:** 1/30/23

SI-2

TOWN OF AURORA
SITE PLAN REVIEW APPLICATION

Date submitted: 1/4/2023

Applicant name: WNY West Falls LLC

Applicant Phone/Email: 716-544-5632 WNY Energy@Hamlet.com

Applicant address: 1045 Davis rd West Falls NY

Property owner: WNY West Falls LLC

Owner's address 1868 Niagara Falls Blvd Suite 303 Tonawanda NY 14150

Property address: 1045 Davis rd West Falls NY

SBL # (s) 186.00-5-32.2

Prior owner Marc Capretto

Is site adjacent to or within 500 feet of an 'R' District? YES R2, RR

Proposed Project: C Store & Deli Renovation

Commercial Multi family Number of dwelling units

Zone: C2 Total property Acreage: 1.80 Acreage covered by bldg .07

Square footage of building: 2711 sq ft Cubic footage of building: -

Aggregate square footage of other buildings on property: 7104 sq ft
368 sq ft not covered by

Fees, based on number of improved acres*

**Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant*

0-1 Acres: \$250 1.01-5 Acres: \$500 5.01-10 Acres: \$1,000 >10 Acres: \$1,500
et

Fee: \$ 250.00 CK 11440
Receipt: # 508139

Received by [Signature]
Town Clerk/Deputy Clerk

SEQOR action: Type I (Long EAF) Type II (Long EAF) Unlisted (Short EAF)

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Corner Market			
Name of Action or Project: West Falls Corner Market			
Project Location (describe, and attach a location map): 1045 David Rd West Falls NY			
Brief Description of Proposed Action: Remodel C-store & Deli			
Name of Applicant or Sponsor: Corner Market / Randy Gill		Telephone: 716-544-5632	
		E-Mail: wnyenergy@hotmail.com	
Address: 1045 Davis Rd.			
City/PO: West Falls		State: NY	Zip Code: 14170
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? <u>1.80</u> acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

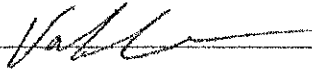
		NO	YES	N/A
5. Is the proposed action,	a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
If Yes, identify: _____		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action <u>meet</u> or exceed the state energy code requirements?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
If No, describe method for providing potable water: _____		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If No, describe method for providing wastewater treatment: _____		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____				

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe:		

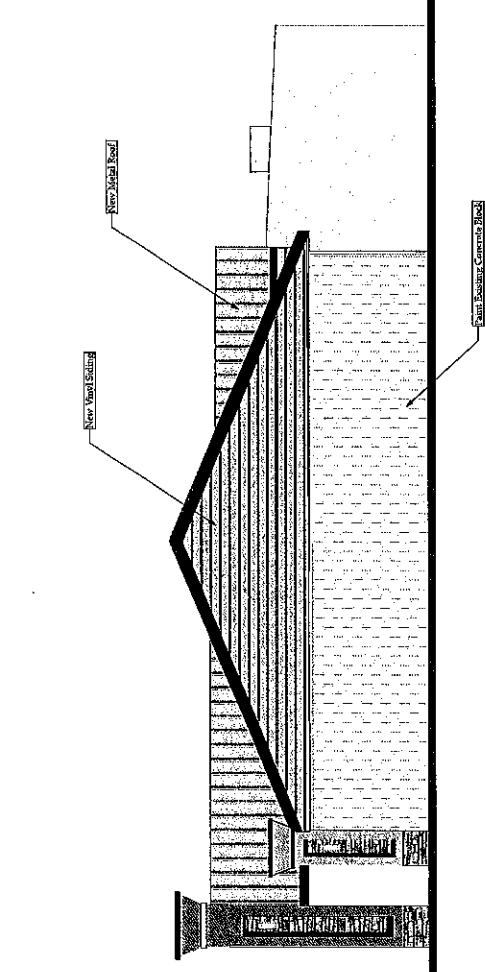
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

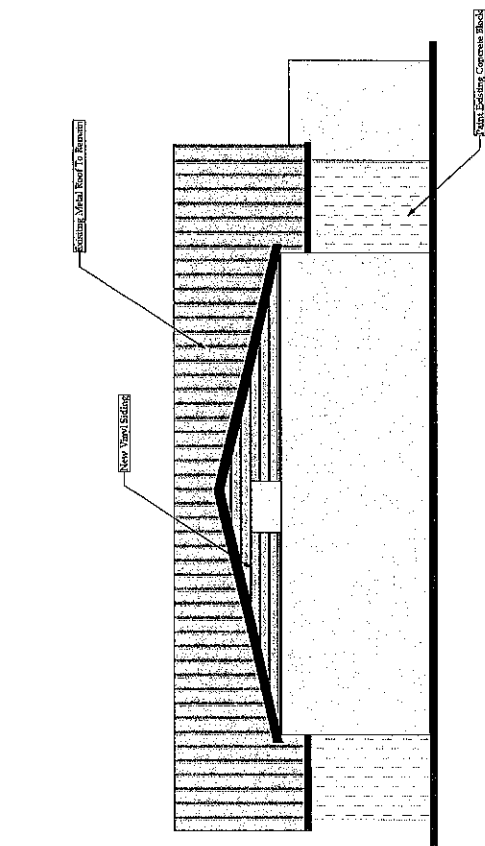
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: Randy Gill	Date: 1/4/2023	
Signature: 	Title: VP	

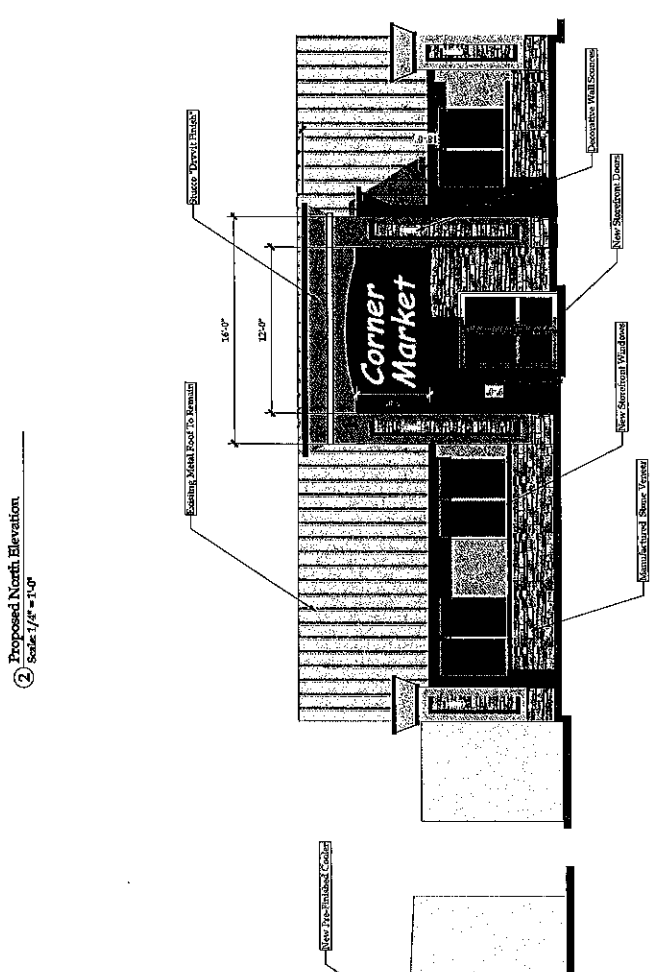
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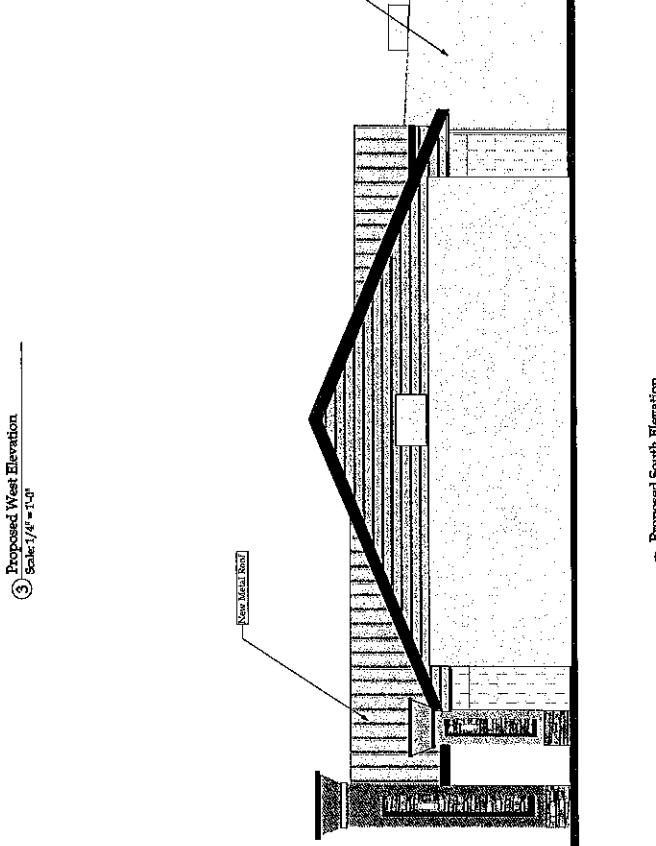
② Proposed North Elevation
 Scale: 1/4" = 1'-0"



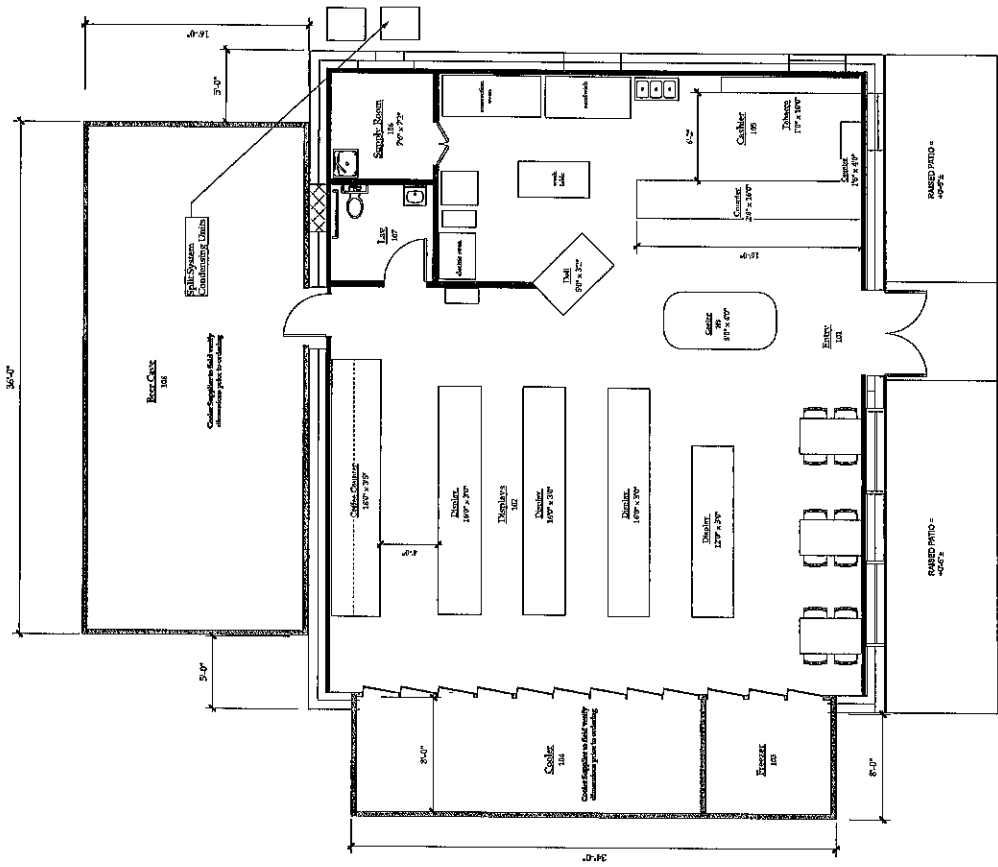
③ Proposed West Elevation
 Scale: 1/4" = 1'-0"



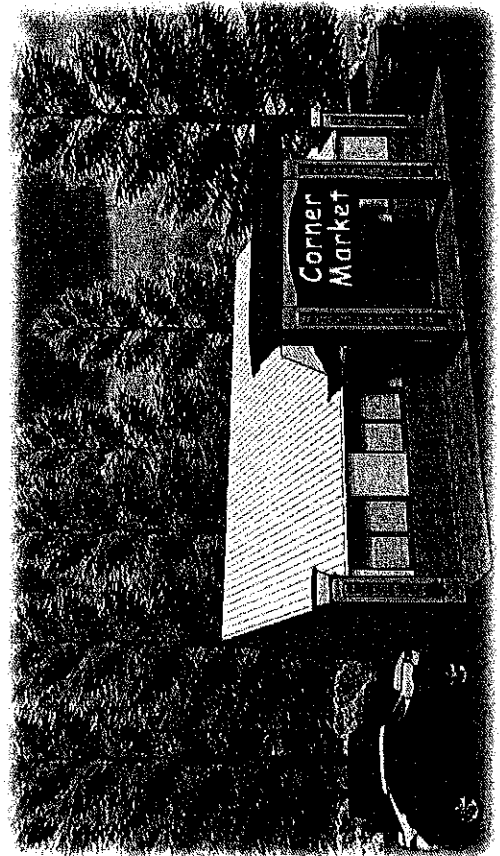
① Proposed East Elevation
 Scale: 1/4" = 1'-0"



④ Proposed South Elevation
 Scale: 1/4" = 1'-0"



1 Proposed Floor Plan
 Scale: 1/4" = 1'-0"



2 Proposed Rendering
 Scale: 1/4" = 1'-0"

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052
BUILDING DEPARTMENT
(716) 652-7591

MEMO

TO: Chairman Owens and Town Planning Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

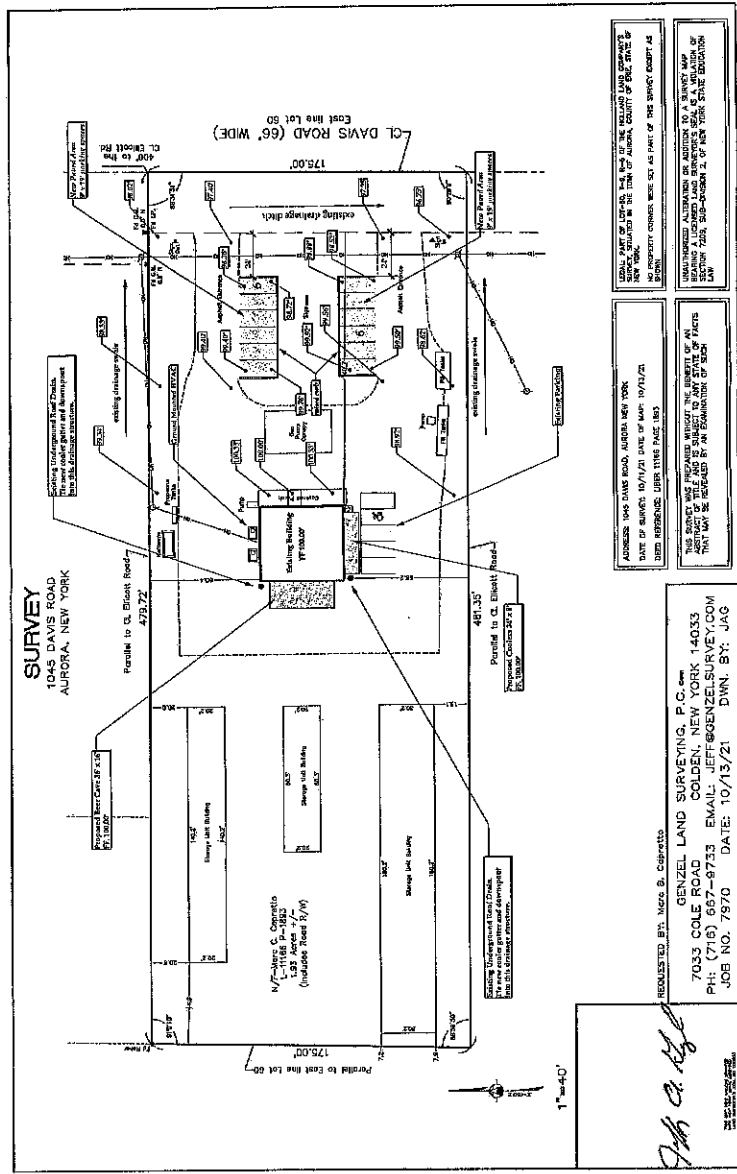
DATE: January 25, 2023

A site plan has been submitted by the new owners of the property at 1045 Davis Rd, the Corner Market (formerly Bob's Deli). The property is zoned C2 which allows for fuel filling station. The exterior additions include: the front covered entry and patio; coolers on the south side of the building; and a beer cave on the west side of the building. 12 additional parking spaces are proposed for the site. Commercial development as proposed requires a Site Plan review. Please review the Town Code section 116-8 Commercial Districts Generally for additional zoning information.

No changes to the storage buildings are proposed. All of the storage buildings were allowed by Zoning Board of Appeals approvals.

Call the office at 652-7591 with any questions.

liz



ADDRESS: 1045 DAVIS ROAD, AURORA, NEW YORK
 DATE OF SURVEY: 10/17/21 DATE OF PLAN: 10/13/21
 JOB NO. 7970

THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN EXISTING SURVEY. THE SURVEYOR HAS CONDUCTED A VISUAL INSPECTION OF THE SITE AND HAS FOUND NO EVIDENCE OF AN EXISTING SURVEY. THE SURVEYOR HAS CONDUCTED A VISUAL INSPECTION OF THE SITE AND HAS FOUND NO EVIDENCE OF AN EXISTING SURVEY. THE SURVEYOR HAS CONDUCTED A VISUAL INSPECTION OF THE SITE AND HAS FOUND NO EVIDENCE OF AN EXISTING SURVEY.

LEGAL PART OF LOT 1045, 1046, 1047, 1048, 1049, 1050, 1051, 1052, 1053, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1061, 1062, 1063, 1064, 1065, 1066, 1067, 1068, 1069, 1070, 1071, 1072, 1073, 1074, 1075, 1076, 1077, 1078, 1079, 1080, 1081, 1082, 1083, 1084, 1085, 1086, 1087, 1088, 1089, 1090, 1091, 1092, 1093, 1094, 1095, 1096, 1097, 1098, 1099, 1100, 1101, 1102, 1103, 1104, 1105, 1106, 1107, 1108, 1109, 1110, 1111, 1112, 1113, 1114, 1115, 1116, 1117, 1118, 1119, 1120, 1121, 1122, 1123, 1124, 1125, 1126, 1127, 1128, 1129, 1130, 1131, 1132, 1133, 1134, 1135, 1136, 1137, 1138, 1139, 1140, 1141, 1142, 1143, 1144, 1145, 1146, 1147, 1148, 1149, 1150, 1151, 1152, 1153, 1154, 1155, 1156, 1157, 1158, 1159, 1160, 1161, 1162, 1163, 1164, 1165, 1166, 1167, 1168, 1169, 1170, 1171, 1172, 1173, 1174, 1175, 1176, 1177, 1178, 1179, 1180, 1181, 1182, 1183, 1184, 1185, 1186, 1187, 1188, 1189, 1190, 1191, 1192, 1193, 1194, 1195, 1196, 1197, 1198, 1199, 1200, 1201, 1202, 1203, 1204, 1205, 1206, 1207, 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2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 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2702, 2703, 2704, 2705, 2706, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2716, 2717, 2718, 2719, 2720, 2721, 2722, 2723, 2724, 2725, 2726, 2727, 2728, 2729, 2730, 2731, 2732, 2733, 2734, 2735, 2736, 2737, 2738, 2739, 2740, 2741, 2742, 2743, 2744, 2745, 2746, 2747, 2748, 2749, 2750, 2751, 2752, 2753, 2754, 2755, 2756, 2757, 2758, 2759, 2760, 2761, 2762, 2763, 2764, 2765, 2766, 2767, 2768, 2769, 2770, 2771, 2772, 2773, 2774, 2775, 2776, 2777, 2778, 2779, 2780, 2781, 2782, 2783, 2784, 2785, 2786, 2787, 2788, 2789, 2790, 2791, 2792, 2793, 2794, 2795, 2796, 2797, 2798, 2799, 2800, 2801, 2802, 2803, 2804, 2805, 2806, 2807, 2808, 2809, 2810, 2811, 2812, 2813, 2814, 2815, 2816, 2817, 2818, 2819, 2820, 2821, 2822, 2823, 2824, 2825, 2826, 2827, 2828, 2829, 2830, 2831, 2832, 2833, 2834, 2835, 2836, 2837, 2838, 2839, 2840, 2841, 2842, 2843, 2844, 2845, 2846, 2847, 2848, 2849, 2850, 2851, 2852, 2853, 2854, 2855, 2856, 2857, 2858, 2859, 2860, 2861, 2862, 2863, 2864, 2865, 2866, 2867, 2868, 2869, 2870, 2871, 2872, 2873, 2874, 2875, 2876, 2877, 2878, 2879, 2880, 2881, 2882, 2883, 2884, 2885, 2886, 2887, 2888, 2889, 2890, 2891, 2892, 2893, 2894, 2895, 2896, 2897, 2898, 2899, 2900, 2901, 2902, 2903, 2904, 2905, 2906, 2907, 2908, 2909, 2910, 2911, 2912, 2913, 2914, 2915, 2916, 2917, 2918, 2919, 2920, 2921, 2922, 2923, 2924, 2925, 2926, 2927, 2928, 2929, 2930, 2931, 2932, 2933, 2934, 2935, 2936, 2937, 2938, 2939, 2940, 2

K1 Architecture PLLC
 Robert H Kasprzak, AIA
 567 Exchange Street
 Suite 403
 Buffalo, New York 14210
 FINAL FOR CONSTRUCTION

Corner Market
 1045 Davis Road
 West Falls, NY 14170

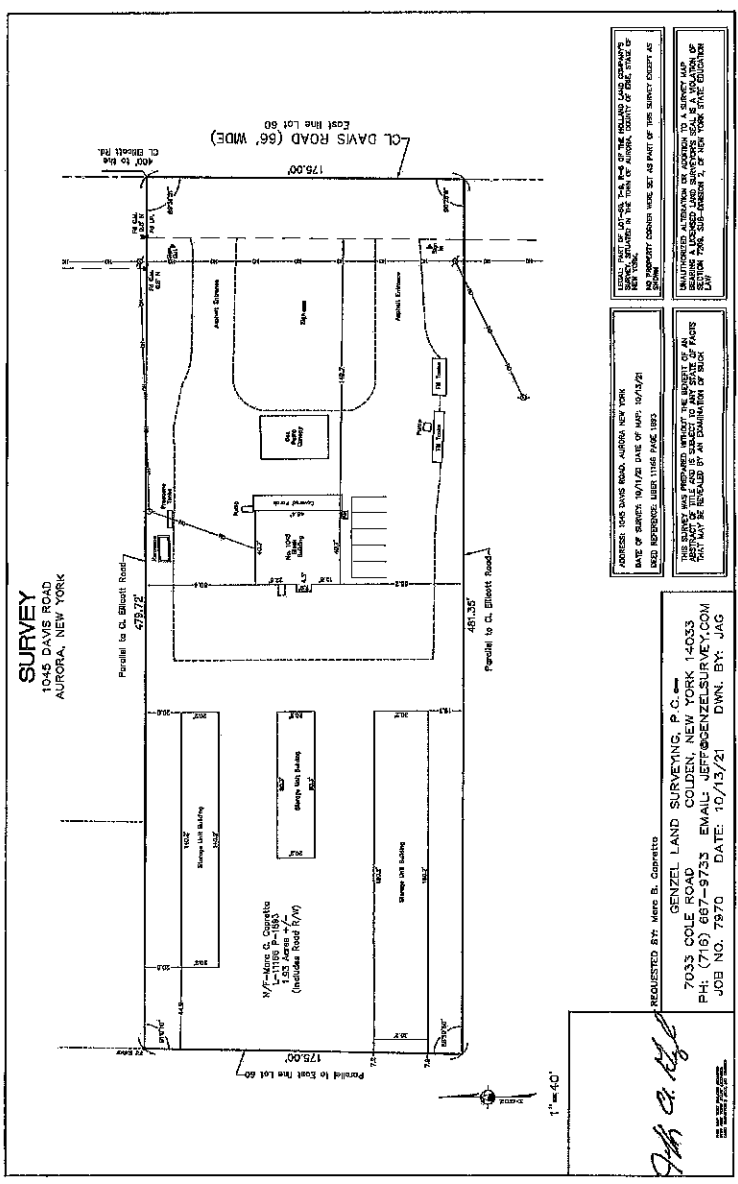
DOCUMENT STATUS: PLANNING BOARD BUDGET PLANS BID SET PERMIT SET

DATE: February 9, 2023

NO	DESCRIPTION	DATE

REVISIONS
 DRAWN BY K1
 CHECKED BY K1

Existing Survey
 C-1



ADDRESS: 1045 DAVIS ROAD, AURORA, NEW YORK
 DATE OF SURVEY: 10/13/21 DATE OF MAP: 10/13/21
 LEGAL REFERENCE: LBR 1156 PAGE 1093

THIS SURVEY WAS PREPARED BY THE SURVEYOR IN ACCORDANCE WITH THE SURVEYING AND MAPPING ACT OF 1980 AND THE REGULATIONS THEREUNDER. THE SURVEYOR'S RESPONSIBILITY IS LIMITED TO THE ACCURACY OF THE SURVEY DATA AND THE CORRECTNESS OF THE SURVEY COMPUTATIONS. THE SURVEYOR DOES NOT WARRANT THE ACCURACY OF ANY INFORMATION PROVIDED BY ANY OTHER PARTY.

REQUESTED BY: Marc B. Connetto
 GENZEL LAND SURVEYS, P. C.
 7033 COLE ROAD
 COLDEN, NEW YORK 14033
 PH: (716) 687-8733 EMAIL: JEFF@GENZELSURVEY.COM
 JOB NO. 7970 DATE: 10/13/21 DWN. BY: JAG

1" = 40'
 JAG

② EXISTING SITE PLAN @ SURVEY
 Scale: 1" = 30'-0"

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



WS-10

5T

CLERK
Martha L. Libroc
(716) 652-3281
townclerk@townofaurora.com

TOWN OF AURORA
Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com
February 8, 2023

To: Town Board

Re: Request to purchase a 2023 CASE Compact Track Loader, Model # 259D3

Please approve the purchase of a 2023 CASE Compact Track Loader, Model # 259D3. The purchase price will be \$27,092.00 after trading in the highway's 2017 Caterpillar Backhoe for \$70,000. It will be paid for out of the Snow Materials line, Account DB 5142.449. PURCHASE FROM

Thank You,

MILTON/CAT, 400 WHEELER ST
TONAWANDA, NY

David Gunner
Highway Superintendent

Milton



SALES ORDER

02/09/2023

ORDER DATE

Customer #: 8006719

SOLD TO: TOWN OF AURORA HWY DEPT

D/B/A:

FOB: EAST AURORA, NY

ADDRESS: 251 QUAKER RD

CITY: EAST AURORA, STATE: NY ZIP: 14052

PHONE #: (716) 652-4050 CELL: (716) 983-0313

Fax #: EMAIL: dgunner@townofaurora.com

INVOICE TO Customer #: P.O.#:

SHIP TO ADDRESS: 251 QUAKER RD

CITY, STATE, ZIP: EAST AURORA, NY 14052

SELL PRICE \$ 97,092.00

TRADE IN \$ 70,000.00

NET BALANCE \$ 27,092.00

STATE TAX: Exempt

SALES TAX \$

FREIGHT \$

TOTAL DUE \$ 27,092.00

DOWN PYMT \$

PAYOFF AMT \$

BALANCE \$ 27,092.00

DESCRIPTION

MAKE: CATERPILLAR SERIAL #:

MODEL: 259D3 ID #:

ATTACHMENTS & NOTES:

2023 Cat 259D3 Compact Track loader with Pro Plus Cab, 2 Speed, Hydraulic Coupler, High Flow Hydraulics, 15.7" Bar Style Tracks, Advanced Display with Camera, LED Lights, Hydraulic Coupler, Cloth Seat with Heat, Dual Self Level, PC305 High Flow 18" Cold Planer, 48" Pallet Forks, A41 Auger w/ 12" Blk. 74" GP Bucket

DELIVERY INCLUDED

NYS OGS/SOURCEWELL Contract #PC689406

QUOTE IS GOOD FOR 30 DAYS FROM ABOVE DATE

Condition: AS IS

NEW PRODUCT

WARRANTY: 24 Months or 2,000 Hours

TRADE IN: MAKE: Cat MODEL: 420F2 SERIAL #: HWC01969 ALLOWANCE \$ 70,000.00

DESCRIPTION: Backhoe with Mp Bucket, 24" Dig Bucket YEAR: 2017 SOLD TO CUSTOMER # / SALESMAN #:

TRADE IN: MAKE: MODEL: SERIAL #: ALLOWANCE \$

DESCRIPTION: YEAR: SOLD TO CUSTOMER # / SALESMAN #:

TRADE IN: MAKE: MODEL: SERIAL #: ALLOWANCE \$

DESCRIPTION: YEAR: SOLD TO CUSTOMER # / SALESMAN #:

For Office Use Only

Date Shipped Finance Rep.

CSA or TM&R

Rental Conversion / Reverse Months

Merchandising Program Code(s)

• NYS Contract (GOV23SOURCWL) & NYS Topper (GOV23NYST)

SUBJECT TO CREDIT APPROVAL

FINANCING TERMS: (SMI FINANCING CAT FINANCING)

- NET CASH UPON RECEIPT OF INVOICE

- SEE INSTALLMENT SALE CONTRACT

- OTHER

SKIP PAYMENTS:

PAYABLE AS FOLLOWS:

ADDITIONAL TERMS AND CONDITIONS ON REVERSE SIDE

Seller

SOUTHWORTH-MILTON, INC.

PURCHASER

BY: Joe Russo G1-00058-13
(SALES AGENT) DIV/TYPE#/STORE

Print: _____

ACCEPTED BY: _____
(BRANCH OR SALES MANAGER)

By: X _____

WS-11

4A

TOWN OF AURORA

MASS NOTIFICATION SYSTEM POLICIES AND PROCEDURES

1. **OBJECTIVE.** The Town wishes to use the CodeRED mass notification system to improve communication from the Town of Aurora (the "Town") to its residents with the goals of:
 - a. Improving the safety of residents in emergency situations;
 - b. Informing and updating residents about the work and services of the Town Board and Town government; and
 - c. Informing residents in a targeted, neighborhood-specific manner of important events that may impact their services such as road closures, water line issues, or public hearings pertaining to properties located in close proximity to their residences.
2. **PURPOSE.** The purpose of these Mass Notification System Policies and Procedures (the "Policy") is to establish enforceable rules and guidelines for the use by the Town of the CodeRED mass notification system.
3. **ADMINISTRATORS.** The CodeRED system is managed and operated by one or more appointees of the Town Board to serve as CodeRED Administrators ("**Administrators**"). Administrators have access to all management functions of the CODERED system and, among other persons, are authorized to send notifications as per this policy. The Administrators are responsible for creating contact groups, situations, and the general use of the CodeRED program.
4. **TYPES OF USES.** The Town may elect to use CodeRED for emergency situations and for important non-emergency notifications.
 - a. **Emergency situations include**, without limitation:
 - i. Natural disasters, such as blizzards, tornadoes, fires, floods and other severe weather conditions;
 - ii. Search and rescue for missing persons;
 - iii. Evacuation notices and routes;
 - iv. Shelter locations;
 - v. Crimes, including sexual predator alerts, neighborhood crime watch support, prisoner escape warnings, and other incidents of which the public should be aware;
 - vi. Man-made disasters, including terrorism and bomb threats, nuclear hazards, bio-terrorism threats, chemical spills, gas leaks, HAZMAT emergencies, hostage situations, etc.;
 - vii. Active shooter situations; and
 - viii. Public works issues, including water main issues, viral outbreaks, material utility outages, street and road closings, snow-related emergencies, and other public notifications (collectively, ("**Emergency Situations**").
 - b. Non-emergency uses may include, without limitation:
 - i. Public hearings and special meetings;
 - ii. Town board meetings;
 - iii. Changes to Town services, such as the day of pickup of garbage;
 - iv. Surveys;
 - v. Variances;
 - vi. Job postings;

- vii. Town-sponsored events and programs;
- viii. Messages from the Highway and Parks department regarding upcoming road work, planned street closures, progress of snow removal, etc.;
- ix. Other Town government information of importance to residents;

5. **EMERGENCY NOTIFICATIONS.** Notifications for Emergency Situations (“**Emergency Notifications**”) are limited to unusual situations when quick notification to members of the public is beneficial to the life and safety of the Town’s residents or emergency personnel, or necessary for emergency personnel or law enforcement to complete their work. In the event of an Emergency Situation:

- a. Any emergency personnel, including all East Aurora Police Department personnel, Chiefs and Assistant Chiefs of the West Falls Fire Department, South Wales Fire Department, and East Aurora Fire Department, members of the Town of Aurora Emergency Disaster Advisory Committee, and Town employees, may issue a notification or contact an Administrator or the East Aurora Police Department to issue a notification. Administrators shall provide contact information to all emergency personnel at least one time per year.
- b. The Supervisor, Administrators, and the East Aurora Police Department, according to its own internal policies, may send an Emergency Notification via the CodeRED system. The sender must first answer the following three questions affirmatively:
 - i. Does the situation require the public to take immediate action or refrain from taking action?
 - ii. Does the situation pose a threat to life or property?
 - iii. Is there a high degree of probability that the Emergency Situation will occur?
- c. Upon sending a notification, the sender must fill out and sign the CodeRED Emergency Situation Summary Report as per the form in Appendix A to this Policy and send the completed report to supervisor@townofaurora.com and CodeRED@townofaurora.com.
- d. In Emergency Situations, the sender shall send the Emergency Notification to the “Emergency” list on the CodeRED program, which includes the data included by CodeRED based on the information it gathers as well as the Town-generated data.

6. **GENERAL NOTIFICATIONS.** Non-emergency notifications (“**General Notifications**”) are sent using the following procedure:

- a. The Supervisor, Councilmembers, department heads, and Chiefs and Assistant Chiefs of the West Falls Fire Department, South Wales Fire Department, and East Aurora Fire Department, Administrators, and Chairs and Vice Chairs of Town committees and boards may request notification to residents using the CodeRED system by sending a request to CodeRED@townofaurora.com, to which all Administrators and the Supervisor have access.
- b. Upon receipt of a request, the Administrators and Supervisor may discuss the request and shall:
 - i. Upon the approval of the Supervisor and one Administrator, or two Administrators, edit the content of the General Notification and send the requested General Notification between 8:00 am and 8:00 pm; or,
 - ii. Deny the request and inform the requesting party the reasons for the denial. If any requesting party disagrees with the decision of the Administrators and

Supervisor, she/he may petition the Town Board to review the issue at its next regular meeting, at which point the Town Board will confirm or deny the decision of the Administrators/Supervisor.

- c. General Notifications are sent to the most suitable geographic region depending on the situation. Geographic regions within the Town are divided into the East Aurora Fire District, the West Falls Fire District, the South Wales Fire District, the Village of East Aurora, the Town outside of the Village of East Aurora, and the entire Town.
 - d. Administrators may make any community groups to more appropriately target recipients of messages, e.g., a "Senior Center" group to send messages to residents that use the Senior Center only.
 - e. All General Notifications are subject to the Social Media Policy, regardless of the method by which they are sent.
7. **COMPLAINTS.** All complaints from residents regarding the contents of CodeRED messages will be forwarded to the Town Board for review and potential action.
8. **ENCOURAGING USE OF CODRED.** The Town Board, Town Clerk, Administrators, and employees shall, where possible, encourage the use of CodeRED for emergencies including by:
- a. Maintaining information on the Town's website regarding CodeRED, this Policy, and the methods by which residents may sign up for CodeRED, similar in substance to Appendix B to this Policy;
 - b. Including information on the CodeRED system signup on all tax forms, suitable mailings, and other Town forms;
 - c. Using the Town's social media pages to advertise the CodeRED system.
9. **CONTENT RESTRICTIONS.** CodeRed users shall not send any messages that contain:
- a. Personal information;
 - b. Information that is prohibited as per this policy;
 - c. Profane language;
 - d. Information regarding political candidates, campaigns, and ballot measures;
 - e. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, gender identity, or sexual orientation, sexual content or links to sexual content;
 - f. Solicitations of commerce;
 - g. Encouragement of illegal activity;
 - h. Confidential or Town personnel matters;
 - i. Information that may compromise the safety or security of the public or public systems;
 - j. Content that violates the legal ownership interest of any other party;
 - k. Defamatory attacks;
 - l. Threats to any person or organization;
 - m. Private contact information;
 - n. Spamming or repetitive content;
 - o. Content that incites violence;
 - p. Comments containing vulgar, offensive, threatening, or harassing language, personal attacks, or unsupported accusations.

q.

APPENDIX A

Town of Aurora

CodeRed Emergency Situation Summary Report

Date _____

System Activated For _____

Activated By _____

Overall System Operation: Excellent Good Fair Poor

i. Did the situation require the public to take immediate action or refrain from taking action?

Yes No

ii. Did the situation pose a threat to life or property?

Yes No

iii. Was there a high degree of probability that the Emergency Situation will occur?

Yes No

Emergency Situation Description:

Please attach a copy of the event summary from the CodeRed Statistics Site

Signature

APPENDIX B

The Town of Aurora has instituted a new rapid emergency and general notification service called CodeRED. This system was established by the Aurora Town Board as a proactive tool to provide our residents with timely information in emergency situations where it is important to get the most accurate information out to the public for decisive actions as they relate to conditions we may be experiencing.

The CodeRED service can be used in case of fires, chemical spills, evacuations, lock downs, downed power lines, missing persons, natural disasters, abductions, water system problems, active shooters, bomb threats, or other emergencies. Calls can be geographically targeted for localized messaging. We will also send follow up messages to residents when appropriate.

Town of Aurora residents are welcome and encouraged to enter their contact information for home, business, and mobile phones so they may be contacted by the system in the event of an emergency. It is important for town residents and businesses customers to register, especially if they use unlisted numbers, cell phones, or VOIP. By registering, you'll be added to the emergency call list.

Those who do not register their address and phone number may not be notified with CodeRED in the case of an emergency. Registration is confidential and free of charge.

Click [here](#) to register your contact information

Or, text ALERTAURORA to XXXX to sign up!

Opt out [here](#)

[Mobile App for Code Red](#)

[ENROLL NOW!!](#)

[Follow us on Facebook](#)

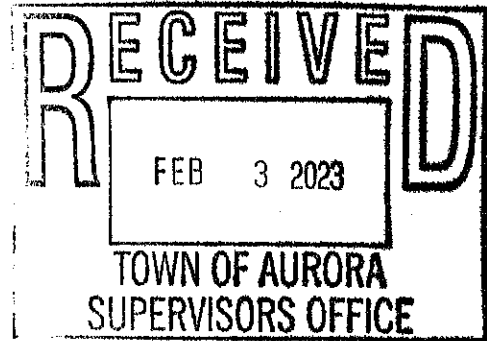


5J

BOYS & GIRLS CLUB
OF EAST AURORA

January 19, 2023

Mr. Jim Bach
Supervisor, Town of Aurora
575 Oakwood Avenue
East Aurora, NY 14052



Dear Jim,

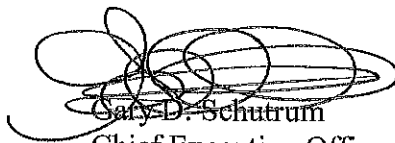
The Boys & Girls Club of East Aurora is grateful for the financial support from the Town of Aurora. Over the years, you have helped us offer youth a safe space with high-quality programs and caring mentors. Enclosed is a funding proposal for \$35,000 that will go a long way in helping us provide after-school and summer services to EA kids.

The grant award will allow youth to engage socially with peers while participating in programs that keep members physically and socially active. The Boys & Girls Club of East Aurora will use the 2023 grant award to teach children to:

- Believe in themselves through leadership programs, social recreation games that build confidence, and SMART Moves, which helps with self-awareness.
- Succeed through educational programs that improve their grades and academic skills.
- Dream about their future through workforce development programs like the Camp Counselors at Ska-No-Ka-San.

If the funding is approved, we would appreciate you signing the attached agreement and returning a copy to our Club. We look forward to continuing our work with the Town of Aurora!

Sincerely,


Gary D. Schutrum
Chief Executive Officer

Agreement

Dated as of the 1st day of January, 2023 by and between the TOWN OF AURORA, County of Erie, State of New York, a municipal corporation maintaining offices at 575 Oakwood Avenue, East Aurora, New York, hereinafter referred to as the "Town" and THE BOYS & GIRLS CLUB OF EAST AURORA, a not-for-profit organization maintaining offices at 24 Paine Street, East Aurora, New York, hereinafter referred to as the "Boys & Girls Club".

WHEREAS, there is a demonstrated need in the community for programs to advance the moral, physical, mental, and social well-being of the youth of the Town of Aurora; and

WHEREAS, the Boys & Girls Club has agreed to provide services and programs to the youth of the Town of Aurora in the year 2023 as set forth on Exhibit "A" of this Agreement; and

WHEREAS, the residents of the Town of Aurora will benefit from such programs being provided to the youth of the Town,

NOW WITNESSETH,

IT IS MUTUALLY AGREED by and between the Town and the Boys & Girls Club that the Boys & Girls Club will conduct the programs set forth on Exhibit "A" of this Agreement for the year 2023; and

In consideration therefore, the Town will pay the Boys & Girls Club the sum of Thirty-Five Thousand Dollars (\$35,000) as follows:

1 st installment – March, 2023	\$ 9,000
2 nd installment – April, 2023	\$ 9,000
3 rd installment – July, 2023	\$ 9,000
4 th installment – Sept., 2023	<u>\$ 8,000</u>
Total	\$35,000

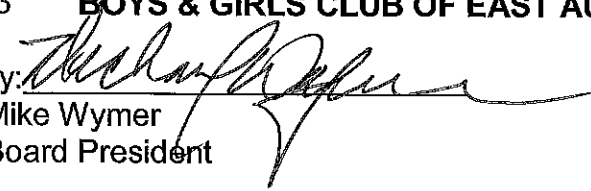
IT IS FURTHER AGREED that the Boys & Girls Club shall indemnify, defend and hold harmless the Town, its agents, employees or representatives against any and all claims, losses, damages, injuries, including death, property damage, lawsuits or other claims that result from services being provided by the Boys & Girls Club. The Town shall be named as an additional insured on the liability policy of the Boys & Girls Club, with limits of not less than One Million Dollars (\$1,000,000.00) of coverage; and the Boys & Girls Club will provide the Town with a certificate of insurance listing the Town as an additional insured on said policy.

IN WITNESS WHEREOF, the parties have caused this agreement to be signed by their duly authorized representatives on the date first above written.

Dated: January _____, 2023 **TOWN OF AURORA:**

By: _____
James Bach
Supervisor, Town of Aurora

Dated: January _____, 2023 **BOYS & GIRLS CLUB OF EAST AURORA**

By: 
Mike Wymer
Board President



Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052

5K-1

Office (716) 652-8866
Fax (716) 652-5646

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 2/8/23
Re: New Program

Approval is requested to offer a new program titled Game On. This class will offer a wide range of games and activities. This program will be run by our seasonal recreation attendants. Below is the budget and attached is the flyer.

Registrants	Cost	Total	Line
20	\$ 50.00	\$ 1,000.00	A00-2052-0000-0000

Staff	Rate	Hrs/day	Days	Total	Line
2	\$ 15.50	2.25	13	\$ 906.75	A00-7186-0411-0000

Game on!

New this year we are offering an afternoon of fun and games! Each day our coaches will offer the campers several games to choose from. The kids will then decide what to play as a group. The games will range from badminton, kickball, disc golf and capture the flag to name a few. The focus will be on teamwork, sportsmanship, old fashioned play and of course fun!

Where: Hamlin Park
In case of inclement weather, classes will be canceled. The decision will be made at 12:30 p.m. Please Check website or call 652-8866

When: 5th & 6th Grade - Tuesday and Thursday, June 27 – August 10

Time: 1:00 – 3:00 pm

Cost: \$50.00 Residents
\$60.00 Non-Residents

Equipment: Sneakers, and a water bottle

REGISTRATION: ONLINE at www.aurorarec.com or walk in registration will begin Monday, April 3rd at 8:30 am

Mail or deliver registration form and fee payable to:

Town of Aurora Parks & Rec.
575 Oakwood Ave
E. Aurora, NY 14052

Non-resident registration - walk in or online will begin Monday,
April 18th at 8:30 am

5K-2

Town of Aurora Parks and Recreation
and
Great Erie Federal Credit Union
present

Budgeting Basics

www.aurorarec.com

Teaching children about money.
Learn the fundamentals of creating a budget.


- WHEN:** TBD
- FOR:** Boys and Girls Grades 7-8 / Teens 13-18 (pick one)
- TIME:** 5:00 – 6:00pm
- WHERE:** The Recreation Classroom – 575 Oakwood, upstairs
- COST:** No cost to attend but must register. Maximum 30 attendees.

REGISTRATION:

REGISTER ONLINE at www.aurorarec.com or
visit/call us at:

Town of Aurora Parks & Recreation
575 Oakwood Ave, East Aurora, NY
(716) 652-8866

Spend ~ Save ~ Share

Follow us on 



Town of Aurora
Department of Parks & Recreation

575 Oakwood Avenue
East Aurora, New York 14052

5L

recreation@townofaurora.com
www.aurorarec.com

To: Town Board
From: Chris Musshafen
Date: 2/8/2023
Re: Travel Request

Approval is requested for Chris Musshafen to travel to the ISCA International Senior Cup from March 20th until March 26th. EAST has several swimmers that have qualified for this meet in St. Petersburg, Florida. Chris's travel expenses will be covered by the East Aurora Swim Team's Booster Club as in years past.



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

5M

MEMO

TO: SUPERVISOR JAMES BACH & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: February 7, 2023

I am asking the Town Board to accept a donation of \$300.00 from Southtown Needlenuts Arts Guild. The group meets in our building monthly. I would like the money to be placed in our line TA 1000.90.

Alexandria Garbiso
Resignation Letter

5N

January 27, 2023

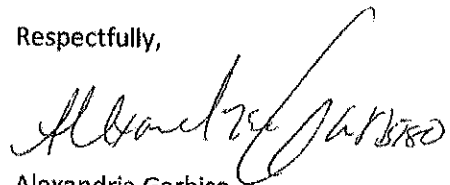
Dear,
Martha Librock,

It is with my deepest regrets that I must submit my two weeks' notice at this time as Court Clerk here in East Aurora. My last day will be February 15, 2022 here in the Aurora Town Court.

If I may I would like to use my 3 personal days on February 13th, 14th, and 15th, and be paid out for my 80 hours vacation. I would like to currently cancel my Dental and Vision.

I would like to extend my sincerest gratitude for this amazing opportunity to work for such a beautiful community, and wish all the best to my fellow coworkers.

Respectfully,



Alexandria Garbiso

James Bach

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From: Jeffrey P. Markello <jmarkello@nycourts.gov>
Sent: Wednesday, February 8, 2023 8:33 PM
To: James Bach; Martha Librock
Cc: Anthony DiFilippo
Subject: Court Clerk consultant pending new hire

Dear Supervisor Bach and Town Clerk Librock,

As you know, our Town Justice Court is losing Alexandria Garbiso from her post as Senior Court Clerk. Ms Garbiso's last day in our offices will be Friday February 10, 2023.

Judge DiFilippo and I are currently reviewing resumes to conduct interviews for another full time court clerk to replace Ms Garbiso. Until we have the next clerk on board, and to ensure that Elizabeth Wilber's on-the-job training properly continues, we need to engage a consultant to ensure proper case management in this time of transition.

The administrative office at the Eighth Judicial District referred us to several experienced court clerks trained to help. Among them, Dawn Gauthier has agreed to assist us and we ask that the Board approve her as a temporary part-time employee at a rate of \$22/hour. If the Town prefers she work as a 1099 independent contractor, please let us know.

Ms Gauthier currently serves as a full time court clerk in the Village of Depew where she's worked the past 11 ½ years. She has previous experience training other court clerks in both the Villages of Lancaster and Blasdell, and most importantly, she is available for our Wednesday court nights. We expect to need her on site at least two (2) half days each week for several weeks to help ongoing training of both Ms. Wilber and our new hire, if necessary. She will report directly to both Town Justices regarding her work for our court.

Accordingly, we ask that you place this item on the Town Board's next agenda for review and approval. I plan to be at the 2/13/23 meeting to answer any questions that may arise.

Jeffrey P Markello
Aurora Town Justice



5P

BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): KATHLEEN MORFAT
 SIGNATURE: *Kathleen Morfat* DATE: 2/7/23

1. \$ 1800.⁰⁰ FROM: A 9060.800 HOSP. + MED. INS. ELI² 200,000.⁰⁰
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: A 1110.109 MEDICAL REIMB. (75.00)
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: TO PREVENT OVERDRAWN APPROPRIATION ACCOUNT

2. \$ 1950.⁰⁰ FROM: A 9060.800 HOSP. + MED. INS. KAR^W 198,200.⁰⁰
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: A 1110.109 MEDICAL REIMB. 1500.⁰⁰
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: TO PREVENT OVERDRAWN APPROPRIATION ACCOUNT

3. \$ _____ FROM: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: _____

4. \$ _____ FROM: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: _____

5. \$ _____ FROM: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: _____

APPROVALS:
 SUPERVISOR SIGNATURE : _____
 TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
 Action #: _____

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



50
ERK
DCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Aurora Town Board
FROM: Kathleen Moffat
RE: Budget Transfer: Assistant Code Enforcement Officer
DATE: 02/13/23

I respectfully request approval for the following budget transfer to cover the cost of the newly hired Assistant Code Enforcement Officer as well as the overlap with the current Assistant Code Enforcement Officer. The transfer is as follows:

- Reduce A 1990 Contingent Account (current balance \$40,000) by \$2,500
- Increase A 3620.100 Assistant Code Enforcement Officer by \$2,500

TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

MEMO

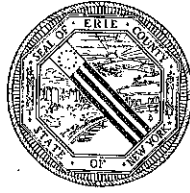
TO: Supervisor Bach and Town Board Members

FROM: Elizabeth Cassidy, Code Enforcement Officer

DATE: January 31, 2023

I respectfully request Town Board approval to keep Paul Kielich on as part-time employee through the end of 2023 to work through the office's transition in February and then when Rich Miga is in training for the NYS Certification.

liz

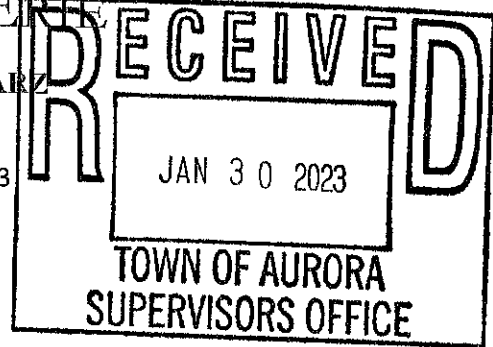


SR

COUNTY OF ERIE

MARK C. POLONCARIZ
COUNTY EXECUTIVE

January 27, 2023



Honorable James J. Bach
Supervisor, Town of Aurora
575 Oakwood Avenue
East Aurora, NY 14052

Dear Supervisor Bach:

Please be advised that the term for Don Owens on the Erie County Environmental Management Council (ECEMC) will expire on May 31, 2023. You may re-designate Don Owens, for an additional two-year term to expire on May 31, 2025 or nominate a new representative. The County Executive appoints the designees to the ECEMC after approval by the Legislature.

The ECEMC is composed of representatives from Conservation Advisory Committees (CAC's) in the County and 12 at-large appointments made by the County Executive. Members of the ECEMC advise the County Executive and County Legislature regarding a variety of environmental concerns. The Council also facilitates networking among towns and villages and provides an interface between local conservation boards and the Erie County Department of Environment and Planning.

The ECEMC meets at 5:30 PM on the third Tuesday of each month. The current meeting location is the Erie County Fire Training Academy, 3359 Broadway, Cheektowaga, NY 14227. However, we work to provide a virtual option and are exploring other venues.

To ensure a timely appointment of the new council, we will need a communication from your office by March 23, 2021 stating the appointee's name, mailing address, phone number and e-mail address. Letters can be sent to Erie County DEP, 95 Franklin Street, 10th Floor, Buffalo, NY 14202 or e-mailed to bonnie.lawrence@erie.gov.

For your information, please find enclosed the EMC's Annual Recommendations Report and an application for the Annual EMC Awards.

Please do not hesitate to contact me at 858-7674 if you require additional information. You may also call Bonnie.Lawrence, Deputy Commissioner and the Erie County liaison to the ECEMC, at 858-8560. We look forward to hearing from you.

Sincerely,

Daniel R. Castle
Commissioner

Received Date

Standard Work
 Reporting Requirements
 Elected and Appointed

55

Employer Location Code
 3 0 1 5 2

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the Town of Aurora / 30152 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
James Granville			Councilman		8		<input checked="" type="checkbox"/>	bi-weekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

I, Martha L. Libroek, secretary/clerk of the governing board of the Town of Aurora, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 13 day of February, 2023 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Aurora on this _____ day of _____, 20____.

Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on _____ and continued for at least 30 days. That the Resolution was available to the public on the:

- Employer's website at: www.townofaurora.com
- Official sign board at: 575 Oakwood Ave., E. Aurora, NY 14052
- Main entrance Secretary or Clerk's office at: 575 Oakwood Ave., E. Aurora, NY 14052

(seal)

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



townclerk

50

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

February 8, 2023

To: Town Board

Re: Surplus of 2017 backhoe

Please approve the surplus of our 2017 Caterpillar Backhoe. The inventory number is 2372. The VIN number is CATO420FHHWC01969. We will be trading it in towards a new track loader.

Elizabeth Deveso

Town of Aurora Highway Secretary