

ODA  
WS-1

# TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT  
(716) 652-7591  
FAX (716) 652-3507

## MEMO

TO: Jim Bach & Town Board Members  
FROM: Don Owens, Chairman, Planning Board  
DATE: May 18, 2021

=====

The following actions were taken at the May 12<sup>th</sup>, 2021 special meeting of the Planning & Conservation Board in regards to the ODA application at Willardshire Rd. (1043/1045/1047):

Douglas Crow moved to recommend the Town Board approve lot #3 as an ODA if the boundary line is adjusted between lot #2 and lot #3 to expand the size of lot #3 to (the required) 3 acres. If the requested setback (front yard) variance is still needed after the boundary line adjustment, the board recommends that be approved as well.

Seconded by Laurie Kutina.

Upon a vote being taken:  
ayes – seven                      noes – none                      Motion Carried.



**TOWN OF AURORA  
OPEN DEVELOPMENT AREA APPLICATION**

To Be Completed By Applicant

**PETITIONER:** Name: Eric Morrow  
Address: 39 Bradley Street  
Burlington VT 05401  
City State Zip  
Phone: 802-343-6990 Fax: \_\_\_\_\_  
E-Mail: emorrow2030@gmail.com

**PROPERTY OWNER** (if different from petitioner):

Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Ph. No. \_\_\_\_\_

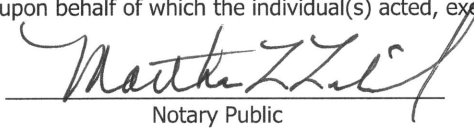
**PROJECT ADDRESS:** \_\_\_\_\_  
No. Street SBL No.

**PROJECT DESCRIPTION:** Applicant subdivided (3) flag lots in 2004 before specific zoning was adopted to regulate flag lots in 2017. Applicant seeks relief and approval to make (2) existing vacant lots saleable as buildable lots. Lot #3 requires relief from lot size and front setback. Lot #1 will have it's boundary lines adjusted to meet the minimum area. Due to adjustments needed on lot #1, lot #2 will become 1/10 of a acre smaller (and more non conforming) in order to permit lot #1 to come back into compliance.

Signature of Applicant: 

State of New York) :SS:  
County of Erie )

On the 28<sup>th</sup> day of April, in the year 2021, before me, the undersigned, a notary public in and for said state, personally appeared ERIC MORROW, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and they by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

  
Notary Public

MARTHA L. LIBROCK  
Notary Public, State of New York  
No. 01LI5028312  
Qualified in Erie County  
My Commission Expires May 31, 2022

**OFFICE USE ONLY:**  
File #: \_\_\_\_\_ Number of Lots \_\_\_\_\_ Total Acreage \_\_\_\_\_ Zoning \_\_\_\_\_  
Open Development Area Review Application Fee \$ 100.00 Receipt 364792  
cash  
Materials Received by J Miller DTC 4/28/21  
Town Clerk & Fee Paid Accepted by Date

**TOWN OF AURORA 5 SOUTH GROVE STREET, EAST AURORA, NY 14052**  
**(716) 652-3280 FAX (716)652-3507 www.townofaurora.com**



575 Oakwood Avenue, East Aurora, NY

WS-2

**TOWN OF AURORA  
OPEN DEVELOPMENT AREA APPLICATION**

7A

**PETITIONER:** Name: Russo Developers & Builders  
Address: 420 Maple Rd.  
E. Aurora, N.Y. 14052  
City State Zip

Phone: [redacted] Fax: [redacted] E-Mail: frank@frankrussobro.com

**PROPERTY OWNER (if different from petitioner):**

Name: FRANK RUSSO  
Address: 420 Maple Rd. Ph. No. 716 [redacted]

**PROJECT ADDRESS:** 430 MAPLE RD. 164.12-1-1.11  
No. Street SBL No.

**PROJECT DESCRIPTION:** single lot open development petition.

Signature of Applicant: Frank Russo

State of New York ) :SS:  
County of Erie )

On the 7 day of May, in the year 2021, before me, the undersigned, a notary public in and for said state, personally appeared FRANK RUSSO, personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and they by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Matthew Zuhl  
Notary Public

**OFFICE USE ONLY:**

File #: \_\_\_\_\_ Number of Lots 1 Total Acreage \_\_\_\_\_ Zoning \_\_\_\_\_

Open Development Area Review Application Fee \$ 100<sup>00</sup>

Materials Received by Town Clerk & Fee Paid M Zuhl 5/17/2021

Accepted by \_\_\_\_\_ Date \_\_\_\_\_

## Short Environmental Assessment Form

### Part 1 - Project Information

#### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: <i>approval of one lot</i>			
Project Location (describe, and attach a location map): <i>430 Maple Rd. E. Aurora N.Y. 14052</i>			
Brief Description of Proposed Action: <i>approval of one Open Development Area.</i>			
Name of Applicant or Sponsor: <i>Russo Developers &amp; Bldrs (Frank Russo)</i>		Telephone: (716) [redacted]	
Address: <i>420 Maple Rd</i>		E-Mail: <i>che [redacted] yahoo</i>	
City/PO: <i>East Aurora</i>		State: <i>New York</i>	Zip Code: <i>14052</i>
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action?			NO <input checked="" type="checkbox"/>
b. Total acreage to be physically disturbed?			YES <input type="checkbox"/>
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			
<div style="display: flex; justify-content: space-between;"> <span><i>2.75 ±</i> acres</span> <span><i>0.4</i> acres</span> <span><i>2.75 ±</i> acres</span> </div>			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 25%;"><input type="checkbox"/> Urban</div> <div style="width: 25%;"><input type="checkbox"/> Rural (non-agriculture)</div> <div style="width: 25%;"><input type="checkbox"/> Industrial</div> <div style="width: 25%;"><input type="checkbox"/> Commercial</div> <div style="width: 25%;"><input checked="" type="checkbox"/> Residential (suburban)</div> <div style="width: 25%;"><input type="checkbox"/> Forest</div> <div style="width: 25%;"><input type="checkbox"/> Agriculture</div> <div style="width: 25%;"><input type="checkbox"/> Aquatic</div> <div style="width: 25%;"><input type="checkbox"/> Other(Specify):</div> <div style="width: 25%;"><input type="checkbox"/> Parkland</div> </div>			

		NO	YES	N/A
5.	Is the proposed action,			
a.	A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b.	Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6.	Is the proposed action consistent with the predominant character of the existing built or natural landscape?		NO	YES
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7.	Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		NO	YES
	If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8.	a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9.	Does the proposed action meet or exceed the state energy code requirements?		NO	YES
	If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10.	Will the proposed action connect to an existing public/private water supply?		NO	YES
	If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11.	Will the proposed action connect to existing wastewater utilities?		NO	YES
	If No, describe method for providing wastewater treatment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12.	a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?		NO	YES
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13.	a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?		NO	YES
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input type="checkbox"/>
_____		
_____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
_____		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
_____		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
_____		
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor/name: <u>Russo Developers + Bldrs Inc.</u> Date: <u>5/13/2021</u>		
Signature: <u>Frank Russo</u> Title: <u>President</u>		



**PERMIT**  
**Under the Environmental Conservation Law (ECL)**

**Permittee and Facility Information**

**Permit Issued To:**  
FRANK J RUSSO  
430 Maple Rd  
East Aurora, NY 14052  
(716) 523-5999

**Facility:**  
Russo Property  
430 Maple Rd  
East Aurora, NY 14052

**Facility Location:** in AURORA in ERIE COUNTY

**Facility Principal Reference Point:** NYTM-E: 203.933 NYTM-N: 4742.949  
Latitude: 42°46'54.8" Longitude: 78°37'09.8"

**Authorized Activity:** Construction of a driveway in the regulated adjacent area of New York State regulated Freshwater Wetland EA-5 to service a residence that will be constructed outside of the regulated area. The project will permanently impact approximately 0.4 acres of regulated adjacent area through the removal of vegetation.

**Permit Authorizations**

**Freshwater Wetlands - Under Article 24**

Permit ID 9-1424-00198/00001

New Permit

Effective Date: 9/4/2020

Expiration Date: 9/3/2023

**Water Quality Certification - Under Section 401 - Clean Water Act**

Permit ID 9-1424-00198/00002

New Permit

Effective Date: 9/4/2020

Expiration Date: 9/3/2023

**NYSDEC Approval**

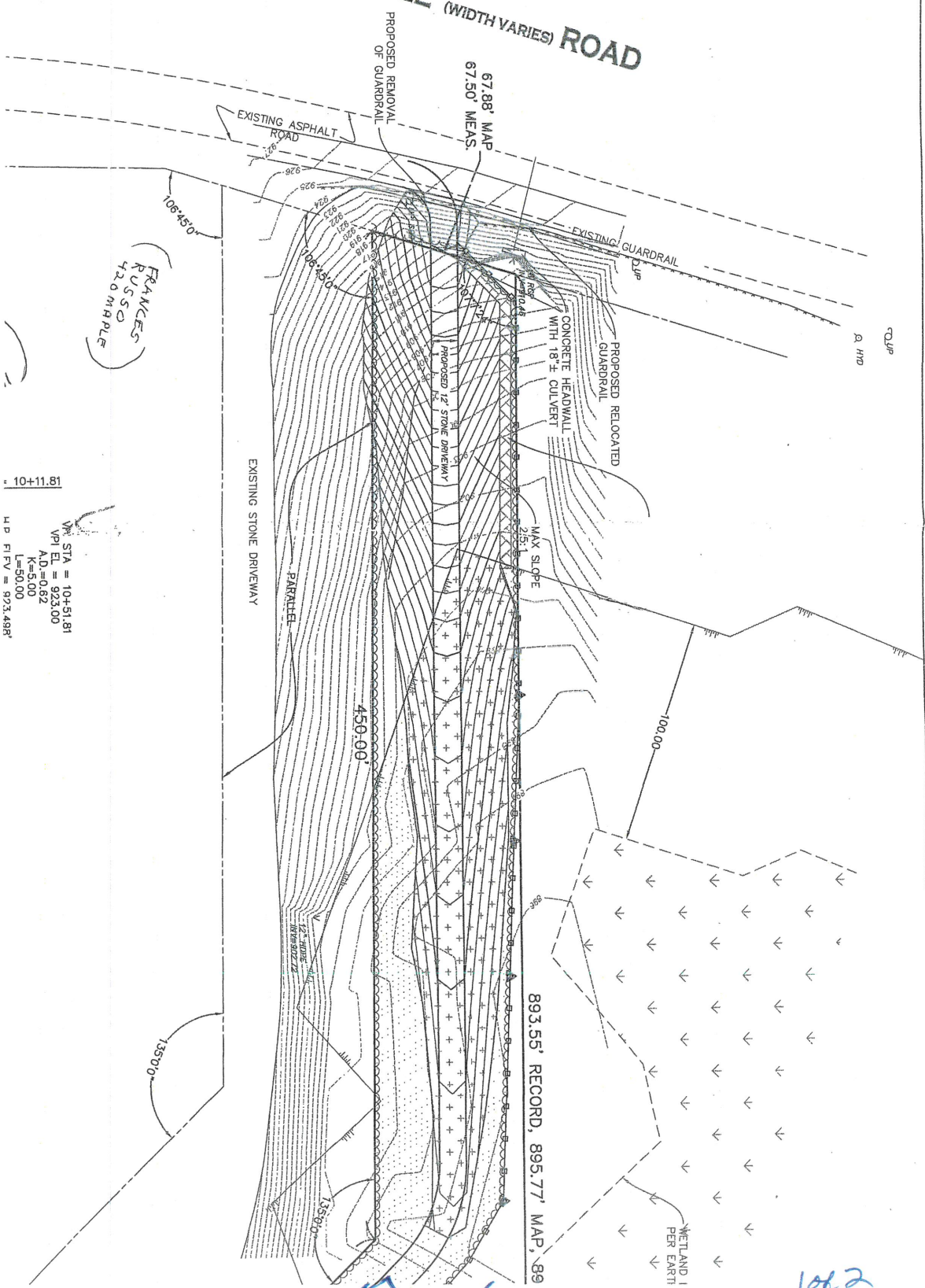
**By acceptance of this permit, the permittee agrees that the permit is contingent upon strict compliance with the ECL, all applicable regulations, and all conditions included as part of this permit.**

Permit Administrator: MARK F PASSUITE, Deputy Permit Administrator  
Address: NYSDEC Region 9 Headquarters  
270 Michigan Ave  
Buffalo, NY 14203 -2915

Authorized Signature: \_\_\_\_\_

Date 9 / 4 / 2020

# MAPLE (WIDTH VARIES) ROAD

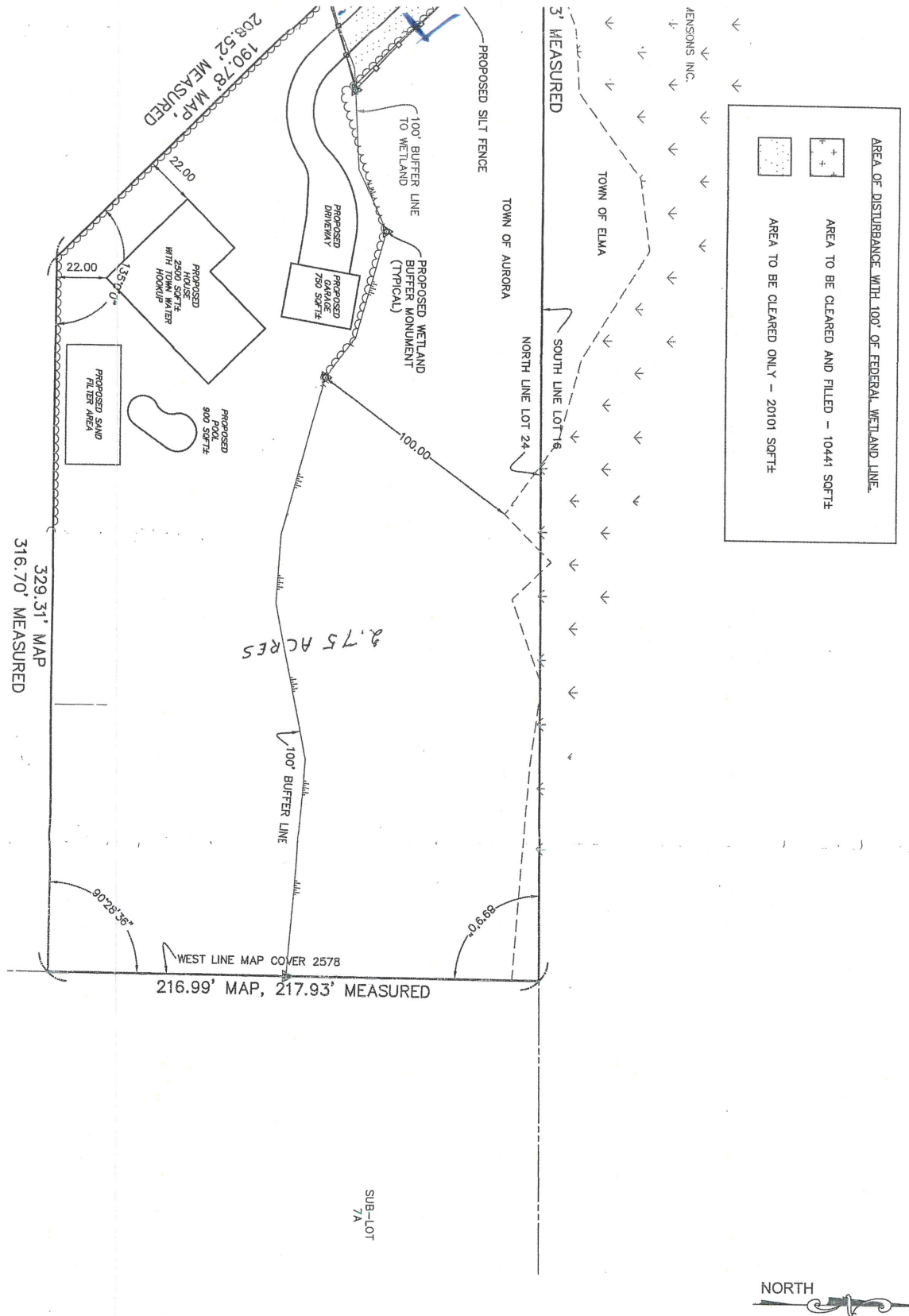


(FRANKES  
RUSSELL  
420 MAPLE)

10+11.81

VPK STA = 10+51.81  
VPI EL = 923.00  
A.O. = 0.82  
K = 5.00  
L = 50.00  
HP FIV = 923.498'





AREA OF DISTURBANCE WITH 100' OF FEDERAL WETLAND LINE.

AREA TO BE CLEARED AND FILLED - 10441 SQ.FT.

AREA TO BE CLEARED ONLY - 20101 SQ.FT.



**HUT**  
**ATES**

L AVE.  
14086-2143  
3-5961



DESIGNED BY:

DRAWN BY: DJR

CHECKED BY: DJR

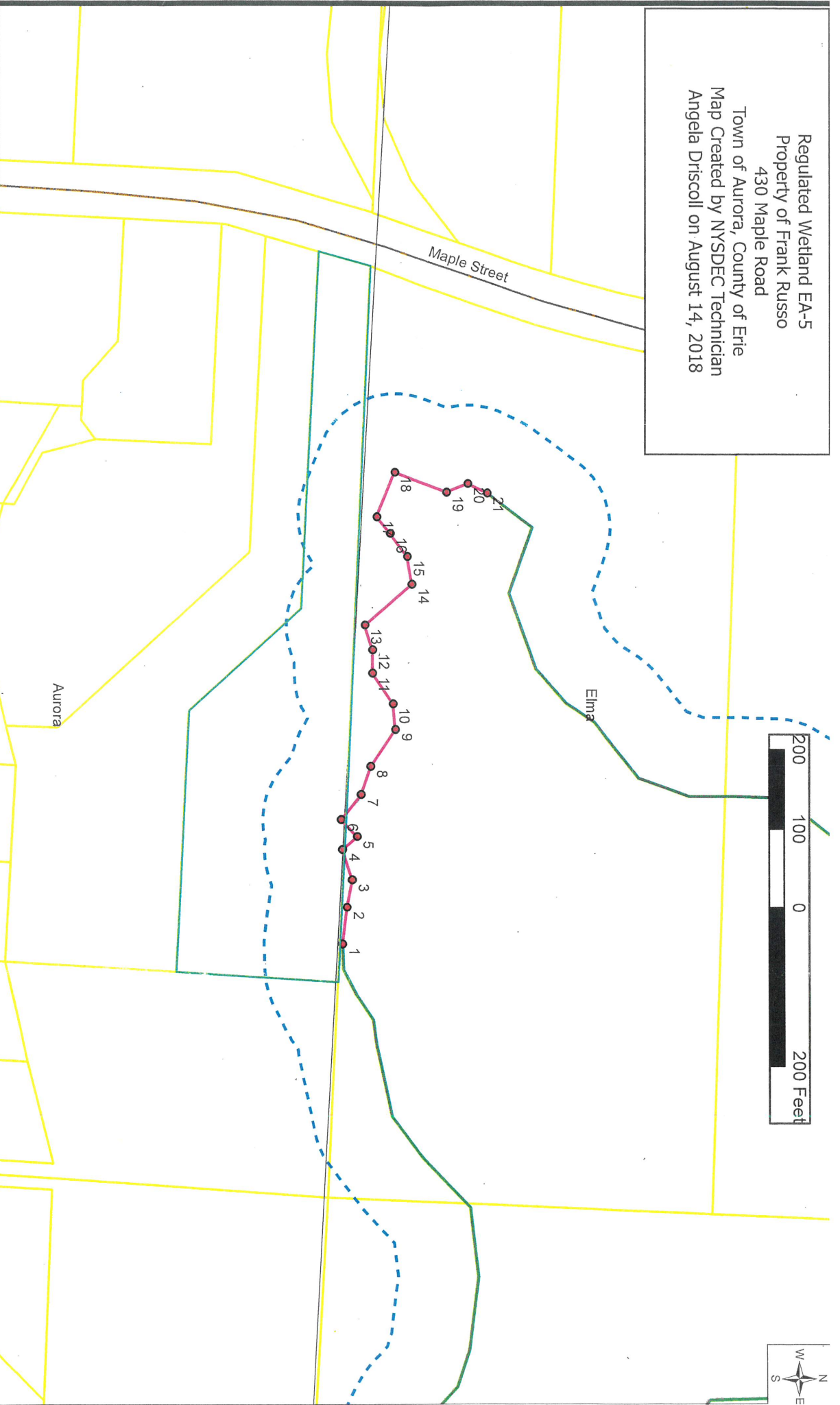
DATE: 03/10/2020

WARNING:  
ALTERING THIS DOCUMENT IS IN VIOLATION OF

DRAWING REVISIONS		
ITEM	DATE	DESCRIPTION
1	05/04/2020	SHOW WETLAND BUFFER MONUMENTS

2022

Regulated Wetland EA-5  
 Property of Frank Russo  
 430 Maple Road  
 Town of Aurora, County of Erie  
 Map Created by NYSDEC Technician  
 Angela Driscoll on August 14, 2018



**Legend\***

- Delineated Points (7/23/18)
- NYS Regulated Wetland (Delineated)
- NYS Regulated Wetland (Estimated)
- Regulated 100-foot Adjacent Area
- Tax Parcels - Erie County
- NYS Streets and Highways

\*Locations of flags were recorded with a hand-held Global Positioning System and, therefore, are not survey-accurate. For precise locations of the boundaries, look at the flags on the property or have the flags surveyed relative to the property boundary. It is your responsibility to measure the regulated 100-foot adjacent area. Note that wetland boundaries may change over time and this map does not fix the wetland boundary indefinitely. NYSDEC staff can delineate the boundary again in the future upon your request.

\* This map does not accurately depict federally regulated wetlands. Therefore, contact the U.S. Army Corps of Engineers for information regarding federally-regulated wetlands on the property.

Regulated Wetland EA-5  
 Property of Frank Russo  
 430 Maple Road  
 Town of Aurora, County of Erie  
 Map Created by NYSDEC Technician  
 Angela Driscoll on August 14, 2018  
 2017 Aerial Imagery



- Legend\***
- Delineated Points (7/23/18)
  - NYS Regulated Wetland (Delineated)
  - NYS Regulated Wetland (Estimated)
  - Regulated 100-foot Adjacent Area
  - Tax Parcels - Erie County
  - NYS Streets and Highways

\*Locations of flags were recorded with a hand-held Global Positioning System and, therefore, are not survey-accurate. For precise locations of the boundaries, look at the flags on the property or have the flags surveyed relative to the property boundary. It is your responsibility to measure the regulated 100-foot adjacent area. Note that wetland boundaries may change over time and this map does not fix the wetland boundary indefinitely. NYSDEC staff can delineate the boundary again in the future upon your request.

\* This map does not accurately depict federally regulated wetlands. Therefore, contact the U.S. Army Corps of Engineers for information regarding federally-regulated wetlands on the property.

WS-3

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**From:** Greg Shepard  
**Sent:** Thursday, May 13, 2021 2:26 PM  
**To:** Elizabeth Cassidy  
**Cc:** 'Jonathan E. Bennett'  
**Subject:** RE: Town of Aurora Moratorium in Business Zones

Elizabeth,

Per our conversation / request, can we meet with / at the Town Board Meeting Monday May 24<sup>th</sup> concerning the "December Sketch meeting" (see below) with the Town Board Plan Review and voice our concerns with the site purchase / New Construction Plan for that site since it was going to be imminent, let me know thanks, Greg.

Sincerely,

Greg Shepard  
Advanced Fire and Electronic Systems NY



# Fire/Security Systems Integrators

WS-4

7B

**Buffalo**  
116 Gruner Road  
Buffalo, NY 14227  
716-892-LAKE  
fx 716-892-5855

**Rochester**  
333 Metro Park 102S  
Rochester, NY 14623  
585-235-LAKE  
fx 585-235-5261

**Syracuse**  
306 Lakeside Road  
Syracuse, NY 13220  
315-466-LAKE  
fx 315-214-5016

**Quote #** EDM Q22504  
**Date** 05/12/21  
**Terms**

**Quote To:**

Aurora Town Center  
Chuck Snyder

**Ship To:**

Aurora Town Center  
Chuck Snyder

**Your Sales Rep:**

Dusty Marsh

Phone

Email

Csnyder@Townofaurora.com

Fax

Cell

**Installation of 1 Panic Buttons**

~GLBS Install

~Customer will use fax line for monitoring

Note:

Customer will need to provide Contact list supplied by Great Lakes prior to install

~Monitoring billed separately (\$285/Annually)

\*\*\*Technicians will be Paid according to NYS Prevailing wage

Ln #	Qty	Description	Manufacturer
1	1	Numeria Personal Emergency Response	GLBS
2	1	Miscellaneous Install Material	GLBS
3	1	Service Technical Labor Straight Time	GLBS
SubTotal			\$867.00
Sales Tax			\$0.00
Shipping			\$0.00
<b>Total</b>			<b>\$867.00</b>

Total cost Includes: Equipment, Installation, Programming, Testing, Certification and Training for the Owner. Total cost DOES NOT include sales or use tax. A tax exempt certificate must be provided to prevent sales tax from being added to total price of this quote.

If this proposal is acceptable, please authorize by printing and signing name and return to Great Lakes Building Systems.

Authorized by: \_\_\_\_\_

Date: \_\_\_\_\_

PRICES SUBJECT TO CHANGE - PRICES BASED ON TOTAL PURCHASE. LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR. MINIMUM 15% RESTOCKING WITH ORIGINAL PACKAGING. PRICING GOOD FOR 90 DAYS. LABOR RATE IS M-F

**ALARM MONITORING SERVICE AGREEMENT**

DATE  DEALER #  SYSTEM #/ACCOUNT #  POLICE ALARM PERMIT #  FIRE ALARM PERMIT #

1. NAME   
 2. ADDRESS   
 3. CITY  STATE  ZIP  CROSS STREET   
 4. TELEPHONE #  5.   
 COMMUNICATOR MAKE (MODEL #)  FORMAT TYPE   
 DIRECTIONS TO PREMISES:   
 DEFAULT #  TIME ZONE  TEST TIMER  DAILY  WEEKLY  MONTHLY  
 PHONE NUMBERS CONNECTED TO COMMUNICATOR:  
 #1  #2

**ATTACHED RIDERS**  
 OPEN/CLOSE   
 ADDITIONAL ZONE   
 ADDITIONAL PASSCODE   
 MEDICAL

**INSTALLATION TYPE**  
 RESIDENTIAL   
 COMMERCIAL   
 OTHER

LOCAL AUTHORITIES		
AGENCY CODE	AUTHORITY	TELEPHONE NUMBER
<input type="checkbox"/> = Fire		
<input type="checkbox"/> = Police		
<input type="checkbox"/> = Emer./Medical		
<input type="checkbox"/> = Guard		
<input type="checkbox"/> = Other		

AUTHORIZED INDIVIDUALS TO BE NOTIFIED (in sequence)			
	NAME	TELEPHONE NUMBER	PHONE CODE
1.			
2.			
3.			
4.			
5.			
6.			

\*Phone Code Descriptions Are:  = Home  = Work  = Cellular  = Pager

ALARM CONDITION RESPONSE OPTIONS					
ZONE	AGENCY CODE	DESCRIPTION	VERIFY	DISPATCH	NOTIFY RP
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
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			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N
			<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N	<input type="radio"/> Y <input type="radio"/> N

\* Agency Codes Are:  = Police,  = Fire,  = Emergency Svc,  = Guard,  = Other

USER ID	PASSCODE	A.L.*	NAME	USER ID	PASSCODE	A.L.*	NAME

\*A.L. = Authority Level

This agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, by and between RRMS INC. ("Company") and ITEM "1." ABOVE ("Subscriber").

Location of Subscribers ("Premises") ITEMS "2.", "3.", ABOVE. In consideration of and subject to the terms and conditions hereinafter set forth Company agrees to monitor and Subscriber agrees to permit Company to monitor a  U.L.  remote programmable  commercial  residential signaling system ("System") in subscribers Premises as a subcontractor of \_\_\_\_\_ ("Dealer").

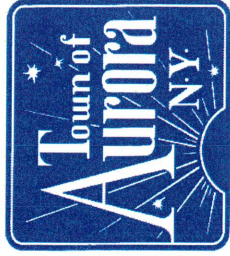
SUBSCRIBER SPECIFICALLY ACKNOWLEDGES AND ACCEPTS PARAGRAPHS 3 AND 6 HEREOF. TERMS AND CONDITIONS ON THE REVERSE SIDE ARE AN INTEGRAL PART OF THIS CONTRACT. SUBSCRIBER ACKNOWLEDGES RECEIPT OF A COPY OF CONTRACT. READ THE FRONT AND REVERSE BEFORE SIGNING. THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE OR REVERSE HEREOF. INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

IN WITNESS WHEREOF, and intending to be legally bound, the parties have executed or caused this Agreement to be executed on the date first above written.

By: \_\_\_\_\_ SUBSCRIBER: \_\_\_\_\_  
 Approved: \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Date: \_\_\_\_\_  
 RRMS-FM-101

**NOTICE: EFFECTIVE MAY 25, 2021**

**THE TOWN OF AURORA HAS ADOPTED THE NYS AND CDC  
MASK AND SOCIAL DISTANCING GUIDANCE FOR VACCINATED PEOPLE**



**In accordance with Center for Disease Control (CDC) Guidelines  
Unvaccinated Individuals and Those with Compromised Immune Systems  
Are Still Required to Wear a Mask in Town of Aurora Buildings and Facilities**

**CDC Guidelines may be found at [health.ny.gov](https://www.health.ny.gov)**

WS-8

7I

6C

**CONTRACT FOR SERVICES**

**AGREEMENT** made this \_\_\_\_\_ day of May, 2021 by and between THE TOWN OF AURORA (the “Town”), a municipal corporation organized and existing under and by virtue of the laws of the State of New York and with offices and principal place of business at 575 Oakwood Avenue, East Aurora, New York 14052, party of the first part, and WILLIAM KRAMER (the “Contractor”), residing at 974 Grover Road, East Aurora, New York 14052, party of the second part,

**WHEREAS**, the Town as a municipal corporation organized and existing under and by virtue of the laws of the State of New York is interested in securing the services of the Contractor in the capacity of the Code Enforcement Officer, and

**WHEREAS**, the Contractor is interested in providing services as a Code Enforcement Officer for the Town,

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

1. Services: The Contractor shall, within the corporate limits of the Town, perform the duties of the Code Enforcement Officer as required under the New York State Fire Prevention and Building Code on behalf of the Town during the term of this Agreement.
  
2. Term: This Agreement shall remain in effect from June 1, 2021 through December 31, 2021 unless either party shall notify the other, in writing, no later than sixty (60) days to the end of the initial term of its desire to renew.
  
3. Duties: The Contractor shall perform the duties of Code Enforcement Officer including inspections for the issuance of Building Permits and Certificates of Occupancy. The providing of services shall be at the direction of the Town providing notification to the Contractor at least two weeks in advance of the required services.
  
4. Renumeration: The Contractor shall receive renumeration of Thirty Dollars (\$30.00) per hour. The Contractor shall issue an invoice to the Town setting forth the days and



hours of service. Upon review, the Town shall issue payment within thirty days of the submission of the invoice.

5. Confidential Information Belonging to the Town: All notes, data, reference materials, memoranda, documentation and records in any way incorporating or reflecting any of the information deemed to be confidential by the Town shall belong exclusively to the Town, and the Independent Contractor agrees to return the originals and all copies of such materials in his possession, custody or control to the Town upon request or upon termination or expiration of the term of this Agreement.

6. Independent Contractor: The Contractor acknowledges that he is an Independent Contractor and is responsible for any and all taxes due for the remuneration paid. The Contractor shall at all times be responsible for the services provided and shall hold the Town harmless from any claims resulting from the services provided. The Contractor shall not receive health insurance, sick leave, annual leave, pension, or any other fringe benefits associated with the services to the Town.

7. Powers of Municipality: This Agreement is not intended nor shall it be construed in any way, to cause or require that the powers of the Town related to the administration and enforcement of the Uniform Code be surrendered or otherwise usurped in any manner or fashion whatsoever.

8. Modifications: This Agreement constitutes the complete understanding of the parties. No modification of any provision thereof shall be valid unless in writing and signed by both parties.

**IN WITNESS WHEREOF**, the Town of Aurora by Resolution authorizes James J. Bach, as Supervisor of the Town, to sign this Agreement and to be attested by Martha Libroch, as Town Clerk of the Town, and the Contractor has caused his signature to be affixed hereto the day and year first above written.

TOWN OF AURORA

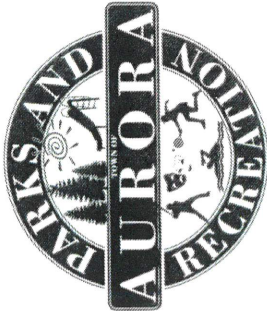
Attest:

By: \_\_\_\_\_  
James J. Bach, Supervisor

\_\_\_\_\_  
Town Clerk  
Town of Aurora

CONTRACTOR

By: \_\_\_\_\_  
William Kramer



Town of Aurora  
Department of Parks & Recreation

Office (716) 652-8866  
Fax (716) 652-5646

575 Oakwood Avenue  
East Aurora, New York 14052

recreation@townofaurora.com  
www.aurorarec.com

To: Town Board  
From: Elaine Schiltz  
Date: 5/18/21  
Re: New Hires

Approval is requested to hire additional summer recreation staff

**2021 PERSONNEL RECOMMENDATIONS - DAYCAMP/SPORTS/SPECIAL PROGRAMS**

RECREATION ATTENDANTS	ADDRESS	TITLE	#	Years	2020	2021
Kameron Kmicinski	853 Oakwood Ave, EA	BBall Supervisor	1 <sup>st</sup>	yr	New	\$12.70
Audrey Biggs	780 Warren Dr, EA	Exclusively Little	2 <sup>nd</sup>	yr	\$12.00	\$12.95
Katherine Markello	232 Glenridge Rd, EA	Tennis	1 <sup>st</sup>	yr	New	\$14.05

7D



## TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A  
East Aurora, New York 14052  
Phone: (716) 652-7934  
Fax: (716) 652-9083

7E

MEMO

TO: SUPERVISOR JAMES BACH & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: May 20, 2021

I am asking the Town Board to accept a donation of \$500.00 from Lillian Morgan of East Aurora. I would like the donation to be placed in our line TA1000.900. Lillian has asked that the donation be used to purchase a new picnic table.



# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A  
(Rev. 3/14)

Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

BE IT RESOLVED, that the \_\_\_\_\_ / \_\_\_\_\_ hereby establishes the following standard work days for these titles and \_\_\_\_\_ (Location Code)

will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

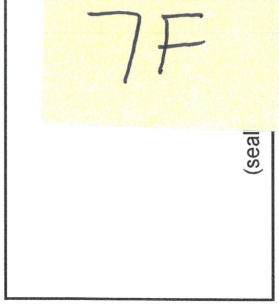
Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-if Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
<b>Appointed Officials</b>									
Town Historian	8	Robert L. Goller			<input type="checkbox"/>	1/1/2021-12/31/2021	no	10.75	<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>

### SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, \_\_\_\_\_, secretary/clerk of the governing board of the \_\_\_\_\_, of the State of New York, \_\_\_\_\_ (Name of secretary or clerk) \_\_\_\_\_ (Name of Employer)

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (Signature of the secretary or clerk) \_\_\_\_\_ (Name of Employer)



**Affidavit of Posting:** I, \_\_\_\_\_, being duly sworn, deposes and says that the posting of the \_\_\_\_\_ (Name of secretary or clerk)

Resolution began on \_\_\_\_\_ and continued for at least 30 days. That the Resolution was available to the public on the \_\_\_\_\_ (Date)

- Employer's website at [www.townofaurora.com](http://www.townofaurora.com)
- Official sign board at 575 Oakwood Avenue, East Aurora, NY
- Main entrance secretary or clerk's office at 575 Oakwood Avenue, East Aurora, NY

SUPERVISOR  
JAMES J. BACH  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



CLERK  
BROCK  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
575 Oakwood Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

## MEMO

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TO: Aurora Town Board  
FROM: Kathleen Moffat  
RE: Surplus Equipment: Highway Printer  
DATE: 05/24/21

Approval is respectfully requested to surplus the following printer from the Highway Department:

- HP Color LaserJet 2600n (TOA tag #2048)

Upon approval, it will be recycled during the fall electronic recycling event at the Highway Department.



7H

# BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): David Gunner  
 SIGNATURE: [Signature] DATE: \_\_\_\_\_

1. \$ 10,074.36 FROM: DB 5142. 449 ✓ Snow Removal Materials+supplies ✓ \$53,353.98 ✓  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 TO: DB 5130. 217 ✓ Truck purchase (10,074.36) ✓  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 REASON: we needed additional funds to purchase a new loader.  
The rest came from sale of the old loader + a recycling grant

2. \$ \_\_\_\_\_ FROM: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 TO: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 REASON: \_\_\_\_\_

3. \$ \_\_\_\_\_ FROM: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 TO: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 REASON: \_\_\_\_\_

4. \$ \_\_\_\_\_ FROM: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 TO: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 REASON: \_\_\_\_\_

5. \$ \_\_\_\_\_ FROM: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 TO: \_\_\_\_\_  
ACCT NO. ACCT TITLE CURRENT BALANCE  
 REASON: \_\_\_\_\_

APPROVALS:  
 SUPERVISOR SIGNATURE : \_\_\_\_\_  
 TOWN BOARD MEETING APPROVAL DATE: \_\_\_\_\_

Date: \_\_\_\_\_  
 Action #: \_\_\_\_\_

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION  
**DIRECTOR'S REPORT**  
MONTH OF: APRIL 2021

8A

**ADMINISTRATIVE:**

Reports:

- We have 14,050 members registered in our recreation system
- We had 1,176 individual program registrations in the month of April
- We generated \$72,397 in sales for April
- Credit card purchases totaled 98% (96% on-line, 4% office)
  - 2020 to 2021 comparison:
    - Total sales from 1/1/20 – 4/30/2020                      \$18,441
    - Total sales from 1/1/21 – 4/30/2021                      \$83,655

Summer registration opened with a bang with more registrations than 2019! Hamlin Park Day Camp was filled within the week along with many of our other programs. There is a large demand for swim lessons this year, much more than previous years! Chris is working with his staff to get creative to open up more opportunities this summer.

The Aurora Community Pool began the seasonal opening process a month early this year. With the schools still closed to Aurora Recreation, we were desperate to run aquatic programs for our residents. We did attempt to run morning lap swim and Sunday swim lessons, but unfortunately we believe the cold snap we experienced turned people away. Fortunately though, Chris was able to secure pool rental with two local swim teams to offset the costs for opening and generate some revenue.

EAST is also diving back in the water starting May 3<sup>rd</sup>. We are excited to be back swimming in the south towns again! We will be swimming in the evenings until late June when we switch to morning practices. The EAST Booster Board will also be donating \$1,000 towards the opening costs of the pool.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics