

TOWN OF AURORA
TOWN BOARD WORK SESSION
July 26, 2021

The following members of the Aurora Town Board met on Monday, July 26, 2021 at 6:30 p.m. for the purpose of holding a work session. The Board met at the Aurora Municipal Center, 575 Oakwood Avenue, East Aurora, New York. The meeting was also streamed via Zoom and YouTube:

Present:	Jolene M. Jeffe	Councilwoman
	Susan A. Friess	Councilwoman
	Charles D. Snyder	Councilman
	Luke Wochensky	Councilman
	James J. Bach	Supervisor (via Zoom)
Others Present:	Ronald Bennett	Town Attorney
	Elizabeth Cassidy	Code Enforcement Officer
	David Gunner	Highway Superintendent
	Chris Musshafen	Recreation/Aquatics Director
	Greg Keyser	GHD
	Tony Rosati	Village Trustee

Deputy Supervisor Snyder opened the work session at 6:30 p.m. with the recitation of the Pledge of Allegiance to the Flag and noted the regular meeting would begin immediately after the work session. Supervisor Bach attended the work session via Zoom from 26 Hickory Lane, East Aurora, NY.

1) Temporary Use Permit – Knox Farm State Park for Immaculate Conception Soccer:

Chris Musshafen and Mark Mozrall, Immaculate Conception (IC) athletic director, spoke to the Board about the IC soccer team using two of the east end soccer fields for practice sessions. Mr. Mozrall explained that IC made a verbal agreement with Arsenal Soccer eight or nine years ago allowing IC to hold soccer practices on the field. They practice two times a week for six weeks.

Chris Musshafen stated that the Town's Temporary Use Permit application says \$200 per event and he believes they should not be charged \$200 for each use.

Highway Superintendent Gunner stated this use is no further cost to the Town.

Councilwoman Jeffe agreed that it should be considered one event with a \$200 fee.

Mr. Mozrall stated he would get an insurance certificate to the Town.

2) Willardshire Road Open Development Area (ODA) – Morrow:

Eric Morrow submitted a revised site plan for 1045 Willardshire and the ODA/flag lot behind it. Mr. Morrow explained that he took 85 feet from the rear of 1045 Willardshire (lot 2 on the plan) and added it to SBL#163.00-1-2.2 (lot 3 on the plan) to make the flag portion of that lot 2.3 acres. The rear yard setback on lot 3 will be 150 feet and the front yard setback on lot 3 will be 160 feet, needing a 40 foot variance. The side yard setbacks are to code at 75 feet on the driveway side and 40 feet on the south side. The .65 acre lot along Willardshire Road will be incorporated into lot 2 with a deed restriction precluding future subdivision.

Councilwoman Friess stated that lot 3 will remain a buildable lot for 10 years with the variances given. Attorney Bennett stated that after 10 years the lot would revert to the current code at that time. After discussion the Board thought that a public hearing would be appropriate.

Councilwoman Friess noted that the lot will not be buildable until the amended deeds are filed.

Mr. Morrow asked if he would be able to see the variance and ODA resolutions once they are prepared. The response was yes.

3) Building Department software:

Code Enforcement Officer Liz Cassidy spoke to the Board about the Williamson Law Book proposal to put the Building Department software on a Cloud server. The Town's IT person, Nick Fodero, reviewed the proposal and has questions needing further clarification from Williamson.

Councilman Wochensky asked if personal data was involved. Ms. Cassidy responded, no, just publically available data and noted that the Cloud is encrypted. Councilman Wochensky stated that the Town's cyber security insurance needs to be reviewed to see if it would be affected by this proposal.

4) 2022 Budget Calendar:

The following 2022 Budget Calendar includes several special meetings:

- Department Budget Request forms to Department Heads – 7/23/21
- Department Heads formulate requests and meet with Liaisons – 7/26-8/5/21
- Departmental request forms due to Supervisor's office – 8/6/21
- *Special meeting with Department Heads & Bookkeeper* – 8/10/21 at 11a.m.
- *Special Work Session to review Tentative Budget* – 9/8/21 at 5 p.m.
- Budget officer files Tentative Budget with Town Clerk – 9/23/21
- Town Clerk presents Tentative Budget to Town Board – 9/27/21 Town Board meeting
- *Special meeting for Tentative Budget* – 9/29/21 at 5 p.m.
- Town Board approves changes to Tentative Budget and accepts as Preliminary Budget; sets public hearing on Preliminary budget – 10/12/21 Town Board meeting
- Public Hearing on Preliminary budget – 10/25/21 Town Board meeting
- *Special Work Session (if needed) for Preliminary budget* – 10/27 at 5 p.m.
- Adopt 2022 Budget (no later than November 20) – 11/8/21 Town Board meeting

5) Community Pool Park – Master Plan proposal:

Councilman Snyder stated that the plan would be to see what can or cannot be done at the park. Councilwoman Jeffe noted that the funds to pay for the plan would come from a Trust and Agency account for Parks.

Jim Kittner, representing East Aurora Baseball and Softball, noted that their organization wants to make some improvements to the ball diamonds and is concerned about how this will affect baseball.

Councilman Snyder stated that no fields will be eliminated in the initial plans – we want to improve the park and that everyone involved at this park should write down their ideas.

Supervisor Bach stated that the Kiwanis Aktion Club is looking to put in a baseball field for developmentally challenged individuals.

Martha L. Librock
Town Clerk