

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



5A
1-3
TOWN CLERK
Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

To: Aurora Town Board
From: Martha Librock, Town Clerk
Date: March 19, 2020
Re: AMC Contractor Payments

Please approve the following payments for the Aurora Municipal Center Project. All of the payment applications have been reviewed and approved by Fontanese Folts Aubrecht Ernst:

- Payment No. 7 to Greater Niagara Mechanical Inc. thru 2/20/20 for the Mechanical contract: \$79,676.50
- Payment No. 10 to Industrial Power & Lighting thru 2/29/20 for the Electrical contract: \$37,149.75
- Payment No. 10 to Telco Construction, Inc. thru 2/29/20 for the General-Site Work contract: \$270,947.43

March 18, 2020

Ms. Martha Librock
Town Clerk
Town of Aurora
300 Gleed Avenue
East Aurora, New York 14052



Re: Proposal for Asbestos Related Services

- **Pre-Demolition Asbestos Inspection**
- **Project & Air Monitoring**

**113 King Street
East Aurora, New York
Adjacent to Senior Center**

Dear Ms. Librock:

Thank you for allowing Stohl Environmental LLC to submit this proposal for a Pre-Demolition Asbestos Inspection of the structure mentioned above.

Stohl Environmental LLC is well qualified to perform the scope of work associated with this project, including the following credentials:

- **Experience:** Stohl Environmental LLC has successfully completed thousands of similar projects over the past 32 years, including projects for:
 - Western New York's largest development and architectural / engineering firms,
 - New York Power Authority including the asbestos inspection of the entire Niagara Power Plant in Lewiston, NY and the St. Lawrence FDR Power Project in Massena, NY,
 - the former Millard Fillmore Gates Hospital in Buffalo, NY
 - the Buffalo Airport Center (Pre-Demolition Asbestos Inspection of the Former Westinghouse Plant),
 - American Axle in Buffalo, NY,
 - the AMPAC In-Space Propulsion Buildings in Niagara Falls, NY
 - the former Bethlehem Steel Plant in Lackawanna, NY, and
 - the City of Niagara Falls (over 500 Pre-Demolition Asbestos Inspection).
- **Capacity:** Stohl Environmental LLC has the largest staff of environmental professionals engaged in asbestos and lead-based paint inspections and design in WNY.
- **Documented Protocols and Quality Control:** A check of our references will reveal that Stohl Environmental inspection and abatement design projects are carefully managed and are targeted to bring our projects in on-time and on-budget.
- **Insurance:** Stohl Environmental carries \$6 million in professional and general liability coverage and will name the client as additional insured upon request.



Pre-Demolition Asbestos Inspection Work Will Include:

- Inspection of structure's areas and materials,
- Formulate an inventory list of suspect materials, locations and estimated quantities,
- Conduct material sampling of suspect materials as needed of materials not previously tested,
- Independent laboratory analysis of suspect asbestos material by an accredited laboratory,
- Review of sample results, and
- Produce asbestos inspection report in industry standard format to include at minimum the laboratory sample reports, chain of custody documents, executive summary and a listing of sample locations.

Proposed Fees:

DESCRIPTION	UNIT PRICE	ESTIMATED QUANTITY	TOTAL
Inspection Labor			
Asbestos Inspection and Preparation of Report	\$59/hour NOTE 1	11 hours NOTE 1	\$649 NOTE 1
Estimated Lab fees			
Polarized Light Microscopy (PLM) Analysis- for friable materials such as plasters, pipe insulation, etc.	\$15/sample NOTE 1	22 samples NOTE 1	\$330 NOTE 1
Polarized Light Microscopy (PLM) Analysis- for Non-friable materials such as floor tiles, ceiling tiles, mastics, caulking, etc.	\$20/sample NOTE 1	18 samples NOTE 1	\$360 NOTE 1
Transmission Electron Microscopy (TEM) Analysis- for Non-friable materials such as floor tiles, ceiling tiles, mastics, caulking, etc.	\$55/sample NOTE 1	18 samples NOTE 1	\$990 NOTE 1
TOTAL			\$2,329 NOTE 1

Note 1- The estimated number of samples and hours is based on discussion with the client regarding scope of work and Stohl Environmental's experience with similar projects. Exact sample quantity will be dependent on the total number of different homogenous types of building materials present in the structure that are suspect for asbestos. In most cases, three samples of each homogeneous suspect asbestos containing material are the required sample quantity. If it is above the proposed amount, samples will be held without analysis until approved by the client.

Scope of Service for Project & Air Monitoring

Provide Project and Air Monitoring services during asbestos abatement in accordance with NYS Industrial Code Rule 56: Services include:

1. NYS certified and licensed Project Monitor/Air Sampling Technician
2. All equipment, pumps, calibrators, cassettes and supplies
3. Daily Air Monitoring services
4. Analysis of samples by an independent licensed certified laboratory on a 24 hour turn-around or less upon request
5. Recorded chain of custody and analysis reports
6. Inspection of contractor's performance and ensure compliance with applicable regulations
7. Attend job meetings upon request
8. Daily log of all activities
9. Project summary report

Proposed Fees for Project & Air Monitoring:

Description	Unit Rate
Project & Air Monitoring Labor – NYS Certified Project & Air Monitor, including provisions for background, environmental and final clearance air sampling	\$39 / Hour
Project Management (approximately ½ to one hour per day)	\$55 / Hour
Air Sample Analysis: All lab analysis is conducted by an independent third party laboratory.	
Phase Contrast Microscopy (PCM) Analysis (24 hour turnaround time)	\$7 / Sample
Project and Air Monitoring Summary Report	\$200 / Report

Note: The number of Project and Air Monitoring hours on site, and the number of samples to be analyzed are directly dependent upon the project construction schedule, phasing schedule, abatement contractor's schedule, and the contractor's ability to achieve clearance of work areas. The client should be assured that Stohl Environmental's approach is highly disciplined and managed to assure that total project cost to the client is kept to the minimum possible.

Summary and Acceptance:

If you have any questions on this proposal, or suggestions on how Stohl Environmental LLC can better serve you, please do not hesitate to call. Thank you.

Sincerely,
 Stohl Environmental, LLC.

Proposed by:

 Tony Franjoine, Jr.

Accepted by:

3/18/20
 Date

 On behalf of Town of Aurora

 Date

Martha Librock

From: Tony Franjoine Jr <TonyJR@stohlenvironmental.com>
Sent: Wednesday, March 18, 2020 4:34 PM
To: Martha Librock
Cc: bryan.smith@ghd.com
Subject: Stohl Env Asbestos Proposal- 113 King St, East Aurora NY
Attachments: 2020-263 Town of Aurora- 113 King St E Aurora- PreDemo Asbestos Inspection & Proj and Air Monitoring Proposal.pdf

Good Afternoon, Martha.

Attached please find our proposal to provide asbestos related services for the project at 113 King Street in East Aurora. This includes completion of a pre-demolition asbestos inspection and providing asbestos project and air monitoring services during asbestos abatement activities onsite.

If you have any questions or concerns, please do not hesitate to contact me.

Thank you.

1

Tony Franjoine, Jr. | Partner
Stohl Environmental, LLC
3860 California Road
Orchard Park, New York 14127
Buffalo, New York 14219
Ofc: 716-312-0070 | Mobile: 716-998-8701
Fax: 716-312-8092 | Email: tonyjr@stohlenv.com

Stay Connected with Stohl Environmental:



Cost Effective Environmental Solutions Since 1988

- *Asbestos Inspections, Specifications & Project Monitoring*
- *ASTM Phase I & II and Due Diligence Services*
- *Abatement Services*
- *NYSDOH/EPA Asbestos Training; EPA Lead-based Paint Training*

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Martha Librock

GB

From: Bryan.Smith@ghd.com
Sent: Thursday, March 05, 2020 12:52 PM
To: Martha Librock
Cc: Chuck Snyder; James Bach; Charles Snyder; Cathie Thomas
Subject: Joint Municipal Facility - Town and Village Emblem Signs
Attachments: Visual Impact Rev Proposal T&V Signs.jpg; Fastsigns Estimate - T & V Logo signs.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Get back to this

Hi, Martha –

Confirming our recent conversation, I have attempted to obtain proposals from local sign shops for the signs that will be installed over the entry porticos at the new facility, and in the Board Room.

The exterior signs will be 36" diameter, carved/sandblasted High Density Urethane (HDU). The consensus on the 30" diameter interior signs was that they be medium grained wood, carved and sandblasted.

1

I have only been able to locate 2 area sign shops that can manufacture the required signs – Visual Impact Signs in East Aurora, and Fast Signs on Walden Avenue. I have attached the proposals from each for your information. The quotes received were as follows:

- Fast Signs - \$4,350.40 (excluding tax)
- Visual Impact: \$3,440 (excluding tax)

It is my recommendation that the Town Board award the sign work to Visual Impact.

Finally, I will make sure that a final rendering for each sign is provided for approval (Cathie, I know that the green coloring is omitted from the graphic in the Visual Impact proposal – it will be included in the final product for the HDU sign.

Thanks, please let me know if any questions, and let em know when the work is awarded so I can contact Visual Impact to get them started.

Bryan

Bryan Smith, PE

GHD

T: +1 716 856 2142 | M: +1 716 445 8585 | E: Bryan.Smith@GHD.com
285 Delaware Avenue Suite 500 Buffalo New York 14202 USA | www.GHD.com

2

Please consider our environment before printing this email

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MPAGE

S.I.G.N.'S

YOUR FULL SERVICE SIGN COMPANY OFFERING COMPLETE DESIGN / CONCEPTS PRODUCTION AND INSTALLATION OF THE HIGHEST QUALITY SIGNS AVAILABLE. SPECIALISTS IN CARVED & 3-DIMENSIONAL SIGNAGE, SCULPTURES, MURALS, DIGITAL PRINTING, VINYL & HAND LETTERING, GOLD LEAF, TRUCKS, BOATS, BANNERS, STOREFRONTS, NEON, LED, BACKLITS & MORE...

Client: Town of Aurora

Bryan Smith Phone: 445.8585

Date: 1/28/20

2) 36" EAST AURORA TOWN & VILLAGE LOGOS: EACH 3-D CARVED AND PAINTED SINGLE FACED HDU (High Density Urethane) FOR EXTERIOR DISPLAY, CENTERED ON BOTH FRONT GABLES OF NEW BUILDING.



2) 30" EAST AURORA TOWN & VILLAGE LOGOS: EACH 3-D CARVED WOOD PLAQUE (with moderate grain) STAINED & PAINTED. f/INTERIOR.



Price	\$3320.00
Delivery / Installation	120.00
Sub total	3440.00
Sales tax	_____
Total	3440.00
Deposit	_____
Amount due upon completion	\$3440.00

Completion date:

Terms: 50% down, balance upon completion

This design is the property of the designer, and may not be reproduced in any manner without written permission.

SKETCH DEPOSIT: The sketch deposit covers minimal costs involved in developing a concept. It does not cover the actual purchase of a custom design, which would be figured at an hourly rate, with a quoted maximum price. The sketch remains the property of the designer.

PRICES: As indicated above, are minimum estimates for art or sign work only. Photocasts, typography, photographs, overtime, changes and/or additions, delays caused by the client, special considerations and all other work expense that cannot be estimated accurately in advance will be billed extra unless otherwise specified herein.

FINISHED art, mechanicals, and signs will be released for use by the client only.

designer are the property of the designer and will be held for the client, unless otherwise shown.

THE CLIENT agrees to pay all costs of collection in the event of default of payment by the client, including a reasonable attorney's fee. In the event of delinquent payments, the client will be charged a rate of 2-1/2% interest for every month after the first 30 days.

SPECIAL conditions on client's purchase orders in no way negate the above Conditions of Sale. In ordering the work described above, the client accepts all of these conditions whether noted on his purchase order or not.

ESTIMATE

E99-11952

More than fast. More than signs. ®
fastsigns.com/99

Payment Terms: Due Upon Receipt

Created Date: 3/5/2020

DESCRIPTION: (2) HDU and (2) Wood Signs for Town of Aurora, and Village of East Aurora

Bill To: TOWN OF AURORA
300 GLEED AVENUE
East Aurora, NY 14052
US

Pickup At: FASTSIGNS
4913 Genesee Street
Buffalo, NY 14225
US

Requested By: BRYAN SMITH
Email: BRYAN.SMITH@GHD.COM
Work Phone: 716-445-8585

Salesperson: House 320101 - Buffalo, NY

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	(1) 36" x 36" 1.5" HDU Single Sided Sign Sand Blasted, would grain, painted (6)colors (Village of of East Aurora)	1	\$1,088.00	\$1,088.00
2	(1) 36" x 36" 1.5" HDU Single Sided Sign Sand Blasted, would grain, painted (3)colors (Town of Aurora)	1	\$928.20	\$928.20
3	(1) 30"x 30" x 1.5" Single Sided sand blasted cedar; stained with penetrating sealer (Village of East Aurora)	1	\$829.60	\$829.60
4	(1) 30"x 30" x 1.5" Single Sided sand blasted cedar; stained with penetrating sealer (Town of Aurora)	1	\$829.60	\$829.60
5	Delivery and Installation: (4) signs (2 exterior; 2 interior)	1	\$675.00	\$675.00
			Subtotal:	\$4,350.40
			Taxes:	\$380.66
			Grand Total:	\$4,731.06

A 50% Deposit is required for all orders.
We accept Cash, Checks, and All Major Credit Cards.

Signature: _____ **Date:** _____

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PYROTECHNIC DISPLAY AND SERVICES AGREEMENT

This PYROTECHNIC DISPLAY AND SERVICES AGREEMENT (hereinafter referred to as "agreement") and entered into this ___ day of 10th of March, 2020 by and between **SKYLIGHTERS of New York LLC** (herein after referred to as "SELLER") the **Town of Aurora and Village of East Aurora** (herein after referred to as "BUYER").

This is a one year agreement.

1. TIME AND PLACE: POSTPONEMENT/CANCELLATION: SELLER agrees to design, produce and execute a fireworks show, otherwise known as a pyrotechnic display. At approximately 10:00 p.m. on the 3rd day of July 2020 at the following location: Hamlin Park, East Aurora, NY - weather permitting. An alternative inclement weather date is hereby designated to be the 4th day of July 2020 at the same time and place set forth herein above. It is agreed and understood by and between the parties hereto that SELLER shall have the sole, exclusive and final determination of the suitability of the weather conditions at time of the display. In the event SELLER should determine that the weather conditions are such that an unsafe or hazardous condition may exist, SELLER shall have the exclusive right to postpone the starting time of the display and/or delay the display in its entirety until conditions have improved and are appropriate for the safety of all involved or until the inclement weather date as set forth herein above. If for any reason the display cannot be presented at all, 10% of contract is due to Skylighters of New York, LLC.

2. INSURANCE: SELLER agrees to provide a Certificate of Insurance showing SELLER and BUYER to be insured and covered for \$5,000,000 Each Accident; \$5,000,000 General Aggregate; \$5,000,000 products-comp/ops Agg. SELLER will obtain and keep in force Workers Compensation insurance, including employees liability to the full statutory limits. In the event greater liability insurance limits are required, the additional cost will be paid by BUYER. To the fullest extent permitted by law, the SELLER agrees to defend, indemnify and hold harmless the BUYER. The Town of Aurora and Village of East Aurora are additional insured on primary and noncontributing basis. Waiver of subrogation applies.

3. SECURITY/SAFETY: BUYER is responsible for procuring and managing the following: Adequate security personnel; barricades; ropes with flags, etc., to barricade all closed (dangerous) areas to spectators; traffic patrolmen; and as necessary: security guards for crowd control and clean-up personnel to remove litter left by spectators or any persons other than SELLER; trash receptacles as necessary for spectators; "No Parking" signs and directional signs. As necessary: sufficient space (as determined by shell size) for the proper and safe display of said pyrotechnic program. Such space to be clear and free of all persons except those employed by SELLER and clear of any and all equipment, vehicles, structures or items of any other kind not authorized or put in place by SELLER.

4. LICENSES OR PERMITS: BUYER shall be responsible for obtaining, for SELLERS benefit, any State, City or local licenses or permits required to execute the pyrotechnic display contemplated herein. SELLER shall provide BUYER with any necessary information, proof of insurance or other items required by the licensing/permitting authority for issuance of such licenses for permits.

5. COMPENSATION: Compensation shall be made to the SELLER hereunder as follows:

\$3,000.00 at the signing of this agreement due no later than the 1st day of May, 2020, with the balance of \$9,200.00 due on or before the 3rd day of July, 2020. The total amount of this contract is

\$12,200.00 If for any reason other than is addressed hereinabove the BUYER wishes to cancel this Agreement, there will be a cancellation fee in the amount of fifty percent of the total contract price for the cancellation of a one-year contract to be paid to or retained by SELLER.

Any applicable state or local taxes will be payable by the BUYER.

6. Should the setup of the display require a multi-day setup, it is up to the BUYER to provide overnight security for the display site.

THIS CONTRACT IS BINDING ONLY AFTER IT HAS BEEN SIGNED BY ALL PARTIES HERETO AND RETURNED TO THE SELLER WITH THE REQUIRED DEPOSIT AS SET FORTH HEREINABOVE.

Skylighters of New York LLC - "SELLER"

Town of Aurora - "BUYER"

BY: _____

BY: _____

Matthew Shaw Member

Supervisor

DATE: _____

DATE: _____

Village of East Aurora - "BUYER"

BY: _____

Mayor

DATE: _____

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



TOWN CLERK
Martha L. Librock
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

March 10, 2020

TOWN COUNCIL MEMBERS

Susan A. Friess
sfriess@townofaurora.com

Jolene M. Jeffe
jjeffe@townofaurora.com

Charles D. Snyder
csnyder@townofaurora.com

Luke Wochensky
lwochensky@townofaurora.com

SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

CODE ENFORCEMENT
OFFICER
William Kramer
(716) 652-7591
building@townofaurora.com

ASSESSOR
Roger P. Pigeon
assessor@townofaurora.com
(716) 652-0011

DIR. OF RECREATION
Christopher Musshafen
(716) 652-8866
chris@townofaurora.com

TOWN ATTORNEY
Ronald P. Bennett

TOWN JUSTICE
Jeffrey P. Markello
Anthony DiFilippo IV

HISTORIAN
Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507
NYS Relay Number:
1(800) 662-1220

To: Town Board
Re: Request to attend the New York Rural Water Association's Technical Training Workshop

Please approve David Gunner to attend the New York Rural Water Association's Technical Training Workshop from May 18 2020 to May 20, 2020 in Lake Placid, NY. Registration is \$300 and the hotel will be \$129 per night. The total amount of \$687 will be taken out of Account A5010.404, Highway Expense and Travel.

Elizabeth Deveso
Highway Secretary

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



townclerk@

6E

TOWN OF AURORA

Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

Susan A. Friess
sfriess@townofaurora.com

Jolene M. Jeffe
jjeffe@townofaurora.com

Charles D. Snyder
csnyder@townofaurora.com

Luke Wochensky
lwochensky@townofaurora.com

March 17, 2020

To: Town Board Members

I respectfully request the Town Board authorize the hiring of Engasser Concrete to install sidewalks on the North Grove Bridge.

TO: SUPT. OF HIGHWAYS
David M. Gunner
(716) 652-4050
highway@townofaurora.com

I have received the following 3 quotes to perform this job.

Engasser: \$4500
Creative Concrete: \$7500
B & W Concrete: \$9350

CODE ENFORCEMENT
OFFICER
William Kramer
(716) 652-7591
building@townofaurora.com

Sincerely,

A handwritten signature in black ink, appearing to be "D. Gunner", written over a large, hand-drawn oval scribble.

ASSESSOR
Roger P. Pigeon
assessor@townofaurora.com
(716) 652-0011

DIR. OF RECREATION
Christopher Musshafen
(716) 652-8866
chris@townofaurora.com

David M. Gunner
Superintendent of Highways

TOWN ATTORNEY
Ronald P. Bennett

TOWN JUSTICE
Jeffrey P. Markello
Anthony DiFilippo IV

HISTORIAN
Robert L. Goller
(716) 652-7944
historian@townofaurora.com

FAX: (716) 652-3507
NYS Relay Number:
1(800) 662-1220

SUPERVISOR
James J. Bach
(716) 652-7590
jbach@townofaurora.com



6F ERK
rock
280
com

TOWN OF AURORA
Southside Municipal Center
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

3/17/2020

Supervisor Bach and Town Board Members

I respectfully request Town Board approval to initiate Justice Court Action against Michael P Webb living at 1102 Davis Rd, West Falls NY. Mr. Webb continues to run a tree care business from his Rural Residential property after several notices that such use is not allowed. This business includes two bucket trucks, chippers, dump trucks, and piles of debris in full view of the public, which is contrary to what is allowed in a home occupation. Thank you for your consideration.

A handwritten signature in cursive script that reads "William R. Kramer".

William R. Kramer
Code Enforcement Officer

66



BUDGET TRANSFER REQUEST FORM

Please note the following guidelines:

- A shortage of **less than \$750 per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the **approval of the Supervisor**.
- A shortage of **\$750 or more per line** can be satisfied with this form requesting a budget transfer(s) between lines that are **within the responsibility of a single Department Head**. These will require the approval of the Town Board.
- A shortage of **any amount** can be satisfied with this form requesting a budget transfer(s) between lines which fall under **the responsibility of different Department Heads**. These will require the approval of the Town Board.
- Budget transfers must be made **PRIOR** to the expenditure.
- All budget transfers must be submitted to the **Supervisor's Office using this form**.

DEPARTMENT HEAD NAME (printed): David Gunner
 SIGNATURE: [Signature] DATE: 3/6/20

1. \$	<u>1,843.50</u>	FROM:	<u>DB 5130.432</u>	<u>Shop materials & supplies</u>	<u>\$ 21,158.42</u>
			<small>ACCT NO.</small>	<small>ACCT TITLE</small>	<small>CURRENT BALANCE</small>
		TO:	<u>DB 5130.217</u>	<u>Shop Pickup TRUCK</u>	<u>(1,843.50)</u>
			<small>ACCT NO.</small>	<small>ACCT TITLE</small>	<small>CURRENT BALANCE</small>
		REASON:	<u>Kenworth plow cost more than anticipated</u>		
2. \$	_____	FROM:	_____	_____	_____
			<small>ACCT NO.</small>	<small>ACCT TITLE</small>	<small>CURRENT BALANCE</small>
		TO:	_____	_____	_____
			<small>ACCT NO.</small>	<small>ACCT TITLE</small>	<small>CURRENT BALANCE</small>
		REASON:	_____		
3. \$	_____	FROM:	_____	_____	_____
			<small>ACCT NO.</small>	<small>ACCT TITLE</small>	<small>CURRENT BALANCE</small>
		TO:	_____	_____	_____
			<small>ACCT NO.</small>	<small>ACCT TITLE</small>	<small>CURRENT BALANCE</small>
		REASON:	_____		
4. \$	_____	FROM:	_____	_____	_____
			<small>ACCT NO.</small>	<small>ACCT TITLE</small>	<small>CURRENT BALANCE</small>
		TO:	_____	_____	_____
			<small>ACCT NO.</small>	<small>ACCT TITLE</small>	<small>CURRENT BALANCE</small>
		REASON:	_____		
5. \$	_____	FROM:	_____	_____	_____
			<small>ACCT NO.</small>	<small>ACCT TITLE</small>	<small>CURRENT BALANCE</small>
		TO:	_____	_____	_____
			<small>ACCT NO.</small>	<small>ACCT TITLE</small>	<small>CURRENT BALANCE</small>
		REASON:	_____		

APPROVALS:
 SUPERVISOR SIGNATURE : _____
 TOWN BOARD MEETING APPROVAL DATE: _____

Date: _____
 Action #: _____

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



MARTIN
(716) 652-3280
townclerk@townofaurora.com

GH

TOWN OF AURORA
300 Glead Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: Computer Surplus
DATE: 03/23/20

Installation of the new computers purchased at the end of 2019 has begun. I respectfully request approval to surplus the following towers from the Senior Center:

- 4 Dell Optiplex 760 from the Computer Lab; TOA Inventory #1928, 1930, 1932, 1934
- 1 Dell Optiplex 780 from the Reception Desk; TOA Inventory #1982

Upon approval, the hard drives will be removed and stored in a locked facility until all are collected and sent for certified destruction. The remaining hardware will be recycled during the Town Highway recycling collection in the fall.

7A

**TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF February 2020**

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATION:

Erie County Clerk Mickey Kearns hosted a Clerk on the Go at our center on February 5, 2020. The focus is on the upcoming need to travel with a passport or star license on domestic airlines in October. They were very helpful and explained the best solutions.

Our AARP tax preparation at the center is underway and going well. At this time we are booked for the season.

On Feb. 7th I attended the Live Well Erie task force meeting in Cheektowaga. The focus is to enhance the quality of the lives of Erie County residents. My component is seniors and how we can enhance their transportation, food, and housing needs.

The AFP Group inspected our fire extinguishers and sprinkler system. All passed with no issues.

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

Title: WORKOUT ROOM
Day & time: M-F 8:00am- 4:00pm
Participants: Approximately 45 per day
Title: LINE DANCING
Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
Participants: 58 people
Supervisors: Nance Baranowski
Title: SENIOR NOTES
Day & time: Mondays, 12:45 – 2:30pm
Participants: 23 people
Supervisor: Kathy Almeter
Title: EUCHRE
Day & time: Mondays, 1:00 – 4:00pm
Participants: 24 people
Title: PINOCHLE
Day & Time: Fridays, 1:00 – 4:00pm
Participants: 20 people
Title: CERAMICS
Day & time: Tuesdays, 10:00am – 4:00pm
Participants: 35 people
Supervisor: Elaine Schiltz
Title: EXERCISE CLASS
Day & time: Tuesdays & Wednesdays 8:30 – 9:30am
Participants: 14 people
Title: TAI CHI
Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans
Supervisor: Judy Augustyniak & Susan Ott
Participants: 15 people
Title: TAI CHI – advanced
Day & time: Mondays 10:00 & Thursdays 9:00am
Supervisor: Dennis Desmond
Participants: 15
Title: YOGA
Day & time: Wednesdays, 9:45 – 11:00am
Supervisor: Irene Kulbacki
Participants: 22 people
Title: BOWLING
Day & time: Wednesdays, 1:00pm
Supervisor: Barb D'Amato
Participants: 48 people
Title: PAINTING
Day & time: Wednesdays, 1:00 – 3:30pm
Supervisor: Walt Carrick
Participants: 8-10 people
Title: BRIDGE
Day & time: Wednesdays, 9:30am – 2:00pm
Supervisor: Dave Lorcom
Participants: 40 people
Title: SENIOR CLUB
Day & time: Thursdays, 10:00am – 3:00pm
President: Joyce Salansky
Title: PACE (people with arthritis can exercise)
Day & time: Fridays, 9:00 – 10:00am
Supervisor: Donna Bodekor
Participants: 12 people
Title: SEWING & QUILTING
Day & time: Tuesday 10-2pm
Supervisor: Terry Piper
Participants: 12 people

Title: WOOD CARVING
 Day & time: Fridays, 1:00 – 4:00pm
 Supervisor: Walt Carrick
 Participants: 10 people
 Title: 55 ALIVE – Defensive driving classes
 Day & time: 1st Monday & Wednesday of the month – April 6 & 7, 2020
 Supervisor: AARP trained teachers
 Participants: 34 people max.
 Title: SCRABBLE
 Day & time: Wednesdays 9:30-11:00am
 Supervisor: Dianne Bender
 Participants: 8+ people
 Title: FIBER ARTS
 Day & time: Tuesdays 1st & 3rd
 Participants: 12 people
 Title: MAHJONG
 Day & time: Mondays 2:00pm
 Supervisor: Lou Plotkin
 Participants: 12
 Title: MEXICAN DOMINOS
 Day & time: Thursdays 9:30 am
 Supervisor: Laurie Smith
 Participants: 8+
 Title: BOOK CLUB
 Day & time: 2nd Wednesday of the month
 Supervisor: Barb Dadey
 Participants: 8-10
 Title: Chess Club
 Day & time: Thursdays 10:00am
 Supervisor: Roberto Gesualdi
 Participants: 10
 Title: Wii Bowling
 Day & time: Tuesdays 12:30pm
 Supervisor: Jerry Young
 Participants: 12
 Title: Portrait Sketching
 Day & time: Fridays
 Supervisor: Kurt Almond
 Participants: varies 4-8

TRIPS

Feb. 25 – Seneca Niagara Casino

FUTURE TRIPS

March 27 – Kleinhans – DooWop project concert

EVENTS & OTHER ACTIVITIES

Feb. 19 – The Mediterranean Diet was presented by Jennifer Johnston and sponsored by Blue & Blue Shield.

Feb. 26- Our book club read The Nightingale by Kristin Hannah.

Feb. 10– Clarity Group Medicare Review insurance Representative

Feb. 13 – Thursday Senior Social Club Valentine’s Day party

Feb. 20 – Town Historian Rob Goller presented a program to the Thursday Senior Club on the topic of Women’s Suffrage.

Feb. 13 – Univera Representative

Feb. 4 -25 – Taxes continue throughout the month

NUTRITIONAL LUNCH PROGRAM

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program averaged 237 lunches per week. Lunch totals for the month of February are 948.

Week of Feb. 3	235	Week of Feb. 10	254
Week of Feb. 17	221	Week of Feb. 24	238

Submitted by: Donna Bodekor

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: FEBRUARY 2020

7B

ADMINISTRATIVE:

Reports:

- We have 13,200 members registered in our recreation system
- We had 117 individual program registrations in the month of February
- We generated \$4,817 in sales February
- Credit card purchases totaled 69% (96% on-line, 4% office)
 - 2019 to 2020 comparison:
 - Total sales from 1/1/19 – 2/28/2019 \$10,552
 - Total sales from 1/1/20 – 2/29/2020 \$14,015

Our Winterfest activities went off without a hitch! All of our programs were well attended and our local businesses were great again this year about participating. We were happy to provide an opportunity for our children to stay active during February break!

Our spring and summer program plans have been solidified. We have posted all information on our website. Fliers have been prepared have already gone out to the schools. The Advertiser will, once again, publish the Summer Guide. Registration for programs begins April 6th for residents and April 20th for non-residents.

Applications for our summer positions are being received and reviewed. We will be looking to hire in early April.

EAST competed in three meets this month. We traveled to Orchard Park with over 50 athletes for the annual Snowball meet. EAST also competed at the Niagara Championship Qualifier in Tonawanda where we sent 35 athletes to get qualifying times for our championships! And finally we traveled to SUNY Fredonia to compete in our league championships with almost 50 athletes over the course of 4 sessions. For the first time in 10 years EAST won our division!

Submitted by: Chris Musshafen, Director of Recreation and Aquatics



7C

**East Aurora / Town of Aurora
Police Department
Interdepartmental Correspondence**

To: Mayor Mercurio & Village Board; Supervisor Bach & Town Board
From: Shane Krieger, Chief of Police
Date: 03122020
Re: Monthly Report – February 2020

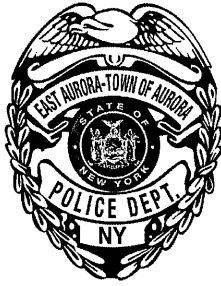
General Information

- Precautions are being addressed regarding what steps our public safety dispatchers and police officers will do when handling possible coronavirus cases, if they should appear here. Starting in March our dispatchers will be asking more questions of callers for EMS calls regarding general illness complaints. EMS and police officers will then be given more directions depending on the answers. We are in the process of obtaining disposable N95 masks and the proper hand sanitizer to be available to our staff if needed. **To date there have been no cases reported in this county.**
- The requested budgets for Police, Dispatch and Crossing Guards have been completed, submitted and budget hearings held.

Meetings:

In addition to Village Board, Town Board and Staff meetings I also attended the following:

- Oakwood Ave Project meetings
- 2 Pistol Permit interviews
- Erie County association of Police Chiefs monthly meeting
- Met w/ Det. Longboat and DA Investigators regarding an investigation
- Met with 2 members of the community re: various issues



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Special Events:

- No Events

Training:

- PSD Pallotta began his dispatch training. He will be trained by Communication Supervisor Wypych and PSD Denz.

Statistics

Activity	Village	Outside of Village	Total (YTD)
Police calls	1,438(2,821)	778(1,622)	2,216(4,443)
Fire/EMS calls			405(405)
Response Time	1.5 minutes	3.4 minutes	
Property Damage Acc	16	26	45(74)
Injury Accidents	1/0 Fatal	4/0 Fatal	5(9)0(Fatal)
Leaving Scene Acc	3(5)	2(2)	5 (7)
Arrests-Individuals	12(19)	2(9)	14(28)
Crimes-Persons	3(5)	1(2)	4(7)
Crimes-Drugs	1(1)	0(0)	1(1)
Crimes-Property	10(14)	1(8)	11(22)
Burglary/Trespass	0(0)	0(0)	0(0)
S&R-Lic/Reg	4(9)	0(5)	4(14)
DWI	4(5)	2(3)	6(8)
Warrant Arrests	1(2)	0(0)	1(2)
Traffic Tickets	94(201)	65(123)	159 (324)
Parking Tickets			85 (198)
Domestics	0(2)	1 (3)	1(5)
9.41 Mental Health Charge	2 (7)	0 (1)	2(8)



East Aurora / Town of Aurora Police Department Interdepartmental Correspondence

Arrests / Investigations

- Besides the arrests and reported crimes in the above chart, Officers also investigated the following:
 - Officers assisted a local resident and news reporter with a harassment complaint (threats of violence), which was handled directly through the District Attorneys Office
 - Several youths were dispersed from the area of the Healthy Zone Ice Rink when bystanders felt a fight was about to break out.
 - A complainant called the station after having another vehicle strike hers in a village parking lot. The complainant reporter that the other vehicle left the area and a brief conversation, and the complainant felt the other driver may be intoxicated. West Seneca Police found the other vehicle in their town and the operator was arrested for DWI.
 - An 18 yo Wales man was charged with several vials of concentrated cannabis and was also in possession of several thousands of dollars.
 - A 57 yo Delevan man was arrested for driving while impaired by drugs after a one vehicle accident.
 - Patrols were dispatched to the Kelly Drive apartments after midnight one evening on a report of shots fired. Investigation found that a tenant hand discharged his .22 cal rifle into the ground, within 50 yds of his apartment building. The tenant was arrested.