

TOWN OF AURORA  
TOWN BOARD WORK SESSION  
September 14, 2020

The following members of the Aurora Town Board met on Monday, September 14, 2020 at 5:30 p.m. in the Town Hall Auditorium, 300 Gleed Avenue, East Aurora, NY, for the purpose of holding a work session:

Present:	Jolene M. Jeffe	Councilwoman
	Susan A. Friess	Councilwoman
	Charles D. Snyder	Councilman
	Luke Wochensky	Councilman
	James J. Bach	Supervisor
Others Present:	William Kramer	Code Enforcement Officer
	Elaine Schiltz	Recreation Supervisor
	Donna Bodekor	Senior Center Director
	David Gunner	Highway Superintendent
	Tony Rosati	Zoning Board Member
	Shane Krieger	Chief of Police

Although this work session was held “in-person”, due to the coronavirus/Covid19 pandemic, it was also live-streamed via Zoom and YouTube in accordance with NYS Executive Order 202.1 – *Suspension of law allowing the attendance of meetings telephonically or similar service: Article 7 of the Public Officers Law, to the extent necessary to permit any public body to meet and take such action authorized by the law without permitting public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.*

Supervisor Bach opened the session at 5:30 p.m. with the recitation of the Pledge of Allegiance to the Flag and noted the regular meeting would begin immediately after the work session.

1) HR Services proposal:

Representatives from EBC Human Capital Management Services spoke to the Board about the human resources services they offer municipalities, including but not limited to handbook updates, employee file spot checks, sexual harassment training and highway safety training. EBC offers the services on a one-year period with no contract. An EBC representative would be assigned to the Town from the start. Councilwoman Jeffe stated it would be well worth a one-year trial at the \$550 monthly fee.

2) Aurora Municipal Center – Change Order No. 2 & Payment approval/Kiercom:

Councilman Snyder explained that there was a need to reroute cabling at the Aurora Municipal Center (AMC) and Kiercom offered to do the work for \$200. Kiercom Communications also finalized the cable installation in the Town portion of the AMC and is requesting payment of \$9,740. The balance of the contract fee will be paid when the Village portion of the cabling is complete.

3) Aurora Municipal Center – Various Change Orders:

Change orders were submitted from: Greater Niagara Mechanical to provide and install MERV 13 filters in the rooftop units; Mollenberg-Betz to extend the fire sprinkler drain on south façade; Industrial Power and Lighting to replace three light fixtures in Senior Center exterior canopy; and Telco Construction to add a door operator, replace Senior Center soffit and for additional work and material for the south parking lot expansion.

4) AMC – Meeting Room Chair and Table proposal:

Millington Lockwood presented a proposal for meeting room chairs (from the NYS Bid list) in the amount of \$25,287.90 and for meeting room tables in the amount of \$3,889.20

5) Aurora Municipal Center Cleaning Services RFP:

The Board discussed the RFP for cleaning services for the Aurora Municipal Center. The RFP requests proposals for cleaning services two days per week. The RFP will be on the Town website and sent to various cleaning service companies.

6) Recreation – After School Camp

Recreation Supervisor Elaine Schiltz spoke to the Board about an after school camp proposal for students in grades 2 – 4 and 5 – 7 that would be held at Hamlin Park from the end of September to the end of October. Councilwoman Jeffe asked that the Boys and Girls Club be contacted to verify that we would not be taking business from them.

7) Tax Cap Override – Local Law:

Supervisor Bach stated that the 2021 Town budget is going to be a difficult one and suggests putting a local law in place to override the tax cap should it become necessary. Councilwoman Jeffe noted that many towns implement a tax cap override local law every year at their reorganization meeting.

8) Whaley Avenue Bridge project – crane:

Highway Superintendent Gunner received two quotes for a crane that is needed to set the box culvert at the Whaley Avenue Bridge project. Mr. Gunner stated that Clerk Rigging gave a base quote of \$6,820 and Benchley Contracting gave a base quote of \$9,200, but with overtime and other rates, the maximum this may come in at is \$15,000. He anticipates the box culvert to be ready to install around the first week of October. Mr. Gunner also noted that the price of the box culvert dropped \$3,000 since being approved by the Board.

9) Aurora Municipal Center Alarm System – Change Order:

In lieu of a phone line for the fire alarm and panic alarm system, Great Lakes Building Systems proposed a cellular communication device at a one-time cost of \$2,072.33.

10) Committees:

Councilman Wochensky spoke about the Open Space Committee and setting a date for them to meet. Councilwoman Jeffe suggested that the committee get together first and then come to the Town Board at a work session with any proposals or suggestions they might have.

Councilman Wochensky spoke about the group in West Falls that would like to form a committee to tend to West Falls concerns. Supervisor Bach asked if the Chamber of Commerce was involved with businesses in West Falls.

Martha L. Librock  
Town Clerk