

May 13, 2019

A meeting of the Town Board of the Town of Aurora took place on Monday, May 13, 2019 at 7:00 p.m. in the Town Hall Auditorium, 300 Glead Avenue, East Aurora, New York.

Members Present:	Susan A. Friess Jolene M. Jeffe Charles D. Snyder James J. Bach	Councilwoman Councilwoman Councilman Supervisor
Absent/Excused:	Jeffrey T. Harris	Councilman
Others Present:	Ronald Bennett William Kramer William Wheeler Kathleen Moffat David Gunner Chris Musshafen Tony Rosati Shane Krieger	Town Attorney Code Enforcement Officer Engineer/GHD Assistant to Supervisor Highway Superintendent Recreation/Aquatics Director Zoning Board Member Chief of Police

Supervisor Bach opened the meeting at 7:00 p.m. with the Pledge of Allegiance to the Flag.

Carl Widmer, Drescher & Malecki LLC, gave a presentation on the 2018 Fiscal Year Audit performed by his firm. Mr. Widmer explained that Drescher & Malecki is the third party external auditor for the Town and that they offer an independent opinion on the Town's finances. He reviewed the General, Part-town, Highway and Water Funds, noting that all had healthy fund balances and stated there were no reportable findings for 2018. Mr. Widmer recommended that the Town update its fund balance policy and develop consistent procedures for cash receipts, noting that all departments should follow the same policy. He also noted that Logics, the financial program used by the Town, has capabilities that the Town is not using. Overall, the Town is in stable financial condition.

Councilwoman Jeffe moved to approve the minutes of the April 22, 2019 Town Board work session and meeting and the May 3, 2019 special meeting; seconded by Councilwoman Friess. Upon a vote being taken: ayes – four noes – none	Motion carried.	Action #152 4/22/19 wk sess & mtg; 5/3/19 special mtg min aprvd
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AUDIENCE I:

Liz O'Donnell from the East Aurora Driving Society presented the Town with a check for \$2,000 to be used toward the upkeep of the Equestrian area at Knox Farm State Park.

Councilwoman Friess moved to accept the \$2,000 donation from the East Aurora Driving Society for the Equestrian area at Knox Farm State Park. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none	Motion carried.	Action #153 \$2000 donation from EA Driving Soc
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UNFINISHED BUSINESS: none

NEW BUSINESS:

Councilman Snyder moved to add four items to the agenda: 6K – Air monitoring for asbestos removal at 575 Oakwood 6L – 2018 Stormwater report 6M – Olean rezoning: refer to Planning Board 6N – Quaker Road ODA: refer to Planning Board		Action #154 4 items added to new business on agenda
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Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – four noes – none	Motion carried.
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Councilwoman Friess moved to approve a temporary use permit to the Aurora Waldorf School to hold a student campout at JP Nicely West Falls Park on May 23-24, 2019. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #155
Temp use permit for WF Park use aprvd for Aur Waldorf Sch

Councilman Snyder moved to amend the Clerk of the Works agreement with Bryan Smith for services involving the reconstruction and renovation of 575 Oakwood for use as the Aurora Municipal Center. The amount of funds to be paid to Mr. Smith will be increased by \$20,000. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #156
Agreement for AMC clerk of works fund increase aprvd

Councilwoman Friess moved to approve the following fireworks permits:

- Town of Aurora/Village of East Aurora – July 3, 2019 display at Hamlin Park
- EAFD – May 16, 2019 display for training purposes at Firemen’s Field
- WFFD – June 29, 2019 display at JP Nicely West Falls Park
- Strawberry Banks Farm – July 2, 2019 (private) display at 1181 Quaker Road

Action #157
Four fire-works permits aprvd

Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Councilman Snyder moved to amend the Administration and Inspection agreement/contract with GHD for the Aurora Mills project by increasing the amount for their services by \$10,000.00 (from \$135,000 to \$145,000) and to authorize the Supervisor to sign the amended agreement/contract. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #158
GHD agreement for Aur Mills PIP fund increase aprvd

Councilwoman Friess moved to approve payment of the \$10,800.00 invoice from Creative Concrete for repairs for damage done to the Highway Building as a result of an accident on March 18, 2019. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #159
Invoice from Creative Concrete to repair hwy bldg aprvd

Councilwoman Jeffe moved to approve the transfer of the Repairs and Maintenance Stipend from Sean Chamberlin to James Webster effective May 18, 2019. Funding is from budget line DB5130.100. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #160
CSEA maint stipend transferred to J. Webster

Councilwoman Jeffe moved to approve the hiring of the following as seasonal part time laborers at a rate of \$12.00 per hour with their start day being their first day worked:

Jed Rahn 696 Main Street, East Aurora, NY
Jacey Jakubczak 1811 Bailey Road, East Aurora, NY

Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #161
Seasonal PT laborers hired for hwy/parks

Councilwoman Friess moved to authorize the following budget amendment to record the use of fund balance for payment to the Village of East Aurora for the new fire department ladder truck:

- Increase appropriation line SF3411.402 Village ladder truck by \$40,380
- Decrease SF599 Appropriated Fund Balance by \$40,380

Action #162
Budget amendment for EAFD ladder truck authorized

Councilman Snyder seconded the motion. Upon a vote being taken:
ayes – four noes – none

Motion carried.

Councilwoman Friess moved to reaffirm the following Recreation Department pay rate schedule effective 12/31/2018, when the NYS Minimum wage increases from \$10.40 to \$11.10 per hour:

	<u>Yr1</u>	<u>Yr2</u>	<u>Yr3</u>	<u>Yr4</u>	<u>Yr5</u>	<u>Yr6</u>
Recreation Attendants, Sports, Program Assistants, Day Camp, Tennis						
- Junior (HS)	11.10	11.15	11.20	11.25	11.30	11.35
- Senior (other)	11.20	11.25	11.30	11.35	11.40	11.45
STAR/ Theater / Best of Broadway	11.20	11.25	11.30	11.35	11.40	11.45
Lifeguards	11.40	11.45	11.50	11.55	11.60	11.65
Lifeguards/Water Safety Instructors	11.50	11.55	11.60	11.65	11.70	11.75
Day Camp Counselors (college age) / Excl. Little (college age) /STAR(college age) Track /Tennis Coach (college age)	11.20	11.25	11.30	11.35	11.40	11.45
Head Lifeguards / Adult Supervisors/ Tennis Head Coach	12.10	12.15	12.20	12.25	12.30	12.35
Swim Lesson Coordinator/ Facility Manager	13.10	13.15	13.20	13.25	13.30	13.35
Day Camp Program Coordinator	12.20	12.25	12.30	12.35	12.40	12.45
Exclusively Little Teacher	12.20	12.25	12.30	12.35	12.40	12.45
Day Camp Medical Director/nurse	15.00					
Art / Nature Program Director	13.00	13.05	13.10	13.15	13.20	13.25

Councilman Snyder seconded the motion. Upon a vote being taken:
ayes – four noes – none

Motion carried.

Action #163
Rec pay rates reaffirmed

Councilman Snyder moved to approve the hiring of the following persons as 2019 seasonal pool personnel at the following rates, (orientation date will be considered first day worked):

2019 PERSONNEL RECOMMENDATIONS – POOL/EAST

<u>Name</u>	<u>Address</u>	<u>Civil Service Title</u>	<u>Rate/hr.</u>
Daniel Schweikard	1854 Reading Rd., WF	Lifeguard PT Seasonal	\$13.15
Alex Christie	1000 Olean Rd., EA	Lifeguard PT Seasonal	\$11.60/12.15*
Mary Zagrobelny	230 N. Willow, EA	Lifeguard PT Seasonal	\$11.60/12.10
Emma Brinker	201 Glenridge Road, EA	Lifeguard PT Seasonal	\$11.55
Shelby MacSwan	1350 Center St., EA	Lifeguard PT Seasonal	\$11.55
Kevin Murnock**	1997 Lapham Rd., EA	Lifeguard PT Seasonal	\$11.55/12.10
Yana Ray	848 Center St., EA	Lifeguard PT Seasonal	\$11.65
Calvin Roberts	525 South St., EA	Lifeguard PT Seasonal	\$11.55

Mary Brinker	201 Glenridge Rd., EA	Lifeguard PT Seasonal	\$11.50
Britton Hatch	1412 Center St., EA	Lifeguard PT Seasonal	\$11.50
Emily Krieger	113 Church St., EA	Lifeguard PT Seasonal	\$11.50
Trevor Egloff	986 Center St., EA	Lifeguard PT Seasonal	\$11.45
Shane Mac Swan	1350 Center St., EA	Lifeguard PT Seasonal	\$11.45
Parker Brod	1465 Boies Rd., EA	Lifeguard PT Seasonal	\$11.45
Finn Cosgrove	893 Main St., EA	Lifeguard PT Seasonal	\$11.45
Chad Egloff	990 Center St., EA	Lifeguard PT Seasonal	\$11.45
Josey Slater	60 Ruskin Rd., EA	Lifeguard PT Seasonal	\$11.45
Nolan Thompson	15 Victoria Hgts., EA	Lifeguard PT Seasonal	\$11.45
Cate Vanner	1240 Luther Rd., EA	Lifeguard PT Seasonal	\$11.45
Erin Asquith	720 Main St., EA	Lifeguard PT Seasonal	\$12.30/13.00*
Charles Cich	428 Fillmore Ave., EA	Lifeguard PT Seasonal	\$11.40
Charles Wangelin	23 Glenridge Rd., EA	Lifeguard PT Seasonal	\$11.40
Bridget Zagrobelny	230 North Willow St., EA	Lifeguard PT Seasonal	\$11.40

* Will be paid regular rate when lifeguarding and head guard rate when acting as head lifeguard.

** Will be paid coaching rate of \$11.80/hr. when coaching for EAST

Action #164
Seasonal lifeguards approved

Councilwoman Jeffe seconded the motion. Upon a vote being taken:
eyes – four noes – none Motion carried.

Councilman Snyder moved to approve the hiring of the following persons as 2019 seasonal playground personnel at the following rates (orientation date will be considered first day worked):

<u>Name</u>	<u>Address</u>	<u>Civil Service Title</u>	<u>Rate/hr.</u>
Frank Nigro	104 Maple Rd., EA	Rec. Attendant PT Seasonal	\$12.20
Patrick Dayton	349 Prospect Ave., EA	Rec. Attendant PT Seasonal	\$12.45
Molly Tent	464 Knox Rd., EA	Rec. Attendant PT Seasonal	\$11.40
Matthew Boss	236 Porterville Rd., EA	Rec. Attendant PT Seasonal	\$11.35
Oliver Biggs	780 Warren Dr., EA	Rec. Attendant PT Seasonal	\$11.30
Ellie George	201 South Grove St., EA	Rec. Attendant PT Seasonal	\$11.20
Nick Montgomery [^]	43 First Ave., Franklinville	Rec. Attendant PT Seasonal	\$11.30
Patrick Murray	188 Sycamore St., EA	Rec. Attendant PT Seasonal	\$11.30
Maddie McLaughlin	1740 Emery Rd., EA	Rec. Attendant PT Seasonal	\$11.25
Minh Hyman	323 Maple St., EA	Rec. Attendant PT Seasonal	\$11.25
Rebecca Durant	1271 Carriage Dr., EA	Rec. Attendant PT Seasonal	\$12.20
Kathy Aures	533 Snyder Rd, EA	Rec. Attendant PT Seasonal	\$11.45
Michele Bedard	1414 Emery Rd., EA	Rec. Attendant PT Seasonal	\$11.45
Rebecca Jones	15 Ruskin Rd., EA	Rec. Attendant PT Seasonal	\$11.20
Eva Scarpa	135 Brooklea, EA	Rec. Attendant PT Seasonal	\$11.20
Jonathan Mesenheimer	96 Shearer Ave., EA	Rec. Attendant PT Seasonal	\$11.10
Maria Roach	1109 Luther Rd., EA	Rec. Attendant PT Seasonal	\$11.10
Kaela Guest	1716 N. Davis Rd., EA	Rec. Attendant PT Seasonal	\$11.25
Maddie Ohlweiler	129 Jewett Holmwood, EA	Rec. Attendant PT Seasonal	\$11.25
Alissa Dixon	148 Blake Hill Rd., EA	Rec. Attendant PT Seasonal	\$11.20
Julia Patterson	140 Kirkwood Dr., EA	Rec. Attendant PT Seasonal	\$11.10
Morgan Mann	64 Balcom Dr., EA	Rec. Attendant PT Seasonal	\$11.20
Teya Lucyshyn	1 Canterbury Ln., EA	Rec. Attendant PT Seasonal	\$11.30
Meaghan Tent	464 Knox Rd., EA	Rec. Attendant PT Seasonal	\$11.35

[^] Non-resident

Councilwoman Jeffe seconded the motion. Upon a vote being taken:
eyes – four noes – none Motion carried.

Action #165
Seasonal rec attendants aprvd

Proposals for air sampling and project monitoring of the controlled asbestos abatement at 575 Oakwood Avenue were received from:

- 56 Services - Unit rate: \$340/8hr shift/day
- Overtime \$65/hr
- Sample analysis: \$10.00/sample
- AMD Environmental - Unit rate: \$350/8hr shift/day
- Sample analysis: \$8.00/sample
- Report: \$250
- Stohl Environmental - Unit rate: \$272/8hr shift/day
- Project Management \$27.00/day
- Sample analysis: \$7.00/sample

Councilman Snyder moved to award the air sampling and project monitoring of the asbestos abatement at 575 Oakwood Avenue, East Aurora, (Aurora Municipal Center project) to Stohl Environmental, 4169 Allendale Parkway, Buffalo, NY 14219. Councilwoman Friess seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #166
Stohl to perform air sampling for AMC asbestos abatement

Councilwoman Friess moved to authorize the Supervisor to sign the 2018 MS4 Annual Stormwater Report that will be forwarded to the NYS DEC MS4 Permit Coordinator. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #167
Supv auth to sign 2018 MS4 storm-water report

Councilwoman Jeffe moved to forward the proposal from Todd Lehman, owner of Precious Memories, to locate his business at SBL#188.01-1-13.3 Olean Road and to have the parcel rezoned, to the Planning Board for review and recommendation. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #168
Rezoning request for VL Olean near Rte 400 exit ramp sent to Plng Brd

Councilwoman Friess moved to forward the Open Development Area application for 840 Quaker Road to the Planning Board for review and recommendation. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none Motion carried.

Action #169
840 Quaker ODA sent to Plng Brd

COMMUNICATIONS & REPORTS – The following communications and reports were received by the Board and filed:

- Senior Center – April 2019 report
- Town Clerk – April 2019 report
- Town Clerk/Tax – April 2019 report
- Recreation Director – April 2019 report
- Water Clerk – April 2019 report
- Building Department – April 2019 report
- EAPD – April 2019 report
- Erie County SEQR determination for County Parks updates
- Supervisor – April 2019 report

BUSINESS FROM BOARD MEMBERS AND LIAISONS:

Councilman Snyder stated that a kick-off meeting with the contractors for the Aurora Municipal Center was held on May 7th.

Councilwoman Jeffe met with Library Director Paula Klocek to discuss purchasing policy and signs and lighting for the building.

Supervisor Bach stated he is planning a groundbreaking ceremony for the Aurora Municipal Center.

AUDIENCE II: none

STAFF REPORTS:

Kathleen Moffat noted that the high-speed internet update has been completed and that she and the Town Clerk are working on P-Card purchases.

Tony Rosati stated he attended the Southern Tier West conference at Houghton, NY and in discussions with Wendall Engineering, found out that in the past five years there have been upgrades in LED lighting.

Highway Superintendent Gunner stated that the Snyder Road culvert work is completed and paving of Snyder and Luther Roads will begin in the near future.

ABSTRACT OF CLAIMS:

The Abstract of Claims dated May 13, 2019, consisting of vouchers numbered 556 to 665, was presented to the Board for audit and authorization of payment from the following funds:

General	\$ 53,521.40
Part Town	872.94
Highway	31,474.57
Capital/AMC	8,339.00
Trust/Agency	8,050.00
Trust/Agency 2	743.06
Special Districts	<u>68,393.86</u>
Grand Total Abstract	\$ 171,394.83

Councilwoman Friess moved to approve the 5/13/19 Abstract of Claims, and authorize payment of same. Councilman Snyder seconded the motion. Upon a vote being taken: ayes – four noes – none
Motion carried.

Action #170
5/13/19
Abstract of
Claims aprvd

Councilwoman Friess moved to go into executive session to discuss the employment status of a particular employee, with no action being taken during the session. Councilwoman Jeffe seconded the motion. Upon a vote being taken: ayes – four noes – none
Motion carried.

Action #171
Board enters
exec session

Councilwoman Friess moved to come out of executive session at 8:20 p.m.; seconded by Councilman Snyder . Upon a vote being taken: ayes – four noes – none
Motion carried.

Action #172
Board comes
out of exec
session

Councilwoman Jeffe moved to adjourn at 8:20 p.m.; seconded by Councilwoman Friess. Upon a vote being taken: ayes – four noes – none
Motion carried.

Action #173
Meeting
adjourned

Martha L. Librock
Town Clerk