5A

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com

TOWN CLERK
Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

# TOWN OF AURORA

**Aurora Municipal Center**
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board

From: Martha Librock, Town Clerk

Date: November 23, 2020

Re: AMC Contractor Payments

Please approve the following payments for the Aurora Municipal Center Project. All of the payment applications have been reviewed and approved by Fontanese Folts Aubrecht Ernst:

- Payment No. 13 to Greater Niagara Mechanical Inc. thru 11/16/20 for the Mechanical contract: $12,005.15
- Payment No. 18 to Industrial Power & Lighting thru 10/31/20 for the Electrical contract: $7,369.42
- Payment No. 18 to Telco Construction, Inc. thru 10/31/20 for the General/Site Work contract: $38,827.74

5B

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jbach@townofaurora.com

TOWN CLERK
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(716) 652-3280
townclerk@townofaurora.com

# TOWN OF AURORA

**Southside Municipal Center**
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board

From: Martha Librock, Town Clerk

Date: November 16, 2020

Re: AMC – Payment No. 2 to Great Lakes Building Systems

Please approve payment no. 2 to Great Lakes Building Systems, 116 Gruner Road, Buffalo, NY, in the amount of $5,042.33 for the balance of work completed in accordance with the contract for fire alarm/security/camera system installation at the Aurora Municipal Center.

5C

# TOWN OF AURORA

575 OAKWOOD AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT
(716) 652-7591
FAX (716) 652-3507

## MEMO

TO: Jim Bach & Town Board Members
FROM: Don Owens, Chairman, Planning Board
DATE: November 10, 2020

==========

The following actions were taken at the November 4th, 2020 meeting of the Planning & Conservation Board:

Jerry Thompson moved to recommend that the Town Board approve the Rezoning of 730 Olean Rd. to a Business 2 (B2) zoning district, as presented by the Rural Outreach Center.

Seconded by Dave Librock.

Upon a vote being taken:
ayes – four noes – none Motion Carried.

(Submit in Triplicate)

Fee: $35.00

# PETITION

## TO AMEND THE ZONING MAP OF THE TOWN OF AURORA, NEW YORK, OR FOR USE PERMIT BY THE TOWN BOARD

TO: THE TOWN BOARD OF THE TOWN OF AURORA, NEW YORK

Pursuant to Article IX of the Zoning Ordinance of the Town of Aurora, the undersigned owner(s) and petitioner(s) hereby request that the Zoning Map of the Town of Aurora, be amended as follows:

1. THE RURAL OUTREACH CENTER, INC.
   Name ~~(First)~~ ~~(Middle Initial)~~ ~~(Last)~~

2. Location of property to be rezoned: 730 OLEAN ROAD
   TOWN OF AURORA

3. Area, in square feet, of the property to be rezoned: 326,700 sq. ft.; (7.5 ACRES)
   Dimension of the property to be rezoned: APPROX. 446' x 856'

4. If the petitioner is not the owner of the property:
   PATHWAYS CHRISTIAN FELLOWSHIP
   Owner's Name and Address
   300 GLEED AVE., EAST AURORA, NY 14052
   Owner's Name and Address

   What is the interest of the petitioner in the proposed rezoning?

   PLEASE SEE ATTACHED STATEMENT.

5. Petitioner understands and agrees to furnish any of the following if requested by the Town Board or its agencies: An accurate survey map prepared by a licensed surveyor showing all dimensions, including interior angles or bearing of lines, and the location, proposed use and height of all buildings; location of all parking and truck loading areas, with access and egress drives thereto; location of outdoor storage, if any; location of all existing or proposed site improvements, including drains, culverts, retaining walls and fences; description of method of sewage disposal and location of such facilities; location and size of all signs; location and proposed development of buffer areas; location and design of lighting facilities; and the amount of building area proposed for retail sales, if any.

6. Attach the legal description of the property to be rezoned. PLEASE SEE ATTACHED DEED.

7. Present zoning classification of the property: RR / A

8. Proposed zoning classification of the property: B2

9. Present use of the property: } PLEASE SEE ATTACHED STATEMENT.

10. Proposed use of the property: }

11. Description of uses on all adjacent properties and a general description of the type of neighborhood in which the subject property is located:

RESIDENCES; RETAIL GARDEN STORE; CONSTRUCTION CORPORATIONS STORAGE BUILDING

12. Names and Addresses of Owners of Abutting Properties:

1. PLEASE SEE ATTACHED LIST.
2.
3.
4.
5.
6.
7.

13. Additional information which the petitioner believes will assist the Town Board in its consideration of this request for rezoning:

PLEASE SEE ATTACHED STATEMENT.

14. Petitioner(s) acknowledge that payment of the application fee is for administrative and advertising expense to the Town as a result of this application and in no way relates to either approval or disapproval of the application and is not refundable.

Date: October 2, 2020

(Signature of Petitioner) VICKI FEINE
CHAIR OF THE BOARD.
RURAL OUTREACH CENTER, INC.

(~~Signature of Owner~~)

STATE OF NEW YORK }
COUNTY OF ERIE } SS:
TOWN OF AURORA }

On this 2ND day of OCTOBER, 2020, personally appeared before me

VICKI FEINE, CHAIR, 28 CANTERBURY LANE, E. AURORA, NY 14052
(Name) (Address)

the petitioner, to me known to be the same person described in and who signed and executed the foregoing petition and who duly acknowledged to me the execution of the same for the purpose therein mentioned.

(Notary Public)

K. MICHAEL SAWICKI
Notary Public, State of New York
Qualified in Erie County
My Commission Expires ~~Jan 31, 1994~~
4/13/23

Question #4

Petitioner currently leases the Property from the Owner. Owner and Petitioner are parties to a contract pursuant to which Owner will transfer title to Petitioner.

Questions #9 and #10

Petitioner currently uses the property to carry out its charitable purposes. Petitioner generally seeks to identify and provide living assistance to the rural impoverished in Erie County and surrounding counties by means of food and clothing distribution, household goods redistribution and minor housing repairs, while also providing personal support, therapy and social services, education and other services to help such individuals overcome poverty and become self-sufficient. As an ancillary service, Petitioner also contracts with the County to provide "Code Blue" shelter to those in its service area.

At present, Petitioner operates out of an on site repurposed FEMA trailer. Title to the property will be transferred to Petitioner pursuant to contract in the next several months. Following transfer of title, and depending upon the success of a currently ongoing capital campaign, Petitioner intends to construct an approximately 9,000 square foot, single story building on the site to be used in place of the trailer. The intended building will include offices, a chapel, and a multipurpose room. The trailer will be removed from the property.

The current owner will lease back a portion of the building to be used primarily for worship and religious education on Sundays.

It is also the intention of Petitioner to construct in the future a second

building on the property. Current plans, which are uncertain at present, would be for a 4,500 square foot, single story building, which would be used chiefly for the storage of furniture, appliances and the like for distribution as needed. This function is currently accomplished through the use of storage sheds located on the property. The construction of the second building is dependent upon completion of the first building and financial considerations. At present, no date to begin the second project has been established.

LIST OF ABUTTING LANDWONERS
730 OLEAN ROAD REZONING

Ronald D Dedrick
Kristel J Dedrick
750 Olean Rd
East Aurora, NY 14052

Frank Sirianni
692 Olean Rd
East Aurora, NY 14052

Michael T Masterson
725 Olean Rd
East Aurora, NY 14052

Michael T Masterson
765 Olean Rd
East Aurora, NY 14052

Engasser Construction Corp.
691 Olean Rd
East Aurora, NY 14052

Question #13

The property is directly across Olean Road from a parcel that is zoned I-Industrial. The rear of the property abuts a railroad line. The property size is sufficiently large so that Petitioner's proposed building will not be situated near the dwellings to the north and south of the property. Further, current plans call for the proposed building to be set back more than 200 feet from Olean Road. The building will be appropriately landscaped and ample parking behind the building will be provided.

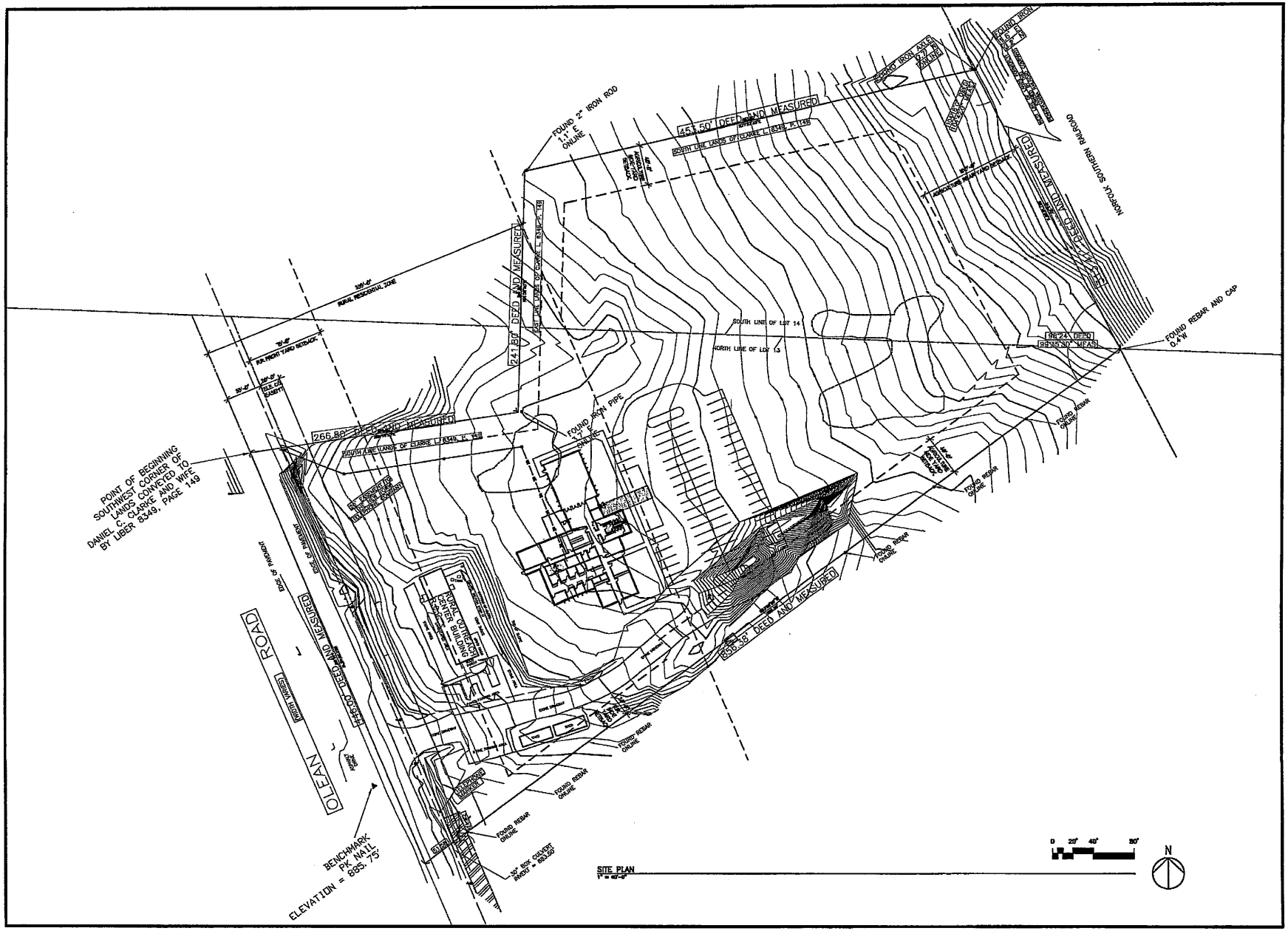
TO: THE TOWN BOARD OF THE TOWN OF AURORA, NEW YORK

Re: 730 Olean Road, Town of Aurora (the "Property")

By this letter, Pathways Christian Fellowship, the current owner of the Property, hereby authorizes The Rural Outreach Center, Inc to file a petition with the Town Board to amend the Zoning Map of the Town of Aurora with respect to the Property.

September 30, 2020

Peter Grogan
Chairman of the Board of Trustees
Pathways Christian Fellowship

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Date Plotted: 8/25/2020 12:21:10 PM
File Location: G:\Users\rraumphy\RTC Dropbox\Projects\2020\2029 - ROC Headquarters\DWG\PRELIM SITE PLAN REVIEW - PLAN.dwg

HEADQUARTERS BUILDING
RURAL OUTREACH CENTER
730 OLEAN ROAD EAST AURORA, NY

| NO. | DATE | REMARKS |
|---|---|---|
| | | |

REVISIONS

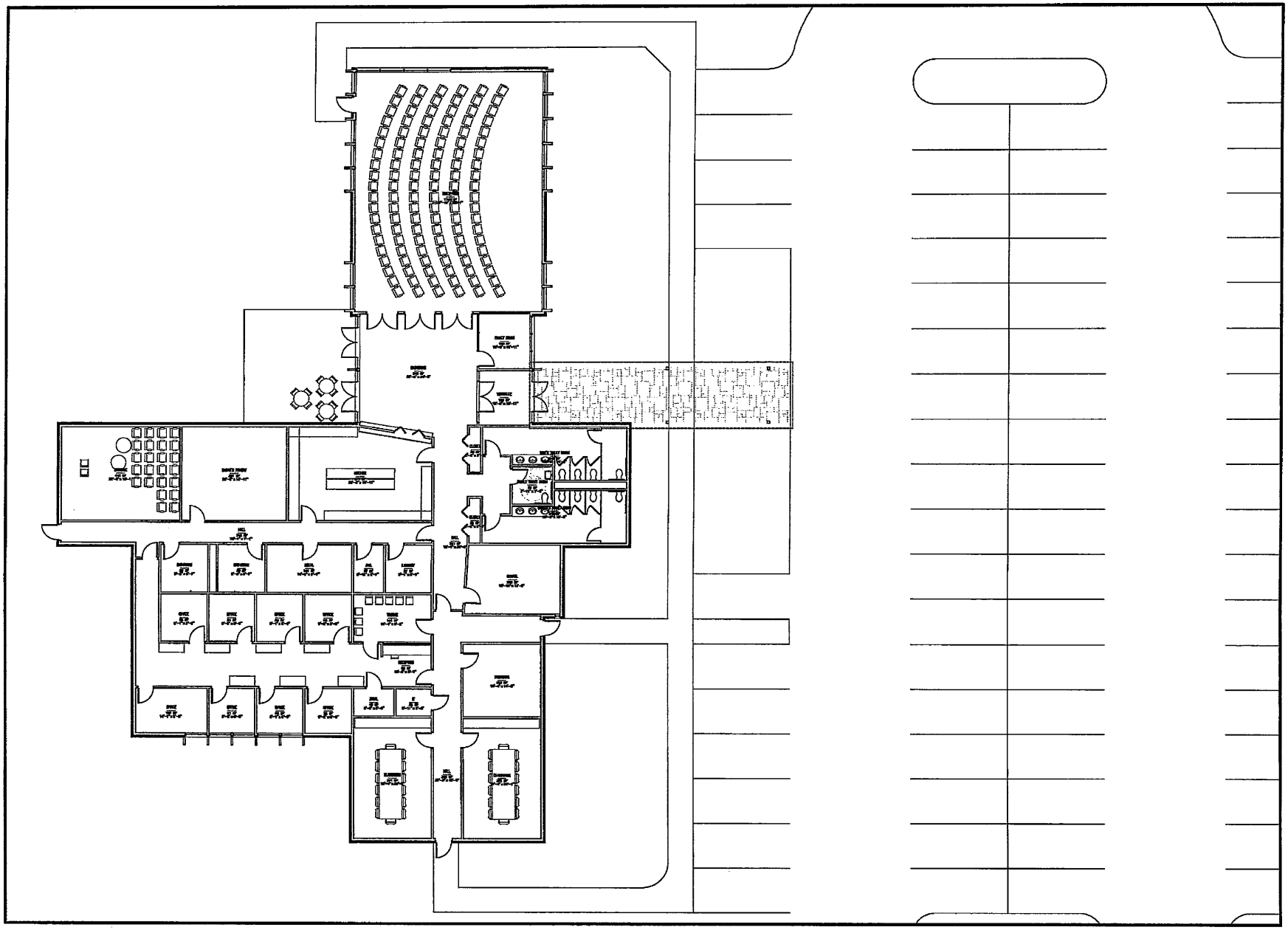
FONTANESE
FOLTS
AUBRECHT
ERNST
A PROFESSIONAL CORPORATION
ARCHITECTS

(716) 662-2200
6393 WEST OWNER STREET
ORCHARD PARK, N.Y. 14127

| | |
|---|---|
| PROJECT NO. | 2029 |
| DATE | 08/25/20 |
| SCALE | AS SHOWN |
| DRAWN BY | RAM |

DRAWING TITLE
PRELIMINARY
SITE
PLAN

DRAWING NO.
SP-1



# HEADQUARTERS BUILDING
# RURAL OUTREACH CENTER

730 OLEAN ROAD EAST AURORA, NY

| NO. | DATE | REMARKS |
|---|---|---|

REVISIONS


FONTANESE
FOLTS
AUBRECHT
ERNST
A PROFESSIONAL CORPORATION
ARCHITECTS

(716) 652-2300
6205 WEST QUAKER STREET
ORCHARD PARK, N.Y. 14127


PROJECT NO. 2029

DATE 08/25/20

SCALE AS SHOWN

DRAWN BY RAM

DRAWING TITLE

PRELIMINARY FLOOR PLAN

DRAWING NO.

A–1

Last Saved: 8/25/2020 12:41:01 PM by RMURPHY
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File Location: C:\Users\rmurphy\FFAE Dropbox\Projects\2020\2029 - ROC Headquarters\DWG\ROC-FLOOR PLAN.dwg

5D

**RESOLUTION TO ADOPT LOCAL LAW NO. 2-2020**

WHEREAS, Local Law Intro. No. 2-2020 has been submitted regarding Cyber Security, and

WHEREAS, the provisions of Chapter 11 set forth in the Local Law have been carefully considered by the Town, and

WHEREAS, pursuant to the provisions of §208 of the State Technology Law, the Town Board recognizes the requirement to establish a notification policy for cyber security breach, and

WHEREAS, Chapter 11 of the Codes of the Town of Aurora complies with the requirements to establish a notification policy for cyber security breach, and

WHEREAS, a Public Hearing was held on November 9, 2020 permitting public comments in regard to the proposed Local Law,

NOW, THEREFORE, be it

RESOLVED, Local Law No. 2-2020 is hereby adopted and shall become effective upon filing of the Local Law with the New York Secretary of State, and be it further

RESOLVED, the Town Clerk is directed to file a copy of the Local Law with the New York State Department of State and forward a copy to General Code Publishers for the purpose of amending the Code Book of the Town of Aurora.

Duly adopted this _____ day of _____, 2020.

# CHAPTER 11
# CYBER SECURITY

A LOCAL LAW, TO AMEND LOCAL LAW 1-1990 KNOWN AS "THE CODES OF THE TOWN OF AURORA", ADOPTED BY THE TOWN BOARD ON JANUARY 22, 1990 BY AMENDING CHAPTER 11, CYBER SECURITY, FOR THE PURPOSE OF ESTABLISHING A CYBER SECURITY POLICY.

BE IT ENACTED BY THE TOWN BOARD OF THE TOWN OF AURORA AS FOLLOWS:

## § 11-1. Purpose.

Pursuant to the provisions of §208 of the State Technology Law, the Town Board of the Town of Aurora recognizes the requirement to establish a notification policy for cyber security breach. Section 208(8) defines the requirement to notify an individual when there has been, or is reasonably believed to have been, a compromise of that individual's private information, in compliance with this Code.

## § 11-2. Definitions.

As used in this chapter, the following terms have the meanings indicated:

COMPROMISE OF PRIVATE INFORMATION. The unauthorized acquisition of unencrypted computerized data with private information and encrypted data with private information.

PRIVATE INFORMATION.

(A). Personal information consisting of any information in combination with any one or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been acquired:
(1) Social Security Number;
(2) Driver's license number or non-driver identification card number;
(3) Account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account;
(4) Account number, or credit or debit card number, if circumstances exist wherein such number could be used to access an individual's financial account without additional identifying information, security code, access code, or password;
(5) Biometric information, meaning data generated by electronic measurements of an individual's unique physical characteristics, such as fingerprint, voice print, or retina or iris image, or other unique physical representation or digital representation which are used to authenticate or ascertain the individual's identity;

(i) A username or e-mail address in combination with a password or security question and answer that would permit access to an online account.

(ii) "Private information" does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records.

(B). BREACH OF THE SECURITY OF THE SYSTEM.

The unauthorized acquisition or acquisition without valid authorization of computerized data which compromises the security, confidentiality, or integrity of personal information maintained by the Town. Good faith acquisition of personal information by an employee or agent of the Town for the purposes of the Town is not a breach of the security of the system, provided that the private information is not used or subject to unauthorized disclosure.

(C). CONSUMER REPORTING AGENCY.

Any person which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly engages in whole or in part in the practice of assembling or evaluating consumer credit information or other information on consumers for the purpose of furnishing consumer reports to third parties, and which uses any means or facility of interstate commerce for the purpose of preparing or furnishing consumer reports.

(D) UNENCRYPTED DATA.

If encrypted data is compromised along with the corresponding encryption key, the data shall be considered unencrypted and thus fall under the notification requirements.

**§11-3. Notification of compromise of private information.**

A. If the Town owns or licenses computerized data that includes private information, it shall disclose any breach of the security of the system following discovery or notification of the breach in the security of the system to any resident of the State of New York whose private information was, or is reasonably believed to have been, acquired by a person without valid authorization. The disclosure shall be made in the most expedient time possible to the Town Supervisor and without unreasonable delay, consistent with the legitimate needs of law enforcement, or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system.

B. If the employees of Town suspect a breach of the security of the system has occurred, it shall consult with the New York State Office of Cyber Security and Critical Infrastructure Coordination (CSIC) or other agency to determine the scope of the breach and restoration measures. The involved individual shall be notified when it has been determined that there has been, or reasonably believed to have been a compromise of private information or unauthorized disclosure.

C. In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or a person without valid authorization, the Town may consider the following factors, among others:

(1) indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or
(2) indications that the information has been downloaded or copied; or
(3) indications that security measures, such as firewalls, have been breached; or
(4) indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported.

D. The Town shall notify all individuals whose private information was acquired, or reasonably believed to have been acquired during the breach of the security of the system. Such notification shall be by one of the following methods:

(i) Written notice;

(ii) Electronic notice, provided that the person to whom notice is required has expressly consented to receiving said notice in electronic form and a log of each such notification is kept by the Town who notifies affected persons in such form;

(iii) Telephone notification, provided that a log of each such notification is kept by the Town which notifies affected persons; or

(iv) Substitute notice, if the Town demonstrates to the State Attorney General that the cost of providing notice would exceed $250,000, or that the affected class of subject persons to be notified exceeds 5,000, or the Town does not have sufficient contact information, substitute notice shall consist of all of the following:

(1) E-mail notice when the Town has an e-mail address for the subject persons;

(2) Conspicuous posting of the notice on the Town's web site page; and

(3) Notification to major state-wide media and the East Aurora Advertiser or other local newspaper.

(4) Preference will be given to the fastest method to provide notification to the recipient among those listed above.

(5) Notification may be delayed if a law enforcement agency determines that the notification impedes a criminal investigation. In such case, notification will be delayed only as long as needed to determine that notification no longer compromises any investigation.

E. The Town shall immediately notify the Town Clerk of the breach of the security of the system, who shall within 24 hours notify the insurer covering cybersecurity liability.

F. The Town shall promptly notify the New York State Attorney General, the New York State Consumer Protection Board, and the New York State Office of Cyber Security and Critical Infrastructure Coordination (CSIC) or other agency responsible for the cybersecurity of municipalities as to the timing, content, and distribution of the notices and approximate number of persons affected.

G. If the breach of the security of the system has affected more than 5,000 persons, the Town shall notify consumer reporting agencies as to the timing, content, and distribution of the notices and the approximate number of affected individuals.

H. Notification may be delayed if a law enforcement agency determines that the notification impedes a criminal investigation. In such case, notification will be delayed only as long as needed to determine that notification no longer compromises any investigation.

I. Regardless of the method by which notice of a breach of the security of the system is provided, such notice shall include contact information for the Town making the notification and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of personal information and private information were, or are, reasonably believed to have been so acquired.

**§ 11-4. Penalties for Offenses.**

In addition to any penalties contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code may be fined, suspended or removed from office or employment, as the case may be, in the manner provided by law.

**§ 11-5. Effective Date.**

This Local Law shall take effect immediately upon filing with the New York Secretary of State.

5E

# TOWN OF AURORA

300 GLEED AVENUE, EAST AURORA, NY 14052

BUILDING DEPARTMENT
(716) 652-7591
FAX (716) 652-3507

## MEMO

TO: Jim Bach & Town Board Members
FROM: Don Owens, Chairman, Planning Board
DATE: September 3, 2020

==========

The following actions were taken at the September 2nd, 2020 meeting of the Planning & Conservation Board:

Jerry Thompson moved to recommend that the Town Board approve the Special Use Permit for the storage of landscaping equipment at 583 Olean Rd as presented by Nicholas and Carl DiPietro with the following conditions:

1. The Short Environmental Assessment Form question 12b be revised to indicate the project site, per comments from GHD, is located in an archeological sensitive area.
2. The Town consult with NYSOPRHP, per comments from GHD, to determine if further site investigation is required to determine the presence of cultural resources at the site.
3. No storage of bulk fuel.

Seconded by Dave Librock.

Upon a vote being taken:
ayes – five noes – none Motion Carried.

# KIERCOM

**Communications Inc.**

6A

November 16, 2020

Town of Aurora,

Thank you for contacting Kiercom Communications Inc. for your cabling needs. This quote is for running wires for phones at your highway garage. In the main bldg a wire needs to be run to the spare desk by the front door and in the shop it looks like there is an existing data jack by the wall phone. I will trace it and test it. In other building Nick needs to install a small switch in front office. From that point I will run a cable to the shop for a wall phone and one to the back lunchroom for a phone. The total cost for this is $650.00 If it determined that the existing cable in the shop needs to be rerun, there will be an extra $160.00 added. Please feel free to contact me with questions.

Thank you,
Mike Kierejewski

**11460 Tomarsue Rd. – Marilla – NY 14102 Office: 716-818-2327 Fax: 716-655-1020**

6B

# TOWN OF AURORA
# SITE PLAN REVIEW APPLICATION

Date submitted: 11/18/2020

Applicant name: Sammie Trent

Applicant address: 253 Main Street

Property owner: * Sale pending, closing date prior to 12/2/20 * Christopher Trent

Owner's address 261 Parkdale Ave East Aurora, NY

Property address: 1276 Mill Road East Aurora, NY

SBL # (s) _____

Prior owner Douglas and Sarah McMahon

Is site adjacent to or within 500 feet of an 'R' District? yes

==========

Proposed Project: Changing Occupancy Code from R to E

Commercial ✓ Multi family ____ Number of dwelling units _____

Zone: R1 Total property Acreage: 2.6 Acreage covered by bldg .04

Square footage of building: 2600 Cubic footage of building: 26,000

Aggregate square footage of other buildings on property: 400 - garage

FEE SCHEDULE

Up to 5000 cu ft (20 x 25 x 10) - $50 plus (+) $100 per acre or fraction of acre.

Up to 10,000 cu ft - $75 plus (+) $100 per acre or fraction of acre.

Over 10,000 cu ft - $75 plus (+) $5 per 1,000 cu ft over 10,000 cu ft plus (+) $100 per acre or fraction of acre.

Fee: $ ~~455.00~~ $150.00 per B. Kramer

Receipt: # 3646000

Received by M Zak

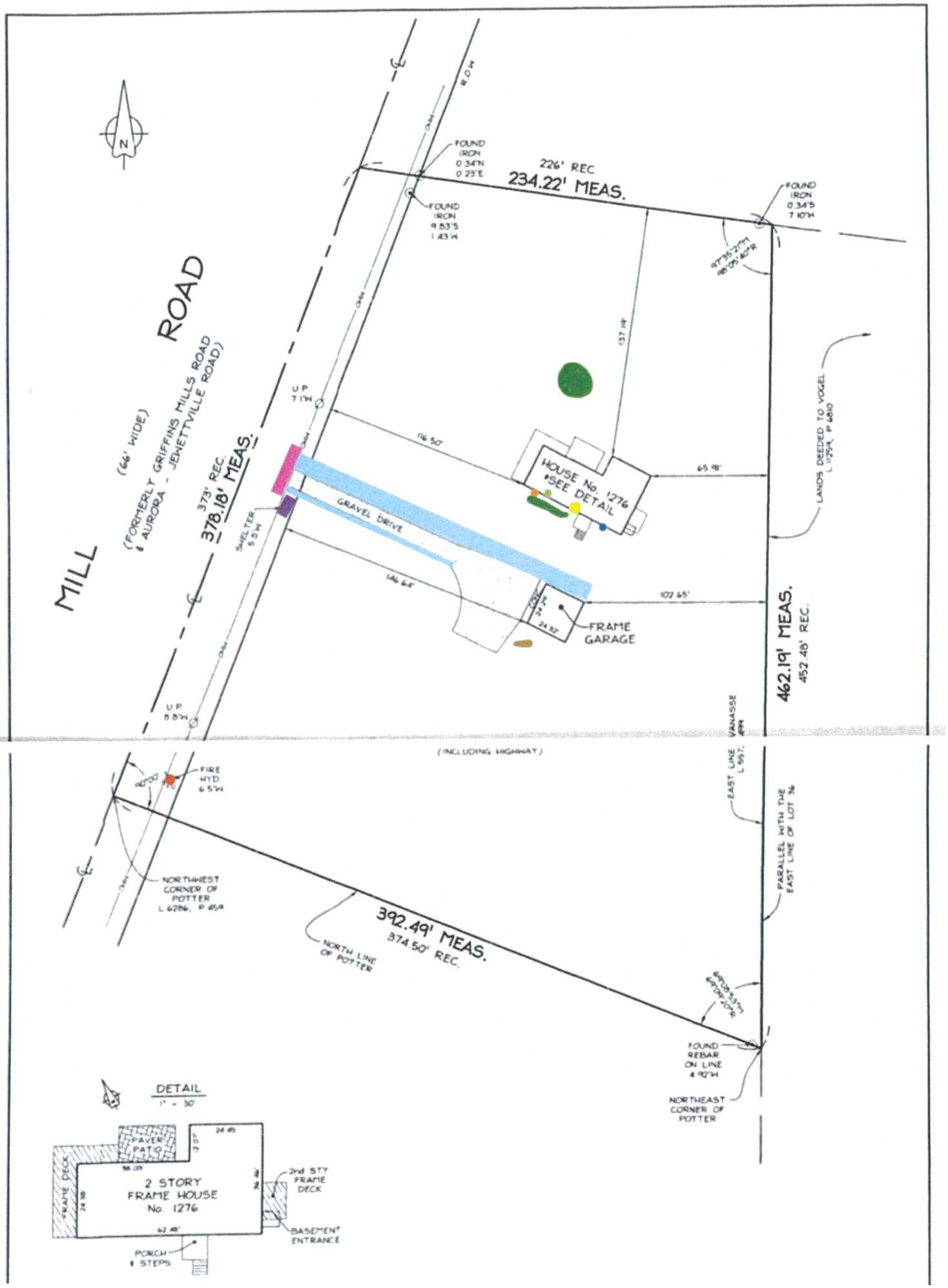
Town Clerk/~~Deputy Clerk~~

Base fee for cu ft $ 75

Each 1,000 cu ft over 10,000 $ 80

Acres $ ~~300~~

SEQR action: ___Type I (Long EAF) ___Type II (Long EAF) ___Unlisted (Short EAF)


N
MILL ROAD
(66' WIDE)
(FORMERLY GRIFFINS MILLS ROAD & AURORA - JEWETTVILLE ROAD)
R.O.W.
FOUND IRON 0.34'N 0.23'E
FOUND IRON 9.83'S 1.43'W
226' REC.
234.22' MEAS.
FOUND IRON 0.34'S 7.10'W
137.19'
U.P. 7.1'W
116.50'
373' REC.
378.18' MEAS.
HOUSE No. 1276 #SEE DETAIL
65.98'
LANDS DEEDED TO VOGEL L 1754, P 680
GRAVEL DRIVE
SHELTER 5.5'W
146.64'
102.65'
FRAME GARAGE
462.19' MEAS.
452.48' REC.
U.P. 8.8'W
(INCLUDING HIGHWAY)
EAST LINE VANASSE L 997,
FIRE HYD. 6.5'W
NORTHWEST CORNER OF POTTER L 6286, P 459
392.49' MEAS.
374.50' REC.
NORTH LINE OF POTTER
PARALLEL WITH THE EAST LINE OF LOT 36
FOUND REBAR ON LINE 4.92'W
NORTHEAST CORNER OF POTTER
DETAIL
1" = 30'
PAVER PATIO
FRAME DECK
2 STORY FRAME HOUSE No. 1276
2nd STY FRAME DECK
BASEMENT ENTRANCE
PORCH & STEPS

6C

# BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than $750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made PRIOR to the expenditure.
- **All budget transfers must be submitted to the Supervisor's Office using this form.**

**DEPARTMENT HEAD NAME** (printed): David Gunner
**SIGNATURE:** _____ **DATE:** _____

**1. $** 2,359.06 **FROM:** SR 8189.100 (ACCT NO.) Rubbish - Hwy Dept Payroll (ACCT TITLE) 11,258.36 (CURRENT BALANCE)
**TO:** SR 8189.401 (ACCT NO.) Bearing Services (ACCT TITLE) $(2,359.06) (CURRENT BALANCE)
**REASON:** To pay for electronics recycling pick up + unforseen leaf sucker repair

**2. $** _____ **FROM:** _____ (ACCT NO.) _____ (ACCT TITLE) _____ (CURRENT BALANCE)
**TO:** _____ (ACCT NO.) _____ (ACCT TITLE) _____ (CURRENT BALANCE)
**REASON:** _____

**3. $** _____ **FROM:** _____ (ACCT NO.) _____ (ACCT TITLE) _____ (CURRENT BALANCE)
**TO:** _____ (ACCT NO.) _____ (ACCT TITLE) _____ (CURRENT BALANCE)
**REASON:** _____

**4. $** _____ **FROM:** _____ (ACCT NO.) _____ (ACCT TITLE) _____ (CURRENT BALANCE)
**TO:** _____ (ACCT NO.) _____ (ACCT TITLE) _____ (CURRENT BALANCE)
**REASON:** _____

**5 .$** _____ **FROM:** _____ (ACCT NO.) _____ (ACCT TITLE) _____ (CURRENT BALANCE)
**TO:** _____ (ACCT NO.) _____ (ACCT TITLE) _____ (CURRENT BALANCE)
**REASON:** _____

**APPROVALS:**
SUPERVISOR SIGNATURE : _____ Date: _____
TOWN BOARD MEETING APPROVAL DATE: _____ Action #: _____

6D-1

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com

MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

# TOWN OF AURORA

575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

# MEMO

---

TO: Town Board

FROM: Kathleen Moffat

RE: Old Phone Systems: Surplus

DATE: 11/23/20

I respectfully request approval to surplus the old phones systems that were replaced with new equipment purchased through Vaspian, our new phone provider. This includes:

- Town Hall: 25 handsets and controller equipment
- Senior Center: 7 handsets
- Courts: 2 handsets

The equipment from Town Hall will be sold back to Kiercom for $100.00.
The equipment from the Senior Center and Courts will be scrapped.

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com

6D-2

M
(716) 652-3280
townclerk@townofaurora.com

# TOWN OF AURORA

575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com

# MEMO

---

TO: Town Board

FROM: Kathleen Moffat

RE: Phone System Server: Surplus

DATE: 11/23/20

I respectfully request approval to surplus a Dell 52x Max phone system server (TOA# 1958) that is no longer in use since the new Mobile Link phones with Vaspian were installed. Upon approval, the equipment will be sent to EWaste+ to be properly recycled/destroyed.

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com

town 6E

# TOWN OF AURORA

**Aurora Municipal Center**
575 Oakwood Avenue, East Aurora, NY 14052
www.townofaurora.com



11/17/2020

Supervisor & Board Members,

The Western New York Stormwater Coalition was created in 2005 to aid the operators of Municipal Separate Storm Sewer Systems (MS4s) in the development and implementation of the municipal codes, and management practices which would meet the requirements of the U.S. Environmental Agency's Phase II Stormwater Regulations. This was a 5 Year agreement among coalition members which currently includes the 44 local MS4's of Erie and Niagara Counties and the Erie County Department of Environment and Planning. The current 5 year agreement expires on December 31, 2020 and at this time I would request that the Town Board approve the new Memorandum of Agreement, Coalition By-Laws, and the Fee Schedule as presented in order to continue the Town membership in the Coalition for another 5 years.

While the original coalition was set up to aid the individual MS4's in the interpretation and implementation of the EPA's Stormwater Regulations it remains a viable organization today. The work of the County DEP is integral to the MS4's in the continuing education and interpretation of regulation changes, ongoing training for MS4 employees, assistance in the completion of the annual reports, implementation of required public outreach programs, and initiation and pursuit of grant money to enable the Coalition to reach its goals.

As indicated on the enclosed Fee Schedule the rate of $1800 will continue. This fee for continued membership in the coalition is money well spent when considering the value of the shared knowledge, information and assistance gained through inclusion in this organization. If you have any questions regarding this request you can reach me at 652-7591. Thank you.

William R. Kramer
William R Kramer
Stormwater Management Officer

**RICH'S SPORTS F**
**110 PAVEMENT RD. LA**
**OFFI**
**DIRE**
**FAX- (716) 681-0038**

6F

# PROJECT PROPOSAL

REVISED ON: 11-15-2020

JOB SITE: East Aurora
-Softball/ Baseball infield

**A-Turf Premier-RS system**
-- 60'&70' Softball / Baseball infield (15,625 sqft)
Build the same as Walden ponds Fields

OUTLINE
-- Site work
-- Concrete pads
-- Backstop & Fencing
-- Turf

- Layout & survey existing field
- Layout Duro-mats down driveway to prevent damage
- Remove existing backstop and dugouts fencing and old concrete pads
- Remove 8" of area for new concrete pads, install 4" of stone base than apply 4" of Concrete
- Concrete pads will be:
  - 2-Bleacher pads -(40' x15') 2-dug out pads- (60' x 8') & 1-backstop pad (20'X8')
- Remove 12 inch below finish grade (Excavator & Load out off site)
- Roll and compact sub-base
- Install E-layer fabric (separate sub-base from drainage stone)
- All backstop & fence post to be centered in middle of footer before pour
  - Complete Fencing diagram and spec will be:
    - 1 (3 Sided 20'x20'x20') 18' Plus 6' overhang all coated black chain link fence :
    - 4" OD post set in concrete footer
    - 5 Gauge chain link mesh with 6 gauge core fused and bonded coating
    - Dugouts -8' deep x30'long 8' high front, 7' high in rear
    - Batters Cage -8' deep x10'long 8' high front, 7' high in rear
    - 3" OD post set in concrete footer
    - 32" (4 post 32' long after dugout)
- Install Concrete Curb (10" x 18" curb, approx. 445'- 450')
  - 6-10" stone base of clean 1's stone under an 18" footer
  - Arc- 185', base path sides- 100' each, Backstop- 20', arc to side lines- 20' each
- Install nailer board for turf
- Install 12inch Flat panel Multi flow system Approx. (Drainage system)
  - 8 Lanes set @ 10' on center in a herringbone pattern (1,250 l.f.)
- Flat panels will be connected into to collector pipes running down both sidelines (250ft of 8" collector pipes)
- Drainage system will be dumped into drainage D.I. located behind backstop (10" collector pipe)
- Install a 2 layer stone system (11"depth)
  - Drain system stone - Install 11" of drainage stone (57 Blend)
  - *Screening stone - Install 1" to finish grade*
- *All 2 layers are compacted*
- *Fine grading / laser grading of Screenings*

- Install **A-Turf Premier-RS**
  - -- XP (authentic XP Blade plus fiber)
  - -- 2" Pile Height
  - -- Recycled SBR rubber infill and sand infill
  - -- Inlaid and/or tufted batter's boxes and foul lines in softball field areas
  - -- Red clay turf at all softball field areas base path areas
  - -- One (1) G-max at softball field areas
  - -- Sewn Seams
  - -- Eight (10) year warranty
  - -- Removal & disposal of turf waste materials generated
- All seams will be install with seam tape and glued down with turf 2 part adhesive glue
- Entire outside of turf will be anchor to Concrete footer
- 40-20 Silica sand will be place after glue has dried and is secure
- Rubber infield system installed to spec.
- Turf will be cleaned and power broom to perfection

Measurements at field now:

- Arc will be set at 70' based off pitching pin (50')
- Pitching pin will be set at 43' from Homeplate and addition pin at 50'
- Homplate will be set at 25' in front of backstop

Synthetic Turf Infield
**A-Turf Premier-RS system**
Total - Equipment, Labor & Material --
**-FOR (1) FIELD - FULL PACKAGE. -- $ 236,906.25**
**-FOR (2) FIELD - FULL PACKAGE. -- $ 473,812.50**
**CONCRETE WALKWAY TO CONNECT BOTH FIELDS (10' X 45') -- $ 8,750.00**

Total Package Breakdown: FOR 1 FIELD

| | |
|---|---|
| -- Turf Base | --- $ 122,015.00 |
| -- Backstop | --- $ 31,760.00 |
| -- Concrete Pads | --- $ 18,825.00 |
| -- Turf Product | --- $ 50,781.25 |
| -- Turf Install | --- $ 25,525.00 |
| **Total** | **--- $ 248,906.25** |
| **R.S.F. DISCOUNT** | **--- ($12,000.00)** |
| **R.S.F. Grand Total** | **--- $ 236,906.25** |

***Prices does Not include any applicable taxes (if any), permits, fees, licenses, or bonds***

*** Area around arc to outfields will be re-grade to have a smooth transition if needed from (5'-10') with soil & sod**

*** Areas will be destroy to get to infield, we will repair and re-sod the area of outfield we disturber keeping it to a minimal, we will ask for the town to assist in watering the new sod that is installed**

- All employees have OSHA 10 & 30 hr. cards
- This project will take 8 weeks

**Thank You,**
**Nate Roncone**
***716-807-1823 cell***

Total Package For Base Install:

A. Equipment
- T-750 on turf track with Flat bucket/ Forks
- D-750 dozer with laser system
- E-215 Excavator planning bucket
- 84" Drum Roller on tracks
- Dump box
- Track Machine with Laser Grade System
- Gator & groomer
- Box trailer with all tool (lasers) to complete project

B. Material
- 1 Bury-All Champro Home Plate with Solid Wood Core **Beacon**
- 1 **Set** of Hollywood Bases (2-single bases) **Beacon**
- 1 **Set** of Hollywood Bases (1-Double bases) **Beacon**
- 10"x18" Concrete curb **445**l.f.
- Drainage stone (57 Blend) **780 ton**
- Screening stone **100ton**
- Anchor system 2 ( 2nd&3rd)
- Anchor system 1 ( 1st)
- 10" corrugated collator pipe **280** L.F. & Fittings
- 12inch Flat panel Multi flow **1,490** L.F. & Fittings
- E-layer fabric 4 rolls

C. Labor
- 2 Operator (26 days @ 8 hrs. per/day
- 2 Labor (26 days @ 8 hrs. per/day

D. Trucking
- 2 Trucks

Total Package For Base Install

**Total** **--- $ 122,015.00**

**E. New Backstop, wings, & dugout fencing:** **$ 31,760.00**

**F. New Concrete pads for bleacher pads, dugouts and around backstop:** **$18,825.00**

## Total Package For Turf Product:

A-Turf- Premier XP

- Delivery.
- 125'x125' **(15,625 sq. ft.).**
- Premier XP / 45 ounce.

- 2" Pile Height.
- All Red Clay colored turf.
- Rubber infill and sand infill.

Total Package For Turf Product:
-- **R.S.F. Material** --- **$ 50,781.25**

## Total Package For Turf Install:

A. Equipment
- Laser scope to layout lines
- 2 glue boxes 10" & 8"
- Seam clamps & brackets
- Circle Cuter sled
- 160# Seam roller
- String lines & Blades
- Gator with top dresser
- Power broom to brush sand & rubber in
- Roll poll to load
- Turf cart with hydraulic lifter for the transport and rolling out of artificial turf

B. Material
- (5) Seam tape @ 112.00/Roll
- (20) 2- Part adhesvive Mapei. glue @ 81.00/Bucket

C. Labor
- 2 Operator (5 days @ 8 hrs. per/day --Total 80 hrs
- 4 Labor (5 days @ 8 hrs. per/day --Total 160 hrs

Total Package For Turf Install:
-- Equipment, Material, & Labor-
**Total Turf install** --- **$25,525.00**

7A

MONTHLY REPORT FOR TOWN BOARD, TOWN OF AURORA FOR **October 2020**

*see attached fee report for permits issued*

| | |
|---|---|
| $ 10,241.18 | October 2020 Fees |
| $ 92,456.52 | Current Year Total Fees through October 2020 |
| $ 00.00 | Monthly Zoning Compliance letter fees ($ YTD total) |
| $ 106,406.12 | Total Fees through October 2019 |

INSPECTIONS COMPLETED:

| | |
|---|---|
| For Building Permits: | 95 |
| For Fire Safety: | 3 |

NOTICES SENT:

| | |
|---|---|
| Permits Expiring Soon: | 19 |
| Permit Expired: | 1 |
| Violations: | 18 |
| 2nd Notice Violations: | 1 |
| Fire Violations: | 0 |
| Zoning Comp Letters: | 0 |
| False Alarm Notices: | 4 |
| FA 2nd Notice: | 1 |
| FA Final Notice: | 0 |

ZONING BOARD OF APPEALS:

| | |
|---|---|
| New Hearings: | 3 |
| Req to Amend: | 0 |
| Adjourned: | 1 |
| Review: | 0 |
| Decisions: | 3 |

JCA CASES: 0

7B

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
**DIRECTOR'S REPORT**
MONTH OF: OCTOBER 2020

**ADMINISTRATIVE:**

Reports:

- We have 13,551 members registered in our recreation system
- We had 223 individual program registrations in the month of October
- We generated $6,337.47 in sales for October
- Credit card purchases totaled 22% (69% on-line, 31% office)
    - 2019 to 2020 comparison:
        - Total sales from 1/1/19 – 8/31/2019 $195,875
        - Total sales from 1/1/20 – 9/30/2020 $126,437

Our fall season is going as well as it can. Our Afterschool camp has been a relief for families and a great experience for our children to get together and have fun. Bowling looks a little different this year, but the kids are having a great time at Misters.

We've also decided to reboot our Holiday Lighting Tour of Homes to inspire some community spirit in a festive way. Once residents decorate their homes, they can enter into our tour. We'll have a list, as well as the Chamber of Commerce, posted on our website for people drive or walk by.

After a long hiatus, EAST is finally back in the water! We have granted pool time at the University of Buffalo's Alumni Arena and Clark Hall on the weekends. Our athletes and families have been grateful for this opportunity to get back in the water and burn off some energy.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com

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townclerk@townofaurora.com

# TOWN OF AURORA

**Southside Municipal Center**
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

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NYS Relay Number:
1(800) 662-1220



November 18, 2020

To: Town Board Members

Just updating everyone on roughly where we finished with our 2 new bridges and 400' of streambank restoration.

Total project costs - $703,681.70

Paid by:
NYSEG - $38,878.24
Village of East Aurora - $66,846.80
Town of Aurora - $597,956.66

Cost of each bridge to the Town of Aurora:

North Grove Bridge - $257,142.21
Whaley Bridge - $340,814.45

Some of the reasons Whaley Bridge was more expensive than North Grove:

Additional engineering - $21,000 (HEC Permit study required)
Concrete Box - $37,218 (larger dimensions and skewed)
Streambank - $28,193.26 (Town additional contribution towards Village streambank)

Payroll reimbursed to the DB5112 Town outside of the village is just over $74,000.

Sincerely,

David M. Gunner
Superintendent of Highways