

Appendix C

5A

State Environmental Quality Review
SHORT ENVIRONMENTAL ASSESSMENT FORM
 For UNLISTED ACTIONS Only

PART I - PROJECT INFORMATION (To be completed by Applicant or Project Sponsor)

1. APPLICANT/SPONSOR Town of Aurora	2. PROJECT NAME Proposed Water System Improvements
3. PROJECT LOCATION: Municipality <u>Town of Aurora</u> County <u>Erie</u>	
4. PRECISE LOCATION (Street address and road intersections, prominent landmarks, etc., or provide map) <u>Center Street and Geneva Road (See Project Location Map)</u>	
5. PROPOSED ACTION IS: <input checked="" type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Modification/alteration	
6. DESCRIBE PROJECT BRIEFLY: Install 1,900 feet of new watermain along Center Street to address low pressure issues in the vicinity of the Center Street Tank. Install 1,750 feet of new watermain along Geneva Road to replace aging water infrastructure and failing waterlines that will improve the system reliability to customers in this area.	
7. AMOUNT OF LAND AFFECTED: Initially <u>0.67</u> acres Ultimately <u>0.67</u> acres	
8. WILL PROPOSED ACTION COMPLY WITH EXISTING ZONING OR OTHER EXISTING LAND USE RESTRICTIONS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe briefly	
9. WHAT IS PRESENT LAND USE IN VICINITY OF PROJECT? <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Agriculture <input type="checkbox"/> Park/Forest/Open Space <input type="checkbox"/> Other Describe: The present land use in the vicinity of the project is characterized as suburban residential land use primarily consisting of single family homes.	
10. DOES ACTION INVOLVE A PERMIT APPROVAL, OR FUNDING, NOW OR ULTIMATELY FROM ANY OTHER GOVERNMENTAL AGENCY (FEDERAL, STATE OR LOCAL)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list agency(s) name and permit/approvals: <div style="text-align: center;">Erie County Health Department (Approval), Erie County Water Authority (Approval), Erie County DPW (Highway Work Permit), Erie County Planning (Planning Referral)</div>	
11. DOES ANY ASPECT OF THE ACTION HAVE A CURRENTLY VALID PERMIT OR APPROVAL? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, list agency(s) name and permit/approvals:	
12. AS A RESULT OF PROPOSED ACTION WILL EXISTING PERMIT/APPROVAL REQUIRE MODIFICATION? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE TO THE BEST OF MY KNOWLEDGE	
Applicant/sponsor name: _____	Date: _____
Signature: _____	

If the action is in the Coastal Area, and you are a state agency, complete the Coastal Assessment Form before proceeding with this assessment

PART II - IMPACT ASSESSMENT (To be completed by Lead Agency)

A. DOES ACTION EXCEED ANY TYPE I THRESHOLD IN 6 NYCRR, PART 617.4? If yes, coordinate the review process and use the FULL EAF.
 Yes No

B. WILL ACTION RECEIVE COORDINATED REVIEW AS PROVIDED FOR UNLISTED ACTIONS IN 6 NYCRR, PART 617.6? If No, a negative declaration may be superseded by another involved agency.
 Yes No

C. COULD ACTION RESULT IN ANY ADVERSE EFFECTS ASSOCIATED WITH THE FOLLOWING: (Answers may be handwritten, if legible)

C1. Existing air quality, surface or groundwater quality or quantity, noise levels, existing traffic pattern, solid waste production or disposal, potential for erosion, drainage or flooding problems? Explain briefly:
 No. Best management construction practices for the installation of waterlines will be utilized to mitigate potential impacts associated with traffic and storm water run-off.

C2. Aesthetic, agricultural, archaeological, historic, or other natural or cultural resources; or community or neighborhood character? Explain briefly:
 No. The proposed improvements address public health issues intended to maintain the quality of life for residents and does not impact aesthetic, agricultural, archaeological, historic, natural and cultural resources.

C3. Vegetation or fauna, fish, shellfish or wildlife species, significant habitats, or threatened or endangered species? Explain briefly:
 No. The installation of water will occur within highway rights-of-way previously disturbed by the construction of roads, ditches, and other utilities.

C4. A community's existing plans or goals as officially adopted, or a change in use or intensity of use of land or other natural resources? Explain briefly:
 No. The project is consistent with a map and plan report, prepared in accordance with requirements for the increase and improvement of water supply facilities.

C5. Growth, subsequent development, or related activities likely to be induced by the proposed action? Explain briefly:
 No. The proposed improvements is not an extension and do not serve new customers. The project addresses public health issues related to low pressure concerns and failing infrastructure.

C6. Long term, short term, cumulative, or other effects not identified in C1-C5? Explain briefly:
 No.

C7. Other impacts (including changes in use of either quantity or type of energy)? Explain briefly:
 No.

D. WILL THE PROJECT HAVE AN IMPACT ON THE ENVIRONMENTAL CHARACTERISTICS THAT CAUSED THE ESTABLISHMENT OF A CRITICAL ENVIRONMENTAL AREA (CEA)?
 Yes No If Yes, explain briefly:

E. IS THERE, OR IS THERE LIKELY TO BE, CONTROVERSY RELATED TO POTENTIAL ADVERSE ENVIRONMENTAL IMPACTS?
 Yes No If Yes, explain briefly:

PART III - DETERMINATION OF SIGNIFICANCE (To be completed by Agency)

INSTRUCTIONS: For each adverse effect identified above, determine whether it is substantial, large, important or otherwise significant. Each effect should be assessed in connection with its (a) setting (i.e. urban or rural); (b) probability of occurring; (c) duration; (d) irreversibility; (e) geographic scope; and (f) magnitude. If necessary, add attachments or reference supporting materials. Ensure that explanations contain sufficient detail to show that all relevant adverse impacts have been identified and adequately addressed. If question D of Part II was checked yes, the determination of significance must evaluate the potential impact of the proposed action on the environmental characteristics of the CEA.

Check this box if you have identified one or more potentially large or significant adverse impacts which **MAY** occur. Then proceed directly to the FULL EAF and/or prepare a positive declaration.

Check this box if you have determined, based on the information and analysis above and any supporting documentation, that the proposed action **WILL NOT** result in any significant adverse environmental impacts **AND** provide, on attachments as necessary, the reasons supporting this determination.

 Name of Lead Agency

 Date

 Print or Type Name of Responsible Officer in Lead Agency

 Title of Responsible Officer

 Signature of Responsible Officer in Lead Agency

 Signature of Preparer (If different from responsible officer)

Reset

5B

A BOND RESOLUTION, DATED FEBRUARY 25, 2013, OF THE TOWN BOARD OF THE TOWN OF AURORA, ERIE COUNTY, NEW YORK (THE "TOWN"), AUTHORIZING A CAPITAL IMPROVEMENTS PROJECT WITHIN THE TOWN OF AURORA WATER DISTRICT NO. 6, AT AN ESTIMATED MAXIMUM COST OF \$560,000, AND AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$560,000, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT TO BE OFFSET BY ANY FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE TOWN SUPERVISOR.

WHEREAS, the Town Board of the Town of Aurora, Erie County, New York (the "Town"), has determined to proceed with a certain capital improvements project in the Town of Aurora Water District No. 6 (the "District"); and

WHEREAS, the Town Board desires to undertake a capital improvements project that includes, but is not limited to, the construction of approximately 1,900 linear feet of 6-inch PVC waterline along Center Street, the construction of approximately 1,750 linear feet of 8-inch PVC waterline along Geneva Road, the installation of pressure-control equipment, fire hydrants, residential service line reconnections, valves and appurtenances, as well as other such improvements as more fully identified in such map, plan and report, all of the forgoing to include all necessary site work, equipment, apparatus and other improvements and costs incidental thereto (collectively, the "Project"); and

WHEREAS, the Town Board has determined to proceed with the Project; and

WHEREAS, the Town Board desires to issue obligations of the Town to finance the costs of the Project;

NOW, THEREFORE,

BE IT RESOLVED, by the Town Board (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The specific purpose (hereinafter referred to as "purpose") to be financed pursuant to this resolution is a capital improvements project within the District that includes, but will not be limited to, the construction of approximately 1,900 linear feet of 6-inch PVC waterline along Center Street, the construction of approximately 1,750 linear feet of 8-inch PVC waterline along Geneva Road, the installation of pressure-control equipment, fire hydrants, residential service line reconnections, valves and appurtenances, as well as other such improvements as more fully identified in such map, plan and report, all of the forgoing to include

all necessary site work, equipment, apparatus and other improvements and costs incidental thereto. The estimated maximum cost of said purpose is \$560,000.

SECTION 2. The Town Board plans to finance the estimated maximum cost of said purpose by the issuance of serial bonds in an aggregate amount not to exceed \$560,000, said amount to be offset by any federal, state, county and/or local funds received, and unless paid from other sources or charges, the costs of said increase and improvement of facilities shall be paid by, the assessment, levy and collection from the several lots and parcels of land within the District for such purpose in the same manner and at the same time as other town charges to pay the principal of and interest on said bonds as the same shall become due and payable, except as provided by law.

SECTION 3. It is hereby determined that said purpose is an object or purpose described in subdivision 1 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is 40 years.

SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of said bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

SECTION 6. The faith and credit of the Town are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, the costs of said increase and improvement of facilities shall be paid by, the assessment, levy and collection from the several lots and parcels of land within the District for such purpose in the same manner and at the same time as other town charges to pay the principal of and interest on said bonds as the same shall become due and payable, except as provided by law.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00 and Section 63.00 of the Local Finance Law, the powers and duties of the Town Board pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Town Supervisor, the chief fiscal officer of the Town. Without in any way limiting the scope of the foregoing delegation of powers, the Town Supervisor, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Town.

SECTION 8. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The Town then reasonably expects to reimburse any such expenditures (to the extent made after the date hereof or within 60 days prior to the date hereof) with the proceeds of the bonds authorized by Section 2 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute the declaration of the Town's "official intent" to reimburse the expenditures authorized by Section 2 hereof with such bond or note proceeds, as required by United States Treasury Regulations Section 1.150-2.

SECTION 9. The Town Supervisor is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution, and any notes issued in anticipation thereof as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The Town Supervisor is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Town has complied with all applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under the State Environmental Quality Review Act is necessary.

SECTION 12. The Town Supervisor is hereby authorized to execute and deliver in the name and on behalf of the Town a project financing agreement prepared by the New York State Environmental Facilities Corporation ("EFC") (the "SRF Project Financing Agreement"). The Town Supervisor and all other officers, employees and agents of the Town are hereby authorized and directed for and on behalf of the Town to execute and deliver all certificates and other documents, perform all acts and do all things required or contemplated to be executed, performed or done by this resolution or any document or agreement approved hereby, including, but not limited to, the SRF Project Financing Agreement.

SECTION 13. In the absence or unavailability of the Town Supervisor, the Deputy Supervisor is hereby specifically authorized to exercise the powers delegated to the Town Supervisor in this resolution.

SECTION 14. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

(1) (a) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or

(b) if the provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication; or

(2) Said obligations are authorized in violation of the provisions of the Constitution of New York.

SECTION 15. This Resolution is effective immediately.

SECTION 16. The Town Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in a newspaper having a general circulation in said Town and designated as the official newspaper of said Town for such publication.



**CONESTOGA-ROVERS
& ASSOCIATES**

285 Delaware Avenue, Suite 500, Buffalo, NY 14202
Telephone: (716) 856-2142 Fax: (716) 856-2160
<http://www.craworld.com>

February 11, 2013

5C

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Ms. Jolene Jeffe
Town of Aurora
Southside Municipal Center
300 Gleed Avenue
East Aurora, New York 14052

Dear Ms. Jeffe:

Re: Request for Professional Engineering Services
Center Street and Geneva Road Waterlines
Town Water District 6 - Increase and Improvement of Facilities

In response to your request, CRA Infrastructure & Engineering, Inc. (CRA) is pleased to provide this proposal to provide engineering services relating to the installation of a waterline on Center Street, and replacement of a waterline on Geneva Road as outlined in the Map and Plan for an Increase and Improvement of Facilities for Town Water District 6 dated January 2013.

QUALIFICATIONS AND EXPERIENCE

CRA is the largest – with more than 230 local staff members – and most experienced water system engineering firm in Western New York. Our experience includes preparing designs and administering construction for scores of water treatment, pumping, and distribution projects in rural communities throughout Erie County (including Aurora), as well as for the largest public utilities in the region.

Following the Town of Aurora's experience with some problematic water construction projects in the early 1990s, our firm has been fortunate to have been selected by the Town to provide engineering services for the design and development of all major water infrastructure projects in the Town. This includes the expansion of the public water system to serve nearly all Town residents outside the Village of East Aurora. CRA has successfully completed and delivered these projects on a cost-effective, and consistently problem-free basis to the Town. We were also recently retained to prepare the Increase and Improvement of Facilities Map and Plan documents for this project. As a result, we are fully familiar and experienced with the design of the Town's water infrastructure systems, and the requirements for the proposed improvement project.

Equal
Employment Opportunity
Employer

REGISTERED COMPANY FOR
ISO 9001
ENGINEERING DESIGN



**CONESTOGA-ROVERS
& ASSOCIATES**

February 11, 2013

2

Reference No. 630990

SCOPE OF SERVICES

CRA proposes to provide the following detailed scope of services for this project:

Design Phase Services

Project design phase services will include:

- Conducting a topographic survey of the project areas as necessary
- Preparing CADD base maps of the areas of the proposed improvements, based on topographic survey, utility records, other available information and drawings, and field editing
- Performing preliminary hydraulic modeling/evaluations, as necessary to establish pipeline design concept and criteria, sizing, etc.
- Preparing preliminary detailed project design drawings, including plans, profiles, interconnection and other necessary details as required
- Preparing detailed specifications and Contract bid documents necessary for competitive bidding of construction of the proposed improvements
- Providing up to five copies of Contract document for review by the Town; attending a review meeting if requested, and modifying design documents based on comments received
- Submitting Town-approved design documents for review and approval by the Erie County Health Department and Erie County Water Authority

Bid Phase Services

Bid phase services will include but not be limited to:

- Assisting the Town in preparing advertisement for competitive construction bidding
- Providing up to 25 sets of sealed plans and specifications for bidding purposes
- Receiving questions from potential bidding contractors; issuing any addenda as necessary
- Attending bid opening
- Conducting a detailed review of bids received, preparing a detailed tabulation of bid results, and issuing a written recommendation for award of project to the lowest responsive, responsible bidder.



**CONESTOGA-ROVERS
& ASSOCIATES**

February 11, 2013

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Reference No. 630990

Construction Phase Services

Construction contract administration services will be provided as necessary and required, including:

- Following award of the construction contract by the Town, obtaining necessary bonds and insurance certificates from Contractor
- Preparing multiple contract documents sets for review by Town Attorney, and execution by the Town and Contractor
- Scheduling and conducting a preconstruction meeting with involved agencies and the Contractor; issue typed minutes
- Issuing a written Notice to Proceed to Contractor
- Receiving, reviewing, and approving all shop drawing submittals and construction schedules
- Conducting bi-weekly progress meetings and issuing typed minutes
- Reviewing and approving all applications for payment by Contractor; providing recommendations for payment to Towns
- Conducting periodic site visits by the design engineer to confirm that the work is being performed according to Contract documents
- Providing the services of a full-time resident inspector during all construction activities, facilities testing and disinfection, etc.
- Conducting final walkthrough inspection with Town, Erie County Water Authority, and other involved and approving agencies
- Providing required certifications upon completion of the work as required by funding agencies and the Town

PROJECT SCHEDULE AND FEES

CRA will provide completed Contract Document ready for approval and competitive bidding within 45 days of authorization to proceed by the Town.



**CONESTOGA-ROVERS
& ASSOCIATES**

February 11, 2013

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Reference No. 630990

We will provide the above detailed scope of services for the following fees:

Design Phase Services	\$19,400	Lump Sum
Bid Phase Services	<u>\$ 3,200</u>	Lump Sum
	\$22,600	
Construction Phase Services		
Construction Administration	\$ 8,100	Lump Sum
Resident Inspection*	\$ 85	Per Hour

** The exact duration of construction inspection services is unknown, but based upon 40 hours per week, 10 weeks construction duration, and a billing rate of \$85 per hour for a senior-level, NICET-Certified construction inspector, the resident inspection upset fee would be \$34,000.*

Invoicing for services will be issued on a monthly basis as work is completed.

Should you find this proposal acceptable, please endorse the attached Standard Terms for Professional Services and return a copy to us for our files.

Thank you for the opportunity to submit this proposal. Please do not hesitate to contact us should you have any questions. We look forward to the possibility of continuing our services to the Town of Aurora.

Yours truly,

CRA INFRASTRUCTURE
& ENGINEERING, INC.

Michael T. Marino, P.E.
Project Manager

MTM/las/002

cc: Bryan T. Smith, P.E. - CRA
Mr. Daniel J. Kolkmann - CRA
William W. Wheeler, P.E. - CRA

STANDARD TERMS FOR PROFESSIONAL SERVICES

CRA INFRASTRUCTURE & ENGINEERING, INC. ("CRA") and CLIENT (as set out below) agree that any professional services performed by CRA for CLIENT, relating to the scope of work, will be on the following standard terms:

1. ~~Invoices for services rendered will be issued monthly payable on receipt. Amounts due will be increased at the rate of 1 1/2 percent per month after 30 days. CRA reserves the right, without penalty, to discontinue services in the event of non payment of undisputed amounts.~~
2. CRA maintains statutory workers compensation insurance, and professional, pollution, general, auto, and employers liability insurance which CRA deems adequate. Certificates of insurance shall be provided on request.
3. CRA's services are solely for CLIENT's benefit and may not be relied upon by any third party without CRA's express written consent. Any use, change, or distribution of Work Product without the written consent of CRA shall be at CLIENT's risk and will not give rise to liability of CRA.
4. CRA shall perform its professional services in the manner consistent with the level of care and skill ordinarily exercised by other professional firms acting under similar circumstances and at similar times. CRA makes no other warranty, implied or expressed.
5. CRA shall indemnify and hold harmless CLIENT for its services to the extent CRA's neglect or willful misconduct causes liability for the CLIENT. Neither party shall be liable for any consequential loss, injury or damages suffered by the other party, including but not limited to loss of use, earnings, and business interruption.
6. To the maximum extent permitted by law, CRA's liability and that of its employees, agents, directors, officers, and subcontractors to CLIENT due to any negligent acts, errors or omissions, shall not exceed \$1,000,000, except as to damages resulting from the gross negligence or willful misconduct of CRA.
7. CLIENT acknowledges that the pre-existing presence, if any, of pollutants, and other potentially hazardous conditions at the project site were not caused by or are not the responsibility of CRA, and that this contractual arrangement does not transfer any legal responsibilities for such conditions to CRA.

These Terms and Conditions are hereby accepted this ____ day of ____, 2013.

CLIENT SIGNATURE:

Name of Company: Town of Aurora

Per: _____

Title: _____

I have authority to bind the Corporation



TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

300 Glead Ave.
East Aurora, New York 14052
Office (716) 652-8866
Fax (716) 652-5646

GA

To: Town Board
From: Peggy Cooke
Date: 2/15/2013
Re: Pool Memberships

Approval is requested to contribute family pool memberships to the organizations listed below in exchange for recreation services. These not-for-profit organizations contribute sponsorships, facility use, drug abuse education, and general youth educational and recreational services. The pool memberships are used by these organizations for various fund raising events and create a marketing opportunity for the Community Pool. The value of the membership ranges from \$30-\$135 depending on the number in the family, the average is \$80.

Number of Certificates:

2-The Moose Lodge #370

- Sponsorship of Independence Day Concert
- Support of senior center exercise room
- Funded the lighting of Moose field at Community pool park

2- The Kiwanis Club of East Aurora

- Sponsorship of annual Easter Egg Hunt
- Sponsorship of concerts, playground equipment, built community pool

1-The Boys and Girls Club of East Aurora

- Provides free gym time / space to recreation department
- Provides drug / alcohol programming for Aurora youth

1-East Aurora Elementary Parent Teacher Organization

- School district provides free use of athletic fields, classrooms, pool and stage

1-Explore and More Children's Museum

- Provides pre-school educational classes for residents which the recreation department is unable to provide

1-D.A.R.E.

- Provides drug / alcohol programming for Aurora youth

10 day passes - Wesleyan Church - Movies in the Park

- Sponsors free movies in the park for the community

1-Immaculate Conception School

- Marketing partners for town recreation programs

1-East Aurora Community Nursery School

- Marketing partners for town recreation programs; early childhood education

1-Father Daughter Dance

- This is a Town Recreation program prize

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590
jjeffe@townofaurora.com



TOWN CLERK
MARTHA L. LIBROCK
(716) 652-3280
townclerk@townofaurora.com

TOWN OF AURORA
300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

February 14, 2013

To: Town Board
From: Jolene Jaffe
Cc: Nicole Serra
Peggy Cooke
RE: Recreation Department Contributions

As you know, each year the Town Board approves the list of pool membership certificates that the Recreation Department gives to local not-for-profits. These donations are used by the community organizations for fund raising events and create a marketing opportunity for the Town's community pool.

To improve the record keeping for these, and any other donations, our auditor has recommended that someone from my office issue the certificates and that they be numbered, in duplicate and collected by my office upon redemption. Nicole Serra has agreed to assist with this procedure. She will purchase a book of multi-copy and numbered certificates. When Peggy needs to provide the certificates for the various organizations, she will request them from Nicole. Nicole will then check the list of approved donations and issue the certificate, in numerical order and leaving the name blank. When the certificate is redeemed to the Recreation Department, the name of the redeemer will be filled in and the redeemed certificate including the name, shall be returned to the Supervisor's office to be kept with our copy.

Please let me know if you have any questions.

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590
jjeffe@townofaurora.com



6B

CLERK
ROCK
2-3280
www.townofaurora.com

TOWN OF AURORA

300 Gleed Avenue, East Aurora, NY 14052
www.townofaurora.com

February 14, 2013

To: Town Board
From: Jolene Jaffe
Re: Purchasing of Paper Products

We are in need of a vendor to purchase our paper products from for 300 Gleed Avenue. I obtained pricing from HJS Supply Company (a sister company to our janitorial service) and Martha obtained pricing from our 3 primary vendors which include Eaton, S & B and Grainger. Attached is a summary of HJSs pricing and the lowest of the other 3 vendors. HJS is clearly lower.

I respectfully request the Town Board's approval to purchase paper supplies from HJS Supply Company. This will also reduce time spent by our employees because the employee providing our cleaning service will be able to track the inventory and order directly from HJS.

Please let me know if you have any questions.

Paper Product Pricing for Town of Aurora

HJS -

Product	Sysco Item Code	Held Supply Co.	Other Vendors *
Case of 12-800 count Kim Clark Towel Roll (8 inch)	4713772	18.95 (6 per case)	\$ 59.99 (12 per case)
Case of 6-800ml Stkhasn Soap Hand Foam	5367154	\$ 46.29	\$ 84.42
Case of 80-550 ct George Tissue Toilet 2 ply Wh	7190184	\$ 52.94	\$ 53.40
Case of 21-144 ct Tork Advantage Towel Mulifold 3 Panel 2 ply	9471483	\$ 35.69	\$ 22.90 (1 ply)
Case of 250-30 gal Sysco Trash Liner .5 MI Black	4088258	\$ 22.89	\$ 35.90
Case of 100-60 Gal Sysco Liner 38 x 60 22 MC Nat	5434956	\$ 30.99	\$ 35.89
Cse 96-500 CT Sys Rel Tissue Toilet Wrap 4 x 3.75	6755922	\$ 33.95	\$ 125.19
Case of 16-250 CT Sysco Towel Mulifold 9.5 x 9.12 (Daycare)	5767162	\$ 17.95	na
Case of 100-45 Fal Trash liner 1.5 ml Black	1763853	\$ 24.89	\$ 38.50
Case of 30-100 Ct boxes Preference Tissue	2165975	\$ 18.60	\$ 24.90
* This price is the lowest of 3 vendors the Town has used in the past: Eaton, Grainger and S & B			
Average spent for 9 months (Feb - October 2012)			
			\$764.22/month



TOWN OF AURORA DEPARTMENT OF PARKS & RECREATION

300 Glead Ave.
East Aurora, New York 14052
Office (716) 652-8866
Fax (716) 652-5646

GC

To: Town Board
From: Peggy Cooke
Date: 2/24/13
Re: EAST Head Coach

It is with great pleasure that I ask the Town Board's approval to promote Andy Gonzales to Head Coach for E.A.S.T.

As you know, we have been in search of a new Head Coach since Cheryl Carpenter retired. Anna Davidson, Paula Zagrobelny, Tess Felton and Keith Healy have divided up the hours and kept the club together as the search continued. Although each of them are excellent coaches, none of them have the time to devote the hours necessary to be the one person leading the team.

Andy is a part-time teacher at ECC during the day, and therefore has the time to coach practices 5 nights a week plus weekend meets with a few exceptions. Andy also works for the East Aurora High School as the Boys Head Coach and Assistant Girls Coach. He has also applied for the head coach position for the girls' team, as Cheryl Carpenter is retiring from that position too. Andy brought the boys team to championships and has inspired high school age swimmers to work hard at their sport.

Andy currently coaches for EAST several days a week, and is doing an excellent job. He was recommended for this position by the EAST Board and unanimously by the EAST coaches and Cheryl Carpenter. We are very excited to promote Andy to this position and look forward to bringing back higher level swimmers that left the club.

Andy will lead the spring and fall program, and registration fees will be adjusted accordingly in the fall to cover the increased rate. He will be replacing coaching hours of Anna, Paula, Keith and Tess that have been paid between \$10 and \$12.50 per hour. The funds are budgeted in A7180.113.

	Current Rate	New Rate
Andy Gonzales 348 Hampshire St., Buffalo, NY 14213	\$10.00	\$13.50

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590
jjeffe@townofaurora.com



town

CE

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TOWN OF AURORA

5 South Grove Street, East Aurora, NY 14052
www.townofaurora.com

MEMO

To: Town Board

From: Nicole Serra

RE: 2012 Budget Amendment

DATE: February 14, 2013

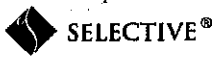
Per our auditors' request, the insurance proceeds we received from Selective Insurance for the emergency salt barn repairs (April 2012) needs to be accounted for in our 2012 Town budget.

Therefore, I am requesting a budget amendment for the General Fund.

Please approve the budget revenue line A 2680 Insurance Recoveries with a budget amount of \$41,263.34.

Secondly, please approve a budget expense line A1620.0422 Building & Grounds R&M for the amount of \$41,263.34.

As you can see these two approvals offset each other. There is no impact to the General Fund Budget.



Payment Detail

Claim Number	Date of Loss	Policy Number	Effective	Expiration	Check Number	Issued
21178293-0563	02/24/2012	S 1887753	03/16/2011	03/16/2012	008218262	04/11/2012

Requesting Adjuster: Wendt, AIC, LouAnn
 Main Business Phone: (716) 433 - 0576

TOWN OF AURORA
 5 S GROVE ST
 EAST AURORA NY 14052-2351



Final payment for salt barn
 and rec. storage building
 repairs. (Incl. Supplement)
 Attn: Jolene Jeffe

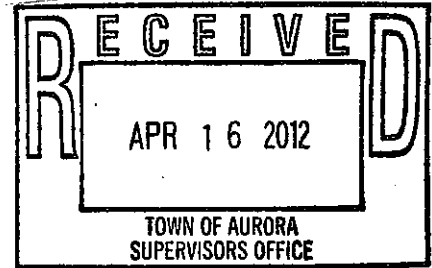
Insured
 TOWN OF AURORA

Claimant
 Town Of Aurora

Agent
 BADGER & GUNNER INC

7/1/00-007

COVERAGE	AMOUNT
* F * Building	\$12,725.82
Building	\$2,754.07
Total Check Amount	\$15,479.89



000066
 1806929

Fold document along this perforation before separating check

Red 4/16/12

THIS CHECK IS VOID WITHOUT A RED-BLUE RED BACKGROUND AND A TRUE WATERMARK. HOLD TO LIGHT TO VIEW DIAMOND PATTERN.



Selective Way Insurance Company

Issued by: North East Region

April 11, 2012
 Void After 90 Days

Wachovia Bank of Delaware
 Wilmington, DE 19803

21178293 01
 Claim Number Claimant

62-22
 311

Check No. 008218262

\$15,479.89

The Sum of
 Fifteen Thousand Four Hundred Seventy Nine and 89/100 Dollars

Insured: TOWN OF AURORA
 Claimant: Town Of Aurora

Final payment for salt barn
 and rec. storage building
 repairs. (Incl. Supplement)
 Attn: Jolene Jeffe

Pay to The Order of
 TOWN OF AURORA
 5 S GROVE ST
 EAST AURORA NY 14052-2351

Neggy E. Murphy
Dale A. Thatcher

BORDER CONTAINS MICROPRINTING

⑈008218262⑈ ⑆031100225⑆ 2079950065467⑈

Budget Transfer Request Form


GF

All budget transfers must be submitted to the Supervisor's Office using this form. Budget transfers should be made PRIOR to the expenditure. By law, individual budget lines should never go negative. Although occasional, unplanned overages cannot be avoided, such occurrences should be rare. The required approval will be obtained by the Supervisor's Office.

Please note the following guidelines:

- A shortage of less than \$750 per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Supervisor.
- A shortage of \$750 or more per line can be satisfied with this form requesting a budget transfer(s) between lines that are within the responsibility of a single Department Head. These will require the approval of the Town Board.
- A shortage of any amount can be satisfied with this form requesting a budget transfer(s) between lines which fall under the responsibility of different Department Heads. These will require the approval of the Town Board.

Department Head Name (printed): David Gunner

Signature:  Date: 2/13/13

I am requesting the following budget transfer(s):

2013

1. (Amount) \$882 From (account number) DB 5130.432
To: (account number) DB 5130.420

Reason: unexpected replacement of radio units in trucks

2. (Amount) _____ From (account number) _____
To: (account number) _____

Reason: _____

3. (Amount) _____ From (account number) _____
To: (account number) _____

Reason: _____

Approvals:

Supervisor Signature: _____ Date: _____

* Town Board Approval Required: Action # _____ Date: _____

Transfer Complete: _____ Date: _____
(Book keeper initials)

Town of Aurora Ledger Report

Summary Report by Date: 01-01-2013 through 02-13-2013, for Accounts: DB 5130.420 - DB

Date	Ref	Description	Payee	Invoice	Debit	Credit	Balance
DB 5130.420 Shop- Mobile Radio Svc Contract							
01-01-13	B	2013 Budget				250.00	250.00
01-22-13	V	mobile radios for trucks 327 and 322	FM Communications, Inc.	1/11/13 144157	781.64		-531.64
01-22-13	V	narrowband and test repeater	FM Communications, Inc.	1/7/13 144057	140.00		-671.64
01-22-13	V	testing and service on hwy and dog control trucks	FM Communications, Inc.	1/7/13 144058	210.00		-881.64
Total: DB 5130.420 Shop- Mobile Radio Svc Contract					1,131.64	250.00	-881.64
					1,131.64	250.00	

'05 H.W. Tank 75gal to Replace Rheem/Rudd

66

Model #675-75R

Irr Supply (Terry)	Bradford White A.O. Smith	80,000 Btu Burner 75,00 Btu Burner	\$2,013 \$1,767
Erb Co. (Roger)	Rudd/Rheem	75,000 Btu	\$1,871.84
V.P. Supply (Bid #1251969 Ken)	A.O. Smith	75,00 BTU	\$1,486.36

Also will need 2-1" male to sweat fittings & 1"

6H

**TOWN OF AURORA
RESOLUTION TO AMEND THE NY SAFE ACT**

WHEREAS, the Town of Aurora, located in Erie County, is the home of almost 14,000 New York State residents; and

WHEREAS, on Monday, January 14th, 2013 the rights under the Second Amendment of our Constitution were infringed upon without due process, and

WHEREAS, the gun Control Bill (S.2230), known as the NY SAFE Act, was rushed through the Senate and Assembly without a single public hearing or input from the various law enforcement agencies located around the State; and

WHEREAS, even the State lawmakers did not have adequate time to review the bill as presented leaving questions about implementation and regulation of this new law; and

WHEREAS, this law should focus on increasing penalties for criminals who use firearms to harm and threaten law abiding citizens and address the issues of mental illness related to violence; and

WHEREAS, the Town of Aurora realizes the NY SAFE Act gun control law must be repealed and the restrictive parts of the enacted law be replaced; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Aurora calls upon the Governor and the State Legislature to repeal the NY SAFE Act and to use proper legal procedure to create revised legislation that better addresses the real issues related to gun control; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to: Honorable Governor Andrew M. Cuomo, Honorable Senate Majority Leader Dean Skelos, Majority Leader of Independent Democratic Caucus Jeff Klein, Honorable Senate Minority Leader Andrea Stewart-Cousins, Honorable Speaker of the Assembly Sheldon Silver, Honorable Leader of the Assembly Joseph Morelle, Honorable Minority Leader of the Assembly Brian Kolb, and the Western New York Delegation and Erie County Legislators.

61

**TOWN OF AURORA
RESOLUTION FOR AN INCREASE IN JUSTICE COURT FUNDING**

WHEREAS, town justice courts provide an essential service that is primarily funded by local real property taxes; and

WHEREAS, the State established reimbursement fund (General Municipal Law GML §99-L), designed to assist towns with the operational expenses of justice courts, has not been amended to reflect an increase in operational expenses for more than a decade; and

WHEREAS, since last amended, the New York State Police discontinued the practice of prosecuting and plea-bargaining traffic violations in town justice courts, placing a burden on local governments to provide prosecutors for traffic violations, thereby further increasing court operational expenses; and

WHEREAS, the 2013-2014 Executive Budget seeks to impose limitations on the plea bargaining process as it pertains to speeding tickets issued to drivers in excess of 20 miles over the posted speed limit; and

WHEREAS, state law sets forth the surcharges and fines for many actions adjudicated in town justice courts as well as the distribution of fines and surcharges between the state and the town;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Aurora calls upon the Governor and the State Legislature to increase GML §99-L reimbursement fees to assist local taxpayers in funding justice court operational expenses; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Aurora requests legislative action to establish a new surcharge to maintain the office of town prosecutor thereby reducing the expense to town taxpayers; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Aurora calls upon the Governor and the State Legislature to ensure that costs associated with new state laws, regulations and policies affecting the courts are not borne by town taxpayers; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to: Honorable Governor Andrew M. Cuomo, Honorable Senate Majority Leader Dean Skelos, Majority Leader of Independent Democratic Caucus Jeff Klein, Honorable Senate Minority Leader Andrea Stewart-Cousins, Honorable Speaker of the Assembly Sheldon Silver, Honorable Leader of the Assembly Joseph Morelle, Honorable Minority Leader of the Assembly Brian Kolb, and the Western New York Delegation and Erie County Legislators.

65

**TOWN OF AURORA
RESOLUTION IN OPPOSITION TO GOVERNOR CUOMO'S PROPOSALS TO
RESTRICT LOCAL ABILITY TO PLEA BARGAIN SPEEDING TICKETS AND
APPLY SURCHARGES ON STOPPING/STANDING/PARKING VIOLATIONS**

WHEREAS, the Governor has proposed, as part of his Executive Budget, a provision that would restrict the ability of local courts to plea bargain traffic tickets; and

WHEREAS, this provision would unduly infringe upon the discretion of local judges to adjudicate matters on a case by case basis; and

WHEREAS, without the ability to plea bargain traffic tickets there will be an increase in the number of trials held in the local courts which will have the result of significantly increasing the cost to the municipality to run its court system; and

WHEREAS, this provision will take away an important funding source that municipalities rely on to run their court systems; and

WHEREAS, the Governor has also proposed, as part of his Executive Budget, a provision that would add an eighty dollar (\$80.00) surcharge to all stopping/standing/parking violations, regardless of the circumstances behind the violations; and

WHEREAS, this would have the effect of creating a significant hardship of residents of this state who have been cited for relatively minor infractions; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Aurora does hereby oppose these provisions of the Governor's Executive Budget; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to: Honorable Governor Andrew M. Cuomo, Honorable Senate Majority Leader Dean Skelos, Majority Leader of Independent Democratic Caucus Jeff Klein, Honorable Senate Minority Leader Andrea Stewart-Cousins, Honorable Speaker of the Assembly Sheldon Silver, Honorable Leader of the Assembly Joseph Morelle, Honorable Minority Leader of the Assembly Brian Kolb, and the Western New York Delegation and Erie County Legislators.

SUPERVISOR
JOLENE M. JEFFE
(716) 652-7590



OK

TOWN OF AURORA
5 South Grove Street, East Aurora, NY 14052
www.townofaurora.com

TOWN COUNCIL MEMBERS

February 15, 2013

Jeffrey T. Harris

jharris@townofaurora.com

To: Town Board Members

James F. Collins

jcollins@townofaurora.com

The electric meter for the pool this winter ~~started on fire and~~ suffered catastrophic failure. Due to some of the unknown damage inside of the walls and other factors it is very difficult to come up with a firm estimate to the cost of the repairs.

James J. Bach

jbach@townofaurora.com

I have attempted to obtain three estimates for the repair:

Susan A. Friess

sfriess@townofaurora.com

Ferguson Electric-Declined to bid because of too many unknown factors to have an estimate even though they looked at the project.

SUPT. OF HIGHWAYS

David M. Gunner

(716) 652-4050

highway@townofaurora.com

Warning Electric- \$2000.00 best case scenario \$6000.00+ see attached letter from owner of Warning Electric for worst case scenario.

Huber Electric- \$3875.00 best case scenario. Did not estimate worst case scenario.

RECEIVER OF TAXES

Barbara Halt

(716) 652-7596

tax@townofaurora.com

It is my recommendation to approve the hiring of Warning electric for up to \$6000.00. The project will be monitored and hopefully will only be the best case scenario. Warning Electric is a reputable contractor that I believe will work in the interests of the Town of Aurora.

Sincerely,

SUPT. OF BUILDING

Patrick J. Blizniak

(716) 652-7591

building@townofaurora.com

A handwritten signature in black ink, appearing to read "D. Gunner".

David M. Gunner
Parks Director
Superintendent of Highways

ASSESSOR

Thelma Hornberger

assessor@townofaurora.com

(716) 652-0011

DIR. OF RECREATION

Peggy M. Cooke



11/8/12 sent work requisitor
11/9/12 M. Bone called NYSEG
then called Warning
electrician (lic. electrician
needed to break seal
on meter box).

November 7, 2012

Town of Aurora
300 Glead Avenue
Suite 9
East Aurora, NY 14052

RE: Electrical Service at 0 South Street, East Aurora, NY
Meter #: 50928899

Dear NYSEG Customer:

Please be advised that recently a NYSEG employee was at the above mentioned address to service your meter. The following problem was found:

- **Wires are exposed.**
- **Block is burned up.**

This condition requires the retention of a certified electrician and an electrical inspection. Please have your electrician contact our Customer Service call center at 1-800-572-1111.

This issue is your responsibility as the homeowner / property owner and needs to be addressed immediately. This presents both a fire and electrical hazard and is also non-compliant with the National Electrical Code (NEC) and local building codes.

Thank you for your prompt attention regarding this matter.

Sincerely,

Meter Services Department

Meter Services Department
Lancaster Division
NYSEG

/daz

Per Scott Warning -
Meter as old as pool.
Power draw (typical) caused
melting of block + wires.
No fire (M)

150 Erie Street, Lancaster, New York 14086





6L

TOWN OF AURORA
www.townofaurora.com

To: Aurora Town Board
From: Martha L. Librock, Town Clerk
Date: February 14, 2013
Re: Request to attend seminar

Please consider my request to attend the 31st Annual NYS Town Clerks Association Conference in Buffalo, NY, April 28-May 1, 2013. The fees are as follows:

1) Stay at Conference:		
Registration		\$125.00
Room rate (shared room)		
(includes 3 nights lodging, breakfast, lunch, dinner, mixer and banquet)		<u>\$416.09</u>
	Total	\$541.09
2) Commute:		
Registration		\$125.00
Per diem meal, exp. (4 days @ \$56/day)		\$224.00
Mileage (4 days @ 42mi/day x .45)		\$ 75.60
Parking (\$9/day x 4)		<u>\$ 36.00</u>
	Total	\$460.60

There is a difference of \$80.49 between staying at conference and commuting. Since the conference is being held in Buffalo, the Erie, Niagara and Cattaraugus Town Clerks are hosts of the conference and have certain responsibilities throughout the duration of the event, therefore I am requesting that the Board approve the expense of staying at the Hyatt Regency for the conference.

These fees will be disbursed from A1410.404 Town Clerk mileage which has a balance of \$750.

The conference agenda is attached.

**NEW YORK STATE TOWN CLERKS ASSOCIATION
ANNUAL CONFERENCE * BUFFALO NEW YORK * APRIL 28 - May 1st, 2013**

Sunday April 28	Monday April 29	Tuesday April 30	Wednesday May 1st
Travel Safety to Buffalo	Breakfast 7:00 AM - 8:15 AM Registration 8 AM - Noon OPENING CEREMONY 8:30 AM - 9:00 AM ANNUAL BUSINESS MEETING 9:00 AM - 10:15 AM BREAK WITH VENDORS 10:15 AM - 10:45 AM	Breakfast 7 AM - 8:30 AM or Breakfast Meeting/County Associations with Officers Registration 8 AM - Noon NIMIR DOH Buffalo ORPS Cloud Tech. for Municipalities DECALS	Breakfast 7 AM - 8:30 AM Check out
Hyatt Regency 2 Fountain Place Buffalo NY 14202 716- 856-1234	Transfer of Risk 9:00 AM - 10:45 AM BREAK WITH VENDORS 10:15 AM - 10:45 AM Comptroller Retirement Reporting 10:45 AM - 12:00 PM Planning Federation SEQR Land Use 10:45 AM - 12:00 PM Social Networking 10:45 AM - 12:00 PM	Transfer of Risk 9:00 AM - 10:45 AM BREAK WITH VENDORS 10:15 AM - 10:45 AM Comptroller Retirement Reporting 10:45 AM - 12:00 PM Planning Federation SEQR Land Use 10:45 AM - 12:00 PM Social Networking 10:45 AM - 12:00 PM	DECALS 9:00 - 10:15 AM AOT LEGAL TEAM Lori Mithen & Michael Kennally 10:15 - Noon AWARDS LUNCHEON NOON
REGISTRATION Noon - 5:00 pm	Back to Basics 10:45 AM - NOON Tax Collection 10:45 AM - NOON Excel 10:45 AM - NOON NYS Archives Disaster Prep. 10:45 AM - NOON	Transfer of Risk 9:00 AM - 10:45 AM BREAK WITH VENDORS 10:15 AM - 10:45 AM Comptroller Retirement Reporting 10:45 AM - 12:00 PM Planning Federation SEQR Land Use 10:45 AM - 12:00 PM Social Networking 10:45 AM - 12:00 PM	AWARDS LUNCHEON NOON EXECUTIVE COMMITTEE MEETING 1:15 - 2:30 PM
Vender Blender Shop w/Clerks 2:00 pm - 5:00 pm Meet the Vendors 3:00 - 5:00	LUNCH SPEND TIME WITH THE VENDORS 12:00 PM - 1:15 PM NYS Archives Records Bootcamp 1:15 PM- 2:30 PM Association of Towns Privacy & Use of Equip. 1:15 PM- 2:30 PM	Transfer of Risk 9:00 AM - 10:45 AM BREAK WITH VENDORS 10:15 AM - 10:45 AM Comptroller Retirement Reporting 10:45 AM - 12:00 PM Planning Federation SEQR Land Use 10:45 AM - 12:00 PM Social Networking 10:45 AM - 12:00 PM	EXECUTIVE COMMITTEE MEETING 1:15 - 2:30 PM
Welcome New Clerks 4:30 PM - 5:00 PM	SPEND TIME WITH THE VENDORS 2:30 PM - 3:00 PM Credit Cards 3:00 PM - 4:15 PM Health & Wellness 3:00 PM - 4:15 PM District Directors Forum 3:00pm- 4:15pm They're Your Minutes 3:00 PM - 4:15 PM	Transfer of Risk 9:00 AM - 10:45 AM BREAK WITH VENDORS 10:15 AM - 10:45 AM Comptroller Retirement Reporting 10:45 AM - 12:00 PM Planning Federation SEQR Land Use 10:45 AM - 12:00 PM Social Networking 10:45 AM - 12:00 PM	EXECUTIVE COMMITTEE MEETING 1:15 - 2:30 PM
MIXER 6:30 PM - 10:00 PM	SPEND TIME WITH THE VENDORS 3:00 PM - 4:15 PM Digital Record Keeping & Filing Systems General Code 3:00 PM - 4:15 PM DOH Birth/ Death 3:00 PM - 4:15 PM Racing & Wagering 3:00 PM - 4:15 PM VISIT THE VENDORS Dinner & Quizmaster Game Show OR DINNER ON YOUR OWN	Transfer of Risk 9:00 AM - 10:45 AM BREAK WITH VENDORS 10:15 AM - 10:45 AM Comptroller Retirement Reporting 10:45 AM - 12:00 PM Planning Federation SEQR Land Use 10:45 AM - 12:00 PM Social Networking 10:45 AM - 12:00 PM	Conference Ends HAVE A SAFE TRIP HOME

TOWN OF AURORA DOG CONTROL REPORT: December 31 2012

7A

PHONE CALLS RECEIVED	TOWN OF AURORA	WALES	EAPD	NYSP	TOTAL CALLS
Attack/Fighting					0
Barking	1				1
Bites			1		1
Cats					0
Damage by Dogs					0
Deceased Dogs					0
Found Dogs	1				1
Injured/Sick					0
Licensing					0
Loose/Unleashed Dogs	4	4	10		18
Lost Dogs	7				7
Miscellaneous Calls	1				1
Mutual Aid					0
MVC-Dogs/Cats					0
Other Animals					0
Threatening Dogs	1				1
Welfare			1		1
TOTAL	15	4	12	0	31

IMPOUNDMENTS:

DATE	BREED	STREET	AMOUNT
12/1/2012	Lab	Brooklea	\$85
12/3/2012	Lab	Mill Rd	\$45
12/17/2012	Sheltie	Quaker Rd	\$65
TOTAL			\$195

COURT: 1

Brady summins info sent to Town of Wales

KENNEL PERMIT: 0

running at large/ leash violations

7B

Monthly Assessment Report
Town of Aurora
For
January

- **Inspections:** 1703 Blakeley, 147 Church, 586 Main, 584 Oakwood, 168 Quaker, 1800 Reading, 182 Ellicott, 1822 Davis, 1284 Underhill, 1522 Underhill, 2075 Lewis, 1250 Boies, 42 Riley, 182 Pine, 765 Warren, 98 Elmwood, 817 Main, 842,765,654,758,505 Oakwood, 139 King, 66 Paine, 245 Prospect, 180 Walnut, 365, 573 South, 44 Hamburg, 341,312 Center, 191 Main, 43 No Willow, 346 Parkdale, 172 Green, 181 North, 2305 Lapham, 1193 Olean, 1073,1399 Sweet, 25 Parklane, 15 Temple, 138 Glenridge, 316 Pomander, 635 Harris, 960 Porterville, 795,1135 Olean, 2764,2250,2228 Blakeley, Gow-Emery, 41 Willis, 2081 Cornwall, 1989 Lewis, 2263Darling, 1675 Bailey, 2171,1631 Center, 65 Center Ridge, 1497,1135,1106, 1056, 696 Center, 379 Maple, 34 Roycroft Cir, 211 Hillcrest, 221 Bowen, 250 Willardshire, 2525 Farrier, 4800 Martingale Ct, 686,1429 Quaker, 495, 1102 Grover.
- **Building Permits Reviewed approx: 57**
- **Inventory Check of properties: 75**
- **Courtesy assessments: N/A**
- **Exemptions processed approx: 132**
- **Inventory changes approx: 26**
- **Splits & Mergers: 7**
- **Transfers Processed: 45**

Notes:

LIVE UNITED



United Way of Buffalo & Erie County
www.uwbec.org

742 Delaware Avenue
Buffalo, New York 14209
716-887-2626
Fax: 716-887-2770
www.uwbec.org

Board of Directors

Chair

Steve Finch

Vice Chair

Rich McCarthy

Treasurer/Vice Chair

Jay McWatters

Secretary

Luanne Kingston

Counsel

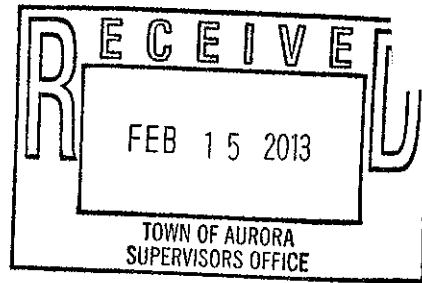
Herbert J. Glose

Members

Carey Anderson
Tina Battistoni
Jeremy Beck
Stephen Bell
John Christopher
Jim Cirolli
Dennis Elsenbeck
Gretchen Fierle
Gretchen Geitter
Brian Gwitt
Roderick Hennings
Evelyn Hidalgo
Michael Hoffert
Peter Hunt
Richard Jurasek
David McNamara
Eileen Morgan
Eugene Partridge
Dr. Khalid Qazi
Hon. Robert Russell
Lou Santiago
Peter Spira
Robert Stevenson
Keith Stolzenburg
Florence Tripi
James Walleshauser
A. Scott Weber
President and CEO
Michael Weiner

February 2013

Honorable Jolene Jeffe
Town Supervisor
Town of Aurora
5 South Grove Street
East Aurora, NY 14052



7C

Dear Honorable Jeffe,

Thank you for your participation in the 2012 United Way Campaign. We are deeply grateful for the \$1,034.00 in contributions raised by Town of Aurora and your employees and your commitment to helping others in need in Buffalo and Erie County.

The last two years were record years for the United Way Campaign. In spite of the region's sluggish economy, individuals, businesses and organizations gave generously and raised significant dollars to support Education, Income, and Health & Wellness programs in our community. The 2011 United Way Campaign marked the first time meeting goal since 2002, and the second year-over-year increase in pledges in a decade. We are confident that with your help, our 2012 Campaign will achieve even greater success.

Just as we depend on companies like Town of Aurora to help the Campaign succeed, we know that you rely on your Coordinator, Kathleen Moffett, to inspire and motivate all of your employees to be as generous as they can be. Thank you for choosing Kathleen and providing the tools to run a successful Campaign.

Ultimately, the success of each Campaign means that your company is helping to make a lasting difference in the lives of people in need in our community. In the past two years, thousands of people in Buffalo and Erie County directly benefited from United Way funded programs at our partner agencies. For example:

- 25,500 children were enrolled in high-quality child care
- 15,700 youth improved their grade point averages (GPAs)
- 5,800 people completed a financial education or vocational training program
- 1,600 people secured employment
- 3,700 seniors received transportation to health appointments or grocery stores
- 8,700 victims of violence completed a safety plan to reduce their risk

Again, thank you. Your generosity will rewrite the stories of countless children, youth, adults, families and seniors across Erie County and truly improve quality of life in our community.

Sincerely,

Dennis Black
Vice President for University Life and Services,
University at Buffalo
2012 United Way Campaign Chair

Michael Weiner
President and CEO

Thanks for your support!

cc: Kathleen Moffett





AURORA ADULT DAY SERVICES

101 King Street * Suite B
East Aurora, NY 14052
716-652-4269 Fax 716-652-5917
www.auroraadultdayservices.org

7D

Administrator

Ruthie L. Hunt

Co-Presidents

Kathleen Frost

Gretchen Roberts

Vice-President

Judi Beebe

Treasurer

Renee Vickard

Secretary

Judy Weidemann

Medical Advisor

Dr. Shawn Cotton

Legal Advisor

Robert Gurbacki

Board Members

Jane Beyer

Donna Border

Jeanne Bushnell

Sandra Crawford

Elizabeth Hurd

Betty Knobloch

Rosemary Krieger

Arlene Leney

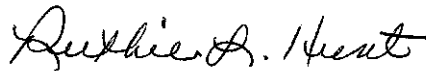
Sharon Taylor

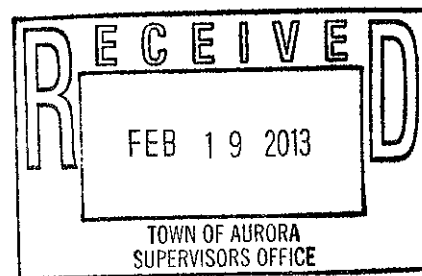
February 19, 2013

To: Supervisor Jeffe and the Town of Aurora Board

Please note that the Annual Meeting of the Aurora Adult Day Services will be held on Monday, March 11, 2013 at 5:00 PM at the Center, 101 King Street, Suite B, East Aurora, NY for the purpose of receiving 2012 Annual Reports. A guest speaker will also present information about pet therapy. The public is invited.

Thank you.

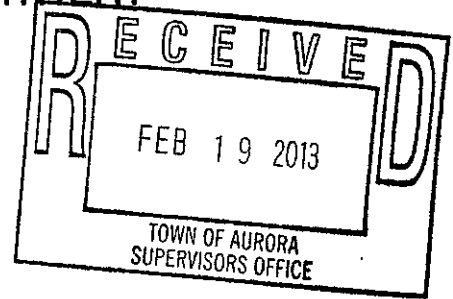

Ruthie L. Hunt
Administrator





EAST AURORA FIRE DEPARTMENT

EAST AURORA, NEW YORK 14052
BUSINESS - PHONE: 716-652-8200



February 15, 2013

Supervisors Office, Jolene Jeffe
Town of Aurora
300 Gleed Ave.
East Aurora, NY 14052

Dear Board Members,

The Fire Council and membership want to thank you for your continued financial support with the recruitment and retention allotment for 2012 and 2013. We are proud to report that we took in eighteen probationary members for the year 2012.

Our program working with the promotions of the county and state is bringing it all together so that volunteer fire departments may better survive as a tradition we do not want to lose.

Sincerely,

EAST AURORA FIRE DEPT.
Dale A. Parrish, President

FIRE and FIRST AID Calls - Phone: 911

2/25/13

TOWN OF AURORA ABSTRACT SHEET

ACCOUNT NUMBER SEQUENCE

11

HER

NBR	VENDOR NAME	INVOICE	ITEM DESCRIPTION	AMOUNT
A	GENERAL FUND			\$18,248.93
B	PART TOWN FUND			\$9.24
0B	HIGHWAY FUND			\$23,257.71
ER	ENTERPRISE FUND- TOWN HALL			\$15,132.85
L3	CONSOLIDATED LIGHTING DIST.			\$530.39
L4	CONSOLIDATED LIGHTING DIST.			\$342.13
S2	SANITARY SEWER DIST NO 4 EXT			\$19,475.00
W2	SW235 - WATER DISTRICT 235			\$547.24
W6	SW6 - WATER DISTRICT 6			\$39.89
W7	SW7 - WATER DISTRICT 7			\$53.89
WA	SW10 - WATER DISTRICT 10			\$67,650.00
WB	SW11 - WATER DISTRICT 11			\$128.59
WC	SW12 - WATER DISTRICT 12			\$68.71
WD	SW14 - WATER DISTRICT 14			\$53.99
WE	SW10 EX. 1 WATER DIST. 10 EX			\$42.87
WH	WATER DISTRICT #16			\$14.73
WL	WATER DISTRICT 1 EXT 1			\$179.14
WM	WATER IMPROVEMENT AREA 7			\$360.10
ZA	WATER DISTRICT # 1 NORTH			\$186.50
ZB	WATER DISTRICT # 1 SOUTH			\$334.34
	SUB TOTAL			\$146,656.24
	GRAND TOTAL ABSTRACT			\$146,656.24

AUDITED & APPROVED FOR PAYMENT AS SHOWN
ON ABSTRACT OF AUDITED VOUCHERS

TOWN CLERK

DATE
