

February 24, 2014

A meeting of the Town Board of the Town of Aurora took place on Monday, February 24, 2014, at 7:00 p.m. in the Town Hall Auditorium, 300 Glead Avenue, East Aurora, New York.

Members Present:	Susan A. Friess Jolene M. Jeffe Charles D. Snyder James J. Bach	Councilwoman Councilwoman Councilman Supervisor
Absent/Excused:	Jeffrey T. Harris	Councilman
Others Present:	Edward J. Snyder William Wheeler David Gunner Donna Bodekor Peggy Cooke Ronald Krowka	Deputy Town Attorney CRA Engineering Highway Superintendent Senior Center Director Recreation Director Chief of Police

Supervisor Bach opened the meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Councilwoman Friess moved to approve the minutes of the February 10, 2014 Town Board meeting; seconded by Councilwoman Jeffe. Upon a vote being taken: ayes – four noes – none  
Motion carried.

Action #51  
2/10/14 TB mtg  
minutes aprvd

AUDIENCE I: none

#### UNFINISHED BUSINESS:

Councilwoman Jeffe moved to approve Payment No. 5-final for Grove Roofing Services, Inc., 131 Reading Street, Buffalo, NY, in the amount of \$8434.85 covering the period October 1, 2013 through present (project completion) for work done on the Aurora Town Library (Main Street) roof. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none  
Motion carried.

Action #52  
Final payment  
for Main St.  
Library Roof  
construction  
approved.

#### NEW BUSINESS:

Councilwoman Friess moved to add item 6H – Surplus Equipment Auction Bid Results to tonight’s agenda; seconded by Councilman Snyder. Upon a vote being taken: ayes – four noes – none  
Motion carried.

Action #53  
Bid results for  
surplus  
equipment  
approved.

Councilwoman Jeffe moved to add item 6I – Recreation/Aquatic Director – travel expense to tonight’s agenda; seconded by Councilman Snyder. Upon a vote being taken: ayes – four noes – none  
Motion carried.

Action #54  
Item No. 6H  
and 6I added  
to agenda.

Councilman Snyder moved to close Capital Fund H7 – October Storm Grant and to transfer the remaining balance of \$7,415.14 to the General Fund to be used to purchase a lawnmower for the Parks Department. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – four noes - none  
Motion carried.

Action #55  
Oct. Storm  
Grant fund  
closed;  
balance  
transferred.

Councilwoman Friess moved to approve the purchase of a Scag 52” Cheetah commercial lawnmower off the NYS bid list –award number 21459. The purchase price of \$7,233.71 will be disbursed from A7110.210 Parks equipment. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none  
Motion carried.

Action #56  
Purch. of  
mower for  
Parks aprvd.

Councilwoman Friess moved to authorize the Supervisor to sign and submit a Home Rule Request (request by a local government for enactment of a special law) in reference to Senate Bill No. 6121 – Community Choice Act. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #57  
Supv. to sign/submit Home Rule request re: senate bill

Councilwoman Jeffe moved to accept a \$3,000.00 donation from the Sons of the American Legion to be used toward a new treadmill for the Senior Center and a plaque indicating the donation. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #58  
Board accepts donation from Sons of Am Legion

Quotes for a new light commercial treadmill for the Senior Center were received from:

G&G Fitness	\$2749.00
Vision Fitness	\$5999.00 (direct purchase from manufacturer)
Bert's Bikes	no quote submitted
Gym Source	no quote submitted

Action #59  
Purchase of treadmill for Sr. Center approved

Councilwoman Friess moved to approve the purchase of a Vision T80 Treadmill from G&G Fitness, Transit Road, Williamsville, NY in the amount of \$2749.00 for the Aurora Senior Center. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #60  
Agenda item 6F tabled

Councilwoman Friess moved to table agenda item 6F – Donations from the WCNYS Horse Council and the East Aurora Driving Society until the March 10, 2014 Town Board meeting. Supervisor Bach seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Councilwoman Jeffe moved to adopt the following Meeting/Seminar Approval Policy; seconded by Councilwoman Friess:

**TOWN OF AURORA  
MEETING/SEMINAR ATTENDANCE APPROVAL POLICY  
BE IT RESOLVED,**

**SECTION 1:**

That during the current year, Town department heads or officials, or their designees, whose expenses have been allowed in the current adopted Budget are hereby authorized to attend the regular luncheon/dinner meetings of the various official organizations relating to their official duties as Town department heads or officials noted below. The cost of such meals shall not exceed \$35.00 per luncheon or dinner. Necessary expenses (mileage and/or tolls) incurred in traveling to or from said are hereby determined a legitimate Town expense for which such officials shall be reimbursed.

- Town Board – Association of Erie County Governments
- Town Clerk – Erie County Town Clerks & Tax Collectors Association;  
Association of Erie County Governments; NYS Archives Training
- Assessor – Erie County Assessor's Association
- Highway Superintendent – Erie County Highway Superintendent's Association
- Senior Center Director – Erie County Senior Center Director's Assoc.
- Assessor – Erie County Assessor's Association
- Building Department - NFBOA

**SECTION 2:**

That during the current year, the Town Assessor or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Assessors' Association Annual Training School, Ithaca, NY (Reimbursed by NYS Office of Real Property Services)
- New York State Assessors' Association Conference

**SECTION 3:**

That during the current year, the Building Inspector/Code Enforcement Officer or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Building Officials Conference
- Niagara Frontier Building Officials Education Conference
- Stormwater Management Conference

**SECTION 4:**

That during the current year, the Court Clerks are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Magistrates' Association of Court Clerks

**SECTION 5:**

That during the current year, the Town Justices are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Magistrates' Association Conference

**SECTION 6:**

That during the current year the Highway Superintendent or his designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Association of Town Superintendents of Highways Conference
- New York State Association of Towns Training School and Annual Meeting
- Cornell Local Roads Program For Highway Superintendents
- WNY Water Works training

**SECTION 7:**

That during the current year, the Supervisor and Council Members are hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- Industrial Development conferences as necessary
- Association of Towns Training School
- Association of Towns Finance School
- Chamber of Commerce sponsored meetings and events

**SECTION 8:**

That during the current year, the Recreation Director is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- NYS Parks and Recreation
- NYS Parks and Trails

**SECTION 9:**

That during the current year, the Town Clerk or her designee is hereby authorized to attend the following educational and training sessions with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Town Clerks' Association Annual Conference
- New York State Archives Seminars
- New York State Town Clerks' Regional Seminars
- New York Association of Tax Receivers and Collectors Annual Conference

**SECTION 10:**

That the Planning Board Chairman and Planning Board Members (including alternates) be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Association of Towns Training School at Houghton, NY
- Erie County Department of Planning sponsored training schools

**SECTION 11:**

That the Zoning Board Chairman and Zoning Board Members (including alternates) be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- New York State Association of Towns Training School at Houghton, NY
- Erie County Department of Planning sponsored training schools

**SECTION 12:**

That the Dog Control Officer be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- Webster/NYS Agriculture and Markets Animal Control Seminar

**SECTION 13:**

That the Town Historian be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- Government Appointed Historians of WNY Meeting/Conference

**SECTION 14:**

That the Bookkeeper (Assistant to Supervisor) and/or Secretary to the Supervisor be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- NYS Association of Towns Finance School

**SECTION 15:**

That the Director of the Aurora Senior Center be permitted to attend the following training and educational session with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts:

- Network in Aging Seminar/Conference

**SECTION 16:**

That during the current year all Town officials and employees be and hereby are authorized to be paid \$0.45 per mile for the use of their personal automobiles on all Town business.

**SECTION 17:**

That all conferences, seminars, lectures and meetings not falling within a pattern of regular attendance and not listed in this resolution, and **not exceeding \$400.00** in reimbursable expenses, including mileage reimbursement, may be approved for attendance by the Supervisor pursuant to Section 77-b of the General Municipal Law. Conferences, seminars, lectures and meetings, not listed in this resolution, and/or **exceeding \$400.00** and/or **overnight travel in any amount** shall require the approval of the Town Board.

**SECTION 18:**

That all expenses incurred, including but not limited to meals, mileage, and lodging, will not exceed that amount which is budgeted in each departments' expense and travel and/or mileage lines for the current year's budget.

**SECTION 19:**

That beginning in 2015, this policy will be updated annually and will be included at the Town's Organizational Meeting.

Upon a vote being taken to adopt the Town's meeting/travel policy:  
ayes – four          noes – none          Motion carried.

Action #61  
Meeting/travel  
policy adopted

Councilman Snyder moved to approve the following bid results from Auctions International for items previously declared to be surplus inventory:

1998 Ford F150 Pickup Truck	\$ 530.00
1989 Chevrolet Step Van P30	2,225.00
1998 Tenco Wing Plow	155.00
1987 Frink Funnel Plow	410.00
11' Hydro-Turn Plow	700.00
Hi-Way Salt Hopper	300.00

Action #62  
Auction bid  
results  
approved for  
surplus park &  
hwy equip

Proceeds from the 1989 Step Van will be deposited into the General (A) Fund and the remainder will be deposited into the Highway (DB) Fund.

Councilwoman Jeffe seconded the motion. Upon a vote being taken:  
ayes – four          noes – none          Motion carried.

Councilwoman Friess moved to approve the expenditure of \$284.75 as travel expense to bring a candidate for the Rec/Aquatic Director position into town for interviews with Town officials. Funds will be disbursed from A7020.404 Recreation expense and travel. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – four          noes – none

Action #63  
Travel  
expense for  
Rec/Aquatic  
Dir position  
approved.

Motion carried.

COMMUNICATIONS – The following communications were received by the Board and filed:

- Town Clerk – January 2014 Tax Collection Report
- Water Clerk – January 2014 Water Collection Report
- Building Department – January 2014 Report
- Work Requisitions – January 2014 Report
- EAPD – January Report

#### BUSINESS FROM BOARD MEMBERS AND LIAISONS:

Councilman Snyder stated that the renovation/construction and HVAC portions of the Records Storage Room project is complete and we are looking at extending smoke detector protection in the area.

Councilwoman Friess stated she attended the East Aurora School's education sub-committee meeting.

Supervisor Bach stated he attended the Association of Towns meeting in NYC.

#### AUDIENCE II:

Karl Shimmeth from Assemblyman David DiPietro's office spoke to the Board, noting that he would be attending Town meetings on behalf of Mr. DiPietro.

#### STAFF REPORTS:

Donna Bodekor, Senior Center Director, stated she also attended the school education sub-committee meeting. She noted that the gas leak in one of the roof top HVAC units has been repaired and that AARP is preparing tax returns at the Center.

David Gunner, Highway Superintendent, noted that the highway employees plowed for the 139<sup>th</sup> time as of today. Mr. Gunner noted he will be attending the CHIPS funding lobby event next weekend.

Peggy Cooke, Recreation Director, stated that Winterfest was a success and that summer program registration begins March 31, 2014.

The 2013 Encumbered Abstract of Claims dated February 24, 2014, consisting of vouchers numbered 2402 to 2404, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 1,486.96
Grand Total Abstract	\$ 1,486.96

The Abstract of Claims dated February 24, 2014, consisting of vouchers numbered 207 to 266, was presented to the Board for audit and authorization of payment from the following funds:

General	\$28,350.13
Highway	26,500.28
Enterprise/Gleed	20,658.70
Capital (Library Roof)	8,434.85
Capital (Mill Road)	1,383.41
Special Districts	<u>255.48</u>
Grand Total Abstract	\$85,582.85

Councilwoman Friess moved to approve the 2013 Encumbered Abstract of Claims and the 2014 Abstract of Claims, both dated 2/24/2014, and authorize payment of same. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #64  
2/24/2014  
Abstracts of  
Claims aprvd.

Councilwoman Jeffe moved to adjourn at 7:35 p.m.; seconded by Councilwoman Friess. Upon a vote being taken: ayes – five noes – none Motion carried.

Action #65  
Meeting  
adjourned.

Martha L. Librock  
Town Clerk