

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



WS-1
CLERK
BROCK
2-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

GA

MEMO

TO: Town Board

FROM: Jim Bach
Kathleen Moffat

RE: Broker of Record/Going to Marketplace for Commercial Insurance

DATE: 02/10/20

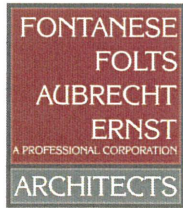
Jim and I met with representatives from Vanner Insurance and Sprague Insurance to discuss a potential new broker/agent relationship and well as going to marketplace with our commercial insurance, set to renew 3/16. We have not shopped commercial insurance in at least 7 years, and both representatives are confident we will receive favorable results.

The representative from Sprague Insurance states not only does he believe we would receive favorable results in the marketplace, he assures us his level of customer service will meet our needs. He would have us work with a team in Corning, NY that has experience working with municipalities. Two carriers were recommended. We did not receive any marketing documentation.

The representatives from Vanner Insurance were very thorough in their offerings. (See attached) The following is a list of items that we believe will benefit the Town:

- Municipal experience: the Village of East Aurora switched to Vanner Insurance in 2019 after a thorough research process and gives a good reference. The Town of Elma has used Vanner Insurance for approximately 10 years and also gives a good reference.
- Presents a thorough review of our current coverages, offers suggestions for changes, and takes the time to explain (e.g. highly recommends cyber insurance)
- Offers extras like Risk Management services and Insurance Certificate reviews
- Offers a wide range of carriers
- Assures us of timely responses to communications

Based on the meetings and the above information, it is our recommendation the Supervisor sign a new Broker of Record with Vanner Insurance and authorize them to put our policy out to market.



6395 WEST QUAKER ST
Phone: (716) 662-2200

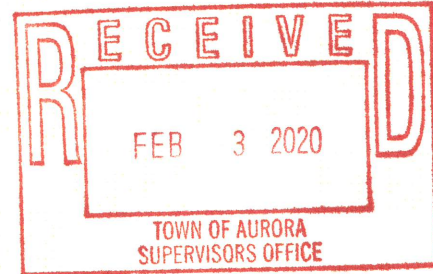
WS-2

NY 14127
mail: ffae.biz

GB

January 31, 2020

Mr. James Bach, Town Supervisor
TOWN OF AURORA
300 Glead Avenue
East Aurora, NY 14052



RE: Aurora Municipal Building

Dear Jim:

Per your request, attached is an update of our architectural/engineering fee for the referenced project. Also included are some additional services that we have rendered for your review and approval.

To date, we have not discussed interior and/or exterior signage, such as Office Identification, Directionals, Maps, Exterior Identification, other than the Town and Village Seals, etc. FFAE Architects could support a signage program as indicated in the attached update.

Finally, we have included three (3) invoices from Sienna Environmental which FFAE has paid but not yet invoiced to the Town (copies included).

Please do not hesitate to give me a call with any questions or concerns you may have with the attached.

Very truly yours,

FONTANESE-FOLTS AUBRECHT ERNST ARCHITECTS, P.C.

A handwritten signature in blue ink, appearing to read 'Paul A. Ernst'.

Paul A. Ernst, R.A.

PAE:mho

cc: Charles Snyder, Town Councilman
Deputy Town Supervisor

Encl.

AURORA MUNICIPAL BUILDING

Architect's Fee

\$5,655,421.00 Construction Value to Date – 1/31/20

X 8%

\$452,434.00 A/E Fee to Date

Additional Services:

- The design of the Court far exceeded the expectations of the Feasibility Study, due to the refinement of the design after numerous meetings with the Court, Town, and the Police Department. The plans were also sent for review to NYC and revisions were made. After getting through the Schematic Design Phase, the decision was made to abandon the move.
52 Hours @ \$160./Hr. = \$8,320.00
120 Hours @ \$80./Hr. = \$9,600.00
- FFAE assisted in the collection and organization of interior finishes which is an “additional service” as defined in our Contract.
44 Hours @ \$80./Hr. = \$ 3,520.00
- FFAE provided computer-generated renderings for the Town’s use in making public presentations and marketing.
45 Hours @ \$80./Hr. = \$ 3,680.00
- FFAE provided additional cost estimating as requested by the Town which exceeded the “basic cost estimating” as provided for in our basic A/E Service Contract.
\$ 2,035.00
- FFAE provided additional site design, adding the adjacent Oakwood Lot to the Project. FFAE also layed out the south parking lot with the King Street property included, should that property become available.
\$ 4,190.00

Proposed Services:

- Signage Program: FFAE can provide design and/or guidance in developing an interior and exterior signage program. We would expect the fee to be in the \$3,000-\$6000 range.

Unbilled Invoices: “Pass-thru” billing to the Town:

- Sienna Environmental: The following invoices have been paid by FFAE but not yet invoiced to the Town:

Invoice # 13409	\$2,100.00
Invoice # 13712	\$1,700.00
Invoice # 15536	<u>\$1,350.00</u>
	\$5,150.00



350 Elmwood Ave. Buffalo, NY 14222
 ☎ 716.332.3134 ☎ 716.332.3136

Bill To:
 Fontanese, Folts, Aubrecht & Ernst
 Donald Aubrecht
 6395 West Quaker Street
 Orchard Park, New York 14127

*DEA
 8/2/2017*

Invoice	
Date	Invoice #
7/31/2017	13409

Description	P.O. Number	Terms	Project #
		Net 30	SET2996
Quantity	Unit Price	Amount	
Hazardous Materials Inspection and Design Services Conversion of Former Fire Hall to New Town Hall Aurora, New York Per Proposal dated 1/4/17 NTE Amount: \$13,305 PROGRESS BILL through 7/23/17 Construction Document Phase - 75% complete	0.75	2,800.00	2,100.00
		Balance Due	\$2,100.00
emoffat@siennaet.com		Total	\$2,100.00

WE ACCEPT THESE MAJOR CREDIT CARDS



Sienna Environmental Technologies

350 Elmwood Avenue
Buffalo, NY 14222 US
716.332.3134
emoffat@siennaet.com
www.siennaet.com



Invoice

BILL TO

Fontanese, Folts, Aubrecht &
Ernst
6395 West Quaker Street
Orchard Park, New York 14127

INVOICE # 15536

DATE 03/31/2019

DUE DATE 04/30/2019

TERMS Net 30

PROJECT INFORMATION

Aurora New Town Hall

17.18

SIENNA PROJECT #

2996

QTY	DESCRIPTION	RATE	AMOUNT
	Hazardous Materials Inspection and Design Services Conversion of Former Fire Hall to New Town Hall Per Proposal dated 1/4/17 Project Manager: Donald Aubrecht NTE Amount: \$13,305 PROGRESS BILL through 3/31/19		
0.50	Bidding Assistance / Construction Phase - 50% complete	2,700.00	1,350.00

BALANCE DUE

\$1,350.00

Remit to:
350 Elmwood Ave.
Buffalo, NY 14222

Credit Card Payments Accepted.



350 Elmwood Ave. • Buffalo, NY 14222
P 716.332.3134 F 716.332.3136

Bill To:

Fontanese, Folts, Aubrecht & Ernst
Carmela Krajewski
6395 West Quaker Street
Orchard Park, New York 14127

Invoice

Date Invoice #
9/19/2017 13712

DGA
9/19/2017

P.O. Number Terms Project #
Net 30 SET2996
Description Quantity Unit Price Amount

Hazardous Materials Inspection and Design Services
Conversion of Former Fire Hall to New Town Hall
Aurora, New York
Per Proposal dated 1/4/17
Project Manager: Donald Aubrecht

NTE Amount: \$13,305
PROGRESS BILL through 9/17/17

Description	Quantity	Unit Price	Amount
Construction Document Phase - 100% complete - submitted 8/24/17	0.25	2,800.00	700.00
Independent PE Review		1,000.00	1,000.00

WE ACCEPT THESE MAJOR CREDIT CARDS



emoffai@siennaet.com

Balance Due \$1,700.00
Total \$1,700.00

Application # _____

	Fee	Paid	Re
Application Fee	\$25. _____	_____	_____
Permit Fee	\$15. _____	_____	_____
Security Deposit	\$200. _____	_____	_____
Per Day Event Fee	\$200. _____	_____	_____

WS-3

6C

Application For Temporary Use Permit

**Neil and Barb Chur Equestrian Park, Soccer Field and/or Polo Field
At Knox Farm State Park**

Submit applications to:
Town of Aurora Parks and Recreation
300 Gleed Ave
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 60 DAYS IN ADVANCE OF EVENT/USE.

1. Name of organization: _____
2. Individual responsible for this request: _____
3. Address: _____

4. Telephone number: _____
5. Fax: _____
6. Email: _____
7. Date(s) of event: _____
8. Hours of use including set up/take down: Start _____ End _____
9. Description of the event or use:

10. Specific area(s) request. Please attach a map of the area.
 - a. Soccer fields _____
 - b. Polo Field _____
 - c. Equestrian Park _____
 - d. Other _____
 - i. Describe _____

11. Specific equipment to be brought into the park (porta-johns, tents, etc.)

12. Needs: Water _____ Electric _____

13. Estimated attendance: _____

- a. Will participants be crossing the road? _____
- b. Will participants be attending via bus? _____

PLEASE NOTE: Based on the estimated attendance of the event, a meeting with the Town Supervisor, Dir. of Recreation and Aquatics, the Highway Supervisor, and Chief of Police may be scheduled at the discretion of the Aurora Town Board to discuss a plan for proper traffic control and parking.

14. Will food or drinks be served? _____

- a. If yes, please describe _____

15. Will there be sound amplification, music, or a band(s)? _____

- a. If yes, please describe _____

16. Other services requested, please describe: _____

- a. NYS Park Police* _____
 - i. *Applicant is responsible for contacting the East Aurora Police Department if the event involves the Village or Town streets.
- b. Parks Department: _____

17. Do you intend to use the main part of Knox Farm State Park between Buffalo Rd, Willardshire Rd., and Knox Rd.? _____

- a. If yes, you must request a permit from NYS Parks and Recreation. Contact their office at 716-549-1802.

Provide drawings that describe location, size and text of all proposed signs for this event to the Town of Aurora Building Department, 300 Glead Ave. Approved signs may be erected 30 days prior to the event and must be removed immediately after.

I make this application and agree to abide by the **Guidelines for Use of Barb and Neil Chur Equestrian Park, Soccer Fields, and/or Polo Field**

Signature of Applicant

Date

Official Use Only

Event: _____

Attachments Submitted

- _____ Indemnification Agreement
- _____ Certificate of Insurance
- _____ Map with area(s) requested to be used indicated
- _____ Copy of application for sign permit, if applicable. (Upon application approval copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)
- _____ Copy of this application to NYS Parks and Recreation c/o Evangola State Park

Application _____ **Recommended** or _____ **Not recommended**
by the Recreation Department.

Action by Aurora Town Board

The Aurora Town Board, upon review of the application request # _____ submitted by _____ (organization or individual) took the following action with or without conditions (as applicable) noted below:

Approved: _____ **Date:** _____
Supervisor's Signature

Denied: _____ **Date:** _____
Supervisor's Signature

Conditions:

- _____ Police Department Approval
- _____ Highway Department Approval
- _____ Building Department Approval
- _____ Requesting organization shall attach a completed **Certificate of Insurance** with minimum limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional name insured
- _____ Requesting organization or individual shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.
- _____ Other

SUPERVISOR
JAMES J. BACH
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jbach@townofaurora.com



MART
(716) 652-3280
townclerk@townofaurora.com

6D

TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: 2020 Budget Amendment: Borderland Donation
DATE: 02/10/20

Approval to amend the 2020 Budget in order to record the \$500.00 Borderland donation approved at the 2/27/20 board meeting is respectfully requested. The budget amendment is as follows:

- Increase revenue line A 2025.2 Knox Field Donations by \$500
- Increase appropriation line A 7189.105 Knox Field Labor by \$500

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JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



GE
M. ...
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: 2019 Year End Budget Transfers
DATE: 02/10/20

Approval is respectfully requested authorizing the bookkeeper to make year-end budget transfers necessary to bring deficit lines into compliance. All transfers will be submitted to the Supervisor for approval.

SUPERVISOR
JAMES J. BACH
(716) 652-7590
jbach@townofaurora.com



MAR

(716) 652-7590

townclerk@townofaurora.com

TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

MEMO

TO: Town Board
FROM: Kathleen Moffat
RE: Surplus Item
DATE: 02/10/20

Approval is respectfully requested to surplus an old 2 drawer metal filing cabinet from the Courts, TOA #2481. Upon approval, the cabinet will be taken to the Highway Department to be sold as scrap at a future date.

Month Year Reported: ----> January 2020 CLERK'S MONTHLY REPORT
 Town Name: -----> Town of Aurora
 Prepared By: -----> Martha L. Librock
 Date Submitted: -----> Feb, 03 2020

7A

TO THE Supervisor:

Pursuant to Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all the fees and monies received by me in connection with my office, during the month above stated, excepting only such fees and monies the application and payment of which are otherwise provided for by law.

RSC Code	Revenue Description rpt_RT_CM_03_2011	Item Count	Total Revenue	Town Portion	Other Disburses
100	SPORTING LICENSE REVENUE	4	77.00	4.25	72.75
200	DOG LICENSE REVENUE	223	2,818.00	2,557.00	261.00
301	MARRIAGE LICENSE	4	160.00	70.00	90.00
303	CERTIFIED MARRIAGE CERTIFICATE	5	60.00	60.00	0.00
602	DEATH CERTIFICATE	1	80.00	80.00	0.00
607	MARRIAGE - GENEALOGY	1	11.00	11.00	0.00
622	ZONING MAPS	1	4.50	4.50	0.00
701	DOG CENSUS FEE	6	35.00	35.00	0.00
Report Totals:		245	3,245.50	2,821.75	423.75

REVENUES TO SUPERVISOR - CLERK FEES 264.75
 REVENUES TO SUPERVISOR - DOG FEES 2,557.00
TOTAL TOWN REVENUES TO SUPERVISOR: 2,821.75

Amount paid to NYS DEC REVENUE ACCOUNTING 72.75
 Amount paid to DEPT. OF AG. AND MARKETS 261.00
 Amount paid to STATE HEALTH DEPARTMENT FOR MARRIAGE LICENSES 90.00
TOTAL DISBURSED TO OTHER AGENCIES: 423.75
TOTAL DISBURSED: 3,245.50

FEB 3 2020 JAMES J. BACH Supervisor,
 State of New York, County of Erie, Town of Aurora

Martha L. Librock being duly sworn, says that she/he is the Town Clerk of the Town of Aurora that the foregoing is a full and true statement of all Fees and Monies received by her/him during the month stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and Sworn to before me
 this 3rd day of February 2020
Sheryl A. Miller Notary Public

Martha L. Librock
 Town Clerk

SHERYL A. MILLER
 Reg. #01MI6128663
 Notary Public, State of New York
 Qualified In Erie County
 Commission Expires June 13, 2021



7B

TOWN OF AURORA
Southside Municipal Center
 300 Gleed Avenue, East Aurora, NY 14052

From: Martha L. Librock, Town Clerk

Monthly Statement – Tax Collection

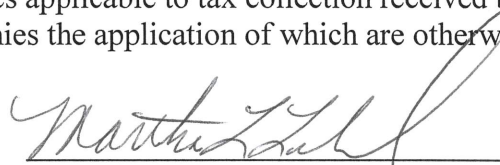
To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of Jan, 2020 in connection with the collection of taxes, excepting only such fees the application and payment of which are otherwise provided for by law:

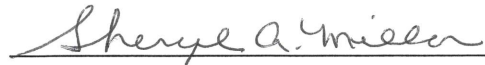
Received From	Type of Receipt	Amount
Taxes	Town/County	\$ 3,212,990.56
Taxes	Penalties	
Taxes	Interest	
Taxes	NOW Acct Interest	69.74
Taxes		
	Total Received	3,213,060.30

State of New York
County of Erie
Town of Aurora

Martha L. Librock, being duly sworn, says that she is the Town Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to tax collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


 Martha L. Librock, Town Clerk

Subscribed and Sworn to before me
this 5th day of February, 2020


 Notary Public

SHERYL A. MILLER
 Reg. #01MI6128663
 Notary Public, State of New York
 Qualified In Erie County
 Commission Expires June 13, 2021

7C

TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION
DIRECTOR'S REPORT
MONTH OF: JANUARY 2020

ADMINISTRATIVE:

Reports:

- We have 13,144 members registered in our recreation system
- We had 177 individual program registrations in the month of January
- We generated \$9,198 in sales January
- Credit card purchases totaled 80% (99% on-line, 1% office)
 - 2019 to 2020 comparison:
 - Total sales from 1/1/19 – 1/31/2019 \$5,014
 - Total sales from 1/1/20 – 1/31/2020 \$9,198

Winterfest plans are finished! The events begin on February 14th and end on the 23th. This week features a large variety of activities for every age and ability that are not all weather dependent.

Planning for spring and summer programs is underway. We will have all programs up on our website by March. Applications for our seasonal positions have gone out to last year's staff and we have begun to receive some.

This was a busy month for EAST. We hosted a new meet called "The Winter Sprinter" the first weekend in January. The meet was filled with several teams from the area. We also co-hosted a league meet in Grand Island and attended a meet in Rochester in the following weekends. We are currently gearing up for our championship season.

Submitted by: Chris Musshafen, Director of Recreation and Aquatics



70

TOWN OF AURORA
 Southside Municipal Center
 300 Gleed Avenue, East Aurora, NY 14052

From: Barbara A. Halt, Water Clerk

Monthly Statement – Water Fee Collection

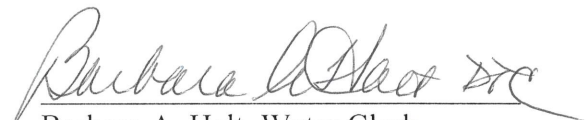
To: James J. Bach, Town of Aurora Supervisor

Pursuant to Section 27 Subd. 1 of the Town Law, I hereby make the following statement of all fees and monies received by me during the month of January, 2020_ in connection with the collection of water fees, excepting only such fees the application and payment of which are otherwise provided for by law:

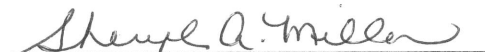
Received From	Type of Receipt	Amount
Water Billing	Water Bills	\$1348.68
	Total Received	\$1348.68

State of New York
 County of Erie
 Town of Aurora

Barbara A. Halt, being duly sworn, says that she is the Water Clerk of the Town of Aurora; that the foregoing is a full and true statement of all fees and monies applicable to water fee collection received by her during the month stated excepting only such fees and monies the application of which are otherwise provided for by law.


 Barbara A. Halt, Water Clerk

Subscribed and Sworn to before me
 this 3rd day of February, 2020


 Notary Public
SHERYL A. MILLER
 Reg. #01MI6128663
 Notary Public, State of New York
 Qualified In Erie County
 Commission Expires June 13, 2021

All Calls & Complaints

Summary Report by Date: 01-01-2020 through 01-31-2020, for Category: BUILDING DEPARTMENT W

7E

Caller Name/Address	Date/Phone	Notes	Closed
Building Department Work Requi			
Sheryl M Gleed	01-06-20	Dispose of recycle bins from Town Clerk's Hall. Dave S and Nick	01-07-20
Donna Senior Center	01-06-20	Please repair drywall by back and front doors. Wait on blinds in craft room because new windows are to be insalled next month. Nick	01-16-20
Sheryl 251 Quaker Road- Hwy	01-09-20	Flag Pole needs to be displayed with a light on it at night. There was a light on it ... maybe it became disconnected, please check. Nick-changed light bulb	01-14-20
Donna Senior Center	01-10-20	There is a snow mound in the back parking lot that is taking up four parking spaces. Please see if you can remove snow so that the spaces can be used. Ken and Dan	01-13-20
Martha Town Hall	01-13-20	Deliver 2 cases of copy paper to court offices. Nick-30min	01-13-20
Sheryl M. Town Hall	01-13-20	Please bring over 30 recycle bins. Nick and Dave S-30 minutes	01-13-20
Donna Senior Center	01-14-20	Please rake and clean up front of building. Nick-1 hour	01-15-20
Highway Building 251 Quaker Road	01-17-20	Toilet needs to be checked for; broken/plugged vent pipe or need a new seal? Nick, Sheryl, Dave D- new seal	01-17-20
Sheryl M. Town Hall	01-21-20	Please pick up several bags of broken bins and garbage from Clerk's office and dispose of on Thursday 1/23/20. Nick and Sean-45 minutes	01-23-20
Sheryl M. Town Hall	01-23-20	Pick up two boxes from Town Clerk's office and deliver to Senior Center. Nick and Sean-30 minutes.	01-23-20
Donna West Falls Library	01-30-20	Inspect and clean chimney flue for fireplace. Liz-called Countryside Stove and Chimney 652-4118. \$220 for clay tile, \$175 for metal pipe. Donna to call and make appt. Appt set for 2/13/20.	01-31-20
Total count: Building Department Work Requi			11

All Calls & Complaints

Summary Report by Date: 01-01-2020 through 01-31-2020, for Category: PARKS - PARKS

Caller Name/Address	Date/Phone	Notes	Closed
Parks			
Elaine Hamlin Park	01-02-20	return sound system, tables, cones, extention rods to park from rink. Call Elaine so she can meet you there. Ken and Justin-1/2 hr	01-03-20
Chris Town Pool	01-14-20	Please pump pool water down approximately 12 inches. Nck-4 hours	01-15-20
Total count: Parks			2

Jan-20 TOWN OF AURORA DOG CONTROL REPORT:

7F

PHONE CALLS RECEIVED	TOWN OF AURORA	EAPD	NYSP	TOTAL CALLS
Attack/Fighting			1	
Barking				0
Bites	1			1
Cats	1			1
Coyote				0
Damage by Dogs				0
Dangerous Dogs				0
Deceased Dogs				0
Found Dogs				0
Injured/Sick				0
Licensing/ Permits				0
Loose/Unleashed Dogs	1		2	3
Lost Dogs	1			1
Miscellaneous Calls	1			1
Mutual Aid				0
MVC-Dogs/Cats				0
dogs in restricted areas				0
Other Animals				0
Threatening Dogs				0
Welfare				0
TOTAL	5		3	8

6/4/2019 New york state Agriculture & Markets Inspection- Report Enclosed)

IMPOUNDMENTS: None

COURT CASES:

DATE

1/29/2020	People Vs. Gittere	dismissed
1/29/2020	People Vs. Lista	dismissed
1/29/2020	People Vs. Zee	Guilty-\$50 fine paid

76

**TOWN OF AURORA SENIOR CENTER
DIRECTOR'S REPORT
MONTH OF January 2020**

The mission of the Town of Aurora Senior Center is to help older adults remain healthy and active through participation in recreational pursuits and to provide leadership and advocacy to ensure the availability of leisure and recreational opportunities for seniors.

ADMINISTRATION:

We are once again registering seniors for AARP tax preparation at the center. Our center averages between 350 – 400 filings each year. It is a huge service and savings to our community.

REVENUE & EXPENDITURES: See Supervisor's Report

PROGRAMS:

Title: WORKOUT ROOM
Day & time: M-F 8:00am- 4:00pm
Participants: Approximately 45 per day
Title: LINE DANCING
Day & time: Mondays, 9:00 – 10:00 (beginners) 10:15 – 1:15 (advanced)
Participants: 58 people
Supervisors: Nance Baranowski
Title: SENIOR NOTES
Day & time: Mondays, 12:45 – 2:30pm
Participants: 23 people
Supervisor: Kathy Almeter
Title: EUCHRE
Day & time: Mondays, 1:00 – 4:00pm
Participants: 24 people
Title: PINOCHLE
Day & Time: Fridays, 1:00 – 4:00pm
Participants: 20 people
Title: CERAMICS
Day & time: Tuesdays, 10:00am – 4:00pm
Participants: 35 people
Supervisor: Elaine Schiltz
Title: EXERCISE CLASS
Day & time: Tuesdays & Wednesdays 8:30 – 9:30am
Participants: 14 people
Title: TAI CHI
Day & time: Tuesdays & Thursdays 3:00 beginners 3:30veterans
Supervisor: Judy Augustyniak & Susan Ott
Participants: 15 people
Title: TAI CHI – advanced
Day & time: Mondays 10:00 & Thursdays 9:00am
Supervisor: Dennis Desmond
Participants: 15
Title: YOGA
Day & time: Wednesdays, 9:45 – 11:00am
Supervisor: Irene Kulbacki
Participants: 22 people
Title: BOWLING
Day & time: Wednesdays, 1:00pm
Supervisor: Barb D'Amato
Participants: 48 people
Title: PAINTING
Day & time: Wednesdays, 1:00 – 3:30pm
Supervisor: Walt Carrick
Participants: 8-10 people
Title: BRIDGE
Day & time: Wednesdays, 9:30am – 2:00pm
Supervisor: Dave Lorcom
Participants: 40 people
Title: SENIOR CLUB
Day & time: Thursdays, 10:00am – 3:00pm
President: Joyce Salansky
Title: PACE (people with arthritis can exercise)
Day & time: Fridays, 9:00 – 10:00am
Supervisor: Donna Bodekor
Participants: 12 people
Title: SEWING & QUILTING
Day & time: Tuesday 10-2pm
Supervisor: Terry Piper
Participants: 12 people
Title: WOOD CARVING
Day & time: Fridays, 1:00 – 4:00pm
Supervisor: Walt Carrick
Participants: 10 people

Title: 55 ALIVE – Defensive driving classes
 Day & time: 1st Monday & Wednesday of the month – March 2 & 3, 2020
 Supervisor: AARP trained teachers
 Participants: 34 people max.
 Title: SCRABBLE
 Day & time: Wednesdays 9:30-11:00am
 Supervisor: Dianne Bender
 Participants: 8+ people
 Title: FIBER ARTS
 Day & time: Tuesdays 1st & 3rd
 Participants: 12 people
 Title: MAHJONG
 Day & time: Mondays 2:00pm
 Supervisor: Lou Plotkin
 Participants: 12
 Title: MEXICAN DOMINOS
 Day & time: Thursdays 9:30 am
 Supervisor: Laurie Smith
 Participants: 8+
 Title: BOOK CLUB
 Day & time: 2nd Wednesday of the month
 Supervisor: Barb Dadey
 Participants: 8-10
 Title: Chess Club
 Day & time: Thursdays 10:00am
 Supervisor: Roberto Gesualdi
 Participants: 10
 Title: Wii Bowling
 Day & time: Tuesdays 12:30pm
 Supervisor: Jerry Young
 Participants: 12
 Title: Portrait Sketching
 Day & time: Fridays
 Supervisor: Kurt Almond
 Participants: varies 4-8

FUTURE TRIPS

March 27 – Kleinhans – DooWop project concert

EVENTS & OTHER ACTIVITIES

Jan. 15 – Winter Safety was presented by Jennifer Johnston and sponsored by Blue & Blue Shield.

Jan. 22 - Our book club read Where the Crawdads Sing by Delia Owens.

Jan. 13– Clarity Group Medicare Review insurance Representative

NUTRITIONAL LUNCH PROGRAM

Lunches are offered daily at a donation of \$3.00. Our weekly count for the program averaged 213 lunches per week. Lunch totals for the month of January were 855.

Week of Jan. 6	211	Week of Jan. 13	229
Week of Jan. 20	174(Closed 1/20)	Week of Jan. 27	241

Submitted by: Donna Bodekor



77

ANNUAL TRANSPORTATION PROGRAM ASSESSMENT

- **City/Town Agency** Town of Aurora
- **Mayor/Supervisor/
Executive Director** Supervisor James J. Bach
- **Transportation Coordinator &
Title** Donna Bodekor/ Chris Moos
Senior Citizens Recreation Leaders
- **Date of Assessment** January 30, 2020
- **Time of Assessment** 2:10pm
- **Driver** Deb Sieber
- **Contract Monitor** Jaclyn Strawbrich

		YES	NO
1	THE VAN IS CLEAN AND ORDERLY.	×	
2	THE DRIVER IS COURTEOUS AND HELPFUL.	×	
3	THE DRIVER ASSISTS PASSENGERS AS NEEDED.	×	
4	THE DRIVER OFFERS SEAT BELTS TO THE PASSENGERS AND ASSISTS WITH FASTENING THEM AS NEEDED.	×	
5	THE DRIVER FOLLOWS SAFE DRIVING PRACTICES.	×	
6	A SIGN EXPLAINING SUGGESTED CONTRIBUTIONS AND POLICY IS PROMINENTLY DISPLAYED.	×	
7	CONTRIBUTIONS ARE HANDLED ACCORDING TO SOFA REGULATION:	×	
	A. THE DRIVER GIVES PASSENGERS PLAIN ENVELOPES FOR CONTRIBUTIONS.	×	
	B. PASSENGERS DEPOSIT CONTRIBUTION ENVELOPES INTO A LOCKED BOX.	×	
	C. TWO PEOPLE OPEN THE ENVELOPES, AND COUNT THE CONTRIBUTIONS.	×	
8	THE DRIVER KEEPS STANDARD LOG SHEETS.	×	
9	THE DRIVER IS KNOWLEDGEABLE ABOUT PROCEDURES TO BE FOLLOWED IN THE EVENT OF ANY EMERGENCY OR ACCIDENT.	×	
10	THERE IS A PLAN FOR BACKUP COVERAGE WHEN THE REGULAR DRIVER IS ABSENT.	×	
11	THE VAN RECEIVES REGULARLY SCHEDULED MAINTENANCE.	×	
12	THE VAN IS PARKED IN AN ENCLOSED STRUCTURE.	×	
13	CURRENT INSURANCE CERTIFICATES ARE ON FILE WITH THE DEPARTMENT.	×	
14	MONTHLY PROGRAM REPORTS ARE SUBMITTED TO THE DEPARTMENT OF SENIOR SERVICES BY THE TENTH OF THE FOLLOWING MONTH.	×	
15	DOES THE CITY/TOWN/AGENCY DO ANY DISPATCHING?	×	
16	DOES THE DRIVER WANT TRAINING?		×
17	PROGRAM RECORDS ARE RETAINED FOR SIX YEARS.	×	

Comments: Driver was helpful to client and knowledgeable about policy and procedures.

71

MONTHLY REPORT FOR TOWN BOARD, TOWN OF AURORA FOR **January 2020**

see attached fee report for permits issued

\$ 9,923.90	January 2020 Fees
\$ 9,923.90	Current Year Total Fees through January 2020
\$ 40.00	Monthly Zoning Compliance letter fees (\$ YTD total)
\$ 4,205.55	Total Fees through January 2019

INSPECTIONS COMPLETED:

For Building Permits:	83
For Fire Safety:	38

NOTICES SENT:

Permits Expiring Soon:	12
Permit Expired:	6
Violations:	22
2 nd Notice Violations:	0
Fire Violations:	20
Zoning Comp Letters:	1
General Letters:	0
False Alarm Notices:	4
FA 2 nd Notice:	0
FA Final Notice:	0

ZONING BOARD OF APPEALS:

New Hearings:	0
Req to Amend:	0
Adjourned:	0
Review:	0
Decisions:	1

<u>JCA CASES:</u>	0
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