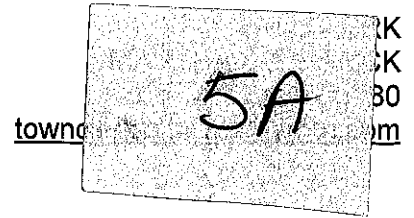


SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590
jjeffe@townofaurora.com



TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com



December 5, 2013

To: Town Board
From: Jolene Jaffe
Re: Acceptance of Funds for Mill Road Property Purchase

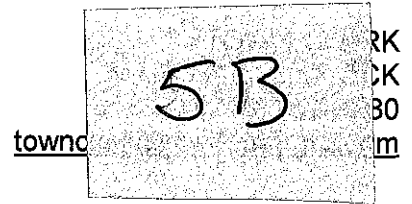
I respectfully request the Town Board's acceptance of a donation of \$530,000 to be used for the acquisition of the properties on Mill Road per our contract with the landowners. The donation of \$530,000 includes the purchase price of \$540,000 less the \$10,000 paid to the Closs and \$5,000 paid to the Sievenpiper families last year plus \$5,000 for anticipated closing costs. Thank you.

DEPOSIT TO
#1 2705

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590
jjeffe@townofaurora.com



TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com



December 5, 2013

To: Town Board
From: Jolene Jaffe
Re: Budget Transfer for 2013 Contractual Accounting Services

First I would like to thank you for agreeing to move forward with contractual accounting services by FreedMaxick. While Kim is still in somewhat of a learning transition, it is going very well and we are pleased to have her expertise as well as the expertise of her supervisor.

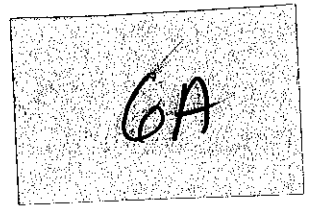
In order to properly account for the payment of this service, I request that the Town Board approve the following budget transfer to pay for the remaining 2013 payments to FreedMaxick.

Create the account A1220.403 Accounting Contractual Expense

Transfer \$7,000 From A1220.102 Assistant to the Supervisor
To A1220.403 Accounting Contractual Expense

The 2014 Budget was modified before its approval to reflect the change from labor to contractual expense. Thank you.

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590



TOWN OF AURORA
5 South Grove Street, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS November 21, 2013

Jeffrey T. Harris
jharris@townofaurora.com

To: Town Board Members

James F. Collins
jcollins@townofaurora.com

I respectfully request the Town Board authorize the Town Supervisor (Jolene Jaffe) to enter in a new electronics recycling contract for 2014.

James J. Bach
jbach@townofaurora.com

Sunnking- \$.05 per pound for Non CRT electronics. CRT electronics will be taken without rebate or charge.

Susan A. Friess
sfriess@townofaurora.com

Sunnking is the only service that is not charging money for CRT products (Cathode Ray Tube).

SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

We will be holding 4 electronics events next year on March 31, June 2, Aug 4, and Oct 6, 2014.

RECEIVER OF TAXES
Barbara Halt
(716) 652-7596
tax@townofaurora.com

Sincerely,

SUPT. OF BUILDING
Patrick J. Blizniak
(716) 652-7591
building@townofaurora.com

A handwritten signature in black ink, appearing to be "D. Gunner", written over a large, light-colored oval scribble.

David M. Gunner
Superintendent of Highways

ASSESSOR
Thelma Hornberger
assessor@townofaurora.com
(716) 652-0011

DIR. OF RECREATION
Peggy M. Cooke

GB

AGREEMENT TO SPEND HIGHWAY FUNDS

YEAR 2014
TOWN OF AURORA
COUNTY OF ERIE

Pursuant to the provisions of Section 284 of the Highway Law, we agree that monies levied and collected for the repair and improvement of highways, and received from New York State for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS


The sum of \$310,200 may be expended for general repairs upon 59.40 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewal thereof.

2. IMPROVEMENTS- The following sum shall be set aside to be expended for the improvement of town highways:

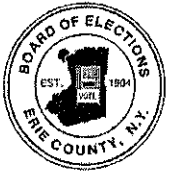
(a) On Reading Road, starting at West Falls Road and ending at Falls Road, a distance of 1.23 miles, there shall be expended not over the sum of \$139,350.
Type Top: 1A Chip Stone Width of traveled surface: 20 feet
Thickness Top: 1/4 inches Thickness binder: 4 inches
Other: 1" and 2" Blend Cold Mix Pave Binder

(b) On _____, starting at _____ and ending at _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.
Type Top: _____ inches Width of traveled surface: _____ feet
Thickness Top _____ Thickness binder: _____ inches
Other _____

(c) On _____, starting at _____ and ending at _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.
Type Top: _____ inches Width of traveled surface: _____ feet
Thickness Top _____ Thickness binder: _____ inches
Other _____

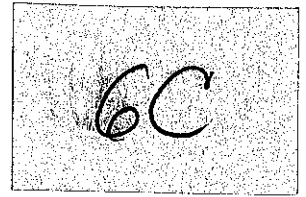
_____ Supervisor	_____ Date	_____ Councilmember	_____ Date
_____ Councilmember	_____ Date	_____ Councilmember	_____ Date
_____ Councilmember	_____ Date	_____ Councilmember	_____ Date
_____ Councilmember	_____ Date	 Highway Superintendent	<u>11/27/13</u> Date

Note: This Agreement must be signed by a majority of the members of the Town Board and by the Town Highway Superintendent. One copy must be filed in the Town Clerk's Office.



Polling Location Lease Agreement

TOWN OF AURORA DISTRICTS 1, 3, 4, 8 & 11
TOWN OF AURORA, ~~55 GROVE ST~~, EAST AURORA NY 14052
300 GLEED AVENUE



This agreement, made the ___ day of September, 2013, by and between **TOWN OF AURORA**, hereinafter known and referred to as the owner, and the Board of elections for the County of Erie, hereinafter referred to as the tenant.

Witnesseth that the said owner has agreed to let, and by these presents, does hereby grant, demise and let unto the said tenant the following described premises:

Building: **AURORA SENIOR CITIZEN CENTER**
Address: **101 KING ST, EAST AURORA NY 14052**

The area to be leased is a room or location within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PERSON IN CHARGE: _____

Day-time Phone Number: _____

Night-time Phone Number: _____

BUILDING CUSTODIAN: _____

Day-time Phone Number: _____

Night-time Phone Number: _____

Building: **TOWN OF AURORA HIGHWAY GARAGE**
Address: **251 QUAKER RD EAST AURORA NY 14052**

The area to be leased is a room or location within the building suitable for registration and voting and which is as close as possible to a convenient entrance to such building that provides access, by ramp or otherwise, to physically disabled voters.

PERSON IN CHARGE: _____

Day-time Phone Number: _____

Night-time Phone Number: _____

BUILDING CUSTODIAN: _____

Day-time Phone Number: _____

Night-time Phone Number: _____

as a place to hold official voter registrations and the conduct of elections in accordance with the provisions of the New York state Election Law on the dates listed below:

Primary Election: September 10, 2013

General Election: November 5, 2013

The tenant is to have uninterrupted use and possession of the leased area on each said date from 5:30am, being one-half hour prior to the opening of the polls until 9:30pm, being one-half hour after the closing of polls or until the inspectors have

completed their work, whichever shall be later. In the event an election is delayed or continued as a result of a common disaster to another date, the owner agrees to make available the leased area to the tenant on the subsequent date.

The owner hereby agrees to open the building for delivery and pick up of the voting machine(s) on a date mutually agreed to by the parties, between the third and sixth day prior to the election and the first and fourth day following the election.

The tenant agrees to pay the owner the following total rental for each election date stated above: **\$200.00**

The owner hereby promises, covenants and acknowledges as follows:

- a. to furnish necessary light and heat to the leased area;
- b. to provide four chairs and a table no less than 48" in length for each machine delivered to the leased area;
- c. to ensure that the leased area is accessible to the public during the times heretofore specified and that the doors are opened;
- d. that there is a functional restroom facility available for use by employees of the tenant during said day; and
- e. that political contributions by the owner of a polling place are prohibited and that it is a misdemeanor for such owner to make, offer or promise any such political contribution as an inducement for the leasing of these premises.

The tenant hereby promises, covenants, and acknowledges as follows:

- a. not to use said premises or any part thereof for any purpose other than the official voter registration and election functions;
- b. not to let or sign over said premises, or any part thereof, to another without the prior written consent of the owner;
- c. to punctually pay said rent as the same accrues; and
- d. to take special care that no damage happens to the building or any improvements or fixtures therein.

A breach if any promise or covenant made by the tenant shall be reported by the owner to the commissioners of the Erie County Board of Elections as soon as practicable. If any damage shall occur to the leased premises as a result of the negligence of the tenant or any of its agents or employees, the tenant hereby agrees to cooperate with the owner in filing a claim for damages with the County of Erie. The tenant is a self-insured municipality. Tenant has a program of risk management self-insurance and will, upon request of the owner, furnish owner with a letter evidencing such self-insurance program.

The commissioners of the Board of Elections, no later than one week following receipt of the fully executed lease agreement and the conclusion of the election, shall transmit to the Erie County Comptroller a voucher, in the form required by said Comptroller, requesting prompt payment of the rental due in the amount stated above.

In the event that following the execution of this lease agreement, the premises shall become damaged, restricted or placed under repair to such an extent that the leased area is no longer suitable for the conduct of voter registration and election, the tenant shall have the right to terminate this lease agreement.

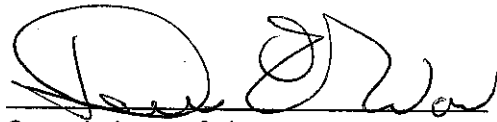
IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals the day and year first above mentioned.

Erie County Board of Elections

Owner

By: 

Commissioner of Elections



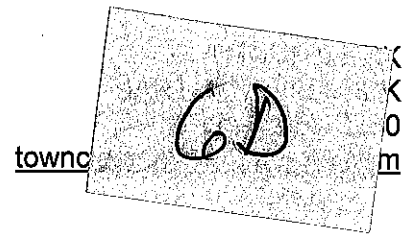
Commissioner of Elections

By: _____

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590
jjeffe@townofaurora.com



TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com



December 5, 2013

To: Town Board
From: Jolene Jaffe
Re: 2014 Organizational Meeting

A handwritten signature in black ink, appearing to be "Jolene Jaffe", written over the "Re:" line of the email header.

Like last year, our first regularly scheduled Town Board meeting of 2014 is rather late being January 13th. Because it is so late, I suggest that we again schedule a special Organizational Meeting for Monday, January 6, 2014 at 7 pm in the Gleed Auditorium. It will be like a normal meeting with approval of the 2014 Organizational Chart as well as any regular business. Thank you.

CE

**RESOLUTION TO AMEND LEASE AGREEMENT
WITH WINDHAM PROFESSIONALS**

WHEREAS, the Town as Lessor and Windham Professionals as Lessee have a Lease Agreement for 13,754 square feet at Gleed Avenue, and

WHEREAS, due to the configuration of the use of Windham Professionals it includes separate partitions within the rented area resulting in an imbalance of the HVAC system, and

WHEREAS, Windham Professionals has requested the Town to re-balance the system at a projected cost of \$3,100.00 based upon a response from the John W. Danforth Company, and

WHEREAS, as Lessor, the Town has agreed and resolved to remedy the present imbalance which provides for proper HVAC services within the leased premises, and

WHEREAS, any subsequent change in configuration of the leased area which would affect the balance of the HVAC system would be the responsibility of the Lessee for further re-balancing,

NOW, THEREFORE, be it

RESOLVED, the Town Board agrees as Lessor to re-balance the HVAC system by the John W. Danforth Company at a cost of \$3,100.00, and be it further

RESOLVED, that if subsequent re-balancing is required to be completed by the Town, any costs associated with such re-balancing shall be the cost of the Lessor, which costs shall be paid within thirty (30) days from the issuance of an invoice to the Lessee, and be it further

RESOLVED, that the Lease Agreement between the Town of Aurora and Windham Professionals is amended by the concurrence and execution of this Resolution by both the Supervisor of the Town and the representative of Windham Professionals.

Duly adopted this ____ day of _____, 2013.

The parties hereto execute this Resolution as an amendment to the Lease Agreement between the Town of Aurora and Windham Professionals for premises located at 300 Glead Avenue, East Aurora, New York.

TOWN OF AURORA

By _____

JOLENE JEFFE, Supervisor

WINDHAM PROFESSIONALS

By 



TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

300 Glead Avenue
East Aurora, New York 14052
Office (716) 652-8866
Fax (716) 652-5646



To: Town Board
From: Peggy Cooke
Date: 12/4/13
Re: New position: Aquatics, Recreation and Parks Director

Approval is requested for the new job description and to post the job opening. Advertising will begin on two nationally known sites: ASCA and USA Swim and will be posted till mid-February.

Attached please find:

- Civil Service new position duties statement
- On-line ad. This will be placed on two nationally known websites:
ASCA and USA Swim
- A memo detailing recommended changes in the current position

NEW POSITION DUTIES STATEMENT

Date _____
 From: _____
 County Dept. Erie
 Town. of Aurora
 Village _____
 Spec. Dist. _____

To:
 PERSONNEL OFFICER County of Erie
 Edward A. Rath County Office Bldg.
 95 Franklin Street
 Buffalo, New York 14202

Pursuant to the provisions of Section 22, of the Civil Service Law, I am submitting statement of duties of proposed new position. (NOTE: Department head or other authority requesting the creation of a new position, shall prepare a description for each new position to be created except that one description may cover two or more identical positions in the same unit. Send three typed copies to the Personnel Officer.)

1. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.	
50%	Performs the duties of Head Coach of the competitive swim program by coaching 5 nights per week during school year, setting goals, recruiting assistant coaches, meeting with team booster club, planning and coaching meets on weekends as scheduled. Establishes annual direction of club, performance targets, develops training cycle plans and monitors swimmer progress.
25%	Supervises the full time Recreation Supervisor who will plan and organize a community recreation program covering directed activities, events and use of facilities in accordance with established recreational practices and departmental policies; Performs administrative duties such as budgets, reports, and coordination with other agencies; Confers with the Town Board on matters of budget, staffing, purchasing, program development;
10%	Supervises the work of employees by assigning and scheduling work, training and staff development, recommending selection and termination, and evaluating performances; Supervises the director of the learn-to-swim program, acting as a resource person, ensures proper certifications of staff, and utilizes American Red Cross standards in all facets of staffing and swim lessons
10%	Supervises the Pool Director in the management, operations, equipment and maintenance of the summer, outdoor Community Pool, meeting all health department, American Red Cross and town policy standard operating procedures. Conducts and/or schedules American Red Cross training for lifeguards and CPR/First Aid for recreation staff;
3%	Works in cooperation with the Highway and Building Superintendents to ensure that buildings and grounds in the parks and community pool are maintained to Town Standard of Care guidelines, discusses issues and capital needs with Town Board;
2%	Supervises the office manager to ensure program promotion, website maintenance, customer service; occasionally speaks to private and public groups on programs; attends conferences, secures sponsors.

(Attach additional sheets is more space is needed)

2. Names and Titles of Persons Supervising this position (General, Direct, Administrative, etc.)

NAME	TITLE	TYPE OF SUPERVISION
Jolene Jeffe	Town Supervisor	Direct

3. Names and Titles of Persons Supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION
Elaine Schiltz	Recreation Attendant	Direct
Patricia Monroe	Clerk Typist	Direct
Dawn DiFilippo	Clerk Typist	Direct

4. Names and Titles of Persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION
Peggy Cooke	Director of Parks and Recreation	300 Glead Ave. East Aurora, NY 14052

5. What minimum qualifications do you think should be required for this position? (High School, College, Degrees, etc., plus years of experience)

A) Graduation from a regionally accredited or NY State registered 4 year college with a Bachelors degree; B) Graduation from a regionally accredited or NY State registered college with an Associates degree; C) Current USA Swimming Coach Certification in good standing and clear background check; minimum of 4 years experience as an assistant and/or head coach of a USA Swim Club, School District or YMCA certified competitive swimming program; Level III ASCA or higher; strong communication and organizational skills, working knowledge of Hy-Tek Team manager; Lifeguard certification; Instructor certified is a plus. D) An equivalent combination of training and experience as defined in (A) and (B) and (C)

Note: verifiable part-time and/or volunteer experience will be pro-rated toward meeting full-time experience.

Essential knowledge, skills and abilities: Thorough knowledge of recreation theory and practices, USA Swim Coach standards, principles and practices, swimming facility and program management, organization, and safety standards; thorough knowledge of teaching techniques and concepts in the field of swimming and lifesaving; Good knowledge of program budget development and administration as it applies to aquatics and general recreation programs; Ability to express oneself clearly and concisely both orally and in writing; ability to plan and supervise the work of others; administrative ability; sound professional judgement; ability to work well with the public and groups of all ages and abilities; shows initiative, self-motivated, enthusiastic; resourceful; dependable; physical condition commensurate with the demands of the position.

Type of License or certificate required: Possession of current certificates for American Red Cross Lifeguarding and Lifeguard Instructor; USA Swim Coach. Required at time of appointment. WSI is a plus.

6. As Department Head (or other Authority) I certify the above statements are accurate and complete.

Date: _____ Title _____ Signature: _____

CERTIFICATE OF PERSONNEL OFFICER

7. In accordance with the provisions of Civil Service Law, Section 22, the ERIE COUNTY PERSONNEL OFFICER certifies that the appropriate civil service title for the position described is

Date: _____ Signature _____

ACTION BY LEGISLATIVE BODY OR OTHER APPROVING AUTHORITY

8. Creation of described position

Approved

Disapproved

Date: _____ Signature: _____

On-line Ad:

The East Aurora Swim Team (EAST) is a program managed by the Town of Aurora Parks and Recreation Department and is seeking applicants for a new position: Director of Aquatics, Recreation and Parks. This position replaces the retiring Director of Parks and Recreation, a municipal position. The new Director will spend 50% of this full time position coaching a well-established, medium size club and the other time supervising staff of a well-organized community recreation program including an outdoor, seasonal community pool. EAST currently has 120 registered swimmers ages 5-18. The position will require organization in coaching, staff management, parent correspondence, and program development. This position will also be expected to work closely with assistant coaches and the parent booster club, and reports to the Aurora Town Board. The Town of Aurora offers benefits including medical, dental, vision, retirement, and vacation. This position provides a unique situation for a swimming professional to coach swimmers in a full-time capacity with outstanding benefits, and training for the administrative aspect of recreation and parks. Hours will be flexible to accommodate responsibilities within a 40 hour work week. The Town also boasts an excellent relationship with the school district which allows the town to use its pool facilities. It is also an opportunity to learn and grow within a vital and evolving program, while enjoying the lifestyle and amenities of East Aurora, NY. This community is a special place to live, and although residency is required, you will find that is one of the finest benefits of this position. If interested, please submit resume and cover letter to Peggy Cooke, Director of Parks and Recreation, Town of Aurora to peggy@townofaurora.com or send to 300 Gleed Ave, East Aurora, NY 14052.

Job Requirements:

50%

Performs the duties of Head Coach of the competitive swim program by coaching 5 nights per week during school year, setting goals, recruiting assistant coaches, meeting with team booster club, planning and coaching meets on weekends as scheduled. Establishes annual direction of club, performance targets, develops training cycle plans and monitors swimmer progress.

25%

Supervises the full time Recreation Supervisor who will plan and organize a community recreation program covering directed activities, events and use of facilities in accordance with established recreational practices and departmental policies; Performs administrative duties such as budgets, reports, and coordination with other agencies; Confers with the Town Board on matters of budget, staffing, purchasing, program development;

10%

Supervises the work of employees by assigning and scheduling work, training and staff development, recommending selection and termination, and evaluating performances; Supervises the director of the learn to swim program, acting as a resource person, ensures proper certifications of staff, and utilizes American Red Cross standards in all facets of staffing and swim lessons

10%

Supervises the Pool Director in the management, operations, and equipment and maintenance of the summer, outdoor Community Pool; meets all health department, American Red Cross and town policy standard operating procedures. Conducts and/or schedules American Red Cross training for lifeguards and CPR/First Aid for recreation staff;

4) Capital Projects/Grants

- Postpone any new projects for the near future. Over the years, I have spear-headed: Warren Dr. playground, WF basketball court, Majors Park, securing use of the Park Assoc. field for soccer, WF tot lot, Hamlin Playground – Fisher Price and Aktion Club, Community Pool renovations through CDBG, Erie Co. Correctional inmate projects: Pavilion siding replacement in Hamlin Park, 3 roofs and the boardwalk in Majors Park, Community Pool climbing structure, baseball diamond project, a dozen Eagle Scout projects in various parks, tennis grants for programming and South St. court, building the concession stand, purchase of aerator by various groups

5) Creation of New Programs

- We have mostly met the needs of the community with new programs over the years and for the near future only minimal new programs should be added. Newer programs offered over my years: Hamlin Day Camp, Going Places Van dispatch, Winterfest week, Chalk Walk, BPO in Hamlin Park, Cooperstown Baseball trip, Mayor's Bikes for Kids, Chili Cook-off, Fishing Derby, Chess Club, Art Classes, Lacrosse, Floor Hockey, Track, Girls Softball, Aktion Club programming – softball, floor hockey, kickball

6) Backyard Bash

- Turn this over to a volunteer committee

Redirect the following:

1) Office Managers: Patty and Dawn, would now add the following to their regular work:

- Civil service paperwork
- Senior van monthly reports
- Prepare vouchers for directors approval

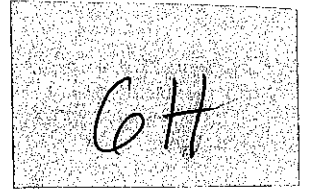
2) Recreation Supervisor: Elaine

- Baseball oversight with Joe Orlowski, including Aktion Club
- More payroll responsibilities (prepare summer payroll template, complete recreation staff payroll bi-weekly on template)
- Eliminate her ceramic responsibilities to add 38 more days to Recreation



TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

300 Glead Ave.
East Aurora, New York 14052
Office (716) 652-8866
Fax (716) 652-5646



To: Town Board
From: Peggy Cooke
Date: 12/4/13
Re: Pay rate increase

1. Approval is requested for the 2014 Pay Rate Chart – attached
2. Approval is requested for the pay rate increases for the attached employees who are currently working. New rates to begin ~~January 1, 2014~~ as per NYS minimum wage law.
Dec 31, 2013

GI

TOWN OF AURORA RECREATION RATE INCREASE 2014

Name	Department	CURRENT RATE	Increase	NEW RATE
AURES, KATHRYN	7182.100-Rec. Attendant	\$7.80	\$ 0.75	\$ 8.55
BEDARD, MICHELLE	7205.100-Theater	\$9.30	\$ 0.30	\$ 9.60
CAMPBELL, CAMERON	7180.115 GUARD	\$7.70	\$ 0.75	\$ 8.45
COCCA, RACHEL	7180.115 GUARD	\$7.60	\$ 0.75	\$ 8.35
DAVIDSON, CARL	7180.115-LIFEGUARD	\$7.65	\$ 0.75	\$ 8.40
DAVIDSON, ERIKA	7180.113 EAST	\$7.60	\$ 0.75	\$ 8.35
DAYTON, PATRICK	7142.100 SPORTS	\$7.90	\$ 0.70	\$ 8.60
FELTON, TESS*	7180.113 EAST COACH	\$10.75	\$ 1.25	\$ 12.00
*taking hours for Andy, Keith				
HEALY, ZACH*	7180.113 EAST	\$7.60	\$ 0.85	\$ 8.45
*turned 18 should be currently at \$7.70				
KRAUS, LEAH	7180.113 EAST	\$7.60	\$ 0.75	\$ 8.35
LAMOND, JIM	7180.114- WATER SAFETY	\$7.35	\$ 0.75	\$ 8.10
MCLAUGHLIN, MARTA	7180.113 EAST WSI	\$7.60	\$ 0.75	\$ 8.35
POTTER, JANE	7180.113 EAST	\$7.60	\$ 0.75	\$ 8.35
STRAZZELLA, ANDREW	7180.114 LIFEGUARD	\$7.60	\$ 0.75	\$ 8.35
WOLFF, BRIDGET	7140.113 DAY CAMP	\$7.70	\$ 0.75	\$ 8.45
ZAGROBELNY, JACK(JOHN)	7180.113 EAST	\$7.60	\$ 0.75	\$ 8.35

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590
jjeffe@townofaurora.com



TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com



December 5, 2013

To: Town Board
From: Jolene Jeffe
Re: Budget Transfer for Special Counsel

I respectfully request the Town Board's approval of the following budget transfer from the Contingent Account. This transfer is needed to pay for counsel service related to 2 grievance arbitrations and special counsel. The approximately \$10,000 in counsel fees for the year related to assessment challenges and unplanned arbitrations will leave us short for the final arbiter payment and the special counsel fees to Webster Szanyi that was authorized at our last meeting.

Transfer \$5,000 From A1990 Contingent Account
 To A1420.416 Special Counsel

Thank you.



Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board

From: Martha Librock, Town Clerk

Date: December 4, 2013

Re: Request for quotes for Records Storage Room project

I am asking for Board approval to solicit quotes for the Record Storage Room renovation/reconstruction project. Pursuant to the Town's Purchasing Policy, it is my understanding that solicitation of quotes for projects over \$20,000 require Town Board approval.

Guideline 2. All purchases and public works requests (RFQ's) for bids or quotes of \$750.00 or more, but less than \$20,000.00, may be solicited by the Purchaser without having prior Town Board approval. The purchase of goods or services as a result of these RFQ's shall require Town Board approval and authorization prior to the Purchaser procuring the goods or services.

I anticipate awarding the contract for the project in mid to late January with a completion deadline of May 1, 2014.



TOWN OF AURORA
OPEN DEVELOPMENT AREA APPLICATION

CL

To Be Completed By Applicant

PETITIONER: Name: Larry E. & Claudia J. Bensink
Address: 858 Luther Rd.
E. Aurora, N.Y. 14052
City State Zip Code
Phone: 868-9464 Fax: —
E-Mail: —

PROPERTY OWNER (if different from petitioner):

Name: _____

Address: _____

PROJECT ADDRESS: 858 LUTHER RD 186.00-2-50
No. Street SBL No.

PROJECT DESCRIPTION: MAKING THE EXISTING #858 PROPERTY
AND HOUSE ROAD FRONTAGE 93'
APPROXIMATE TOTAL ACREAGE 1 1/2 ACRES.

State of New York)

:SS:

County of Erie)

On the 3rd day of December, in the year 2013, before me, the undersigned, a notary public in and for said state, personally appeared LARRY E. BENSINK, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and they by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public
Notary Public

NY 801 424 406
Date

OFFICE USE ONLY:

File #: _____ Number of Lots 2 Total Acreage _____

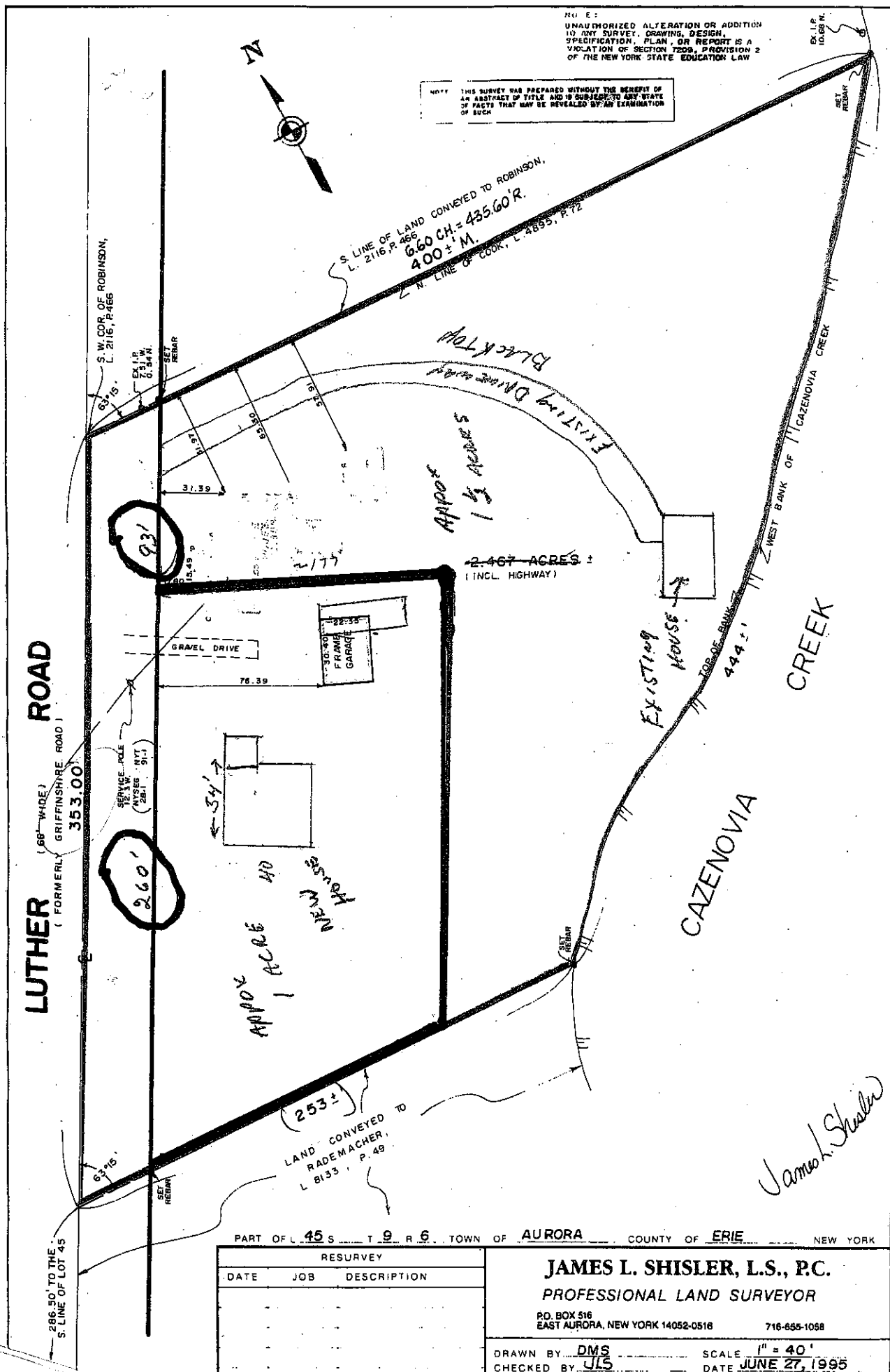
Open Development Area Review Application Fee \$ 100⁰⁰ CR# 8899

Materials Received by Town Clerk & Fee Paid M. Kelly 12/4/13
Accepted by Date

TOWN OF AURORA 5 SOUTH GROVE STREET, EAST AURORA, NY 14052
(716) 652-3280 FAX (716) 652-3507

NOTE: UNAUTHORIZED ALTERATION OR ADDITION TO ANY SURVEY, DRAWING, DESIGN, SPECIFICATION, PLAN, OR REPORT IS A VIOLATION OF SECTION 7209, PROVISION 2 OF THE NEW YORK STATE EDUCATION LAW

NOTE: THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF AN ABSTRACT OF TITLE AND IS SUBJECT TO ANY STATE OF FACTS THAT MAY BE REVEALED BY AN EXAMINATION OF SUCH



PART OF L 45 S T 9 R 6 TOWN OF AURORA COUNTY OF ERIE NEW YORK

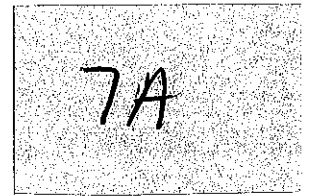
RESURVEY		
DATE	JOB	DESCRIPTION

JAMES L. SHISLER, L.S., P.C.
 PROFESSIONAL LAND SURVEYOR
 P.O. BOX 516
 EAST AURORA, NEW YORK 14052-0516 716-655-1058

DRAWN BY DMS SCALE 1" = 40'
 CHECKED BY JLS DATE JUNE 27, 1995

JOB 95285 SHEET C-2226

James L. Shisler



Monthly Assessment Report
Town of Aurora
For
November

Inspections: 104,114,120,132,148,154,160,168,174,180,186, 205, 195, 185, 175,165,155,145,137,125,115,105 Blake Hill Rd., 180,200,208, 211, 181 Dorchester, 15,19,25,65,123,170,128-152, 110, 100, 92, 46, 30, 26, 20 Grey, 717,551,549,541,535,531,515,511,505,501,489,479, 461, 453, 443, 439, 431,425,421,409,405,399-401, 395, 391, 385, 377, 365, 341, 331, 323-325, 315, 305,301,293,291,283,273,267,259,233,221,181, 175, 165, 159,153,141,154,160,164,176,206,234,260,266,274,282, 290, 296, 302, 308,314,320,332,348,376,382,388,392,400,414, 424, 428, 440, 446, 452, 456,464,472,500,508,518,524,536,542,546,554,600,606,636, 650, 656, 680,686, 690 Girard Ave., 19,25,41,53,65,69,79,97,107, 115, 121, 125, 129,141,147,159,163,171,177,183,189,199,211,215,217,219, 221, 208, 204,198,190,184,176,168,140,128,124,120,116,102,96,90,82, 76, 68, 54, 40, 36,30,28,24 Hamlin Ave, 2115 ,1875,1929 Davis, 992 Olean, 831 Mill, 346 Parkdale, 192 King.

- Building Permits reviewed approx: 1
- Inventory Check of properties: 197
- Courtesy assessments: N/A
- Exemptions processed approx: 117
- Inventory changes approx: 35
- Splits & Mergers: 1
- Transfers Processed: 28

Month Year Reported: ----> November 2013 CLERK'S MONTHLY REPORT
 Town Name: -----> Town of Aurora
 Prepared By: -----> Martha L. Librock
 Date Submitted: -----> Dec, 02 2013

7B

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description rpt_RT_CM_03_2011	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	13	1,455.00	73.98	1,381.02
200	DOG LICENSE REVENUE	159	1,964.00	1,789.00	175.00
301	MARRIAGE LICENSE	1	40.00	17.50	22.50
303	CERTIFIED MARRIAGE CERTIFICATE	4	40.00	40.00	0.00
602	DEATH CERTIFICATE	1	50.00	50.00	0.00
Report Totals:		178	3,549.00	1,970.48	1,578.52

REVENUES TO SUPERVISOR - CLERK FEES	181.48
REVENUES TO SUPERVISOR - DOG FEES	1,789.00
TOTAL TOWN REVENUES TO SUPERVISOR:	1,970.48

Amount paid to NYS DEC REVENUE ACCOUNTING	1,381.02
Amount paid to DEPT. OF AG. AND MARKETS	175.00
Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES	22.50
TOTAL DISBURSED TO OTHER AGENCIES:	1,578.52
TOTAL DISBURSED:	3,549.00

Dec. 2 2013 BLEWE H. JEFFE Supervisor,
 State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

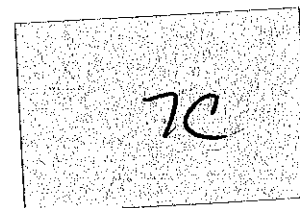
Subscribed and Sworn to before me
 this 2nd day of December 2013

Martha L. Librock
 Town Clerk

Sheryl A. Miller Notary Public

SHERYL A. MILLER
 Reg. #01M16128663
 Notary Public, State of New York
 Qualified in Erie County
 My Commission Expires June 13, 2017

**TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF NOVEMBER 2013**



The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATIVE:

On November 7th, I attended the annual Network in Aging meeting at Samuel's Manor. Our topic was "Generationally Savvy" and the four generations presently working. It is the first time that employers have had to deal with the many different levels and technology. While the traditionists and boomers may be diligent in their work, the X and Yers may only complete an assigned project. The question becomes who will lead when the boomers retire. Our center is not necessarily focused on the employer end but the 80 million seniors who will retire in the future! I have included the handout as it has lots of info.

Our County Executive, Mark Poloncarz, presented a "Senior of the Month" award on Nov. 22nd at our center. The recipient was our line dance teacher, Nance Baranowski. Nance has been volunteering for the last 15 years along with her many other activities in the community. She is very worthy of the honor. The county honors one senior in Erie County monthly.

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

Title: WORKOUT ROOM
Day & time: M-F 8:00am- 4:00pm
Participants: Approximately 45 per day

Title: LINE DANCING
Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
Participants: 58 people
Supervisors: Nance Baranowski & Gloria Luderman

Title: STITCH & BITCH
Day & time: Mondays, 9:00 – 11:30am
Participants: 8 people

Title: SWEDISH WEAVING
Day & time: Mondays, 9:00 – 10:00am
Participants: 6 people
Supervisor: Rita Lefort

Title: SENIOR NOTES
Day & time: Mondays, 12:45 – 2:30pm
Participants: 23 people

Title: EUCHRE
Day & time: Mondays, 1:00 – 4:00pm
Participants: 24 people

Title: PINOCHLE
Day & Time: Fridays, 1:00 – 4:00pm
Participants: 20 people

Title: CERAMICS
Day & time: Tuesdays, 10:00am – 4:00pm
Participants: 35 people
Supervisor: Elaine Schiltz

Title: EXERCISE CLASS
Day & time: Tuesdays & Wednesdays 8:30 – 9:30am
Participants: 12 people

Title: TAI CHI
Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans
Supervisor: Peter Miller
Participants: 25 people

Title: YOGA
Day & time: Wednesdays, 9:45 – 11:00am
Supervisor: Irene Kulbacki
Participants: 22 people

Title: BOWLING
Day & time: Wednesdays, 1:00pm
Supervisor: Richard Latt
Participants: 48 people

Title: PAINTING
Day & time: Wednesdays, 1:00 – 3:30pm
Supervisor: Ellen Canfield
Participants: 8-10 people

Title: BRIDGE
Day & time: Wednesdays, 9:30am – 2:00pm
Supervisor: Dave Lorcom
Participants: 40 people

Title: COMPUTER CLASS
Day & time: TBA
Supervisor: TBA
Participants: 18 per session

Title: SENIOR CLUB
Day & time: Thursdays, 10:00am – 3:00pm
President: Jacqueline Patton
Participants: 81

Title: PACE (people with arthritis can exercise)
Day & time: Fridays, 9:00 – 10:00am
Supervisor: Donna Bodekor
Participants: 12 people

Title: QUILTS & MORE
Day & time: Fridays, 9:30 – 11:30am
Supervisor: Vi Cornwell
Participants: 12 people

Title: WOOD CARVING
Day & time: Fridays, 1:00 – 4:00pm
Supervisor: Pat Shaner
Participants: 23 people

Title: 55 ALIVE – Defensive driving classes
Day & time: 1st Monday & Wednesday of the month March 2014
Supervisor: AARP trained teachers
Participants: 34 people max.

Title: WALK IN THE WOODS
Day & time: TBA
Supervisor: John Sly
Participants: 18

Title: GENEALOGY ON THE WEB
Day & time: Mondays, 9:00-11:00am
Supervisor: John Sly
Participants: 7 people

Title: SCRABBLE
Day & time: Wednesdays 9:30-11:00am
Supervisor: Dianne Bender
Participants: 8 people

Title: FIBER ARTS
Day & time: Tuesdays 1st & 3rd
Participants: 12 people

Title: Mahjong
Day & time: Mondays 2:00pm
Supervisor: Lou Plotkin
Participants: 4 & growing!

Title: Mexican Dominos
Day & time: Thursdays 9:30 am
Supervisor: Laurie Smith
Participants: 8

TRIPS

Nov. 12 & 13 – Mountaineer Inn – Wva
Nov. 17 – War Horse at Shea’s Theatre

FUTURE TRIPS

Dec 30 – New Year’s celebration at Salvatore’s Restaurant

EVENTS & OTHER ACTIVITIES

Nov. 5 – Univera Representative
Nov. 13– The Book Club was held with Barb Dadey as the facilitator. There next book is Bill O’Reilly’s Killing Lincoln.
Nov. 18 – Blue Cross & Blue Shield Representative
Nov. 13 – Healthy You Speaker Series is sponsored by Blue Cross and Blue Shield. The topic was Organic Foods.
Nov. 22 – EPIC – Representative
Nov. 21 – Fidelis Care Representative
Nov. 14 – The Senior Club speaker this month was Cindy Stoddard from Transitions Care.

NUTRITIONAL LUNCH PROGRAM

Lunches are offered daily at a donation of \$3.50. Our weekly count for the program averaged 181 lunches per week. Lunch totals for the month of Nov. 2013.

Week of Nov. 4	166 (no lunch 11/5)	Week of Nov. 11	184 (closed 11/11)
Week of Nov. 18	239	Week of Nov. 25	138(closed 11/28 & 29)

Submitted by: Donna Bodekor

For the first time in history, all four generations meet in the workforce. Being Generationally Savvy™ gives organizations the competitive advantage.

As organizations face the leadership deficit created by 80 million Baby Boomers and Traditionalists preparing to retire, leaders must constantly strive to develop a balance that meets the needs of a diverse workforce. Highly sought after X-er and Millennial candidates and potential members are asking tough questions about your organization's Unique Value Proposition:

- Why should I work for or join your organization?
- What does your company or association believe in?
- How do you use innovative technologies to solve challenges?
- What are the immediate opportunities to build my skills/network?

Anna Liotta's Generationally Savvy™ solutions help you create compelling answers that appeal to each generation. Her insight coupled with practical wisdom helps companies to effectively attract, grow and retain top talent and loyal customers of all ages.

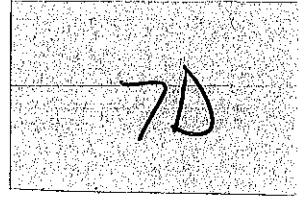
Anna offers leadership and marketing consulting services and content-rich keynotes and trainings that teach leaders the values, attitudes and beliefs of each generation and how to leverage their knowledge of "What Makes the Generations Tick and What Ticks Them Off™."

Generational Attributes

Traditionalists	Baby Boomers
<p>Born: 1927-1945 Ages: 67-85 Workforce: 7% of the U.S.</p> <p>Characteristics:</p> <ul style="list-style-type: none"> • Loyal • Hard Working • Disciplined • Charitable begins at home 	<p>Born: 1946-1964 Ages: 48-66 Workforce: 42% of the U.S.</p> <p>Characteristics:</p> <ul style="list-style-type: none"> • Optimistic • Driven • Competitive • Challenge Authority
Xers	Millennials (Gen Y)
<p>Born: 1965-1977 Ages: 35-47 Workforce: 29% of the U.S.</p> <p>Characteristics:</p> <ul style="list-style-type: none"> • Skeptical • Self-Starters • Independent • Resourceful 	<p>Born: 1978-1999 Ages: 13-34 Workforce: 22% of the U.S.</p> <p>Characteristics:</p> <ul style="list-style-type: none"> • Technology Savvy • Collaborative • Realistic • Conflict

Visit Resultance.com to register for Anna Liotta's Generationally Savvy™ Newsletter and read her Blog.

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: November 2013



ADMINISTRATIVE:

Reports:

- We now have 8,232 members registered in the recreation system
- We had 140 individual program registrations in the month of October
- We generated \$6,435 in November in Sales
- Credit card purchases totaled 56% (87% on-line, 13% office)

- 2012 to 2013 comparison:
 - Total sales from 1/1/12 – 11/30/12 \$236,580
 - Total sales from 1/1/13 – 11/30/13 \$241,481

November was a month of organizing for the anticipated changes in the department next year. Computer and drawer files were cleaned out and organized, and summer programming is underway. We are getting one season ahead in the planning process. The new job description was written and presented to the Town Board on November 19th. As soon as the Board formally approves the new position, it will be advertised on two national swim coach sites.

A bowling tournament was held on November 23, with 40 parent/child bowlers at Victoria Lanes, and fun was had by all. The Red Cross Babysitting was held in November, utilizing the BOCES training room down the hall from recreation. The room is excellent space for our classes, and BOCES is very accommodating when we request use of the room. A Leadership and Business Management School will be held in that room on December 10th for EAST. This is an opportunity for regional swim clubs who belong to USA Swim to improve the way they manage their clubs. USA Swim provides the instructor who travels to various regions at no charge to the clubs. Our parent booster club is seeking to have EAST recognized as a Level 2 club, and this course is one of the many requirements to achieve that recognition. I will be attending that class along with numerous members of the EAST Board and Coaches.

The Friends of Knox Farm State Park hosted the first annual Holiday Art Show at the Main House November 22-24. The event was a huge success for artists and shoppers, bringing folks into East Aurora from all over the area. The event raised over \$18,000 for the Friend's general account.

PARKS:

The parks department continued with normal maintenance.

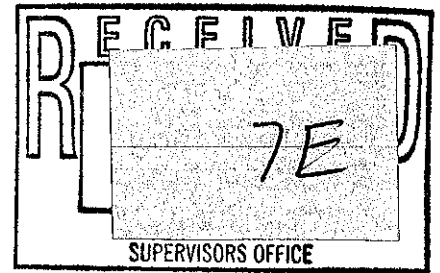
Submitted by: Peggy Cooke, Director

Program Sales Report from 11/01/2013 to 11/30/2013

Program Name	Totals
Babysitting	\$220.00
Backyard Bash Concert Series	\$300.00
Baseball, Youth	\$50.00
Basketball - Women's Pickup	\$65.00
Bowling - Parent/Child Tournament	\$300.00
Bowling - Recreational Co-Ed Bowling	\$62.00
Co-Ed Volleyball	\$245.00
E.A.S.T. Reimbursement - Coaches	\$1,071.00
EAST - Fall/Winter/High School Swimmer	\$1,150.00
Friday Night Swim	\$144.00
Going Places	\$416.00
Hamlin Park Day Camp	\$300.00
Lifeguard Training & CPR/AED Renewal	\$57.00
S.M.I.L.E.	\$45.00
Swim Lessons, Winter	\$150.00
Swim Lessons-Pre School-Winter	\$120.00
Wrestling	\$1,740.00
Totals	\$6,435.00

AURORA TOWN PUBLIC LIBRARY

550 Main Street
East Aurora, New York 14052
(716) 652-4440
Fax (716) 655-5875



November 29, 2013

Supervisor Jolene Jeffe
Town of Aurora
300 Gleed Ave.
East Aurora, NY 14052

Dear Supervisor Jeffe:

By a unanimous vote, the Aurora Town Public Library Board recommends the reappointment of Library Board President Deborah Carr-Hoagland to the Town of Aurora Library Board for the one open five-year term beginning January 1, 2014.

A trustee of the library for more than 20 years, in that time she has been instrumental in writing and obtaining upwards of \$840,000 in grants for the library, hired the current library director and completes his evaluations, and has forged an excellent working relationship with the Friends of the Library to augment available library funds. As Library Board president, she administers the \$480,801 2013 budget.

Deborah, an attorney admitted to practice in 1985, is active with the Association of Contracting Towns (ACT) board, and as such, has been in the forefront of advocating for increased library funding with state and county legislators. She participated in the March 2013 New York State Library Day in Albany and is a regular attendant at Buffalo & Erie County Public Library trustee meetings and workshops.

We cannot overstate Deborah's value to the workings of the Library Board and to the administration of the Aurora Town Public Library, and we strongly urge her reappointment.

Sincerely yours,

Alice M. Askew, Library Board Vice President
416 Oakwood Ave.
East Aurora, NY 14052
(716) 652-0314
aaskew2@roadrunner.com



**EAST AURORA POLICE DEPARTMENT
INTERDEPARTMENTAL CORRESPONDANCE**

TO: Supervisor Jeffe & Town Council
FROM: R. J. Krowka, C.O.P.
DATE: 120513
RE: Monthly Report- November

GENERAL INFORMATION

1. November Events:
 - a. Although Thanksgiving Eve is the busiest bar night of the year there were no DWI arrests or disturbances reported.
2. Personnel:
 - a. Sr. PSD Yuhnke is back to work
3. Training:
 - a. Officers are currently taking their recertification courses in Datamaster operation.
 - b. Plan on utilizing a newly opened firearms range in Depew to qualify officers who couldn't make the outdoor session(s).
4. Meetings: In addition to Village/Town/staff meetings also attending the following:
 - a. Attended a press conference conducted by Cheektowaga PD in support of their handling of the Town Park homicide investigation
 - b. Assisted the Code Enforcement Officer on serving an administrative warrant to inspect a building. Conducted w/o incident.
 - c. Along with Lt. Jack Wolff attended an orientation meeting hosted by Wolcott Guns in Depew regarding the opening of their new state of the art firearms range.
5. Projects/Misc.:
 - a. Overnight parking enforcement has started after a week of warnings to violators. Nixle message also sent out. In addition, at the request of several businesses and the EAGCC the 2 hour parking enforcement along Main St. will be enforced.
 - b. An inventory of abandoned cars in the Town & Village was taken with the information being turned over to the Code Enforcement Officer. Also as a FYI patrols also periodically check for street lights not working and report same to NYSEG.
 - c. PD is making preparations for the Caroler 5K Run and Carolcade.
 - d. The NG 911 project is now scheduled for a Feb 4 installation date. Live scan is scheduled for a January installation.
 - e. EAPD was one of several agencies to share in a \$700,000.00 grant to install video recording systems in rooms where interrogations & interviews are conducted as mandated by the state.

CRIME STATISTICS

ACTIVITY	N.E. DISTRICT	S. W. DISTRICT	TOTAL (Previous Month)
Police Calls	915	472	1,387 (1,587)
Traffic Tickets	49	47	96 (126)
Parking Tickets			32 (2)
Response Times	1.39.minutes	2.70 minutes	
Crimes	29	18	47 (69)
Pending Investigations			5
Cleared by Arrest			18
Total Closed			24
Crimes- Persons	11	5	
Crimes- Drugs	1	3	
Crimes- Property	6	3	
Crimes- Vandalism	5	2	
Burglary/Trespass	1		
S&R/Lic/Reg	3	3	
DWI		1	
Warrant Arrests	2	1	
Fire/EMS Calls			288 (359)
LPR Reads			30,381

ARREST/INVESTIGATIONS

1. In addition to the above officers investigated 46 car crashes, 5 domestic incidents and committed 3 for mental evaluation under MLH 9.41. The increase in car crashes is partly attributed to the continuing car/deer crashes and the inclement weather just before Thanksgiving Day.
2. The K-9 unit conducted 5 searches this month, with all but one resulting in drugs being located.

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SELECTED SHIFT SUPERVISOR REPORTS

Lt. Bob Bleyle (Midnight Shift Supervisor): The month of November gave us not only the first snow, colder temperatures and high winds once again. The snow and high winds filled the nights with numerous alarm calls, and road obstructions (trees down), etc. Thanksgiving holiday is upon us and we should expect heavier than normal traffic and people. This shift did see an increase in calls this month due to the weather as well as holiday activities coming into full swing. Not only did shift continue to perform usual patrol traffic enforcement/premise checks, but also responded to and investigated crimes and complaints. During this tour patrols responded to Aggravated Harassment complaints, Harassment, Criminal Mischief, domestics, customer trouble, petit larceny complaints, reckless operation calls, loud music, disturbance, loose dogs, numerous alarms, suspicious vehicles/persons, assist calls, Ems, etc. Numerous follow ups

complaints kept some officers tied up. Patrol spent time working on follow up to a suspicious incident where a vehicle was stopped when LPR alerted that plates were reported as stolen. Upon further investigation (a contact with Depew PD), it turned out that his plates had been switched while in Depew with the stolen ones. He has since been in contact with that agency. The plates in question were seized by patrol and destroyed per Depew PD with no charges lodged against driver. Patrols still investigating criminal mischief at 7-11. Suspect has been identified and still has not been back in touch with patrol. At this point charges will be forwarded to court for issuance of summons/warrant. We had couple leaving the scene investigations going as well. One has experienced no further information but other was successful as subject was issued a traffic ticket for 600-1a and Tracs accident report filed. Patrol responded to fight call the 11th Frame on Hamlin. Nothing came about this time, but this is becoming the "hot Spot" on the weekends for the younger crowd. This shift has increased patrol in that area due to recent activity. A fight call at a Town residence on Cornwall Rd not only resulted in report for Harassment (no charges wished), but upon responding to scene, party involved was located driving from area and subsequently arrested for felony DWI and felony AUO. He was held for arraignment. Also for note this month, patrols responded to Shearer Ave for Domestic Incident. Upon arrival, it was observed by patrol that dining room window was smashed. Suspect was highly intoxicated and like a yoyo (up/down). Also noted during investigation, he had apparently smashed phone while wife attempted to call 911 and also shoved his six year old son down when attempting to push wife. Statement was taken from her and he was charged with Criminal Mischief and Endangering welfare of child. He was held for arraignment and CPS was also contacted. Further One no of reference once again was issue of West Herr. While they have greatly improved their responsibility checking lot, while performing premise checks patrol has still on occasion found keys in vehicle doors. We have also had heavy foot traffic from the bars. We had male (ETOH) trying to get into house on Main Street. Homeowners wished no charges and he was taken home. The overnight parking ban has been enforced as of the 23rd of this month. Street lighting has been taken care of with information faxed NYSEG.

DUTIES:

- Tracs: All accident reports up to date. No major issues at this time
- AIU: No callouts this month
- Vehicle Inspections: No major issues I have run across thus far with the vehicles. Minor ones have been forwarded to mechanic.
- AED: All AEDs were updated when daylight savings ended

Lt. Jack Wolff (Day Shift Supervisor): The month of November was fairly quiet with limited snow events and the Thanksgiving holiday. Officers issued 27 summonses for the month including two 511 arrests. The Christmas holiday is fast approaching and with the increased traffic officers will have to step up enforcement for traffic and pedestrian safety.

The 2 hr parking issue on Main St is again becoming an issue with the snow and holidays. Business owners are usually the main culprits and patrols have been instructed to start issuing tickets to violators. The handicapped parking issue has greatly improved with the increased marking by the DPW and enforcement by patrols. I have also instructed the officers to do foot patrols on Main St and the plaza area during the holiday season to increase visibility and deter potential crime issues.

Officer Braeuner did make several arrests for marijuana possession in conjunction with traffic stops. Lt. Krieger and "Zando" assisted on the arrests with

vehicle searches. I feel with the increased legalization of marijuana in several states and society's tolerance and acceptance of marijuana as a recreational drug, New York will not be far behind in legalization legislation. The battle over the Community Gardens is still going. Additional charges have been placed for instances over the summer. This case has required a significant amount of time by officers the past several months and hopefully will be coming to an end soon.

There were no special events for the month, but we did do a presentation at the West Falls Library for 2-3 yr olds for safety. We also did a tour of the station for the preschool from Nativity Lutheran. The last special event of the year is coming up 12-21-13 for the 4th annual Caroler 5K race.

Sr. PSD Joanne Yuhnke:

1. Bob Harvey will be in contact after the first of the year to audit the current radio equipment. In order to give us the most appropriate quote for replacement, he will need to complete that first.
2. We had a power outage in the Village last week. The generator kicked on correctly, however because the outage originated from the Whaley St. substation, it affected the Verizon transfer box on Center St. The new four channel radio upgrade worked during the downtime (approximately 3 hours). I will be contacting FM Communications to adjust some settings to allow us to minimize the 60-cycle interference problem.
3. I spoke with Jerry Whittington regarding the two additional tower sites for the fire companies. They are currently in a holding pattern waiting for site approval.
4. I returned to work 11/18 after my second hip replacement. Recovery went well, and I don't plan on any replacing anything else.

TOWN OF AURORA
300 GLEED AVE., EAST AURORA, NY 14052

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RECEIVER OF TAXES
BARBARA A HALT MONTHLY STATEMENT DATE_12/03/13

TO: SUPERVISOR, TOWN OF AURORA

PURSUANT TO SECT. 27 SUB.1, OF THE TOWN LAW, I HEREBY MAKE THE FOLLOWING STATEMENT OF ALL FEES AND MONEYS RECEIVED BY ME DURING THE MONTH OF NOV CONNECTION WITH MY OFFICE, EXCEPTING ONLY SUCH FEES AND MONEYS THE APPLICATION AND PAYMENT OF WHICH ARE OTHERWISE PROVIDED FOR BY LAW;

RECEIVED FROM	NATURE OF RECEIPT	AMOUNT
WATER	OCT WATER BILLING	9,492.55
TAX	SCHOOL TAX	191,923.72
TAXES	PENALTIES	14,553.99
TAXES	FEES	
TAXES	INTEREST	12.15
TAXES		
	<u>TOTAL FEES</u>	215,982.41

STATE OF NEW YORK)
COUNTY OF ERIE) SS:
TOWN OF AURORA

BARBARA A HALT, BEING DULY SWORN, SAYS THAT SHE IS THE RECEIVER OF TAXES OF THE TOWN OF AURORA; THAT THE FOREGOING IS A FULL AND TRUE STATEMENT OF ALL FEES AND MONEYS RECEIVED BY HER DURING THE MONTH STATED EXCEPTING ONLY FEES AND MONEYS THE APPLICATION OF WHICH ARE OTHERWISE PROVIDED FOR BY LAW.

Barbara A Halt
BARBARA A HALT
RECEIVER OF TAXES
TOWN OF AURORA

MARTHA L. LIBROCK
COMM. #01LI5028312
QUALIFIED IN ERIE COUNTY
MY COMMISSION EXPIRES MAY 31, 2014