

July 25, 2022

A meeting of the Town Board of the Town of Aurora took place on Monday, July 25, 2022, beginning at 7:05 p.m. immediately after the work session. The Board met in-person at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York. The meeting was streamed via Zoom and YouTube.

Present:	Charles D. Snyder	Councilman
	James F. Granville	Councilman
	Joseph McCann	Councilman
	James J. Bach	Supervisor
Absent:	Luke Wochensky	Councilman
Others Present:	Brigid Maloney	Town Attorney
	Elizabeth Cassidy	Code Enforcement Officer
	David Gunner	Highway Superintendent
	Donna Bodekor	Senior Center Director
	Chris Musshafen	Aquatics/Recreation Director
	Paul Ernst	ZBA Chairman
	Rod Simeone	ZBA Member
	Elizabeth Wilber	Live Stream Coordinator

Supervisor Bach opened the meeting at 7:05 p.m., immediately following the work session.

Councilman Granville moved to approve the minutes of the July 11, 2022 work session and meeting; seconded by Councilman McCann. Upon a vote being taken: ayes – four noes – none Motion carried. Action #269 7/11/2022 min aprvd

AUDIENCE I: none

UNFINISHED BUSINESS: none

NEW BUSINESS:

Councilman McCann moved to amend the agenda by adding item 5N – Intermunicipal Agreement with Village of East Aurora for CodeRed. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried. Action #270 5N added to agenda

Councilman Granville moved to form the West Falls Advisory Committee. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried. Action #271 WF Advisory Committee formed

Councilman Snyder moved to approve a Temporary Use Permit to Immaculate Conception School – Mark Mozrell, Athletic Director, to use the soccer fields at Knox Farm State Park on Tuesday and Friday evenings from 6:00p.m to 7:30p.m. beginning August 30 and ending October 28, 2022 for a fee of \$200.00. Approval is contingent upon receipt of proof of insurance. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried. Action #272 IC soccer TUP for KFSP aprvd

Councilman Snyder moved to adopt the following fees for building and zoning permits, effective August 1, 2022; seconded by Councilman Granville:

Permit Type	Application Fee	Permit fee
One, Two & Multi-Family Residence (R) Park/Recreation Fee	\$75	\$.50/sqft \$200
Commercial (C)	\$100	\$.50/sqft
Commercial/Residential Addition	\$60	\$.50/sqft (\$50 minimum)
Alteration/Renovation/Repair (C/R)	\$60	\$.50/sqft (\$50 minimum)
Accessory Building/Structure	\$40	\$.25/sqft
Antique Car		\$50
CO without Permit/Business CO		\$50
Demolition (over 500 sqft)		\$50
Fence		\$50
Fuel Tank installation		\$100 up to 250lb tanks + \$.10/lb above 250lbs
Fuel Tank removal		\$100
Generator		\$75
Move Building		\$50
Ponds		\$50
Pools		\$150 In-ground \$75 Above ground
Renewal		\$100
Signs		\$60 permanent \$25 temporary
Solar Energy System		\$50 app fee + \$.10/sqft of panel
Solid Fuel Appliance		\$50
Tower		\$150 Co-location/New equipment or antenna New Tower- \$1,000 plus additional review fees as determined by Town Eng firm
Zoning Board of Appeals		\$100
Zoning Compliance Letter		\$50
Re-Issue Expired Permits		1 year: ½ original permit fee 3 months: \$25 app fee + ¼ original permit fee
Construction w/out Permit		Double permit fee
Chickens & Kennel		\$25
SWPPP		0-5Ac: \$150 5.01-10Ac: \$250 >10Ac: \$350 + additional fees as required by Town Engineering Firm
Floodplain Dev Permit Fees		\$125
Site Plan Fees, based on number of improved acres* <i>*Additional professional services, including but not limited to traffic study and SEQRA review, utilized by the Town during the review process shall be borne by the applicant</i>		0-1Ac: \$250 1.01-5Ac: \$500 5.01-10Ac: \$1000 >10Ac: \$1500

Upon a vote being taken: ayes – four    noes – none    Motion carried.    Action #273  
 Bldg permit fees approved

The Building Department received quotes from the following for the purchase of building/zoning/planning/code enforcement software:

- Cloudpermit Reston, VA Implementation \$6,000 annual fee \$16,000
- Brightly Cary, NC Implementation & 1<sup>st</sup> year fees \$48,525.92  
Annual fees 2<sup>nd</sup> yr. \$18,181.77 to 5<sup>th</sup> yr. \$19,867.71
- iWorQ\* Logan, UT Setup/Implementation \$5,500 annual fee \$8,500

\*does not include planning or zoning modules

Councilman McCann moved to approve the purchase of software for the Building/Code Enforcement Office from Cloudpermit, 11911 Freedom Drive, Ste. 720, Reston, VA 20190 at the following rates:  
implementation/setup fee \$6,000.00

2022 subscription (annual fee) prorated \$8,276.71

2023 – 2026 \$16,000 subscription (annual fee) \$16,000.00

And to authorize the Supervisor to sign the five-year agreement. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four  
noes – none Motion carried.

Action #274  
Purch of  
bldg. dept  
software  
aprvd

Councilman Granville moved to approve the following budget amendment to cover the initial cost of the purchase of building department software from Cloudpermit:

- Decrease A1990 Contingent Account by \$14,277.00
- Increase appropriation line A1680.401 Central Data Processing by \$14,277.00

Councilman Snyder seconded the motion. Upon a vote being taken:  
ayes – four noes – none Motion carried.

Action #275  
Budget  
amend for  
bldg. dept  
software  
aprvd

Councilman Snyder moved to authorize the Supervisor to sign the contract with Erie County whereby the County agrees to pay the Town an amount not to exceed \$10,000.00 to be used toward Aurora Senior Center program funding. The funds will be used to purchase a new sound system and new dining tables for the Center. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #276  
Supv auth to  
sign \$10K  
funding  
agreement  
with Erie  
County for  
SrCtr

Councilman Granville moved to accept a donation from the Rotary Club of East Aurora in the amount of \$1905.16 to be used toward the purchase of a new diving board for Community Pool. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #277  
Board accepts  
donation  
from Rotary  
for diving brd

Councilman Snyder moved to authorize the Supervisor to sign a letter of intent with Schroder Joseph & Associates LLP for legal services pertaining to labor relations and arbitration hearings. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #278  
Supv to sign  
ltr of intent  
for labor &  
arbitration  
issues

Councilman Granville moved to set 11:00a.m. August 23, 2022 at the Town Clerk's office, 575 Oakwood Avenue, East Aurora, NY, as the time, date and place to hold a bid opening for the restroom project at Community Pool, 690 South Street, East Aurora, NY. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #279  
Bid opening  
for pool rest  
room  
renovations  
set

Councilman Snyder moved to authorize the Supervisor to sign the NYS Department of Transportation Office of Right of Way Permit for temporary use of State property for the West Falls sign that the Town will be installing along the side of Davis Road (Route 240) near Behm Road. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #280  
Supv auth to sign  
NYSDOT  
permit for  
WF sign

Councilman Granville moved to approve the following budget transfers to prevent an overdrawn Dog Control budget line:

From: A3510.100 DCO labor	\$1295.00
To: A3510.140 DCO overtime	\$ 840.00
A3510.101 DCO PT labor	\$ 455.00

Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #281  
DCO budget  
transfers  
aprvd

Councilman Snyder moved to approve the following budget amendment to account for the receipt of CDBG funds for Senior Center Safety Improvements:

- Increase revenue line A4910 Community Development Act by \$27,601.00
- Increase appropriation line A1620.423 Contractual Maintenance by \$27,601.00

Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #282  
Budget  
amendment  
for CDBG  
SrCtr  
improvements  
aprvd

Councilman Snyder moved to adopt the 2023 Budget calendar:

Departmental Budget Request Forms to Department Heads - Friday 7/22/22

Department Heads Formulate Budget Requests and Meet  
With Town Board Liaisons Mon. 7/25 – Thurs. 8/4

Departmental Request Forms Due to Supervisor's Office - Friday 8/5/22

**Town Board Meeting w/ Department Heads and Bookkeeper - Tuesday 8/9/22 at 11:00 am  
(Special Meeting)**

**Town Board Work Session to Review Tentative Budget - Wednesday 9/7/22 at 5:00 pm**

Budget Officer Files Tentative Budget with Town Clerk (by Sept 30) - Thursday 9/22/22

Town Clerk Presents the Tentative Budget to the Town Board (by Oct 5) - 9/26/22 Board Meeting

**Town Board Tentative Budget Work Session - Wednesday 9/28/22 at 5:00 pm  
(Special Meeting)**

Town Board approves changes to the Tentative Budget - 10/11/22 Board Meeting (Tuesday)  
and accepts it as the Preliminary Budget; Set Public Hearing

Public Hearing on the Preliminary Budget (by Nov 10) - 10/24/22 Board Meeting

**Town Board Preliminary Budget Work Session - Wednesday 10/26/22 at 5:00 pm  
(Special Meeting if needed)**

Adopt the Budget (no later than Nov 20) - 11/14/22 Board Meeting

Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #283  
2023 Budget  
calendar  
adopted

Councilman Granville moved to forward the Intermunicipal Agreement regarding CodeRed to the Village of East Aurora. Councilman McCann seconded the motion. Upon a vote being taken: ayes – four noes – none  
Motion carried.

Action #284  
Intermunicipal  
agmt for  
CodeRed sent  
to VEA

COMMUNICATIONS AND REPORTS – The following communications and reports were received by the Board and filed:

- Senior Center – June 2022 report
- Town Clerk/Tax – May and June 2022 reports
- Town Clerk/water – April (adjusted), May and June 2022 reports
- Recreation – June 2022 report
- Building Department – June 2022 report
- EAPD – June 2022 report
- NYS Agriculture & Markets DCO and shelter inspections

BUSINESS FROM BOARD MEMBERS/LIAISONS:

Councilman Snyder stated he met with Mark Gaston, David Gunner and a representative from Erie County Highway to look at the proposed kayak launch site on Center Street at Cazenovia Creek.

Councilman McCann attended the Erie County consolidation meeting.  
Supervisor Bach wished Councilman Granville happy birthday.

AUDIENCE II:

Rod Simeone, Byeberry Court, asked if the building department software would be use for the Village, too. The response was yes.

Pat Shea, Griggs Place, spoke about fees charged by the Town and his interpretation of fees.

ABSTRACT OF CLAIMS:

The July 25, 2022 Abstract of Claims, consisting of PCard voucher number 825, vouchers numbered 826 to 895, and prepaid voucher number 896, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 48,102.03
Part Town	144.27
Highway	53,369.63
Trust & Agency	459.00
Special Districts	<u>58,178.83</u>
Grand Total Abstract	\$ 160,253.76

Councilman McCann moved to approve the 7/25/2022 Abstract of Claims and authorize payment of same. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none  
Motion carried.

Action #285  
7/25/22  
Abstract of  
Claims aprvd

Councilman McCann moved to adjourn at 7:35 p.m. Seconded by Councilman Granville. Upon a vote being taken: ayes – four noes – none  
Motion carried.

Action #286  
Meeting  
adjourned.