

6B



BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- All budget transfers must be submitted to the Supervisor's Office using this form.

~~DEPARTMENT HEAD~~ NAME (printed): KATHLEEN MOFFAT
 SIGNATURE: Kathleen Moffat DATE: 4/24/20

1. \$ 8,100.⁰⁰ FROM: A 9790.6 NYPA LOAN - PRINCIPAL \$32,090.27
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: A 9790.7 NYPA LOAN - INTEREST - \$900.71
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: TOO MUCH BUDGETED FOR PRINCIPAL; NOT ENOUGH FOR INTEREST

2. \$ _____ FROM: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: _____

3. \$ _____ FROM: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: _____

4. \$ _____ FROM: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: _____

5. \$ _____ FROM: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 TO: _____
ACCT NO. ACCT TITLE CURRENT BALANCE
 REASON: _____

APPROVALS:
 SUPERVISOR SIGNATURE : _____
 TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
 Action #: _____



SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com

M

60

(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board

FROM: Kathleen Moffat

RE: Budget Transfer – Contingent Fund

DATE: 05/11/20

The Town is in receipt of an invoice from Moody's Investor Services for professional services rendered in conjunction with the \$8,895,000 bonds issued this past April. I respectfully request approval to record the following budget transfer in order to pay the invoice:

- Decrease A 1990 Contingent Account by \$17,000
- Increase A 1320.404 Financial Services Loans/Bonds by \$17,000

A 1320.404



JAMES BACH
TOWN SUPERVISOR
AURORA (TOWN OF) NY
300 GLEED AVE
EAST AURORA, NY 14052

Replacement Invoice

Recipient	Invoice No.:	P0332537
AURORA (TOWN OF) NY 300 GLEED AVE EAST AURORA, NY 14052	Customer No.:	9000006431
	Invoice Date:	April 22, 2020
	Orig Inv Date:	April 21, 2020

P0332537		
Total Net Value:	USD	17,000.00
Sales Taxes:	USD	0.00
Invoice Amount:	USD	17,000.00

Inquiries Contact

MIS Collections Team
Email : MISCollections@moody.com

Moody's Investors Service, Inc. Taxpayer ID#: 13-1959883

Please do not contact your Analytic Team regarding this or any other fee-related matter.

Return This Portion With Your Payment

Invoice No.: P0332537
Moody's Ref No.: P0332428
Customer No.: 9000006431
Invoice Date: April 22, 2020

Invoice Amount: USD 17,000.00
Invoice Payable in USD

Wire Payment with Invoice Number to

SunTrust Bank
Transit Routing # 061000104
ACH # 061000104
Moody's Account # 8801939847
For Customers wiring outside the U.S.: Swift Code: SNTRUS3A

Mail Payment with Invoice Stub To

Moody's Investors Service, Inc.
P.O. BOX 102597
ATLANTA, GEORGIA 30368-0597
USA



PAYMENT DUE UPON RECEIPT

Moody's Investors Service, Inc.
7WTC AT 250 GREENWICH STREET
NEW YORK, NY 10007
USA



Invoice No.: P0332537
Invoice Date: April 22, 2020

Invoice Supporting Detail

For Professional Services:

Local Governments, Initial Fee: USD 17,000

USD 8,895,000 AURORA (TOWN OF) NY-Town of Aurora NY, AURORA (TOWN OF) NY-
Town of Aurora NY, Public Improvement Serial Bonds, 2020 USD 17,000

906344503

Sales Tax USD 0

Total: USD 17,000

GD

Indemnification Agreement

To the fullest extent permitted by law, I/We shall indemnify and hold harmless the Village of East Aurora and its employees from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of our work under this contract, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including loss of use resulting there from but only to the extent caused in whole or in part by negligent acts or omissions of our organization, anyone directly or indirectly employed by us or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to otherwise exist as to a party or person described in this paragraph.

Authorized Applicant or Officer

Subscribed and sworn to before me this _____ day of _____, 20__

Notary Public

6E-1

AIA[®] Document G701[™] – 2017

Change Order

PROJECT: <i>(Name and address)</i> Aurora Municipal Center 575 Oakwood Avenue & 587 Oakwood Avenue East aurora, New York 14052	CONTRACT INFORMATION: Contract For: General Construction and Site Work Contract Date: 05/01/2019	CHANGE ORDER INFORMATION: Change Order Number: 015 Date: 05/04/2020
OWNER: <i>(Name and address)</i> Town of Aurora 300 Gleed Avenue East Aurora, NY 14052	ARCHITECT: <i>(Name and address)</i> Fontanese, Folts, Aubrecht, Ernst Architects, P.C. 6395 West Quaker Street Orchard Park, NY 14127	CONTRACTOR: <i>(Name and address)</i> Telco Construction 500 Buffalo Road East Aurora, NY 14052

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

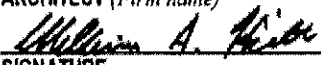
This change order includes the cost to provide a 1 hour rated ceiling at Storage Room 130 as noted in email from FFAE, dated 2/27/20. Refer to the attached Change Order Request #21 for supplemental information.

The original Contract Sum was	\$ 3,677,000.00
The net change by previously authorized Change Orders	\$ 274,198.00
The Contract Sum prior to this Change Order was	\$ 3,951,198.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,449.00
The new Contract Sum including this Change Order will be	\$ 3,952,647.00

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.
ARCHITECT *(Firm name)*

SIGNATURE

William A. Heidt, R.A., Project Architect
PRINTED NAME AND TITLE

05/04/2020
DATE

Telco Construction
CONTRACTOR *(Firm name)*

SIGNATURE

Nick Wells
PRINTED NAME AND TITLE

DATE

Town of Aurora
OWNER *(Firm name)*

SIGNATURE

James J. Bach
PRINTED NAME AND TITLE

DATE



AIA® Document G701™ – 2017

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Change Order

PROJECT: <i>(Name and address)</i> Aurora Municipal Center 575 Oakwood Avenue & 587 Oakwood Avenue East aurora, New York 14052	CONTRACT INFORMATION: Contract For: General Construction and Site Work Contract Date: 05/01/2019	CHANGE ORDER INFORMATION: Change Order Number: 016 Date: 05/04/2020
OWNER: <i>(Name and address)</i> Town of Aurora 300 Gleed Avenue East Aurora, NY 14052	ARCHITECT: <i>(Name and address)</i> Fontanese, Folts, Aubrecht, Ernst Architects, P.C. 6395 West Quaker Street Orchard Park, NY 14127	CONTRACTOR: <i>(Name and address)</i> Telco Construction 500 Buffalo Road East Aurora, NY 14052

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

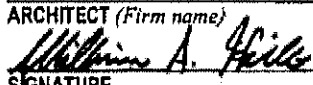
This change order includes the cost to construct a display case in Hall 106 per ASI 048, 4/21/20. Refer to the attached Change Order Request #24 for supplemental information. This change order also goes in conjunction with IPL CO-006.

The original Contract Sum was	\$ 3,677,000.00
The net change by previously authorized Change Orders	\$ 275,647.00
The Contract Sum prior to this Change Order was	\$ 3,952,647.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 8,683.00
The new Contract Sum including this Change Order will be	\$ 3,961,330.00

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst Architects, P.C. _____ ARCHITECT <i>(Firm name)</i>	Telco Construction _____ CONTRACTOR <i>(Firm name)</i>	Town of Aurora _____ OWNER <i>(Firm name)</i>
 _____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
William A. Heidt, R.A., Project Architect _____ PRINTED NAME AND TITLE	Nick Wells _____ PRINTED NAME AND TITLE	James J. Bach _____ PRINTED NAME AND TITLE
05/04/2020 _____ DATE	_____ DATE	_____ DATE

6E-2a

AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Aurora Municipal Center 575 Oakwood Avenue & 585 Oakwood Avenue East aurora, New York 14052	CONTRACT INFORMATION: Contract For: Electrical Construction Contract Date: 05/01/2019	CHANGE ORDER INFORMATION: Change Order Number: 006 Date: 05/04/2020
OWNER: <i>(Name and address)</i> Town of Aurora 300 Gleed Avenue East Aurora, NY 14052	ARCHITECT: <i>(Name and address)</i> Fontanese, Folts, Aubrecht, Ernst Architects, P.C. 6395 West Quaker Street Orchard Park, NY 14127	CONTRACTOR: <i>(Name and address)</i> Industrial Power and Lighting 60 Depot Street Buffalo, NY 14206

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

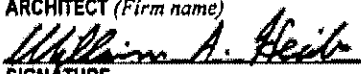
A display case is to be added to Hall 106 with (5) additional can lights as shown in ASI-40, issued on 3/12/20. Refer to the attached IPL Change Request CCN #7 documentation for supplemental information. This change order also goes in conjunction with Telco CO-016.

The original Contract Sum was	\$ 687,500.00
The net change by previously authorized Change Orders	\$ 18,967.67
The Contract Sum prior to this Change Order was	\$ 706,467.67
The Contract Sum will be increased by this Change Order in the amount of	\$ 2,448.98
The new Contract Sum including this Change Order will be	\$ 708,916.65

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst Architects, P.C. <u>ARCHITECT (Firm name)</u>	Industrial Power and Lighting <u>CONTRACTOR (Firm name)</u>	Town of Aurora <u>OWNER (Firm name)</u>
 <u>SIGNATURE</u>	<u>SIGNATURE</u>	<u>SIGNATURE</u>
William A. Heidt, R.A., Project Architect <u>PRINTED NAME AND TITLE</u>	Marco Lepore <u>PRINTED NAME AND TITLE</u>	James J. Bach, Town Supervisor <u>PRINTED NAME AND TITLE</u>
05/04/2020 <u>DATE</u>	<u>DATE</u>	<u>DATE</u>

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AIA[®] Document G701[™] – 2017

Change Order

PROJECT: <i>(Name and address)</i> Aurora Municipal Center 575 Oakwood Avenue & 587 Oakwood Avenue East aurora, New York 14052	CONTRACT INFORMATION: Contract For: General Construction and Site Work Contract Date: 05/01/2019	CHANGE ORDER INFORMATION: Change Order Number: 017 Date: 05/04/2020
OWNER: <i>(Name and address)</i> Town of Aurora 300 Glead Avenue East Aurora, NY 14052	ARCHITECT: <i>(Name and address)</i> Fontanese, Folts, Aubrecht, Ernst Architects, P.C. 6395 West Quaker Street Orchard Park, NY 14127	CONTRACTOR: <i>(Name and address)</i> Telco Construction 500 Buffalo Road East Aurora, NY 14052

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)


This change order includes the cost to paint the (2) standing seam metal roofs and the storefront window and door systems at the Senior Center, as described in ASI 049, 4/21/20. Refer to the attached Change Order Request #25 for supplemental information.

The original Contract Sum was	\$ 3,677,000.00
The net change by previously authorized Change Orders	\$ 284,330.00
The Contract Sum prior to this Change Order was	\$ 3,961,330.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 9,013.00
The new Contract Sum including this Change Order will be	\$ 3,970,343.00

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst Architects, P.C. ARCHITECT (Firm name)	Telco Construction CONTRACTOR (Firm name)	Town of Aurora OWNER (Firm name)
 SIGNATURE	SIGNATURE	SIGNATURE
William A. Heldt, R.A., Project Architect PRINTED NAME AND TITLE	Nick Wells PRINTED NAME AND TITLE	James J. Bach PRINTED NAME AND TITLE
05/04/2020 DATE	DATE	DATE



AIA[®]

Document G701™ – 2017

6E-4

Change Order

PROJECT: <i>(Name and address)</i> Aurora Municipal Center 575 Oakwood Avenue & 587 Oakwood Avenue East aurora, New York 14052	CONTRACT INFORMATION: Contract For: General Construction and Site Work Contract Date: 05/01/2019	CHANGE ORDER INFORMATION: Change Order Number: 018 Date: 05/06/2020
OWNER: <i>(Name and address)</i> Town of Aurora 300 Gleed Avenue East Aurora, NY 14052	ARCHITECT: <i>(Name and address)</i> Fontanese, Folts, Aubrecht, Ernst Architects, P.C. 6395 West Quaker Street Orchard Park, NY 14127	CONTRACTOR: <i>(Name and address)</i> Telco Construction 500 Buffalo Road East Aurora, NY 14052

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This change order includes the cost to add Storage Room 100 under the South Stair 101 as shown in ASI 035 issued on 2/20/2020. Refer to the attached Change Order Request #18 Rev. 2 for supplemental information. This change order also goes in conjunction with IPL CO-007 and Mollenberg CO-003.

The original Contract Sum was	\$ 3,677,000.00
The net change by previously authorized Change Orders	\$ 293,343.00
The Contract Sum prior to this Change Order was	\$ 3,970,343.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 7,107.00
The new Contract Sum including this Change Order will be	\$ 3,977,450.00

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst
Architects, P.C.

ARCHITECT *(Firm name)*

SIGNATURE

William A. Heidt, R.A., Project Architect

PRINTED NAME AND TITLE

05/08/2020

DATE

Telco Construction

CONTRACTOR *(Firm name)*

SIGNATURE

Nick Wells

PRINTED NAME AND TITLE

DATE

Town of Aurora

OWNER *(Firm name)*

SIGNATURE

James J. Bach

PRINTED NAME AND TITLE

DATE

GE-4a

AIA[®] Document G701[™] – 2017

Change Order

PROJECT: <i>(Name and address)</i> Aurora Municipal Center 575 Oakwood Avenue & 585 Oakwood Avenue East aurora, New York 14052	CONTRACT INFORMATION: Contract For: Electrical Construction Contract Date: 05/01/2019	CHANGE ORDER INFORMATION: Change Order Number: 007 Date: 05/04/2020
OWNER: <i>(Name and address)</i> Town of Aurora 300 Glead Avenue East Aurora, NY 14052	ARCHITECT: <i>(Name and address)</i> Fontanese, Folts, Aubrecht, Ernst Architects, P.C. 6395 West Quaker Street Orchard Park, NY 14127	CONTRACTOR: <i>(Name and address)</i> Industrial Power and Lighting 60 Depot Street Buffalo, NY 14206

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

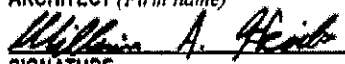
Two Lights and a vacancy switch are to be added to the added Storage Room 100 under the South Stair 101 as shown in ASI-35, issued on 2/20/2020. Refer to the attached IPL Change Request CCN #6 documentation for supplemental information. This change order also goes in conjunction with Telco CO-019 and Mollenberg CO-003.

The original Contract Sum was	\$	687,500.00
The net change by previously authorized Change Orders	\$	21,416.65
The Contract Sum prior to this Change Order was	\$	708,916.65
The Contract Sum will be increased by this Change Order in the amount of	\$	1,441.75
The new Contract Sum including this Change Order will be	\$	710,358.40

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst Architects, P.C. ARCHITECT <i>(Firm name)</i>	Industrial Power and Lighting CONTRACTOR <i>(Firm name)</i>	Town of Aurora OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
William A. Heidt, R.A., Project Architect PRINTED NAME AND TITLE	Marco Lepore PRINTED NAME AND TITLE	James J. Bach, Town Supervisor PRINTED NAME AND TITLE
05/04/2020 DATE	 DATE	 DATE

6E-4b

AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Aurora Municipal Center 575 Oakwood Avenue & 585 Oakwood Avenue East aurora, New York 14052	CONTRACT INFORMATION: Contract For: Plumbing and Fire Protection Construction Contract Date: 05/01/2019	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: 05/04/2020
OWNER: <i>(Name and address)</i> Town of Aurora 300 Glead Avenue East Aurora, NY 14052	ARCHITECT: <i>(Name and address)</i> Fontanese, Folts, Aubrecht, Ernst Architects, P.C. 6395 West Quaker Street Orchard Park, NY 14127	CONTRACTOR: <i>(Name and address)</i> Mollenberg-Betz Inc. 300 Scott Street Buffalo, NY 14204

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

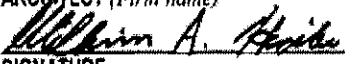
Added sprinklers to provide coverage of the added Storage Room 100 under the South Stair 101 as shown in ASI 035 issued on 2/20/2020. Refer to the attached Proposed Change Order 002 for supplemental information. This change order also goes in conjunction with Telco CO-019 and IPL CO-007.

The original Contract Sum was	\$ 492,000.00
The net change by previously authorized Change Orders	\$ -6,918.00
The Contract Sum prior to this Change Order was	\$ 485,082.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,226.00
The new Contract Sum including this Change Order will be	\$ 486,308.00

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Fontanese, Folts, Aubrecht, Ernst Architects, P.C. _____ ARCHITECT <i>(Firm name)</i>	Mollenberg-Betz Inc. _____ CONTRACTOR <i>(Firm name)</i>	Town of Aurora _____ OWNER <i>(Firm name)</i>
 _____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
William A. Heidt, R.A., Project Architect _____ PRINTED NAME AND TITLE	Jamie Dewald, Project Manager _____ PRINTED NAME AND TITLE	James J. Bach, Town Supervisor _____ PRINTED NAME AND TITLE
05/04/2020 _____ DATE	_____ DATE	_____ DATE

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



66
TOWN CLERK
Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board

From: Martha Librock, Town Clerk

Date: May 7, 2020

Re: Erie County Funding Agreement (Senior Center)

Please consider approval of the attached contract with Erie County for public benefit funding for 2020. Historically the funding goes to the Senior Center to purchase needed items. This year they are looking to purchase two bookcases for the Senior Center library and two folding tables to be used for center programs. The funding from the County is \$1,000. The cost of the items is \$1,070. The additional \$70 will be paid from A6772.401 Senior Center supplies.



NATIONAL BUSINESS FURNITURE

Quote # QM545645 (v1)

National Business Furniture, LLC
770 South 70th Street Milwaukee, WI 53214
phone (800) 558-7010 x3541 fax: (800) 329-9349

Ship-To Address dbodekor@townofaurora.com

DONNA BODEKOR
DIRECTOR
TOWN OF AURORA SENIOR CENTER
101 KING ST
EAST AURORA, NY 14052
(716) 652-7934
Source: 99
Cat: 46
Cust#: BN6240

Bill-To Address dbodekor@townofaurora.com

SAME

Item #	Qty	Description	Options	Lead Time	Catalog Price	Discount Price	Total Merch
32993	2	Laminate Bookcase 84"H	Mahogany Laminate	2-3 Wks	\$289.00	\$289.00	\$578.00
41284	2	Folding Table 72x30	Speckled White/Black Frame	1-2 Wks	\$159.00	\$139.00	\$278.00
	1	LIFETIME GUARANTEE			FREE		

Important Information:

DELIVERY LEVEL - TAILGATE DELIVERY, YOU WILL NEED PERSONNEL OR EQUIPMENT TO LOWER THE ITEMS FROM THE TRUCK AND BRING THEM INSIDE. PLEASE CONTACT US IF INSIDE DELIVERY IS REQUIRED

Price reflects quoted discount, valid for 30 days from 5/7/2020, exceptions may apply with pending US tariffs.

Sales Tax will be included only for shipments into locations where we are registered to collect sales tax. Customer may be liable for self-assessment if shipment is into a location where we are not registered to collect tax. If you feel any taxes are charged in error, please make sure we have received the proper exemption documentation. All documentation will be reviewed to ensure it meets state & local requirements prior to removing any taxes.

Need a copy of our W-9? Please visit our website at: <https://www.nbf.com/Customer-Services/FAQs/Duns-and-Federal-Tax-Identification-Numbers>

Merchandise	\$896.00
Total Discount	40.00
Merchandise Subtotal	856.00
Shipping & Handling	214.00
Subtotal	1,070.00
Total Tax	0.00
Order Total	\$1,070.00

Customer PO#: _____ **Quoted By:** ED MALLONEN **Ext:** 3541 **On:** 05/07/20 **Page 1**

CONTRACT

THIS CONTRACT, made as of the 1st day of January, 2020, effective through December 31, 2020, by and between **THE COUNTY OF ERIE**, a municipal corporation of the State of New York, having its principal place of business at 95 Franklin Street, in the City of Buffalo, New York, 14202 (the "County"), and **Town of Aurora** (the "Organization"); a not-for-profit corporation, having its principal place of business at **300 Gleed Ave, East Aurora, New York 14052**

WITNESSETH:

WHEREAS, the County, pursuant to the authority granted to it by Sections 224 and 225 of the County Law and Local Law No. 3-2002, has appropriated funds in the County's 2020 Budget for the purpose of making a conditional grant to the Organization; and

WHEREAS, the County and Organization wish to more specifically define the terms and conditions related to the payment of said conditional grant to the Organization by the County and the obligations of the Organization upon receipt of said conditional grant.

NOW, THEREFORE, IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES:

1. The Organization agrees to provide public benefit services for and within Erie County as specified in the Scope of Work which is attached hereto and incorporated herein as **Exhibit A** ("Scope of Work"). No funds granted under this Contract shall be applied to any purposes other than those described in paragraph 22 below.

2. In support of such public benefit services, the County agrees to pay to the Organization, subject to the terms and conditions enumerated herein, an amount not to exceed **One-thousand dollars (\$1,000.00)**, within 30 days of the execution of this Contract.

Payments shall be made on one invoice submitted by the Organization to the Erie County Department of Environment and Planning (the "Department") and approved by the Department. The Department will approve payment once it has received the invoices and signed attestation regarding the Organization's financial documentation as described in **Exhibit B** as "Additional Understandings". The invoice should be dated the same date as the Contract signed by the Organization.

3. This Contract shall be deemed executory only to the extent of funds available as determined by the Budget Director and appropriated by the County for the performance of the terms hereof, and no liability on account thereof shall be incurred by the County beyond such funds. Funds provided pursuant to this Contract shall not be used for any purpose prohibited by law.

This Contract is also subject to further financial analysis of (1) the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Contract;

and (2) the impact of any federal government budgetary actions, including but not limited to the "sequestration" process. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and following certain congressional budgetary actions and adjustments through sequestration or related legislative actions, and for a reasonable period after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget or sequestration on County finances. After such analysis, the County shall retain the right to either terminate this Contract or to change the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Organization, then the Organization shall have the right to terminate this Contract upon reasonable prior written notice.

4. Notwithstanding any contrary provision of this Contract, or any provision of the County's current budget, the County Executive may reduce the total amount of funds in this Contract, and not yet paid to the Organization, upon ten (10) days written notice.

5. The Organization shall maintain complete, accurate and current records of all financial transactions relating to its operation and the services performed pursuant to this Contract. During the term of this Contract and at any time within six (6) years thereafter, the Organization shall make such records available, upon request, to the County for review. The County shall have the right, upon reasonable notice and at reasonable times, to inspect the books and records of the Organization, its offices and facilities, for the purpose of verifying information supplied to the County or for any other purpose reasonably related to monitoring the services to be performed by the Organization pursuant to this Contract.

6. The Organization agrees to furnish to the County any management letter, if issued and independent auditor's report and related financial statements and notes made for it or for other agencies and available to it, which reflects the receipt and use of funds paid to it hereunder, within thirty (30) days after receipt of the request.

7. The Organization also agrees to make available to the County for inspection at reasonable times and places, its current membership and Board of Trustees/Directors lists, financial reports, and minutes of its last annual meeting, Board of Directors or Trustees meetings, and such other minutes as may be pertinent to the operation of such Organization in the public interest. No such membership list shall be published or be made available for any commercial use.

8. To the extent that the funds provided by this Contract are for specific activities or services, the Organization agrees to furnish verified accounts of its disbursements hereunder, together with certified or verified invoices thereto attached, at such times as the County may determine, in such form and detail as may be required by the County, and a final account within one hundred twenty (120) days after the close of the Organization's fiscal year.

9. The County may, at its option, audit such books and records of the Organization as are reasonably pertinent to this Contract to substantiate the basis for payment. The County shall, in addition, have the right to audit such books and records subsequent to payment, if such audit is commenced within one year following termination of this Contract. Any expenditure determined by audit to be inconsistent with this contract may be disallowed by the County and shall be

subject to refund by the Organization to the County.

10. a. The Organization agrees to refund to the County any unused amount of monies paid to it hereunder, that is, any amount of said moneys encumbered by any current operating expenses, it being understood that in the event the unencumbered revenue of the Organization exceeds its expenses for the Organization's fiscal year, the Organization shall refund to the County within ninety (90) days of the Organization's audit report that part of the surplus which bears the same ratio to the total surplus as the amount actually paid to the Organization by the County bears to the total revenue of the Organization.

b. In determining whether a surplus is accrued by the Organization during the fiscal year, pursuant to subdivision "a" of this paragraph, all revenue of the Organization, not expressly restricted to a particular purpose by the grantor of the revenue, shall be deemed "operating revenue". All encumbered expenses of the Organization, other than those paid from funds specifically restricted to a particular purpose by a grantor, or paid from a segregated capital fund, shall be deemed "operating expense". The Organization shall be deemed to have a surplus if operating revenue exceeds expenses before any transfer of operating revenue into capital, endowment or other restricted funds or accounts.

c. Upon showing in writing to the Budget Director of the County that such a refund would cause extreme hardship to the Organization owing to unforeseen or unanticipated circumstances, the Budget Director may, subject to approval by the Erie County Legislature, authorize the Organization to retain all or part of any funds which the Organization would otherwise be required to refund to the County under this paragraph if the Legislature determines that such retention is consistent with the purpose and intent of this agreement, as applicable. Such authorized retained funds shall be used only for the purposes authorized under this Contract, but may be expended in the calendar year subsequent to this Contract.

11. The Organization agrees to perform the public benefit services which are the object of this Contract as an Independent Contractor and neither it nor any of its employees, members, directors, agents, or representatives shall be or hold themselves out to be employees, officers, agents or representatives of the County.

12. The Organization shall comply, at its own expense, with the provisions of all applicable local, state and federal laws, rules and regulations. The Organization shall further comply, at its own expense, with all applicable rules, regulations and licensing requirements pertaining to its professional status and that of its employees, partners, associates, subconsultants and others employed to render the services hereunder.

13. The Organization shall be fully accountable for its performance under this Contract and it and its officers agree to answer under oath all questions relative to the performance hereof, and to any transaction, act or omission, had, done or omitted in connection herewith if called before any judicial, county, state or federal agency empowered to investigate this Contract or its performance.

14. The Organization shall not delegate any duties or assign any of its rights under this Contract without the prior express written consent of the County. The Organization shall not

subcontract any part of the services without the written consent of the County, subject to any necessary legal approvals. Any purported delegation of duties, assignment of rights or subcontracting of services under this Contract without the prior express written consent of the County is void. All subcontracts that have received such prior written consent shall provide that subcontracts are subject to all terms and conditions set forth in this Contract. It is recognized and understood by the Organization that for the purposes of this Contract, all services performed on an approved subcontract shall be deemed services performed by the Organization and the Organization shall insure that such subcontracted service is subject to the material terms and conditions of this Contract.

15. The Organization shall indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorney's fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Organization or third parties under the direction or control of the Organization; and to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of this Contract and to bear all other costs and expenses related thereto.

16. During the term of this Contract, the Organization agrees to procure and maintain insurance coverage naming the County as additional insured: Commercial General Liability with a minimum combined single limit of bodily injury and property damage of \$1,000,000 per occurrence and general aggregate of \$1,000,000. The Organization shall provide a Certificate of Insurance as evidence of such coverage(s) on the County of Erie Standard Insurance Certificate or its equivalent.

In the event that the Organization utilizes vehicles, whether owned, leased, hired/borrowed or non-owned, in the performance of the services provided pursuant to this Contract, the Organization agrees to procure and maintain insurance coverage.

The Organization shall further provide evidence of workers compensation insurance on NYS Form C105.2 or U26.3 obtained from insurer. If there are no paid employees of the Organization, the Organization shall provide a "Certificate of Attestation of Exemption from New York State Workers' Compensation and/or Disability Benefits Insurance Coverage" (Form CE-200) which can be obtained at the State Worker's Compensation Board website: www.wcb.ny.gov.

Attached hereto and incorporated herein as **Exhibit C** are copies of the Organization's Certificates of Insurance evidencing the aforementioned coverage.

17. The County and the Organization and their respective employees are not and shall not be considered as joint venturers, employees, partners or agents of each other and neither shall have the power to bind or obligate the other except as set forth in this Contract. There shall be no liability on the part of the County or Organization to any person for any debts incurred by the other.

18. In the event of a breach or default by the Organization of any of the terms and conditions

of this Contract, the County may terminate this Contract on ten (10) days written notice to the Organization and request such other remedy as may be reasonable and appropriate in view of the circumstances of such breach or default, including but not limited to, reimbursement to the County by the Organization of all or part of the funds granted to the Organization under this Contract.

19. The Organization shall comply with Erie County Executive Order 13 (2014) and agrees to complete the Certificate collectively attached hereto as **Exhibit D** and made a part hereof. The Organization shall make such records available, upon request, to the County's Division of Equal Employment Opportunity for review. The County shall have the right, upon reasonable notice and at reasonable times, to inspect the books and records of the Organization its offices and facilities, for the purpose of verifying information supplied in the Erie County Equal Pay Certification and for any other purpose reasonably related to confirming the Agency's compliance with Erie County Executive Order 13 (2014). Notwithstanding the termination provisions contained herein, violation of the provisions of Executive Order 13 (2014) , may constitute grounds for the immediate termination of this Agreement and may constitute grounds for determining that the Organization is not qualified to participate in future County contracts.

20. The Organization agrees to comply with the terms, if any, of the resolution of the County Budget, and implementing resolutions appropriating funds for this Contract.

21. The Organization agrees to acknowledge in any and all promotional material the fact that the Organization receives financial support from the County, including, but not limited to the Organization's website, marketing materials and/or other publications.

22. Except as specifically provided otherwise in this Contract, the use of County funds shall be limited to current operating expenses including salaries, program costs, fringe benefits, rents, utilities, office supplies and equipment. No County funds shall be used for or applied toward any capital project or improvement, nor as a set-off against accounts receivable. No funds received under this Contract shall be used for any service provided or activity performed outside Erie County.

23. Erie County strongly encourages all not-for-profit agencies that Contract with the County of Erie to participate in the community service component of the County's Welfare to Work Initiative. This program places qualified public assistance recipients in community service placements. Clients participating in this component must work in their respective community assignments as a condition for receipt of welfare benefits. An agency representative should contact the Director of Employment and Training Program, Erie County Department of Social Services, for additional information regarding this program.

24. This Contract and its attachments constitute the entire Contract between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

In the event of any conflict between the terms of this Contract and the terms of any schedule or attachment hereto, it is understood that the terms of this Contract shall be controlling

with respect to any interpretation of the meaning and intent of the parties.

25. Nothing herein is intended or shall be construed to confer upon or give to any third party or its successors and assigns any rights, remedies or basis for reliance upon, under or by reason of this Contract, except in the event that specific third party rights are expressly granted herein.

26. This Contract may be executed simultaneously in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. This Contract shall be construed and enforced in accordance with the laws of the State of New York. In addition, the parties hereby agree that any cause of action arising out of this Contract shall be brought in the County of Erie.

If any term or provision of this Contract is held by a court of competent jurisdiction to be invalid or void or unenforceable, the remainder of the terms and provisions of this Contract shall in no way be affected, impaired, or invalidated, and to the extent permitted by applicable law, any such term, or provision shall be restricted in applicability or reformed to the minimum extent required for such to be enforceable. This provision shall be interpreted and enforced to give effect to the original written intent of the parties prior to the determination of such invalidity or unenforceability.

27. All notices of any nature referred to in this Contract shall be in writing and either sent by registered or certified mail postage pre-paid, or delivered by hand or overnight courier, or sent by facsimile (with acknowledgment received and a copy of the notice sent by registered or certified mail postage pre-paid), as set forth below or to such other addresses as the respective parties hereto may designate in writing. Notice shall be effective on the date of receipt. Notices shall be sent to the following:

To the County:

Erie County Legislature
92 Franklin Street, 4th Floor
Buffalo, New York 14202

With a copy to:

County Attorney
95 Franklin Street, Room 1634
Buffalo, New York 14202

To the Organization: at the address first listed above.

28. The Organization represents and warrants to the County as follows:

a. The execution of this Contract and the provision of services hereunder have been duly authorized by its Board of Directors or Trustees of the Organization and that this Contract has been signed by a duly authorized officer of the Organization.

b. That this Contract is valid and enforceable against the Organization in accordance

with the terms hereof and that there is no order, decision, judgment or provision of this Organization's certificate of incorporation, or by-laws, or Contract, mortgage, or lien which would limit or prohibit the Organization from fully performing the terms and condition of this Contract.

[END TEXT]

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the day and year first above written.

COUNTY OF ERIE

Town of Aurora

MARK POLONCARZ/ MARIA R. WHYTE
County Executive / Deputy County Executive
Dated: _____

Name: _____
Title: _____
Dated: _____

Witness to Organization's Signature:

Name: _____
Dated: _____

APPROVED AS TO CONTENT

SEAN MULLIGAN
Deputy Chief of Staff
Erie County Legislature
Dated: _____

APPROVED AS TO FORM

MARTIN POLOWY
Assistant County Attorney
Document No. _____
Dated: _____

EXHIBIT A

SCOPE OF WORK

*Public Benefit Services to be Provided Pursuant to this Contract
by the Organization. (Reference Contract Paragraph 1)*

EXHIBIT B

ADDITIONAL UNDERSTANDINGS
(Reference Contract Paragraph 2)

ADDITIONAL UNDERSTANDINGS

1. It is your responsibility to promptly notify the Department of Environment and Planning of any adverse situation which impacts the Organization's operation in a way which impairs its ability to deliver services to Erie County. A representative of the Department of Environment and Planning will meet with representatives of the Organization regarding these circumstances as a prelude to further release of County funds.

2. A representative of the Department of Environment and Planning may request a meeting with the Organization's Executive Director and Board Chair at least once during the year, at which time the Organization will be required to supply pertinent information including, but not limited to, its:

- a. Strategic Plan (three to five year time horizon);
- b. Annual Business Plan;
- c. Performance metrics and progress on those metrics related to County funding;
- d. Managerial competence;
- e. Organizational sustainability; and
- f. An accounting of the Organization's use of County funding, including a detailed list of expenditures of funds received from Erie County.

I, the undersigned, do hereby acknowledge and agree to the requirements detailed under paragraphs 1 and 2 under Exhibit B, entitled "Additional Understandings," and do certify based on my knowledge, that the supporting documentation provided in response to the 2020 Community Funding Application:

- *Are accurate, correct and do not contain any untrue statement of material fact;*
- *Have not been materially altered since they were submitted to the County during the application process;*
- *Do not omit any material fact which, if omitted, would cause the financial statements to be misleading in light of the circumstances under which such statements are made; and*
- *Fairly presents, in all material respects, the financial condition and results of operations of the Organization as of and for the periods presented in the financial statements.*

[Signature of Executive Director or Chair]

Name: _____

Date: _____

NOTE: In the event that the Organization is not able to attest as to the above-listed information and/or that the materials submitted during the 2020 Application Process have been either materially altered or found by the Organization to have contained inaccurate information, the Organization is asked to contact the Department of Environment and Planning for further instruction.

EXHIBIT C

INSURANCE CERTIFICATES

*To be Provided Pursuant to this Contract by the Organization
(Reference Contract Paragraph 16)*

EXHIBIT D

ERIE COUNTY EQUAL PAY CERTIFICATION
(Reference Contract Paragraph 19)

Erie County Equal Pay Certification

In order to comply with Executive Order 13 dated November 6, 2014, we hereby certify that we are in compliance with federal law, including the Equal Pay Act of 1963, Title VII of the Civil Rights Act of 1964, Federal Executive Order 11246 of September 24, 1965 and New York State Labor Law Section 194 (together "Equal Pay Law"). The average compensation for female employees is not consistently below the average compensation for male employees, taking into account mitigating factors. We understand that this certification is a material component of this contract. Violation of the provisions of Executive Order 13, which is attached hereto and made a part hereof, can constitute grounds for the immediate termination of this contract and may constitute grounds for determining that a bidder is not qualified to participate in future county contracts.

We have evaluated wages and benefits to ensure compliance with the Federal Equal Pay Law.

Signature

Verification

STATE OF _____)
COUNTY OF _____) SS:

A)

_____, being duly sworn, states he or she is the owner of (or a partner in) _____, and is making the foregoing Certification and that the statements and representations made in the Certification are true to his or her own knowledge.

B)

_____, being duly sworn, states that he or she is the
(Name of Corporate Officer)

_____, of _____,
(Title of Corporate Officer) (Name of Corporation)

the enterprise making the foregoing Certification, that he or she has read the Certification and knows its contents, that the statements and representations made in the Certification are true to his or her own knowledge, and that the Certification is made at the direction of the Board of Directors of the Corporation.

Sworn to before me this _____ Day of _____, 20____

Notary Public

Month Year Reported: ----> April 2020 CLERK'S MONTHLY REPORT
 Town Name: -----> Town of Aurora
 Prepared By: -----> Martha L. Librock
 Date Submitted: -----> May, 01 2020

7A

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	6	212.00	11.69	200.31
200	DOG LICENSE REVENUE	167	2,012.00	1,836.00	176.00
301	MARRIAGE LICENSE	3	120.00	52.50	67.50
303	CERTIFIED MARRIAGE CERTIFICATE	1	10.00	10.00	0.00
602	DEATH CERTIFICATE	3	100.00	100.00	0.00
Report Totals:		180	2,454.00	2,010.19	443.81

REVENUES TO SUPERVISOR - CLERK FEES	174.19
REVENUES TO SUPERVISOR - DOG FEES	1,836.00
TOTAL TOWN REVENUES TO SUPERVISOR:	2,010.19

Amount paid to NYS DEC REVENUE ACCOUNTING	200.31
Amount paid to DEPT. OF AG. AND MARKETS	176.00
Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES	67.50
TOTAL DISBURSED TO OTHER AGENCIES:	443.81
TOTAL DISBURSED:	2,454.00

May 4 2020
 State of New York, County of Erie, Town of Aurora James J. Brennan Supervisor,

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me
 this 5th day of May 2020
Sheryl A. Miller Notary Public

Martha Librock
 Town Clerk

SHERYL A. MILLER
 Reg. #01MI6128663
 Notary Public, State of New York
 Qualified In Erie County
 Commission Expires June 13, 2020



7B

TOWN OF AURORA
Southside Municipal Center
 300 Glead Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

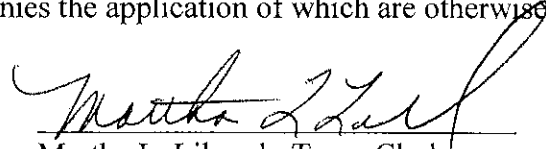
To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of Apr, 2020 in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

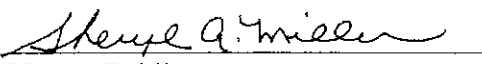
Received From	Type of Receipt	Amount
Taxes	Town/County	\$ 80,872.30
Taxes	Penalties	4,782.72
Taxes	Interest	
Taxes	NOW Acct Interest	3.71
Taxes		
	Total Received	85,658.73

State of New York
County of Erie
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


 Martha L. Librock, Town Clerk

Subscribed and Sworn to before me
this 7th day of May, 2020


 Notary Public
SHERYL A. MILLER
 Reg. #01M16128663
 Notary Public, State of New York
 Qualified In Erie County
 Commission Expires June 13, 2021



70

TOWN OF AURORA
Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052

From: Barbara A. Halt, Water Clerk

Monthly Statement -- Water Fee Collection

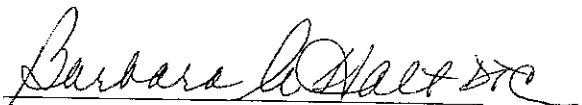
To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of April, 2020 in connection with the collection of water fees, excepting only such fees the application and payment of which are otherwise provided for by law:

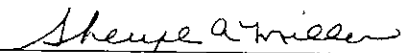
Received From	Type of Receipt	Amount
Water Billing	Water Bills	\$1,393.17
	Total Received	\$1,393.17

State of New York
County of Erie
Town of Aurora

Barbara A. Halt, being duly sworn, says that she is the Water Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to water fee collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


Barbara A. Halt, Water Clerk

Subscribed and Sworn to before me
this 5th day of May, 2020


Notary Public
SHERYL A. MILLER
Reg. #01MI6128663
Notary Public, State of New York
Qualified in Erie County
Commission Expires June 13, 2020

70

TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF April 2020

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATION:

During the shutdown our staff has been working diligently to rearrange our future programs and events for 2020 and 2021. We continue to contact many of our volunteers and members for wellness checks. We continue to work with Erie County Senior Services on offering internet programs. It often is difficult as many seniors do not have access to a computer or internet. On a personal note our staff has dealt with the loss of our seniors through natural causes and the COVID-19. Our staff and I have been painting the rooms at the center as they have not been painted in several years. This was our goal before the virus and it presented a good time to complete the project. Many of the decluttering projects that have been put off for years are being attended to. Norm continues to sanitize and clean our center; with the continued presence of workers in our building we are taking extra care. We also continue to answer phones and assist or direct members on many issues. Our questions range from who do I contact for funeral arrangement preparations to getting my financial house in order. I think many are worried and looking for our guidance. We are fortunate to have resources at our fingertips that are accessible. Recently we had a caller ask about emergency housing. We are thankful we can answer these questions and more.

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

- Title: WORKOUT ROOM
- Day & time: M-F 8:00am- 4:00pm
- Participants: Approximately 45 per day
- Title: LINE DANCING
- Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
- Participants: 58 people
- Supervisors: Nance Baranowski
- Title: SENIOR NOTES
- Day & time: Mondays, 12:45 – 2:30pm
- Participants: 23 people
- Supervisor: Kathy Almeter
- Title: EUCHRE
- Day & time: Mondays, 1:00 – 4:00pm
- Participants: 24 people
- Title: PINOCHLE
- Day & Time: Fridays, 1:00 – 4:00pm
- Participants: 20 people
- Title: CERAMICS
- Day & time: Tuesdays, 10:00am – 4:00pm
- Participants: 35 people
- Supervisor: Elaine Schiltz
- Title: EXERCISE CLASS
- Day & time: Tuesdays & Wednesdays 8:30 – 9:30am
- Participants: 14 people
- Title: TAI CHI
- Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans
- Supervisor: Judy Augustyniak & Susan Ott
- Participants: 15 people
- Title: TAI CHI – advanced
- Day & time: Mondays 10:00 & Thursdays 9:00am
- Supervisor: Dennis Desmond
- Participants: 15
- Title: YOGA
- Day & time: Wednesdays, 9:45 – 11:00am
- Supervisor: Irene Kulbacki
- Participants: 22 people
- Title: BOWLING
- Day & time: Wednesdays, 1:00pm
- Supervisor: Barb D'Amato
- Participants: 48 people
- Title: PAINTING
- Day & time: Wednesdays, 1:00 – 3:30pm
- Supervisor: Walt Carrick
- Participants: 8-10 people
- Title: BRIDGE
- Day & time: Wednesdays, 9:30am – 2:00pm
- Supervisor: Dave Lorcorn
- Participants: 40 people
- Title: SENIOR CLUB
- Day & time: Thursdays, 10:00am – 3:00pm
- President: Joyce Salansky

7E

MONTHLY REPORT FOR TOWN BOARD, TOWN OF AURORA FOR April 2020

see attached fee report for permits issued

(permit #20-75 issued on 03/31/2020)

\$ 3,334.90	April 2020 Fees
\$ 21,554.23	Current Year Total Fees through April 2020
\$ 0.00	Monthly Zoning Compliance letter fees (\$ YTD total)
\$ 36,468.94	Total Fees through April 2019

INSPECTIONS COMPLETED:

For Building Permits:	10
For Fire Safety:	1

NOTICES SENT:

Permits Expiring Soon:	0
Permit Expired:	0
Violations:	3
2 nd Notice Violations:	0
Fire Violations:	0
Zoning Comp Letters:	0
General Letters:	0
False Alarm Notices:	0
FA 2 nd Notice:	0
FA Final Notice:	0

ZONING BOARD OF APPEALS:

New Hearings:	0
Req to Amend:	0
Adjourned:	0
Review:	0
Decisions:	0

<u>JCA CASES:</u>	0
-------------------	---

April 2020 - issued

Town of TORA

Building Permit Fee Report - by Issued Date: 04/01/2020 - 04/30/2020

20-75 issued 3/31/20

Permit#	Location	Issued	Description	Square Ft	Project Cost	Permit Fee	Rec Fee	Water Fee	Sec Dep
2020-0074	2085 Boies Rd	04/16/20	(R1 19-63) Single Family Dwelling w/atta	2,482.00		310.00			
2020-0076	502 Linden Ave	04/03/20	Privacy fence		2,500.00	50.00			
2020-0077	955 Mill Rd	04/13/20	Deck	700.00	15,000.00	140.00			
2020-0078	267 Falls Rd	04/17/20	Shed	100.00	1,200.00	50.00			
2020-0079	573 South St	04/17/20	Installation of privacy fence around pat		4,950.00	50.00			
2020-0080	109 Park Pl	04/21/20	Front porch	215.00	5,000.00	67.25			
2020-0081	158 Parkdale Ave	04/21/20	Above Ground Pool		4,670.00	50.00			
2020-0082	1257 Emery Rd	04/22/20	Single Family Dwelling w/attached garage	2,894.00	293,000.00	1082.90	200.00		
2020-0083	586 Snyder Rd	04/23/20	accessory building-shed	187.00	4,400.00	63.05			
2020-0084	1975 Mill Rd	04/23/20	accessory building- breezeway	60.00	3,500.00	44.00			
2020-0085	1281 Center St	04/27/20	Fence		5,931.00	50.00			
2020-0086	1500 Boies Rd	04/27/20	Single Family Dwelling w/attached garage	3,122.00	230,000.00	1142.70	200.00		
2020-0087	74-92 Old Glenwood Rd	04/28/20	Access ramp and roof	800.00	50,000.00	155.00			
2020-0088	1780 Lewis Rd	04/28/20	Fence - 6' h chain-link		3,515.00	50.00			
2020-0089	48 Ellcott Rd	04/28/20	Fence			50.00			

Total Count: 15 623,666.00 3334.90 400.00

April 25 20 - Completed

Town of Aurora

Building Permits Completed: 04/01/2020 - 04/30/2020

Permit# Applicant Name	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost	Description
2019-0225 Jeffrey Gerde	06/14/19	04/24/20	Karrer, Mark 1200 Mill Rd	187.00-2-31	2019.80	339,000.00	Stall Barn and Riding Arena
2020-0056 Christopher Kuhnle	03/10/20	04/24/20	Christopher Kuhnle 1377 Underhill Rd	201.01-1-29	50.00	2,865.00	Fence along side property line
2020-0071 Barrett Howard T	03/20/20	04/01/20	Barrett Howard T 515 Oakwood Ave	175.08-3-18	59.75		Freestanding deck
2020-0072 Milliron Kipp	03/30/20	04/01/20	Milliron Kipp 1999 Blakeley Rd	188.00-4-4	80.00	6,600.00	21x20 deck

Total Count: 4

Total: \$2,209.55 \$348,465.00

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: MARCH 2020

ADMINISTRATIVE:

Reports:

- We have 13,203 members registered in our recreation system
- We had 70 individual program registrations in the month of March
- We generated \$3,605 in sales March
- Credit card purchases totaled 85% (100% on-line, 0% office)
 - 2019 to 2020 comparison:

▪ Total sales from 1/1/19 – 3/31/2019	\$19,363
▪ Total sales from 1/1/20 – 3/31/2020	\$17,645

The Recreation Department has received numerous applications to work at the pool, day camp, and sports programs. We are currently going through them and reaching out to strong applicants.

Registration for summer programs has been postponed until further notice.

Due to COVID-19, Chris has taken over driving the senior van until further notice. We will only take seniors on rides that are essential, such as doctor's appointments, grocery store visits, and trips to the pharmacy.

EAST had a strong finish at our league championships placing 1st in our division since 2010. Our 12 & Unders were able to swim at Niagara Championships in Ithaca and had great times literally and figuratively. Unfortunately, EAST's 13 & Overs were stripped of their championships and the national meet in Florida due to the virus. We were able to put on time trials at the EA high school the last day of practice so they could still showcase their hard training to family and teammates. EAST practices are halted until further notice.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics

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TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: APRIL 2020

ADMINISTRATIVE:

Reports:

- We have 13,205 members registered in our recreation system
- We had 12 individual program registrations in the month of April
- We generated \$835 in sales April
- Credit card purchases totaled 87% (100% on-line, 0% office)
 - 2019 to 2020 comparison:
 - Total sales from 1/1/19 – 4/30/2019 \$79,935
 - Total sales from 1/1/20 – 4/30/2020 \$18,381

Registration for summer programs has been postponed until further notice.

Due to COVID-19, Chris continues driving the senior van until further notice. We will only take seniors on rides that are essential, such as doctor's appointments, grocery store visits, and trips to the pharmacy.

Chris and Elaine have been working on our professional development during the quarantine. We have been teaching ourselves to use the website and have had a zoom meeting with other recreation departments in Western New York to discuss ideas and policies for summer programming. Chris has been on multiple Zoom conferences with aquatic professionals, local swimming committees, college swim coaches, and swim coaches in our area discussing aquatics.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics