

September 14, 2020

A meeting of the Town Board of the Town of Aurora took place on Monday, September 14, 2020 at 6:45 p.m. in the Town Hall Auditorium, 300 Glead Avenue, East Aurora, New York. Although this meeting was held “in-person”, due to the coronavirus/Covid19 pandemic, it was also live-streamed via Zoom and YouTube in accordance with NYS Executive Order 202.1 – *Suspension of law allowing the attendance of meetings telephonically or similar service: Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such action authorized by the law without permitting public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.*

Present:	Jolene M. Jeffe	Councilwoman
	Susan A. Friess	Councilwoman
	Charles D. Snyder	Councilman
	Luke Wochensky	Councilman
	James J. Bach	Supervisor
Others Present:	William Kramer	Code Enforcement Officer
	Elaine Schiltz	Recreation Supervisor
	Donna Bodekor	Senior Center Director
	David Gunner	Highway Superintendent
	Tony Rosati	Zoning Board Member
	Shane Krieger	Chief of Police
	Elizabeth Cassidy	Assistant Code Enforcement Officer

Supervisor Bach opened the meeting at 6:45 p.m.

Councilwoman Friess moved to approve the minutes of the August 24, 2020 Town Board worksession and meeting; seconded by Councilman Snyder. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #268  
8/24/2020  
minutes  
aprvd

AUDIENCE I: None

#### UNFINISHED BUSINESS:

Councilman Wochensky moved to authorize the Supervisor to sign the agreement with the East Aurora Lacrosse Association with regard to the EALA using a portion of Warren Drive Park for their lacrosse program. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #269  
Supv. auth to  
sign EALA  
(lacrosse)  
agreement for  
Warren Park

Councilman Wochensky noted that he posted notices regarding the use of the park for lacrosse on neighborhood doors and heard nothing in response.

Councilwoman Jeffe moved to approve the following audit engagement proposal from Drescher & Malecki LLP extending their audit engagement and to authorize the Supervisor to sign the proposal:

FY ending 12/31/2020	\$29,700	FY ending 12/31/2023	\$31,500
FY ending 12/31/2021	30,290	FY ending 12/31/2024	32,130
FY ending 12/31/2022	30,895	FY ending 12/31/2025	32,770

Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #270  
Supv auth to  
sign audit  
proposal with  
D&M

Councilman Snyder moved to approve Change Order no. 2 for Kiercom Communications, Inc. in the amount of \$200 to reroute and install cabling in cabinetry at the Aurora Municipal Center. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #271  
Kiercom CO  
no. 2 for  
AMC aprvd

Councilwoman Friess moved to authorize payment to Kiercom Communications, Inc. in the amount of \$9,740.00 for the Town portion of the cabling contract at the Aurora Municipal Center. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #272  
Kiercom  
pymt auth for  
AMC cabling

NEW BUSINESS:

Councilwoman Jeffe moved to add the following items to tonight's agenda: 6R – AMC change order/Great Lakes Building Systems; 6S – Surplus inventory; 6T Purchase of plexiglass screens; and 6U – AMC payment no. 1 to Great Lakes Building Systems. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #273  
4 items added  
to agenda

Councilwoman Friess moved to approve Change Order no. 1 from Greater Niagara Mechanical to provide MERV 13 filters for the rooftop units at the Aurora Municipal Center at a cost of \$1,713.00. Councilman Snyder seconded the motion. Upon a vote being taken:  
ayes – five noes – none  
Motion carried.

Action #274  
GNM co#1  
for AMC  
aprvd

Councilwoman Friess moved to approve Change Order no. 5 from Mollenberg-Betz to extend the existing fire sprinkler drain on the south façade of the Senior Center at a cost of \$1,130.00. Councilman Snyder seconded the motion. Upon a vote being taken:  
ayes – five noes – none  
Motion carried.

Action #275  
Moll-Betz  
co#5 for  
AMC aprvd

Councilwoman Friess moved to approve Change Order no. 14 from Industrial Power and Lighting to replace three recessed light fixtures on the Senior Center entrance canopy at a cost of \$1,370.95. Councilman Snyder seconded the motion. Upon a vote being taken:  
ayes – five noes – none  
Motion carried.

Action #276  
IPL co#14 for  
AMC aprvd

Councilwoman Friess moved to approve Change Order no. 26 from Telco Construction to add a door operator to door 119B (inner vestibule) at the Aurora Municipal Center at a cost of \$6,029.00. Councilman Snyder seconded the motion. Upon a vote being taken:  
ayes – five noes – none  
Motion carried.

Action #277  
Telco co#26  
for AMC  
aprvd

Councilwoman Friess moved to approve Change Order no. 27 from Telco Construction to replace soffit on the Senior Center entrance canopy at a cost of \$1,340.00. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #278  
Telco co#27  
for AMC  
aprvd

Councilwoman Friess moved to approve Change Order no. 28 from Telco Construction for additional work and material for expansion of the south parking lot, due to excessive topsoil on the property, at the Aurora Municipal Center at a cost of \$23,416.00. Councilman Snyder seconded the motion. Upon a vote being taken:  
ayes – five noes – none  
Motion carried.

Action #279  
Telco co#28  
for AMC  
aprvd

Councilman Snyder moved to authorize the purchase of 110 chairs for the Aurora Municipal Center meeting rooms from Millington Lockwood off of the NYS bid list in the amount of \$25,287.90. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #280  
Purchase of  
chairs AMC  
aprvd

Councilman Snyder moved to authorize the purchase of 10 tables for the Aurora Municipal Center meeting rooms from Millington Lockwood in the amount of \$3,889.20. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #281  
Purchase of  
tables for  
AMC aprvd

Councilwoman Jeffe moved to authorize an RFP (Request for Proposals) for cleaning services for the Aurora Municipal Center. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #282  
Cleaning RFP  
for AMC  
authorized

Councilman Snyder moved to approve the following Afterschool Camps proposed by the Recreation Department:  
1) Grades 1-4 at Hamlin Park Tuesdays and Thursdays 3:30-5:30pm  
2) Grades 5-7 at Hamlin Park Mondays and Fridays 3:00-5:00pm  
Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #283  
Rec After  
School camps  
aprvd

Councilwoman Friess moved to set the 28th day of September, 2020 at 7:00 p.m. in the auditorium of the Southside Municipal Center located at 300 Gleed Avenue, East Aurora, New York, as the date, time and place for a public hearing on the adoption of a Local Law of the Town of Aurora for the year 2020, to provide the Town Board with the authority to override the tax levy limit established in General Municipal Law Section 30c. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #284  
Public hrg for  
tax cap over-  
ride LL set

Councilman Snyder moved to approve the quote from Clark Rigging & Rental Corporation, 500 Ohio Street, Lockport, NY to provide a crane for the box culvert placement at the Whaley Avenue bridge project at a base price of \$6,820.00. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #285  
Crane rental  
for Whaley  
bridge aprvd

Councilwoman Friess moved to authorize the Supervisor to sign and the Aurora Town Justice Court to submit a Justice Court Assistance Program (JCAP) grant application for the 2020-2021 grant cycle in an amount up to \$30,000. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #286  
JCAP grant  
auth

Councilman Snyder moved to approve the hiring of the following as EAST coaches:

Kyle Callan	305 Kelly Drive, E.Aurora	Lifeguard RPT	\$13.40/hour
Zach Healy <sup>^</sup>	4 Crofton Ct., W. Seneca	Lifeguard RPT	\$14.20/hour

<sup>^</sup>non-resident

Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #287  
EAST  
(coaches)  
lifeguards  
aprvd

Councilwoman Friess moved to set Tuesday, October 13, 2020 at 7:00pm for a public hearing on CDBG funds. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none  
 Motion carried.

Action #288  
 CDBG public hearing set

Councilwoman Friess moved to appoint Elizabeth Cassidy as Assistant Code Enforcement Officer, based on results of the Civil Service examination. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none  
 Motion carried.

Action #289  
 E. Cassidy apt ACEO

Code Enforcement Officer Bill Kramer stated it is good to have the appointment taken care of and that Liz is well respected by contractors and residents.

Councilwoman Jeffe moved to authorize a TE-9 speed study for Sweet Road between Mill and Grover Roads. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – five noes – none  
 Motion carried.

Action #290  
 TE-9 speed study aprvd for Sweet Rd from Mill to Grover

Councilwoman Friess moved to add the following Town of Orchard Park delinquent water bills for Town of Aurora customers to the 2021 Erie County Tax rolls, in accordance with Town Law Article 12 Section 198, for non-payment; seconded by Councilman Snyder:

Action #291  
 Delinquent water bills (Orchard Park OOD) to be added to 2021 tax roll

<u>Property Owner</u>	<u>Billing Customer</u>	<u>Service Address</u>	<u>Billing Source and Amount</u>
Sharon Adimey	Same	1319 Jewett Holmwood SBL#174.13-2-1	Orchard Park \$101.32
Adefino Trejo	Same	4727 Transit Road SBL#174.03-2-7	Orchard Park \$169.79

Upon a vote being taken: ayes – five noes – none  
 Motion carried.

Councilman Snyder moved to approve the use of \$12,647.27 from the Unemployment Insurance reserve fund to pay toward the 2<sup>nd</sup> quarter 2020 \$16,908.89 unemployment insurance invoice from the NYS Department of Labor. Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – five noes – none  
 Motion carried.

Action #292  
 Use of reserve fund for unempl ins aprvd

Councilman Snyder moved to approve the following budget transfer to go toward the balance of the 2<sup>nd</sup> quarter 2020 \$16,908.89 unemployment insurance invoice from the NYS Department of Labor:

- From: A1910 Unallocated Insurance \$3,300
- To: A9050.800 Unemployment Insurance \$3,300

Councilman Wochensky seconded the motion. Upon a vote being taken: ayes – five noes – none  
 Motion carried.

Action #293  
 Budget trans for unempl ins aprvd

Councilman Snyder moved to authorize the Supervisor to sign an Intermunicipal Agreement with Erie County whereby Erie County will make available funds for reimbursement of expenses made by the Town that fall under the CARES Act (Coronavirus Aid, Relief, and Economic Security Act). Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – five noes – none  
 Motion carried.

Action #294  
 Supv auth to sign CARES Act agreement with Erie County

Councilwoman Friess moved to authorize the following Recreation budget transfers to cover the cost of additional staff :

Action #295  
Recreation  
budget  
transfers  
aprvd

- From: A7140.412 Day Camp Field trips \$2,800.00
- A7140.413 Day Camp Bus rental 1,800.00
- A7140.400.2 Day Camp Supplies 500.00
- A7141.100 Tot Programs Payroll 1,700.00
- A7560.411 Concerts Vendor 875.40
- To: A7140.113 Day Camp Staff \$7,675.40

Councilman Wochensky seconded the motion. Upon a vote being taken:  
ayes – five                      noes – none                      Motion carried.

Councilman Snyder moved to authorize the following Highway Department budget transfers:

Action #296  
Hwy budget  
transfers  
aprvd

- From: DB5112.433 Permanent Materials/Supplies \$1,582.00
- To: DB5112.413 Paver/Roller \$1,582.00
- From: DB5112.433 Permanent Materials/Supplies \$1,038.74
- To: DB5110.433 General Materials/Supplies \$1,038.74

Councilman Wochensky seconded the motion. Upon a vote being taken:  
ayes – five                      noes – none                      Motion carried.

Supervisor Bach read the following Public Notice for the 30-day period for inclusion of predominantly viable agricultural lands into existing agricultural districts:

Per New York State Agriculture and Markets Law Section 303-b, the Erie County Legislature designated September 1 through September 30 as the annual thirty-day period during which landowners may submit requests to include predominantly viable agricultural land into and existing certified agricultural district.

Copies of the application form have been provided to Municipal Clerks, Assessors, and Chief Elected Officials for distribution to interested landowners. The application is also available on the DEP website at [www.erie.gov/agenrollment](http://www.erie.gov/agenrollment).

The Erie County Department of Environment and Planning will accept applications from September 1 through September 30. Any questions on this process should be directed to the Erie County Department of Environment and Planning.

A public hearing will also be scheduled at a later date to consider all inclusion requests and the recommendations of the Erie County Agricultural and Farmland Protection Board.

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Councilman Snyder moved to approve Great Lakes Building Systems Change Order no. 1 to install cellular communication devices for the fire and panic alarm systems at the Aurora Municipal Center:

Action #297  
Gr Lakes  
co#1 for  
alarm system  
aprvd

- Original contract amount: \$35,992.00
- Amount of this change order: 2,072.33
- New amount of contract: \$38,064.33

Councilwoman Friess seconded the motion. Upon a vote being taken:  
ayes – five                      noes – none                      Motion carried.

Councilwoman Jeffe moved to declare the following items as surplus inventory to be recycled during the Town's 2020 Highway Electronic Recycling event (computer hard drives will be destroyed and recycled at a future date):



Joe Cassidy, South Park Place, commented on a statement from Michael Caputo, a member of the Aurora Republican Committee. Mr. Cassidy also commended the Board on the appointment of Liz Cassidy as Assistant Code Enforcement Officer.

STAFF REPORTS:

Donna Bodekor, Senior Center, stated that their curbside Open House on September 14 was very successful.

Bill Kramer stated that Aurora Mills has 35 building starts to date.

Highway Superintendent Gunner stated the pickleball court at Warren Drive park will be done soon.

Liz Cassidy thanked the Board for her appointment as ACOE.

Police Chief Krieger stated one of his officers will be retiring in October.

ABSTRACT OF CLAIMS:

The September 14, 2020 Abstract of Claims, consisting of vouchers numbered 993 to 1083 and prepaid voucher 1084, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 66,311.63
Part Town	311.55
Highway (DB)	32,981.49
Capital/H5	42,553.51
Capital/H7	2,592.97
Special Districts	<u>1,170.81</u>
Grand Total Abstract	\$ 145,921.96

Councilwoman Friess moved to approve the September 14, 2020 Abstract of Claims and authorize payment of same. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #301  
9/14/2020  
abstract aprvd

Councilwoman Jeffe moved to adjourn at 7:40 p.m.; seconded by Councilwoman Friess. Upon a vote being taken: ayes – five noes – none  
Motion carried.

Action #302  
Meeting  
adjourned

Martha L. Librock  
Town Clerk