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## TOWN OF AURORA

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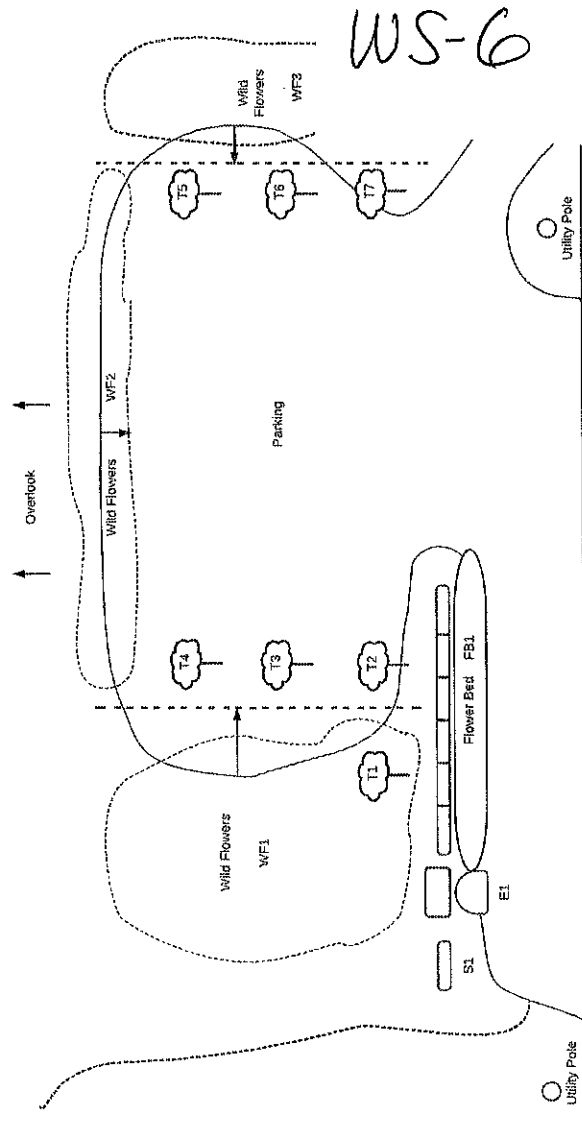
### MEMO

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TO: Aurora Town Board  
FROM: Kathleen Moffat  
RE: Capital Project H7 Village Bridge Repairs Deficit  
DATE: 3/28/22

Capital Project H7 has a cash deficit of \$9,869.12. To remedy this, I respectfully request approval to create an interest free interfund loan from A (General fund) to DA (Highway Townwide fund) in the amount of \$9,869.12. These funds will then be transferred to capital project H7 Village Bridge Repairs to make the capital project whole.

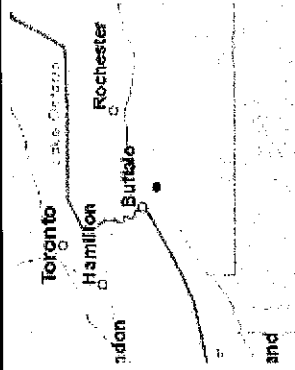
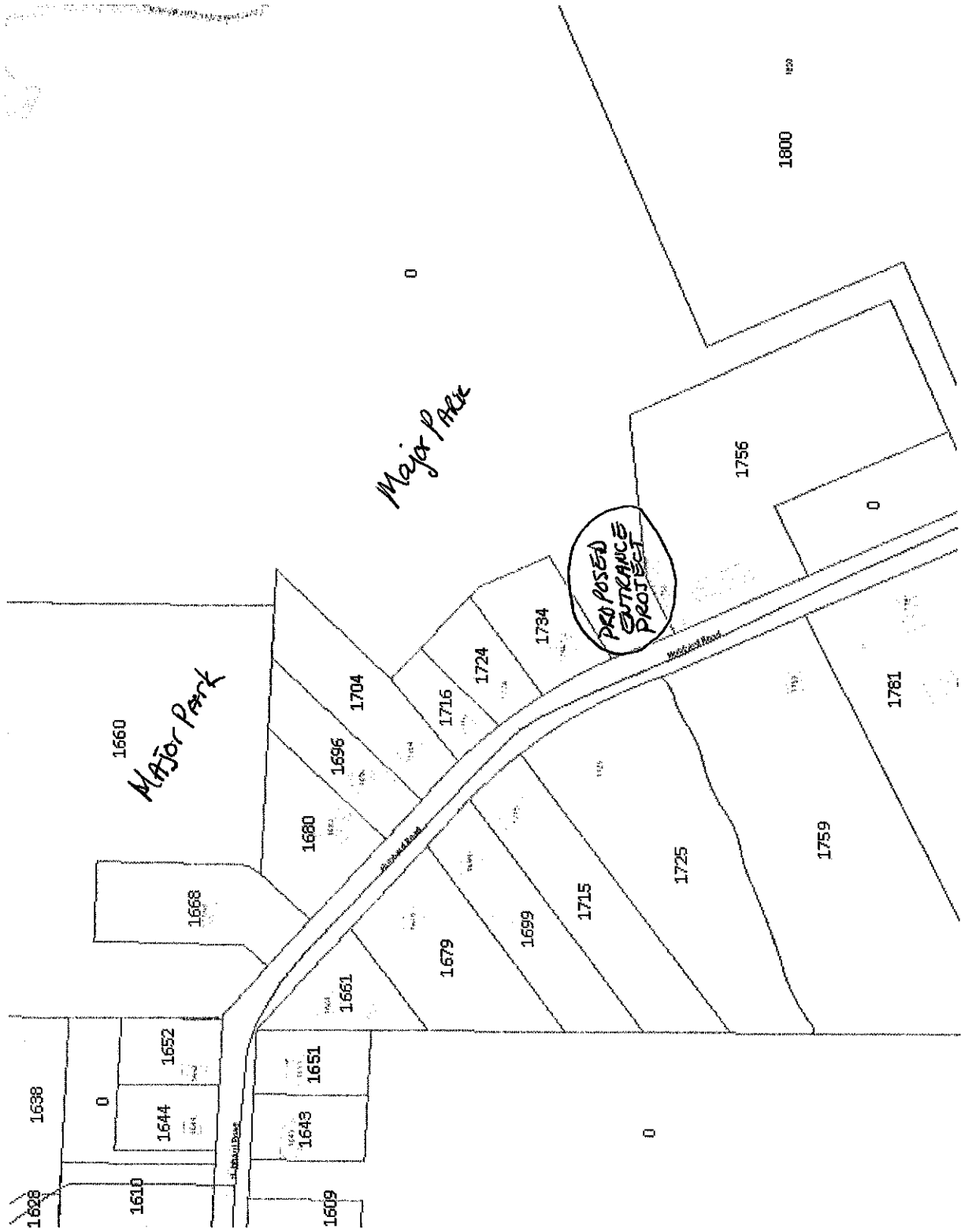
Highway Superintendent David Gunner has agreed to reduce spending in the DA fund to repay the loan at the end of 2022.



Majors Park  
Hubbard Rd Entrance  
Project Site Plan

SD

# Erie County On-Line Mapping Application



**Legend**

- Parcels
- Streets and Highways
  - Interstate
  - Primary State Road
  - Secondary State Road
  - County Road
  - Local Road

1: 4,514

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**ERIE COUNTY  
DEPARTMENT OF ENVIRONMENT & PLANNING  
OFFICE OF GIS**

0 0.07 0.1 Miles  
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
THIS MAP IS NOT TO BE USED FOR NAVIGATION

# Majors Park

## Hubbard RD Entrance Project Initial Proposal IDEAS

### Project Members

**David Gunner** - Town of Aurora Department of Public Works superintendent. and department

**Elizabeth Deveso** - Town of Aurora Department of Public Works office manager.

**Orlando Monaco** – volunteer assisting with creation of a project proposal and assist in the review, and approval process and possible even implementation.

**Don Owens** – nature conservationist and possible project counsel volunteer.

**Joe McCain** - Town of Aurora Board Member and Majors Park Liaison

**John/Dan Murray** – Murray Brother Nurseries. Provide counsel and plantings for the project. Reinstein Woods Nature Preserve entrance area landscaping project is one noteworthy project undertaken by Murray Brother Nurseries. Both the Town of Aurora DPW and Orlando Monaco have worked with both John and Dan in the past as well.

### Proposed Project Summary

The intent of this project is creating a more inviting entrance to Majors Park Hubbard Rd. entrance but with the added value of creating a more natural habitat which supports various pollinator species of insects and in turn supports other species in the ecosystem of the park such as birds.

The initial idea for this project came while listening to some feedback and commentary on the East Auroran Facebook Page regarding this park entrance and possibly how it may be a good candidate for a volunteer effort to help assist in some repairs and/or enhancements. As a frequent visitor and admirer of Majors Park and specifically using this entrance for access I thought of how wonderful it be to help formalize an effort and use some of my skillsets and past experiences with other projects such as Sinking Ponds Wildlife Sanctuary.

With that said an initial set of proposed enhancements for this project have been documented below starting with a Project Site Plan of the Majors Park Hubbard Rd. entrance. This site plan is simply used to visualize this park entrance and then identify individual Project Site Plan Items which further define the possible scope of work that could be performed to meet the above stated objectives of this project. The proposed Project Site Plan and Project Site Plan Items were put together after a 45-minute visit to this entrance of Majors Park and the proposed Project Site Plan Items devised can be scaled to any level and even occur piecemeal over longer periods of time if desired. The scope of this project proposal is meant to be completely flexible to ensure the Town of Aurora Board, Department of Public Works, and Town of Aurora residents are comfortable and see the worth of such a project given the resources required including of course finances to cover the cost.

## Project Site Plan

The Project Site Plan has been included as a separate document which hopefully will help in visually identified all proposed Project Site Plan Items which eventually could comprise the scope of work to be considered for this project. Please refer to that document to identify each Project Site Plan Item and where each is generally located in this entrance area of Majors Park.

## Project Site Plan Items

The Project Site Plan as described briefly above has been subdivided into individual Project Site Plan Items each of which denotes specific areas of the Hubbard Rd. Majors Park entrance which enhancements/work could be performed. Each Project Site Plan Item below is broken down into a detailed summary which elaborates on items such as: general description, cost, materials, labor, etc. It is hoped this approach will give a better sense of all the proposed enhancements/work from several different perspectives and then once that assessment is made decide on the scope of Project Site Plan Items which may be of interest and acceptable to all parties to move forwards with this project. Note each item has a “Precondition Action Items” which denotes what needs to be performed in order to move ahead with consideration and approval for the items to be added to the overall project scope. Once an item is approved for inclusion into the project scope other precondition action items can be addressed as necessary.

<b>Project Site Plan Item: S1</b>	
Description	Park Signage and Rules
Work to be Completed	Replace top tiers of signage wood and restore the Majors Park Lettering
Materials Source/s	Possibly Boy Scout Volunteer Project
Materials Cost	Negligible - Volunteer Paid (Boy Scouts, Orlando Monaco, Other)
Labor Cost	\$0 – Volunteer (Boy Scouts, Orlando Monaco, Other)
Delivery Cost	NA
Equipment	NA
Equipment Cost	NA
Long-term Maintenance	Negligible <ul style="list-style-type: none"> <li>• If needed I think the Scouts can summoned back:)</li> <li>• Volunteer - Orlando Monaco</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>• Boy Scouts Lead Initiative</li> <li>• Orlando Monaco</li> <li>• Town of Aurora DPW</li> </ul>
Short term Workforce Requirements	Volunteer Boy Scouts, Orlando Monaco, volunteer other
Long-term Workforce Requirements	Negligible and if needed Orlando Monaco can coordinate if anything needed.
<b>Precondition Action Items</b>	<ul style="list-style-type: none"> <li>• Project Scope Approval (pending review)</li> <li>• <b>Establish point of contact at local area Boy Scouts to initiate dialogue on project idea, resources need, scheduling etc.</b></li> </ul>

Total Cost	Any cost will be covered by volunteer donations.
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<b>Project Site Plan Item: E1</b>	
Description	Majors Park Trailhead Kiosk
Work to be Completed	Minor landscaping touchup at Kiosk base and installation of a shallow 1ft deep gravel entry area in front of the kiosk. This would simply make for easier accessibility to the kiosk.
Materials Source/s	#1 Crushed Gravel - Town of Aurora DPW
Materials Cost	\$0 Town of Aurora DPW supplied
Labor Cost	\$0 Town of Aurora DPW and/or Volunteer (Orlando Monaco, other)
Delivery Cost	\$0
Equipment	NA
Equipment Cost	NA
Long-term Maintenance	Occasional freshen up of #1 Gravel
Coordinators/Owners	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Volunteer (Orlando Monaco can coordinate volunteers if needed)</li> </ul>
Long-term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW possibly may need to refresh #1 gravel stone very infrequently.</li> </ul>
<b>Precondition Action Items</b>	<ul style="list-style-type: none"> <li>• Project Scope Approval (pending review)</li> </ul>
Total Cost	\$0

<b>Project Site Plan Item: FB1</b>	
Description	Entrance Flower Bed
Work to be Completed	<p>New Entrance Flower Bed Creation</p> <ul style="list-style-type: none"> <li>• Location in front of current fencing.</li> <li>• Dimensions: Height 4ft (eventually condense/settle to 3ft), 8 ft depth and the length would be along the entire split rail fence already in place.</li> <li>• Topsoil Fill supplied by Town of Aurora DPW</li> <li>• Woods Chips supplied by Town of Aurora DPW</li> <li>• Shrub and Flow Plantings – please refer to flower and shrub selections in the project flora selection document. Possibly a total of six plantings (flower and/or shrub)</li> </ul>
Materials Source/s	Murray Brothers Nursery
Materials Cost	<ul style="list-style-type: none"> <li>• Possible up to six plantings and depending on species selection then finalized cost can be obtained.</li> <li>• Partially volunteer paid (Orlando Monaco donation of two flower plantings).</li> <li>• Shrub price estimates are around \$100 per shrub</li> <li>• Flower selections such as Agastache Blue Fortune (Planted at Sinking Ponds Wildlife Sanctuary) \$40 per planting.</li> </ul>
Labor Cost	\$0 - Town of Aurora DPW and/or volunteer (Orlando Monaco can coordinate volunteers if needed)

Delivery Cost	\$0 Volunteer (Orlando Monaco can coordinate and handle delivery of all Shrubs and Flowers)
Equipment	NA
Equipment Cost	\$0
Long-term Maintenance	<ul style="list-style-type: none"> <li>• Shrubs periodic watering after planting and once established two to three months occasional watering and very minor upkeep.</li> <li>• Flowers ie Agastache Blue Fortune require two small gardening stakes and twine and will initially require periodic watering and once established after a month or two occasional watering and very minor upkeep.</li> <li>• Maintenance Participants: Orlando Monaco, possibly East Aurora Gardening Club, and even local area Town Residents on Hubbard Rd coordinated through Hubbard Rd. project liaison.</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco</li> <li>• Additional volunteers (Orlando Monaco can coordinate if needed)</li> </ul>
Long-term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco</li> <li>• East Aurora Gardening Club</li> <li>• Town of Aurora Hubbard Rd resident volunteers - coordinate with Hubbard Rd. Town of Aurora resident liaison.</li> </ul>
<b>Precondition Action Items</b>	<ul style="list-style-type: none"> <li>• Project Scope Approval (pending review)</li> <li>• <b>Selection of six Shrub/Flower plantings which will finalize Project Site Plan Item total cost. Please refer to flower and shrub selections in the project flora selection document for possible consideration.</b></li> <li>• <b>Long Term Maintenance:</b> <ul style="list-style-type: none"> <li>○ Reach out to East Aurora Gardening Club (dialogue already started and met with them for Sinking Ponds Wildlife Sanctuary)</li> <li>○ Reach out to Town of Aurora Hubbard Rd resident and resident project liaison Stacey Brown. Dialogue on this project already initiated.</li> </ul> </li> </ul>
Total Cost	Pending depending on planting selections but a total of six plantings is what is proposed (flower and/or shrubs)

<b>Project Site Plan Item: T1</b>	
Description	Native Tree Planting One
Work to be Completed	<ul style="list-style-type: none"> <li>• One native tree planting in designated area on Project Site Plan.</li> <li>• Please refer to tree selections in the project flora selection document for a specific species.</li> </ul>
Materials Source/s	Murray Brothers Nursery – Tree Selection from
Materials Cost	<ul style="list-style-type: none"> <li>• Depending on tree selection \$300-\$400 which includes staking materials as well.</li> </ul>

	<ul style="list-style-type: none"> <li>• Town of Aurora DPW fill dirt with some topsoil, if possible, around root ball. Note: Topsoil may have to be purchased.</li> <li>• Town of Aurora DPW wood chips</li> <li>• Note: tree stakes and tree training wire supplied by Murray Brothers Nursery</li> </ul>
Labor Cost	\$0 - Town of Aurora DPW and/or volunteer (Orlando Monaco can coordinate volunteers if needed)
Delivery Cost	Included in material costs.
Equipment	Town of Aurora DPW - Skid Steer with backhoe or backhoe?
Equipment Cost	\$0 - Town of Aurora DPW
Maintenance Requirements	<ul style="list-style-type: none"> <li>• For the first-year periodic watering</li> <li>• Once tree established removal of stakes, occasional watering, and woodchip replenishment at tree base.</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco can coordinate volunteers if needed</li> </ul>
Long term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco - can assist with six five-gallon water buckets in one delivery whenever needed.</li> <li>• Town of Aurora Hubbard Rd resident volunteers - coordinate with Hubbard Rd. Town of Aurora resident liaison.</li> </ul>
<b>Precondition Action Items</b>	<ul style="list-style-type: none"> <li>• Project Scope Approval (pending review)</li> <li>• <b>Due to the rough fill that comprises some of this park entrance area the suggested tree planting location may require on site assessment to determine if planting is possible.</b></li> <li>• <b>Selection of native tree species which will finalize Project Site Plan Item total cost. Please refer to tree selections in the project flora selection document for possible consideration.</b></li> <li>• <b>Reach out to Town of Aurora Hubbard Rd resident and resident project liaison Stacey Brown. Dialogue on this project already initiated.</b></li> </ul>
Total Cost	\$300-\$400 – Depending on Tree Species Selected + Top Soil Cost

<b>Project Site Plan Item: T2</b>	
Description	Native Tree Planting Two
Work to be Completed	<ul style="list-style-type: none"> <li>• One native tree planting in designated area on Project Site Plan.</li> <li>• Please refer to tree selections in the project flora selection document for a specific species.</li> </ul>
Materials Source/s	Murray Brothers Nursery – Tree Selection from
Materials Cost	<ul style="list-style-type: none"> <li>• Depending on tree selection \$300-\$400 which includes staking materials as well.</li> <li>• Town of Aurora DPW fill dirt with some topsoil, if possible, around root ball. Note: Topsoil may have to be purchased.</li> <li>• Town of Aurora DPW wood chips</li> </ul>



	<ul style="list-style-type: none"> <li>Note: tree stakes and tree training wire supplied by Murray Brothers Nursery</li> </ul>
Labor Cost	\$0 - Town of Aurora DPW and/or volunteer (Orlando Monaco can coordinate volunteers if needed)
Delivery Cost	Included in material costs.
Equipment	Town of Aurora DPW - Skid Steer with backhoe or backhoe?
Equipment Cost	\$0 - Town of Aurora DPW
Maintenance Requirements	<ul style="list-style-type: none"> <li>For the first-year periodic watering</li> <li>Once tree established removal of stakes, occasional watering, and woodchip replenishment at tree base.</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>Town of Aurora DPW</li> <li>Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>Town of Aurora DPW</li> <li>Orlando Monaco can coordinate volunteers if needed</li> </ul>
Long term Workforce Requirements	<ul style="list-style-type: none"> <li>Town of Aurora DPW</li> <li>Orlando Monaco - can assist with six five-gallon water buckets in one delivery whenever needed.</li> <li>Town of Aurora Hubbard Rd resident volunteers - coordinate with Hubbard Rd. Town of Aurora resident liaison.</li> </ul>
<b>Precondition Action Items</b>	<ul style="list-style-type: none"> <li>Project Scope Approval (pending review)</li> <li><b>Due to the rough fill that comprises some of this park entrance area the suggested tree planting location may require on site assessment to determine if planting is possible.</b></li> <li><b>Selection of native tree species which will finalize Project Site Plan Item total cost. Please refer to tree selections in the project flora selection document for possible consideration.</b></li> <li><b>Reach out to Town of Aurora Hubbard Rd resident and resident project liaison Stacey Brown. Dialogue on this project already initiated.</b></li> </ul>
<b>Total Cost</b>	<b>\$300-\$400 – Depending on Tree Species Selected + Top Soil Cost</b>

<b>Project Site Plan Item: T3</b>	
Description	Native Tree Planting Three
Work to be Completed	<ul style="list-style-type: none"> <li>One native tree planting in designated area on Project Site Plan.</li> <li>Please refer to tree selections in the project flora selection document for a specific species.</li> </ul>
Materials Source/s	Murray Brothers Nursery – Tree Selection from
Materials Cost	<ul style="list-style-type: none"> <li>Depending on tree selection \$300-\$400 which includes staking materials as well.</li> <li>Town of Aurora DPW fill dirt with some topsoil, if possible, around root ball. Note: Topsoil may have to be purchased.</li> <li>Town of Aurora DPW wood chips</li> <li>Note: tree stakes and tree training wire supplied by Murray Brothers Nursery</li> </ul>
Labor Cost	\$0 - Town of Aurora DPW and/or volunteer (Orlando Monaco can coordinate volunteers if needed)
Delivery Cost	Included in material costs.

Equipment	Town of Aurora DPW - Skid Steer with backhoe or backhoe?
Equipment Cost	\$0 - Town of Aurora DPW
Maintenance Requirements	<ul style="list-style-type: none"> <li>• For the first-year periodic watering</li> <li>• Once tree established removal of stakes, occasional watering, and woodchip replenishment at tree base.</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco can coordinate volunteers if needed</li> </ul>
Long term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco - can assist with six five-gallon water buckets in one delivery whenever needed.</li> <li>• Town of Aurora Hubbard Rd resident volunteers - coordinate with Hubbard Rd. Town of Aurora resident liaison.</li> </ul>
<b>Precondition Action Items</b>	<ul style="list-style-type: none"> <li>• Project Scope Approval (pending review)</li> <li>• <b>Due to the rough fill that comprises some of this park entrance area the suggested tree planting location may require on site assessment to determine if planting is possible.</b></li> <li>• <b>Selection of native tree species which will finalize Project Site Plan Item total cost. Please refer to tree selections in the project flora selection document for possible consideration.</b></li> <li>• <b>Reach out to Town of Aurora Hubbard Rd resident and resident project liaison Stacey Brown. Dialogue on this project already initiated.</b></li> </ul>
<b>Total Cost</b>	<b>\$300-\$400 – Depending on Tree Species Selected + Top Soil Cost</b>

<b>Project Site Plan Item: T4</b>	
Description	Native Tree Planting Four
Work to be Completed	<ul style="list-style-type: none"> <li>• One native tree planting in designated area on Project Site Plan.</li> <li>• Please refer to tree selections in the project flora selection document for a specific species.</li> </ul>
Materials Source/s	Murray Brothers Nursery – Tree Selection from
Materials Cost	<ul style="list-style-type: none"> <li>• Depending on tree selection \$300-\$400 which includes staking materials as well.</li> <li>• Town of Aurora DPW fill dirt with some topsoil, if possible, around root ball. Note: Topsoil may have to be purchased.</li> <li>• Town of Aurora DPW wood chips</li> <li>• Note: tree stakes and tree training wire supplied by Murray Brothers Nursery</li> </ul>
Labor Cost	\$0 - Town of Aurora DPW and/or volunteer (Orlando Monaco can coordinate volunteers if needed)
Delivery Cost	Included in material costs.
Equipment	Town of Aurora DPW - Skid Steer with backhoe or backhoe?
Equipment Cost	\$0 - Town of Aurora DPW
Maintenance Requirements	<ul style="list-style-type: none"> <li>• For the first-year periodic watering</li> <li>• Once tree established removal of stakes, occasional watering, and woodchip replenishment at tree base.</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> </ul>

	<ul style="list-style-type: none"> <li>• Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco can coordinate volunteers if needed</li> </ul>
Long term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco - can assist with six five-gallon water buckets in one delivery whenever needed.</li> <li>• Town of Aurora Hubbard Rd resident volunteers - coordinate with Hubbard Rd. Town of Aurora resident liaison.</li> </ul>
Precondition Action Items	<ul style="list-style-type: none"> <li>• Project Scope Approval (pending review)</li> <li>• <b>Due to the rough fill that comprises some of this park entrance area the suggested tree planting location may require on site assessment to determine if planting is possible.</b></li> <li>• <b>Selection of native tree species which will finalize Project Site Plan Item total cost. Please refer to tree selections in the project flora selection document for possible consideration.</b></li> <li>• <b>Reach out to Town of Aurora Hubbard Rd resident and resident project liaison Stacey Brown. Dialogue on this project already initiated.</b></li> </ul>
Total Cost	\$300-\$400 – Depending on Tree Species Selected + Top Soil Cost

<b>Project Site Plan Item: T5</b>	
Description	Native Tree Planting Five
Work to be Completed	<ul style="list-style-type: none"> <li>• One native tree planting in designated area on Project Site Plan.</li> <li>• Please refer to tree selections in the project flora selection document for a specific species.</li> </ul>
Materials Source/s	Murray Brothers Nursery – Tree Selection from
Materials Cost	<ul style="list-style-type: none"> <li>• Depending on tree selection \$300-\$400 which includes staking materials as well.</li> <li>• Town of Aurora DPW fill dirt with some topsoil, if possible, around root ball. Note: Topsoil may have to be purchased.</li> <li>• Town of Aurora DPW wood chips</li> <li>• Note: tree stakes and tree training wire supplied by Murray Brothers Nursery</li> </ul>
Labor Cost	\$0 - Town of Aurora DPW and/or volunteer (Orlando Monaco can coordinate volunteers if needed)
Delivery Cost	Included in material costs.
Equipment	Town of Aurora DPW - Skid Steer with backhoe or backhoe?
Equipment Cost	\$0 - Town of Aurora DPW
Maintenance Requirements	<ul style="list-style-type: none"> <li>• For the first-year periodic watering</li> <li>• Once tree established removal of stakes, occasional watering, and woodchip replenishment at tree base.</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco can coordinate volunteers if needed</li> </ul>
Long term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> </ul>

	<ul style="list-style-type: none"> <li>Orlando Monaco - can assist with six five-gallon water buckets in one delivery whenever needed.</li> <li>Town of Aurora Hubbard Rd resident volunteers - coordinate with Hubbard Rd. Town of Aurora resident liaison.</li> </ul>
<b>Precondition Action Items</b>	<ul style="list-style-type: none"> <li>Project Scope Approval (pending review)</li> <li><b>Due to the rough fill that comprises some of this park entrance area the suggested tree planting location may require on site assessment to determine if planting is possible.</b></li> <li><b>Selection of native tree species which will finalize Project Site Plan Item total cost. Please refer to tree selections in the project flora selection document for possible consideration.</b></li> <li><b>Reach out to Town of Aurora Hubbard Rd resident and resident project liaison Stacey Brown. Dialogue on this project already initiated.</b></li> </ul>
<b>Total Cost</b>	\$300-\$400 – Depending on Tree Species Selected + Top Soil Cost

<b>Project Site Plan Item: T6</b>	
<b>Description</b>	Native Tree Planting Six
<b>Work to be Completed</b>	<ul style="list-style-type: none"> <li>One native tree planting in designated area on Project Site Plan.</li> <li>Please refer to tree selections in the project flora selection document for a specific species.</li> </ul>
<b>Materials Source/s</b>	Murray Brothers Nursery – Tree Selection from
<b>Materials Cost</b>	<ul style="list-style-type: none"> <li>Depending on tree selection \$300-\$400 which includes staking materials as well.</li> <li>Town of Aurora DPW fill dirt with some topsoil, if possible, around root ball. Note: Topsoil may have to be purchased.</li> <li>Town of Aurora DPW wood chips</li> <li>Note: tree stakes and tree training wire supplied by Murray Brothers Nursery</li> </ul>
<b>Labor Cost</b>	\$0 - Town of Aurora DPW and/or volunteer (Orlando Monaco can coordinate volunteers if needed)
<b>Delivery Cost</b>	Included in material costs.
<b>Equipment</b>	Town of Aurora DPW - Skid Steer with backhoe or backhoe?
<b>Equipment Cost</b>	\$0 - Town of Aurora DPW
<b>Maintenance Requirements</b>	<ul style="list-style-type: none"> <li>For the first-year periodic watering</li> <li>Once tree established removal of stakes, occasional watering, and woodchip replenishment at tree base.</li> </ul>
<b>Coordinators/Owners</b>	<ul style="list-style-type: none"> <li>Town of Aurora DPW</li> <li>Orlando Monaco</li> </ul>
<b>Short term Workforce Requirements</b>	<ul style="list-style-type: none"> <li>Town of Aurora DPW</li> <li>Orlando Monaco can coordinate volunteers if needed</li> </ul>
<b>Long term Workforce Requirements</b>	<ul style="list-style-type: none"> <li>Town of Aurora DPW</li> <li>Orlando Monaco - can assist with six five-gallon water buckets in one delivery whenever needed.</li> <li>Town of Aurora Hubbard Rd resident volunteers - coordinate with Hubbard Rd. Town of Aurora resident liaison.</li> </ul>
<b>Precondition Action Items</b>	<ul style="list-style-type: none"> <li><b>Project Scope Approval (pending review)</b></li> </ul>

	<ul style="list-style-type: none"> <li>• Due to the rough fill that comprises some of this park entrance area the suggested tree planting location may require on site assessment to determine if planting is possible.</li> <li>• Selection of native tree species which will finalize Project Site Plan Item total cost. Please refer to tree selections in the project flora selection document for possible consideration.</li> <li>• Reach out to Town of Aurora Hubbard Rd resident and resident project liaison Stacey Brown. Dialogue on this project already initiated.</li> </ul>
Total Cost	\$300-\$400 – Depending on Tree Species Selected + Top Soil Cost

<b>Project Site Plan Item: T7</b>	
Description	Native Tree Planting Seven
Work to be Completed	<ul style="list-style-type: none"> <li>• One native tree planting in designated area on Project Site Plan.</li> <li>• Please refer to tree selections in the project flora selection document for a specific species.</li> </ul>
Materials Source/s	Murray Brothers Nursery – Tree Selection from
Materials Cost	<ul style="list-style-type: none"> <li>• Depending on tree selection \$300-\$400 which includes staking materials as well.</li> <li>• Town of Aurora DPW fill dirt with some topsoil, if possible, around root ball. Note: Topsoil may have to be purchased.</li> <li>• Town of Aurora DPW wood chips</li> <li>• Note: tree stakes and tree training wire supplied by Murray Brothers Nursery</li> </ul>
Labor Cost	\$0 - Town of Aurora DPW and/or volunteer (Orlando Monaco can coordinate volunteers if needed)
Delivery Cost	Included in material costs.
Equipment	Town of Aurora DPW - Skid Steer with backhoe or backhoe?
Equipment Cost	\$0 - Town of Aurora DPW
Maintenance Requirements	<ul style="list-style-type: none"> <li>• For the first-year periodic watering</li> <li>• Once tree established removal of stakes, occasional watering, and woodchip replenishment at tree base.</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco can coordinate volunteers if needed</li> </ul>
Long term Workforce Requirements	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco - can assist with six five-gallon water buckets in one delivery whenever needed.</li> <li>• Town of Aurora Hubbard Rd resident volunteers - coordinate with Hubbard Rd. Town of Aurora resident liaison.</li> </ul>
Precondition Action Items	<ul style="list-style-type: none"> <li>• <b>Project Scope Approval (pending review)</b></li> <li>• Due to the rough fill that comprises some of this park entrance area the suggested tree planting location may require on site assessment to determine if planting is possible.</li> </ul>

	<ul style="list-style-type: none"> <li>• Selection of native tree species which will finalize Project Site Plan Item total cost. Please refer to tree selections in the project flora selection document for possible consideration.</li> <li>• Reach out to Town of Aurora Hubbard Rd resident and resident project liaison Stacey Brown. Dialogue on this project already initiated.</li> </ul>
Total Cost	\$300-\$400 – Depending on Tree Species Selected + Top Soil Cost

<b>Project Site Plan Item: WF1</b>	
Description	Native Wildflower Area One
Work to be Completed	<ul style="list-style-type: none"> <li>• Prepare area with removal of any rough fill necessary due to reduction in parking area size.</li> <li>• Replacement with fill dirt and then grade.</li> <li>• Planting of native wildflower seeds by spreading with hand or simple drop spreader. Seeds will then have to be directly sewed by simply pushing into the rough fill with a rake or hoe.</li> </ul>
Materials Source/s	<ul style="list-style-type: none"> <li>• American Meadows Native Northeast Wildflower Seed Mix – 2 x One Pound Bags (\$45 per bag)</li> <li>• Please refer to Wildflower selection in the project flora selection document.</li> <li>• Town of Aurora DPW fill dirt</li> </ul>
Materials Cost	\$90
Labor Cost	\$0 - Town of Aurora DPW and Orlando Monaco
Delivery Cost	\$0 - Town of Aurora DPW rough fill dirt delivery
Equipment	Town of Aurora DPW Skid Steer with Shovel/Loader
Equipment Cost	\$0 - Town of Aurora DPW
Maintenance Requirements	<ul style="list-style-type: none"> <li>• For the month after planting periodic watering.</li> <li>• Once wildflowers established minimal maintenance if any.</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>• Town of Aurora DPW</li> <li>• Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>• For the month after planting periodic watering.</li> </ul>
Long term Workforce Requirements	<ul style="list-style-type: none"> <li>• Negligible</li> </ul>
Precondition Action Items	<ul style="list-style-type: none"> <li>• <b>Project Scope Approval (pending review)</b></li> </ul>
Total Cost	\$90

<b>Project Site Plan Item: WF2</b>	
Description	Native Wildflower Area Two
Work to be Completed	<ul style="list-style-type: none"> <li>• Prepare area with removal of any rough fill necessary due to reduction in parking area size.</li> <li>• Replacement with fill dirt and then grade.</li> <li>• Planting of native wildflower seeds by spreading with hand or simple drop spreader. Seeds will then have to be directly</li> </ul>

	sewed by simply pushing into the rough fill with a rake or hoe.
Materials Source/s	<ul style="list-style-type: none"> <li>American Meadows Native Northeast Wildflower Seed Mix – 2 x One Pound Bags (\$45 per bag)</li> <li>Please refer to Wildflower selection in the project flora selection document.</li> <li>Town of Aurora DPW fill dirt</li> </ul>
Materials Cost	\$90
Labor Cost	\$0 - Town of Aurora DPW and Orlando Monaco
Delivery Cost	\$0 - Town of Aurora DPW rough fill dirt delivery
Equipment	Town of Aurora DPW Skid Steer with Shovel/Loader
Equipment Cost	\$0 - Town of Aurora DPW
Maintenance Requirements	<ul style="list-style-type: none"> <li>For the month after planting periodic watering.</li> <li>Once wildflowers established minimal maintenance if any.</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>Town of Aurora DPW</li> <li>Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>For the month after planting periodic watering.</li> </ul>
Long term Workforce Requirements	<ul style="list-style-type: none"> <li>Negligible</li> </ul>
Precondition Action Items	<ul style="list-style-type: none"> <li><b>Project Scope Approval (pending review)</b></li> </ul>
Total Cost	\$90

<b>Project Site Plan Item: WF3</b>	
Description	Native Wildflower Area Three
Work to be Completed	<ul style="list-style-type: none"> <li>Prepare area with removal of any rough fill necessary due to reduction in parking area size.</li> <li>Replacement with fill dirt and then grade.</li> <li>Planting of native wildflower seeds by spreading with hand or simple drop spreader. Seeds will then have to be directly sewed by simply pushing into the rough fill with a rake or hoe.</li> </ul>
Materials Source/s	<ul style="list-style-type: none"> <li>American Meadows Native Northeast Wildflower Seed Mix – 2 x One Pound Bags (\$45 per bag)</li> <li>Please refer to Wildflower selection in the project flora selection document.</li> <li>Town of Aurora DPW fill dirt</li> </ul>
Materials Cost	\$90
Labor Cost	\$0 - Town of Aurora DPW and Orlando Monaco
Delivery Cost	\$0 - Town of Aurora DPW rough fill dirt delivery
Equipment	Town of Aurora DPW Skid Steer with Shovel/Loader
Equipment Cost	\$0 - Town of Aurora DPW
Maintenance Requirements	<ul style="list-style-type: none"> <li>For the month after planting periodic watering.</li> <li>Once wildflowers established minimal maintenance if any.</li> </ul>
Coordinators/Owners	<ul style="list-style-type: none"> <li>Town of Aurora DPW</li> <li>Orlando Monaco</li> </ul>
Short term Workforce Requirements	<ul style="list-style-type: none"> <li>For the month after planting periodic watering.</li> </ul>
Long term Workforce Requirements	<ul style="list-style-type: none"> <li>Negligible</li> </ul>

Precondition Action Items	<ul style="list-style-type: none"> <li>• Project Scope Approval (pending review)</li> </ul>
Total Cost	\$90

## Project Approval Process

To ensure the proposed project is fully reviewed by all parties including local area Town of Aurora residents on Hubbard Rd. if you would like Stacey Brown of 1781 Hubbard Rd. has graciously agreed to act as a Town of Aurora resident liaison for this project. Turns out Stacey's post on the East Auroran Facebook Page is what initially provided the idea and motivation to pursue this project. Her involvement as a resident liaison to this project will assure the residents of Hubbard Rd. are able to have their input and feedback heard as this project develops and finalized.

## Project Dedication

If possible if this project could be dedicated to Barbara and Don Owens for their passion for nature conservation and preservation. Specifically in the considerable donations they made along with the Western New York Land Conservancy and others to secure the 57 Acre parcel which now comprises the Warren Falls Nature Sanctuary.

## Project Documentation Share

Project documentation can be access by all parties via the MS One Drive link provided below. As the project develops documentation will be added and revised to reflect the current project progress scope and overall status.

[https://1drv.ms/u/s!AoVrOhgI3e\\_XIOQnXYJEOUIK88P7FA?e=LZ6IY6](https://1drv.ms/u/s!AoVrOhgI3e_XIOQnXYJEOUIK88P7FA?e=LZ6IY6)



SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



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TOY HIGHER...

**TOWN OF AURORA**  
Aurora Municipal Center  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

TOWN COUNCIL MEMBERS

Charles D. Snyder  
[csnyder@townofaurora.com](mailto:csnyder@townofaurora.com)

Luke Wochensky  
[lwochensky@townofaurora.com](mailto:lwochensky@townofaurora.com)

James F. Granville  
[jgranville@townofaurora.com](mailto:jgranville@townofaurora.com)

Joseph M. McCann  
[jmccann@townofaurora.com](mailto:jmccann@townofaurora.com)

SUPT. OF HIGHWAYS  
David M. Gunner  
(716) 652-4050  
[highway@townofaurora.com](mailto:highway@townofaurora.com)

CODE ENFORCEMENT  
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Elizabeth Cassidy  
(716) 652-7591  
[building@townofaurora.com](mailto:building@townofaurora.com)

ASSESSOR  
Roger P. Pigeon  
[assessor@townofaurora.com](mailto:assessor@townofaurora.com)  
(716) 652-0011

DIR. OF RECREATION  
Christopher Musshafen  
(716) 652-8866  
[chris@townofaurora.com](mailto:chris@townofaurora.com)

TOWN ATTORNEY  
Brigid M. Maloney

TOWN JUSTICE  
Jeffrey P. Markello  
Anthony DiFilippo IV

HISTORIAN  
Robert L. Goller  
(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507

To: Town Board Members

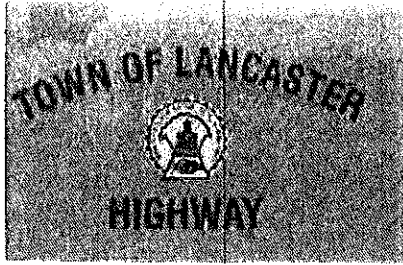
I respectfully request the Town Board authorize declaring surplus our 1980 Klauer Sno-Go Snow Blower. This is Inventory #380. Since we bought our new CAT wheel loader, we can no longer attach it to the wheel loader due to the mounting hitch being different. Also, the remote controls are no longer working and due to the age of the equipment the parts are no longer available.

The Town of Lancaster can still use the snow blower for parts and can attach it to some of their equipment. I have attached a letter of the offer of paving services for the upcoming Community Pool Project in exchange for donating the equipment to the Town of Lancaster.

I would estimate a fair market value of \$5000 for the blower currently as is. Since a paving crew cost around \$7500 per day I believe this is a very fair trade.

Sincerely,

David M. Gunner  
Superintendent of Highways



**TOWN OF LANCASTER  
HIGHWAY DEPARTMENT  
525 PAVEMENT ROAD  
LANCASTER, NY 14086**

**John Pilato  
Highway Superintendent  
Tel (716)683-3426  
Fax (716)685-0271**

March 7, 2022

Dear Honorable Town of Aurora Board Members:

The Town of Lancaster Highway Department is offering our paving services to help the Town of Aurora pave their Community Center in exchange for a 1980 snowblower attachment.

Should you have any questions, please do not hesitate to contact me at your earliest convenience.

Respectfully yours,

A handwritten signature in black ink, appearing to read "John Pilato". The signature is written in a cursive, flowing style.

**John Pilato  
Highway Superintendent  
Town of Highway Lancaster**

JP/mlm

WS-8

Dear Resident,

As you are most likely aware, the Buffalo-Pittsburgh Railroad leased their lines to the Erie Cattaraugus Rail Trail, Inc. for a period of 49 years with the option of five 10 year renewals. This lease requires the ECRT to develop of trail along the former railroad line. This agreement between Buffalo-Pittsburgh Railroad and ECRT is legal and beyond the authority of the Aurora Town Board. The intended use of this trail for non-motorized, passive activity is not in violation of any state or local laws.

The ECRT has asked the Aurora Town Board to pass a Resolution of Support for the trail. This Resolution of Support is not required for ECRT to continue developing the trail, as they are required to complete the trail by the terms of their lease and will do so whether or not a Resolution of Support is passed. A Resolution of Support will allow the ECRT to apply for grants to better fund the development of the trail. ECRT has committed to mitigating the concerns of neighboring landowners and organizations along the path of the former rail lines, and this commitment is codified in the proposed Resolution of Support. The Aurora Town Board is also committed to working with the ECRT and all residents along the trail in the Town of Aurora to see that this trail enhances the community of West Falls, while preserving that which makes the Hamlets of West Falls and Jewettville unique.

The Aurora Town Board plans to hold a public hearing during our regular board meeting on April 25<sup>th</sup> at 7:00 PM. We strongly encourage all who are interested to attend. In addition to this public hearing, residents will also have an opportunity to learn more, and be heard, at the next meeting of the West Falls Advisory Committee on April 18<sup>th</sup> at 7:00 PM in the community room of the West Falls Fire Hall. We look forward to seeing you at either or both of these upcoming events.

Thank you,  
Aurora Town Board

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



SF

RK  
Martha L. Libroch  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
**Aurora Municipal Center**  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

March 17, 2022

To: Town Board  
Re: 1996 Gradall

Please surplus the 1996 Gradall, Inventory #1121, Serial number #0139341. It is corroded and we no longer need it because we now have an excavator.

*Will be auctioned thru Auctions International.*

Thank you,  
Elizabeth Deveso  
Highway Secretary

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



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TOWN CLERK  
Martha L. Librock  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**

**Aurora Municipal Center**  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

3/23/22

To: Town Board

Re: Highway Truck Toolbox and Parks Lawn Roller

Please surplus the following items:

Highway truck metal toolbox, no inventory number  
Parks Lawn roller for a 340A tractor, inventory #0283

We intend to list these for sale through Auctions International

Thank you,

Elizabeth Deveso  
Highway Secretary



SUPERVISOR  
JAMES J. BACH  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)

T  
MARTHA  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

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**TOWN OF AURORA**  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

**MEMO** \_\_\_\_\_

TO: Aurora Town Board  
FROM: Kathleen Moffat  
RE: Water Improvement Area 7 (WM) Deficit  
DATE: 3/28/22

The final debt payment for Water Improvement Area 7 was made on 5/1/21. The remaining fund balance appropriated during the budget process was more than the actual fund balance at year end resulting in a \$799.08 deficit. After consulting with the town attorney, I respectfully request approval to transfer \$799.08 from General Fund (A) fund balance to Water Improvement Area 7 (WM), effective 12/31/21.

SI

# TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT  
(716) 652-7591  
FAX (716) 652-3507

## MEMO

TO: Supervisor Bach and Town Board  
FROM: Elizabeth Cassidy, Code Enforcement Officer  
DATE: March 17, 2022

=====

I respectfully request approval for a civil service title change for Jennifer Calkins from Clerk PT to Clerk PT Seasonal effective April 18, 2022 through September 2, 2022. This allows her to work up to 39.5 hours to accommodate the Building Department during the busy season.

Thank you,



Elizabeth Cassidy



Town of Aurora  
Department of Parks & Recreation

575 Oakwood Avenue  
East Aurora, New York 14052

5J

recreation@townofaurora.com  
www.aurorarec.com

To: Town Board  
From: Chris Musshafen  
Date: 3/23/2022  
Re: Clerk Typist to Seasonal

Approval is requested to change Stacey Blatner from Clerk Typist PT to Clerk Typist PT Seasonal for 5 months beginning April 11<sup>th</sup>. This change enables Stacey to work more than 19.5 hours in a week allowing for better office coverage in the spring and summer. This change to seasonal complies with Erie County Personnel regulations and does not negatively impact the budget.



SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



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towncler

**TOWN OF AURORA**  
**Aurora Municipal Center**  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)  
March 23, 2022

To: Town Board

Re: Request to Appoint Dog Control Officers for 2022

Please appoint David Thomason as the Dog Control Officer for the Town of Aurora. Also please appoint Daniel Harris and Elizabeth Deveso as Assistant Dog Control Officers for the town.

Thank You,

David Gunner  
Highway Superintendent

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SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



TOWN CLERK  
Martha L. Libroch  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
Aurora Municipal Center  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

March 23, 2022

To: Town Board  
Re: Hiring Michael Ingelfinger

Please approve hiring Michael Ingelfinger of 876 Center St, East Aurora, NY as a Building Maintenance Mechanic. His starting date will be on or after April 4, 2022. His hourly pay rate will be \$30.66 an hour.

Thank you,

Elizabeth Deveso  
Highway Secretary

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



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N CLERK  
L. Librock  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
Aurora Municipal Center  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

TOWN COUNCIL MEMBERS

Charles D. Snyder  
[csnyder@townofaurora.com](mailto:csnyder@townofaurora.com)

March 4, 2022

Luke Wochensky  
[lwochensky@townofaurora.com](mailto:lwochensky@townofaurora.com)

To: Town Board Members

James F. Granville  
[jgranville@townofaurora.com](mailto:jgranville@townofaurora.com)

Joseph M. McCann  
[jmccann@townofaurora.com](mailto:jmccann@townofaurora.com)

I respectfully request the Town Board approve of the hiring of Kyle Olday as a seasonal Part Time Parks worker.

SUPT. OF HIGHWAYS  
David M. Gunner  
(716) 652-4050  
[highway@townofaurora.com](mailto:highway@townofaurora.com)

His rate of pay will be \$17.50 per hour

Kyle worked for 2 years up until the pandemic but was laid off due to the pandemic budget concerns.

CODE ENFORCEMENT  
OFFICER  
Elizabeth Cassidy  
(716) 652-7591  
[building@townofaurora.com](mailto:building@townofaurora.com)

Kyle has expressed a desire to become in the near future a certified Dog Control officer. I intend on sending him to Dog School when it is held. If he is successful in becoming certified and continues to do a good job I think we should consider later this year hiring him permanent full time laborer.

ASSESSOR  
Roger P. Pigeon  
[assessor@townofaurora.com](mailto:assessor@townofaurora.com)  
(716) 652-0011

Sincerely,

DIR. OF RECREATION  
Christopher Musshafen  
(716) 652-8866  
[chris@townofaurora.com](mailto:chris@townofaurora.com)

David M. Gunner  
Superintendent of Highways

TOWN ATTORNEY  
Brigid M. Maloney

TOWN JUSTICE  
Jeffrey P. Markello  
Anthony DiFilippo IV

HISTORIAN  
Robert L. Goller  
(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507

Need START DATE  
Seasonal Parks

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



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. Librock  
552-3280  
[irora.com](http://irora.com)

## TOWN OF AURORA

Aurora Municipal Center  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

### TOWN COUNCIL MEMBERS

Charles D. Snyder  
[csnyder@townofaurora.com](mailto:csnyder@townofaurora.com)

March 22, 2022

Luke Wochensky  
[lwochensky@townofaurora.com](mailto:lwochensky@townofaurora.com)

To: Town Board Members

James F. Granville  
[jgranville@townofaurora.com](mailto:jgranville@townofaurora.com)

Joseph M. McCann  
[jmccann@townofaurora.com](mailto:jmccann@townofaurora.com)

I respectfully request the Town Board to hire a company to erect 2 Softball Backstops.

SUPT. OF HIGHWAYS  
David M. Gunner  
(716) 652-4050  
[highway@townofaurora.com](mailto:highway@townofaurora.com)

I requested quotes from the following 3 companies:

CODE ENFORCEMENT  
OFFICER  
Elizabeth Cassidy  
(716) 652-7591  
[building@townofaurora.com](mailto:building@townofaurora.com)

City Fence- Declined to quote (will not quote prevailing wage)  
Iroquois Fence- Declined to quote (lack of Materials and backlog)  
Capital Fence Company- \$9,793.00

ASSESSOR  
Roger P. Pigeon  
[assessor@townofaurora.com](mailto:assessor@townofaurora.com)  
(716) 652-0011

Capital Fence will be able to install the backstops sometime in the month of May.

DIR. OF RECREATION  
Christopher Musshafen  
(716) 652-8866  
[chris@townofaurora.com](mailto:chris@townofaurora.com)

FUNDS TO BE DISBURSED FROM

TA 1000.0040

Park Dmp fund

Sincerely,

David M. Gunner  
Superintendent of Highways

TOWN ATTORNEY  
Brigid M. Maloney

TOWN JUSTICE  
Jeffrey P. Markello  
Anthony DiFilippo IV

HISTORIAN  
Robert L. Goller  
(716) 652-7944  
[historian@townofaurora.com](mailto:historian@townofaurora.com)

FAX: (716) 652-3507

# PROPOSAL

## CAPITAL FENCE CO., INC.

42 North Ellicott Creek Road  
Amherst, NY 14228  
(716) 691-7438  
Fax (716) 691-0688

Proposal Submitted To: Town of Aurora Parks & Recreation	Phone: 652-8866 Fax: 652-5646	Date: 3/22/22
Street: 300 Glead Ave	Job Name: Same	
City, State & Zip Code: East Aurora NY 14052	Job Location:	
We hereby submit specifications and estimates for:  <b><u>SCOPE OF WORK:</u></b> Contact – Mike Evans 602-3518  Furnish and install (2) 7' x 9' x 7' x 10' high backstops with 4' canopies.  Total \$ 9,793.00 Tax exempt Prevailing wages		
<b><u>Specifications</u></b> <ul style="list-style-type: none"><li>- 2" x 9ga galvanized fabric</li><li>- 1 5/8" 40wt galvanized top, middle and bottom rail</li><li>- 2" 40wt galvanized canopy uprights</li><li>- 3" 40wt galvanized posts</li><li>- 14" x 48" concrete footings</li></ul> <ul style="list-style-type: none"><li>• Due to volatile material costs we can only hold this price for 5 days</li></ul>		
<b>* FULLY LICENSED AND INSURED</b>		
We Propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of:		
<b>Payment to be made as follows:</b> In full upon completion		
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.		
<b>Authorized Signature</b>		
Note: This proposal may be withdrawn by us if not accepted within 15 days.		
<b>ACCEPTANCE OF PROPOSAL</b> – The above prices, specifications & conditions are satisfactory & are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.		
Date of Acceptance:	Signature:	
	Signature:	

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**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**To:** Mayor Mercurio & Village Board; Supervisor Bach & Town Board

**From:** Shane Krieger, Chief of Police

**Date:** March 17, 2022

**Re:** Monthly Report - February 2022

**General Information**

- SRO Position: After two candidates interviewed with School District Administrators, Officer Steve Cartwright was selected as our new SRO, with a start date in the beginning of March.
- With ongoing testing and examinations of our police radio system, SAIA Communications has made a recommendation to switch our radios from UHF analog to VHF digital. Prior to any commitment we will be able to test the proposed radios and system to see if it will provide the capabilities we are hoping for. Once the stated testing is complete, a proposal will be brought to the Village Board.
- A new allotment of Covid tests and N95 masks from Erie County were distributed at the Police Department with the aid of Trustee Scheer and Mayor Mercurio. However, a light turnout left us with hundreds of test and masks left over.
- The Drug Recognition Expert school requires candidates to interview prior to being accepted into the training. Officer Specht had his interview in February and was accepted into the training.



**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**Meetings:**

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- ECACOP monthly meeting
- 4 pistol permit interviews
- Budget meetings/hearing
- Western NY Assoc. of Chiefs of Police meeting

**Special Events:**

- Second round of Covid Test kit and N95 mask distribution

**Training:** None



**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**Statistics**

Activity	Village	Outside of Village	Total (YTD)
Police calls	906 (1,887)	447(998)	1,735(3,682)
Fire/EMS calls			381(796)
Response Time	1.7 minutes	3.8 minutes	
Property Damage Acc	15	22	37(76)
Injury Accidents	1/0 Fatal	4/0 Fatal	5(9)0(Fatal)
Leaving Scene Acc	2	0	2 (4)
Arrests-Individuals	9	3	12(29)
Crimes-Persons	5	2	7(13)
Crimes-Drugs	0	0	0(0)
Crimes-Property	10	3	13(26)
Burglary/Trespass	0	0	0(3)
S&R-Lic/Reg	6	1	7(12)
DWI	3	0	3(9)
Warrant Arrests	1	0	1(2)
Traffic Tickets	84(165)	23(62)	107 (227)
Parking Tickets			64(151)
Domestics	2(3)	1(1)	3(4)
9.41 Mental Health Charge	1 (3)	1(4)	2(7)





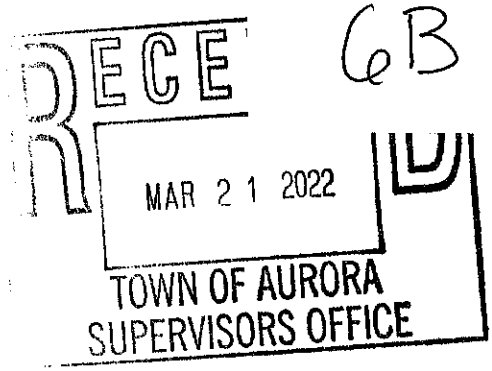
**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**Arrests / Investigations**

- Besides the arrests and reported crimes in the above chart, Officers also investigated the following:
  - Patrols responded to a structure fire in the village. Investigation showed that a vehicle running in the garage was the probable cause. The fire damaged most of the home.



Government Finance Officers Association  
203 North LaSalle Street, Suite 2700  
Chicago, Illinois 60601-1210  
312.977.9700 fax: 312.977.4806



March 11, 2022

James Bach  
Town of Aurora  
575 Oakwood Avenue  
East Aurora, NY 14052

Dear James Bach:

Your government should have recently received electronic correspondence that your 2020 comprehensive annual financial report qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. To commemorate that achievement, enclosed is a medallion which can be added to your existing plaque as a testament to the government's commitment to producing annual reports that evidence the spirit of full disclosure and transparency.

Congratulations again.

Sincerely,

A handwritten signature in cursive script that reads 'Michele Mark Levine'.

Michele Mark Levine  
Director, Technical Services Center