

5A

The December 28, 2020 Town Board meeting was originally scheduled to be held at 11:00 a.m., prior to the annual holiday luncheon. Due to Covid19 the luncheon is cancelled. The meeting will be rescheduled to 7:00 p.m. on that date.

5B

PUBLIC HEARING NOTICE

Please take notice, that the Town of Aurora Town Board will hold a Public Hearing on Monday, December 28, 2020 at 7:00 p.m., in the Aurora Municipal Center Board Room, 575 Oakwood Avenue, New York, to hear public comment on a site plan review for 1279 Mill Road, East Aurora, NY. The proposed use of the property is for a school, a use allowed under §116-8.1 (A)(1) of the Town Code and subject to site plan review regulations under Chapter 95 of the Town Code. At said public hearing all neighbors and interested citizens shall have the opportunity to be heard on this proposal.

In the event that this meeting is not open to the public due to Covid-19, it will be broadcast via Zoom and YouTube. Please see the Town website www.townofaurora.com for details. Comments may be mailed, emailed or phoned to the Town Board c/o the Town Clerk until 5:00 p.m. prior to the meeting – townclerk@townofaurora.com or (716) 652-3280.

By Order of the Town Board
Martha L. Librock
Town Clerk

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Martha L. Librock
Town Clerk

TOWN OF AURORA

SITE PLAN REVIEW APPLICATION

Date submitted: 11/18/2020

Applicant name: Sammie Trent

Applicant address: 253 Main Street

Property owner: * Sale pending, closing date ^{prior to} 12/2/20* Christopher Trent

Owner's address 261 Parkdale Ave East Aurora, NY

Property address: 1276 Mill Road East Aurora, NY

SBL # (s) _____

Prior owner Douglas and Sarah McMahon

Is site adjacent to or within 500 feet of an 'R' District? yes

Proposed Project: Changing Occupancy Code from R to E

Commercial Multi family _____ Number of dwelling units _____

Zone: R1 Total property Acreage: 2.6 Acreage covered by bldg .04

Square footage of building: 2600 Cubic footage of building: 26,000

Aggregate square footage of other buildings on property: 400 - garage

FEE SCHEDULE

Up to 5000 cu ft (20 x 25 x 10) - \$50 plus (+) \$100 per acre or fraction of acre.

Up to 10,000 cu ft - \$75 plus (+) \$100 per acre or fraction of acre.

Over 10,000 cu ft - \$75 plus (+) \$5 per 1,000 cu ft over 10,000 cu ft plus (+) \$100 per acre or fraction of acre.

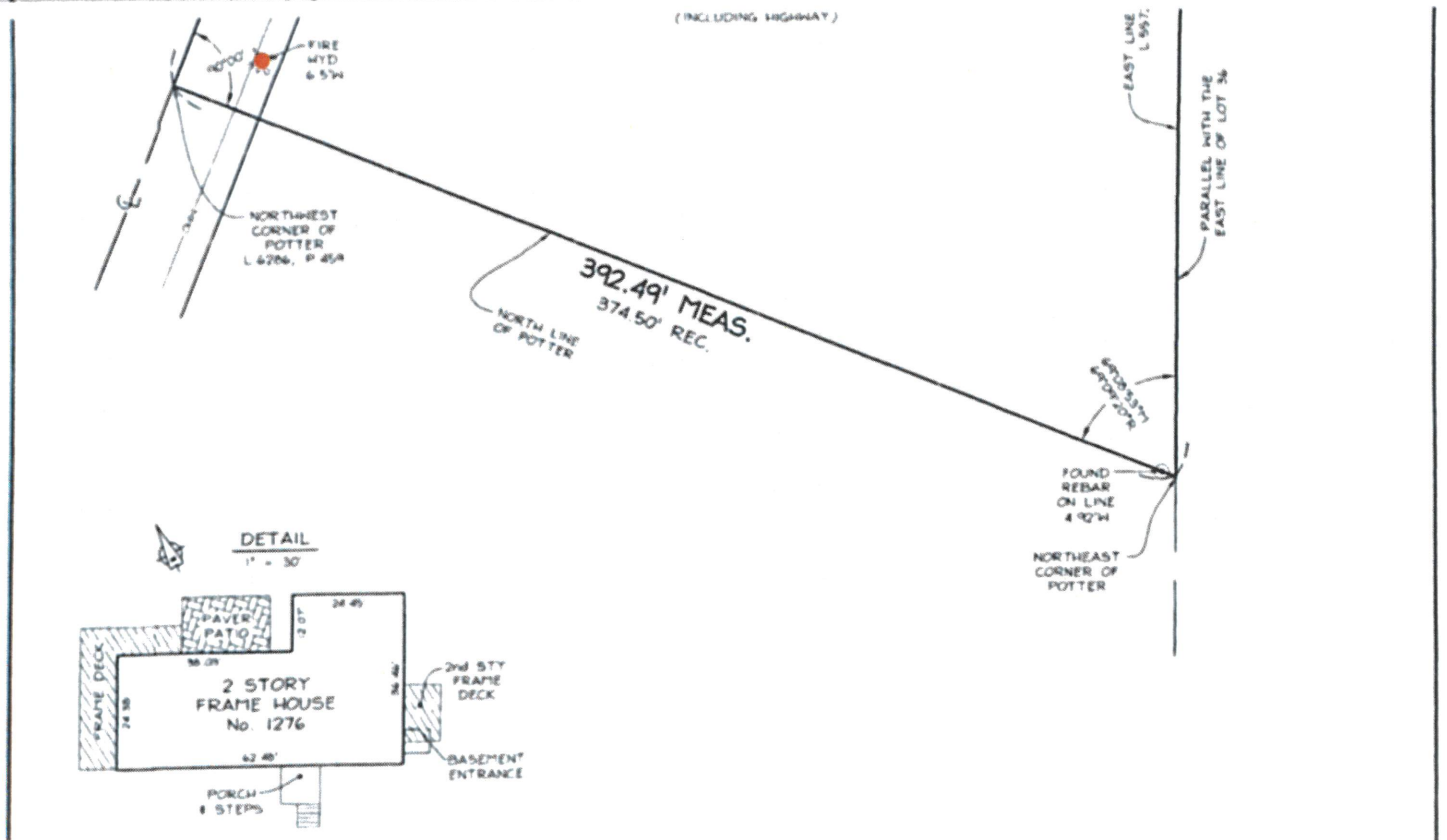
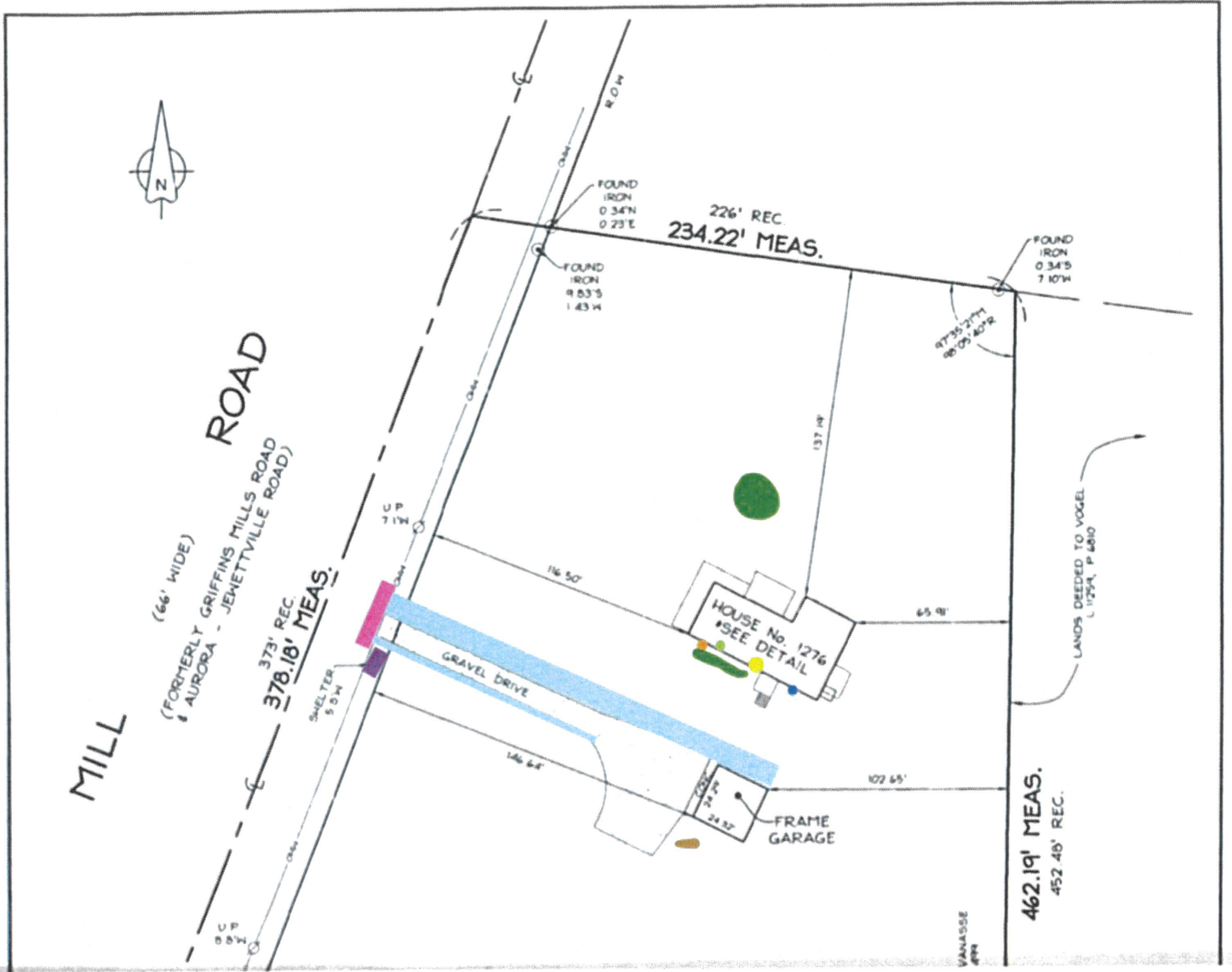
Fee: \$ 455.00 ^{\$150.00}
Receipt: # 304600 per B. Krone

Received by [Signature]
Town Clerk/Deputy Clerk

Base fee for cu ft \$ 75
Each 1,000 cu ft over 10,000 \$ 80
Acres \$ 300

SEOR action: ___ Type I (Long EAF) ___ Type II (Long EAF) ___ Unlisted (Short EAF)

SBC 18700-2-18



TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT

(716) 652-7591

FAX (716) 652-3507

MEMO

TO: Jim Bach & Town Board Members
FROM: Don Owens, Chairman, Planning Board
DATE: December 3, 2020

=====

Chairman Don Owens stated that Alice Brown would be a voting member for the meeting.

The following actions were taken at the December 2nd, 2020 meeting of the Planning & Conservation Board:

Douglas Crow moved to recommend that the Town Board approve the Site Plan at 1276 Mill Rd. for the Sprouting Minds Montessori School, as presented by Sammie Trent.

Seconded by Dave Librock.

Upon a vote being taken:

ayes – four

noes – none

Motion Carried.

50

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Martha L. Librock
Town Clerk

TOWN OF AURORA

LOCAL LAW INTRO. No. 3-2020

LOCAL LAW NO. ____-2020

A LOCAL LAW, TO AMEND LOCAL LAW 1-1990 KNOWN AS “THE CODES OF THE TOWN OF AURORA”, ADOPTED BY THE TOWN BOARD OF THE TOWN OF AURORA ON JANUARY 22, 1990 BY AMENDING THE ZONING MAP.

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF AURORA AS FOLLOWS:

SECTION 1. LEGISLATIVE INTENT

This Local Law amends a prior Local Law known as “The Town of Aurora Code” adopted by the Town of Aurora on January 22, 1990, as amended, relating to the administrative, legislative and general legislation of Codes within the Town of Aurora as therein set forth. This Local Law will amend the boundaries of the Zone Map to transfer the described property from its present location in A and RR Zoning Districts to a B2 Zoning District to accommodate the uses contained herein, or its successors.

SECTION 2. SECTION 116-6, ZONE MAP

Section 116-6(A), Zone Map, of the Codes of the Town of Aurora is amended to transfer and place the following described property from its present classification as A and RR District to a B2 Zoning District:

All that Tract or Parcel of Land, situate in the Town of Aurora, County of Erie and State of New York, being part of Lots Nos. 13 and 14, Township 9, Range 6 of the Holland Land Company's Survey, described as follows:

BEGINNING at a point in the centerline of Olean Road at the southwest corner of lands conveyed to Daniel C. Clark and wife by deed recorded in the Erie County Clerk's Office in Liber 8349 of Deeds at page 149; thence easterly along the south line of said lands, 266.8 feet; thence northerly along an easterly line of said lands, 241.8 feet; thence easterly along a southerly line of said lands, 453.5 feet to the west line of lands of the Pennsylvania Railroad Company; thence southeasterly at an interior angle of 104° 18' 00" along the west line of said Railroad, a distance of 313.70 feet; thence southwesterly at an interior angle of 98° 24' 00" a distance of 853.11 feet to the center line of Olean Road; thence northwesterly along the centerline of Olean Road, 446 feet to the point or place of beginning.

SECTION 3. RESTRICTIONS ON USE

Rezoning of the real property to B2 Business is for the following uses subject to the adoption of a Special Use Permit:

1. Assembly Hall or auditorium with the intended building to include offices, a chapel and a multi-purpose room;
2. A recreation area or building including camps and camp sites serving the public;
3. Customary business accessory uses, including but not limited to, parking areas and accessory structures.
4. A Declaration of Restrictive Covenants citing the Restrictions on Use may be recorded at the Erie County Clerk's Office and shall expressly state that the restrictions contained therein cannot be amended or rescinded without the permission of the Town Board of the Town of Aurora.

SECTION 4. SEVERABILITY

If any portion, subsection, sentence, clause, phrase or portion thereof contained in this Local Law is for any reason held to be invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

SECTION 5. EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the New York Secretary of State.

Supervisor Bach	Voted _____
Councilman Snyder	Voted _____
Councilwoman Jeffe	Voted _____
Councilwoman Friess	Voted _____
Councilman Wochensky	Voted _____

(Submit in Triplicate)

Fee: \$35.00

PETITION

TO AMEND THE ZONING MAP OF THE TOWN OF AURORA, NEW YORK, OR FOR USE PERMIT BY THE TOWN BOARD

TO: THE TOWN BOARD OF THE TOWN OF AURORA, NEW YORK

Pursuant to Article IX of the Zoning Ordinance of the Town of Aurora, the undersigned owner(s) and petitioner(s) hereby request that the Zoning Map of the Town of Aurora, be amended as follows:

- 1. THE RURAL OUTREACH CENTER, INC.
Name ~~(Last)~~ (Middle-Initial) ~~(First)~~
- 2. Location of property to be rezoned: 730 CLEAN ROAD
TOWN OF AURORA
- 3. Area, in square feet, of the property to be rezoned: 326,700 sq. ft.; (7.5 ACRES)
Dimension of the property to be rezoned: APPROX. 446' x 856'

4. If the petitioner is not the owner of the property:

PATHWAYS CHRISTIAN FELLOWSHIP
Owner's Name and Address
300 GLEED AVE., EAST AURORA, NY 14052
Owner's Name and Address

What is the interest of the petitioner in the proposed rezoning?

PLEASE SEE ATTACHED STATEMENT.

5. Petitioner understands and agrees to furnish any of the following if requested by the Town Board or its agencies: An accurate survey map prepared by a licensed surveyor showing all dimensions, including interior angles or bearing of lines, and the location, proposed use and height of all buildings; location of all parking and truck loading areas, with access and egress drives thereto; location of outdoor storage, if any; location of all existing or proposed site improvements, including drains, culverts, retaining walls and fences; description of method of sewage disposal and location of such facilities; location and size of all signs; location and proposed development of buffer areas; location and design of lighting facilities; and the amount of building area proposed for retail sales, if any.

6. Attach the legal description of the property to be rezoned. **PLEASE SEE ATTACHED DEED.**

7. Present zoning classification of the property: RR / A

8. Proposed zoning classification of the property: BZ

9. Present use of the property: _____

10. Proposed use of the property: **PLEASE SEE ATTACHED STATEMENT.**

11. Description of uses on all adjacent properties and a general description of the type of neighborhood in which the subject property is located:

RESIDENCES; RETAIL GARDEN STORES;
CONSTRUCTION CORPORATION STORAGE BUILDING

12. Names and Addresses of Owners of Abutting Properties:

1. PLEASE SEE ATTACHED LIST.
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

13. Additional information which the petitioner believes will assist the Town Board in its consideration of this request for rezoning:

PLEASE SEE ATTACHED STATEMENT.

14. Petitioner(s) acknowledge that payment of the application fee is for administrative and advertising expense to the Town as a result of this application and in no way relates to either approval or disapproval of the application and is not refundable.

Date: October 2, 2020

Vicki Feine
(Signature of Petitioner) VICKI FEINE

CHAIR OF THE BOARD,
RURAL OUTREACH CENTER, INC.
(Signature of Owner)

STATE OF NEW YORK }
COUNTY OF ERIE } SS:
TOWN OF AURORA }

On this 2ND day of OCTOBER, 2020, personally appeared before me

VICKI FEINE, CHAIR, 28 CANTERBURY LANE, E. AURORA, NY 14052
(Name) (Address)

the petitioner, to me known to be the same person described in and who signed and executed the foregoing petition and who duly acknowledged to me the execution of the same for the purpose therein mentioned.

K. Michael Sawicki
(Notary Public)

K. MICHAEL SAWICKI
Notary Public, State of New York
Qualified in Erie County
My Commission Expires ~~June 1, 2021~~

4/13/23

Question #4

Petitioner currently leases the Property from the Owner. Owner and Petitioner are parties to a contract pursuant to which Owner will transfer title to Petitioner.

ERIE COUNTY CLERK'S OFFICE



County Clerk's Recording Page

Return to:
BOX 88

Party 1:
WESTERN NEW YORK DISTRICT INC OF
THE WESLEYAN CHURCH

Party 2:
PATHWAYS CHRISTIAN FELLOWSHIP
CHURCH

Book Type: D Book: 11204 Page: 8727
Page Count: 3
Doc Type: DEED
Rec Date: 06/21/2011
Rec Tim: 02:57:50 PM
Control #: 2011130009
UserID: Eileen
Receipt#: 11090607
Document Sequence Number
TT2010017482

Consideration Amount: 73000.00

Recording Fees:

Fee 1	\$35.00
Fee 2	\$1.00
COE STATE \$14.25 GEN	\$14.25
COE STATE \$4.75 RM	\$4.75
RP5217 COUNTY \$9 RET	\$9.00
RP5217 ST-NON RES \$241	\$241.00
TP584	\$10.00

BASIC	0.
SONYMA	0
ADDL	0
NFTA MT	\$0.00
TRANSFER	\$292.00
NFTA TT	\$365.00

Total: \$972.00

STATE OF NEW YORK
ERIE COUNTY CLERK'S OFFICE

WARNING - THIS SHEET CONSTITUTES THE CLERK'S ENDORSEMENT REQUIRED BY SECTION 319&316-a (5) OF THE REAL PROPERTY LAW OF THE STATE OF NEW YORK. DO NOT DETACH. THIS IS NOT A BILL.

Interim John J. Crangle, Jr.
COUNTY CLERK

80188

Warranty Deed with Lien Covenant

This Indenture,

Made the 28th day of April, Two Thousand Eleven

Between WESTERN NEW YORK DISTRICT, INC., OF THE WESLEYAN CHURCH, f/k/a Lockport Conference of the Wesleyan Methodist Church of America, 4669 Pinecrest Terrace, Eden, New York 14057, Grantor, and

PATHWAYS CHRISTIAN FELLOWSHIP CHURCH, P.O. Box 447, East Aurora, New York 14052, Grantee, 11 main st, Hamburg NY 14075

Witnesseth, that the said Grantor, in consideration of One and More Dollars (\$1.00 & more) lawful money of the United States, paid by the Grantee, does hereby grant and release to the Grantee, its heirs and assigns forever.

All that Tract or Parcel of Land, situate in the Town of Aurora, County of Erie and State of New York, being pat of Lots Nos. 13 and 14, Township 9, Range 6 of the Holland Land Company's Survey, described as follows:

BEGINNING at a point in the centerline of Olean Road at the southwest corner of lands conveyed to Daniel C. Clark and wife by deed recorded in the Erie County Clerk's Office in Liber 8349 of Deeds at page 149; thence easterly along the south line of said lands, 266.8 feet; thence northerly along an easterly line of said lands, 241.8 feet; thence easterly along a southerly line of said lands, 453.5 feet to the west line of lands of the Pennsylvania Railroad Company; thence southeasterly at an interior angle of 104° 18' 00" along the west line of said Railroad, a distance of 313.70 feet; thence southwesterly at an interior angle of 98° 24' 00" a distance of 853.11 feet to the center line of Olean Road; thence northwesterly along the centerline of Olean Road, 446 feet to the point or place of beginning.

This Deed is given pursuant to an Order granted by the New York State Supreme Court in the County of Erie.

TOGETHER with the appurtenances and all the estate rights of the Grantor in and to the said premises.

TO HAVE AND TO HOLD, the above granted premises unto the said Grantee.

AUR
130009 DVO-2

AND the said Grantor does covenant with said Grantee as follows:

FIRST -- That the Grantee shall quietly enjoy the said premises.

SECOND -- That the Grantor will forever WARRANT the title to said premises.

THIRD -- Subject to the trust fund provisions of section thirteen of the lien law.

IN WITNESS WHEREOF, the said Grantor has hereunto set its hand and seal the day and year first above written.

IN PRESENCE OF

THE WESTERN NEW YORK DISTRICT, INC.
OF THE WESLEYAN CHURCH

Dr. Joseph W. Jennings (L.S.)
By: Dr. Joseph W. Jennings, District Superintendent

STATE OF NEW YORK)
COUNTY OF ERIE) ss:

On the 28th day of April, 2011, before me, the undersigned, a notary public in and for said state, personally appeared DR. JOSEPH W. JENNINGS, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Stephanie M. Doe
Notary Public

STEPHANIE M. DOE
Notary Public, State of New York
No. 01DO6211867
Qualified in Niagara County
Commission Expires September 21, 2012

FOR COUNTY USE ONLY

C1. SWIS Code 142489
C2. Date Deed Recorded 6/21/11
C3. Book 11204 C4. Page 8727



REAL PROPERTY TRANSFER REPORT

STATE OF NEW YORK
STATE BOARD OF REAL PROPERTY SERVICES

RP - 5217

RP-5217 Rev 3/07

PROPERTY INFORMATION

1. Property Location V/L Olean Road
STREET NUMBER STREET NAME
Aurora 14052
CITY OR TOWN VILLAGE ZIP CODE

2. Buyer Name Pathways Christian Fellowship Church
LAST NAME / COMPANY FIRST NAME

3. Tax Billing Address
Indicate where future Tax Bills are to be sent if other than buyer address (at bottom of form)
LAST NAME / COMPANY FIRST NAME
STREET NUMBER AND STREET NAME CITY OR TOWN STATE ZIP CODE

4. Indicate the number of Assessment Roll parcels transferred on the deed 1 # of Parcels OR Part of a Parcel (Only if Part of a Parcel) Check as they apply:
4A. Planning Board with Subdivision Authority Exists
4B. Subdivision Approval was Required for Transfer
4C. Parcel Approved for Subdivision with Map Provided

5. Deed Property Size 7.30
FRONT FEET x DEPTH OR ACRES

6. Seller Name WNY District, Inc. of The Wesleyan Church
LAST NAME / COMPANY FIRST NAME

7. Check the box below which most accurately describes the use of the property at the time of sale:
A One Family Residential E Agricultural I Community Service
B 2 or 3 Family Residential F Commercial J Industrial
C Residential Vacant Land G Apartment K Public Service
D Non-Residential Vacant Land H Entertainment / Amusement L Forest
8. Ownership Type is Condominium
9. New Construction on Vacant Land
10A. Property Located within an Agricultural District
10B. Buyer received a disclosure notice indicating that the property is in an Agricultural District

SALE INFORMATION

11. Sale Contract Date 01/14/11
Month Day Year

12. Date of Sale / Transfer 06/21/11
Month Day Year

13. Full Sale Price 7,300,000.00
(Full Sale Price is the total amount paid for the property including personal property. This payment may be in the form of cash, other property or goods, or the assumption of mortgages or other obligations.) Please round to the nearest whole dollar amount.

14. Indicate the value of personal property included in the sale 0,000

15. Check one or more of these conditions as applicable to transfer:
A Sale Between Relatives or Former Relatives
B Sale Between Related Companies or Partners in Business
C One of the Buyers is also a Seller
D Buyer or Seller is Government Agency or Lending Institution
E Deed Type not Warranty or Bargain and Sale (Specify Below)
F Sale of Fractional or Less than Fee Interest (Specify Below)
G Significant Change in Property Between Taxable Status and Sale Dates
H Sale of Business is Included in Sale Price
I Other Unusual Factors Affecting Sale Price (Specify Below)
J None

ASSESSMENT INFORMATION - Data should reflect the latest Final Assessment Roll and Tax Bill

16. Year of Assessment Roll from which information taken 11 17. Total Assessed Value (of all parcels in transfer) 17,500

18. Property Class 3.1.1-1 19. School District Name East Aurora Union

20. Tax Map Identifier(s) / Roll Identifier(s) (If more than four, attach sheet with additional identifier(s))
176.00-4-17.2

CERTIFICATION

I certify that all of the items of information entered on this form are true and correct (to the best of my knowledge and belief) and I understand that the making of any willful false statement of material fact herein will subject me to the provisions of the penal law relative to the making and filing of false instruments.

BUYER

[Signature] 6/21/11
BUYER SIGNATURE DATE

PO Box 447
STREET NUMBER STREET NAME (AFTER SALE)

E. Aurora NY 14052
CITY OR TOWN STATE ZIP CODE

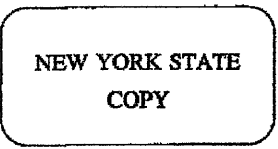
SELLER

[Signature] 04/28/11
SELLER SIGNATURE DATE

BUYER'S ATTORNEY

magavern Jeffrey C.
LAST NAME FIRST NAME

716 649-1571
AREA CODE TELEPHONE NUMBER



Questions #9 and #10

Petitioner currently uses the property to carry out its charitable purposes. Petitioner generally seeks to identify and provide living assistance to the rural impoverished in Erie County and surrounding counties by means of food and clothing distribution, household goods redistribution and minor housing repairs, while also providing personal support, therapy and social services, education and other services to help such individuals overcome poverty and become self-sufficient. As an ancillary service, Petitioner also contracts with the County to provide "Code Blue" shelter to those in its service area.

At present, Petitioner operates out of an on site repurposed FEMA trailer. Title to the property will be transferred to Petitioner pursuant to contract in the next several months. Following transfer of title, and depending upon the success of a currently ongoing capital campaign, Petitioner intends to construct an approximately 9,000 square foot, single story building on the site to be used in place of the trailer. The intended building will include offices, a chapel, and a multipurpose room. The trailer will be removed from the property.

The current owner will lease back a portion of the building to be used primarily for worship and religious education on Sundays.

It is also the intention of Petitioner to construct in the future a second

building on the property. Current plans, which are uncertain at present, would be for a 4,500 square foot, single story building, which would be used chiefly for the storage of furniture, appliances and the like for distribution as needed. This function is currently accomplished through the use of storage sheds located on the property. The construction of the second building is dependent upon completion of the first building and financial considerations. At present, no date to begin the second project has been established.

Question #13

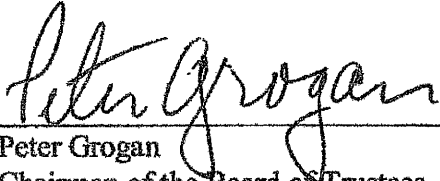
The property is directly across Olean Road from a parcel that is zoned I-Industrial. The rear of the property abuts a railroad line. The property size is sufficiently large so that Petitioner's proposed building will not be situated near the dwellings to the north and south of the property. Further, current plans call for the proposed building to be set back more than 200 feet from Olean Road. The building will be appropriately landscaped and ample parking behind the building will be provided.

TO: THE TOWN BOARD OF THE TOWN OF AURORA, NEW YORK

Re: 730 Olean Road, Town of Aurora (the "Property")

By this letter, Pathways Christian Fellowship, the current owner of the Property, hereby authorizes The Rural Outreach Center, Inc to file a petition with the Town Board to amend the Zoning Map of the Town of Aurora with respect to the Property.

September 30, 2020



Peter Grogan
Chairman of the Board of Trustees
Pathways Christian Fellowship

Short Environmental Assessment Form

Part 1 - Project Information

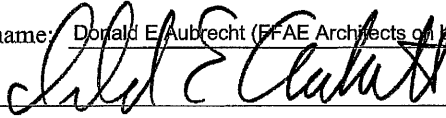
Instructions for Completing

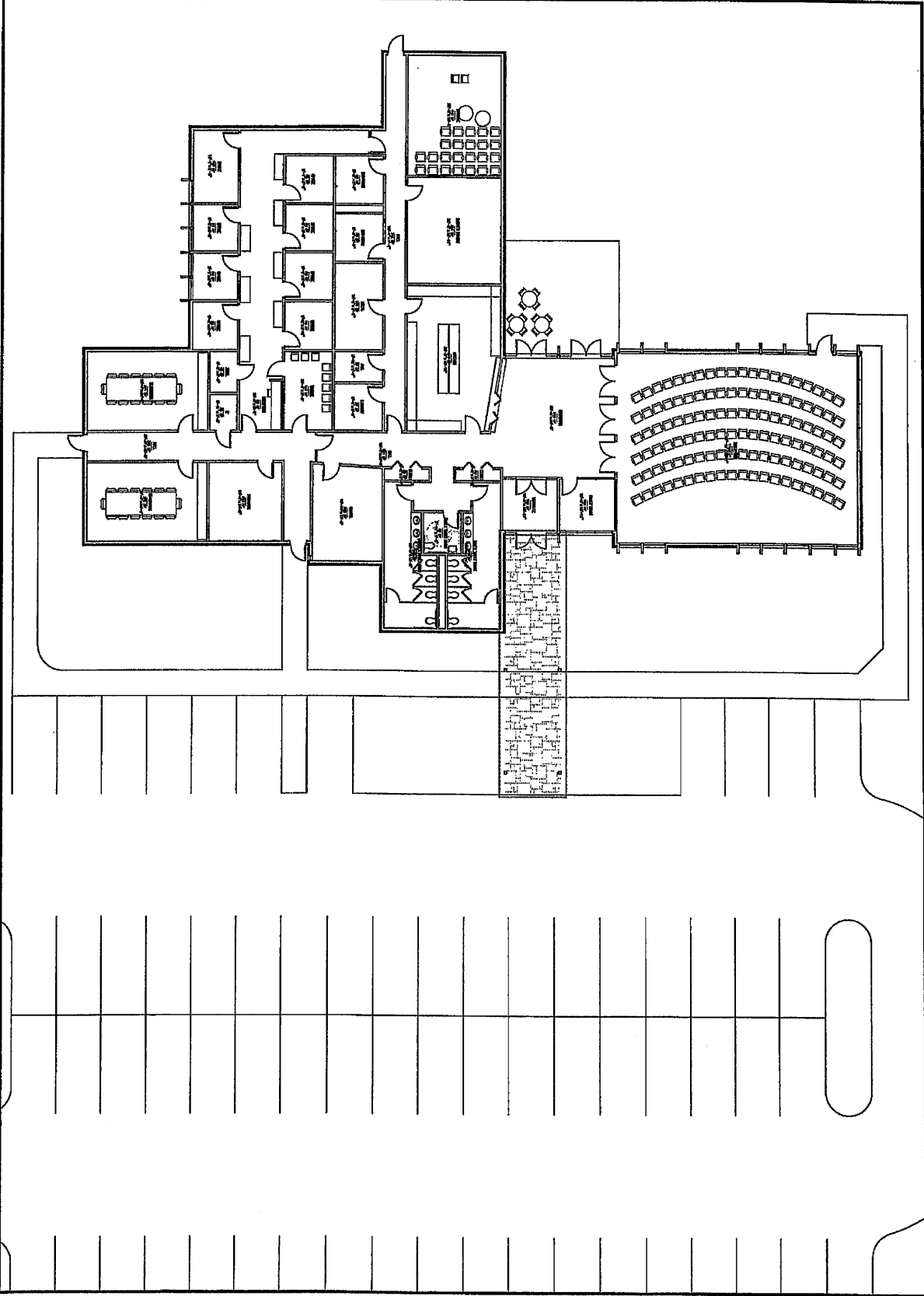
Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Rural Outreach Center - New Headquarters Building Rezoning of existing property from RR/A (Rural Residential/Agricultural) to B-2 (Business) / site plan review of new 9,000 square foot building.			
Project Location (describe, 730 Olean Road East Aurora, NY 14052			
Brief Description of Proposed Action: Rezoning of existing property from RR/A (Rural Residential/Agricultural) to B-2 (Business) to allow The Rural Outreach Center to construct an approximately 9,000 square foot, single story building on the site to be used in place of an existing trailer. The intended building will include offices, a chapel, and a multipurpose room. The trailer will be removed from the property.			
Name of Applicant or Sponsor: Frank Cerny, Executive Director, The Rural Outreach Center		Telephone: 716-240-2220 E-Mail: frankcerny@theroc.co	
Address: 730 Olean Road			
City/PO: East Aurora		State: NY	Zip Code: 14052
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: Town of Aurora: Planning Board (Site Plan Approval), Town Board (Special Use Permit), Building Department (Building Permit)			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ 7.5 acres			
b. Total acreage to be physically disturbed? _____ 3.5 acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 7.5 acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input checked="" type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: <u>The new construction utilizes continuous and cavity insulation. Energy efficient windows and doors will be specified. High efficiency furnace models will be installed.</u>	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ New septic tank and leach field will be provided.	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Discharge to existing culvert leading to Cazenovia Creek.	
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ (On-site storm water detention will be provided)	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Donald E. Aubrecht (FFAE Architects on behalf of The ROC)</u> Date: <u>10/01/2020</u> Signature: <u></u> Title: <u>Architect</u>		



<p>HEADQUARTERS BUILDING RURAL OUTREACH CENTER 730 CLEAN ROAD EAST AURORA, NY</p>	
<p>FONTANESE FOLTS ALBRECHT ERNST ARCHITECTS</p>	
<p>PRELIMINARY FLOOR PLAN</p>	
<p>A-1</p>	

**SITE PLAN OR ZONING REFERRAL TO COUNTY OF ERIE, NY
AND REPLY TO MUNICIPALITY**

Note: Please complete in triplicate. Send original and one copy (with attachments) to Erie County Division of Planning, Room 1053, 95 Franklin Street, Buffalo, N.Y. 14202. Retain last copy for your files.

DO NOT WRITE IN THIS SPACE

Case No.: ZR-20-522

Received: 11/30/20

The proposed action described herein is referred in accordance with the provisions of the General Municipal Law, which provides that if no reply is received in 30 days after receipt of full information including a SEQR EAF if applicable, the municipal agency may take final action without considering such reply. If, however, reply is received at any time prior to municipal Action, such reply must be considered.

Description of Proposed Action

1. Name of Municipality: Town of Aurora

2. Hearing Schedule: **Date** 12/28/2020 **Time** 7:00pm **Location** 575 Oakwood Ave., E. Aurora

3. Action is before: Legislative Body Board of Appeals Planning Board

4. Action consists of: New Ordinance Rezone/Map Change Ordinance Amendment

Site Plan Variance Special Use Permit Other

5. Location of Property: Entire Municipality Specific as follows 730 Olean Road, E. Aurora, NY

6. Referral required as Site is within 500' of: State or County Property/Institution Municipal Boundary Farm Operation located in an Agricultural District

Expressway County Road State Highway Proposed State or County Road, Property, Building/Institution, Drainageway

7. Proposed change or use: (be specific) Rezone parcel from RR (rural residential) & A (agriculture) to B2 (business 2) to accommodate rural outreach center

8. Other remarks: (ID#, SBL#, etc.) SBL#176.00-4-17.2

9. Submitted by: Martha L. Librock, Town Clerk 11/30/2020

575 Oakwood Ave., East Aurora, NY 14052

Reply to Municipality by Erie County Division of Planning

Receipt of the above-described proposed action is acknowledged on 11/30/20. The Division herewith submits its review and reply under the provisions of applicable state and local law, based on the information submitted with this referral.

1. The proposed action is not subject to review under the law.
2. Form ZR-3, Comment on Proposed Action is attached hereto.
3. The proposed action is subject to review; the Division makes the recommendation shown on Form ZR-4, Recommendation on Proposed Action, which is attached hereto.
4. No recommendation; proposed action has been reviewed and determined to be of local concern

By the Division of Planning: Sarah Gatti

Date: 12-2-20

6A

The East Aurora Driving Society, Inc.

Serving Western New York and Surrounding Area

www.EastAuroraDrivingSociety.org

c/o Liz O'Donnell, 892 Jewett Holmwood Road, East Aurora, N.Y. 14052

Officers:

Sue Emborsky, President, Clarence, N.Y.
Barry Darin, Vice President, Lockport, NY
Elizabeth O'Donnell, Treasurer, East Aurora, NY
Barbara Hager, Secretary, Collins, N.Y.

Directors:

Mary Ann Byers, Orchard Park, N.Y.
Carol Moskowitz, East Aurora, N.Y.
Renee Tulowitski, Elma, N.Y.

Friday, November 6, 2020

To: East Aurora Town Board:

The East Aurora Driving Society would like to propose building a 20x40' pavilion at the Chur Equestrian Center at Knox Farm State Park.

This is a project that will be funded by the East Aurora Driving Society. The money has come largely from the 40+ years of hosting our Annual Carriage Drive & Competition at Knox Park and this project reflects the commitment the organization has to the community.

The attached drawings are a representation of our vision of the pavilion. It will be in the arts and crafts style of the nearby buildings at the other end of the soccer field, however, we intend to have a cement pad under the shelter. It is intended to require minimum maintenance and should require little investment by the town for its upkeep. We would like to start the project in the early spring of 2021 so as to have it available for the public to enjoy during the summer season. If the Board can suggest any contractors that we might contact for this project, that would be helpful.

Sincerely,



Liz O'Donnell,
EADS Treasurer



Custom Sizes & Designs are available upon request.
Contact a Sales Consultant for pricing.

Frame includes:

- 4 x 8 Truss Timbers Bracing
- 6 x 8 Purlins & Post Plates
- 8 x 8 Support Posts (12')
- Steel Plates for Trusses
- All Thread, Nuts, Bolts and Washers
- Timber Screws

**All Timbers are Borate
Pressure Treated.**

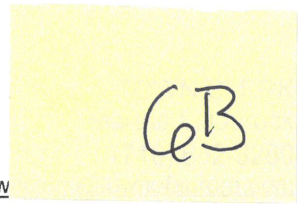


Note: Finish Roof (shingles/metal) supplied by owner. All timbers to be cut on site. Precutting is available at an additional charge. Custom sizes are available. The image below shows the standard frame without the optional 2x6 Tongue & Groove. Shelters 28' wide and less are Eastern White Pine. Shelters over 28' wide are Southern Yellow Pine.

Post base to concrete connector to be supplied by owner.



SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



town

TOWN OF AURORA

Aurora Municipal Center

575 Oakwood Avenue, East Aurora, NY 14052

www.townofaurora.com

11/16/20

To: Town Board
Re: Whaley Bridge Sidewalks

Please approve hiring Engasser in East Aurora, NY to put in sidewalks on Whaley Ave at Whaley Bridge. Three companies were asked to provide a quote for the work. Elegant Concrete declined to bid. Creative Concrete of Elma, NY submitted a bid for \$5,600 and Engasser submitted a bid for \$4,500. Engasser was the lowest submitted bid. Attached are copies of the proposals.

Thank You,

Elizabeth Deveso
Town of Aurora Highway Secretary



~ ESTIMATE ~

CONSTRUCTION CORP.

Date: 11/6/2020

RE: EAST AURORA SIDEWALK

PLEASE FIND OUR QUOTATION FOR SIDEWALK SLAB ON THE ABOVE MENTIONED PROJECT:

\$4,000 FOUR THOUSAND DOLLARS

INCLUDES

- 5% RETAINAGE
- PREVAILING WAGES
- FORM SIDEWALK
- PLACE AND FINISH
- 6X6 W1.4/W1.4 WIRE MESH
- 4" SIDEWALK CONCRETE
- 4,000 PSI CONCRETE
- 1 DOT WALK OFF MATT
- 728 S.F OF SIDEWALK

EXCLUDES

- TESTING
- TEMPORARY PROTECTION
- INITIAL LAYOUT
- DEWATERING
- PERMITS
- SWPP'S PROGRAM
- CONCRETE CONTAINMENT WASH OUT AREA
- TAXES

THIS ESTIMATE IS BASED ON DRAWINGS DATED:
DRAWINGS BY:

THIS ESTIMATE IS VALID FOR 30 DAYS FROM THE ABOVE DATE UNLESS WITHDRAWN OR CANCELED SOONER BY ENGASSER CONSTRUCTION CORP.

CHANGES TO BE PERFORMED WITH WRITTEN & SIGNED CHANGE ORDER ONLY.

THIS ESTIMATE MUST BE ATTACHED TO ANY CONTRACT.

WE MUST HAVE FULL ACCESS TO PERIMETER OF FOUNDATION FOR CONCRETE TRUCKS.

*REBAR AND MESH PRICING SUBJECT TO CHANGE AFTER 30 DAYS

RESPECTFULLY SUBMITTED,

ERIN PETERS

Proposal

Page No. _____ of _____ Pages



CREATIVE CONCRETE

801 N. DAVIS RD.
ELMA, NY 14059
(716) 652-1110

PROPOSAL SUBMITTED TO <i>E. Aurora Town</i>		PHONE	DATE
STREET		JOB NAME <i>Whiskey Bridge</i>	
CITY, STATE AND ZIP CODE		JOB LOCATION <i>Whiskey</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

*Form & Power Approx 4000 PST
Wine Wash
Stone Base*

We ~~Propose~~ hereby to furnish material and labor—complete in accordance with above specifications, for the sum of:

dollars (\$ 5600).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

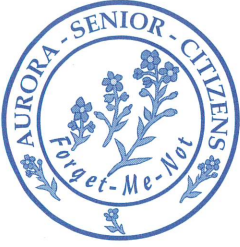
Note: This proposal may be withdraw by us if not accepted within _____ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. Your are authorized to do the work as specified. Payment will be made as outlined above.

DATE OF ACCEPTANCE

SIGNATURE

SIGNATURE



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

60

MEMO

TO: SUPERVISOR JAMES BACH & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: December 2, 2020

I am asking the Town Board to accept a donation of \$200.00 from Dr. & Mrs. Janofsky. Dr. Janofsky would like the funds to be spent on our members participating in the frozen meal program. We are planning to include a Christmas treat in our December 21, 2020 distribution. Please also accept a donation from Amy Aubrecht of \$30.00 to be also used for the Christmas treats.

Upon approval, please allow the bookkeeper to amend the budget as follows:

Increase revenue line A2705 by \$230.00

Increase appropriations line A6772.401 by \$230.00



TOWN OF AURORA SENIOR CENTER

101 King Street, Suite A
East Aurora, New York 14052
Phone: (716) 652-7934
Fax: (716) 652-9083

MEMO

TO: SUPERVISOR JAMES BACH & TOWN BOARD MEMBERS

FROM: DONNA BODEKOR, SENIOR CITIZEN RECREATION LEADER

DATE: December 9, 2020

I am asking the Town Board to accept a donation of \$300.00 from the Southtown Needlenuts. I would like the money to be placed in our line TA 1000.90. The Needlenuts use the building monthly for the organization.



6D

BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): David Gunner
 SIGNATURE: [Signature] DATE: _____

1. \$ 982.62 FROM: DB 5130.420 ✓ Monk Radio SW contract ✓ \$ 982.62 ✓
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: DB 5130.432 ✓ Shop Materials & Supplies ✓ \$ (2,744.17) ✓
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: Gradall repairs exceeded shop materials budget.

2. \$ 2,100 FROM: DB 5130.100 ✓ Shop wages ✓ \$ 19909.60 ✓
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: DB 5130.432 ✓ Shop Materials & Supplies ✓ \$ (1,761.55) ✓
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: Gradall repairs were unexpected + exceeded shop budget

3. \$ _____ FROM: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE _____
 TO: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE _____
 REASON: _____

4. \$ _____ FROM: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE _____
 TO: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE _____
 REASON: _____

5. \$ _____ FROM: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE _____
 TO: _____ ACCT NO. _____ ACCT TITLE _____ CURRENT BALANCE _____
 REASON: _____

APPROVALS:
 SUPERVISOR SIGNATURE : _____
 TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
 Action #: _____



BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

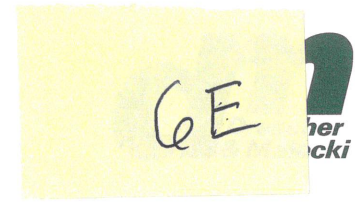
- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

DEPARTMENT HEAD NAME (printed): David Gunner
 SIGNATURE: [Signature] DATE: _____

1. \$	<u>1,751.88</u>	FROM: <u>A 3510.101</u> ✓ <small>ACCT NO.</small>	<u>Deo parttime payroll</u> <small>ACCT TITLE</small>	<u>3,420.07</u> ✓ \$ <u>3,638.62</u> <small>CURRENT BALANCE</small>
		TO: <u>A 3510.140</u> ✓ <small>ACCT NO.</small>	<u>Deo overtime payroll</u> <small>ACCT TITLE</small>	<u>(1,751.88)</u> ✓ \$ <u> </u> <small>CURRENT BALANCE</small>
		REASON: <u>we had extra overtime because part time Deo was laid off</u>		
2. \$	<u>3,928.72</u>	FROM: <u>DB 5110.100</u> ✓ <small>ACCT NO.</small>	<u>General Repairs Labor</u> <small>ACCT TITLE</small>	<u>33,322.38</u> ✓ \$ <u> </u> <small>CURRENT BALANCE</small>
		TO: <u>DB 5110.140</u> ✓ <small>ACCT NO.</small>	<u>General Repairs overtime</u> <small>ACCT TITLE</small>	<u>(3,928.72)</u> ✓ \$ <u> </u> <small>CURRENT BALANCE</small>
		REASON: <u>Road work required more hours of overtime than anticipated</u>		
3. \$	<u>1,200</u>	FROM: <u>DB 5110.413</u> ✓ <small>ACCT NO.</small>	<u>General Repairs rental</u> <small>ACCT TITLE</small>	<u>1,200</u> ✓ \$ <u> </u> <small>CURRENT BALANCE</small>
		TO: <u>DB 5110.433</u> ✓ <small>ACCT NO.</small>	<u>General Repairs Mat + sup</u> <small>ACCT TITLE</small>	<u>(832.50)</u> ✓ \$ <u> </u> <small>CURRENT BALANCE</small>
		REASON: <u>Black top was more expensive than anticipated</u>		
4. \$	<u>281.23</u>	FROM: <u>DB 5110.410</u> ✓ <small>ACCT NO.</small>	<u>Fuel</u> <small>ACCT TITLE</small>	<u>11,218.13</u> ✓ \$ <u> </u> <small>CURRENT BALANCE</small>
		TO: <u>DB 5110.433</u> ✓ <small>ACCT NO.</small>	<u>General Repairs Mat + sup</u> <small>ACCT TITLE</small>	<u>(367.50)</u> ✓ \$ <u> </u> <small>CURRENT BALANCE</small>
		REASON: _____		
5. \$	_____	FROM: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
		TO: _____ <small>ACCT NO.</small>	_____ <small>ACCT TITLE</small>	_____ <small>CURRENT BALANCE</small>
		REASON: _____		

APPROVALS:
 SUPERVISOR SIGNATURE : _____
 TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
 Action #: _____



Certified Public Accountants

November 30, 2020

Honorable James J. Bach, Supervisor
Town of Aurora
300 Gleed Avenue
East Aurora, New York 14052

Dear Supervisor Bach:

The following represents our understanding of the services we will provide the Town of Aurora, New York (the "Town").

You have requested that we audit the governmental activities, each major fund, and the aggregate remaining fund information of the Town, as of December 31, 2020, and for the year then ended and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit applicable to those basic financial statements.

Accounting principles generally accepted in the United States of America, ("U.S. GAAP"), as promulgated by the Governmental Accounting Standards Board ("GASB") require that supplementary information, such as management's discussion and analysis, the schedule of the local government's proportionate share of the net pension liability/(asset) – retirement systems, the schedule of the local government's contributions – retirement systems, schedule of changes in the total OPEB liability and related ratios, and certain budgetary comparison schedules be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information ("RSI") in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis
- Schedule of Changes in the Town's Total OPEB Liability and Related Ratios
- Schedule of the Local Government's Proportionate Share of the Net Pension Liability/(Asset)—Retirement Systems
- Schedule of the Local Government's Contributions—Retirement Systems
- Required Supplementary Budgetary Comparison Schedule—General Fund and each major special revenue fund with a legally adopted budget

Supplementary information other than RSI will accompany the Town's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole:

- Combining Balance Sheet—Nonmajor Governmental Funds
- Combining Statement of Revenues, Expenditures and Changes in Fund Balances—Nonmajor Governmental Funds
- Budgetary Comparison Schedule—Each nonmajor special revenue fund with a legally adopted budget

Also, the Comprehensive Annual Financial Report ("CAFR") we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the basic financial statements:

- Introductory and Statistical Sections

Auditor Responsibilities

We will conduct our audit in accordance with U.S. GAAS and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used, and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the basic financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards*. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the Town's compliance with the provisions of applicable laws, regulations, contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal and state transportation assistance award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
4. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
5. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
6. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;

7. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
8. For the accuracy and completeness of all information provided;
9. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
10. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit.

Reporting

We will issue a written report upon completion of our audit of the Town's basic financial statements. Our report will be addressed to the Town Board. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing of internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The anticipated timing of our audit will be scheduled for performance and completion as follows:

	<u>Begin</u>	<u>Targeted for Completion</u>
Audit Performance Schedule:		
Planning audit procedures	January 11	January 15
Year-end audit procedures	March 1	March 19
Audit Communications:		
Report on audit (including communications to the Town Board)		1 st Board Meeting in May
Significant deficiencies or material weaknesses, if any, and other management comments		1 st Board Meeting in May

The aforementioned schedule is based on our prior discussions, should you wish to schedule differently, we believe we can accommodate you. Assistance to be supplied by the Town's personnel, including preparation of schedules and analyses of accounts, will be described in a separate communication. Timely completion of the Town's work will facilitate the completion of our audit by the targeted completion dates. Appendix A provides a description of circumstances that could significantly change the targeted completion dates.

Carl A. Widmer is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Drescher and Malecki LLP's ("D&M") services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees will be billed as work progresses and are based on the anticipated amount of time required to complete. We estimate our fees for the aforementioned audit services relating to the basic financial statements will not exceed \$19,475, inclusive of expenses for the audit of the year ending December 31, 2020. Our fees will be payable as work is performed. To the extent that certain circumstances, as listed in Appendix A, arise during the engagement, our fee estimate may be affected and additional fees may be necessary.

Other Services

Upon request, D&M will audit the Statement of Changes in Cash Balances and Statements of Cash Receipts and Cash Disbursements for the Receiver of Taxes, Town Clerk, Town Justices and Recreation Department for the year ended December 31, 2020.

In addition to the audit services described above, based on information in the Town's trial balance, we will also provide certain nonattest services for the year ending December 31, 2020 including:

- Assist the Town in the preparation of the basic financial statements.

- Assist the Town in preparation of the Statement of Changes in Cash Balances and Statement of Cash Receipts and Cash Disbursements for the Town Clerk/Receiver of Taxes, Town Justices (2) and Recreation Department.
- Assist the Town in the compilation of the Comprehensive Annual Financial Report.
- Assist the Town in the compilation of the Annual Update Document with the New York State Comptroller.
- Review and provide editorial comments to the Town's Management Discussion and Analysis.
- Address routine accounting and auditing inquiries throughout the year including applicability of GASB pronouncements to the Town.

We will not assume management responsibilities on behalf of the Town. However, we will provide advice and recommendations to assist management of Town in performing its responsibilities.

With respect to any nonattest services we perform, the Town's management is responsible for (a) making all management decisions and performing all management functions; (b) designating Kathleen Moffat, Assistant to the Supervisor, whom we believe has suitable skill, knowledge and/or experience to oversee these services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards.
- This engagement is limited to the above mentioned services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise the Town with regard to information used in the nonattest services, but the Town must make all decisions with regard to those matters.

Governmental Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these accounts are deemed non-audit services.

Our fees for the additional services are as follows. We will audit the cash receipts and disbursements for the aforementioned departments within the Town at estimated fees not to exceed \$1,350 per department (5), inclusive of expenses. We will compile the Town's Comprehensive Annual Financial Report, our estimated fee for such service amounts to \$2,150. We will also assist the Town in compiling the Annual Update Document with the New York State Comptroller at estimated fees not to exceed \$1,325.

If it should become necessary for the Town to request D&M to render any additional services, such services would be submitted to the Supervisor for approval prior to D&M commencing such services. Our 2021 hourly rates for those services would be as follows: Partner \$200/hr.; Manager \$175/hr.; Supervisory Staff/\$125/hr.; and, Staff \$100/hr.

Other Matters

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or workpapers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to the Town Board the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of D&M and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulators and agencies and the U.S Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of D&M's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm dated May 22, 2018 as Appendix B for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Drecher & Malachuk LLP

* * * * *

RESPONSE:

This letter correctly sets forth our understanding.

Town of Aurora, New York

Acknowledged and agreed on behalf of the Town of Aurora, New York

By: _____

Title: _____

Date: _____

APPENDIX A

Town of Aurora, New York Circumstances Affecting Timing and Fee Estimate Year Ending December 31, 2020

The estimate of our fees is based on certain assumptions. To the extent that certain circumstances as listed in this Appendix arise during the engagement, our fee estimate may be significantly affected and additional fees may be necessary. We will notify you of circumstances that we encounter that could significantly affect our estimate and discuss with you any additional fees, as necessary, which would be subject to approval by the Town's Board. Such circumstances include but are not limited to the following:

1. Changes to the timing of the engagement at the Town's request. Changes to the timing of the engagement usually require reassignment of personnel used by Drescher & Malecki LLP ("D&M") in the performance of services hereunder. However, because it is often difficult to reassign individuals to other engagements, D&M may incur significant unanticipated costs.
2. All audit schedules are not (a) provided by the Town on the date requested, (b) completed in a format acceptable to D&M (c) mathematically correct, or (d) in agreement with the appropriate Town records (e.g., general ledger accounts). D&M will provide the Town with a separate listing of required schedules and deadlines.
3. Weaknesses in the internal control structure.
4. Significant new issues or changes as follows:
 - a. Significant new accounting issues that require an unusual amount of time to resolve.
 - b. Significant changes in accounting policies or practices from those used in prior years.
 - c. Significant changes or transactions that occur prior to the issuance of our reports.
 - d. Significant changes in the Town's accounting personnel, their responsibilities, or their availability.
 - e. Significant changes in auditing requirements set by regulators.
5. Significant delays in the Town's assistance in the engagement or delays by the Town in reconciling variances as request by D&M. All invoices, contracts, and other documents, which we will identify for the Town, are not located by the Town's personnel or made ready for our easy access.
6. Deterioration in the quality of the Town's accounting records during the current-year engagement in comparison with the prior-year engagement.
7. The procedures necessary to adopt new Governmental Accounting Standards Board Statements have not been completed by Town personnel.
8. A significant level of proposed audit adjustments are identified during our audit.
9. Changes in audit scope caused by events that are beyond our control.



Report on the Firm's System of Quality Control

May 22, 2018

To the Partners of Drescher & Malecki LLP
and the Peer Review Committee of the Pennsylvania Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Drescher & Malecki LLP (the firm) in effect for the year ended December 31, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards). A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Drescher & Malecki LLP in effect for the year ended December 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Drescher & Malecki LLP has received a peer review rating of *pass*.

Eide Bailly LLP

What inspires you, inspires us. eidebailly.com

Certified Public Accountants

November 30, 2020

Honorable James J. Bach, Supervisor
Town of Aurora
300 Gleed Avenue
East Aurora, New York 14052

Dear Supervisor Bach:

You have requested that we prepare the Annual Financial Report Update Document for the Town of Aurora, County of Erie, New York (the "Town") as of and for the year ended December 31, 2020 and perform a compilation engagement with respect to the Annual Financial Report Update Document. We are pleased to confirm our acceptance and our understanding of this engagement by means of this letter.

Our Responsibilities

The objective of our engagement is to prepare the Annual Financial Report Update Document in the form prescribed by the Office of the State Comptroller of the State of New York based on information provided by you. We will utilize your representation without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the Annual Financial Report Update Document in order for them to be in accordance with the form prescribed by the Office of the State Comptroller of the State of New York.

We will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services ("SSARS") promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants ("AICPA") and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the Annual Financial Report Update Document.

Our engagement cannot be relied upon to identify or disclose any misstatements to the Annual Financial Report Update Document, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to assist you in the presentation of financial information in accordance with the form prescribed by the Office of the State Comptroller of the State of New York. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

1. The form prescribed by the Office of the State Comptroller of the State of New York will be the financial reporting framework to be applied in the preparation of the Annual Financial Report Update Document.
2. The preparation and fair presentation of Annual Financial Report Update Document in accordance with form prescribed by the Office of the State Comptroller of the State of New York.
3. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the Annual Financial Report Update Document.
4. The prevention and detection of fraud.
5. To ensure that the entity complies with the laws and regulations applicable to its activities.
6. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
7. To provide us with:
 - a. Access to all information of which you are aware is relevant to the preparation and fair presentation of the Annual Financial Report Update Document, such as records, documentation, and other matters.
 - b. Additional information that we may request from you for the purpose of the compilation engagement.
 - c. Unrestricted access to persons within the entity of whom we determine it necessary to make inquiries.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our preparation of your Annual Financial Report Update Document. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Our Report

As part of our engagement, we will issue a report that will state that we did not audit or review the Annual Financial Report Update Document and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them. There may be circumstances in which the report differs from the expected form and content.

You agree to include our accountant's compilation report in any document containing the Annual Financial Report Update Document that indicates that we have performed a compilation engagement on such Annual Financial Report Update Document and, prior to inclusion of the report, to ask our permission to do so.

Other Relevant Information

If for any reason, we are unable to complete the compilation of your Annual Financial Report Update Document, we will not issue a report on such document as a result of this engagement.

Carl A. Widmer is the engagement partner for the services specified in this letter. His responsibilities include supervising Drescher & Malecki LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the accountant's report.

Our fee for these services is included within another communication to the Town Supervisor dated November 30, 2020. However, if we encounter unexpected circumstances that require us to devote more staff time to the engagement than anticipated, we will discuss the matter with you.

You agree to hold us harmless and release, indemnify, and defend us from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us or resulting from actions against us by third parties relying on the Annual Financial Report Update Document described herein except for our own intentional wrongdoing.

We look forward to a continued relationship with your organization, and we are available to discuss the contents of this letter or other professional services you may desire.

Please sign and return the attached copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our engagement to compile the financial information described herein and to perform a compilation engagement with respect to those same financial statements, and our respective responsibilities.

Respectfully,

Drescher & Malecki LLP

RESPONSE:

This letter correctly sets forth our understanding.

Town of Aurora, New York

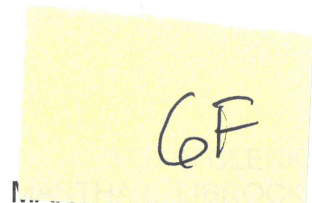
Acknowledged and agreed on behalf of Town of Aurora, New York

By: _____

Title: _____

Date: _____

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: Use of Debt Reserve Funds
DATE: 12/14/20

I respectfully request approval to use Debt Reserve funds to make the \$7,975.00 interest payment to the Depository Trust Company for the Glead Avenue renovation bond. The payment is due 12/15/20.

7A

TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF November 2020

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATION:

Our frozen meal program has been well received by our members. We are averaging close to 50 people weekly and a total for the month of 703 meals. The seniors have a choice of a 3 pack or 5 pack. Along with the entrée the pack includes milk, bread and dessert. We continue to encourage seniors to sign up for the program. I continue to meet via zoom with the Live Well Task Force. It's interesting how the focus has shifted due to the Covid-19. Many issues we had discussed are on the back burner and mental health has become the primary emphasis. The sharing of information has given me many more resources to tap into. AFP performed their sprinkler and range hood inspections and everything passed.

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

- Title: WORKOUT ROOM
- Day & time: M-F 8:00am- 4:00pm
- Participants: Approximately 45 per day
- Title: LINE DANCING
- Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
- Participants: 58 people
- Supervisors: Nance Baranowski
- Title: SENIOR NOTES
- Day & time: Mondays, 12:45 – 2:30pm
- Participants: 23 people
- Supervisor: Kathy Almeter
- Title: EUCHRE
- Day & time: Mondays, 1:00 – 4:00pm
- Participants: 24 people
- Title: PINOCHLE
- Day & Time: Fridays, 1:00 – 4:00pm
- Participants: 20 people
- Title: CERAMICS
- Day & time: Tuesdays, 10:00am – 4:00pm
- Participants: 35 people
- Supervisor: Elaine Schiltz
- Title: EXERCISE CLASS
- Day & time: Tuesdays & Wednesdays 8:30 – 9:30am
- Participants: 14 people
- Title: TAI CHI
- Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans
- Supervisor: Judy Augustyniak & Susan Ott
- Participants: 15 people
- Title: TAI CHI – advanced
- Day & time: Mondays 10:00 & Thursdays 9:00am
- Supervisor: Dennis Desmond
- Participants: 15
- Title: YOGA
- Day & time: Wednesdays, 9:45 – 11:00am
- Supervisor: Irene Kulbacki
- Participants: 22 people
- Title: BOWLING
- Day & time: Wednesdays, 1:00pm
- Supervisor: Barb D'Amato
- Participants: 48 people
- Title: PAINTING
- Day & time: Wednesdays, 1:00 – 3:30pm
- Supervisor: Walt Carrick
- Participants: 8-10 people
- Title: BRIDGE
- Day & time: Wednesdays, 9:30am – 2:00pm
- Supervisor: Dave Lorcom
- Participants: 40 people
- Title: SENIOR CLUB
- Day & time: Thursdays, 10:00am – 3:00pm
- President: Joyce Salansky
- Title: PACE (people with arthritis can exercise)
- Day & time: Fridays, 9:00 – 10:00am
- Supervisor: Donna Bodekor
- Participants: 12 people
- Title: SEWING & QUILTING
- Day & time: Tuesday 10-2pm
- Supervisor: Terry Piper

Month Year Reported: ----> November 2020 CLERK'S MONTHLY REPORT
 Town Name: -----> Town of Aurora
 Prepared By: -----> Martha L. Librock
 Date Submitted: -----> Dec, 01 2020

7B

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description rpt_RT_CM_03_2011	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	15	2,237.00	109.40	2,127.60
200	DOG LICENSE REVENUE	175	2,242.00	2,029.00	213.00
301	MARRIAGE LICENSE	5	200.00	87.50	112.50
303	CERTIFIED MARRIAGE CERTIFICATE	4	80.00	80.00	0.00
602	DEATH CERTIFICATE	6	460.00	460.00	0.00
606	DEATH - GENEALOGY	1	11.00	11.00	0.00
607	MARRIAGE - GENEALOGY	2	22.00	22.00	0.00
Report Totals:		208	5,252.00	2,798.90	2,453.10

REVENUES TO SUPERVISOR - CLERK FEES	769.90
REVENUES TO SUPERVISOR - DOG FEES	2,029.00
TOTAL TOWN REVENUES TO SUPERVISOR:	<u>2,798.90</u>

Amount paid to NYS DEC REVENUE ACCOUNTING	2,127.60
Amount paid to DEPT. OF AG. AND MARKETS	213.00
Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES	112.50
TOTAL DISBURSED TO OTHER AGENCIES:	<u>2,453.10</u>

TOTAL DISBURSED: 5,252.00

DECEMBER 2 2020 JAMES J. BACH Supervisor,
 State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me
 this 2nd day of December 2020

Martha L. Librock
 Town Clerk

Sheryla A. Miller Notary Public

SHERYLA A. MILLER
 Reg. #01MI6128663
 Notary Public, State of New York
 Qualified In Erie County
 Commission Expires June 13, 2021

7C

TOWN OF AURORA DOG CONTROL REPORT:

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	NYSP	TOTAL CALLS
Attack/Fighting				0
Barking				0
Bites				
Cats				
Damage by Dogs				
Deceased Dogs				
Found Dogs				
Injured/Sick				
Licensing				
Loose/Unleashed Dogs	3	5		
Lost Dogs	1			
Miscellaneous Calls				
Mutual Aid		1		
MVC-Dogs/Cats				
Other Animals				
Threatening Dogs		1		1
Welfare				0
TOTAL	4	7	0	11

IMPOUNDMENTS:

DATE	BREED	AMOUNT
11/10/2020	Mixed	\$0 rescue pup

TOTAL \$0

All Calls & Complaints

7D

Summary Report by Date: 11-01-2020 through 12-03-2020, for Category: BUILDING DEPARTMENT W

Caller Name/Address	Date/Phone	Notes	Closed
Building Department Work Requi			
Kathy Town Library	11-02-20	Salt library steps before opening at 10AM. Jason and Jim F-1 hour	11-02-20
Elaine New Town Hall	11-02-20	Bring 8' plastic folding table from Gleed warehouse to rec dept classroom. Dan-.5 hours.	11-04-20
Elaine Rec Dept	11-02-20	Set up divider in storage area of Rec Dept. The shelves also need anchoring to wal. Dan	11-05-20
Donna Senior Center	11-02-20	Please replace canister light in between restrooms. Mike E tried to replace lights but that was not the problem. We had an electrician check it out. Balist ordered 11/5 11/20 Shannor will deliver today early in afternoon, completed 11/25	11-25-20
Liz Highway Office	11-04-20	Please empty the recycling bin. Thanks! Dan-.5 hours	11-05-20
Chuck S Town Hall Board Room	11-04-20	Put up spit shield for board members in town board room. Dan-1.5 hours	11-05-20
Donna Senior Center	11-04-20	Please install new mailboxes. Please see me for locations. Please intall sign by front staff door. Dan-1 hour	11-04-20
Donna Senior Center	11-04-20	Please check the canister light in front entrance and AADS front entrance. They may need new canisters also. Mike-2 bulbs replaced, lightworks, more bulbs ordered 11/25	11-25-20
Sheryl M. Town Hall	11-05-20	Please Dispose of broken recycle bins that are outside of parking lot entrance. Jason-.5 hours	11-05-20
Donna Senior Center	11-06-20	Install new handicap button Mike B	11-09-20
Jim B New Town Hall	11-10-20	Put flag on pole. Jim F and Mike E	11-19-20
Donna Senior Center	11-12-20	Please move bench and bike rack to back of building. We could use one more leaf raking. Jason	11-16-20

Caller Name/Address	Date/Phone	Notes	Closed
Martha New Town Hall-Oakwood	11-19-20	reinforce shelve in ASsessor's storage area and fasten to wall. Reasseble shelves in main storage area and secure to walls. Jim F and Mike E	11-19-20
Total count: Building Department Work Requi			13

All Calls & Complaints

Summary Report by Date: 11-01-2020 through 12-03-2020, for Category: PARKS - PARKS

Caller Name/Address	Date/Phone	Notes	Closed
Parks			
Dave G Warren Park	11-04-20	remove profanity from bathroom. Dan-1 hour removed and painted over graffiti on walkway and shelter	11-05-20
Total count: Parks		1	

Caller Name/Address

Parks

Dave G

Warren Park

Total

Caller Name/Address

Parks

Dave G

Warren Park

Total

Caller Name/Address

Parks

Dave G

Warren Park

Total

Caller Name/Address

Parks

Dave G

Warren Park

7E

MONTHLY REPORT FOR TOWN BOARD, TOWN OF AURORA FOR November 2020

see attached fee report for permits issued

\$ 11,778.80	November 2020 Fees
\$ 104,235.32	Current Year Total Fees through November 2020
\$ 160.00	Monthly Zoning Compliance letter fees (\$ YTD total)
\$ 117,015.07	Total Fees through November 2019

INSPECTIONS COMPLETED:

For Building Permits:	77
For Fire Safety:	2

NOTICES SENT:

Permits Expiring Soon:	0
Permit Expired:	1
Violations:	1
2 nd Notice Violations:	1
Fire Violations:	2
Zoning Comp Letters:	4
False Alarm Notices:	2
FA 2 nd Notice:	1
FA Final Notice:	0

ZONING BOARD OF APPEALS:

New Hearings:	1
Req to Amend:	0
Adjourned:	0
Review:	0
Decisions:	4

<u>JCA CASES:</u>	0
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Town of Aurora

Building Permit Fee Report - by Issued Date: 11/01/2020 - 11/30/2020

Permit#	Location	Issued	Description	Square Ft	Project Cost	Permit Fee	Rec Fee	Water Fee	Sec Dep
2020-0443	665 Main St	11/02/20	(RI 19-403) A-Frame Sign	4.00		60.00			
2020-0444	35 Stewart Ct	11/02/20	Inground Pool with alarms and enclosure			100.00			
2020-0445	542 Quaker Rd	11/02/20	Move Accessory Bldg (Yurt) to New Locati	452.00		50.00			
2020-0446	10 Creekview Ct	11/02/20	(RI 19-373) Single Family Dwelling w/Att	4,674.00	500,000.00	842.95			
2020-0447	85 Stewart Ct	11/03/20	Inground Pool with alarms and enclosure			100.00			
2020-0448	11 Millstone Dr.	11/04/20	Single Family Dwelling with Attached Gar	2,591.00	417,890.00	956.85	200.00		
2020-0449	18 Millstone Dr.	11/04/20	Single Family Dwelling with Attached Gar	2,183.00	373,995.00	814.05	200.00		
2020-0450	7 Millstone Dr.	11/04/20	Single Family Dwelling with Attached Gar	2,818.00	411,355.00	1036.30	200.00		
2020-0451	669 Main St	11/06/20	(RI 19-303) A-Frame Sign @ Mud, Sweat &			60.00			
2020-0452	134 Buffalo Rd	11/06/20	Prebuilt Shed	96.00	2,375.00	49.40			
2020-0453	9 Millstone Dr.	11/09/20	Single Family Dwelling with Attached Gar	3,281.00	490,500.00	1198.35	200.00		
2020-0454	169 Maple Rd	11/09/20	Alteration - Garage Door Support and Cra	100.00	4,000.00	100.00			
2020-0455	26 Creekstone Dr.	11/10/20	Covered Deck	224.00		68.60			
2020-0456	1809 Davis Rd	11/12/20	Wood Burning Stove Installation		500.00	50.00			
2020-0457	664 West Falls Rd	11/12/20	Inground Pool with Alarms and Enclosure			100.00			
2020-0458	516 Prospect Ave	11/13/20	Fence - 4' h wood		1,450.00	50.00			
2020-0459	295 Behm Rd	11/13/20	(RI 20-265) Concrete Patio with Roof	500.00		18.75			
2020-0460	231 Walnut St	11/13/20	Rebuild front porch floor same footprint	192.00	15,000.00	63.80			
2020-0461	1450 Olean Rd	11/16/20	Enclose/Convert existing space under dec	440.00	5,000.00	101.00			
2020-0462	2080 Grover Rd	11/18/20	Generator		7,525.00	50.00			
2020-0463	1145 Mill Rd	11/20/20	Rooftop Mounted Solar PV system	753.00		125.30			
2020-0464	749 Quaker Rd	11/20/20	(RI 19-304) Remove and replace roof			50.00			
2020-0465	994 Grover Rd	11/20/20	Pole Barn with Lean-to	1,280.00	29,000.00	227.00			
2020-0466	529 Center St	11/20/20	Pole Barn	1,120.00	25,850.00	203.00			
2020-0467	130 Manchester Rd	11/20/20	Single Family Dwelling with Attached Gar	3,822.00	400,000.00	1387.70	200.00		
2020-0468	525 West Falls Rd	11/20/20	Shelter/Pavilion	432.00	2,500.00	99.80			
2020-0469	662 Persons St	11/23/20	Addition of two restrooms	125.00	26,000.00	100.00			
2020-0470	700 Mill Rd	11/23/20	Prebuilt shed on stone and skids ZBA #13	336.00	6,000.00	85.40			

Permit#	Location	Issued	Description	Square Ft	Project Cost	Permit Fee	Rec Fee	Water Fee	Sec Dep
2020-0471	132 Sycamore St	1/23/20	Shed	160.00		59.00			
2020-0472	50 Center Ridge Rd	1/24/20	Inground pool with alarm and enclosure			100.00			
2020-0473	542 Quaker Rd	1/24/20	Addition of two car garage, enclosed por	720.00		317.00			
2020-0474	198 Hamlin Ave	1/25/20	home remodel	1,928.00		662.60			
2020-0475	1678 Boies Rd	1/25/20	Single Family residence with attached Ga	6,977.00	500,000.00	2491.95	200.00		
Total Count:					33	3,218,940.00	11778.80	1200.00	

Town of Aurora

Building Permits Completed: 11/01/2020 - 11/30/2020

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost	Description
2019-0071 Victoria Schlee	03/11/19	09/30/19	Victoria Schlee 32 Aurora Mills Dr.	175.15-1-16 16	1073.90	158,895.00	Single Family Dwelling with Attached Garage (Schlee residence)
2019-0293 Glaudemans Timothy M	07/30/19	11/24/20	Glaudemans Timothy M 729 Warren Dr	165.17-4-32	50.00		(RI 18-315) Kitchen Renovation
2019-0300 Whirlwind Renovation Inc	09/01/19	11/09/20	Rodger Sweetland Estate 364 Prospect Ave	175.08-2-36	143.00	10,800.00	Detached Garage
2019-0377 Wendy A Mix	09/05/19	11/13/20	Wendy A Mix 38 Woodside Ave	164.19-7-11.1	50.00	3,000.00	Generator
2019-0383 Barry & Suzette Phillips	09/10/19	11/02/20	Phillips, Barry G 2098 Darling Rd	201.00-2-29	227.00	43,766.00	Detached Garage/Barn
2019-0401 James & Margaret Johnson	09/17/19	11/06/20	Johnson, James 29 Aurora Mills Dr.	175.15-1-21 21	85.70	18,312.00	Deck
2019-0482 Williams Marina A	11/07/19	11/24/20	Williams, Marina A 15 Stewart Ct	163.03-1-16	63.80	7,700.00	shed
2020-0024 Weaver Metal and Roofing Inc	01/21/20	11/12/20	St George R C Church 74-92 Old Glenwood Rd	199.01-1-25	39.50		Replace steeple on Church building
2020-0064 Rowe, David B	03/13/20	11/16/20	Rowe, David B 299 Perry St	175.08-9-37	100.00	5,000.00	Vestibule addition/extension (at back of house)
2020-0087 St George R C Church	04/28/20	11/12/20	St George R C Church 74-92 Old Glenwood Rd	199.01-1-25	155.00	50,000.00	Access ramp and roof
2020-0122 BNY-EAC-1, LLC	05/27/20	11/06/20	BNY-EAC-1, LLC 160-190 Main St	164.19-5-13.11	380.00	24,000.00	180 Main interior buildout for Pear Nail Bar
2020-0145 Olean East, LLC	06/02/20	11/16/20	Olean East, LLC 1036 Olean Rd	188.01-2-15.1	1202.00		Renovation of existing building into 2 family dwelling
2020-0167 Neusty Development	06/11/20	11/05/20	Neusty Development 273 Girard Ave	164.20-1-3	942.15	175,000.00	Single Family Home
2020-0175 Nicholas S Peters	06/15/20	11/16/20	Nicholas S Peters 33 Old Glenwood Rd	199.01-1-17	50.00	10,000.00	Fence - 6' h wood
2020-0205 The Marrano/Marc Equity Corp	06/29/20	11/04/20	The Marrano/Marc Equity Corp 14 Creekstone Dr.	175.15-1-56 56	1236.30	434,435.00	Single Family Dwelling w/ Attached Garage
2020-0224 Manning, Richard W	07/06/20	11/06/20	Manning, Richard W 1244 Emery Rd	187.00-4-36	181.55	25,000.00	Alteration/Renovation-convert portion of existing garage into apartment

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost	Description
2020-0241 George H Barbari	07/15/20	11/20/20	George H Barbari 283 South Grove St	175.08-7-47	50.00	500.00	side yard fence installation
2020-0301 Geoffrey K Hintz	08/10/20	11/12/20	Geoffrey K Hintz 866 Main St	165.17-5-34	50.00	12,800.00	Remove existing stone steps at entrance, replace with wood porch and stairs, stonework
2020-0330 Sitzman's Appliance Center Inc	08/25/20	11/12/20	Edward A Beller Jr 1731 Bailey Rd	200.00-3-21.11	50.00	7,070.00	Generator
2020-0331 Cheryl A Grace	08/26/20	11/18/20	Cheryl A Grace 181 Dorchester Rd	165.13-2-12	53.00	3,845.00	Shed - prebuilt
2020-0336 Nail Studio Builder LLC	08/28/20	11/06/20	BNY-EAC-I, LLC 160-190 Main St	164.19-5-13.11	625.00	67,000.00	Interior Renovation for Pearl Nail Salon
2020-0348 Solar Liberty Energy Systems	09/04/20	11/13/20	Drueschler, Richard C 84 Pine St	165.17-4-34	72.75	29,700.00	Rooftop Mounted Solar PV system
2020-0360 Philip Isaia	09/16/20	11/13/20	Philip Isaia 1251 Blakeley Rd	187.00-4-11.2	50.00	6,800.00	Generator
2020-0381 People Inc.	09/25/20	11/12/20	People Inc. 538 Main St	164.20-7-31	100.00	12,000.00	Bedroom Renovation; convert 1 large bedroom into 2 bedrooms
2020-0409 Lin Feng	10/09/20	11/04/20	Lin Feng 16 Buffalo Rd	164.19-2-9	136.40	10,000.00	Commercial Interior Renovation @ Touka (interior renovation only, front porch roof at a later date)
2020-0411 Solar Liberty Energy Systems	10/09/20	11/05/20	John M McNeight 915 Center St	187.02-1-21	114.94		Solar PV system, rooftop mounted
2020-0412 Aaron M Torgalski	10/13/20	11/24/20	Aaron M Torgalski 2169 Blakeley Rd	188.00-3-9	50.00		Demo Detached Garage
2020-0429 Durable Demolition LLC	10/22/20	11/06/20	Brian Fischer 326 Olean St	176.09-2-5	50.00		Demo Detached Garage (HPC approval 09/16/20, VB approval 09/21/20)
2020-0452 Randolph West II	11/06/20	11/12/20	Randolph West II 134 Buffalo Rd	164.19-2-1.1	49.40	2,375.00	Prebuilt Shed

Total Count: 29 **Total: \$7,431.39** **\$1,117,998.00**



7F

TOWN OF AURORA
Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of Nov, 2020 in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

Received From	Type of Receipt	Amount
Taxes	School tax	\$ 198,441.19
Taxes	Penalties	14,664.71
Taxes	Interest	2,558.89
Taxes	NOW Acct Interest	102.78
Taxes		
	Total Received	215,767.57

State of New York
County of Erie
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.

Martha L. Librock, Town Clerk

Subscribed and Sworn to before me
this 10th day of December, 2020

Notary Public

SHERYLA. MILLER
Reg. #01MI6128663
Notary Public, State of New York
Qualified In Erie County
Commission Expires June 13, 2021



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TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052

From: Barbara A. Halt, Water Clerk

Monthly Statement – Water Fee Collection


To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of November, 2020_ in connection with the collection of water fees, excepting only such fees the application and payment of which are otherwise provided for by law:

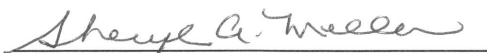
Received From	Type of Receipt	Amount
Water Billing	Water Bills	\$1180.97
	Total Received	\$1180.97

State of New York
County of Erie
Town of Aurora

Barbara A. Halt, being duly sworn, says that she is the Water Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to water fee collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


Barbara A. Halt, Water Clerk

Subscribed and Sworn to before me
this 10th day of December, 2020


Notary Public
SHERYL A. MILLER
Reg. #01MI6128663
Notary Public, State of New York
Qualified In Erie County
Commission Expires June 13, 2021



www.compalliance.org

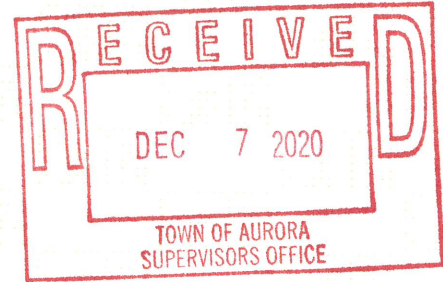
7H

rald K. Geist
airman

Michael E. Kenneally
Executive Director

November 30, 2020

Town of Aurora
Attn: Kathleen Moffat
Aurora Municipal Center 575 Oakwood Avenue
East Aurora, NY 14052



Dear Ms. Moffat,

We are pleased to announce that the Town of Aurora has qualified for the Comp Alliance Safe Workplace Award for its performance during policy year 2019. The Safe Workplace Award Program is a monetary award that benefits Comp Alliance members who have had positive loss experience during a given policy year.

Originally intended to take effect following the 2020 policy year, the Comp Alliance Board of Trustees has decided to implement this program one year ahead of schedule in recognition of the immediate need for fiscal relief by its members.

As the Comp Alliance continues its strong history of stable rates and financial stability, it is proud to be in a position to give back to its members. In the past two years, the Comp Alliance has distributed Loyalty Awards, provided Workforce Reduction Credit checks and donated tens of thousands of face masks and other of PPE to its members throughout the state.

We appreciate your continued membership in the program and look forward to helping you keep your workforce healthy and safe.

Michael Kenneally

Comp Alliance, Executive Director



Plan Manager: Wright Risk Management
900 Stewart Avenue, Suite 600, Garden City, NY 11530
Phone: 866-697-6922 Fax: 516-227-2352



NYS Municipal WC Alliance

DATE ISSUED 11/24/20

CHECK NO. 0251037

Our Reference	Account Name/Description	Loss Date	Payee Reference	Invoice#	Check Amount
Plan Charge - Other	SAFE WORKPLACE AWARD			SAFE WORKPLACE	\$4,431.00

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

NYS Municipal WC Alliance

CHECK NO. 0251037

c/o Wright Risk Management Co.
900 Stewart Ave. St600
Garden City, NY 11530

Key Bank of New York
99 Washington Avenue, Albany, NY 12210
Twin Towers Office

29-7
213

DATE
11/24/20

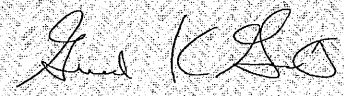
PAY: FOUR THOUSAND FOUR HUNDRED THIRTY-ONE and 0/100 DOLLARS

TO THE ORDER OF **TOWN OF AURORA**

CHECK AMOUNT
\$*****4,431.00

VOID AFTER 90 DAYS

MAIL TO **TOWN OF AURORA**
575 Oakwood Avenue
EAST AURORA, NY 14052



SIGNATURE HAS A COLORED BACKGROUND

⑈0251037⑈ ⑆021300077⑆ 324090001698⑈