A meeting of the Town Board of the Town of Aurora took place on Monday, July 25, 2022, beginning at 7:05 p.m. immediately after the work session. The Board met in-person at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York. The meeting was streamed via Zoom and YouTube.

Present: Charles D. Snyder Councilman

> James F. Granville Councilman Joseph McCann Councilman James J. Bach Supervisor

Absent: Luke Wochensky Councilman

Others Present: **Brigid Maloney** Town Attorney

Elizabeth Cassidy Code Enforcement Officer David Gunner Highway Superintendent Donna Bodekor Senior Center Director

Chris Musshafen Aquatics/Recreation Director

ZBA Chairman Paul Ernst Rod Simeone ZBA Member

Live Stream Coordinator Elizabeth Wilber

Supervisor Bach opened the meeting at 7:05 p.m., immediately following the work session.

Action #269 Councilman Granville moved to approve the minutes of the July 11, 7/11/2022 2022 work session and meeting; seconded by Councilman McCann. Upon a min aprvd vote being taken: ayes – four Motion carried. noes – none

**AUDIENCE I: none** 

UNFINISHED BUSINESS: none

**NEW BUSINESS:** 

Councilman McCann moved to amend the agenda by adding item 5N -Action #270 5N added to Intermunicipal Agreement with Village of East Aurora for CodeRed. agenda Councilman Snyder seconded the motion. Upon a vote being taken:

ayes – four noes – none Motion carried.

Action #271 WF Councilman Granville moved to form the West Falls Advisory Advisory Committee. Councilman Snyder seconded the motion. Upon a vote being Committee taken: ayes – four noes – none Motion carried. formed

Councilman Snyder moved to approve a Temporary Use Permit to Action #272 Immaculate Conception School – Mark Mozrell, Athletic Director, to use the IC soccer soccer fields at Knox Farm State Park on Tuesday and Friday evenings from TUP for 6:00p.m to 7:30p.m. beginning August 30 and ending October 28, 2022 for a KFSP aprvd fee of \$200.00. Approval is contingent upon receipt of proof of insurance. Councilman McCann seconded the motion. Upon a vote being taken: ayes - fournoes - noneMotion carried.

Councilman Snyder moved to adopt the following fees for building and zoning permits, effective August 1, 2022; seconded by Councilman Granville:

Application

One, Two & Multi-Family Residence (R)         \$75         \$.50/sqft           Park/Recreation Fee         \$200           Commercial (C)         \$100         \$.50/sqft (\$50 minimum)           Alteration/Renovation/Repair (C/R)         \$60         \$.50/sqft (\$50 minimum)           Alteration/Renovation/Repair (C/R)         \$60         \$.50/sqft (\$50 minimum)           Accessory Building/Structure         \$40         \$.25/sqft           Antique Car         \$50         \$50           Co without Permit/Business CO         \$50         \$50           Demolition (over 500 sqft)         \$50         \$50           Fence         \$50         \$50           Fuel Tank installation         \$100 up to 250lb tanks + \$.10/lb above 250lbs           Fuel Tank installation         \$100         \$50           Fuel Tank installation         \$50         \$50           Fuel Tank installation         \$100         \$50           Fuel Tank installation         \$100         \$50           Generator         \$75         \$50           Move Building         \$50         \$50           Pools         \$150 In-ground         \$75 Above ground           \$100         \$150 In-ground         \$75 Above ground           \$100         <	Permit Type	Fee	Permit fee	
Park/Recreation Fee	• •	1		
Commercial (C)         \$100         \$.50/sqft         \$50 minimum           Alteration/Renovation/Repair (C/R)         \$60         \$.50/sqft (\$50 minimum)           Accessory Building/Structure         \$40         \$.25/sqft           Antique Car         \$50         \$50           CO without Permit/Business CO         \$50         \$50           Demolition (over 500 sqft)         \$50         \$50           Fence         \$50         \$50           Fence         \$50         \$50           Fuel Tank installation         \$100 up to 250lb tanks + \$.10/lb above 250lbs           Fuel Tank removal         \$100         \$50           Generator         \$75         \$50           Move Building         \$50         \$50           Pools         \$150 In-ground         \$75 Above ground           Signs         \$50         \$50           Renewal         \$100         \$50           Signs         \$50 permanent         \$25 temporary           Solid Fuel Appliance         \$50         \$50           Tower         \$50         \$50         \$50           Tower         \$50         \$50         \$50           Tower         \$50         \$50         \$50	•	\$13	*	
Commercial/Residential Addition         \$60         \$.50/sqft (\$50 minimum)           Alteration/Renovation/Repair (C/R)         \$60         \$.50/sqft (\$50 minimum)           Accessory Building/Structure         \$40         \$.25/sqft           Antique Car         \$50         \$50           CO without Permit/Business CO         \$50         \$50           Demolition (over 500 sqft)         \$50         \$50           Fence         \$50         \$50           Fuel Tank installation         \$100 up to 250lb tanks + \$.10/lb above 250lbs           Fuel Tank removal         \$100         \$50           Generator         \$75         \$50           Move Building         \$50         \$50           Pools         \$150 In-ground         \$75 Above ground           Signs         \$60 permanent         \$25 temporary           Solar Energy System         \$50 app fee + \$.10/sqft of panel           Solid Fuel Appliance         \$50           Tower         \$50 expremanent         \$25 temporary           Solid Fuel Appliance         \$50           Tower         \$50 co-location/New equipment or antenna           New Tower-\$1,000 plus additional review fees as determined by Town Enginer           Zoning Compliance Letter         \$50		<b>\$100</b>	· ·	
Alteration/Renovation/Repair (C/R)	, ,		· · · · · · · · · · · · · · · · · · ·	
Section   Sect	Commercial/Residential Addition	\$60	\$.50/sqft (\$50 minimum)	
Antique Car CO without Permit/Business CO Demolition (over 500 sqft) Fence \$50 Fence \$50 Fuel Tank installation Fuel Tank removal Generator Move Building Ponds \$50  \$50  \$50  \$100 up to 250lb tanks + \$.10/lb above 250lbs \$100 Generator \$75 Move Building \$50  Ponds \$50  Pools \$150 In-ground \$75 Above ground \$100 \$510 \$60 permanent \$25 temporary \$50 app fee + \$.10/sqft of panel \$50 app fee + \$.1				
CO without Permit/Business CO  Demolition (over 500 sqft)  Fence  S50  Fence  S50  Fuel Tank installation  Generator  Move Building  Pools  Renewal  Signs  Solo permanent  \$25 temporary  Solar Energy System  Solid Fuel Appliance  Tower  Zoning Board of Appeals  Zoning Compliance Letter  Re-Issue Expired Permits  Construction w/out Permit  Chickens & Kennel  SWPPP  Construction wout Permit  Chickens & Kennel  Sign Floodplain Dev Permit Fees  Site Plan Fees, based on number of improved acres*  *Additional professional services, including but not limited to traffic study and \$EQRA review, utilized by the Town during the review process shall be borne by the applicant  Sign Solo Silou up to 250lb tanks + \$1.0/lb above 250lbs  S100 up to 250lb tanks + \$1.0/lb above 250lbs		\$40		
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Renewal  Signs  Solar Energy System  Solid Fuel Appliance  Solid Fuel Appliance  Tower  Tower  Soning Board of Appeals  Zoning Compliance Letter  Re-Issue Expired Permits  Construction w/out Permit  Chickens & Kennel  SWPPP  Thoodplain Dev Permit Fees  Site Plan Fees, based on number of improved acres*  *Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant  Son permanent  \$100  \$150 Co-location/New equipment or antenna New Tower-\$1,000 plus additional review fees as determined by Town Eng firm  \$100  \$150 Co-location/New equipment or antenna New Town Flood plus additional preview antenna New Town Engine Primit fee  \$50  \$100  \$	Ponds		\$50	
Renewal  Signs  Solar Energy System  Solid Fuel Appliance  Solid Fuel Appliance  Tower  Tower  Soning Board of Appeals  Zoning Compliance Letter  Re-Issue Expired Permits  Construction w/out Permit  Chickens & Kennel  SWPPP  Thoodplain Dev Permit Fees  Site Plan Fees, based on number of improved acres*  *Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant  Son permanent  \$100  \$150 Co-location/New equipment or antenna New Tower-\$1,000 plus additional review fees as determined by Town Eng firm  \$100  \$150 Co-location/New equipment or antenna New Town Flood plus additional preview antenna New Town Engine Primit fee  \$50  \$100  \$	D. 1		\$150 In-ground	
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5.01-10Ac: \$250   >10Ac: \$350 + additional fees as required by   Town Engineering Firm   Site Plan Fees, based on number of   improved acres*			· ·	
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Floodplain Dev Permit Fees  Site Plan Fees, based on number of improved acres*  *Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant  5.01-10Ac: \$1000				
Site Plan Fees, based on number of improved acres*  *Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant  0-1Ac: \$250  1.01-5Ac: \$500  5.01-10Ac: \$1000	Floodplain Dev Permit Fees			
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>10Ac: \$1500	· · · · · · · · · · · · · · · · · · ·		5.01-10Ac: \$1000	
			>10Ac: \$1500	

Upon a vote being taken: ayes – four noes – none Motion carried.

Action #273
Bldg permit fees approved

Town Board meeting 7/25/2022 Page 3

The Building Department received quotes from the following for the purchase of building/zoning/planning/code enforcement software:

• Cloudpermit Reston, VA Implementation \$6,000 annual fee \$16,000

• Brightly Cary, NC Implementation & 1st year fees \$48,525.92

Annual fees 2<sup>nd</sup> yr. \$18,181.77 to 5<sup>th</sup> yr. \$19,867.71

• iWorQ \* Logan, UT Setup/Implementation \$5,500 annual fee \$8,500 \*does not include planning or zoning modules

Councilman McCann moved to approve the purchase of software for the Building/Code Enforcement Office from Cloudpermit, 11911 Freedom Drive, Ste. 720, Reston, VA 20190 at the following rates: implementation/setup fee \$6,000.00 Action #274 Purch of bldg. dept software aprvd

2022 subscription (annual fee) prorated \$8,276.71 2023 – 2026 \$16,000 subscription (annual fee) \$16,000.00 And to authorize the Supervisor to sign the five-year agreement. Councilman

Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Councilman Granville moved to approve the following budget amendment to cover the initial cost of the purchase of building department software from Cloudpermit:

• Decrease A1990 Contingent Account by \$14,277.00

• Increase appropriation line A1680.401 Central Data Processing by \$14,277.00

Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Councilman Snyder moved to authorize the Supervisor to sign the contract with Erie County whereby the County agrees to pay the Town an amount not to exceed \$10,000.00 to be used toward Aurora Senior Center program funding. The funds will be used to purchase a new sound system and new dining tables for the Center. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Budget amend for bldg. dept software aprvd

Action #275

Action #276 Supv auth to sign \$10K funding agreement with Erie County for SrCtr

Councilman Granville moved to accept a donation from the Rotary Club of East Aurora in the amount of \$1905.16 to be used toward the purchase of a new diving board for Community Pool. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #277 Board accepts donation from Rotary for diving brd

Councilman Snyder moved to authorize the Supervisor to sign a letter of intent with Schroder Joseph & Associates LLP for legal services pertaining to labor relations and arbitration hearings. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none

Motion carried.

Action #278 Supv to sign Itr of intent for labor & arbitration issues

Councilman Granville moved to set 11:00a.m. August 23, 2022 at the Town Clerk's office, 575 Oakwood Avenue, East Aurora, NY, as the time, date and place to hold a bid opening for the restroom project at Community Pool, 690 South Street, East Aurora, NY. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #279 Bid opening for pool rest room renovations set Town Board meeting 7/25/2022 Page 4

Councilman Snyder moved to authorize the Supervisor to sign the NYS Department of Transportation Office of Right of Way Permit for temporary use of State property for the West Falls sign that the Town will be installing along the side of Davis Road (Route 240) near Behm Road. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #280 Supv auth to sign NYSDOT permit for WF sign

Action #281

DCO budget

transfers

aprvd

Councilman Granville moved to approve the following budget transfers to prevent an overdrawn Dog Control budget line:

From: A3510.100 DCO labor \$1295.00 A3510.140 DCO overtime \$ 840.00 A3510.101 DCO PT labor \$ 455.00

Councilman Snyder seconded the motion. Upon a vote being taken:

ayes - fournoes-noneMotion carried.

Councilman Snyder moved to approve the following budget amendment to account for the receipt of CDBG funds for Senior Center Safety Improvements:

• Increase revenue line A4910 Community Development Act by \$27,601.00

Increase appropriation line A1620.423 Contractual Maintenance by

Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #282 Budget amendment for CDBG SrCtr improvements

aprvd

Councilman Snyder moved to adopt the 2023 Budget calendar:

Departmental Budget Request Forms to Department Heads - Friday 7/22/22

Department Heads Formulate Budget Requests and Meet With Town Board Liaisons Mon. 7/25 - Thurs. 8/4

Departmental Request Forms Due to Supervisor's Office - Friday 8/5/22

Town Board Meeting w/ Department Heads and Bookkeeper - Tuesday 8/9/22 at 11:00 am (Special Meeting)

Town Board Work Session to Review Tentative Budget - Wednesday 9/7/22 at 5:00 pm

Budget Officer Files Tentative Budget with Town Clerk (by Sept 30) - Thursday 9/22/22

Town Clerk Presents the Tentative Budget to the Town Board (by Oct 5) - 9/26/22 Board Meeting

Town Board Tentative Budget Work Session - Wednesday 9/28/22 at 5:00 pm (Special Meeting)

Town Board approves changes to the Tentative Budget - 10/11/22 Board Meeting (Tuesday) and accepts it as the Preliminary Budget; Set Public Hearing

Public Hearing on the Preliminary Budget (by Nov 10) - 10/24/22 Board Meeting

Town Board Preliminary Budget Work Session - Wednesday 10/26/22 at 5:00 pm (Special Meeting if needed)

Adopt the Budget (no later than Nov 20) - 11/14/22 Board Meeting

Action #283 2023 Budget Councilman McCann seconded the motion. Upon a vote being taken: calendar ayes – four noes – none Motion carried. adopted

Town Board meeting 7/25/2022 Page 5

Councilman Granville moved to forward the Intermunicipal Agreement regarding CodeRed to the Village of East Aurora. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #284 Intermunicipal agrmt for CodeRed sent to VEA

COMMUNICATIONS AND REPORTS – The following communications and reports were received by the Board and filed:

- Senior Center June 2022 report
- Town Clerk/Tax May and June 2022 reports
- Town Clerk/water April (adjusted), May and June 2022 reports
- Recreation June 2022 report
- Building Department June 2022 report
- EAPD June 2022 report
- NYS Agriculture & Markets DCO and shelter inspections

## BUSINESS FROM BOARD MEMBERS/LIAISONS:

Councilman Snyder stated he met with Mark Gaston, David Gunner and a representative from Erie County Highway to look at the proposed kayak launch site on Center Street at Cazenovia Creek.

Councilman McCann attended the Erie County consolidation meeting. Supervisor Bach wished Councilman Granville happy birthday.

## AUDIENCE II:

Rod Simeone, Byeberry Court, asked if the building department software would be use for the Village, too. The response was yes.

Pat Shea, Griggs Place, spoke about fees charged by the Town and his interpretation of fees.

## ABSTRACT OF CLAIMS:

The July 25, 2022 Abstract of Claims, consisting of PCard voucher number 825, vouchers numbered 826 to 895, and prepaid voucher number 896, was presented to the Board for audit and authorization of payment from the following funds:

General	\$	48,102.03
Part Town		144.27
Highway		53,369.63
Trust & Agency		459.00
Special Districts	_	58,178.83
Grand Total Abstract	\$	160,253.76

Councilman McCann moved to approve the 7/25/2022 Abstract of
Claims and authorize payment of same. Councilman Snyder seconded the
motion. Upon a vote being taken: ayes – four noes – none

Motion carried.

Action #285
7/25/22
Abstract of
Claims aprvd

Councilman McCann moved to adjourn at 7:35 p.m. Seconded by
Councilman Granville. Upon a vote being taken: ayes – four noes – none
Motion carried.

Action #286
Meeting adjourned.

Martha L. Librock Town Clerk