

Community Pool restroom reno - bid results

Bidder:	Base bid:	Alt 1/Exterior Paint	Alt 2/Epoxy floor	Alt 3/subpanel	Total All
Willett Builders	\$405,000	\$28,000	(\$4,000)	\$3,450	\$432,450
Peyton Barlow	\$360,500	\$16,670	(\$6,000)	\$3,500	\$374,670
Telco Construction	\$387,700	\$16,700	(\$7,000)	\$3,750	\$401,150
Cavlee Development	\$415,000	\$14,700	\$3,300	\$3,300	\$436,300
Sicoli Construction	\$473,600	\$7,600	(\$11,500)	\$3,600	\$473,300
Montante Construction	\$444,530	\$15,470	\$6,016	\$3,560	\$469,676
Picone Construction	\$347,000	\$11,000	\$13,500	\$7,100	\$378,600

WS-3

4B

WS-4 5A

**NOTICE OF PUBLIC
HEARING**

PLEASE TAKE NOTICE, that a public hearing will be held by the Town Board of the Town of Aurora on the 26th day of September, 2022 at 7:00 p.m. in the meeting room at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York, 14052, at which hearing parties and interested citizens shall have an opportunity to be heard on Special Use Permit application from J. Gerard Green for a dwelling group at 718 West Falls Road, PO West Falls, Town of Aurora, New York.

All interested parties are entitled to be heard upon the said proposals at said public hearing. Copies of the proposals are available for review at the offices of the Town Clerk during normal business hours or on the Town website www.townofaurora.com

By Order of the Town Board of the Town of Aurora

Dated: September 12, 2022

Martha L. Librock

Town Clerk

Town of Aurora

WS-5 5B

TOWN OF AURORA
EMPLOYEE/TOWN OFFICIAL LAPTOP COMPUTER LOAN A

Laptop Make:		
Model:		
Serial Number:		

In consideration of the Town of Aurora (the "Town") permitting my use of the above-described laptop computer ("Equipment"), and intending to be legally bound, I agree to the following:

- I acknowledge receipt of the Equipment.
- I agree to take the necessary precautions to ensure the continued working condition and security of the Equipment.
- I will use the Equipment only for Town-related business.
- I acknowledge that I have no right of privacy as to any information or file maintained in or on the Equipment.
- I agree to promptly report any event of damage or malfunction of the Equipment to the Town.
- If the Equipment is lost, stolen, or vandalized, I will file a police report, provide a copy of said police report to the Town, and will reimburse the Town in an amount up to \$500 based on the Town's estimated replacement cost or insurance deductible.
- I agree to abide by all applicable policies and procedures of the Town with respect to my use of the Equipment as well as the software installed thereon.
- I understand that I may not load any software onto the Equipment that has not been licensed by the Town without the specific permission of the Town Supervisor.
- I agree to return the equipment to the Town in working order:
 - Upon request of the Town; or
 - At the end of my term as a Town official, board member, or employee (as applicable).

Name: _____

Phone No: _____

Signature: _____

Date: _____

Return Equipment to the Town Supervisor's Office

Received by: _____

Date: _____

James Bach

WS-6 5D

From: Anthony DiFilippo <adifilippo@eany.law>
Sent: Wednesday, September 7, 2022 10:41 AM
To: Supervisor
Cc: Kathleen Moffat; Jeffrey Markello
Subject: Claire Granville

Jim & Kathleen

Per my telephone conversations with Jim this morning, this will confirm that Jeff and I request that the Claire be hired part time to assist the Court and clerk Alex Garbiso until Claire's replacement can be hired. This arrangement has been okayed by Judge Carter. The part time will mostly be on court nights for a few hours to make sure that the reports and payments are correctly entered and reported to the state. Given that Claire has resigned as an employee, we understand that she will be a 1099 contractor at the hourly rate she was previously being paid¹ if the Town approves the hire retroactive to tonight's court session.

Thank you for your assistance.

Tony

① \$19.38/HOUR

Anthony DiFilippo IV, Esq.

Bennett, DiFilippo, Kurtzhalts,

Whittemore & Seibold, LLP

681 Main St.

East Aurora, NY 14052

716.652.9560

www.eastauroraattorneys.com

Confidentiality Notice

This transmission is intended only for the use of the individual or entity to which it is addressed and may contain confidential information belonging to the sender which is protected by the Attorney/Client privilege. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking of any action in reliance on the contents or this information is strictly prohibited. If you received this transmission in error, immediately notify us by telephone to arrange for its return.

WS-7 5F



SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com

MARILYN D. LIDRUCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO _____

TO: Aurora Town Board
FROM: Jim Bach
RE: Mileage Reimbursement Rate for the Remainder of 2022
DATE: 9/12/22

I respectfully request the Town Board consider increasing the mileage rate for the remainder of 2022, specifically September through December. The Town's current rate is \$.50/mile and I suggest increasing it to \$.60/mile. The IRS rate started 2022 at \$.585/mile and increased to \$.625/mile (see attached).



IRS increases mileage rate for remainder of 2022

IR-2022-124, June 9, 2022

WASHINGTON — The Internal Revenue Service today announced an increase in the optional standard mileage rate for the final 6 months of 2022. Taxpayers may use the optional standard mileage rates to calculate the deductible costs of operating an automobile for business and certain other purposes.

For the final 6 months of 2022, the standard mileage rate for business travel will be 62.5 cents per mile, up 4 cents from the rate effective at the start of the year. The new rate for deductible medical or moving expenses (available for active-duty members of the military) will be 22 cents for the remainder of 2022, up 4 cents from the rate effective at the start of 2022. These new rates become effective July 1, 2022. The IRS provided legal guidance on the new rates in Announcement 2022-13 [PDF](#), issued today.

In recognition of recent gasoline price increases, the IRS made this special adjustment for the final months of 2022. The IRS normally updates the mileage rates once a year in the fall for the next calendar year. For travel from January 1 through June 30, 2022, taxpayers should use the rates set forth in Notice 2022-03 [PDF](#).

"The IRS is adjusting the standard mileage rates to better reflect the recent increase in fuel prices," said IRS Commissioner Chuck Rettig. "We are aware a number of unusual factors have come into play involving fuel costs, and we are taking this special step to help taxpayers, businesses and others who use this rate."

While fuel costs are a significant factor in the mileage figure, other items enter into the calculation of mileage rates, such as depreciation and insurance and other fixed and variable costs.

The optional business standard mileage rate is used to compute the deductible costs of operating an automobile for business use in lieu of tracking actual costs. This rate is also used as a benchmark by the federal government and many businesses to reimburse their employees for mileage.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

The 14 cents per mile rate for charitable organizations remains unchanged as it is set by statute.

Midyear increases in the optional mileage rates are rare, the last time the IRS made such an increase was in 2011.

Mileage Rate Changes

Purpose	Rates 1/1 through 6/30/2022	Rates 7/1 through 12/31/2022
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SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



WS-8

TOWN CLERK
Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

Aurora Municipal Center
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com
September 7, 2022

To: Town Board and Jim Bach
Re: Request to Sign and Submit ZEV Grant Applications

Please approve signing and submitting the ZEV Vehicle Infrastructure Grant applications for 690 South Street and 251 Quaker Road. If approved by the DEC, the grants would cover 80% of the town's expenses to purchase and install a dual port electric charging station at each address. We are required to submit separate applications for each address. The application is due by September 30, 2022.

Thank you,

Elizabeth Deveso
Highway Secretary

5G-1

TO: Whom it may concern
FROM: Martha Librock, Town Clerk
DATE: _____

Please be advised, that at a regular meeting of the Town Council of the Town of Aurora, NY held on September 12, 2022 the following resolution was adopted:

Whereas, the Town of Aurora (Town) is seeking a grant for the Zero-Emissions Vehicle (ZEV) Infrastructure Grant program and intends to submit via the New York State Grants Gateway to the Department of Environmental Conservation ZEV Infrastructure Grant opportunity to install a Dual Port Charge Station for public use in the Community Pool public parking area, and

Whereas, the Town project cost estimate for the Dual Port Vehicle Charge Station is estimated to be \$18,800; and

Whereas, the ZEV through NYS DEC requires a 20% local match of the total project cost; and

Whereas, the Supervisor is required to sign the grant application on behalf of the Town of Aurora as well as a Grant Agreement with the NYSDEC and any and all other contracts, documents and instruments necessary to bring about the Project if a grant is awarded;

NOW, THEREFORE, BE IT:

RESOLVED that the Town authorizes and appropriates a minimum of 20% local match as required by the Zero-Emissions Vehicle Infrastructure Grant program. Under this program, the local match must be at least 20% of total estimated project cost of \$18,800. The maximum local share appropriated subject to any changes agreed to by the Town shall not exceed \$3,760 subject to receipt of a ZEV grant and available funding. The total estimated maximum grant is \$15,040. The Supervisor may increase this local match through the use of in-kind services without further approval from the Town; and

BE IT FURTHER RESOLVED that the Supervisor is authorized to sign a grant application on behalf of the Town via the Grants Gateway to the NYSDEC ZEV Infrastructure Grant opportunity for a Dual Port Charge Station in the Community Pool Public Parking Lot and that should a ZEV grant be awarded to the Town, the Supervisor is authorized to execute a Grant Agreement with the NYSDEC and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town's obligations under the Zero-Emissions Vehicle Infrastructure Grants Program through NYSDEC.

Seconded by _____ and adopted. Ayes ____.

56-2

TO: Whom it may concern

FROM: Martha Libroek, Town Clerk

DATE: _____

Please be advised, that at a regular meeting of the Town Council of the Town of Aurora, NY held on September 12, 2022 the following resolution was adopted:

Whereas, the Town of Aurora (Town) is seeking a grant for the Zero-Emissions Vehicle (ZEV) Infrastructure Grant program and intends to submit via the New York State Grants Gateway to the Department of Environmental Conservation ZEV Infrastructure Grant opportunity to install a Dual Port Charge Station for public use in the Highway Department public parking area, and

Whereas, the Town project cost estimate for the Dual Port Vehicle Charge Station is estimated to be \$ _____; and

Whereas, the ZEV through NYS DEC requires a 20% local match of the total project cost; and

Whereas, the Supervisor is required to sign the grant application on behalf of the Town of Aurora as well as a Grant Agreement with the NYSDEC and any and all other contracts, documents and instruments necessary to bring about the Project if a grant is awarded;

NOW, THEREFORE, BE IT:

RESOLVED that the Town authorizes and appropriates a minimum of 20% local match as required by the Zero-Emissions Vehicle Infrastructure Grant program. Under this program, the local match must be at least 20% of total estimated project cost of \$ _____. The maximum local share appropriated subject to any changes agreed to by the Town shall not exceed \$ _____ subject to receipt of a ZEV grant and available funding. The total estimated maximum grant is \$ _____. The Supervisor may increase this local match through the use of in-kind services without further approval from the Town; and

BE IT FURTHER RESOLVED that the Supervisor is authorized to sign a grant application on behalf of the Town via the Grants Gateway to the NYSDEC ZEV Infrastructure Grant opportunity for a Dual Port Charge Station in the Highway Department Parking Lot and that should a ZEV grant be awarded to the Town, the Supervisor is authorized to execute a Grant Agreement with the NYSDEC and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town's obligations under the Zero-Emissions Vehicle Infrastructure Grants Program through NYSDEC.

Seconded by _____ and adopted. Ayes ____.

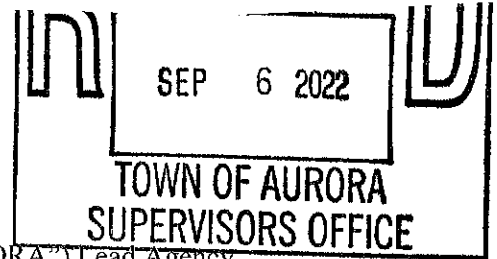
EAST AURORA UNION FREE S

Brian D. Russ
Superintendent

WS-9

5H

September 2, 2022



TO ATTACHED LIST OF AGENCIES

Re: State Environmental Quality Review Act ("SEQRA") Lead Agency
East Aurora Union Free School District
Capital Improvements Project, 2022

Ladies and Gentlemen:

East Aurora Union Free School District (the "District") proposes to undertake Capital Improvements Project, 2022 which includes various renovations and upgrades at the District's buildings and sites. The attached Part 1 of the Full Environmental Assessment Form ("EAF") provides more information on the proposed project.

In accordance with New York State Education Department ("SED") policy and practice which mandate that a local school district is the SEQRA "lead agency" for capital projects undertaken by a district, the District and its Board of Education propose to be the SEQRA "lead agency" for this project, and are hereby coordinating the SEQRA review.

As with all school district capital projects, the SED is an "involved agency" which has discretionary approvals regarding the proposed project. In accordance with SED practice, we understand the SED agrees that the District/Board should be the "lead agency" for its actions. As a formality, the District/Board respectfully requests that the SED confirm its assent by returning the attached Lead Agency Designation form as soon as possible. If any agency may have a discretionary funding or other approval regarding the proposed action and is an "involved agency", we ask that it also return the attached form as soon as possible.

Other agencies may have ministerial, non-discretionary approvals and be "interested agencies." Other agencies may not have any approvals but may be interested in the project. Part 1 of the EAF is being provided as a courtesy for informational purposes to all of these "interested agencies." As "interested agencies", they do not have to sign and return the attached affirmation, but they may do so if they wish.

If no response is received within thirty (30) days, we will assume that there is no objection to the District's acting as lead agency for the review of its proposed action. However, if you do intend to respond, we would greatly appreciate a reply as soon as possible to assist us with our review. Thank you for your consideration, and please contact me as soon as possible if you have any comments or questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Russ", with a long horizontal line extending to the right.

Brian Russ
Superintendent

Enclosures

East Aurora Union Free School District – Capital Improvements Project, 2022

Lead Agency Designation

The undersigned involved agency consents to the designation of East Aurora Union Free School District and its Board of Education as Lead Agency pursuant to the provisions of the SEQRA regulations (6 N.Y.C.R.R., Part 617) for the District's Capital Improvements Project, 2022.

Agency: _____

By: _____

Name and Title: _____

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



WS-10 5I

Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

September 6, 2022

To: Town Board
Re: Request to Sign Sunnking Contract

Please approve signing the attached two-year contract with Sunnking so that they can continue to provide electronics recycling services to the town. Starting on January 1st, 2023, electronics recycling that is required by law will no longer be subject to a recycling fee.

Thank you,

Elizabeth Deveso
Highway Secretary



SUNNKING

Electronics Recycling

Initial boxes
& sign

SUNNKING HQ
4 Owens Road, Brockport, NY 14420
P: 585-637-8365 F: 585-637-2282

SUNNKING BUFFALO
SUNNKING SYRACUSE
SUNNKING UTICA
SUNNKING ALBANY



251 QUAKER ROAD
EAST AURORA, NEW YORK, 14052

Collection Site Recycling Service Agreement

This service agreement (the "Agreement") is made and entered into on **SEPTEMBER 1, 2022** (Effective Date 1/1/23) by and between Sunnking, Inc., hereafter to be referred to as (SK) located at 4 Owens Road, Brockport NY 14420, and **TOWN OF AURORA**, hereafter to be referred to as (CUSTOMER), located **251 QUAKER ROAD, EAST AURORA, NEW YORK, 14052**, for (SK) to provide removal and recycling services for end of life electronics and equipment to (CUSTOMER) for the agreed upon term outlined in the attached "Schedule: A."

The parties hereby agree as follows:

1. Authorization

(SK) operates electronics recycling facilities at 4 Owens Road, Brockport, NY 14420, and 272 Oriskany Blvd., Whitesboro, NY 13492. It is regulated by the NY State Department of Environmental Conservation as an Exempt Electronics Dismantling and Recycling facility. The DEC has on record the required "C7" filings authorizing (SK) to accept and process electronic equipment as scrap. This notice is periodically updated by (SK). (SK) also has the authorization from the NYS DEC to receive and process electronic scrap. Our registration number under the NYS Electronic Equipment Recycling and Reuse Act is 00002.

2. Definitions

(SK)'s Agreement shall include the following covered electronics equipment. All discarded electronic devices including and not limited to Computers, Computer Peripherals, Monitors, Terminals, Wiring & Cabling, Miscellaneous Electronic Scrap, Keyboards, Mice, Computer Peripherals, Typewriters, Fax Machines, Microwaves, Printers/Scanners, Telecommunications Equipment, Televisions, Circuit Boards, Audio/Visual Equipment, Cell Phones, PDA's, Video Game Systems, Business Machines, Small Copiers, Network Equipment, UPS units, and Hubs & Routers and any other equipment (SK) deems acceptable.

Unacceptable electronic equipment according to this agreement shall include Refrigerators, Air Conditioners, Fluorescent Lamps, Select Batteries, Lawn Equipment, Large Kitchen Appliances, Cathode Ray Tubes with broken glass or missing internal components, and other items. No radioactive, volatile, highly flammable, explosive, biomedical, infectious, or other toxic or hazardous material will be accepted. The term "hazardous material" shall include but not be limited to, any amount of waste listed or characterized as hazardous by the United States Environmental Protection Agency or any state agency pursuant to the Resource Conservation and Recovery Act of 1976, as amended, or applicable state law.

3. Processing

(SK) shall take possession of the equipment upon receipt and recycle it by refurbishment for reuse, or by de-manufacturing. The de-manufactured equipment is converted into components or scrap metal, plastic or glass and shipped to end users or subsequent processors. Once received by (SK) the final disposition of the equipment is at the sole discretion of (SK) unless restrictions have been agreed to by (SK) and by the customer and are attached as part of this agreement. All revenue derived by (SK) from the resale of refurbished equipment, components or scrap is solely the property of (SK). (SK) warrants that all material received will be properly managed in full compliance with all US EPA and state regulations as well as R2/RIOS requirements. (SK) will provide to (CUSTOMER) a complete list of scrap processing vendors it uses upon request. All downstream vendors are audited by (SK).

4. Data Management

All hard drives and media devices received in computers or other electronic equipment are either overwritten and erased, or physically destroyed and shipped to a smelter for metal recovery. Additional software and hardware solutions are available to customers if they so specify and additional charges may be incurred. Options for additional data management services must be made prior to the pickup of any individual load that will contain material requiring specialized data destruction service.



SUNNKING HQ
4 Owens Road, Brockport, NY 14420
P: 585-637-8365 F: 585-637-2282

SUNNKING BUFFALO
SUNNKING SYRACUSE
SUNNKING UTICA
SUNNKING ALBANY



5. Documentation

(SK) shall provide to the customer documentation that their equipment has been received and processed. (SK) shall process the equipment in its facility on its own schedule. Statements for each load outline volume, weight and shipping date will be sent in timely fashion upon the receipt of the material.

6. Fees

(SK) shall pay for or charge for its recycling services according to the attached Schedule A. Determination of the quality or quantity of material received will be made by (SK) and will be accepted by the customer unless objected to within 10 days of the presentation of invoice or credit memo.

7. Pick up

(SK) will provide pick-up services either on a scheduled or as needed basis. (CUSTOMER) agrees to collect, package and store the minimum number of pallets of electronics according to the attached Schedule A. (SK) may also provide a 48' or 53' trailer to be spotted at (CUSTOMER) facility/location, if volumes are significant. In addition, (SK) will provide (CUSTOMER) with packaging supplies to include Gaylord boxes, pallets and shrink wrap.

8. Term

This agreement shall be in full force for the agreed upon term outlined in the attached "Schedule: A" following the first pick up of materials. Either party may notify the other party of their intention to terminate the contract with thirty (30) days written notice.

9. Force Majeure

A party shall not be liable for nonperformance or delay in performance (other than the obligations regarding payment of money or confidentiality) caused by any event reasonably beyond the control of such party including but not limited to, wars, hostilities, acts of terrorism, revolutions, riots, civil commotion, national emergency, strikes, lockouts, epidemics, fire, flood, earthquakes, force of nature, explosion, embargo, or any other Act of God, acts or omissions of transportation or carriers, or any law, proclamation, regulation, ordinance, or other act or order of any court, government or government agency.

10. Confidentiality

All information shared by the Parties in this Agreement shall be considered confidential in nature. The information will not be used by either party in any way other than for the sole purpose identified by the scope of this Agreement

11. Choice of law

It is the intention of the Parties that this Agreement shall be governed, construed, interpreted and enforced under and according to the internal domestic laws of the State of New York, without regard to conflicts of laws principles.

12. Severability

It is the intention of the Parties that, should any provision of this Agreement be found invalid by a court of competent jurisdiction, the remainder shall continue in full force and effect.

13. Indemnification

(SK) agrees to indemnify, defend and hold (CUSTOMER), its officers, directors, agents, employees and other related parties harmless from and against any and all liabilities, damages, losses, expenses, claims, demands, suits, fines, or judgments that include reasonable attorneys' fees, costs and expenses, incidental thereto, which may be suffered by, accrued against, charges to or recoverable from any indemnity, by reason of any claim arising out of or relating to any act or error or omission, or misconduct of (SK), its officers, directors, agents, employees or subcontractors.



SUNNKING HQ
4 Owens Road, Brackport, NY 14420
P: 585-637-8365 F: 585-637-2282

SUNNKING BUFFALO
SUNNKING SYRACUSE
SUNNKING UTICA
SUNNKING ALBANY



SCHEDULE: A

Date: **SEPTEMBER 1, 2022**
To: **TOWN OF AURORA**
From: Sunnking, Inc.
Re: Sunnking, Inc. Recycling Service Agreement
Term: **2 years**

The following is a service agreement between **TOWN OF AURORA**, hereafter to be referred to as (CUSTOMER), and Sunnking, Inc., hereafter to be referred to as (SK) to outline and detail the respective functions of an electronics recycling collection/consolidation site at **251 QUAKER ROAD, EAST AURORA, NEW YORK, 14052**.

The overall objective of this relationship is to formulate a partnership pertaining to the collection/consolidation and processing of electronics and equipment. The following will outline the duties of each party involved;

(SK) - Organizer & End Processor/Recycler Agrees To:

- Provide a Certificate of Recycling & Destruction detailing the gross weight of collected electronics/equipment from (CUSTOMER) on a per load basis within 1 week of receiving material and a Settlement Report detailing the net weight (by category) of what was processed within 90 days of receiving each load.
- Provide a Multiple Load Settlement Report within 45 days after the end of each calendar year to be used for any state reporting requirements.
- Assist (CUSTOMER) with properly registering as a (SK) collection/consolidation site if required by the state.
- Provide (CUSTOMER) with instructions for the safe and proper packaging and palletizing of collected electronics/equipment. www.sunnking.com/proper-packaging.
- Adhere to (SK) list of acceptable materials (www.sunnking.com/acceptable-materials).
- Provide transportation/logistics of collected electronics/equipment from (CUSTOMER) location(s) to (SK) for processing.
- Provide pallets, shrink wrap and gaylord boxes for (CUSTOMER) to safely and properly package and palletize collected electronics/equipment.
- List (CUSTOMER) site on (SK) website. www.sunnking.com/consumer-business/drop-off-locations/.
- Responsibly process/recycle all collected electronics/equipment in accordance with all state, federal, and international e-waste laws.
- Securely wipe and/or destroy all hard drives and private information in accordance with all HIPAA, FACTA, GLB and Sarbanes Oxley regulations as well as (SK) R2 Certification.
- (SK) will maintain appropriate General Liability and Auto insurance coverages. (SK) also maintains Workers' Comp and Disability at statutory levels.



SUNNKING HQ
 4 Owens Road, Brockport, NY 14420
 P: 585-637-8365 F: 585-637-2282

SUNNKING BUFFALO
 SUNNKING SYRACUSE
 SUNNKING UTICA
 SUNNKING ALBANY



(CUSTOMER) – Program Partner - Collection/Consolidation Site Agrees To: (initial each box below)

- Properly register as a collection/consolidation site as is required by the state.
- Operate as a manned, electronics recycling drop-off site for the agreed upon term.
- Drop-off operations will be staffed during normal business hours of operation as specified by (CUSTOMER).
- Designate a secure storage area at (CUSTOMER) location that is protected from the outdoor elements for collected electronics/equipment to be staged until pickup by (SK). (CUSTOMER) drop-off location must have ground level or dock level access.
- Manage collected electronics on site for safe transportation. This includes separating material by type (CRT televisions, CRT monitors, broken CRT's in a gaylord, flat screen televisions, flat screen monitors, stackable electronics and everything else (miscellaneous) in a gaylord for efficient packaging.
- Minimum requirement for transport: 10 pallets and 5,000 lbs. or 24 pallets and 12,000 lbs.
- Adhere to (SK) list of acceptable materials (www.sunnking.com/acceptable-materials). Collect and store electronics/equipment and package collected material according to (SK) proper packaging requirements (www.sunnking.com/proper-packaging).
- Accept all types of electronic waste – A program partner must accept all electronic waste in accordance with the acceptance program(s) it is operating on behalf of (all electronics covered by the law). See attached list.
- Acceptance at no charge to consumers - A program partner collection site **may not charge consumers** for the acceptance of electronic waste, except from business consumers or for providing a premium service.
- Assume all financial responsibility for any damage to any (SK) owned, rented or leased equipment while at (CUSTOMER) location. This pertains to any damage caused by (CUSTOMER) to person or property including but not limited to trucks/trailers/pallet jacks or other equipment, and includes but is not limited to damage caused by weather, (CUSTOMER) negligence, vehicle accidents, or by any other parties that damage (SK) property while at (CUSTOMER) location.

ELECTRONIC DESCRIPTION	Fee Schedule
Electronics covered by the law: Computers, Computer Peripherals, Small Electronic Equipment, Small Scale Servers. (see attached list)	No Charge
Electronics to be recycled NOT covered by the law - Non CEE (see attached list)	\$0.00/lb.
Bare Tubes and/or Broken CRT Glass	\$0.00/lb.
Fluorescent Light Bulbs (Lamps)	\$1.50/lb.
Freon containing devices	\$0.55/lb.
Batteries – Alkaline/Alkaline Cadmium	\$1.50/lb.
Batteries – Lithium/Button	\$7.50/lb.
Smoke Detectors/Carbon Monoxide Detectors	\$10.00/ea.
Transportation	No Charge
*Packaging - This fee only pertains to packaging of skids or boxes and does not apply to loading the truck.	\$40.00/man hour

TOWN OF AURORA

Sunnking, Inc.

 Print Name

 Print Name

 Authorized Signature

 Authorized Signature

Date: _____

Date: _____



SUNNKING HQ
4 Owens Road, Brockport, NY 14420
P: 585-637-8365 F: 585-637-2282

SUNNKING BUFFALO
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****Below is correspondence from the State regarding changes to the Electronic Equipment Recycling and Reuse Act (Act).**

The NYS Department of Environmental Conservation’s guidance webpages for regulated entities under the Electronic Equipment Recycling and Reuse Act (Act) have been updated to reflect provisions in the recently adopted 6 NYCRR Subpart 368-3 Regulations– Electronic Waste Collection, Recycling and Reuse. The following provisions of the regulations are of significant importance to electronic waste collection sites:

- Choosing to become an electronic waste acceptance “program partner” – A manufacturer or collective electronic waste acceptance program may only operate through program partners. Program partners are the registered collection sites, consolidation facilities, recycling facilities or collectors that accept electronic waste as part of a manufacturer’s and/or collective’s electronic waste acceptance program. A collection site is not required to become a program partner, however, if it does become a program partner, **the collection site should expect to have its costs for acceptance of electronic waste covered by the manufacturer or collective acceptance program(s) in which it participates.** There are additional requirements for non-program partner collection sites detailed on the Department’s guidance page for electronic waste collection sites.
- Acceptance at no charge to other program partners – A program partner is prohibited from charging any other program partner for costs associated with acceptance of electronic waste that is part of a manufacturer or collective acceptance program, including, but not limited to, costs for, or related to, collection, handling or transportation. Program partner recycling and consolidation facilities **may not charge collection sites** for services provided as part of an electronic waste acceptance program.
- Acceptance at no charge to consumers - A program partner collection site **may not charge consumers** for the acceptance of electronic waste, except from business consumers or for providing a premium service.
- Accept all types of electronic waste – A program partner collection site must accept all electronic waste in accordance with the acceptance program(s) it is operating on behalf of.

Please review the updated guidance page for electronic waste collection sites for a summary of requirements under the Act and supporting regulations, as the above list is not comprehensive. Collection sites are expected to be in compliance with the regulations by **January 1, 2023**. If you have any questions or concerns, Department staff are available to help.

Regards,

The E-waste Recycling Team
Product Stewardship & Waste Reduction Section
Division of Materials Management
New York State Department of Environmental Conservation
625 Broadway, Albany, NY 12233-7253
P: (518) 402-8706 | F: (518) 402-9024 | ewaste@dec.ny.gov
www.dec.ny.gov |  |  | 



**Department of
Environmental
Conservation**





SUNNKING HQ
4 Owens Road, Brockport, NY 14420
P: 585-637-8365 F: 585-637-2282

SUNNKING BUFFALO
SUNNKING SYRACUSE
SUNNKING UTICA
SUNNKING ALBANY



UNACCEPTABLE MATERIALS

We cannot accept:

- Smoke detectors
- Devices containing liquid mercury
- Freon containing devices/materials
- Broken/bare CRTs
- Household hazardous waste
- Materials containing liquids
- Yard equipment
- Gas powered equipment
- Radioactive materials
- PCB containing materials
- Large appliances (stoves, washers, dryers, dishwashers)
- Batteries (alkaline, wet cell, dry cell)
- CDs, DVDs, VHS tapes, and cassette tapes
- Wooden speakers

ELECTRONICS COVERED BY THE LAW:

- Computers (including laptops, desktops, tablets, & e-readers)
- Televisions
- Cathode ray tubes
- Computer peripherals (including any cable, cord, or wiring accompanying the computer peripheral)
 - Monitors
 - Electronic keyboards
 - Electronic mice or similar pointing devices
 - Facsimile machines, document scanners and printers (only those for use with a computer and weighting less than 100lbs.)
- Small electronic equipment (including any cable, cord, or wiring accompanying the small electronic equipment)
 - VCRs
 - Digital video recorders (DVRs)
 - Portable digital music players
 - DVD players (including projectors with DVD player capabilities intended for home-use)
 - Digital converter boxes
 - Cable or satellite receivers (including digital media receivers)
 - Electronic or video game consoles (including both handheld devices and those intended for use with a video display device)
- Small scale servers

COVERED ELECTRONICS DOES NOT INCLUDE:

- Any motor vehicle or any part thereof
- Camera or video camera
- Portable or stationary radio
- Household appliances such as clothes washers, clothes dryers, refrigerators, freezers, microwave ovens, ovens, ranges or dishwashers
- Equipment that is functionally or physically part of a larger piece of equipment intended for use in an industrial, research and development or commercial setting
- Security or anti-terrorism equipment; monitoring and control instrument or system;
- Thermostat
- Hand-held transceiver
- Telephone of any type
- Portable digital assistant or similar device
- Calculator
- Global positioning system (GPS) receiver or similar navigation device
- Server other than a small-scale server
- Cash register or retail self checkout system
- Stand-alone storage product intended for use in industrial, research and development or commercial settings
- Commercial medical equipment that contains within it a cathode ray tube, a flat panel display or similar video display device, and is not separate from the larger piece of equipment; or other medical devices as that term is defined under the Federal Food, Drug and Cosmetic Act

Proper Packing Instructions



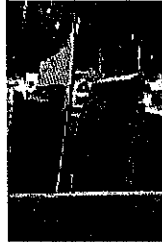
CRT TELEVISIONS

- Large TVs should be layered at the bottom of the pallet with smaller TVs toward the top.
- TVs should be packaged 5-6' tall
- Screens should always face outward
- Shrink wrap first layer to pallet to avoid shifting
- Use as much shrink wrap as necessary to secure TVs
- Broken and bare CRT TVs should be placed in a separate gaylord



CRT MONITORS

- Each layer should have 5 monitors facing down, 4 facing up (9 per layer)
- Monitors should be packaged 3-5 layers tall (5-6' tall)
- Cardboard layer between stacks
- Shrink wrap first layer to pallet to avoid shifting
- Use as much shrink wrap as necessary to secure monitors
- Broken and bare CRT monitors should be placed in a separate gaylord



FLAT SCREEN TELEVISIONS

- Alternate back-to-back and screen-to-screen
- Televisions on outside of row should be facing the outside wall of the gaylord container
- Place similar size TVs facing each other
- Use cardboard to separate screen faces



FLAT SCREEN MONITORS

- 2 layers tall (cardboard layer between stacks)
- Alternate back-to-back and screen-to-screen
- Monitors on outside of row should be facing the outside wall of the gaylord container
- Place similar size monitors facing each other
- Use cardboard to separate screen faces



STACKABLE ELECTRONICS

- Items such as desktop towers, microwaves, DVD players, VCRs, servers, and other items that are square/rectangular
- Stackable items should be package 5-6' tall
- Shrink wrap first layer to pallet to avoid shifting
- Use as much shrink wrap as necessary to secure monitors



MISCELLANEOUS E-WASTE

- Items such as cables/wires, laptops, printers, cameras, cell phones, computer accessories, and any other small electronics with a circuit board or cord

WS-11 5K

WHEREAS, Center Street and Blakeley Corners are County roads within the Town of Aurora,
and

WHEREAS, residents of the Town of Aurora have reported that the intersection of Center Street
and Blakeley Corners poses a risk to drivers in the area and have requested that the Town
investigate possible options for improving traffic safety in and around the intersection, including
the placement of an all-way stop sign following an all-way stop traffic study; and

WHEREAS, multiple motor vehicle accidents have occurred at said intersection.

NOW, THEREFORE BE IT

RESOLVED, that the Aurora Town Board hereby requests an all-way stop traffic study by Erie
County Department of Public Works, Division of Highways to assess the safety concerns arising
at the intersection of Center Street and Blakeley Corners; and

RESOLVED, that the Aurora Town Board directs the Town Clerk to submit a certified copy of
this resolution to the Erie County Department of Public Works, Division of Highways.

WS-12 5L

Application # _____

Application	\$25	_____
Permit	\$15	_____
Security Deposit	\$200	_____
Per Day Event	\$200	_____
Additional Services	TBD	_____

Application For Temporary Use Permit

Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field At Knox Farm State Park

Submit applications to:
 Town of Aurora Parks and Recreation
 575 Oakwood Ave
 East Aurora, NY 14052
 Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 60 DAYS IN ADVANCE OF EVENT/USE.

1. Name of organization: CHRIST THE KING OF EAST AURORA COUNCIL #12829
KNIGHTS OF COLUMBUS
2. Individual responsible for this request: RICHARD D. JACHIMIAK, FINANCIAL SECRETARY
3. Address: 520 OAKWOOD AVENUE
EAST AURORA, NY 14052
4. Telephone number: 716-238-4728
5. Fax: _____
6. Email: RJACHIMIAK@GMAIL.COM
7. Date(s) of event: 10/16/22 (RAIN DATE 10/23/22)
8. Hours of use including set up/take down: Start NOON End 3:00 PM
9. Description of the event or use:
SOCCER CHALLENGE FOR BOYS AND GIRLS AGES 9-14.
KICKING-ACCURACY CONTEST
10. Specific area(s) request. Please attach a map of the area.
 - a. Soccer fields ONLY ONE FIELD REQUIRED, PREFER NEAREST TO PARKING LOT ON KNOX ROAD
 - b. Polo Field _____
 - c. Equestrian Park _____
 - d. Other _____
 - i. Describe _____

11. Specific equipment to be brought into the park (porta-johns, tents, etc.)

Soccer Balls

12. Needs: Water _____ Electric _____

13. Estimated attendance: 25+

- a. Will participants be crossing Knox Road? NO
b. Will participants be attending via bus? NO

PLEASE NOTE: Based on the estimated attendance of the event, a meeting with the Town Supervisor, Dir. of Recreation and Aquatics, the Highway Supervisor, and Chief of Police may be scheduled at the discretion of the Aurora Town Board to discuss a plan for proper traffic control and parking.

14. Will food or drinks be served? YES

- a. If yes, please describe WATER BOTTLES WILL BE AVAILABLE TO PARTICIPANTS

15. Will there be sound amplification, music, or a band(s)? No

- a. If yes, please describe _____

16. Other services requested, please describe: NONE

- a. NYS Park Police* _____
i. *Applicant is responsible for contacting the East Aurora Police Department if the event involves the Village or Town streets.
b. Parks Department: _____

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.? No

- a. If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802.

Provide drawings that describe location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 575 Oakwood Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after. NONE

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields, and/or Polo Field**

Richard D. Jeschinski
Signature of Applicant

8/11/22
Date

Official Use Only

Event: Soccer Challenge

Attachments Submitted

- Indemnification Agreement
- Certificate of Insurance
- Map with area(s) requested to be used indicated
- N/A Parking and Traffic plan
- Copy of application for sign permit, if applicable. (Upon application approval copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)

_____ Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application Recommended or _____ Not recommended
by the Recreation Department.

Action by Aurora Town Board

The Aurora Town Board, upon review of the application request # _____ submitted by _____ (organization or individual) took the following action with or without conditions (as applicable) noted below:

Approved: _____ Date: _____
Supervisor's Signature

Denied: _____ Date: _____
Supervisor's Signature

Conditions:

- _____ Police Department Approval
- _____ Highway Department Approval
- _____ Building Department Approval
- _____ Requesting organization shall attach a completed **Certificate of Insurance** with minimum limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional name insured
- _____ Requesting organization or individual shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.
- _____ Approval of parking and traffic plan
- _____ Other

SUPERVISOR
JAMES J. BACH
(716) 652-7590
supervisor@townofaurora.com




TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Ave., East Aurora, NY 14052
www.townofaurora.com

Indemnification Agreement

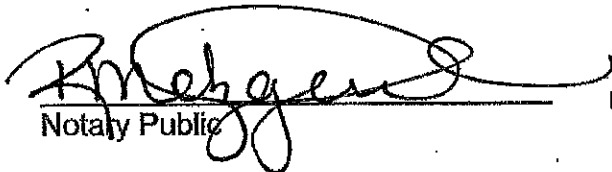
Nell and Barb Chur Equestrian Park, Soccer Field and/or Polo Field

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Town of Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or for anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.

 *Richard J. Smith*, FINANCIAL SECRETARY
Authorized Applicant or Officer

State of New York)
County of Erie)

Subscribed and sworn to before me this 1st day of September, 2022


Notary Public

ROSALEE K METZGER
NOTARY PUBLIC STATE OF NEW YORK
ERIE
LIC. #01ME6388746
COMM. EXP. 03/11/2023

Qualified in Erie County, New York
My commission expires: 03/11/23



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/31/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

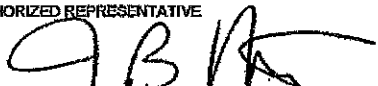
PRODUCER Lockton Affinity, LLC P. O. Box 879610 Kansas City, MO 64187-9610	CONTACT NAME: Lockton Affinity, LLC PHONE (A/C No. Ext): 800-496-0288 FAX (A/C No.): 913-652-7599 E-MAIL ADDRESS:													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC#</th> </tr> </thead> <tbody> <tr> <td>INSURER A: AIX Spec. Ins. Co.</td> <td>12833</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC#	INSURER A: AIX Spec. Ins. Co.	12833	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
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INSURER F:														
INSURED Christ the King Council #12829 72 Blossom Wood Lane Buffalo, NY 14227														

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	X		LFZ-GL-29000000-02	10/01/2022	10/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3000000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			LFZ-GL-29000000-02	10/01/2022	10/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1000000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$
A	Physical/Sexual Abuse or Molestation Liability			LFZ-GL-29000000-02	10/01/2022	10/01/2023	Occurrence \$500,000 Aggregate \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Town of Aurora 575 Oakwood Avenue Aurora, NY 14052 2950122	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

**Exterior Door and Frame Replacement at
the Town of Aurora Senior Center**

Notice to Bidders

Please take notice that the Aurora Town Board will accept sealed bids for the replacement of 5 exterior doors and frames at the Town of Aurora Senior Center located at 101 King Street, East Aurora, 14052

Plans, specifications and bidding instructions for said work may be obtained from Fontanese, Folts, Aubrecht, Ernst Architects at 6395 West Quaker Street, Orchard Park, NY 14127. Please be prepared to provide a deposit of \$50 for the Contract specification book and paper set of drawings. Documents will also be available for viewing at the Construction Exchange of Buffalo and Western New York.

A PRE-BID site walk-through will be conducted at the project site, 101 King Street, East Aurora, NY 14052 on Monday, September 26, 2022 @ 10am.

The successful bidders will be required to furnish a performance and payment bond each in an amount equal to 100 percent (100%) of the total Contract award amount.

All Bids shall be made on the forms furnished and shall be enclosed in a sealed envelope marked "Door Replacement at the Town of Aurora Senior Center". Each bid will include a signed and completed Non-Collusive Bidder Certificate as required by New York State Municipal Bidding Laws.

Bids will be received by the Town of Aurora until 10:00 a.m. local time on Tuesday, October 11, 2022, at the Aurora Town Clerk's office, 575 Oakwood Avenue, East Aurora, New York 14052, and then at that time and place be publicly opened and read aloud.

Each Bidder's attention is called to the General Municipal Law, which requires a Bidder's Certificate of Non-Collusion. Copies of such certifications are included within the Specifications, and unless completed with the Bid, the Bid will not be accepted.

The Aurora Town Board reserves the right to waive any informalities in the Bid and to reject any or all Bids.

This contract will be funded wholly or partially with federal funds, and as such, is subject to all federal rules and regulations pertinent thereto, including, but not limited to, federal policy encouraging the participation of minority and women business enterprises as sources of suppliers, equipment, construction and services.

Date: September 12, 2022

Town of Aurora