

SUPERVISOR  
James J. Bach  
(716) 652-7590  
[jbach@townofaurora.com](mailto:jbach@townofaurora.com)



5A 1-4

TOWN CLERK  
Martha L. Librock  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
Southside Municipal Center  
300 Glead Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

To: Aurora Town Board  
From: Martha Librock, Town Clerk  
Date: April 22, 2020  
Re: AMC Contractor Payments

Please approve the following payments for the Aurora Municipal Center Project. All of the payment applications have been reviewed and approved by Fontanese Folts Aubrecht Ernst:

- Payment No. 8 to Greater Niagara Mechanical Inc. thru 3/31/20 for the Mechanical contract: \$31,796.50
- Payment No. 11 to Industrial Power & Lighting thru 3/31/20 for the Electrical contract: \$162,071.62
- Payment No. 8 to Mollenberg-Betz, Inc. thru 3/31/20 for Plumbing-Fire Protection contract: \$49,618.80
- Payment No. 11 to Telco Construction, Inc. thru 3/31/20 for the General-Site Work contract: \$155,351.35

SUPERVISOR  
JAMES J. BACH  
(716) 652-7590  
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6A  
TOWN CLERK  
MARTHA L. LIBROCK  
(716) 652-3280  
[townclerk@townofaurora.com](mailto:townclerk@townofaurora.com)

**TOWN OF AURORA**  
300 Gleed Avenue, East Aurora, NY 14052  
[www.townofaurora.com](http://www.townofaurora.com)

## MEMO

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TO: Town Board  
FROM: Kathleen Moffat  
RE: Use of Debt Reserve Funds  
DATE: 04/13/20

I respectfully request approval to use Debt Reserve funds to make the \$45,000.00 principal and \$4,066.25 interest payment to the Depository Trust Company for the Gleed Avenue parking lot/HVAC bond. The payment is due 04/15/20.



6B

### TOWN OF AURORA Southside Municipal Center

To: Town Board

From: Martha Librock, Town Clerk; Bryan Smith, AMC Clerk of Works

Date: April 23, 2020

Re: Payment for Aurora Municipal Center Signs

Please consider approving payment in the amount of \$3096.00 to Visual Impact Signs for two (2) exterior and two (2) interior signs for the Aurora Municipal Center. The signs are ready, as shown in the attached photos, but cannot be installed until the exterior siding is completed and interior work completed in the Board room. The cost of installing the signs, which was part of the original approval, will be paid after the signs are installed.



No. 6968

316 MAIN ST. • EAST AURORA, NY 14052  
PHONE/FAX (716) 655-3068  
www.visualimpactsignco.com

CUSTOMER'S ORDER NO. \_\_\_\_\_ DATE 4/23/20

NAME Town of Aurora

ADDRESS Bryan Smith 445-8585

SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDS. RETD.	PAID OUT

QUAN.	DESCRIPTION	PRICE	AMOUNT
2	Town & Village 36" round logo signs: single faced carved HDU and painted approved colors for gables of new building		
2	30" round Town & Village logo plaques: each carved bass wood, stained & painted approved colors & interior display new building Oakwood Ave.		
		Total	\$3440.-
3/17/20	Completed & ready for installation	10%	- 344.-

RECEIVED BY \_\_\_\_\_ 90% TAX TOTAL 3096.-



TAX COLLECTOR

OT JIC

Made in America  
S... ..  
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Month Year Reported: ----> March 2020  
 Town Name: -----> Town of Aurora  
 Prepared By: -----> Martha L. Librock  
 Date Submitted: -----> Apr, 01 2020

CLERK'S MONTHLY REPORT

7A

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description rpt_RT_CMR_03_2011	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	2	10.00	0.56	9.44
200	DOG LICENSE REVENUE	195	2,455.00	2,228.00	227.00
301	MARRIAGE LICENSE	4	160.00	70.00	90.00
303	CERTIFIED MARRIAGE CERTIFICATE	4	40.00	40.00	0.00
551	GOC OTHER LICENSE FEE YR-LIC#	1	25.00	10.00	15.00
602	DEATH CERTIFICATE	3	320.00	320.00	0.00
701	DOG CENSUS FEE	1	10.00	10.00	0.00
<b>Report Totals:</b>		210	3,020.00	2,678.56	341.44

REVENUES TO SUPERVISOR - CLERK FEES 450.56  
 REVENUES TO SUPERVISOR - DOG FEES 2,228.00  
**TOTAL TOWN REVENUES TO SUPERVISOR: 2,678.56**

Amount paid to NYS DEC REVENUE ACCOUNTING 9.44  
 Amount paid to DEPT. OF AG. AND MARKETS 227.00  
 Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES 90.00  
 Amount paid to NYS COMP FOR STATE SHARE OF GAMES OF CHANCE 15.00  
**TOTAL DISBURSED TO OTHER AGENCIES: 341.44**

**TOTAL DISBURSED: 3,020.00**

APRIL 2 2020 JAMES J. BACH Supervisor,  
 State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me this 2nd day of April 2020

Martha Librock  
 Town Clerk

Sheryla A. Miller Notary Public

**SHERYLA. MILLER**  
 Reg. #01MI6128663  
 Notary Public, State of New York  
 Qualified In Erie County  
 Commission Expires June 13, 2021



7B

**TOWN OF AURORA**  
**Southside Municipal Center**  
300 Glead Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of Mar, 2020 in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

Received From	Type of Receipt	Amount
Taxes	Town/County	\$ 132,901.82
Taxes	Penalties	3,782.94 ✓
Taxes	Interest	
Taxes	NOW Acct Interest	332.09 ✓
Taxes		
Total Received		137,016.85

State of New York  
County of Erie  
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.

Martha L. Librock, Town Clerk

Subscribed and Sworn to before me  
this 15<sup>th</sup> day of April, 2020

Notary Public  
**SHERYL A. MILLER**  
Reg. #01MI6128663  
Notary Public, State of New York  
Qualified In Erie County  
Commission Expires June 13, 2020



7C

**TOWN OF AURORA**  
Southside Municipal Center  
300 Glead Avenue, East Aurora, NY 14052

From: Barbara A. Halt, Water Clerk

Monthly Statement – Water Fee Collection


To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of March, 2020\_ in connection with the collection of water fees, excepting only such fees the application and payment of which are otherwise provided for by law:

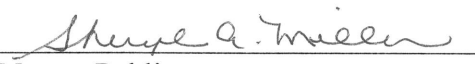
Received From	Type of Receipt	Amount
Water Billing	Water Bills	\$30.00
	Total Received	\$30.00

State of New York  
County of Erie  
Town of Aurora

Barbara A. Halt, being duly sworn, says that she is the Water Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to water fee collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.

  
Barbara A. Halt, Water Clerk

Subscribed and Sworn to before me  
this 1<sup>st</sup> day of April, 2020

  
Notary Public  
**SHERYL A. MILLER**  
Reg. #01MI6128663  
Notary Public, State of New York  
Qualified in Erie County  
Commission Expires June 13, 2021



7D

**TOWN OF AURORA SENIOR CENTER  
DIRECTOR'S REPORT  
MONTH OF March 2020**

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

**ADMINISTRATION:**

I attended our quarterly director's meeting at the Lancaster Senior Center on March 10<sup>th</sup>. Our discussions centered on programs but had we known what was coming it may have taken a different outlook.

Our AARP tax preparation at the center ended early with the closure of the center. Many seniors who are on a limited income look to this free service as a help. We hosted training for Erie County Senior Services on a program called a Matter of Balance and the Census. We were preparing to offer assistance in completing the online census forms. The Matter of Balance trains Peer Leaders in preparation for an 8 week class on keeping seniors strong and injury free.

Lastly I want like to commend our staff as they did a fantastic job in the COVID 19 crisis. Our seniors who participate in our nutritional lunch program were switched to the Meals on Wheels program not an easy task in a short period of time. Many of our seniors were not receptive and had to be talked into the temporary switch. The numerous phone calls made to alert seniors to cancellations and identifying solutions for the many situations that arose. They worked politely and calmly during this stressful time.

We are still working with our dietician from Erie County Senior Services, Elizabeth Anderson. We are still getting calls daily for resource information and help navigating the county website. We also get many calls from seniors who are socially isolated and just need a friendly ear. The staff makes wellness calls to check on their health and wellbeing. The thing we are hearing over and over again is how they appreciate the center and our staff. They look forward to when we can resume our activities at the center.

REVENUE & EXPENDITURES: See Supervisor's Report

**PROGRAMS:**

Title:	WORKOUT ROOM
Day & time:	M-F 8:00am- 4:00pm
Participants:	Approximately 45 per day
Title:	LINE DANCING
Day & time:	Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
Participants:	58 people
Supervisors:	Nance Baranowski
Title:	SENIOR NOTES
Day & time:	Mondays, 12:45 – 2:30pm
Participants:	23 people
Supervisor:	Kathy Almeter
Title:	EUCHRE
Day & time:	Mondays, 1:00 – 4:00pm
Participants:	24 people
Title:	PINOCHLE
Day & Time:	Fridays, 1:00 – 4:00pm
Participants:	20 people
Title:	CERAMICS
Day & time:	Tuesdays, 10:00am – 4:00pm
Participants:	35 people
Supervisor:	Elaine Schiltz
Title:	EXERCISE CLASS
Day & time:	Tuesdays & Wednesdays 8:30 – 9:30am
Participants:	14 people
Title:	TAI CHI
Day & time:	Tuesdays & Thursdays 3:00 beginners 3:30veterans
Supervisor:	Judy Augustyniak & Susan Ott
Participants:	15 people
Title:	TAI CHI – advanced
Day & time:	Mondays 10:00 & Thursdays 9:00am
Supervisor:	Dennis Desmond
Participants:	15
Title:	YOGA
Day & time:	Wednesdays, 9:45 – 11:00am
Supervisor:	Irene Kulbacki
Participants:	22 people
Title:	BOWLING
Day & time:	Wednesdays, 1:00pm
Supervisor:	Barb D'Amato
Participants:	48 people
Title:	PAINTING
Day & time:	Wednesdays, 1:00 – 3:30pm
Supervisor:	Walt Carrick
Participants:	8-10 people
Title:	BRIDGE
Day & time:	Wednesdays, 9:30am – 2:00pm
Supervisor:	Dave Lorcom
Participants:	40 people
Title:	SENIOR CLUB
Day & time:	Thursdays, 10:00am – 3:00pm
President:	Joyce Salansky

Title: PACE (people with arthritis can exercise)  
 Day & time: Fridays, 9:00 – 10:00am  
 Supervisor: Donna Bodekor  
 Participants: 12 people  
 Title: SEWING & QUILTING  
 Day & time: Tuesday 10-2pm  
 Supervisor: Terry Piper  
 Participants: 12 people  
 Title: WOOD CARVING  
 Day & time: Fridays, 1:00 – 4:00pm  
 Supervisor: Walt Carrick  
 Participants: 10 people  
 Title: 55 ALIVE – Defensive driving classes  
 Day & time: 1<sup>st</sup> Monday & Wednesday of the month – June 2020  
 Supervisor: AARP trained teachers  
 Participants: 34 people max.  
 Title: SCRABBLE  
 Day & time: Wednesdays 9:30-11:00am  
 Supervisor: Dianne Bender  
 Participants: 8+ people  
 Title: FIBER ARTS  
 Day & time: Tuesdays 1<sup>st</sup> & 3<sup>rd</sup>  
 Participants: 12 people  
 Title: MAHJONG  
 Day & time: Mondays 2:00pm  
 Supervisor: Lou Plotkin  
 Participants: 12  
 Title: MEXICAN DOMINOS  
 Day & time: Thursdays 9:30 am  
 Supervisor: Laurie Smith  
 Participants: 8+  
 Title: BOOK CLUB  
 Day & time: 2<sup>nd</sup> Wednesday of the month  
 Supervisor: Barb Dadey  
 Participants: 8-10  
 Title: Chess Club  
 Day & time: Thursdays 10:00am  
 Supervisor: Roberto Gesualdi  
 Participants: 10  
 Title: Wii Bowling  
 Day & time: Tuesdays 12:30pm  
 Supervisor: Jerry Young  
 Participants: 12  
 Title: Portrait Sketching  
 Day & time: Fridays  
 Supervisor: Kurt Almond  
 Participants: varies 4-8

**TRIPS**

March 27 – Kleinhans – DooWop project concert

**EVENTS & OTHER ACTIVITIES**

March 9 – Thursday Senior Social Club hosted a Spring Fling

March 12– Thursday Senior Social Club held their annual St. Patrick’s Party.

March 3 & 10 – Taxes finished on the 10<sup>th</sup>

**NUTRITIONAL LUNCH PROGRAM**

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program averaged 292 lunches per week. Lunch totals for March are 624.

Week of March 2 246  
 Week of March 16 40

Week of March 9 338

Submitted by: Donna Bodekor

7E

MONTHLY REPORT FOR TOWN BOARD, TOWN OF AURORA FOR **March 2020**

\*see attached fee report for permits issued\*

(permit #20-74 issued on April 16, 2020)

\$ 5,849.63	March 2020 Fees
\$ 18,219.33	Current Year Total Fees through March 2020
\$ 40.00	Monthly Zoning Compliance letter fees (\$ YTD total)
\$ 26,257.88	Total Fees through March 2019

INSPECTIONS COMPLETED:

For Building Permits:	49
For Fire Safety:	1

NOTICES SENT:

Permits Expiring Soon:	0
Permit Expired:	0
Violations:	8
2 <sup>nd</sup> Notice Violations:	2
Fire Violations:	1
Zoning Comp Letters:	1
General Letters:	0
False Alarm Notices:	0
FA 2 <sup>nd</sup> Notice:	0
FA Final Notice:	0

ZONING BOARD OF APPEALS:

New Hearings:	2
Req to Amend:	0
Adjourned:	1
Review:	0
Decisions:	0

<u>JCA CASES:</u>	1
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# Feb. 2020 - Town issued

## Town of Aurora Building Permit Fee Report - by Issued Date: 03/01/2020 - 03/31/2020

Permit#	Location	Issued	Description	Square Ft	Project Cost	Permit Fee	Rec Fee	Water Fee	Sec Dep
2020-0046	784 Clean Rd	03/02/20	Detached garage w/workshop	2,016.00	42,000.00	337.40			
2020-0047	665 Main St	03/04/20	A-Frame Sign @ Smoke World	6.00		60.00			
2020-0048	650 Jewett Holmwood Rd	03/04/20	(R1 19-36) Addition	1,055.00		120.50			
2020-0049	123 Grey St	03/04/20	(2) Temporary Signs	32.00		50.00			
2020-0050	273 Davis Rd	03/04/20	(R1 19-68) alteration/renovation of kitc	400.00		60.00			
2020-0051	75 Church St	03/05/20	Replace front porch, roof to remain	35.00	8,000.00	40.25			
2020-0052	442 Prospect Ave	03/05/20	Renovate kitchen, add new half bath, con	300.00	92,943.00	135.00			
2020-0053	681 Main St	03/09/20	A-Frame Sign @ EG tax	6.00	50.00	60.00			
2020-0054	658-660 Main St	03/09/20	(R1 19-76) A-Frame Sign @ Oasis Design	6.00		60.00			
2020-0055	283 West Falls Rd	03/09/20	Interior Renovations and new porch	271.00	70,000.00	124.85			
2020-0056	1377 Underhill Rd	03/10/20	Fence along side property line		2,865.00	50.00			
2020-0057	1200 Center St	03/10/20	Generator		4,500.00	50.00			
2020-0058	564 Oakwood Ave	03/10/20	Fence - 6' h wood		1,500.00	50.00			
2020-0059	1135 Olean Rd	03/10/20	(R1 19-74) Single Family Dwelling w/ Alt	2,851.00		356.38			
2020-0060	1970 Lapham Rd	03/10/20	Single Family Dwelling w/ Attached Garag	6,761.00	605,000.00	2416.35	200.00		
2020-0061	695 Main St	03/10/20	A-Frame Sign @ The Main Street Bakery	3.75	40.00	60.00			
2020-0062	664 Davis Rd	03/11/20	Replacement of 30' stone wall w/ block		8,500.00	100.00			
2020-0063	145 Reiter Rd	03/11/20	generator		9,000.00	50.00			
2020-0064	299 Perry St	03/13/20	Vestibule addition/extension (at back of	110.00	5,000.00	100.00			
2020-0065	988 Mill Rd	03/16/20	Prebuilt shed			102.20			
2020-0066	31 West Gate Dr	03/17/20	Prebuilt shed	120.00	4,779.00	53.00			
2020-0067	538 Jewett Holmwood Rd	03/17/20	Addition and alterations	2,174.00	125,000.00	790.90			
2020-0068	270 Quaker Rd	03/19/20	Generator installation - installing Curmm			50.00			
2020-0069	270 Quaker Rd	03/19/20	Fence enclosure for generator installati			50.00			
2020-0070	250 Geneva Rd	03/19/20	Convert sunroom to conditioned space, re		50,000.00	211.65			
2020-0071	515 Oakwood Ave	03/20/20	Freestanding deck			59.75			
2020-0072	1999 Blakeley Rd	03/30/20	21x20 deck	300.00	6,600.00	80.00			

04/24/20

Permit#	Location	Issued	Description	Square Ft	Project Cost	Permit Fee	Rec Fee	Water Fee	Sec Dep
2020-0073	230 North Willow St	03/30/20	24x24 Pole Barn	576.00	14,000.00	121.40			
2020-0075	232 Walnut St	03/31/20	New fence		3,500.00	50.00			

Total Count: 29

20-74 issued 4/16/20 (R)

1,053,277.00 5849.63 200.00

Feb. 2020 - Town

Completed

Town of Aurora

Building Permits Completed: 03/01/2020 - 03/31/2020

Permit#	Issued	Final	Property Owner & Location	Tax Map# Lot#	Fee	Project Cost	Description
2019-0004	01/02/19	03/09/20	Jaecle Judith A 19 North Willow St	164.19-5-32	100.60	26,000.00	Solar Panel
2019-0048	02/25/19	03/09/20	Yuhua Jamie Lynn Trustee 1114 Center St	187.00-3-58	191.00	31,000.00	Polebarn
2019-0062	03/05/19	03/09/20	Barone, Douglas P 1154 Olean Rd	188.00-3-25	68.75	(R) 17-280	Residential Repairs
2019-0297	07/30/19	03/04/20	Phillips, Peter C 5 Victoria Hts	176.10-3-47	234.40	30,250.00	Addition
2019-0521	12/23/19	03/04/20	McLaughlin, Walter J 1913 Lapham Rd	176.00-4-3.11	50.00	10,673.00	Generator for 45 Park Lane S. (notarized permission letter in file)
2019-0525	12/31/19	03/04/20	Furlong, Daniel J 4260 Reiter Rd	165.00-1-20.112	50.00	7,731.00	Generator
Zenner & Ritter, Inc							
<b>Total Count:</b>		6			<b>Total:</b>	<b>\$694.75</b>	<b>\$105,654.00</b>