

WS-1

Lisa Oun, Lewis Road, would like to be on the work session agenda to address a sawmill that is behind her house.



Town of Aurora  
Department of Parks & Recreation

575 Oakwood Avenue  
East Aurora, New York 14052

6C

866  
646

recreation@townofaurora.com  
www.aurorarec.com

To: Town Board  
From: Chris Musshafen  
Date: 10/20/21  
Re: Clerk-Typist PT

Approval is requested to change Stacey Blatner's title from Clerk PT Seasonal to Clerk-Typist PT on November 1<sup>st</sup>. Changing from seasonal complies with Erie County Personnel regulations and does not impact the budget.

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



GD

CLERK  
Librock  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**

**Aurora Municipal Center**  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)  
Oct 19, 2021

To :Town Board  
Re: Hiring Nicholas Ingelfinger

Please approve hiring Nicholas Ingelfinger of 876 Center St, East Aurora, NY as a highway laborer. His starting date will be November 1, 2021. His hourly pay rate will be \$18.48 as per the union contract.

Thank you,

Elizabeth Deveso  
Highway Secretary

6E

Motion to authorize the Supervisor to sign the Williamson Law Book Co., 2021-2022 software support agreements for the Building Department (\$2,428.00) and Highway Department (\$768.00). Funds will be disbursed from A1680.401.

# Williamson Law Book Company

790 Canning Parkway Victor, New York 14564

October 15, 2021

Town of Aurora  
575 Oakwood Avenue  
East Aurora, NY 14052

## ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

### **Building & Codes Enforcement with BCE Mobile Software** (11/1/21 through 10/31/22)

This agreement is between Williamson Law Book Company (WLB) and the Town of Aurora (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$2,428.00 as specified on the enclosed invoice.

**\*\*\*Please sign and return one copy of this contract with your payment\*\*\***

Thank you,



Williamson Law Book Company

Accepted for the Town of Aurora

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

# Williamson Law Book Company

790 Canning Parkway Victor, New York 14564

October 15, 2021

Town of Aurora  
575 Oakwood Avenue  
East Aurora, NY 14052

## ANNUAL SOFTWARE SUPPORT CONTRACT

Enclosed is an invoice renewing your Software Support coverage for the following program(s)

### Highway Superintendent Software

(11/1/21 through 10/31/22)

This agreement is between Williamson Law Book Company (WLB) and the Town of Aurora (customer) and will provide annual software support and maintenance as described herein.

Williamson Law Book Company agrees to provide the customer with:

- Support to assist with the above-named software program(s). Support will be provided by internet, phone or fax during normal business hours.
- Notice of all program enhancements and their benefits.
- All state mandated changes at no extra charge.

The customer agrees to:

- Maintain hardware in proper working condition.
- Make continued efforts to work with and properly use WLB software.
- Train new personnel in the event of employee turnover. (Additional training may be purchased from WLB)

Charges for this Software Support shall be \$768.00 as specified on the enclosed invoice.

**\*\*\*Please sign and return one copy of this contract with your payment\*\*\***

Thank you,



Williamson Law Book Company

Accepted for the Town of Aurora

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

7A

TOWN OF AURORA SENIOR CENTER  
DIRECTOR'S REPORT  
MONTH OF September 2021

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

**ADMINISTRATION:**

Our annual Open House and Program Registration day was held on September 13<sup>th</sup>. I was pleased to see many new faces along with our seasoned members. I am also pleased to have our class volunteers back teaching. We continue to gain back our numbers with each day.

We link with many of the Erie County Senior Services programs. We will offer an eight week class called Matter of Balance instructed by Claire Solek. The class focuses on techniques to remain strong and healthy without major falls.

Our University Express lectures will begin in October starting with the "History and Geology of the Niagara Gorge". The programs are diverse and informative.

REVENUE & EXPENDITURES: See Supervisor's Report

**PROGRAMS:**

- Title: WORKOUT ROOM
- Day & time: M-F 8:00am- 4:00pm
- Participants: Approximately 45 per day
- Title: LINE DANCING
- Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
- Participants: 22 people
- Supervisors: Nance Baranowski
- Title: SENIOR NOTES Paused
- Day & time: Mondays, 12:45 – 2:30pm
- Participants: 23 people
- Supervisor: Kathy Almeter
- Title: EUCHRE
- Day & time: Mondays, 1:00 – 4:00pm
- Participants: 24 people
- Title: PINOCHLE
- Day & Time: Fridays, 1:00 – 4:00pm
- Participants: 20 people
- Title: CERAMICS
- Day & time: Tuesdays, 10:00am – 4:00pm
- Participants: 35 people
- Supervisor: Elaine Schiltz
- Title: EXERCISE CLASS
- Day & time: Tuesdays & Wednesdays 8:30 -- 9:30am
- Participants: 14 people
- Title: TAI CHI
- Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans
- Supervisor: Judy Augustyniak & Susan Ott
- Participants: 15 people
- Title: TAI CHI – advanced
- Day & time: Mondays 10:00 & Thursdays 9:00am
- Supervisor: Dennis Desmond
- Participants: 10
- Title: YOGA
- Day & time: Wednesdays, 9:45 – 11:00am
- Supervisor: Irene Kulbacki
- Participants: 14 people
- Title: BOWLING
- Day & time: Wednesdays, 1:00pm
- Supervisor: Barb D'Amato
- Participants: 24 people
- Title: PAINTING
- Day & time: Wednesdays, 1:00 – 3:30pm
- Supervisor: Walt Carriek
- Participants: 4 people
- Title: BRIDGE
- Day & time: Wednesdays, 9:30am – 2:00pm
- Supervisor: Dave Lorcum
- Participants: 24 people
- Title: SENIOR CLUB
- Day & time: Thursdays, 10:00am -- 3:00pm
- President: Bev Ciszkowski
- Title: PACE (people with arthritis can exercise)
- Day & time: Fridays, 9:00 – 10:00am
- Supervisor: Donna Bodekor
- Participants: 12 people
- Title: SEWING & QUILTING
- Day & time: Tuesday 10-2pm
- Supervisor: Terry Piper
- Participants: 12 people

Title: WOOD CARVING  
 Day & time: Fridays, 1:00 – 4:00pm  
 Supervisor: Walt Carrick  
 Participants: 10 people  
 Title: 55 ALIVE – Defensive driving classes  
 Day & time: 1<sup>st</sup> Monday & Wednesday of the month – October 4 & 5 and 28 & 29, 2021  
 Supervisor: Ronald Krowka  
 Participants: 40 people max.  
 Title: SCRABBLE  
 Day & time: Wednesdays 9:30-11:00am  
 Supervisor: Dianne Bender  
 Participants: 8+ people  
 Title: FIBER ARTS  
 Day & time: Tuesdays 1<sup>st</sup> & 3<sup>rd</sup>  
 Participants: 12 people  
 Title: MAHJONG  
 Day & time: Mondays 2:00pm  
 Supervisor: Lou Plotkin  
 Participants: 12  
 Title: MEXICAN DOMINOS  
 Day & time: Thursdays 9:30 am  
 Supervisor: Laurie Smith  
 Participants: 8+  
 Title: BOOK CLUB  
 Day & time: 2<sup>nd</sup> Wednesday of the month  
 Supervisor: Barb Dadey  
 Participants: 8-10  
 Title: Chess Club  
 Day & time: Thursdays 10:00am  
 Supervisor: Roberto Gesualdi  
 Participants: 4  
 Title: Wii Bowling  
 Day & time: Tuesdays 12:30pm  
 Supervisor: Don Karl  
 Participants: 6  
 Title: Portrait Sketching  
 Day & time: Fridays  
 Supervisor: Kurt Almond  
 Participants: varies 4-8  
 Title: Creative Painting  
 Day & time: Friday 9-12noon  
 Supervisor: Meg Hausauer  
 Participants: 6

**TRIPS –**

Sept. 8 – Seneca Niagara Casino  
 Sept. 17 – Kleinhans – Glen Miller  
 Sept. 20 – Merry Go Round Theatre  
 Sept. 29 – Kinzua Skywalk State Park

**FUTURE TRIPS**

Oct. 4-6 - Lancaster, Pa Sight & Sound Theatre  
 Oct. 13 - Titusville, Pa train ride  
 Oct. 25-29 - Biltmore Asheville, NC

**EVENTS & OTHER ACTIVITIES**

September 16 – The Center for Elder Law and Justice presented a program to our seniors and worked one on one with anyone needing assistance. The response from our seniors is very positive and thankful for the guidance.  
 September 15 – We offered a virtual Healthy Blue Seminar – High Blood Pressure presented by Jennifer Johnston.  
 September 21 – We were pleased to host our annual Tea Party once again. The ladies dressed with gloves and hats which are traditionally part of the gala. Once again Barbara Dadey, Ben & Diane Dodge were instrumental in the success as volunteers.

**NUTRITIONAL LUNCH PROGRAM**

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program averaged 275 per week. Lunch totals for the month of are 1098.  
 We continue to distribute frozen meals along with our in-house lunches.

	In-house	Frozen		In-house	Frozen
Week of Sept. 6	155	88	Week of Sept. 13	203	89
Week of Sept. 20	202	79	Week of Sept. 27	201	81

Submitted by: Donna Bodekor



7B

MONTHLY REPORT FOR TOWN BOARD, TOWN OF AURORA FOR **September 2021**

\*see attached fee report for permits issued\*

\$ 7,631.63	September 2021 Fees
\$ 90,963.09	Current Year Total Fees through August 2021
\$ 80.00	Monthly Zoning Compliance letter fees (\$ YTD total)
\$ 82,215.34	Total Fees through September 2020

INSPECTIONS COMPLETED:

For Building Permits:	126
For Fire Safety:	0

NOTICES SENT:

Permits Expiring Soon:	0
Permit Expired:	6
Violations:	12
2 <sup>nd</sup> Notice Violations:	1
Fire Violations:	0
Zoning Comp Letters:	2
False Alarm Notices:	3
FA 2 <sup>nd</sup> Notice:	1
FA Final Notice:	0

ZONING BOARD OF APPEALS:

New Hearings:	2
Req to Amend:	0
Adjourned:	0
Review:	0
Decisions:	0

JCA CASES: 0

# Town of Aurora

## Building Permit Fee Report - by Issued Date: 09/01/2021 - 09/30/2021

Permit#	Location	Issued	Description	Square Ft	Project Cost	Permit Fee	Rec Fee	Water Fee	Sec Dep
2021-0340	1250 Carriage Dr	09/01/21	Shed - Prebuilt	96.00	4,200.00	49.40			
2021-0341	543 Davis Rd	09/01/21	Single Family Dwelling with Attached Gar	2,667.00	325,000.00	983.45	200.00		
2021-0342	226 Center St	09/02/21	Detached Garage	480.00	23,000.00	107.00			
2021-0343	597 Oakwood Ave	09/02/21	Commercial Interior reno @ David's Homes	13.00	10,000.00	100.00			
2021-0344	597 Oakwood Ave	09/02/21	Wall Sign @ David's Homestyle Meals	30.00		60.00			
2021-0345	215 Reiter Rd	09/30/21	Shed	192.00	3,000.00	63.80			
2021-0346	738 Main St	09/03/21	Wood Burning Masonry Heater		2,500.00	50.00			
2021-0347	9 Aurora Mills Dr.	09/07/21	Single Family Dwelling with Attached Gar	2,075.00	499,360.00	776.25	200.00		
2021-0348	25 Millstone Dr.	09/07/21	Single Family Dwelling with Attached Gar	2,591.00	492,840.00	956.85	200.00		
2021-0349	1272 Underhill Rd	09/09/21	(RI 20-347) Addition	1,250.00		15.63			
2021-0350	586 Snyder Rd	09/09/21	(RI 20-83) Shed	187.00		31.00			
2021-0351	2097 Davis Rd	09/10/21	(RI 20-221) Alteration - dormer/bathroom	87.00		50.00			
2021-0352	1849 Olean Rd	09/14/21	(RI 20-372) Addition/Alteration and Mov	1,036.00		171.30			
2021-0353	310 Buffalo Rd	09/14/21	Fence - 3.5' h wood in front and side ya		6,000.00	50.00			
2021-0354	351 Maple Rd	09/16/21	Generator		8,500.00	50.00			
2021-0355	1627 Bailey Rd	09/17/21	Garage and sunroom with balcony addition	2,280.00	60,000.00	863.00			
2021-0356	9 Canterbury Ln	09/17/21	Fence - chain link 4' h			50.00			
2021-0357	288 Oakwood Ave	09/17/21	Enclose front porch.	101.00	5,000.00	100.00			
2021-0358	42 Riley St	09/20/21	Interior Buildout at Manny's ACE Hardwar	720.00	6,000.00	282.00			
2021-0359	31 Castle Hill Rd	09/21/21	Fence - replace existing with 6' h wood		4,644.00	50.00			
2021-0360	845 Main St	09/21/21	Garage Addition	395.00	8,000.00	203.25			
2021-0361	7 Aurora Mills Dr	09/22/21	Single Family Dwelling w/ Attached Garag	2,400.00	432,220.00	890.00	200.00		
2021-0362	54 Elm St	09/22/21	Tenant Buildout (restaurant)	1,325.00	13,200.00	493.75			
2021-0363	75 Davis Rd	09/22/21	Accessory Structure - new roof over new	64.00	3,800.00	44.60			
2021-0364	1224 Big Tree Rd	09/22/21	(RI 20-376) roof over barn	840.00		54.50			
2021-0365	1224 Big Tree Rd	09/22/21	(RI 20-377) mudroom addition	120.00		20.00			
2021-0366	1224 Big Tree Rd	09/22/21	(RI 20-378) addition	1,073.00		42.75			
2021-0367	1224 Big Tree Rd	09/22/21	(RI 20-379) pole barn	2,720.00		148.50			

Permit#	Location	Issued	Description	Square Ft	Project Cost	Permit Fee	Rec Fee	Water Fee	Sec Dep
2021-0368	400 Prospect Ave	09/22/21	Wood stove installation with chase		2,000.00	50.00			
2021-0369	13 Aurora Mills Dr.	09/24/21	Covered Porch @ rear of house	220.00	30,000.00	68.00			
2021-0370	98 Mary Ann Dr	09/24/21	Demo Inground Pool			50.00			
2021-0371	31 Paine St	09/24/21	Demo lean-to garage			50.00			
2021-0372	1555 Center St	09/24/21	Second floor addition/roof change	1,370.00	84,375.00	509.50			
2021-0373	75 Center Ridge Rd	09/29/21	Generator		7,294.00	50.00			
2021-0374	357 Oakwood Ave	09/29/21	deck	414.00	5,000.00	97.10			
<b>Total Count:</b>					<b>35</b>	<b>2,035,933.00</b>	<b>7631.63</b>	<b>800.00</b>	



7c

**TOWN OF AURORA**  
Southside Municipal Center  
300 Gleed Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

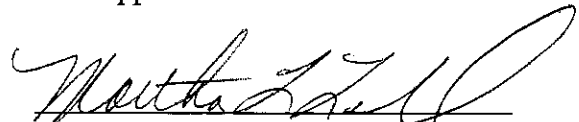
To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of Sept, 2021 in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

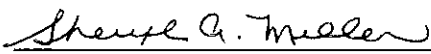
Received From	Type of Receipt	Amount
Taxes	School tax	\$ 3,996,063.70
Taxes	Penalties	0
Taxes	Interest	0
Taxes	NOW Acct Interest	21.60
Taxes		
	Total Received	3,996,085.30

State of New York  
County of Erie  
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.

  
Martha L. Librock, Town Clerk

Subscribed and Sworn to before me  
this 18<sup>th</sup> day of October, 2021

  
Notary Public  
**SHERYL A. MILLER**  
Reg. #01MI6128663  
Notary Public, State of New York  
Qualified In Erie County  
Commission Expires June 13, 2025



40

**TOWN OF AURORA**  
Southside Municipal Center  
300 Gleed Avenue, East Aurora, NY 14052

From: Barbara A. Halt, Water Clerk Monthly Statement – Water Fee Collection

To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of Sept, 2021, in connection with the collection of water fees, excepting only such fees the application and payment of which are otherwise provided for by law:

Received From	Type of Receipt	Amount
Water Billing	Water Bills	\$153.66
	Total Received	\$153.66

State of New York  
County of Erie  
Town of Aurora

Barbara A. Halt, being duly sworn, says that she is the Water Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to water fee collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.

*Barbara A. Halt*  
Barbara A. Halt, Water Clerk

Subscribed and Sworn to before me  
this 18<sup>th</sup> day of October, 2021

*Sheryla A. Miller*  
Notary Public  
SHERYLA MILLER  
Reg. #01MI6128663  
Notary Public, State of New York  
Qualified In Erie County  
Commission Expires June 13, 2025



7E

**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**To:** Mayor Mercurio & Village Board; Supervisor Bach & Town Board

**From:** Shane Krieger, Chief of Police

**Date:** October 18, 2021

**Re:** Monthly Report – September 2021

**General Information**

- Hiring has been the theme to our department in just about every position. New police officer Sean Wilson started with our department in September and well as P/T dispatcher John Wilger being appointed as full-time and Andrew Atkinson being hired as a part-time dispatcher. Stand by more hiring to come.
- I participated in a Law Enforcement round table discussion which included LE from around WNY and organized by Congressman Chris Jacobs. Several topics of concerns to LE were discussed.
- EAPD Flu clinic held on 9/21 at EAPD

**Meetings:**

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- ECACOP monthly meeting
- Police Officer candidate interviews
- Meetings regarding EAFD fire alarm system
- Met w/ John Ciperman regarding 42 North bike event
- Attended Buffalo Renaissance Foundation 2021 Spring Luncheon
- Congressman Jacobs LE round table discussion



**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**Special Events:**

- Labor Day Fireworks – Slightly smaller crowd than typical July 3<sup>rd</sup> event. Went off without incident.
- Taste of EA – Large turnout and no issues.
- EA CC team event at Knox Park – large event, which part of Knox Rd is shut down during and no problems reported.

**Training:**

- Monthly Perma Training – Sexual Harassment Prevention



**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**Statistics**

Activity	Village	Outside of Village	Total (YTD)
Police calls	946(8,932)	629(6,212)	1,575(15,145)
Fire/EMS calls			394(2,992)
Response Time	2.4 minutes	2.9 minutes	
Property Damage Acc	14	5	19(206)
Injury Accidents	3/0 Fatal	5/0 Fatal	8(38)0(Fatal)
Leaving Scene Acc	0	2	2 (21)
Arrests-Individuals	14	6	20(122)
Crimes-Persons	8	2	10(76)
Crimes-Drugs	1	0	1(13)
Crimes-Property	7	5	12(212)
Burglary/Trespass	1	1	2(20)
S&R-Lic/Reg	3	0	3(47)
DWI	5	3	8(42)
Warrant Arrests	2	0	2(10)
Traffic Tickets	45(568)	25(442)	70 (1,010)
Parking Tickets			2(263)
Domestics	3(20)	1(32)	4(52)
9.41 Mental Health Charge	7 (19)	2(15)	9(35)





**East Aurora / Town of Aurora  
Police Department  
Interdepartmental Correspondence**

**Arrests / Investigations**

- Besides the arrests and reported crimes in the above chart, Officers also investigated the following:
  - Det. O'Brien assisted an investigator from NYS Department of Health Bureau of Narcotics Enforcement with an investigation of an employee stealing narcotics at Absolute of Aurora. The employee was arrested.
  - There were 8 arrests for DWI in September, 3 of which were .22, .23 and .25 % B.A.C breath tests. 4 involved accidents, one of which was a serious physical injury to a motorcyclist who struck a drunk driver that turned in front of him. 1 arrest was from a complaint of a driver pulling into a driveway and entering a house where he was not known, at which point he fled on foot and left his vehicle behind. And 1 arrest was of a driver passed out in their vehicle at the traffic circle.